

# Youth Policy Institute Charter Schools (YPICS)

## YPICS Regular Board Meeting

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### Date and Time

Monday September 26, 2022 at 7:30 PM PDT

### Location

Join Zoom Meeting <https://exed.zoom.us/j/95250097209?pwd=K3NQc0RZR1NtREc5NERkMINuTU9BUT09> Meeting ID: 952 5009 7209 Passcode: 426164 One tap mobile [+16699006833](tel:+16699006833), [95250097209#](tel:+16692192599) US (San Jose) [+16692192599](tel:+16692192599), [95250097209#](tel:+16692192599) US (San Jose) Dial by your location [+1 669 900 6833](tel:+16699006833) US (San Jose) [+1 669 219 2599](tel:+16692192599) US (San Jose) Meeting ID: 952 5009 7209 Find your local number: <https://exed.zoom.us/ablttXI87D>

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You may join the meeting via your computer and/or phone.

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>7:30 PM</b>
Opening Items			
<b>A.</b> Record Attendance and Guests		Yesenia Zubia	
<b>B.</b> Call the Meeting to Order		Mary Keipp	
<b>C.</b> Additions/Corrections to Agenda		Mary Keipp	1 m
<b>D.</b> Approval of the 6:00pm September 23, 2022 Regular Board Meeting Minutes	Approve Minutes	Mary Keipp	1 m
<b>II. Announcements</b>			<b>7:32 PM</b>
<b>A.</b> Closing Announcements	FYI	Yvette King-Berg	2 m

	Purpose	Presenter	Time
<b>III. Closing Items</b>			<b>7:34 PM</b>
<b>A. Adjourn Meeting</b>	Vote	Mary Keipp	

# Coversheet

## Approval of the 6:00pm September 23, 2022 Regular Board Meeting Minutes

**Section:** I. Opening Items  
**Item:** D. Approval of the 6:00pm September 23, 2022 Regular Board Meeting Minutes  
**Purpose:** Approve Minutes  
**Submitted by:**  
**Related Material:** Minutes for Regular Board Meeting on September 26, 2022

APPROVED

# Youth Policy Institute Charter Schools (YPICS)

## Minutes

### Regular Board Meeting

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#### Date and Time

Monday September 26, 2022 at 6:00 PM

#### Location

Join Zoom Meeting <https://exed.zoom.us/j/95250097209?pwd=K3NQc0RZR1NtREc5NERkMINuTU9BUT09> Meeting ID: 952 5009 7209 Passcode: 426164  
One tap mobile [+16699006833,95250097209#](tel:+16699006833,95250097209#) US (San Jose) [+16692192599,95250097209#](tel:+16692192599,95250097209#) US (San Jose) Dial by your location +1 669 900 6833 US (San Jose) +1 669 219 2599 US (San Jose) Meeting ID: 952 5009 7209 Find your local number: <https://exed.zoom.us/u/ablTtXl87D>

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#### Trustees Present

C. Lopez (remote), D. Cho (remote), M. Green (remote), M. Keipp (remote), S. Mendoza (remote)

#### Trustees Absent

W. Njboke

#### Trustees who left before the meeting adjourned

C. Lopez

#### Guests Present

F. Zepeda (remote), I. Castillo (remote), K. Myers (remote), R. Duenas (remote), Y. King-Berg (remote), Y. Zubia (remote)

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### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

M. Keipp called a meeting of the board of trustees of Youth Policy Institute Charter Schools (YPICS) to order on Monday Sep 26, 2022 at 6:04 PM.

#### C. Approval of Board Findings relating to Teleconference Meetings During State of Emergency

C. Lopez made a motion to continue teleconference meeting for the next 30 days pursuant to Government Code 54953(e)(1).

S. Mendoza seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

W. Njboke Absent  
M. Keipp Aye  
S. Mendoza Aye  
D. Cho Aye  
M. Green Aye  
C. Lopez Aye

**D. Additions/Corrections to Agenda**

There were no additions nor corrections to the agenda.

**E. Approval of June 29, 2022 Regular Board Meeting Minutes**

C. Lopez made a motion to approve the minutes from YPICS Regular Board Meeting on 06-29-22.

S. Mendoza seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Green Aye  
C. Lopez Aye  
D. Cho Aye  
W. Njboke Absent  
S. Mendoza Aye  
M. Keipp Aye

**F. Approval of July 30, 2022 Regular Board Meeting Minutes**

C. Lopez made a motion to approve the minutes from Regular Board Meeting on 07-30-22.

S. Mendoza seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

C. Lopez Aye  
M. Keipp Aye  
S. Mendoza Aye  
D. Cho Aye  
W. Njboke Absent  
M. Green Aye

**G. Approval of August 8, 2022 Regular Board Meeting Minutes**

C. Lopez made a motion to approve the minutes from Regular Board Meeting on 08-08-22.

S. Mendoza seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

W. Njboke Absent  
M. Keipp Aye  
S. Mendoza Aye  
M. Green Aye  
C. Lopez Aye  
D. Cho Aye

**II. Communications**

**A.**

### **Presentations from the Public**

There were no presentations from the Public.

### **III. Items Scheduled for Information**

#### **A. Bert Corona Executive Administrator's Report**

The report was made available to the Board of Trustees.

#### **B. Monseñor Oscar Romero Executive Administrator's Report**

The report was made available to the Board of Trustees.

#### **C. Bert Corona Charter High School Executive Administrator's Report**

The report was made available to the Board of Trustees.

#### **D. Chief Operation Officer's Report**

The report was made available to the Board of Trustees.

#### **E. Executive Director's Report**

The report was made available to the Board of Trustees.

#### **F. CLA Deadline Letter to Management**

The audit deadline will be reverting back to December 15, 2022.

### **IV. Items Scheduled For Action**

#### **A. Revised Comprehensive School Safety Plans for BCCS, MORCS, and BCCHS.**

D. Cho made a motion to approve the revised comprehensive school safety plans for Bert Corona Charter School, Monseñor Oscar Romero Charter School, and Bert Corona Charter High School.

S. Mendoza seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### **Roll Call**

W. Njboke Absent

S. Mendoza Aye

C. Lopez Aye

M. Keipp Aye

D. Cho Aye

M. Green Aye

#### **B. Revised Youth Suicide Prevention Policy**

C. Lopez made a motion to approve the revised Youth Suicide Prevention Policy for Bert Corona Charter School, Monseñor Oscar Romero Charter School, and Bert Corona Charter High School.

M. Green seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### **Roll Call**

C. Lopez Aye

M. Keipp Aye

**Roll Call**

M. Green Aye  
D. Cho Aye  
W. Njboke Absent  
S. Mendoza Aye

**C. 2022-23 BCCHS Prop 39 Fee Agreement**

S. Mendoza made a motion to approve the 22-23 Prop 39 fee agreement for Bert Corona Charter High School.

C. Lopez seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Keipp Aye  
D. Cho Aye  
S. Mendoza Aye  
M. Green Aye  
C. Lopez Aye  
W. Njboke Absent

**D. Contracts and Purchases Above Spending Authority of the Executive Administrator**

S. Mendoza made a motion to approve the CharterSafe and Schola contracts for the 22-23 school year over the spending authority of the Executive Director.

M. Green seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Keipp Aye  
W. Njboke Absent  
S. Mendoza Aye  
C. Lopez Aye  
D. Cho Aye  
M. Green Aye  
C. Lopez left.

**E. FY21-22 YPICS June Financials**

S. Mendoza made a motion to approve the 21-22 June financials and check registers for Bert Corona Charter School, Monseñor Oscar Romero Charter School, and Bert Corona Charter High School as submitted.

M. Green seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Keipp Aye  
S. Mendoza Aye  
W. Njboke Absent  
C. Lopez Absent  
M. Green Aye  
D. Cho Aye

**F. FY21-22 YPICS Unaudited Financials**

S. Mendoza made a motion to approve the FY21-22 Unaudited financials for Bert Corona Charter School, Monseñor Oscar Romero Charter School, and Bert Corona Charter High School.

M. Green seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

C. Lopez Absent  
M. Keipp Aye  
M. Green Aye  
S. Mendoza Aye  
D. Cho Aye  
W. Njboke Absent

**G. FY22-23 YPICS August Financials**

S. Mendoza made a motion to approve the 22-23 August financials and check registers for Bert Corona Charter School, Monseñor Oscar Romero Charter School, and Bert Corona Charter High School as submitted.

D. Cho seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Keipp Aye  
M. Green Aye  
C. Lopez Absent  
S. Mendoza Aye  
D. Cho Aye  
W. Njboke Absent

**H. FY22-23 YPICS Application for Funding (ConApp)**

S. Mendoza made a motion to approve the 22-23 YPICS consolidated application for funding.

M. Green seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Green Aye  
M. Keipp Aye  
S. Mendoza Aye  
D. Cho Aye  
C. Lopez Absent  
W. Njboke Absent

**I. Provisional Internship Permit for Jacob Gerhardt**

S. Mendoza made a motion to approve a provisional internship permit for Jacob Gerhardt to teach 7th grade ELA and Social Studies for the 22-23 school year.

M. Green seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

S. Mendoza Aye  
C. Lopez Absent  
W. Njboke Absent  
D. Cho Aye  
M. Green Aye  
M. Keipp Aye

**V. Closing Items**

**A.**



**Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:38 PM.

Respectfully Submitted,  
Y. Zubia