

Youth Policy Institute Charter Schools (YPICS)

YPICS Regular Board Meeting

Date and Time

Monday March 27, 2023 at 6:00 PM PDT

Location

Meeting will be held at:

YPI Charter Schools
Learning and Support Center
10660 White Oak Avenue, Suite B101
Granada Hills, CA 91344

The Public may access the live stream of the meeting at the campuses listed below:

Bert Corona Charter School

9400 Remick Avenue
Pacoima, CA 91331

Bert Corona High School

12513 Gain Street
Pacoima, CA 91331

Monsenor Oscar Romero Charter School

2670 W. 11th Street
Los Angeles, CA 90006

<https://us06web.zoom.us/j/88358250414>

Meeting ID: 883 5825 0414

One tap mobile

+16699006833,,82269980929# US (San Jose)

+16694449171,,82269980929# US

Dial by your location

+1 669 900 6833 US (San Jose)

+1 669 444 9171 US

+1 719 359 4580 US

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 564 217 2000 US
 +1 646 931 3860 US
 +1 689 278 1000 US
 +1 929 205 6099 US (New York)
 +1 301 715 8592 US (Washington DC)
 +1 305 224 1968 US
 +1 309 205 3325 US
 +1 312 626 6799 US (Chicago)
 +1 360 209 5623 US
 +1 386 347 5053 US
 +1 507 473 4847 US
 Meeting ID: 822 6998 0929

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
Opening Items			
A. Record Attendance and Guests		Yesenia Zubia	
B. Call the Meeting to Order		Mary Keipp	
C. Additions/Corrections to Agenda		Mary Keipp	1 m
D. Approval of February 6, 2023 Regular Board Meeting Minutes	Approve Minutes	Mary Keipp	1 m
II. Communications			6:02 PM
A. Presentations from the Public	FYI	Mary Keipp	

Any persons present desiring to address the Board of Directors on any proper matter.

YPICS (or the "Charter Schools") welcome your participation at the Charter Schools' Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the Charter Schools in public. Your participation assures us of continuing community interest in our Charter Schools. To assist you in the case of speaking/participating in our meetings, the following guidelines are provided:

When addressing the Board, speakers are requested (but not required) to state their name and address from the podium and adhere to the time limits set forth.

	Purpose	Presenter	Time
<p>Ordinarily, Board Members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.</p>			

Any public records relating to an agenda item for an open session of the Board which are distributed to all of the Board members shall be available for public inspection on the Charter Schools website at ypics.org or at 2670 W 11th Street, Los Angeles, California 90006, 12513 Gain Street, Pacoima, CA 91331, 9400 Remick Avenue, Pacoima, California 91331 and 10660 White Oak Avenue, Granada Hills, CA 91344.

YPICS adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact us at least 48 hours in advance at (818) 834-5805, (213) 413-9600 or (818) 480-6810 or at info@coronacharter.org, info@romerocharter.org. All efforts will be made for reasonable accommodations.

Instructions for public comments at board meetings conducted via Zoom:

If you wish to make a public comment the YPICS Board of Trustees requests that member of the public please utilize the following procedures:

1. A Google Form “sign-up” will be open to members of the public 30 minutes prior to the public meeting. This Google Form will take the place of “speaker cards” available at meetings. <https://bit.ly/2Xtb5xx>
2. Speakers are asked (but not required) to fill in their names and select if they wish to address the board regarding specific agenda item (5 minutes allotted) or a non-agenda item (3 minutes allotted).
3. Speakers are asked to attend the board meeting virtually through the Zoom invitation link on the top of the agenda.
4. When it is time for the speaker to address the board, their name will be called by the Board Chair and the requesting speaker’s microphone will be activated.
5. Speakers are requested (but not required to) rename their Zoom profile with their real name to expedite this process.

Alternatively, member of the public who wish to comment during the Board meeting may use the "raise hand"function on the Zoom platform. Members of the public calling in will be given the opportunity to address the Board during the meeting.

III. Items Scheduled for Information

6:02 PM

A. School Committee/ Council Reports	FYI	3 m
---	-----	-----

Each month school council and committee meeting minutes are provided for the board to review. Board members will direct senior staff regarding any minutes or committee concerns that may arise.

B. Board Committee Reports	FYI	6 m
-----------------------------------	-----	-----

	Purpose	Presenter	Time
1. Board Academic Committee update presented by Committee Chair, Cesar Lopez			
2. Board Finance Committee update presented by Committee Chair, Michael Green			
3. Board Technology Committee update presented by Committee Chair, Dean Cho			
C. Senior Director of Community School Partnerships' Report	FYI	Karina Favela Barreras	2 m
D. Bert Corona Executive Administrator's Report	FYI	Kevin Myers	2 m
E. Monseñor Oscar Romero's Interim Executive Administrator's Report	FYI	Freddy Zepeda	2 m
F. Chief Operation Officer/ BCCHS Interim EA Report	FYI	Ruben Duenas	3 m
G. Executive Director's Report	FYI	Yvette King-Berg	3 m
H. YPICS Instructional Update	FYI	Yvette King-Berg	2 m

IV. Consent Agenda Items 6:25 PM

A. Background	FYI	Mary Keipp	1 m
----------------------	-----	------------	-----

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board's vote on them. The Executive Director recommends approval of all consent agenda items.

B. Consent Items	Vote	Yvette King-Berg	2 m
-------------------------	------	------------------	-----

1. FY 22-23 Instruction Calendar

V. Items Scheduled For Action 6:28 PM

A. YPICS February 2023 Financials and Check Registers	Vote	Irina Castillo	5 m
--	------	----------------	-----

This is a recommendation to approve the February 2023 financials and check registers for Bert Corona Charter School, Bert Corona Charter High School, and Monseñor Oscar Romero Charter School.

	Purpose	Presenter	Time
B. YPICS FY 21-22 Tax Returns	Vote	Irina Castillo	5 m

This is a recommendation to approve FY 21-22 tax returns (form 990).

C. MORCS SFA Procurement Process for Selection of School Meal Provider	Vote	Susan Castrellon	5 m
---	------	------------------	-----

This is a recommendation to the Board to approve the RFP process for the selection of school meal provider.

D. YPICS COVID-19 Safety Protocols	Vote	Yvette King-Berg	2 m
---	------	------------------	-----

This is a recommendation to approve an update to YPICS COVID-19 Safety Protocols.

E. Expenditures Above Spending Authority of the Executive Director.	Vote	Yvette King-Berg	2 m
--	------	------------------	-----

This is a recommendation to approve the National School Reform Faculty profession development contracts.

VI. Announcements 6:47 PM

A. Closing Announcements	FYI	Yvette King-Berg	2 m
---------------------------------	-----	------------------	-----

The next board meeting will be held on Monday, April 24, 2023.

VII. Closing Items 6:49 PM

A. Adjourn Meeting	Vote	Mary Keipp	
---------------------------	------	------------	--

Coversheet

Approval of February 6, 2023 Regular Board Meeting Minutes

Section:	I. Opening Items
Item: Minutes	D. Approval of February 6, 2023 Regular Board Meeting
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for YPICS Regular Board Meeting on February 6, 2023

APPROVED

Youth Policy Institute Charter Schools (YPICS)

Minutes

YPICS Regular Board Meeting

Date and Time

Monday February 6, 2023 at 6:00 PM

Location

Join Zoom Meeting

<https://exed.zoom.us/j/92000544949?pwd=YmFJaHdDL0RNMjZGYUozWk5Sbk5kZz09>

Meeting ID: 920 0054 4949

Passcode: 097266

One tap mobile

[+16699006833](tel:+16699006833).,[92000544949#](tel:+16699006833) US (San Jose)

[+16692192599](tel:+16692192599).,[92000544949#](tel:+16692192599) US (San Jose)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 669 219 2599 US (San Jose)

Meeting ID: 920 0054 4949

Find your local number: <https://exed.zoom.us/u/ab6UCmrruc>

You may join the meeting via your computer and/or phone.

Trustees Present

C. Lopez (remote), D. Cho (remote), M. Green (remote), M. Keipp (remote), W. Njboke (remote)

Trustees Absent

S. Mendoza

Trustees who left before the meeting adjourned

C. Lopez

Guests Present

F. Zepeda (remote), Janelle Ruley, Esq., K. Myers (remote), R. Bradford (remote), R. Duenas (remote), Y. King-Berg (remote), Y. Zubia (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Keipp called a meeting of the board of trustees of Youth Policy Institute Charter Schools (YPICS) to order on Monday Feb 6, 2023 at 6:02 PM.

C. Additions/Corrections to Agenda

There were no additions or corrections to the agenda.

D. Approval of January 9, 2023 Regular Board Meeting Minutes

W. Njboke made a motion to approve the minutes from YPICS Regular Board Meeting on 01-09-23.

C. Lopez seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

M. Keipp	Aye
C. Lopez	Aye
D. Cho	Aye
M. Green	Aye
W. Njboke	Aye
S. Mendoza	Absent

E. Approval of Board Findings relating to Teleconference Meetings During State of Emergency

M. Green made a motion to continue teleconference meeting for the next 30 days pursuant to Government Code 54953(e)(1).

W. Njboke seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

M. Keipp	Aye
D. Cho	Aye
W. Njboke	Aye
C. Lopez	Aye
S. Mendoza	Absent
M. Green	Aye

II. Communications

A. Presentations from the Public

There were no presentations from the Public.

III. Board of Trustees Professional Development

A. Brown Act Annual Training

As a charter public school board, the YPI Charter Schools Board of Trustees is required to follow the provisions of the Brown Act. Janelle Ruley, an attorney with Young, Minney and Corr LLP, presented the provisions of the act, and updates related to the impact of COVID-19 and the re-opening of schools and the workplace, to ensure continued compliance with all aspects of the law.

IV. Items Scheduled for Information

A. School Committee/ Council Reports

There were no discussions on the schools' committee and council reports that were made available to the Board.

B. Board Committee Reports

There were no Board committee reports presented.

C. Director of Technology & Integration's Report

The YPICS Tech Team this year is taking a deep dive into cybersecurity and putting in place various systems and policies to help ensure that we do everything we can to avoid a cybersecurity incident. We have put the following in place: Implementation Of 2-Step Verification, Ms-Isac, Implementation Of Cis, Implementation Group 1, Implementation Of Mosyle Detection & Removal and created Second Semester Plans.

D. Chief Operation Officer/ BCCHS Interim EA Report

Chief Operations Officer Community Schools 2022–23 California Community Schools Partnership Program Implementation Grant – Cohort 2 from the California Department of Education has been released. YPICS is currently planning to apply by the application due date of Tuesday, March 21, 2023. Technology Integration We are working with Edlio to redo all four YPICS websites. Access to the new sites have been given to the school admin teams to begin updating information. The advantage of the new website is that the staff has access to make changes to dynamic portions of the website.

E. Executive Director's Report

Each Year YPI Charter Schools (YPICS) engage in an assessment cycle that includes administrating system-wide benchmark assessments on all three campuses. This update aims to track where the schools are academically and ensure that data to drive instruction is consistently implemented with intentionality. On January 9th, all YPICS schools reviewed the data from either NWEA Maps (HS) or iReady (MS). Teachers reflected upon this by looking at trends and outliers to determine and set new goals and opportunities for student data chats during the first two weeks in January. After the data chats, teachers created new action plans for the spring. Study Halls and Acceleration time during the school day or before or after school to address some learning gaps. Class trackers and individual student trackers were adjusted to ensure that data was shared consistently with students. These data sets are shared with parents during SAC meetings and Coffee with the Executive Directors Meetings.

F. LACOE Williams Sufficiency of Materials Letters for BCCS, BCCHS, and MORCS

LACOE determined a sufficiency of Instructional Materials exists in each of the specified classes visited during the review.

G. Form 700 Filers Board Brief and Sample Form

SB 126 places the responsibility for oversight of the proper implementation of the YPICS Conflict of Interest Policy in the hands of the Los Angeles County Board of Supervisors (LACBOS) and e-filing of the Form 700 documents is now conducted via the LACBOS system. Only the “top tier” of decision makers is required to file through the LACBOS, and the YPICS Board of Directors and Chief Executive Officer are the only filers filing with the County. The extensive list of filers for LAUSD is related to our inclusive governance system that places a level of

decision making in the hands of administrators and selected managers, and the desire of YPICS to be transparent in all matters related to the management of the organization.

H. Prop 39 BCCHS February 1, 2023 Preliminary Offer

The Prop 39 BCCHS February 1, 2023 Preliminary Offer included space for ADA of 184.21 at Maclay Middle School for the 2023-24 school year.

I. Instructional Update & YPICS MS iReady Mid Year Growth Reports

The students are increasing their academic performance at both schools. Each school has met 51% on typical growth and there is great progress toward stretch growth. Teachers on both campuses are excited to have met this mid-year progress growth. During the January 2023 PD, all teachers had an opportunity to review and analyze their grades classroom, and sub-group level data. At the close of the day, teachers created action plans for the second semester. School leaders, Coordinators of Instruction, and mentor teachers are following up bi-weekly on teacher action plans.

V. Consent Agenda Items

A. Background

B. Consent Items

C. Lopez made a motion to move the consent agenda as presented.

D. Cho seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

D. Cho	Aye
C. Lopez	Aye
M. Green	Aye
M. Keipp	Aye
W. Njboke	Aye
S. Mendoza	Absent

VI. Items Scheduled For Action

A. YPICS December 2022 Financials and Check Registers

C. Lopez made a motion to approve the December 2022 financials and check registers as submitted.

W. Njboke seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

D. Cho	Aye
M. Keipp	Aye
W. Njboke	Aye
S. Mendoza	Absent
M. Green	Aye
C. Lopez	Aye

B. Year Ending June 30, 2022 Audit

C. Lopez left.

M. Green made a motion to approve the year ending June 30, 2022 audit with the presented updates on page 13.

W. Njboke seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

S. Mendoza Absent

W. Njboke Aye

M. Green Aye

C. Lopez Absent

M. Keipp Aye

D. Cho Aye

C. Auditor Selection for Fiscal Year Ending June 30, 2023

W. Njboke made a motion to select CliftonLarsonAllen LLP (CLA) as the YPICS auditor for year ending June 30, 2023 with the principal auditor remaining as Marlen Gomez.

M. Green seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

M. Keipp Aye

S. Mendoza Absent

C. Lopez Absent

M. Green Aye

D. Cho Aye

W. Njboke Aye

D. ASES Grant Award Notifications for BCCS and MORCS

M. Green made a motion to approve and receive the ASES grant award notifications for Bert Corona Charter School and Monseñor Oscar Romero Charter School.

W. Njboke seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

M. Green Aye

W. Njboke Aye

D. Cho Aye

C. Lopez Absent

S. Mendoza Absent

M. Keipp Aye

E. Limits on Designated Persons for CFRA and Sick Leave

M. Green made a motion to approve limiting CFRA leave and sick leave designated persons to one for a 12-month period.

W. Njboke seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

M. Keipp Aye

S. Mendoza Absent

W. Njboke Aye

M. Green Aye

C. Lopez Absent

D. Cho Aye

F.

CCU Credit Card Proposed Changes

D. Cho made a motion to approve the following CCU credit card changes: 1.) Closing Lorence Simonsen's credit card 2.) Issuing a credit card with a \$1,000 limit to the high school operations lead, Isis Pena 3.) Increasing the limit of Yolanda Fuentes's card to \$5,000.

W. Njboke seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

M. Keipp Aye
S. Mendoza Absent
D. Cho Aye
C. Lopez Absent
M. Green Aye
W. Njboke Aye

G. YPICS Petty Cash Policy Update to the Fiscal Policies & Procedures

M. Green made a motion to approve the following changes to the petty cash policy in the Fiscal Policies and Procedures: 1. Remove assistant executive administrator and 2. Raise the petty cash amount to \$1,000.

D. Cho seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

S. Mendoza Absent
M. Green Aye
W. Njboke Aye
C. Lopez Absent
D. Cho Aye
M. Keipp Aye

VII. Closed Session

A. Closed Session - Government Code 54956.8

The Board of Trustees moved into Closed Session at 7:24pm.

VIII. Open Session

A. Action Taken in Closed Session - Government Code 54956.8

The Board of Trustees resumed Open Session at 7:38pm.

The following action was taken during Closed Session.

The Board of Trustees unanimously voted to approve the Lease between the Japanese American Community Center and Bert Corona Charter School. The lease will cover the time from July 1, 2022- June 30, 2037. The full lease consists of 4 documents:

1. Standard Industrial/Commercial Single Tenant Lease- Gross
2. Lease Addendum
3. Arbitration Agreement

4. Exhibit A- Topographic/Aerial Survey

The board also authorized the Chief Operations Officer to continue to negotiate the realtors commission price if possible.

Mary Keipp, Board Chair - aye
Michael Green, Board Treasurer - aye
Walter Njboke, Board Member - aye
Dean Cho, Board Member - aye

IX. Announcements

A. Closing Announcements

The next board meeting will be held at the Learning and Support Center in Granada Hills.

X. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:51 PM.

Respectfully Submitted,
Y. Zubia

Coversheet

School Committee/ Council Reports

Section:	III. Items Scheduled for Information
Item:	A. School Committee/ Council Reports
Purpose:	FYI
Submitted by:	
Related Material:	BCCS - 22-23 SAC Agenda Feb 15.pdf BCHS SAC Agenda March 22, 2023.pdf



22-23 School Advisory Council
Feb 15, 2023

MEETING MINUTES

Members Present.

Students		Parents		Teachers / Staff/ Community Leader			
Alondra Partida Tirado	x	Esmeralda Venegas		Maria Contreras	x	Kevin Myers	x
Angel Arciniega		Nallely Bravo		Jennifer Santacruz	x	Daniel Rios	x
Deseray Rojas Gonzalez	x	Adriana Molina	x	Berenice Vidana	x	Teodora Reyes	
Ana Diaz	x			Leticia Sepulveda			

✓ Quorum is met

Item 1. **Review of Youth Truth Survey:**

- [YPICS Data Review](#)
 - **Areas presented**
 - 21-22 Chronic Absenteeism Rate
 - 21-22 Enrollment by EL Status
 - 21-22 Enrollment Students with IEPs
 - 21-22 Smarter Balance ELA achievement data
 - 21-22 Smarter Balance Math achievement data
- [22-23 BCCS Fall to Winter Growth Data](#)
 - **Areas presented**
 - iReady Diagnostic Reading Growth Data
 - iReady Diagnostic Math Growth Data
- Discussed incentives for student
 - **Areas presented**
 - incentives for attendance and participation
 - contracts for eligibility and attendance improvement
- Discussed Challenges 8th grade students are experiencing
 - **Areas presented**
 - challenges regarding receiving needed instructional support with particular staff
 - challenges

Item 2. **Next Meeting:**

- March 15, 2023



BERTCORONA
CHARTER HIGH SCHOOL

12513 Gain Street, Pacoima CA 91331

School Advisory Council
March 22, 2023

AGENDA

The School Advisory Council Meeting will be held on March 22, 2023 at 4:00 p.m. in Room #12

Call to Order: Ruben Dueñas, Interim Executive Administrator

Roll Call:

Members Present: Rocio Valdez, Parent
Adriana Sanchez, Parent
Melanie Valdez, Student
Kimberly Sanchez, Student
Shana Miller, Teacher
Yolanda Fuentes, Assistant Executive Administrator
Ruben Dueñas, Interim Executive Administrator

Members Absent: Carlos Crispo, Teacher

Other Individuals: Isis Peña, Max Garcia, Liz Gonzalez, Silverio Pelayo

Additions/Corrections to the Agenda:

Old Business: None

New Business:

Item #1 Approval of School Advisory Council Minutes from February 22, 2023.

Item #2 Any persons desiring to address the School Advisory Council on any proper Matter.

Item #3 LCFF Priority 1- Basic Services

Williams Facility Inspection Update - On March 2, 2023 staff from the LA County Office of Education. The school received a score of 90.74 which is good.

Item #4 LCFF Priority 3- Family Involvement

LCFF Priority 5- Pupil Engagement

LCFF Priority 6- School Climate

Community Schools Implementation Grant submitted. These are the goals

1: Increase student achievement and engagement

2: Increase Work readiness/job training

3: Increase College awareness and college visits for students and parents

4: Increase Mental health services and social emotional and behavioral support

5: Reduce absenteeism and chronic absenteeism

- Recommendation to take parents to see a university and learn about the opportunities.

Announcements:

- Student Perspective
 - Students have begun to take advantage of the changes to the dress code.
- Parent Perspective
 - The senior portraits and activities are expensive
- Community Schools Update
 - Community School implementation grant submitted to State for funding on March 21, 2023.
- College Ready Update
 - UC Irvine and Nor Cal trip are being planned
- Culture and Climate Update
 - Thank you for supporting with Covid Protocols
 - Looking to find ways to support students with charging Chromebooks
- Operations Update
 - 83.25% participation with Parent/Student led conferences.
 - We need to work on parent perception of student led conferences.
 - Parents were also offered virtual conferences if they could not attend in person.
- Instruction Update
 - Benchmark and State Testing season is coming in May including NWEA, CASSPP
 - Students requested non-uniform day for testing.
 - Staff articulated concerns were mentioned about will dress impact effort on the test.

Next Meeting: Wednesday, April 19, 2023 at 4:00 PM

Adjournment: 5:32 pm



BERTCORONA
CHARTER HIGH SCHOOL

12513 Gain Street, Pacoima CA 91331

School Advisory Council
February 22, 2023

MINUTES

The School Advisory Council Meeting will be held on February 22, 2023 at 4:00 p.m. in Room #12

Call to Order: Ruben Dueñas, Interim Executive Administrator

Roll Call:

Members Present: Rocio Valdez, Parent
Adriana Sanchez, Parent
Melanie Valdez, Student
Kimberly Sanchez, Student
Carlos Crispo, Teacher
Shana Miller, Teacher
Yolanda Fuentes, Assistant Executive Administrator
Ruben Dueñas, Interim Executive Administrator

Members Absent:

Other Individuals: Max Garcia, Nestor Garcia, Liz Gonzalez,

Additions/Corrections to the Agenda:

Old Business: None

New Business:

Item #1 Approval of School Advisory Council Minutes from January 25, 2023.

Item #2 Any persons desiring to address the School Advisory Council on any proper matter.

Item #3 LCFF Priority 6: School Climate

- Positive Behavior Interventions and Supports (PBIS)
 - TFI Walkthrough Data
 - Measure effectiveness of Knights on Fire
 - Staff needs to be more explicit in teaching the behavior expectations and using scholar dollars to acknowledge students.
 - Supervision Plan Update
 - Security of campus as a priority
 - Reviewing the plan and implementations

Item #4 LCFF Priority 6: School Climate

- Student Policy Committee
 - [BCCHS Uniform Policy & Dress Code](#)
 - Student recommendation to change BCCHS Uniform & Dress Code

- College Mondays
 - Sweats, blue jeans, and Croc's can be worn with College shirt or sweatshirt (must wear strap)
- Uniform tops and sweatshirts
 - Students can wear t-shirt under a school sweatshirt (not a polo).
 - Students can wear sweatshirts that are solid colors with a simple athletic logo.
- Accessories
 - Students can wear hoop earrings that are not larger than a 1 inch in diameter (size of a US Quarter).
 - Parent.
 - Earrings are large.
 - For special events
 - Students can wear a scarf during inclement weather.
 - Students can wear college hats or headgear.
 - Student- Clarification: Not in place of college tops on College Mondays
 - Staff- outdoors only
 - Parent- indoors should be accepted
 - Students can wear a solid colored headgear (no logo)
- Feedback/ Recommendation
 - The recommendation from the SAC members is to accept the recommendation above.
- [Uniform and Spirit Day Proposal](#)
 - Additional spirit days which are traditions at BCCHS will also be permitted when proposed and approved by Administration
- Other policies to be reviewed by Student Policy Committee
 - Non Uniform Day Dress Code
 - Field Trip/Special Events Dress Code
 - Electronic policy
 - Search Policy and Practice
 - Contraband list
 - Prescription Pills

Announcements:

- Student Perspective
- Parent Perspective
- Community Schools Update
 - Community School Data Walk Meeting
 - February 23rd (6:00 pm - 8:00 pm)
- College Ready Update
 - UCSB Visit- 10th grade
 - NorCal College trip in April for 11th and 12th graders
 - Parent meeting in March
- Culture and Climate Update
 - Blood Drive on Mar 30, 2023
 - Fundraisers- La Michoacana and Boba Time
- Operations Update
 - Student-Led Conferences
 - - March 2nd, 2023_ Williams Visit

Next Meeting: Wednesday, March 15, 2023 at 4:00 PM

Adjournment: 5:04 pm

Coversheet

Senior Director of Community School Partnerships' Report

Section: III. Items Scheduled for Information
Item: C. Senior Director of Community School Partnerships' Report
Purpose: FYI
Submitted by:
Related Material:
Senior Director of Community School Partnerships Board Report 3.24.23.pdf



SENIOR DIRECTOR of COMMUNITY SCHOOL PARTNERSHIPS REPORT

March 27, 2023

The mission of the YPI Charter Schools (YPICS) is to prepare students for academic success in high school, as well as post-secondary education; prepare students to be responsible and active participants in their community; and enable students to become lifelong learners. Students at YPI Charter Schools will become active citizens who characterize the ideals of a diverse and democratic society. Students will provide service to their community, take responsibility for their own learning, and develop the habits of mind and body that will empower them to be successful in high school and beyond.

California Community Schools Partnership Program (CCSPP)

Overview

A community school is a “whole-child” school improvement strategy where the local educational agency (LEA) and school(s) work closely with teachers, students, and families. LEAs supporting community schools partner with community agencies and local government to align community resources to improve student outcomes. These partnerships “provide an integrated focus on academics, health and social services, youth and community development, and community engagement.” Many community schools operate year-round, morning to evening, and serve children and adults. Community schools often serve neighborhoods where economic and social barriers to learning are prevalent.

The California Department of Education (CDE) has been charged with implementing the CCSPP in consultation with the State Board of Education (SBE). Based on feedback ascertained through a facilitated community input process, the CDE drafted the California Community Schools Framework (Framework) which outlines California’s intentional approach to community schools as a school transformation approach rooted in equity and charged with changing outcomes for students most impacted by present and historical educational disparities. The SBE approved the proposed Framework at its January 2022 meeting. The Framework is the guiding document that informs the expected equity outcomes for all potential grantees.

The CCSPP provides funding for an implementation grant period beginning June 1, 2023, through June 30, 2028. Grant awards to be approved by the SBE in May 2023. To ensure that adequate funds are available for future rounds of implementation grants, the total grant budget for this RFA for Cohort 2 is up to \$750 million.

YPICS CCSPP

In 2022 each YPICS school was awarded a California Community Schools Partnership Program Planning Grant. Total funding per school of \$200,000 supported with hiring 3 Coordinators of Community Schools (CoCS), contract services for data analyses, teachers/staff stipends, parent capacity development, and teacher/staff professional development.

To address the needs of our community school, each school undertook a comprehensive community school planning process that included asset mapping, a needs assessment and gap analysis, and a heavy emphasis on engagement with and leadership by the school community, including students, families, staff, partners, and area residents. Upon being awarded the planning grant, each school site hired a Coordinator of Community School (CoCS); they quickly became essential to school operations and spearheaded planning activities. School Community engagement kicked off in August 2022 with an overview of the CA community school framework and the YPICS vision for its community school to teachers and staff during the beginning of the school year professional development days. Followed by parent-teacher conferences, workshops, and community events during the months of September - December 2022. During parent-teacher conferences CoCS introduced the community school framework to parents and an overview of the assets and needs assessment work ahead. In October and November families were engaged via annual events like Trunk-or-Treat, Día De Los Muertos, and College & Career Parent workshops.

Community school needs assessment activities occurred throughout the year. These included YouthTruth Survey and Focus Groups with stakeholders. In-person focus groups were conducted with students, teachers, and families at each school across grade levels and positions (instructional and supportive staff) to gain a more holistic understanding of the strengths and challenges of our school. Key Informational Interviews with staff and teachers, in-person interviews were conducted with school administrators and teachers to assess successes and challenges with the school culture and the range of services offered at the school. Focus groups explored topics like what makes them feel welcome/unwelcome on campus, their vision for a "community school," if they feel engaged in decision-making, how the school can build more trusting relationships, and what support services are needed.

All assessment activities examine needs and gaps in services, but also school and community assets and resources that can be integrated as part of our community school. The input of stakeholders has been instrumental in the development of our school's development of the Community Schools Implementation Plan; which was required as part of the CCSPP Implementation Grant application.

To understand the needs and gaps the evaluation team conducted sensemaking sessions with the community to better understand the experiences of youth, administrators, teachers, and families. The evaluation team analyzed all of the data collected from October 2022 to January 2023 and shared it with the community. The purpose was to ask about their reactions and experiences with the data. In addition, to pose back to the community the needs shared in all of the data and have them select their top three interests in school investments if our school received the full-service implementation grant. The intended purpose of hosting sensemaking meetings was to share the data collected from the community and collectively analyze it as a team and to inform the implementation plan per school. Upon completion of all assessment activities, priority topic areas were identified per school and will be the areas to focus on by aligning resources, strategies and partnerships.

This planning process prepared YPICS to submit a comprehensive CCSP implementation grant application on March 21, 2023. The application included our 3 schools: Bert Corona Charter School, Monsenor Oscar Romero Charter School, and Bert Corona Charter High School. If funded we will be awarded \$1,187,500 per school - Grand total of \$3,562,500 for five years. This funding will support improving internal systems and increase alignment to the four **Pillars of Community Schools**: Integrated Student Supports; Family and Community Engagement; Collaborative Leadership and Practices for Educators and Administrators and; Extended Learning Time and Opportunities. Will also improve **Cornerstone Commitments of Community Schools**: A commitment to assets-driven and strength-based practice; A commitment to racially just and restorative school climates; A commitment to powerful, culturally proficient and relevant instruction; and a commitment to shared decision making and participatory practices.

Coversheet

Bert Corona Executive Administrator's Report

Section:	III. Items Scheduled for Information
Item:	D. Bert Corona Executive Administrator's Report
Purpose:	FYI
Submitted by:	
Related Material:	22-23 BCCS EA Board Report (March).docx.pdf



BCCS Executive Administrator Report

March 27, 2023

The mission of the YPI Charter Schools (YPICS) is to prepare students for academic success in high school, as well as post-secondary education; prepare students to be responsible and active participants in their community, and enable students to become life-long learners. Students at YPI Charter Schools will become active citizens who characterize the ideals of a diverse and democratic society. Students will provide service to their community, take responsibility for their own learning, and develop the habits of mind and body that will empower them to be successful in high school and beyond.

Enrollment, Attendance, Homeless Youth:

Currently, our enrollment is at 335. This year, we partnered with a local homeless shelter for women and children to enroll 10 homeless youth, and we are learning more and more about how to support this population. This population has been extremely transient, with several students enrolling and then disenrolling a few weeks later, and a few students enrolling, leaving, and coming back. However, the staff at Hope Gardens Shelter are extremely grateful for our partnership and support. We have been able to connect them with other services and partners that are helping to improve their quality of life and are helping meet their regular needs. We are currently over our enrollment goal by 14 students. **Enrollment specifics are below:**

Grade	Count
5	14
6	108
7	110
8	103
Schoolwide	335
Over/Under Goal	13

DEI Committee:

In the early months of the school year, we had some pretty significant issues with cursing, demeaning language, and the use of racial slurs. While it is normal to hear this kind of language occasionally at a school, the use in our 8th grade class, in particular, was frequent, brash, and blatant. Over the course of the first semester we implemented many interventions, lessons and supports to address this issue, including small group intervention, parent meetings, LAPD Diversion sessions, small group counseling, individual counseling, Ripple Effects lessons, and class presentations. Teachers taught the history of racial slurs and the current impact on our society, and retaught expectations. We came together frequently as a team to discuss our impact and how to continue working with our students. Although things are not perfect now, they have improved markedly and we are pleased with the impact we were able to have through our efforts.

One of the highlights and unintended positive outcomes of this was our formation of a DEI committee. This committee is comprised of staff members from all different departments at the school, as well as LSC team members. Our first efforts were to define our purpose as a committee and what we wanted to accomplish on campus (mission and vision) and to create our DEI statement and 7 Key Points. We researched DEI efforts at other K-12 schools and organizations and created the following statements to summarize our inclusive and equitable stance as a school. There are also further written explanations about these statements that can be provided if anyone would like to read them.

7 BCCS SHIELD Principles:

- We do not tolerate racism or any form of discrimination of anyone.
- We commit to a collective effort to address discrimination and prejudice in our community. We view parents, students, and the community as partners in our effort to build an equitable and inclusive school.
- We promote a proactive, solutions-oriented approach to the ongoing issue of racial inequity in our community.
- We commit to treating every person's identity and ability with dignity and respect.
- We encourage honesty and vulnerability by fostering a safe, responsible, and respectful culture.
- We acknowledge diversity as a reality, a responsibility, and a resource.
- We believe in building a diverse team that will be stronger because of our unique perspectives, values, experiences, and backgrounds.

We decided to call the committee SHIELD so we could also incorporate some of our YPICS values into our efforts. SHIELD (in addition to being a cool Mavel connection) stands for Serving Humanity (through) Inclusion, Equity, Leadership, and Diversity. Our committee just completed writing a series of lessons for advisory that our teachers will teach April 11 through 18; each lesson will focus on an element of SHIELD (e.g., service, leadership, equity, etc.) and the culminating project lesson will have students summarize what they have learned. Once the lessons have been taught, our next step will be to bring students and parents to join our meetings once per month. The intent is to make sure Equity, Diversity, and Inclusion are a focus across the school and community.

Current Areas of Focus and Updates:

In January, our YPICS leadership team had the opportunity to participate in a facilitated data walk and discussion. This process was very helpful for our team in identifying key areas of strength and weakness and where we needed to focus as a school. At the end of the process, our team identified three YPICS-aligned areas of focus for BCCS: EL reclassification and performance, Restorative Practices as a Tier I approach, and Chronic Absenteeism.

Our leadership team started a planning and monitoring cycle where we set small goals and reflect each week. Each team developed SMART goals that we could monitor along with action steps that would help them meet their goals. Each Monday we check in on progress, and I discuss these goals with admin/department leads at our weekly one-on-one meetings. Goals and areas of focus are listed below. For team accountability, we assess each week whether each team made progress, made a plan (documented), or did not address their goals. The tables you see below are filled out weekly.

Operations

OPS STRATEGIC PLAN MONITORING: SPRING SEMESTER, CYCLE 1			
WEEK 1: February 6, 2023			
5 WEEK BENCHMARKS	<ul style="list-style-type: none"> - Currently 61 chronic students, goal is to decreased number of chronic students by 25% in February (15 students on attendance support contract) - Mid-year attendance assembly - Use of raffles through the month of February to encourage high attendance. 		
	MADE PROGRESS	MADE A PLAN (LINK NOTES BELOW)	DID NOT ADDRESS
Reduce chronic absenteeism by 25% by meeting with 15 students and families by the end of February and creating plans for the rest of the school year.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Create a culture that celebrates attendance at BCCS; hold at least 2 assemblies and 3 raffles before the end of the school year.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Establish a menu of supports for students who become or are in danger of being chronically absent; menu will include at least 3 supports or interventions for each tier (I, II, II).	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
DATA UPDATE			
ACCOMPLISHMENTS THIS WEEK	Discussing as a team: they clarified the issues we are seeing and what do we need to address.		

School Culture:

WEEK 2: February 13, 2023			
5 WEEK BENCHMARKS			
	MADE PROGRESS	MADE A PLAN (LINK NOTES BELOW)	DID NOT ADDRESS
Develop the procedures and processes to support teachers in fostering a culture that students want to be a part of. By the end of April, teachers will, on average, award at least 2 scholar dollars per student per period.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> ▼
Teacher ownership of classroom culture: by May, every staff member will attend at least one school non-required event.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Teacher ownership of classroom culture: by May, we will run at least 4 lunchtime events.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DATA UPDATE			
ACCOMPLISHMENTS THIS WEEK	Universities Chosen Started the 3 on 3 Soccer tournament Starting the Spirit Week competition SSW met with Ms. Kinder to complete ProQOL survey and PBIS Classroom Self-Assessment . Will discuss results with her next week.		
WEEK 3: February 27, 2023			
5 WEEK BENCHMARKS			

Academics/Instruction:

WEEK 2: Feb 13, 2023			
5 WEEK BENCHMARKS	<ul style="list-style-type: none"> • By the end of every 5-week grading period, at least 50% of ELs will have a C or better in their ELA class. • Every month, 100% of teachers will be observed using their designated strategies for EL support in the classroom. • By the end of every 5-week grading period, at least 50% of teachers will be observed utilizing intentional collaborative work. 		
	MADE PROGRESS	MADE A PLAN (LINK NOTES BELOW)	DID NOT ADDRESS
<input type="checkbox"/> 75% of ELs will have a C or better in their ELA class	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> At least 50% of students will pass the Houghton Mifflin reading inventory.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> At least 20% of students will reclassify.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DATA UPDATE	Academic Contracts Coaching Folder M.Myers Observation Calendar (Tuesday Walk Throughs) EL Grade Tracker Houghton Mifflin Tracker Acceleration Class/ Study Hall Tracker		
ACCOMPLISHMENTS THIS WEEK	Spreadsheet created for tracking grades/contracts Met with all teachers at least once about observations All teachers observed every week (2 weeks so far) iReady incentives (In N Out) EL Grade Tracker Houghton Mifflin Tracker		

Community Schools:

WEEK 2			
5 WEEK BENCHMARKS	<p>By the end of the 5 week period, I would have identified a list of possible partners that focus on supporting EL learners.</p> <p>By the end of the 5 week period, I will meet with the DOO to ensure an attendance plan is in place for all students that have 8 or more absences.</p> <p>By the end of the 5 week period, we will have identified at least one restorative practice for each tier.</p> <p>By the end of the 5 week period, I will meet with the team to identify a system of identification for the different type of interventions.</p>		
	MADE PROGRESS	MADE A PLAN (LINK NOTES BELOW)	DID NOT ADDRESS
By the end of March, we will have an agreement with a community partner for newcomer support. This partner will meet with 80% of our newcomers at least once by the end of the semester. ▼	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
By the end of the third quarter, we will increase daily attendance to 95% by creating a system of accountability for student on attendance support as part of the MTSS meetings	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
By the end of May, we will minimize discussion time on each student in MTSS to only 5 minutes through the creation of a menu of services (including restorative practices).	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
By June, services for 100% of our students will be tracked and logged through our efforts to create a system for tracking all of our interventions.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
By the end of the year, I will have establish a total of 3 new community organization partnerships.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
DATA UPDATE			
ACCOMPLISHMENTS THIS WEEK	<p>Today, 2/13/2023, we discussed with Jennifer Obando-Salguedo to support the team in creating a tracker of interventions in order to collect data if the interventions planned during SSPT were successful.</p> <p>Signing day included 16 community partners; this solidified our partnerships/relationships a bit more and was well-received by our families.</p>		

School Culture/ELOP:

Building a strong culture is key to student success. Here is just a taste of all the amazing things going on at BCCS over the past month:



National Reading month- our newcomers went to Liggett Elementary to read to the UTK and Kinder classes.



National Reading month- our newcomers went to Liggett Elementary to read to the UTK and Kinder classes.



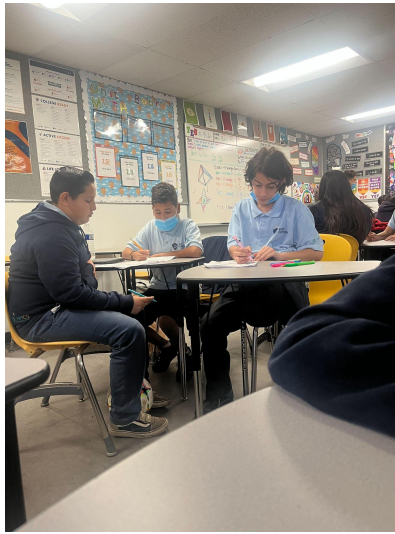
Gardening with Gerhardt

Ratio Projects

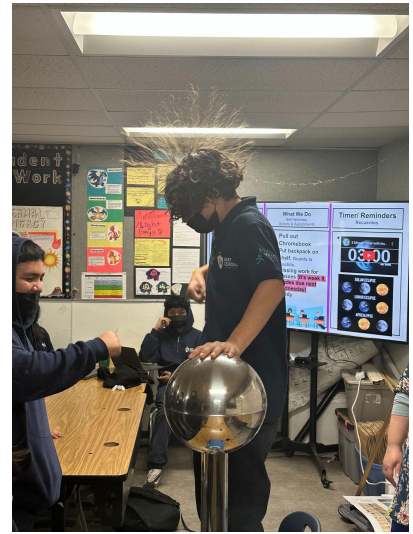
Ratio Projects cont'd



Guitar Class



Oliver, one of our students with the highest needs, has been volunteering to help other students in class.



Science experiments with Mousavi!



Building community with Fenton Elementary



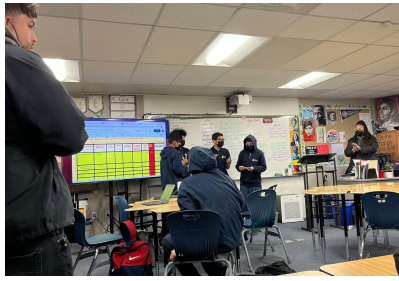
Vegan Cooking Club (aka The Happy Cow Club)



Perfect attendance awardess



The Lion King Musical with the Makeup Club (with cast and makeup back stage conversations!)



Persuasive Presentations



AM Tutoring (6:30, every day!)



All advisories are associated with a university. This is some of our bulldogs at our advisory soccer tournament.






National Oreo Day



Scholastic Book Fair



More at the attendance assembly

		
<p>Photography club</p>	<p>Photography club</p>	<p>National Toast Day menu</p>

Coversheet

Monseñor Oscar Romero's Interim Executive Administrator's Report

Section: III. Items Scheduled for Information
Item: E. Monseñor Oscar Romero's Interim Executive Administrator's Report
Purpose: FYI
Submitted by:
Related Material: MORCS EA Board Report 03_27_2023 (1).pdf



MORCS is well into Semester 2 and our students and teachers have continued to work hard on improving academic performance. Our teachers and students have worked hard to fill learning gaps and provide necessary interventions to help students meet their growth goals. Many of the supports and interventions are taking place in Support Classes where teachers are able to work with students who have been identified as needing support in a specific content area. Students have been placed in support classes (ex. Math Support, English Support) based on diagnostic scores and teacher recommendations. As a result, we are seeing growth in all grade levels and content areas. Some grade levels have seen faster growth, while others are only seeing slight growth, but our team continues to work hard to provide the necessary academic interventions to help students make progress to reach grade level mastery. Here are some updates regarding our academic growth:

Academic Focus - iReady Diagnostic Growth

Our team has been working on improving our diagnostic scores. Efforts include: Goal Setting and Planning (PD in January) to target specific students; Increased usage of the iReady Personalized Instruction component to help close student gaps in learning; Incentives to increase use and engagement of iReady (field trips); Data Protocols to share and discuss what teachers are doing with students to help improve in academic areas.

Our next diagnostic will take place when we return from Spring Break. This will wrap up our third and final diagnostic of the year. **We are aiming to have at least 51% of our students meet their typical growth goals in each subject area.**

Students meeting Typical Growth Goals

The following data points outline the number of students who have met their Typical Growth goal. Typical Growth is the average annual growth for a student at this grade and baseline placement level.

- 6th Reading - 49% of students have met their typical growth; 43% of students have improved at least 1 level in the placement band (ex. Moving from level 5 to level 6)
- 7th Reading - 37% of students have met their typical growth; 42% of students have improved at least 1 level in the placement band (ex. Moving from level 5 to level 6)
- 8th Reading - 44% of students have met their typical growth; 47% of students have improved at least 1 level in the placement band (ex. Moving from level 5 to level 6)

Grade	Annual Typical Growth ⓘ		Annual Stretch Growth® ⓘ		% Students with Improved Placement	Students Assessed/Total
	Progress (Median) ▾	% Met ▾	Progress (Median) ▾	% Met ▾		
Grade 6	91%	49%	37%	19%	43%	88/95
Grade 7	40%	37%	13%	11%	42%	83/100
Grade 8	75%	44%	22%	13%	47%	85/86

- 6th Math - 32% of students have met their typical growth; 40% of students have improved at least 1 level in the placement band (ex. Moving from level 5 to level 6)
- 7th Math - 38% of students have met their typical growth; 48% of students have improved at least 1 level in the placement band (ex. Moving from level 5 to level 6)

- 8th Math - 42% of students have met their typical growth; 46% of students have improved at least 1 level in the placement band (ex. Moving from level 5 to level 6)

Grade	Annual Typical Growth ⓘ		Annual Stretch Growth® ⓘ		% Students with Improved Placement	Students Assessed/Total
	Progress (Median) ⌵	% Met ⌵	Progress (Median) ⌵	% Met ⌵		
Grade 6	62%	32%	29%	5%	40%	95/95
Grade 7	62%	38%	28%	8%	48%	93/100
Grade 8	33%	42%	14%	16%	46%	85/86

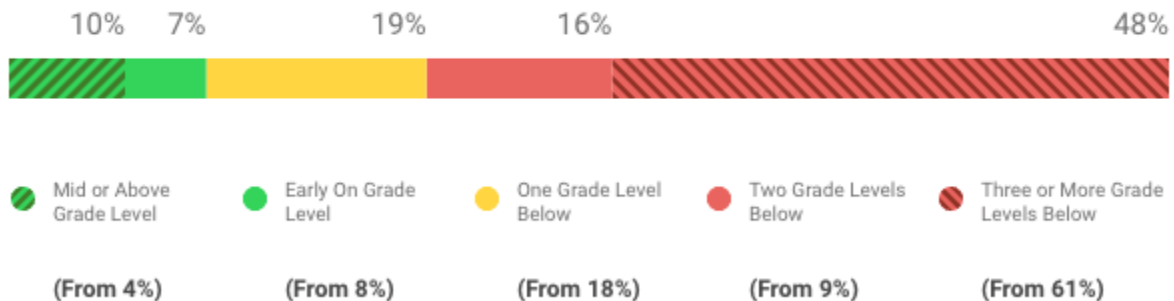
Diagnostic Growth

The following data sets outline the growth that we have seen as measured by the iReady diagnostic.

Schoolwide Reading - Schoolwide, we have seen improvement across the different placement distribution bands in Reading. Growth and improvement can be seen on the different placement levels as follows:

- At or above grade level: Start of the year - 12%; Current - 17%
- Three or more grade levels below: Start of the year - 61%; Current - 48%

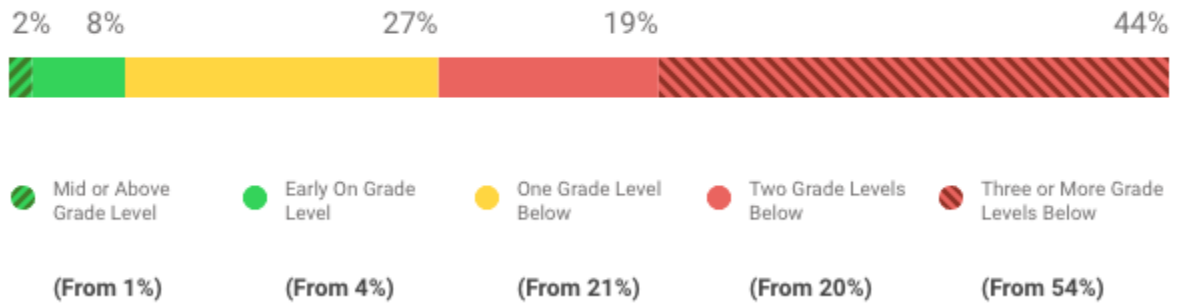
Current Placement Distribution



Schoolwide Math - We have seen similar growth in Mathematics. Growth and improvement can be seen on the different placement levels as follows:

- At or above grade level: Start of the year - 5%; Current - 10%
- Three or more grade levels below: Start of the year - 54%; Current - 44%
- One grade level below: Start of the year - 21%; Current - 27%

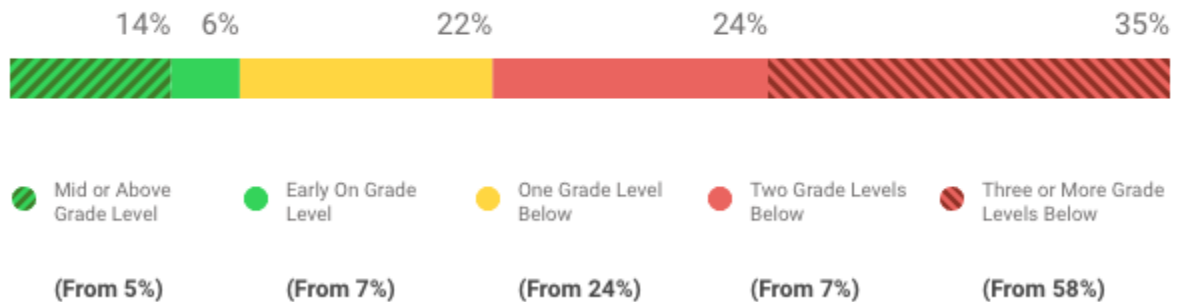
Current Placement Distribution



6th Grade Reading - Our 6th grade students have made positive gains in their reading diagnostic. Growth and improvement can be seen across the board on the different placement levels as follows:

- At or above grade level: Start of the year - 12%; Current - 20%
- 3 or more grade levels behind: Start of the year - 58%; current - 35%

Current Placement Distribution

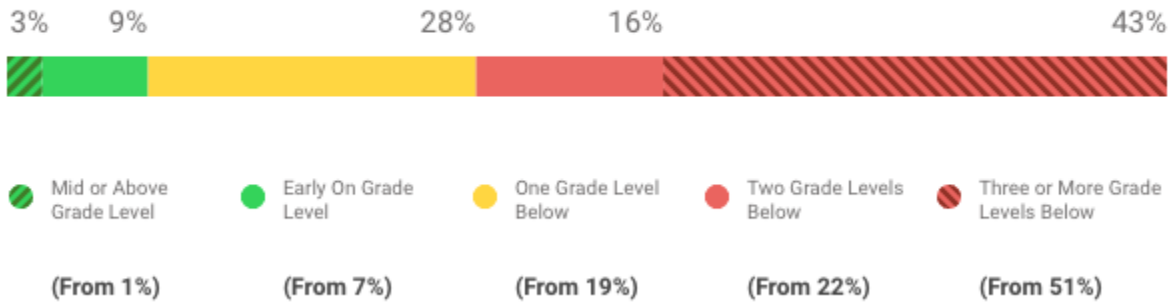


6th Grade Math - Our 6th grade math students have made good progress as well. Although the gains have not been as significant as they have been in 6th grade reading, we are seeing

students move towards proficiency. Growth and improvement can be seen on the different placement levels as follows:

- 3 or more grade levels below: Start of the year - 51%; Current - 43%
- 1 grade level below: Start of the year - 19%; Current - 28%
- At or above grade level: Start of the year - 8%; Current - 12%

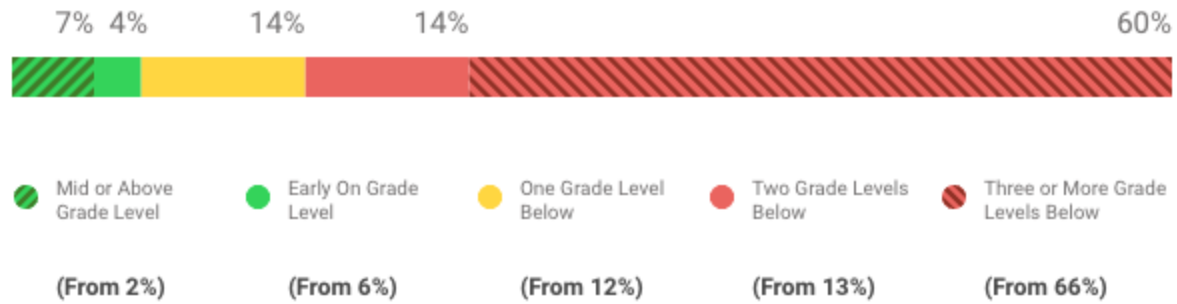
Current Placement Distribution



7th Grade Reading - Our 7th grade students have made slight progress. Although the growth in this grade level has not been as high as the other grade levels in Reading, we have not seen a drop and each band has seen improvement to some degree. Growth and improvement can be seen on the different placement levels as follows:

- 3 or more grade levels below: Start of the year - 66%; Current - 60%
- At or above grade level: Start of the year - 8%; Current - 11%

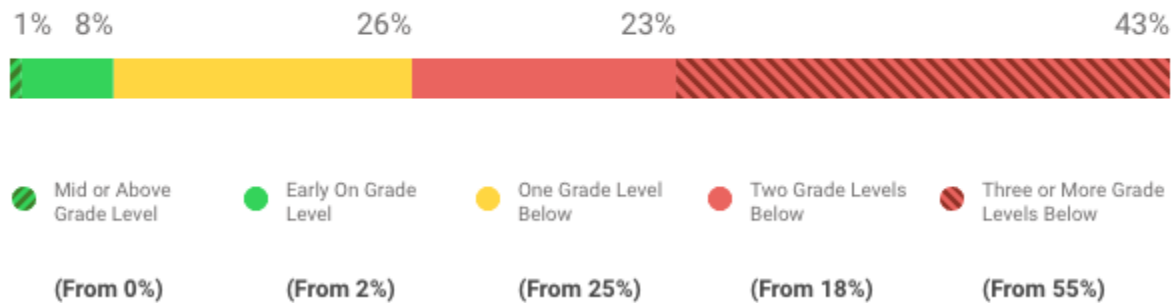
Current Placement Distribution



7th Grade Math - In contrast to Reading, we have seen better results in 7th grade Math. Growth and improvement can be seen on the different placement levels as follows:

- At or above grade level: Start of the year - 2%; Current - 9%
- Three or more grade levels below: Start of the year - 55%; Current - 43%

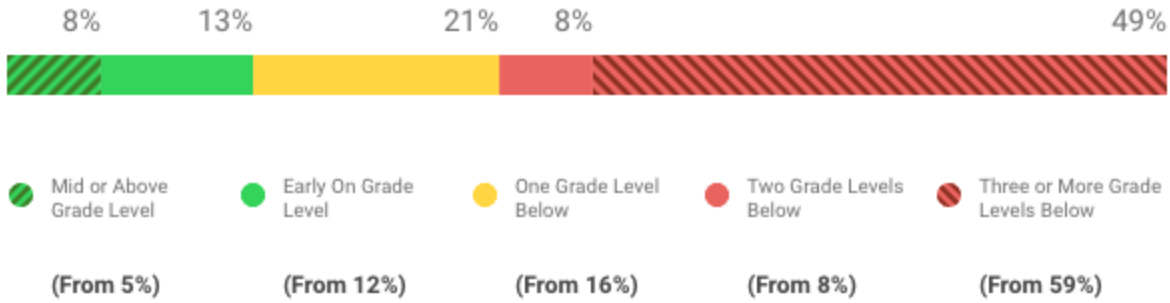
Current Placement Distribution



8th Grade Reading - Our 8th grade students have made progress in Reading. Growth and improvement can be seen on the different placement levels as follows:

- Three or more grade levels below: Start of the year - 59%; Current - 49%
- At or above grade level: Start of the year - 17%; Current - 21%
- One grade level below: Start of the year - 16%; Current - 21%

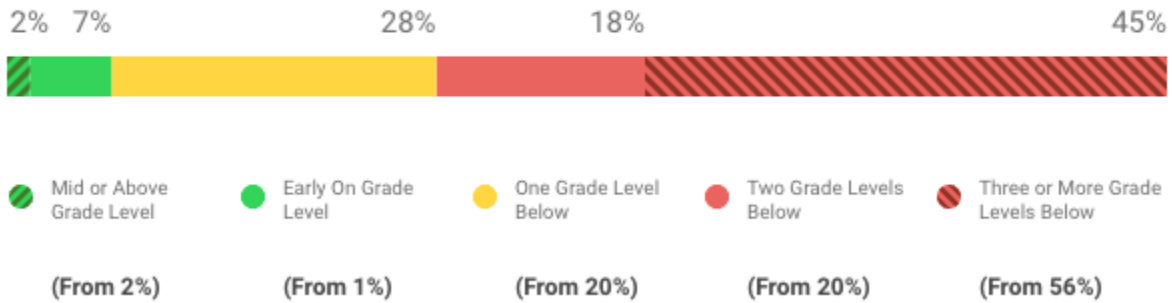
Current Placement Distribution



8th Grade Math - Our 8th grade students have also made similar progress in Math. Growth and improvement can be seen on the different placement levels as follows:

- At or above grade level: Start of the year - 3%; Current - 9%
- Three or more grade levels below: start of the year - 56%; Current - 45%
- One grade level below: Start of the year - 20%; Current - 28%

Current Placement Distribution



Coversheet

Chief Operation Officer/ BCCHS Interim EA Report

Section:	III. Items Scheduled for Information
Item:	F. Chief Operation Officer/ BCCHS Interim EA Report
Purpose:	FYI
Submitted by:	
Related Material:	COO Report 3-27-23.pdf



Chief Operations Officer Report March 27, 2023

The mission of the YPI Charter Schools (YPICS) is to prepare students for academic success in high school, as well as post-secondary education; prepare students to be responsible and active participants in their community; and enable students to become lifelong learners. Students at YPI Charter Schools will become active citizens who characterize the ideals of a diverse and democratic society. Students will provide service to their community, take responsibility for their own learning, and develop the habits of mind and body that will empower them to be successful in high school and beyond.

Interim Executive Administrator- Bert Corona Charter High School

Instruction

Staff is exploring a new bell schedule for the 23-24 school year which would reduce the length of our block periods from 80 minutes to 70 minutes, passing periods from 10 minutes to 5 minutes. By making these changes the schedule would allow for an additional period to be added for 55 to 60 minutes at the end of the day. This additional period would allow for more options and flexibilities in programming student schedules. Additional offerings would include sports, and electives like yearbook, dance, and music. Seniors (12 Graders) would also be offered an opportunity to participate in a semester-long internships with local businesses, schools, and community based organizations.

College Ready

College Visits

10th graders went to visit UC Santa Barbara on March 2, 2023. Students were taken on a campus tour, walked on the beach, and had lunch at Woodstock's Pizza. Staff is planning a trip for 9th graders to visit UC Irvine. 11th graders will be taking a three day trip to visit colleges in Northern California on April 12 - April 14, 2023.

College Application Process

33 seniors have applied to 4 year public and private colleges and universities.

33 seniors completed the FAFSA.

Students are receiving acceptance letters and we will report more details next month. We have acceptance letters from all the CSU's, UC Riverside, UC San Diego, and UC Davis.

Operations

Facilities

On March 2, 2023 staff from the LA County Office of Education to conduct the Williams Facility Inspection. The school received a score of 90.74 which is rated as good. Staff pointed out corrections/repairs that need to be made to the County Representative.

Outreach and Recruitment

On August 9, 2022 we expected to have 207 students enrolled on the first day of school. We had budgeted for 214 students. By October 26, 2023 our enrollment dropped to 200 or 14 students below our budgeted enrollment. Today we have 209 students enrolled and are 5 student below our target enrollment

Current Enrollment

Grade level	Current Enrollment
9th grade	45
10th grade	59
11th grade	51
12th grade	54
TOTAL	209

Current outreach for students continues and we are getting better numbers out of our work with Schola, a company that is supporting YPICS to do outreach. The HS operation team is working hard and collaborating well with the Schola Team. Schola came out to BCCHS and made a video about the school. We are still waiting for a final copy of the video. We currently have 171 students registered for the 23-24 school year. Typically more students enroll at BCCHS between April and July. 11 students came to BCCHS through Schola. Last year, we only had 1 student enroll at BCCHS because of Schola Outreach.

	Previous year Enrollment	Waitlist	New Student	New Student Schola	Returning Student	Total
8th grade (from BCCS)	114					
9th grade	44		11	11	1	23
10th grade	57		2	0	50	52
11th grade	50			0	47	47
12th grade	53			0	48	48
5th Year plus	1				1	1
Total	205	0	13	11	147	171

Culture and Climate

Senior activities are expensive. Although BCCHS prices are not as expensive as other schools around us. Staff is working to minimize cost and fundraise as much as possible.



Community Schools

BCCHS submitted the California Community Schools Partnership Program Implementation Grant with YPICS. The grant focuses on:

- Integrated support services;
- Family and community engagement;
- Collaborative leadership and practices for educators and administrators; and
- Extended learning time and opportunities.

Based on the work supported by the planning grant BCCHS staff, parents, and students will work on the following goals by supporting and enhancing the school Multi-Tiered System of Support:

- 1: Increase student achievement and engagement
- 2: Increase Work readiness/job training
- 3: Increase College awareness and college visits for students and parents
- 4: Increase Mental health services and social emotional and behavioral support
- 5: Reduce absenteeism and chronic absenteeism

Chief Operations Officer

Community Schools

YPICS submitted the California Community Schools Partnership Program Implementation Grant as one entity with three sites. We are requesting \$750,000 in total or \$250,000 per site based on the grant guidelines. Each school has different goals based on each community's specific needs. However, each school will address the stated needs by supporting and enhancing the school Multi-Tiered System of Support.

Professional Development

11 YPICS staff members attended the California Charter School Conference in Sacramento from March 13 to March 16. The diversity of workshops was much greater than the past few years. Staff was really impacted by one of the keynote speakers, [José M. Hernández](#), who is an American engineer and former NASA astronaut. His story of perseverance and family was motivating.

Coversheet

Executive Director's Report

Section:	III. Items Scheduled for Information
Item:	G. Executive Director's Report
Purpose:	FYI
Submitted by:	
Related Material:	22-23 Executive Directors Report March 2023.pdf



EXECUTIVE DIRECTOR'S REPORT

March 27, 2023

The mission of the YPI Charter Schools (YPICS) is to prepare students for academic success in high school, as well as post--secondary education; prepare students to be responsible and active participants in their community; and enable students to become lifelong learners. Students at YPI Charter Schools will become active citizens who characterize the ideals of a diverse and democratic society. Students will provide service to their community, take responsibility for their own learning, and develop the habits of mind and body that will empower them to be successful in high school and beyond.

State

State Revenues Shy of Governor's January Estimates

From School Services of California

Posted February 22, 2023

In its latest monthly revenue bulletin, the Department of Finance (DOF) reports that state revenues for the 2022-23 fiscal year are currently \$3.3 billion below Governor Gavin Newsom's estimates from just a month ago when he released his 2023-24 State Budget proposal. The DOF explains that poor revenue performance is due to unexpected shortfalls in cash collections for the last two months, with January 2023 revenues coming in \$2 billion below estimates and December 2022 cash receipts \$1.3 billion below projections. Both corporation tax (CT) and personal income tax (PIT) revenues for January fell below the Governor's Budget estimates, while sales and use tax revenues performed modestly better than expected last month. Weaknesses in PIT and CT collections resulted from the confluence of tax policies affecting anticipated payments paid by businesses that could then be used by individual filers as personal tax credits and the timing of Internal Revenue Service filing deadlines.

**2022-23 State Tax Collections
In billions**

	January 2023		2022-23 Year-to-Date	
	Forecast	Actual	Forecast	Actual
Personal Income Tax	\$15.4	\$13.5	\$65.3	\$61.8
Corporation Tax	\$2.8	\$2.2	\$16.9	\$17.1
Sales and Use Tax	\$1.5	\$1.8	\$18.9	\$18.8

The DOF indicates that the Governor’s Budget accounts for delayed tax payments from the extension of filing deadlines in 41 of the state’s 58 counties that were impacted by winter storms. They also note, however, that “shortfalls in [PIT] withholding and [CT] estimated payments...indicate genuine weakness relative to [the Governor’s] forecast.”

Proposition 98 Minimum Guarantee and Reserve

This acknowledgment lends credence to the Legislative Analyst’s Office projection that there is an 80% chance that revenues for fiscal year 2022-23 would be approximately \$5 billion lower than the Governor’s January estimates by the time the Legislature adopts the 2023-24 State Budget. The fiscal year-to-date shortfall would result in an approximate \$1.3 billion reduction in the Proposition 98 minimum guarantee while a \$5 billion shortfall would further reduce K-14 funding by another \$700 million. The prospect of further reductions to the Proposition 98 minimum guarantee raises questions about the ability of state lawmakers to use the Proposition 98 reserve to maintain current education investments and pay for additional costs associated with a cost-of-living adjustment. Currently, the reserve balance is estimated to be \$8.5 billion. Deposits into and withdrawals from the Proposition 98 reserve is governed by a set of constitutional formulas. When the Proposition 98 minimum guarantee is lower than the prior year level, adjusted for inflation and attendance, the State Constitution requires the state to withdraw from the reserve to bring the minimum guarantee up to the adjusted prior year level. Under the Governor’s Budget estimates, while the minimum guarantee for both 2022-23 and 2023-24 are lower than the 2022 Enacted Budget projections, K-14 funding in 2023-24 (\$108.8 billion) is still expected to be higher than the revised 2022-23 level (\$106.9 billion). This means that the constitutional condition for a reserve withdrawal is not met. If, however, the Governor declares a budget emergency, the Legislature is authorized to make a discretionary withdrawal from the Proposition 98 reserve and allocate those resources for any educational priority. The Governor has not signaled his willingness to declare a budget emergency, and it may be too soon to tell if his January estimates will uphold given tax collection uncertainties from the extended tax filing deadlines.

Proposition 28—Proceed With Caution

Finally, fluctuations in state revenues and their effect on the 2022-23 minimum guarantee will also impact Proposition 28 (The Arts and Music in Schools—Funding Guarantee and Accountability

Act) funding. Recall that Proposition 28 requires the state to provide a General Fund allocation equal to 1% of the prior year's Proposition 98 minimum guarantee. The Governor estimated the state's Proposition 28 obligation to be \$941 million in 2023-24. If the 2022-23 minimum guarantee is reduced because of less-than-expected state revenues, we can expect to see a reduction in the Proposition 28 allotment.

Personnel

COVID-19 Paid Sick Leave Policy Expiration

Throughout the pandemic, YPI Charter Public Schools has aligned its policies with local and state regulations to comply with the law and to reduce the transmission of COVID-19 among students, staff, and surrounding communities. The recent actions taken by local and state government agencies confirm a cautious and concerted effort to safely transition to the policies and procedures that were established before the pandemic.

On December 31, 2022, California's COVID-19 Supplemental Paid Sick Leave (SPSL) came to an end. The 2022 COVID-19 Supplemental Paid Sick Leave provided for two separate banks of leave, each of up to 40 hours. The first bank of COVID-19 Supplemental Paid Sick Leave, up to 40 hours, was available to covered employees unable to work in order to 1) care for themselves due to quarantine, isolation, or symptoms of COVID-19 2) care for a family member quarantine isolation, or symptoms of COVID-19 3) care for themselves due to vaccine-related side effects. The second bank of COVID-19 Supplemental Paid Sick Leave, up to 40 hours, was available only if an employee or a family member for whom they are providing care tested positive for COVID-19. Additionally, California Occupational Safety and Health (Cal/OSHA) adopted new [COVID-19 Prevention Non-Emergency Regulations](#) on February 3, 2023, which eliminated the employer mandate to provide COVID-19 exclusion pay to employees as stipulated in the [Emergency Temporary Standard \(ETS\)](#). Similarly, COVID-19 State of Emergency declarations for California and for the City of Los Angeles have ended on February 28, 2023, and February 1, 2023, respectively.

Effective March 27, 2023, YPI Charter Schools employees will use paid sick leave (for part-time or temporary employees), accrued sick leave, or vacation time (regular and probationary full-time employees) for illnesses. The policy (ratified on February 6, 2023) that granted paid time off up to 10 days for quarantine or isolation due to the COVID-19 global pandemic, will expire on March 27, 2023, and will not be extended. Please see the YPICS Employee Handbook for more information on sick leave. The Executive Director and COO will continue to closely monitor COVID-19 trends and cases and will propose recommendations to the YPICS Board as needed.

Compliance

Statement of Interest - Form 700 Document

A statement of Economic Interest (Form 700) is a state form on which state and local government officials publicly disclose their personal assets and income that may be materially affected by their official acts. Agency employees, including some public officials who are designated in a conflict-of-interest code, are required to disclose certain financial interests according to the disclosure categories assigned to that position in their agency's conflict of interest code. Certain public officials, including public officials who manage public investments, are required to disclose all

financial interests. These officials make full economic disclosure by state law rather than their agency's conflict of interest code.

Members of Charter Schools are public officials and must file form 700. Originally, YPICS required all staff that actively participated in the school's governance and leadership structure to complete Form 700. This requirement extended to board members, officers, directors, assistant directors, administrative coordinators, managers, and faculty representatives. In recent years, the Los Angeles County Board of Supervisors has allowed the submission of form 700 documents via their portal ("e-filers" only) and through DocuSign, along with a list of YPICS positions and their respective conflict of interest and disclosure codes. Moving forward, only positions specified in the agency's conflict of interest codes will be required to submit Form 700. This change notwithstanding, the importance of all leadership and governance roles held by staff members should not be understated. Each leadership role bears a high degree of responsibility, and the decisions made by the committees as part of the governance structure can impact the entire organization.

Last month, The Los Angeles County Board of Supervisors online portal sent an automated email request to all e-filers to complete Form 700. All other required personnel will receive an email from DocuSign to complete the form on Friday, March 3, 2023. Form 700 documents must be completed and returned by March 24, 2023.

Enrollment:

See the 3/23/23 Executive Administrator Reports

Expanded Learning

The Expanded Learning Opportunities Program (ELO-P) provides funding for after-school and summer school enrichment programs for transitional kindergarten (TK) through sixth grade. "Expanded learning" means before-school, after-school, summer, or intersession learning programs that focus on developing the academic, social, emotional, and physical needs and interests of pupils through hands-on, engaging learning experiences. Expanded learning programs are pupil-centered; results-driven; include community partners; and complement, but do not replicate, learning activities in the regular school day and school year.

Next year, schools will receive an audit finding if the ELO-P is not implemented and if funds are not spent.

The proposed legislation contains dozens of other changes. Most are technical in nature, but some more substantive ones of interest to charter schools include the following:

- Clarifies penalties for not offering Expanded Learning under the state's new Expanded Learning Opportunities Program (ELOP).

- It would clarify the interaction of penalties for (1) failing to serve eligible students and (2) penalties for failing to operate the program for all the required hours or days.

The law would call for pro-rata penalties based on the proportion of eligible students not served. Any additional penalties for failing to operate the program for the required number of hours or days would be assessed after the first type of penalty is assessed (if any) and would reduce funding by 0.0049 times the number of days a charter school failed to meet the daily/hourly offering requirement.

YPICS is providing students with a variety of engaging programs, clubs, field trips, assemblies, and special events. We are excited to provide our students with a variety of possibilities and engaging opportunities.

Charter Renewals

Pursuant to [Education Code Section 47607.4](#), all charter schools whose term expires on or between January 1, 2022, and June 30, 2025, shall have their term extended by two years. Given this extension, Monseñor Oscar Romero Charter School is up for the renewal of its petition.

YPICS is working with Janelle Ruley of Young, Minney & Corr to ensure our charter petition complies and is ready for submission in July. As of March 23, 2023, LAUSD has not released guidelines for the submission of charter renewals.

LAUSD:

YPI Charter School Oversight Visits have been scheduled for the dates listed below:

- **Monseñor Oscar Romero Charter School:** Thursday, April 13, 2023
- **Bert Corona Charter School:** Tuesday, April 18, 2023
- **Bert Corona Charter HS:** Friday, April 28, 2023

Coversheet

YPICS Instructional Update

Section: III. Items Scheduled for Information
Item: H. YPICS Instructional Update
Purpose: FYI
Submitted by:
Related Material: YPICS HS Instructional Update March 2023.pdf

Interim Executive Administrator- Bert Corona Charter High School

Instruction

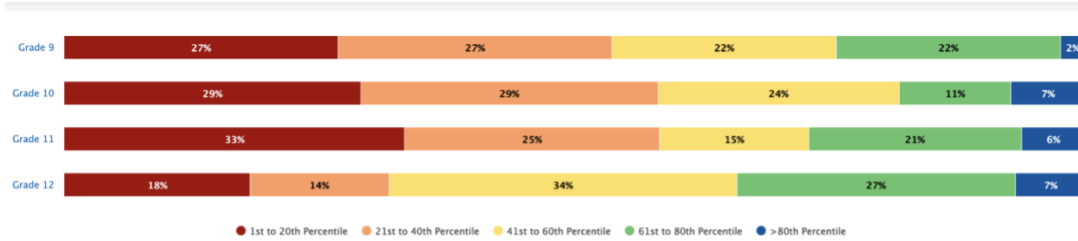
NWEA MAPS Benchmark Assessments

On our most recent benchmark assessment 95% and 93% of the students completed the assessment in reading and math respectively. On this assessment, more of our seniors are at or above grade level than the other grades in reading (68%) and math (55%). Yellow is considered grade level. Green is grade level. Blue is above grade level.

	Grade Level or Above			
	9th	10th	11th	12th
Reading	46%	42%	42%	68%
Math	26%	28%	31%	55%

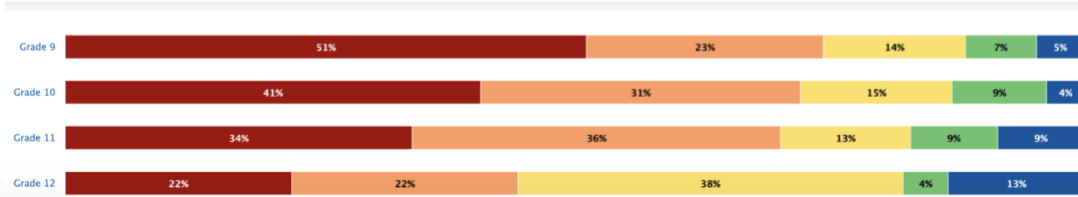
Bert Corona Charter High School

School Achievement: Reading



Bert Corona Charter High School

School Achievement: Math K-12



Part of YPICS culture is the idea that “growth is currency.” We are always telling our students that we value each student’s effort. It is not where they start but where they end. Growth matters! Although our reading scores are higher than our math scores, more students as a percentage met their math growth goal than in reading. On average students needed to grow 2 points.

	Met Reading Growth Goal		Met Math Growth Goal	
	# of students	Rate	# of students	Rate
9th	20	45%	24	55%
10th	29	52%	25	45%
11th	19	38%	25	50%
12th	26	51%	25	49%

College Exposure

Staff is planning multiple college visits this semester. With the support of Gear Up, students will be taking 3 one day trips to local universities, and one overnight trip to visit universities in Northern California. Final trip details are still being worked out. Staff is planning two additional trips. 10th graders will be visiting UC Santa Barbara in March and 9th graders will be touring UCLA.

Coversheet

Consent Items

Section: IV. Consent Agenda Items

Item: B. Consent Items

Purpose: Vote

Submitted by:

Related Material:

2023-24 YPICS School Year Instructional Calendar - YPICS Student School Calendar (C added).pdf

2023-24 YPICS School Year Calendar for Prop 39																																							
Student Calendar																																							
Mon	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Days	Sem	SemDays	Wks	Short	Reg	Min	Total
July			v	h	v	v	v			v	v	v	v	v			v	v	v	v	v			v	v	nt	nt	nt			t	0	1	83	18	0	0	0	0
August	t	t	t	t			t	t	1	1	1			1	1	1	1	1			1	1	1	1			1	1	1	1	17	4				13	0	17	
September	1			h	1	1	1	1			1	1	1	1	1			1	1	1	1	1			t	1	1	1	1	1	19	2				17	0	19	
October		1	1	1	1	1			1	1	1	1	P			1	1	1	1	1	1			1	1	1	1			t	1	20				3	15	2	20
November	1	1	1			1	1	1	1	h			1	1	1	1	1			v	v	v	h	h			1	1	1	1	16	3				13	0	16	
December	1			1	1	1	1	1			1	1	1	1	1			v	v	v	v	v			h	v	v	v	v		11	2				9	0	11	
January	h	v	v	v	v			t	1	1	1	1			h	1	1	1	1			1	1	1	1	1			1	1	16	2				14	0	16	
February	1	1			t	1	1	1	1			1	1	1	1	1			h	1	1	1	1			1	1	1	1	19	2	17				0	19		
March	1			t	1	1	1	1			1	1	1	1	P			1	1	1	1	1			v	v	v	v	v		h	14				1	11	2	14
April	h	1	1	1	1			1	1	1	1	1			1	1	1	1	1			1	1	1	1	1			1	1	21	4				17	0	21	
May	1	1	1			1	1	1	1	1			1	1	1	1	1			1	1	1	1	1			h	1	1	1	22	3				19	0	22	
June			1	1	1	1	1			t	t	t	v	v			v	v	h	v	v			v	v	v	v	v			5	1				3	1	5	
Calendar Key																																							
1	Instructional Day	1	CPT day	1	Minimum Day	v	vacation	h	National Holiday	t	All Staff Training	P	Parent Conferences	nt	New Staff Training	1	Conferences																						

Important Dates	
1st Day of School	8/9/2023
Labor Day	9/4/2023
Veteran's Day	11/10/2023
Thanksgiving Break	11/20-24/23
1st Semester Ends	12/15/2023
Winter Break	12/18/23 to 1/8/24
1st Day 2nd Semester	1/9/2024
M.L. King Jr. Day	1/15/2024
President's Day	2/19/2024
Cesar Chavez Day	4/1/2024
Spring Break	3/25- 4/1/24
Easter Observance	4/1/2024
Memorial Day	5/27/2024
Last Day of School	6/7/2024

Professional Development Dates			
New Teacher	7/26/2023	Site	8/8/2023
New Teacher	7/27/2023	All Staff	9/25/2023
New Teacher	7/28/2023	All Staff	10/27/2023
All Staff	7/31/2023	All Staff	10/30/2023
All Staff	8/1/2023	All Staff	1/8/2024
All Staff	8/2/2023	Site	3/4/2024
All Staff	8/3/2023	Site	6/10/2024
All Staff	8/4/2023	Site	6/11/2024
Site	8/7/2023	Site	6/12/2024

Grading Periods	Submit Grades	Grades lock	Final Post
F05	9/8/2023	9/10/2023	9/13/2023
F09	10/6/2023	10/8/2023	10/11/2023
F15	11/15/2023	11/15/2023	11/20/2023
F18	12/15/2023	12/15/2023	12/18/2023
S05	2/9/2024	2/11/2024	2/14/2024
S09	3/8/2024	3/10/2024	3/13/2024
S15	4/26/2024	4/28/2024	5/1/2024
S18*	5/17/2024	n/a	n/a
S21	6/7/2024	6/9/2024	6/12/2024

Coversheet

YPICS February 2023 Financials and Check Registers

Section: V. Items Scheduled For Action
Item: A. YPICS February 2023 Financials and Check Registers
Purpose: Vote
Submitted by:
Related Material: 22-23 YPICS Financials Board Packet 02.23.pdf

YPI Charter Schools Inc - Financial Dashboard (February 2023)

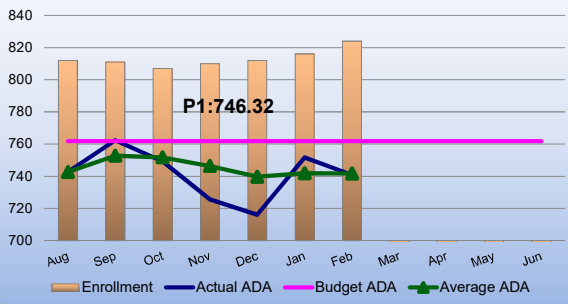
1 Key Performance Indicators

ADA vs. Budget ● Cash on Hand ●
 Net Income / (Loss) ● Year-End Cash ●

KEY POINTS

Cash on hand at June 30, 2021 was \$6.2M which represents 36.3% of total expenses.

2 ADA & Enrollment



3 Average Daily Attendance Analysis

Category	Actual through Month 7	Forecasted P2	Budgeted P2	Better/ (Worse)	Prior Month Forecast	Prior Year P2
Enrollment	824	810	815	(5)	810	4,672
ADA %	91.2%	91.0%	92.0%	-1.0%	92.8%	94.1%
Average ADA	741.73	742.84	761.82	(18.98)	751.31	4,397.87

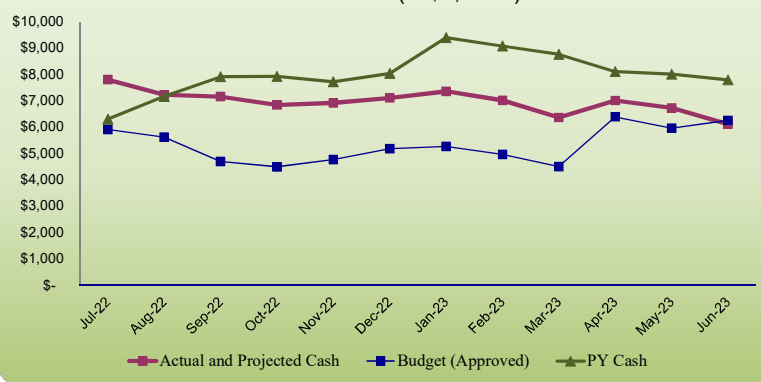
4 LCFF Supplemental & Concentration Grant Factors

Category	Budget	Forecast	Variance	Prior Year
Unduplicated Pupil %	87.9%	91.5%	3.7%	89.4%
3-Year Average %	89.8%	91.0%	1.2%	90.3%
District UPP C. Grant Cap	85.6%	85.6%	0.0%	85.6%

5 INCOME STATEMENT

INCOME STATEMENT	Forecast	VS. Budget		VS. Last Month		FY 22-23 YTD			Historical	
	As of 02/28/23	FY 22-23 Budget	Variance B/(W)	Prior Month FC	Variance B/(W)	Actual YTD	Budget YTD	Variance B/(W)	FY 21-22	FY 20-21
Local Control Funding Formula	10,204,654	10,161,707	42,948	10,316,984	(112,329)	5,940,912	5,796,499	144,413	9,754,158	9,729,105
Federal Revenue	3,337,709	3,317,749	19,960	3,404,774	(67,065)	943,380	460,237	483,143	3,541,853	3,574,745
State Revenue	3,298,390	2,567,108	731,282	2,875,494	422,896	3,428,341	1,719,098	1,709,243	804,879	700,580
Other Local Revenue	1,109,574	941,239	168,336	1,099,496	10,079	690,373	615,911	74,461	2,459,463	672,847
Grants/Fundraising	78,609	70,500	8,109	90,375	(11,766)	44,856	66,001	(21,145)	120,115	22,402
TOTAL REVENUE	18,028,937	17,058,302	970,635	17,787,122	241,815	11,047,862	8,657,746	2,390,116	16,680,468	14,699,678
<i>Total per ADA</i>	<i>24,270</i>	<i>22,392</i>	<i>1,879</i>	<i>23,945</i>	<i>326</i>				<i>3,793</i>	<i>16,659</i>
<i>w/o Grants/Fundraising</i>	<i>24,164</i>	<i>22,299</i>	<i>1,865</i>	<i>23,823</i>	<i>341</i>				<i>3,766</i>	<i>16,634</i>
Certificated Salaries	5,383,387	5,779,086	395,698	5,443,944	60,557	3,343,386	3,712,397	369,011	4,790,308	3,929,911
Classified Salaries	2,587,656	2,595,916	8,260	2,606,123	18,467	1,617,570	1,631,120	13,549	1,990,644	1,721,444
Benefits	2,554,162	2,626,932	72,770	2,555,945	1,783	1,757,869	1,723,953	(33,916)	1,999,130	1,764,328
Student Supplies	2,035,530	1,661,685	(373,846)	1,975,627	(59,903)	1,083,142	1,241,963	158,821	1,486,062	1,177,030
Operating Expenses	4,470,755	3,942,431	(528,324)	4,270,185	(200,570)	2,628,351	2,661,476	33,125	5,228,640	4,872,782
Other	1,089,177	1,080,156	(9,021)	1,092,263	3,087	735,473	723,308	(12,165)	1,104,844	1,308,038
TOTAL EXPENSES	18,120,667	17,686,205	(434,462)	17,944,087	(176,580)	11,165,792	11,694,216	528,425	16,599,627	14,773,534
<i>Total per ADA</i>	<i>24,394</i>	<i>23,216</i>	<i>(1,178)</i>	<i>24,156</i>	<i>238</i>				<i>3,774</i>	<i>16,743</i>
NET INCOME / (LOSS)	(91,730)	(627,903)	536,173	(156,965)	65,235	(117,929)	(3,036,470)	2,918,541	80,840	(73,856)
OPERATING INCOME	840,373	307,088	533,284	775,080	65,293	505,312	(2,410,340)	2,915,652	1,051,695	1,068,220
EBITDA	997,447	452,253	545,194	935,298	62,148	617,544	(2,313,162)	2,930,706	1,185,684	1,234,183

6 Cash Balance (in \$1,000's)



Year-End Cash Balance		
Projected	Budget	Variance
6,163,213	6,257,786	(94,572)

7 Balance Sheet

Balance Sheet	6/30/2022	1/31/2023	2/28/2023	6/30/2023 FC
Assets				
Cash, Operating	7,782,943	7,360,462	7,020,722	6,246,108
Cash, Restricted	0	0	0	0
Accounts Receivable	3,944,912	997,438	997,438	3,486,889
Due From Others	8,247	8,114	8,192	8,192
Other Assets	143,889	48,065	146,065	287,261
Net Fixed Assets	27,008,033	26,537,888	26,465,086	26,156,225
Total Assets	38,888,024	34,951,968	34,637,503	36,184,677
Liabilities				
A/P & Payroll	3,230,869	(580,631)	(583,220)	(610,286)
Due to Others	677,368	677,368	677,368	677,368
Deferred Revenue	1,611,295	1,611,295	1,611,295	1,611,295
Other Liabilities	0	0	0	0
Total Debt	7,375,627	7,100,817	7,031,692	8,522,269
Total Liabilities	12,895,159	8,808,849	8,737,134	10,200,646
Equity				
Beginning Fund Bal.	25,912,026	25,992,866	25,992,866	25,992,866
Net Income/(Loss)	80,840	91,561	(117,929)	(176,806)
Total Equity	25,992,866	26,084,427	25,874,937	25,816,060
Total Liabilities & Equity	33,287,653	33,093,683	33,024,558	34,515,135
Available Line of Credit	500,000	500,000	500,000	500,000
Days Cash on Hand	182	158	149	133
Cash Reserve %	49.8%	43.3%	40.8%	36.3%

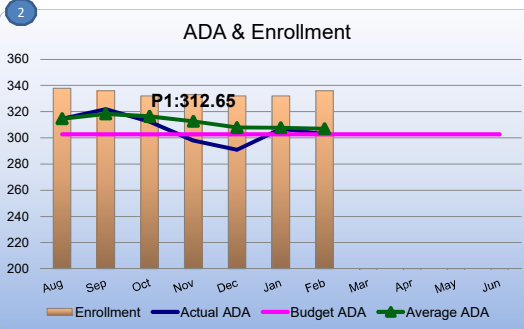


BERT CORONA CHARTER SCHOOL - Financial Dashboard (February 2023)

1 Key Performance Indicators

ADA vs. Budget ● Cash on Hand ●

Net Income / (Loss) ● Year-End Cash ●



KEY POINTS

P1 ADA was 312.65
 ADA through Month 7 was 307.01 or 91.9% with ending enrollment of 336 students. Future months enrollment is forecasted at 333 students with ADA of 94%.

Net Income is forecasted to be \$143K, \$37K above budget.

Revenue is projected to be higher than budget by \$342K primarily due to higher ADA, higher Nutrition program reimbursement rates, and higher SPED revenue rates.

Expense is projected to be higher than budget by \$305K.
 Student Materials \$31K
 Nutrition Expense \$110K
 Vendor Repairs \$100K

Cash on hand at June 30, 2021 is forecasted to be \$2.4M which represents 35.1% of total expenses.

3 Average Daily Attendance Analysis

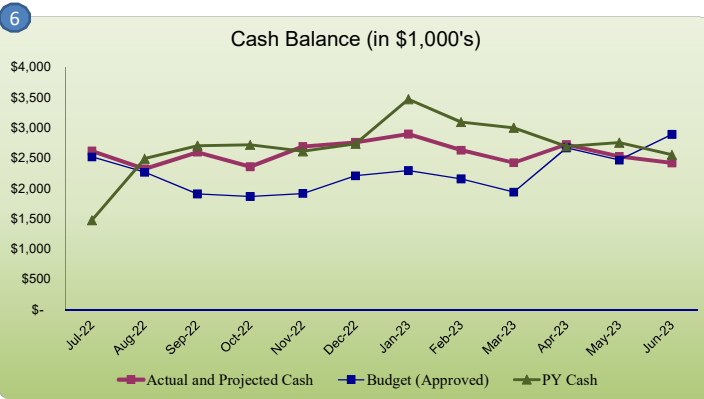
Category	Actual through Month 7	Forecasted P2	Budgeted P2	Better/(Worse)	Prior Month Forecast	Prior Year P2
Enrollment	336	333	322	11	333	340
ADA %	91.9%	92.1%	94.0%	-1.9%	92.4%	90.0%
Average ADA	307.01	307.58	302.68	4.90	308.51	309.40

4 LCFF Supplemental & Concentration Grant Factors

Category	Budget	Forecast	Variance	Prior Year
Unduplicated Pupil %	84.8%	87.8%	3.1%	84.3%
3-Year Average %	86.0%	87.0%	1.0%	84.8%
District UPP C. Grant Cap	85.6%	85.6%	0.0%	85.6%

5 INCOME STATEMENT

INCOME STATEMENT	Forecast	VS. Budget		VS. Last Month		FY 22-23 YTD			Historical	
	As of 02/28/23	FY 22-23 Budget	Variance B/(W)	Prior Month FC	Variance B/(W)	Actual YTD	Budget YTD	Variance B/(W)	FY 21-22	FY 20-21
Local Control Funding Formula	4,003,703	3,818,103	185,599	4,016,000	(12,297)	2,324,992	2,264,195	60,797	3,757,942	3,693,874
Federal Revenue	1,223,757	1,330,212	(106,456)	1,203,238	20,519	351,253	194,694	156,559	2,303,579	2,386,358
State Revenue	1,333,798	1,163,389	170,409	1,332,059	1,739	1,233,904	740,594	493,310	489,385	384,903
Other Local Revenue	507,294	429,962	77,332	508,204	(910)	310,244	285,640	24,604	951,200	283,291
Grants/Fundraising	50,750	35,500	15,250	51,376	(626)	20,750	35,471	(14,721)	36,957	15,000
TOTAL REVENUE	7,119,301	6,777,167	342,134	7,110,876	8,425	4,241,143	3,520,595	720,548	7,539,062	6,763,426
Total per ADA	23,146	22,391	756	23,119	27				24,367	18,990
w/o Grants/Fundraising	22,981	22,273	708	22,952	29				24,247	18,948
Certificated Salaries	1,834,852	1,952,858	118,006	1,831,773	(3,080)	1,157,772	1,260,986	103,215	1,596,989	1,399,355
Classified Salaries	922,524	948,784	26,260	909,689	(12,835)	579,175	581,083	1,908	730,580	581,292
Benefits	851,504	886,805	35,301	846,314	(5,190)	580,523	578,511	(2,012)	667,017	608,949
Student Supplies	940,714	734,927	(205,788)	907,471	(33,244)	499,433	537,154	37,721	630,309	478,901
Operating Expenses	2,339,922	2,059,109	(280,813)	2,304,356	(35,566)	1,579,518	1,376,172	(203,346)	3,363,915	3,423,537
Other	87,057	88,753	1,696	87,057	0	58,829	60,524	1,696	102,427	265,986
TOTAL EXPENSES	6,976,574	6,671,236	(305,338)	6,886,659	(89,915)	4,455,248	4,394,430	(60,819)	7,091,237	6,758,019
Total per ADA	22,682	22,041	(642)	22,390	292				22,919	18,975
NET INCOME / (LOSS)	142,728	105,932	36,796	224,217	(81,490)	(214,106)	(873,835)	659,729	447,826	5,408
OPERATING INCOME	229,785	194,684	35,100	311,274	(81,490)	(155,277)	(813,311)	658,033	550,252	271,394
EBITDA	229,785	194,684	35,100	311,274	(81,490)	(155,277)	(813,311)	658,033	550,252	271,394



Year-End Cash Balance

Projected	Budget	Variance
2,420,109	2,890,583	(470,474)

7 Balance Sheet

Balance Sheet	6/30/2022	1/31/2023	2/28/2023	6/30/2023 FC
Assets				
Cash, Operating	2,555,367	2,897,004	2,630,872	2,420,109
Cash, Restricted	0	0	0	0
Accounts Receivable	2,629,201	428,819	428,819	1,523,011
Due From Others	7,513	7,475	7,475	7,475
Other Assets	45,734	13,802	111,802	158,878
Net Fixed Assets	250,630	275,146	268,017	239,789
Total Assets	5,488,444	3,622,246	3,446,986	4,349,262
Liabilities				
A/P & Payroll	1,549,089	289,589	287,878	231,562
Due to Others	191,620	137,711	130,753	732,512
Deferred Revenue	505,275	0	0	0
Other Liabilities	0	0	0	0
Total Debt	0	0	0	0
Total Liabilities	2,245,984	427,300	418,631	964,074
Equity				
Beginning Fund Bal.	2,794,635	3,242,461	3,242,461	3,242,461
Net Income/(Loss)	447,826	(47,514)	(214,106)	142,728
Total Equity	3,242,461	3,194,946	3,028,355	3,385,188
Total Liabilities & Equity	5,488,444	3,622,246	3,446,986	4,349,262
Days Cash on Hand	133	156	139	128
Cash Reserve %	36.6%	42.6%	38.2%	35.1%





BERT CORONA CHARTER SCHOOL

Financial Analysis

February 2023

Net Income

Bert Corona Charter School is projected to achieve a net income of \$143K in FY22-23 compared to \$106K in the board approved budget. Reasons for this positive \$37K variance are explained below in the Income Statement section of this analysis.

Balance Sheet

As of February 28, 2023, the school's cash balance was \$2.63M. By June 30, 2023, the school's cash balance is projected to be \$2.42M, which represents a 35% reserve.

As of February 28, 2023, the Accounts Receivable balance was \$429K, down from \$429K in the previous month, due to the receipt of revenue earned in FY21-22.

As of February 28, 2023, the Accounts Payable balance, including payroll liabilities, totaled \$288K, compared to \$290K in the prior month.

As of February 28, 2023, BCCS had a zero debt balance.

Income Statement

Revenue

Total revenue for FY22-23 is projected to be \$7.12M, which is \$342K or 5.0% over budgeted revenue of \$6.78M.

LCFF Revenue – is projected to be above budget by \$186K due to higher ADA and higher LCFF rates

Child Nutrition Federal Revenue – is projected to be above budget by \$53K due to higher reimbursement rates for Nutrition Program.

Other Federal Revenue - is projected to be under budget by \$145K due to moving ESSER II and III funds into future years.

Child Nutrition State Revenue – is projected to be above budget by \$114K due to higher reimbursement rates for Nutrition Program.

Mandate Block Grant Revenue - is projected to be below budget by \$402K due to the elimination of a one-time discretionary block grant

ELOP Revenue - is projected to be above budget by \$150K

Other State Revenue - is projected to be above budget by \$291K due Hold Harmless revenue

Other Local Revenue - is projected to be over budget by \$63K due to an increase in SPED AB602 revenue.

This report will discuss revenue and expenditure variances from the Board-approved budget that are above \$20,000 and 10%.



Expenses

Total expenses for FY22-23 are projected to be \$6.98M, which is \$305K or 4.6% over budgeted expenditures of \$6.67M.

Core Curriculum are projected to be higher than budget by \$51K

Student Materials are projected to be higher than budget by \$31K

Nutrition Program Food Supplies are projected to be higher than budget by \$108K due to higher cost rates for the nutrition program. The additional expense is offset by higher revenue rates

Vendor Repairs are projected to be higher than budget by \$100K

Field Trips are projected to be higher than budget by \$22K

ADA

Budgeted P2 ADA is 302.68 based on enrollment of 322 and a 94.0% attendance rate.

Forecast P2 ADA is 307.58 based on enrollment of 333 and a 92.1% attendance rate.

Actual ADA through Month 7 is 307.01 with ending enrollment of 336 and a 91.9% attendance rate.

In Month 7, ADA was 302.72 with a 90.1% attendance rate.

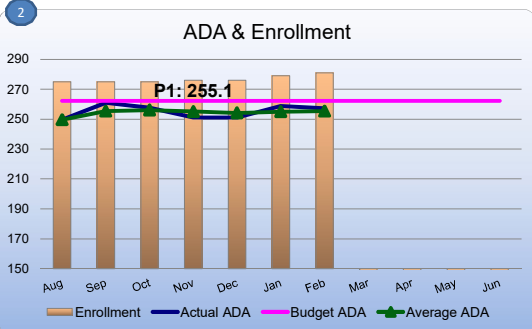
This report will discuss revenue and expenditure variances from the Board-approved budget that are above \$20,000 and 10%.

MONSEÑOR OSCAR ROMERO CHARTER SCHOOL - Financial Dashboard (February 2023)

1 Key Performance Indicators

ADA vs. Budget ● Cash on Hand ●

Net Income / (Loss) ● Year-End Cash ●



KEY POINTS

P1 ADA was 255.07
 ADA through Month 7 was 255.33 or 92.3% with ending enrollment of 281 students. Future months enrollment is forecasted at 275 students with ADA of 94%.

Net Operating Income is forecasted to be \$547K, \$484K above budgeted.

Revenue is projected to be higher than budgeted by \$636K primarily due to Hold Harmless revenue, higher Nutrition program reimbursement rates, and higher SPED revenue rates.

Expense is projected to be higher than budget by \$151K.
 Salaries \$140K lower
 Nutrition Expense \$42K higher
 Luminaries \$48K higher
 Advertisement \$23K higher
 Intra-Agency \$48 higher

Cash on hand at June 30, 2021 is forecasted to be \$3.1M which represents 50.8% of total expenses.

3 Average Daily Attendance Analysis

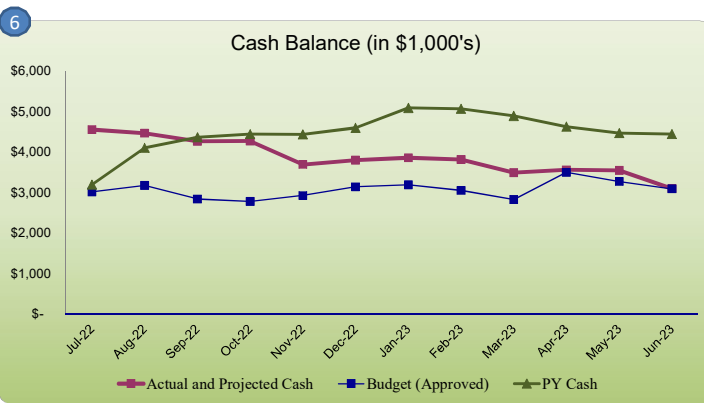
Category	Actual through Month 7	Forecasted P2	Budgeted P2	Better/(Worse)	Prior Month Forecast	Prior Year P2
Enrollment	281	275	279	(4)	275	289
ADA %	92.3%	92.0%	94.0%	-2.0%	93.0%	93.0%
Average ADA	255.33	255.64	262.26	(6.62)	255.53	274.20

4 LCFF Supplemental & Concentration Grant Factors

Category	Budget	Forecast	Variance	Prior Year
Unduplicated Pupil %	93.5%	95.7%	2.1%	96.3%
3-Year Average %	94.8%	95.5%	0.7%	95.6%
District UPP C. Grant Cap	85.6%	85.6%	0.0%	85.6%

5 INCOME STATEMENT

INCOME STATEMENT	Forecast	VS. Budget		VS. Last Month		FY 22-23 YTD			Historical	
	As of 02/28/23	FY 22-23 Budget	Variance B/(W)	Prior Month FC	Variance B/(W)	Actual YTD	Budget YTD	Variance B/(W)	FY 21-22	FY 20-21
Local Control Funding Formula	3,370,035	3,350,351	19,684	3,368,524	1,511	2,093,586	2,024,609	68,977	3,333,185	3,728,522
Federal Revenue	1,224,760	1,270,743	(45,983)	1,274,826	(50,066)	381,628	185,689	195,939	919,125	724,116
State Revenue	1,680,734	1,070,080	610,653	1,674,630	6,104	1,287,762	781,544	506,218	260,307	238,219
Other Local Revenue	352,547	287,609	64,938	331,672	20,874	226,000	189,867	36,133	846,358	240,624
Grants/Fundraising	11,960	25,000	(13,040)	25,100	(13,140)	11,460	25,000	(13,540)	40,750	7,402
TOTAL REVENUE	6,640,034	6,003,783	636,251	6,674,752	(34,717)	4,000,436	3,206,708	793,728	5,399,725	4,938,883
Total per ADA	25,974	22,892	3,082	26,110	(136)				19,693	14,313
w/o Grants/Fundraising	25,927	22,797	3,130	26,012	(84)				19,544	14,291
Certificated Salaries	1,727,178	1,870,991	143,813	1,761,399	34,221	1,014,029	1,197,185	183,156	1,532,235	1,286,989
Classified Salaries	801,773	799,828	(1,945)	805,631	3,857	492,578	500,980	8,401	554,472	470,594
Benefits	738,817	775,638	36,821	756,414	17,596	479,913	504,140	24,227	537,821	526,661
Student Supplies	697,734	635,769	(61,966)	679,154	(18,580)	337,804	466,390	128,586	609,929	496,892
Operating Expenses	1,970,366	1,713,313	(257,053)	1,923,806	(46,560)	1,033,156	1,145,183	112,026	1,650,127	1,378,155
Other	957,300	946,569	(10,731)	960,445	3,145	646,546	632,670	(13,875)	969,915	972,513
TOTAL EXPENSES	6,893,169	6,742,109	(151,060)	6,886,848	(6,321)	4,004,026	4,446,548	442,522	5,854,498	5,131,804
Total per ADA	26,964	25,708	(1,257)	26,940	25				21,351	14,872
NET INCOME / (LOSS)	(253,135)	(738,325)	485,191	(212,096)	(41,038)	(3,590)	(1,239,839)	1,236,249	(454,774)	(192,920)
OPERATING INCOME	547,091	63,079	484,012	588,130	(41,038)	530,724	(704,346)	1,235,070	366,070	626,451
EBITDA	704,165	208,244	495,921	748,349	(44,183)	642,956	(607,169)	1,250,125	515,141	779,592



Year-End Cash Balance

Projected	Budget	Variance
3,093,817	3,086,752	7,065

7 Balance Sheet

	6/30/2022	1/31/2023	2/28/2023	6/30/2023 FC
Assets				
Cash, Operating	4,446,002	3,857,186	3,812,872	3,093,817
Cash, Restricted	0	0	0	0
Accounts Receivable	869,180	216,783	216,783	1,126,589
Due From Others	10	39	117	117
Other Assets	42,967	15,011	15,011	65,726
Net Fixed Assets	26,668,250	26,199,963	26,133,335	25,867,423
Total Assets	32,026,409	30,288,982	30,178,118	30,153,672
Liabilities				
A/P & Payroll	1,313,436	257,845	273,076	271,220
Due to Others	457,158	389,607	382,232	675,371
Deferred Revenue	711,322	161,460	161,460	161,460
Other Liabilities	0	0	0	0
Total Debt	7,375,627	7,250,866	7,196,074	7,129,890
Total Liabilities	9,857,543	8,059,778	8,012,842	8,237,941
Equity				
Beginning Fund Bal.	22,623,639	22,168,866	22,168,866	22,168,866
Net Income/(Loss)	(454,774)	60,338	(3,590)	(253,135)
Total Equity	22,168,866	22,229,204	22,165,275	21,915,731
Total Liabilities & Equity	32,026,409	30,288,982	30,178,118	30,153,672
Days Cash on Hand	322	231	228	185
Cash Reserve %	88.3%	63.4%	62.6%	50.8%





MONSEÑOR OSCAR ROMERO CHARTER SCHOOL

Financial Analysis

February 2023

Net Income

Monsenor Oscar Romero Charter School is projected to achieve a net income of -\$253K in FY22-23 compared to -\$738K in the board approved budget. Reasons for this positive \$485K variance are explained below in the Income Statement section of this analysis.

Balance Sheet

As of February 28, 2023, the school's cash balance was \$3.81M. By June 30, 2023, the school's cash balance is projected to be \$3.09M, which represents a 51% reserve.

As of February 28, 2023, the Accounts Receivable balance was \$217K, down from \$217K in the previous month, due to the receipt of revenue earned in FY21-22.

As of February 28, 2023, the Accounts Payable balance, including payroll liabilities, totaled \$273K, compared to \$258K in the prior month.

As of February 28, 2023, MORCS had a debt balance of \$7.20M compared to \$7.25M in the prior month. An additional \$66K will be paid this fiscal year.

Income Statement

Revenue

Total revenue for FY22-23 is projected to be \$6.64M, which is \$636K or 10.6% over budgeted revenue of \$6.00M.

Child Nutrition State Revenue – is projected to be above budget by \$81K due to higher reimbursement rates for Nutrition Program and higher student participation rates.

Mandate Block Grant Revenue - is projected to be below budget by \$356K due to the elimination of a one-time discretionary block grant

ASES Revenue - is projected to be above budget by \$80K based on the GAN letter. It is offset by the additional ASES costs.

ELOP Revenue - is projected to be above budget by \$160K

Other State Revenue - is projected to be above budget by \$644K primarily due Hold Harmless revenue

Other Local Revenue - is projected to be over budget by \$44K due to an increase in SPED AB602 revenue.

Expenses

Total expenses for FY22-23 are projected to be \$6.89M, which is \$151K or 2.2% over budgeted expenditures of \$6.74M.

This report will discuss revenue and expenditure variances from the Board-approved budget that are above \$20,000 and 10%.



Certificated Salaries are projected to be lower than budget by \$144K

STRS expenses are projected to be lower than budget by \$44K

Nutrition Program Food Supplies are projected to be higher than budget by \$37K due to higher cost rates for the nutrition program. The additional expense is offset by higher revenue rates

Advertising costs are projected to be higher than budget by \$23K due to the allocation of additional costs for painting two murals at the school

ASES Services are projected to be higher than budget by \$80K. This expense will be covered by additional ASES Revenue.

Other Consultants & Services are projected to be higher than budget by \$48K. This expense will be covered by ESSER III funds

ADA

Budgeted P2 ADA is 262.26 based on enrollment of 279 and a 94.0% attendance rate.

Forecast P2 ADA is 255.64 based on enrollment of 275 and a 92.0% attendance rate.

Actual ADA through Month 7 is 255.33 with ending enrollment of 281 and a 92.3% attendance rate.

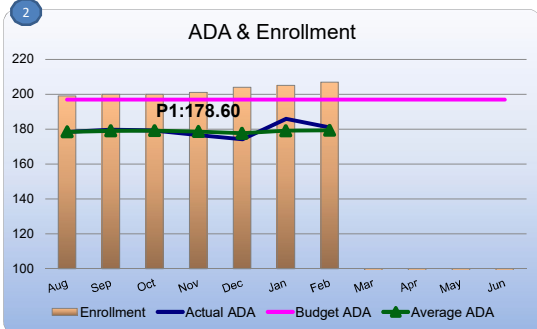
In Month 7, ADA was 257.17 with a 91.5% attendance rate.

This report will discuss revenue and expenditure variances from the Board-approved budget that are above \$20,000 and 10%.

Bert Corona Charter High School - Financial Dashboard (February 2023)

1 Key Performance Indicators

- ADA vs. Budget ● Cash on Hand ●
- Net Income / (Loss) ● Year-End Cash ●



KEY POINTS

P1 ADA was 178.60
 ADA through Month 7 was 179.39 or 88.6% with ending enrollment of 207 students. Future months enrollment is forecasted at 202 students with ADA of 90%.

Net Income is forecasted to be \$19K, \$14K above budgeted.

Revenue is projected to be lower than budgeted by \$11K. Lower LCFF revenue is offset by higher Nutrition program reimbursement rates, higher SPED revenue rates, and higher ESSER II and ESSER III allocations for the current year.

Expense is projected to be lower than budget by \$25K.
 Nutrition Expense - higher by \$90K
 Luminaries - \$48K
 Rent - lower by \$70K

Cash on hand at June 30, 2021 is forecasted to be \$631K which represents 15% of total expenses.

3 Average Daily Attendance Analysis

Category	Actual through Month 7	Forecasted P2	Budgeted P2	Better/(Worse)	Prior Month Forecast	Prior Year P2
Enrollment	207	202	214	(12)	205	203
ADA %	88.6%	89.0%	92.0%	-3.0%	89.0%	84.0%
Average ADA	179.39	179.62	196.88	(17.26)	179.90	166.27

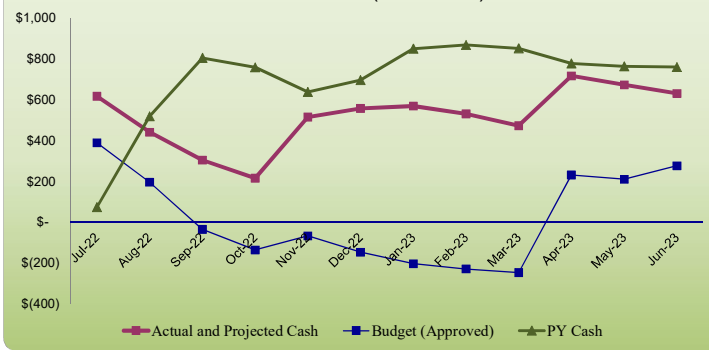
4 LCFF Supplemental & Concentration Grant Factors

Category	Budget	Forecast	Variance	Prior Year
Unduplicated Pupil %	85.0%	92.0%	7.0%	88.1%
3-Year Average %	88.6%	91.1%	2.4%	91.6%
District UPP C. Grant Cap	85.6%	86.0%	0.4%	85.6%

5 INCOME STATEMENT

INCOME STATEMENT	Forecast	VS. Budget		VS. Last Month		FY 22-23 YTD			Historical	
	As of 02/28/23	FY 22-23 Budget	Variance B/(W)	Prior Month FC	Variance B/(W)	Actual YTD	Budget YTD	Variance B/(W)	FY 21-22	FY 20-21
Local Control Funding Formula	2,830,917	2,993,252	(162,335)	2,830,268	649	1,522,334	1,507,695	14,639	2,663,031	2,306,709
Federal Revenue	889,193	716,794	172,399	909,736	(20,542)	210,499	79,854	130,645	319,149	464,271
State Revenue	283,858	333,639	(49,780)	304,590	(20,732)	844,604	196,960	647,644	55,187	77,458
Other Local Revenue	246,419	223,667	22,752	246,380	39	150,813	140,404	10,410	498,496	147,038
Grants/Fundraising	15,899	10,000	5,899	15,899	0	12,646	5,530	7,117	42,408	0
TOTAL REVENUE	4,266,286	4,277,352	(11,065)	4,306,873	(40,587)	2,740,898	1,930,443	810,455	3,578,271	2,995,476
Total per ADA	23,752	21,726	2,026	23,978	(226)				21,521	16,537
w/o Grants/Fundraising	23,663	21,675	1,988	23,889	(226)				21,266	16,537
Certificated Salaries	1,411,465	1,556,276	144,811	1,475,753	64,288	900,783	992,104	91,321	1,205,361	927,459
Classified Salaries	554,737	551,289	(3,447)	543,353	(11,384)	344,965	351,714	6,749	467,551	400,268
Benefits	644,600	692,756	48,156	660,324	15,724	439,563	451,204	11,641	509,496	446,740
Student Supplies	387,674	281,582	(106,092)	380,062	(7,612)	169,371	230,227	60,857	236,691	193,179
Operating Expenses	1,205,407	1,147,160	(58,247)	1,176,748	(28,659)	746,397	767,006	20,609	1,026,636	863,538
Other	43,727	43,798	71	43,727	0	29,176	29,248	71	44,748	50,635
TOTAL EXPENSES	4,247,610	4,272,861	25,252	4,279,967	32,357	2,630,256	2,821,503	191,247	3,490,483	2,881,818
Total per ADA	23,648	21,703	(1,945)	23,828	(180)				20,993	15,909
NET INCOME / (LOSS)	18,677	4,491	14,186	26,907	(8,230)	110,642	(891,060)	1,001,702	87,788	113,657
OPERATING INCOME	62,404	48,289	14,115	70,633	(8,230)	139,818	(861,813)	1,001,631	132,536	164,293
EBITDA	62,404	48,289	14,115	70,633	(8,230)	139,818	(861,813)	1,001,631	132,536	164,293

6 Cash Balance (in \$1,000's)



Year-End Cash Balance		
Projected	Budget	Variance
630,902	276,296	354,606

7 Balance Sheet

Balance Sheet	6/30/2022	1/31/2023	2/28/2023	6/30/2023 FC
Assets				
Cash, Operating	760,339	568,756	530,378	630,902
Cash, Restricted	0	0	0	0
Accounts Receivable	446,532	351,836	351,836	837,289
Due From Others	511	375	375	375
Other Assets	28,170	2,644	2,644	32,222
Net Fixed Assets	87,408	61,886	62,913	48,362
Total Assets	1,322,959	985,498	948,146	1,549,151
Liabilities				
A/P & Payroll	301,760	246,284	239,592	270,698
Due to Others	28,590	1	1	661,865
Deferred Revenue	394,698	0	0	0
Other Liabilities	0	0	0	0
Total Debt	(0)	(0)	(0)	(0)
Total Liabilities	725,048	246,285	239,593	932,563
Equity				
Beginning Fund Bal.	510,123	597,911	597,911	597,911
Net Income/(Loss)	87,788	141,302	110,642	18,677
Total Equity	597,911	739,214	708,553	616,588
Total Liabilities & Equity	1,322,959	985,498	948,146	1,549,151
Days Cash on Hand	81	49	46	55
Cash Reserve %	22.1%	13.4%	12.6%	15.0%





Bert Corona Charter High School Financial Analysis February 2023

Net Income

Bert Corona Charter High School is projected to achieve a net income of \$19K in FY22-23 compared to \$5K in the board approved budget. Reasons for this positive \$14K variance are explained below in the Income Statement section of this analysis.

Balance Sheet

As of February 28, 2023, the school's cash balance was \$530K. By June 30, 2023, the school's cash balance is projected to be \$631K, which represents a 15% reserve.

As of February 28, 2023, the Accounts Receivable balance was \$352K, down from \$352K in the previous month, due to the receipt of revenue earned in FY21-22.

As of February 28, 2023, the Accounts Payable balance, including payroll liabilities, totaled \$240K, compared to \$246K in the prior month.

As of February 28, 2023, BCCHS had a zero debt balance.

Income Statement

Revenue

Total revenue for FY22-23 is projected to be \$4.27M, which is \$11K or 0.3% under budgeted revenue of \$4.28M.

LCFF Revenue – is projected to be below budget by \$162K due to lower ADA but higher LCFF rates

Child Nutrition Federal Revenue – is projected to be above budget by \$68K due to higher reimbursement rates for Nutrition Program and higher student participation rates.

Other Federal Revenue - is projected to be over budget by \$119K due to moving more ESSER II and III funds into the current year.

Child Nutrition State Revenue – is projected to be above budget by \$48K due to higher reimbursement rates for Nutrition Program and higher student participation rates.

Other State Revenue - is projected to be below budget by \$96K

Other Local Revenue - is projected to be over budget by \$21K due to an increase in SPED AB602 revenue.

Expenses

Total expenses for FY22-23 are projected to be \$4.25M, which is \$25K or 0.6% under budgeted expenditures of \$4.27M.

This report will discuss revenue and expenditure variances from the Board-approved budget that are above \$20,000 and 10%.



Certificated Salaries are projected to be lower than budget by \$145K

Nutrition Program Food Supplies are projected to be higher than budget by \$99K due to higher cost rates for the nutrition program and higher student participation rates. The additional expense is offset by higher revenue rates

Rent costs are projected to be lower than budget by \$70K.

Other Consultants & Services are projected to be higher than budget by \$48K. This expense will be covered by ESSER II funds

ADA

Budgeted P2 ADA is 196.88 based on enrollment of 214 and a 92.0% attendance rate.

Forecast P2 ADA is 179.62 based on enrollment of 202 and a 89.0% attendance rate.

Actual ADA through Month 7 is 179.39 with ending enrollment of 207 and a 88.6% attendance rate.

In Month 7, ADA was 181.00 with a 87.4% attendance rate.

This report will discuss revenue and expenditure variances from the Board-approved budget that are above \$20,000 and 10%.

**YPI Charter Schools
Check Register
From 02/01/23 to 02/28/23**

Check #	Vendor Name	Date	Description	Amount
A011156	7 LAYER IT SOLUTIONS, INC.	2/14/2023	2/23- PLATINUM NETWORK. DEVICE PACKAGE	1,370.00
A010914	AFLAC WORLDWIDE HEADQUARTERS	2/7/2023	1/23 - PREMIUM	1,697.78
A011521	AFLAC WORLDWIDE HEADQUARTERS	2/28/2023	2/23- PREMIUM	1,676.46
P036866	Amazon Capital Services	2/7/2023	PE & SPORTS EQUIPMENT AND OFFICE SUPPLIES	968.10
P037618	Amazon Capital Services	2/14/2023	STUDENT MATERIALS	2,717.83
P038462	Amazon Capital Services	2/24/2023	STUDENT MATERIALS, FOOD (NON-NUTRITION PROGRAM) AND OFFICE SL	2,565.75
P038656	Amazon Capital Services	2/28/2023	OFFICE SUPPLIES	589.91
A010843	Amplified IT	2/3/2023	12/22- GOOGLE VOICE USER LICENSE	530.16
E010058	APPLE INC.	2/3/2023	OFFICE SUPPLIES (5 KEYBOARDS AND 5 MICE)	1,138.81
311063	AT&T	2/22/2023	1/23- FAX SERVICE	176.61
311042	AT&T MOBILITY	2/2/2023	01/20/23 - 02/19/23 CELL PHONES	5,336.97
311059	BERENICE VIDANA	2/14/2023	01/26/23 - REIMBURSEMENT - UBER RIDE TO TRAINING FROM HOTEL TRAI	29.20
P037621	BETTER 4 YOU MEALS, INC.	2/14/2023	1/23 - STUDENT'S MEAL	44,226.80
P038464	BETTER 4 YOU MEALS, INC.	2/24/2023	1/23 - Student's meal	22,362.50
P036869	Braille Abilities, LLC	2/7/2023	01/06/23-01/10/23 - SPECIAL ED SERVICES	455.75
311075	CAL STATE REALTY SERVICES	2/24/2023	JACC Lease Commission Fee	35,000.00
E010608	Chromebook Parts.com	2/28/2023	CHROMEBOOK REPAIR PARTS	1,506.48
E010331	CLIFTONLARSONALLEN LLP	2/14/2023	LEGAL & AUDIT FEE	13,009.50
P038469	CONFIDENCE CONSULTING	2/24/2023	02/09/23 - LEADERSHIP TRAINING AND DEVELOPMENT	4,749.41
A011155	CROSS COUNTRY EDUCATION	2/14/2023	1/18-1/20/23- SPECIAL ED SERVICE	8,849.58
A011456	CROSS COUNTRY EDUCATION	2/24/2023	11/23-1/27/23- SPECIAL ED SERVICES	7,383.53
A011522	CROSS COUNTRY EDUCATION	2/28/2023	1/6-2/10/23- ON-SITE BILINGUAL FLOATER SUBSTITUTE	1,975.00
E010609	CURRICULUM ASSOCIATES LLC	2/28/2023	CORE CURRICULUM	81,400.00
311051	DMV RENEWAL	2/6/2023	2023 - REGISTRATION RENEWAL VIN # 1FMZK1YM2KKA59651	340.00
311052	DMV RENEWAL	2/6/2023	2023 - REGISTRATION RENEWAL VIN# 1FMZK1YM0KKA52830	340.00
P036661	EDLIO, LLC	2/3/2023	DISCOUNT	1,750.00
E010330	EI Milagro Bakery	2/14/2023	BREAKFAST AND LUNCH FOR ADMIN TRAINING	217.50
P037619	Eriverto Gonzales	2/14/2023	1/23- MAINTENANCE SERVICE	2,040.00
A011159	EXED	2/14/2023	01/23 - MANAGEMENT CONTRACT FEE	22,720.83
311047	FRONTIER	2/2/2023	1/13-2/12/23 - FAX 818 834-8075	268.60
311076	FRONTIER	2/28/2023	2/13-3/12/23- FAX. 818 834-8075	268.61
311045	HERNANDEZ JANITORIAL SERVICES	2/2/2023	1/9-1/13/23 - JANITORIAL SERVICES	825.00
P036865	HERNANDEZ JANITORIAL SERVICES	2/7/2023	1/17-1/31/23 - JANITORIAL SERVICE	2,145.00
P038468	HERNANDEZ JANITORIAL SERVICES	2/24/2023	2/1-2/15/23- JANITORIAL SERVICES	1,815.00
#310890M	HOME DEPOT CREDIT SERVICES	2/28/2023	CUSTODIAL SUPPLIES	78.14
P038658	Imagine Learning LLC	2/28/2023	STUDENT MATERIALS	1,250.00
P036868	IMPACT CANINE SOLUTIONS	2/7/2023	1/20/23 - CANINE SERVICE	400.00
P037622	IMPACT CANINE SOLUTIONS	2/14/2023	1/27/23 - CANINE SERVICE	200.00
P038659	Inland Overhead Door Company	2/28/2023	02/22/23 - EAST BUILDING DOOR REPAIR (2)	425.00
311068	Jaime Martinez	2/24/2023	FY 23- 1 SCHOLA RECRUITER PRO - 6 MONTHS	10,500.00
311050	JOSE GONZALEZ	2/2/2023	REIMBURSEMENT FOR TB TEST AND LIVESCAN FOR AN INTERN	134.54
E010057	KELLY SPICERS STORES	2/3/2023	OFFICE SUPPLIES	1,554.30
311049	KEVIN MYERS	2/2/2023	9/19 - 9/21/22 MEAL PER DIEM FOR RELAY TRAINING IN OAKLAND	111.00
311044	LA DEPT. OF WATER AND POWER	2/2/2023	12/15-1/17/23- ELECTRIC CHARGES	3,703.72
311077	LA DEPT. OF WATER AND POWER	2/28/2023	1/17-2/16/23- SEWER CHARGES	3,800.50
P036663	Latino Film Institute Youth Cinema Project	2/3/2023	1/23 - INSTRUCTIONAL SERVICE - CINEMA FILM MAKING	11,248.42
P036867	LAW OFFICES OF YOUNG, MINNEY & CORR, LLP	2/7/2023	1/23 - LEGAL SERVICE	894.37
311066	LOS ANGELES UNIFIED SCHOOL DISTRICT	2/23/2023	ELECTRICAL OUTLET ALTERATION PROJECT FOR COPIER RELOCATION T	2,452.36
P037616	LUIS GIRON	2/14/2023	12/22- LANDSCAPING SERVICE	1,800.00
P038466	LUIS GIRON	2/24/2023	RESEEDING PLAYFIELD AND LAWNS BY OFFICE AND CLASSROOMS.	3,344.98
311056	MAJOR METROPOLITAN SECURITY	2/14/2023	3/23 - MONITORING THE FIRE ALARM	400.00
A010842	MASERGY CLOUD COMMUNICATIONS, INC	2/3/2023	1/23- COMMUNICATIONS SERVICE	1,815.82
E010327	MCCALLA COMPANY	2/14/2023	BOX OF BLACK LINER	178.61
E010556	MCCALLA COMPANY	2/24/2023	#24 BLACK LINER	74.26
P038463	NoRedink Corp.	2/24/2023	2/6-6/30/2023- SUBSCRIPTION NOREDINK PREMIUM	850.00
E010328	OFFICE 360	2/14/2023	STUDENT MATERIALS	380.18
E010558	OFFICE 360	2/24/2023	STUDENT MATERIALS	42.92
311048	PETER HUANG AND LORETTA HUANG	2/2/2023	12/22-02/23 - RENT	11,060.00
P037620	PETER HUANG AND LORETTA HUANG	2/14/2023	1/10-2/9/23- ELECTRIC CHARGE	381.11
311072	PETER HUANG AND LORETTA HUANG	2/24/2023	03/23 - RENT	3,640.00
A011154	PRN NURSING CONSULTANTS, LLC	2/14/2023	12/20- SPECIAL ED SERVICES	705.00
P036664	Procopio, Cory, Hargreaves, & Savitch, LLP	2/3/2023	PROFESSIONAL SERVICE RENDERED 8/03/2022-8/8/2022	1,620.00
P037617	Pro-Ed, Inc	2/14/2023	CAS2 STUDENT RESP BKLT AGES 8	253.34
E010329	PUROSERVE	2/14/2023	2/23- CABINET RENTAL	316.20
311043	Quadient Finance USA, Inc.	2/2/2023	1/23 - EQUIPMENT RENTAL	80.95
311055	REPUBLIC SERVICES #902	2/6/2023	1/23 - WASTE DISPOSAL SERVICE	1,492.90
311053	RICHARD BENAVIDES	2/6/2023	SUPPLY FOR STUDENTS IN ART CLASS	1,529.24
311054	RICOH USA Inc.	2/6/2023	2/13-3/12/23 - COPIER LEASE	5,198.66
311060	RICOH USA Inc.	2/14/2023	1/20-2/19/23 - COPIER LEASE	281.91
P038465	RIPPLE EFFECTS, INC	2/24/2023	RIPPLE EFFECTS LICENSE	13,950.00
311067	Ruben Duenas - Petty Cash	2/24/2023	Opening Petty Cash Account	1,000.00
311073	San Fernando Valley Japanese American Community Ce	2/24/2023	07/22-03/23 - RENT AND SECURITY DEPOSIT	112,015.00
311079	SAN JOAQUIN COUNTY OFFICE OF EDUCATION	2/28/2023	EDJOIN ACCOUNT FEES - ONE YEAR TERM	1,200.00
P038657	SCHOOL SHINE	2/28/2023	STANDARD FILMING PACKAGE FOR ADVERTISEMENT PAYMENT 2 OF 2	3,749.50
311071	SFVJLI	2/24/2023	03/23 - RENT	900.00
P036662	SKY SPORTSWEAR	2/3/2023	UNIFORMS	9,055.00
P038467	SKY SPORTSWEAR	2/24/2023	ADVERTISEMENT & RECRUITMENT (UNIFORM) FEES	2,155.00

**YPI Charter Schools
Check Register
From 02/01/23 to 02/28/23**

Check #	Vendor Name	Date	Description	Amount
311069	SOUTHERN CALIFORNIA GAS COMPANY	2/24/2023	1/13-2/13/23- GAS CHARGES	2,839.45
311070	STEVE RODRIGUEZ	2/24/2023	MATERIALS FOR THE ART CLASS	276.50
311062	TAQUERIA EL TAPATIO #1	2/22/2023	2/23/23 - MEALS FOR COMMUNITY SCHOOL MEETING	1,116.45
A011160	TEACHERS ON RESERVE	2/14/2023	WEEK 1/16-1/20/23- SUBSTITUTE SERVICE	283.14
A011458	TEACHERS ON RESERVE	2/24/2023	2/3/23 - SUBSTITUTE SERVICE	401.37
March 2023-F	Teresa Sale Benefits Consultant	2/28/2023	03/23 - HEALTH PREMIUMS	91,469.18
A010841	The Education Team	2/3/2023	1/9-1/13/23 - SUBSTITUTE SERVICE	5,795.16
A011158	The Education Team	2/14/2023	1/17-1/20/23- SUBSTITUTE SERVICE	999.58
A011457	The Education Team	2/24/2023	1/23-1/27/23- SUBSTITUTE SERVICE	4,139.45
A011520	The Education Team	2/28/2023	1/30-2/3/23- SUBSTITUTE SERVICE	10,325.08
A011157	Think Together	2/14/2023	2/23- INSTALLMENT #7 COMPREHENSIVE MANAGEMENT OF ASES	38,497.13
311046	TIME WARNER CABLE	2/2/2023	1/16-2/15/23- INTERNET ACC# 9720	1,302.87
311057	TIME WARNER CABLE	2/14/2023	1/31-2/28/23- INTERNET ACC#2611	1,233.41
311065	TIME WARNER CABLE	2/22/2023	2/23- INTERNET ACC#0338	193.19
311078	TIME WARNER CABLE	2/28/2023	2/9-3/8/23- INTERNET ACC#8077	86.19
311041	TROY CAREY	2/1/2023	02/23 Final Check	777.00
E010557	UNUM	2/24/2023	03/23 - DISABILITY PREMIUMS	1,833.03
A010844	WAXIE SANITARY SUPPLY	2/3/2023	WAXIE 40X46 1.5 MIL CLEAR LINER FLAT PACK LINER 100/CASE	870.19
311058	YESENIA VARGAS	2/14/2023	1/27/23- UBER TO THE AIRPORT	95.37
311064	YOLANDA FUENTES	2/22/2023	REIMBURSEMENT FOR SOCCER & BASKETBALL GAME REFEREE FEE	348.00
				651,551.34

Coversheet

YPICS FY 21-22 Tax Returns

Section:	V. Items Scheduled For Action
Item:	B. YPICS FY 21-22 Tax Returns
Purpose:	Vote
Submitted by:	
Related Material:	YPI 2021 990 Client Draft (2).pdf

CLIFTONLARSONALLEN, LLP
2210 E ROUTE 66
GLENORA, CA 91700

YPI CHARTER SCHOOLS, INC.
10660 WHITE OAK AVE, B101
GRANADA HILLS, CA 91334

|||||||

Draft

Caution: Forms printed from within Adobe Acrobat products may not meet IRS or state taxing agency specifications. When using Acrobat, select the "Actual Size" in the Adobe "Print" dialog.

CLIENT'S COPY

Draft



CliftonLarsonAllen LLP
CLAconnect.com

February 21, 2023

YPI CHARTER SCHOOLS, INC.
10660 White Oak Ave B101
Granada Hills, CA 91334

YPI CHARTER SCHOOLS, INC.:

Enclosed is the organization's 2021 Exempt Organization return.

Specific filing instructions are as follows.

FORM 990 RETURN:

This return has qualified for electronic filing. After you have reviewed the return for completeness and accuracy, please sign, date and return Form 8879-TE to our office. We will transmit the return electronically to the IRS and no further action is required. Please return Form 8879-TE to us as soon as possible, but no later than by May 15, 2023 the filing deadline.

In addition, tax-exempt organizations must make available for public inspection a copy of their annual returns for the preceding three years and exemption application, if applicable. An organization generally must furnish filings to anyone who requests them in person or in writing. An exempt organization may meet this requirement by posting all the documents on its website or at another organizations site as part of a database of similar materials. Specific requirements must be met to meet this exception.

CALIFORNIA FORM 199 RETURN:

The California Form 199 return has qualified for electronic filing. After you have reviewed your return for completeness and accuracy, please sign, date and return Form 8453-EO to our office. We will then transmit your return to the FTB. Do not mail the paper copy of the return to the FTB.

No payment is required.

A few final reminders relating to your tax return filings:

- There are substantial penalties for failure to properly disclose and report foreign financial accounts and foreign activity. Please make sure you have informed us of any foreign financial accounts or foreign activity so that we have the necessary information to complete any required disclosures or filings.
- Be sure to review the returns prior to signing as you have final responsibility for all information included in the returns. Please contact us if you have any questions or concerns.
- We recommend you keep a paper or electronic copy of your tax returns permanently. Supporting documentation should be kept for a minimum of seven years based on IRS guidance.

CLA exists to create opportunities – for our clients, our people, and our communities. We value our relationship with you and thank you for your trust and confidence in allowing us to serve you. If we can assist you in making strategic, informed decisions in areas of tax or beyond, please contact us as questions arise throughout the year.

Sincerely,

CliftonLarsonAllen LLP

Draft



CliftonLarsonAllen LLP
CLAconnect.com

YPI CHARTER SCHOOLS, INC.
FORM 990 INCOME TAX RETURN
FOR YEAR ENDED JUNE 30, 2022

Draft

***** THIS IS NOT A FILEABLE COPY *****

IRS e-file Signature Authorization for a Tax Exempt Entity

OMB No. 1545-0047

Form **8879-TE**

For calendar year 2021, or fiscal year beginning JUL 1, 2021, and ending JUN 30, 2022

2021

Department of the Treasury
Internal Revenue Service

▶ **Do not send to the IRS. Keep for your records.**
▶ **Go to www.irs.gov/Form8879TE for the latest information.**

Name of filer YPI CHARTER SCHOOLS, INC.	EIN or SSN 20-0407224
Name and title of officer or person subject to tax YVETTE KING-BERG EXECUTIVE DIR	

Part I Type of Return and Return Information

Check the box for the return for which you are using this Form 8879-TE and enter the applicable amount, if any, from the return. Form 8038-CP and Form 5330 filers may enter dollars and cents. For all other forms, enter whole dollars only. If you check the box on line 1a, 2a, 3a, 4a, 5a, 6a, 7a, 8a, 9a, or 10a below, and the amount on that line for the return being filed with this form was blank, then leave line 1b, 2b, 3b, 4b, 5b, 6b, 7b, 8b, 9b, or 10b, whichever is applicable, blank (do not enter -0-). But, if you entered -0- on the return, then enter -0- on the applicable line below. **Do not complete more than one line in Part I.**

1a Form 990 check here <input checked="" type="checkbox"/>	b Total revenue, if any (Form 990, Part VIII, column (A), line 12)	1b 16,682,743.
2a Form 990-EZ check here <input type="checkbox"/>	b Total revenue, if any (Form 990-EZ, line 9)	2b _____
3a Form 1120-POL check here <input type="checkbox"/>	b Total tax (Form 1120-POL, line 22)	3b _____
4a Form 990-PF check here <input type="checkbox"/>	b Tax based on investment income (Form 990-PF, Part V, line 5)	4b _____
5a Form 8868 check here <input type="checkbox"/>	b Balance due (Form 8868, line 3c)	5b _____
6a Form 990-T check here <input type="checkbox"/>	b Total tax (Form 990-T, Part III, line 4)	6b _____
7a Form 4720 check here <input type="checkbox"/>	b Total tax (Form 4720, Part III, line 1)	7b _____
8a Form 5227 check here <input type="checkbox"/>	b FMV of assets at end of tax year (Form 5227, Item D)	8b _____
9a Form 5330 check here <input type="checkbox"/>	b Tax due (Form 5330, Part II, line 19)	9b _____
10a Form 8038-CP check here <input type="checkbox"/>	b Amount of credit payment requested (Form 8038-CP, Part III, line 22)	10b _____

Part II Declaration and Signature Authorization of Officer or Person Subject to Tax

Under penalties of perjury, I declare that I am an officer of the above entity or I am a person subject to tax with respect to (name of entity) _____, (EIN) _____ and that I have examined a copy of the 2021 electronic return and accompanying schedules and statements, and, to the best of my knowledge and belief, they are true, correct, and complete. I further declare that the amount in Part I above is the amount shown on the copy of the electronic return. I consent to allow my intermediate service provider, transmitter, or electronic return originator (ERO) to send the return to the IRS and to receive from the IRS (a) an acknowledgement of receipt or reason for rejection of the transmission, (b) the reason for any delay in processing the return or refund, and (c) the date of any refund. If applicable, I authorize the U.S. Treasury and its designated Financial Agent to initiate an electronic funds withdrawal (direct debit) entry to the financial institution account indicated in the tax preparation software for payment of the federal taxes owed on this return, and the financial institution to debit the entry to this account. To revoke a payment, I must contact the U.S. Treasury Financial Agent at 1-888-353-4537 no later than 2 business days prior to the payment (settlement) date. I also authorize the financial institutions involved in the processing of the electronic payment of taxes to receive confidential information necessary to answer inquiries and resolve issues related to the payment. I have selected a personal identification number (PIN) as my signature for the electronic return and, if applicable, the consent to electronic funds withdrawal.

PIN: check one box only

I authorize CLIFTONLARSONALLEN, LLP to enter my PIN 91740
ERO firm name Enter five numbers, but do not enter all zeros

as my signature on the tax year 2021 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I also authorize the aforementioned ERO to enter my PIN on the return's disclosure consent screen.

As an officer or person subject to tax with respect to the entity, I will enter my PIN as my signature on the tax year 2021 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I will enter my PIN on the return's disclosure consent screen.

Signature of officer or person subject to tax ******* THIS IS NOT A FILEABLE COPY ******* Date ▶ _____

Part III Certification and Authentication

ERO's EFIN/PIN. Enter your six-digit electronic filing identification number (EFIN) followed by your five-digit self-selected PIN. **95405222100**
Do not enter all zeros

I certify that the above numeric entry is my PIN, which is my signature on the 2021 electronically filed return indicated above. I confirm that I am submitting this return in accordance with the requirements of Pub. 4163, Modernized e-File (MeF) Information for Authorized IRS e-file Providers for Business Returns.

ERO's signature ▶ CLIFTONLARSONALLEN LLP Date ▶ 02/21/23

**ERO Must Retain This Form - See Instructions
Do Not Submit This Form to the IRS Unless Requested To Do So**

LHA For Privacy act and Paperwork Reduction Act Notice, see instructions. Form **8879-TE** (2021)

Form **990**

Return of Organization Exempt From Income Tax

OMB No. 1545-0047

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

2021

Department of the Treasury
Internal Revenue Service

▶ Do not enter social security numbers on this form as it may be made public.
▶ Go to www.irs.gov/Form990 for instructions and the latest information.

Open to Public Inspection

A For the **2021** calendar year, or tax year beginning **JUL 1, 2021** and ending **JUN 30, 2022**

B Check if applicable: Address change Name change Initial return Final return/terminated Amended return Application pending	C Name of organization YPI CHARTER SCHOOLS, INC. Doing business as Number and street (or P.O. box if mail is not delivered to street address) Room/suite 10660 WHITE OAK AVE B101 City or town, state or province, country, and ZIP or foreign postal code GRANADA HILLS, CA 91334	D Employer identification number 20-0407224
	F Name and address of principal officer: YVETTE KING-BERG 10660 WHITE OAK AVE STE. B101, GRANADA HILLS	E Telephone number 213-688-2802
I Tax-exempt status: <input checked="" type="checkbox"/> 501(c)(3) 501(c) () (insert no.) 4947(a)(1) or 527	J Website: ▶ HTTP://YPICS.ORG/SCHOOLS/	G Gross receipts \$ 16,682,743.
K Form of organization: <input checked="" type="checkbox"/> Corporation Trust Association Other ▶	L Year of formation: 2003	H(a) Is this a group return for subordinates? Yes <input checked="" type="checkbox"/> No H(b) Are all subordinates included? Yes No If "No," attach a list. See instructions H(c) Group exemption number ▶
M State of legal domicile: CA		

Part I Summary

1	Briefly describe the organization's mission or most significant activities: PREPARE STUDENTS FOR ACADEMIC SUCCESS IN HIGH SCHOOL, AS WELL AS POST-SECONDARY EDUCATION.		
2	Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.		
3	Number of voting members of the governing body (Part VI, line 1a)	3	6
4	Number of independent voting members of the governing body (Part VI, line 1b)	4	6
5	Total number of individuals employed in calendar year 2021 (Part V, line 2a)	5	132
6	Total number of volunteers (estimate if necessary)	6	6
7a	Total unrelated business revenue from Part VIII, column (C), line 12	7a	0.
7b	Net unrelated business taxable income from Form 990-T, Part I, line 11	7b	0.
Revenue	8 Contributions and grants (Part VIII, line 1h)	Prior Year	Current Year
	9 Program service revenue (Part VIII, line 2g)	14,660,197.	16,471,781.
	10 Investment income (Part VIII, column (A), lines 3, 4, and 7d)	0.	0.
	11 Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	47.	50.
	12 Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)	0.	210,912.
Expenses	13 Grants and similar amounts paid (Part IX, column (A), lines 1-3)	14,660,244.	16,682,743.
	14 Benefits paid to or for members (Part IX, column (A), line 4)	0.	0.
	15 Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)	0.	0.
	16a Professional fundraising fees (Part IX, column (A), line 11e)	7,415,678.	8,757,453.
	b Total fundraising expenses (Part IX, column (D), line 25) ▶ 0.	0.	0.
	17 Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	7,357,848.	7,827,908.
	18 Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)	14,773,526.	16,585,361.
19 Revenue less expenses. Subtract line 18 from line 12	-113,282.	97,382.	
Net Assets or Fund Balances	20 Total assets (Part X, line 16)	Beginning of Current Year	End of Year
	21 Total liabilities (Part X, line 26)	38,662,574.	38,904,320.
	22 Net assets or fund balances. Subtract line 21 from line 20	12,750,632.	12,894,996.

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here	Signature of officer YVETTE KING-BERG, EXECUTIVE DIR. Type or print name and title	Date
Paid Preparer Use Only	Print/Type preparer's name MARLEN GOMEZ, CPA	Preparer's signature MARLEN GOMEZ, CPA
	Firm's name ▶ CLIFTONLARSONALLEN, LLP	Date 02/21/23
	Firm's address ▶ 2210 E ROUTE 66 GLEN DORA, CA 91700	Check if self-employed <input type="checkbox"/> PTIN P01306775
		Firm's EIN ▶ 41-0746749
		Phone no. 626-857-7300

May the IRS discuss this return with the preparer shown above? See instructions Yes No

Part III Statement of Program Service Accomplishments

Check if Schedule O contains a response or note to any line in this Part III

1 Briefly describe the organization's mission:
PREPARE STUDENTS FOR ACADEMIC SUCCESS IN HIGH SCHOOL, AS WELL AS POST-SECONDARY EDUCATION. PREPARE STUDENTS TO BE RESPONSIBLE AND ACTIVE PARTICIPANTS IN THEIR COMMUNITY. ENABLE STUDENTS TO BECOME LIFE-LONG LEARNERS.

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? [] Yes [X] No
If "Yes," describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? [] Yes [X] No
If "Yes," describe these changes on Schedule O.

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code:) (Expenses \$ 10,661,748. including grants of \$) (Revenue \$ 210,912.)
PROVIDED EDUCATIONAL SERVICES FOR GRADES 5 THROUGH 12, GRADE STUDENTS WITH THE EMPHASIS ON THE USE OF TECHNOLOGIES. THE SCHOOL SERVED APPROXIMATELY 750 STUDENTS IN THE YEAR ENDED JUNE 30, 2022.

4b (Code:) (Expenses \$ including grants of \$) (Revenue \$)

4c (Code:) (Expenses \$ including grants of \$) (Revenue \$)

4d Other program services (Describe on Schedule O.)
(Expenses \$ including grants of \$) (Revenue \$)

4e Total program service expenses 10,661,748.

Part IV Checklist of Required Schedules

	Yes	No
1 Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? <i>If "Yes," complete Schedule A</i>	X	
2 Is the organization required to complete <i>Schedule B, Schedule of Contributors</i> ? See instructions		X
3 Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? <i>If "Yes," complete Schedule C, Part I</i>		X
4 Section 501(c)(3) organizations. Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? <i>If "Yes," complete Schedule C, Part II</i>		X
5 Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Rev. Proc. 98-19? <i>If "Yes," complete Schedule C, Part III</i>		X
6 Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? <i>If "Yes," complete Schedule D, Part I</i>		X
7 Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? <i>If "Yes," complete Schedule D, Part II</i>		X
8 Did the organization maintain collections of works of art, historical treasures, or other similar assets? <i>If "Yes," complete Schedule D, Part III</i>		X
9 Did the organization report an amount in Part X, line 21, for escrow or custodial account liability, serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? <i>If "Yes," complete Schedule D, Part IV</i>		X
10 Did the organization, directly or through a related organization, hold assets in donor-restricted endowments or in quasi endowments? <i>If "Yes," complete Schedule D, Part V</i>		X
11 If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X, as applicable.		
a Did the organization report an amount for land, buildings, and equipment in Part X, line 10? <i>If "Yes," complete Schedule D, Part VI</i>	X	
b Did the organization report an amount for investments - other securities in Part X, line 12, that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VII</i>		X
c Did the organization report an amount for investments - program related in Part X, line 13, that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VIII</i>		X
d Did the organization report an amount for other assets in Part X, line 15, that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part IX</i>		X
e Did the organization report an amount for other liabilities in Part X, line 25? <i>If "Yes," complete Schedule D, Part X</i>	X	
f Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? <i>If "Yes," complete Schedule D, Part X</i>	X	
12a Did the organization obtain separate, independent audited financial statements for the tax year? <i>If "Yes," complete Schedule D, Parts XI and XII</i>	X	
b Was the organization included in consolidated, independent audited financial statements for the tax year? <i>If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional</i>		X
13 Is the organization a school described in section 170(b)(1)(A)(ii)? <i>If "Yes," complete Schedule E</i>	X	
14a Did the organization maintain an office, employees, or agents outside of the United States?		X
b Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at \$100,000 or more? <i>If "Yes," complete Schedule F, Parts I and IV</i>		X
15 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or other assistance to or for any foreign organization? <i>If "Yes," complete Schedule F, Parts II and IV</i>		X
16 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or other assistance to or for foreign individuals? <i>If "Yes," complete Schedule F, Parts III and IV</i>		X
17 Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? <i>If "Yes," complete Schedule G, Part I.</i> See instructions		X
18 Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? <i>If "Yes," complete Schedule G, Part II</i>		X
19 Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? <i>If "Yes," complete Schedule G, Part III</i>		X
20a Did the organization operate one or more hospital facilities? <i>If "Yes," complete Schedule H</i>		X
b If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return?		
21 Did the organization report more than \$5,000 of grants or other assistance to any domestic organization or domestic government on Part IX, column (A), line 1? <i>If "Yes," complete Schedule I, Parts I and II</i>		X

Part IV Checklist of Required Schedules (continued)

	Yes	No
22 Did the organization report more than \$5,000 of grants or other assistance to or for domestic individuals on Part IX, column (A), line 2? <i>If "Yes," complete Schedule I, Parts I and III</i>		X
23 Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5, about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? <i>If "Yes," complete Schedule J</i>	X	
24a Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? <i>If "Yes," answer lines 24b through 24d and complete Schedule K. If "No," go to line 25a</i>		X
b Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?		
c Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?		
d Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?		
25a Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in an excess benefit transaction with a disqualified person during the year? <i>If "Yes," complete Schedule L, Part I</i>		X
b Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? <i>If "Yes," complete Schedule L, Part I</i>		X
26 Did the organization report any amount on Part X, line 5 or 22, for receivables from or payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons? <i>If "Yes," complete Schedule L, Part II</i>		X
27 Did the organization provide a grant or other assistance to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity (including an employee thereof) or family member of any of these persons? <i>If "Yes," complete Schedule L, Part III</i>		X
28 Was the organization a party to a business transaction with one of the following parties (see the Schedule L, Part IV, instructions for applicable filing thresholds, conditions, and exceptions):		
a A current or former officer, director, trustee, key employee, creator or founder, or substantial contributor? <i>If "Yes," complete Schedule L, Part IV</i>		X
b A family member of any individual described in line 28a? <i>If "Yes," complete Schedule L, Part IV</i>		X
c A 35% controlled entity of one or more individuals and/or organizations described in line 28a or 28b? <i>If "Yes," complete Schedule L, Part IV</i>		X
29 Did the organization receive more than \$25,000 in non-cash contributions? <i>If "Yes," complete Schedule M</i>		X
30 Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? <i>If "Yes," complete Schedule M</i>		X
31 Did the organization liquidate, terminate, or dissolve and cease operations? <i>If "Yes," complete Schedule N, Part I</i>		X
32 Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? <i>If "Yes," complete Schedule N, Part II</i>		X
33 Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? <i>If "Yes," complete Schedule R, Part I</i>		X
34 Was the organization related to any tax-exempt or taxable entity? <i>If "Yes," complete Schedule R, Part II, III, or IV, and Part V, line 1</i>		X
35a Did the organization have a controlled entity within the meaning of section 512(b)(13)?		X
b If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? <i>If "Yes," complete Schedule R, Part V, line 2</i>		
36 Section 501(c)(3) organizations. Did the organization make any transfers to an exempt non-charitable related organization? <i>If "Yes," complete Schedule R, Part V, line 2</i>		X
37 Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? <i>If "Yes," complete Schedule R, Part VI</i>		X
38 Did the organization complete Schedule O and provide explanations on Schedule O for Part VI, lines 11b and 19?	X	

Note: All Form 990 filers are required to complete Schedule O

Part V Statements Regarding Other IRS Filings and Tax Compliance

Check if Schedule O contains a response or note to any line in this Part V

	Yes	No
1a Enter the number reported in box 3 of Form 1096. Enter -0- if not applicable		
b Enter the number of Forms W-2G included on line 1a. Enter -0- if not applicable		
c Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?		

Part V Statements Regarding Other IRS Filings and Tax Compliance (continued)

		Yes	No
2a	Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return 2a 132		
b	If at least one is reported on line 2a, did the organization file all required federal employment tax returns? 2b X	X	
Note: If the sum of lines 1a and 2a is greater than 250, you may be required to e-file. See instructions.			
3a	Did the organization have unrelated business gross income of \$1,000 or more during the year? 3a		X
b	If "Yes," has it filed a Form 990-T for this year? If "No" to line 3b, provide an explanation on Schedule O 3b		
4a	At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)? 4a		X
b	If "Yes," enter the name of the foreign country ▶ _____ See instructions for filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).		
5a	Was the organization a party to a prohibited tax shelter transaction at any time during the tax year? 5a		X
b	Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction? 5b		X
c	If "Yes" to line 5a or 5b, did the organization file Form 8886-T? 5c		
6a	Does the organization have annual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions? 6a		X
b	If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible? 6b		
7	Organizations that may receive deductible contributions under section 170(c).		
a	Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods and services provided to the payor? 7a		X
b	If "Yes," did the organization notify the donor of the value of the goods or services provided? 7b		
c	Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282? 7c		X
d	If "Yes," indicate the number of Forms 8282 filed during the year 7d		
e	Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract? 7e		X
f	Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract? 7f		X
g	If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required? ... 7g		
h	If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C? 7h		
8	Sponsoring organizations maintaining donor advised funds. Did a donor advised fund maintained by the sponsoring organization have excess business holdings at any time during the year? 8		
9	Sponsoring organizations maintaining donor advised funds.		
a	Did the sponsoring organization make any taxable distributions under section 4966? 9a		
b	Did the sponsoring organization make a distribution to a donor, donor advisor, or related person? 9b		
10	Section 501(c)(7) organizations. Enter:		
a	Initiation fees and capital contributions included on Part VIII, line 12 10a		
b	Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities 10b		
11	Section 501(c)(12) organizations. Enter:		
a	Gross income from members or shareholders 11a		
b	Gross income from other sources. (Do not net amounts due or paid to other sources against amounts due or received from them.) 11b		
12a	Section 4947(a)(1) non-exempt charitable trusts. Is the organization filing Form 990 in lieu of Form 1041? 12a		
b	If "Yes," enter the amount of tax-exempt interest received or accrued during the year 12b		
13	Section 501(c)(29) qualified nonprofit health insurance issuers.		
a	Is the organization licensed to issue qualified health plans in more than one state? 13a		
Note: See the instructions for additional information the organization must report on Schedule O.			
b	Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans 13b		
c	Enter the amount of reserves on hand 13c		
14a	Did the organization receive any payments for indoor tanning services during the tax year? 14a		X
b	If "Yes," has it filed a Form 720 to report these payments? If "No," provide an explanation on Schedule O 14b		
15	Is the organization subject to the section 4960 tax on payment(s) of more than \$1,000,000 in remuneration or excess parachute payment(s) during the year? 15		X
If "Yes," see the instructions and file Form 4720, Schedule N.			
16	Is the organization an educational institution subject to the section 4968 excise tax on net investment income? 16		X
If "Yes," complete Form 4720, Schedule O.			
17	Section 501(c)(21) organizations. Did the trust, any disqualified person, or mine operator engage in any activities that would result in the imposition of an excise tax under section 4951, 4952 or 4953? 17		
If "Yes," complete Form 6069.			

Part VI Governance, Management, and Disclosure. For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes on Schedule O. See instructions.

Check if Schedule O contains a response or note to any line in this Part VI

Section A. Governing Body and Management

		Yes	No
1a	Enter the number of voting members of the governing body at the end of the tax year If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain on Schedule O.		
1b	Enter the number of voting members included on line 1a, above, who are independent		
2	Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee?		X
3	Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors, trustees, or key employees to a management company or other person?		X
4	Did the organization make any significant changes to its governing documents since the prior Form 990 was filed?		X
5	Did the organization become aware during the year of a significant diversion of the organization's assets?		X
6	Did the organization have members or stockholders?		X
7a	Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body?		X
7b	Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body?		X
8	Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:		
8a	The governing body?	X	
8b	Each committee with authority to act on behalf of the governing body?	X	
9	Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If "Yes," provide the names and addresses on Schedule O		X

Section B. Policies (This Section B requests information about policies not required by the Internal Revenue Code.)

		Yes	No
10a	Did the organization have local chapters, branches, or affiliates?		X
10b	If "Yes," did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes?		
11a	Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form?	X	
11b	Describe on Schedule O the process, if any, used by the organization to review this Form 990.		
12a	Did the organization have a written conflict of interest policy? If "No," go to line 13	X	
12b	Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts?	X	
12c	Did the organization regularly and consistently monitor and enforce compliance with the policy? If "Yes," describe on Schedule O how this was done	X	
13	Did the organization have a written whistleblower policy?	X	
14	Did the organization have a written document retention and destruction policy?	X	
15	Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?		
15a	The organization's CEO, Executive Director, or top management official	X	
15b	Other officers or key employees of the organization	X	
	If "Yes" to line 15a or 15b, describe the process on Schedule O. See instructions.		
16a	Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year?		X
16b	If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements?		

Section C. Disclosure

- 17** List the states with which a copy of this Form 990 is required to be filed **CA**
- 18** Section 6104 requires an organization to make its Forms 1023 (1024 or 1024-A, if applicable), 990, and 990-T (section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply.
 Own website Another's website Upon request Other (explain on Schedule O)
- 19** Describe on Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year.
- 20** State the name, address, and telephone number of the person who possesses the organization's books and records **IRINA CASTILLO - 310-394-1152**
11858 LA GRANGE AVENUE, 2ND FLOOR, LOS ANGELES, CA 90025

Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors

Check if Schedule O contains a response or note to any line in this Part VII

Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

1a Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
- List all of the organization's **current** key employees, if any. See the instructions for definition of "key employee."
- List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (box 5 of Form W-2, Form 1099-MISC, and/or box 1 of Form 1099-NEC) of more than \$100,000 from the organization and any related organizations.
- List all of the organization's **former** officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.
- List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations. See the instructions for the order in which to list the persons above.

Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and title	(B) Average hours per week (list any hours for related organizations below line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC/1099-NEC)	(E) Reportable compensation from related organizations (W-2/1099-MISC/1099-NEC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(1) YVETTE KING-BERG EXECUTIVE DIRECTOR	40.00			X			215,813.	0.	52,003.	
(2) RUBEN DUENAS COO	40.00			X			153,763.	0.	43,865.	
(3) KEVIN MYERS EXECUTIVE ADMINISTRATOR	40.00				X		128,453.	0.	19,854.	
(4) LORENCE SIMONSEN EXECUTIVE ADMINISTRATOR	40.00				X		117,313.	0.	37,999.	
(5) VASHON NUTT DIRECTOR OF SPECIAL EDUCATION	40.00				X		104,161.	0.	29,470.	
(6) RENE QUON EXECUTIVE ADMINISTRATOR	40.00				X		120,114.	0.	25,543.	
(7) MARY KEIPP PRESIDENT	2.00	X		X			0.	0.	0.	
(8) MICHAEL GREEN TREASURER	2.00	X		X			0.	0.	0.	
(9) SANDRA MENDOZA SECRETARY	2.00	X		X			0.	0.	0.	
(10) DEAN CHO MEMBER	2.00	X					0.	0.	0.	
(11) WALTER NJBOKE MEMBER	2.00	X					0.	0.	0.	
(12) CESAR LOPEZ MEMBER	2.00	X					0.	0.	0.	

Part VII Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees (continued)

(A) Name and title	(B) Average hours per week (list any hours for related organizations below line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC/1099-NEC)	(E) Reportable compensation from related organizations (W-2/1099-MISC/1099-NEC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
1b Subtotal							839,617.	0.	208,734.	
c Total from continuation sheets to Part VII, Section A							0.	0.	0.	
d Total (add lines 1b and 1c)							839,617.	0.	208,734.	

2 Total number of individuals (including but not limited to those listed above) who received more than \$100,000 of reportable compensation from the organization 6

	Yes	No
3 Did the organization list any former officer, director, trustee, key employee, or highest compensated employee on line 1a? <i>If "Yes," complete Schedule J for such individual</i>		X
4 For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than \$150,000? <i>If "Yes," complete Schedule J for such individual</i>	X	
5 Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? <i>If "Yes," complete Schedule J for such person</i>		X

Section B. Independent Contractors

1 Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation
NONE		

2 Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 of compensation from the organization 0

Part VIII Statement of Revenue

Check if Schedule O contains a response or note to any line in this Part VIII

			(A)	(B)	(C)	(D)	
			Total revenue	Related or exempt function revenue	Unrelated business revenue	Revenue excluded from tax under sections 512 - 514	
Contributions, Gifts, Grants and Other Similar Amounts	1 a Federated campaigns	1a					
	b Membership dues	1b					
	c Fundraising events	1c					
	d Related organizations	1d					
	e Government grants (contributions)	1e	16,264,737.				
	f All other contributions, gifts, grants, and similar amounts not included above	1f	207,044.				
	g Noncash contributions included in lines 1a-1f	1g	\$				
	h Total. Add lines 1a-1f			16,471,781.			
Program Service Revenue	2 a	Business Code					
	b						
	c						
	d						
	e						
	f All other program service revenue						
	g Total. Add lines 2a-2f						
Other Revenue	3 Investment income (including dividends, interest, and other similar amounts)		50.			50.	
	4 Income from investment of tax-exempt bond proceeds						
	5 Royalties						
	6 a Gross rents	6a	(i) Real				
			(ii) Personal				
	b Less: rental expenses	6b					
	c Rental income or (loss)	6c					
	d Net rental income or (loss)						
	7 a Gross amount from sales of assets other than inventory	7a	(i) Securities				
			(ii) Other				
	b Less: cost or other basis and sales expenses	7b					
	c Gain or (loss)	7c					
	d Net gain or (loss)						
8 a Gross income from fundraising events (not including \$ _____ of contributions reported on line 1c). See Part IV, line 18	8a						
b Less: direct expenses	8b						
c Net income or (loss) from fundraising events							
9 a Gross income from gaming activities. See Part IV, line 19	9a						
b Less: direct expenses	9b						
c Net income or (loss) from gaming activities							
10 a Gross sales of inventory, less returns and allowances	10a						
b Less: cost of goods sold	10b						
c Net income or (loss) from sales of inventory							
Miscellaneous Revenue	11 a ALL OTHER REVENUE	Business Code	900099	162,114.	162,114.		
	b E-RATE REVENUE		900099	48,798.	48,798.		
	c						
	d All other revenue						
	e Total. Add lines 11a-11d			210,912.			
12 Total revenue. See instructions			16,682,743.	210,912.	0.	50.	

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX X

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21 ...				
2 Grants and other assistance to domestic individuals. See Part IV, line 22				
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees	469,742.		469,742.	
6 Compensation not included above to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	6,411,614.	4,707,379.	1,704,235.	
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)	736,515.	663,572.	72,943.	
9 Other employee benefits	896,637.	600,021.	296,616.	
10 Payroll taxes	242,945.	126,212.	116,733.	
11 Fees for services (nonemployees):				
a Management				
b Legal	17,297.		17,297.	
c Accounting	25,831.		25,831.	
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees				
g Other. (If line 11g amount exceeds 10% of line 25, column (A), amount, list line 11g expenses on Sch O.)	3,018,394.	1,352,763.	1,665,631.	
12 Advertising and promotion	119,148.		119,148.	
13 Office expenses	574,195.	272,679.	301,516.	
14 Information technology	165,287.		165,287.	
15 Royalties				
16 Occupancy	1,259,160.	930,199.	328,961.	
17 Travel	40,501.	16,640.	23,861.	
18 Payments of travel or entertainment expenses for any federal, state, or local public officials ...				
19 Conferences, conventions, and meetings				
20 Interest	133,988.		133,988.	
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	970,942.	781,498.	189,444.	
23 Insurance	137,560.		137,560.	
24 Other expenses. Itemize expenses not covered above. (List miscellaneous expenses on line 24e. If line 24e amount exceeds 10% of line 25, column (A), amount, list line 24e expenses on Schedule O.)				
a NUTRITION PROGRAM FOOD	689,808.	689,808.		
b INSTRUCTIONAL MATERIALS	321,512.	321,275.	237.	
c DISTRICT OVERSIGHT FEES	90,530.	90,530.		
d ALL OTHER SUPPLIES	67,886.		67,886.	
e All other expenses	195,869.	109,172.	86,697.	
25 Total functional expenses. Add lines 1 through 24e	16,585,361.	10,661,748.	5,923,613.	0.
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation.				
Check here <input type="checkbox"/> if following SOP 98-2 (ASC 958-720)				

Part X Balance Sheet

Check if Schedule O contains a response or note to any line in this Part X

		(A)		(B)	
		Beginning of year		End of year	
Assets	1 Cash - non-interest-bearing	4,719,731.	1	6,629,006.	
	2 Savings and temporary cash investments	1,841,802.	2	1,171,278.	
	3 Pledges and grants receivable, net	3,974,740.	3	3,944,912.	
	4 Accounts receivable, net	4,362.	4	8,103.	
	5 Loans and other receivables from any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons		5		
	6 Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), and persons described in section 4958(c)(3)(B)		6		
	7 Notes and loans receivable, net		7		
	8 Inventories for sale or use		8		
	9 Prepaid expenses and deferred charges	197,893.	9	130,671.	
	10a Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D	10a 33,057,930.			
	b Less: accumulated depreciation	10b 6,048,246.	27,913,430.	10c	27,009,684.
	11 Investments - publicly traded securities			11	
	12 Investments - other securities. See Part IV, line 11			12	
	13 Investments - program-related. See Part IV, line 11			13	
	14 Intangible assets			14	
	15 Other assets. See Part IV, line 11	10,616.		15	10,666.
16 Total assets. Add lines 1 through 15 (must equal line 33)	38,662,574.	16		38,904,320.	
Liabilities	17 Accounts payable and accrued expenses	2,729,497.	17	3,795,005.	
	18 Grants payable		18		
	19 Deferred revenue	881,492.	19	1,611,295.	
	20 Tax-exempt bond liabilities		20		
	21 Escrow or custodial account liability. Complete Part IV of Schedule D		21		
	22 Loans and other payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons		22		
	23 Secured mortgages and notes payable to unrelated third parties		23		
	24 Unsecured notes and loans payable to unrelated third parties	9,054,588.	24	7,375,627.	
	25 Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D	85,055.	25	113,069.	
	26 Total liabilities. Add lines 17 through 25	12,750,632.	26	12,894,996.	
Net Assets or Fund Balances	Organizations that follow FASB ASC 958, check here <input checked="" type="checkbox"/> and complete lines 27, 28, 32, and 33.				
	27 Net assets without donor restrictions	25,911,942.	27	25,791,433.	
	28 Net assets with donor restrictions	0.	28	217,891.	
	Organizations that do not follow FASB ASC 958, check here <input type="checkbox"/> and complete lines 29 through 33.				
	29 Capital stock or trust principal, or current funds		29		
	30 Paid-in or capital surplus, or land, building, or equipment fund		30		
	31 Retained earnings, endowment, accumulated income, or other funds		31		
	32 Total net assets or fund balances	25,911,942.	32	26,009,324.	
	33 Total liabilities and net assets/fund balances	38,662,574.	33	38,904,320.	

Part XI Reconciliation of Net Assets

Check if Schedule O contains a response or note to any line in this Part XI

1	Total revenue (must equal Part VIII, column (A), line 12)	1	16,682,743.
2	Total expenses (must equal Part IX, column (A), line 25)	2	16,585,361.
3	Revenue less expenses. Subtract line 2 from line 1	3	97,382.
4	Net assets or fund balances at beginning of year (must equal Part X, line 32, column (A))	4	25,911,942.
5	Net unrealized gains (losses) on investments	5	
6	Donated services and use of facilities	6	
7	Investment expenses	7	
8	Prior period adjustments	8	
9	Other changes in net assets or fund balances (explain on Schedule O)	9	0.
10	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 32, column (B))	10	26,009,324.

Part XII Financial Statements and Reporting

Check if Schedule O contains a response or note to any line in this Part XII

	Yes	No
1 Accounting method used to prepare the Form 990: <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual <input type="checkbox"/> Other		
If the organization changed its method of accounting from a prior year or checked "Other," explain on Schedule O.		
2a Were the organization's financial statements compiled or reviewed by an independent accountant?		X
If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both:		
<input type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis		
b Were the organization's financial statements audited by an independent accountant?	X	
If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both:		
<input checked="" type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis		
c If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant?	X	
If the organization changed either its oversight process or selection process during the tax year, explain on Schedule O.		
3a As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133?	X	
b If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why on Schedule O and describe any steps taken to undergo such audits	X	

Form 990 (2021)

SCHEDULE A
(Form 990)

Department of the Treasury
Internal Revenue Service

Public Charity Status and Public Support

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.
▶ Attach to Form 990 or Form 990-EZ.
▶ Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

2021

Open to Public Inspection

Name of the organization YPI CHARTER SCHOOLS, INC.	Employer identification number 20-0407224
--	---

Part I Reason for Public Charity Status. (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 12, check only one box.)

- 1 A church, convention of churches, or association of churches described in **section 170(b)(1)(A)(i).**
- 2 A school described in **section 170(b)(1)(A)(ii).** (Attach Schedule E (Form 990).)
- 3 A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii).**
- 4 A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii).** Enter the hospital's name, city, and state: _____
- 5 An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv).** (Complete Part II.)
- 6 A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v).**
- 7 An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi).** (Complete Part II.)
- 8 A community trust described in **section 170(b)(1)(A)(vi).** (Complete Part II.)
- 9 An agricultural research organization described in **section 170(b)(1)(A)(ix)** operated in conjunction with a land-grant college or university or a non-land-grant college of agriculture (see instructions). Enter the name, city, and state of the college or university: _____
- 10 An organization that normally receives (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions, subject to certain exceptions; and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See **section 509(a)(2).** (Complete Part III.)
- 11 An organization organized and operated exclusively to test for public safety. See **section 509(a)(4).**
- 12 An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in **section 509(a)(1)** or **section 509(a)(2).** See **section 509(a)(3).** Check the box on lines 12a through 12d that describes the type of supporting organization and complete lines 12e, 12f, and 12g.
 - a **Type I.** A supporting organization operated, supervised, or controlled by its supported organization(s), typically by giving the supported organization(s) the power to regularly appoint or elect a majority of the directors or trustees of the supporting organization. **You must complete Part IV, Sections A and B.**
 - b **Type II.** A supporting organization supervised or controlled in connection with its supported organization(s), by having control or management of the supporting organization vested in the same persons that control or manage the supported organization(s). **You must complete Part IV, Sections A and C.**
 - c **Type III functionally integrated.** A supporting organization operated in connection with, and functionally integrated with, its supported organization(s) (see instructions). **You must complete Part IV, Sections A, D, and E.**
 - d **Type III non-functionally integrated.** A supporting organization operated in connection with its supported organization(s) that is not functionally integrated. The organization generally must satisfy a distribution requirement and an attentiveness requirement (see instructions). **You must complete Part IV, Sections A and D, and Part V.**
 - e Check this box if the organization received a written determination from the IRS that it is a Type I, Type II, Type III functionally integrated, or Type III non-functionally integrated supporting organization.
 - f Enter the number of supported organizations: _____

g Provide the following information about the supported organization(s).

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1-10 above (see instructions))	(iv) Is the organization listed in your governing document?		(v) Amount of monetary support (see instructions)	(vi) Amount of other support (see instructions)
			Yes	No		
Total						

Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ►	(a) 2017	(b) 2018	(c) 2019	(d) 2020	(e) 2021	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
3 The value of services or facilities furnished by a governmental unit to the organization without charge						
4 Total. Add lines 1 through 3						
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						
6 Public support. Subtract line 5 from line 4.						

Section B. Total Support

Calendar year (or fiscal year beginning in) ►	(a) 2017	(b) 2018	(c) 2019	(d) 2020	(e) 2021	(f) Total
7 Amounts from line 4						
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources						
9 Net income from unrelated business activities, whether or not the business is regularly carried on						
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
11 Total support. Add lines 7 through 10						
12 Gross receipts from related activities, etc. (see instructions)					12	
13 First 5 years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here						<input type="checkbox"/>

Section C. Computation of Public Support Percentage

14 Public support percentage for 2021 (line 6, column (f), divided by line 11, column (f))	14	%
15 Public support percentage from 2020 Schedule A, Part II, line 14	15	%
16a 33 1/3% support test - 2021. If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
b 33 1/3% support test - 2020. If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
17a 10% -facts-and-circumstances test - 2021. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the facts-and-circumstances test, check this box and stop here. Explain in Part VI how the organization meets the facts-and-circumstances test. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
b 10% -facts-and-circumstances test - 2020. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the facts-and-circumstances test, check this box and stop here. Explain in Part VI how the organization meets the facts-and-circumstances test. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
18 Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions		<input type="checkbox"/>

Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 10 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ►	(a) 2017	(b) 2018	(c) 2019	(d) 2020	(e) 2021	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose						
3 Gross receipts from activities that are not an unrelated trade or business under section 513						
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5 The value of services or facilities furnished by a governmental unit to the organization without charge						
6 Total. Add lines 1 through 5						
7a Amounts included on lines 1, 2, and 3 received from disqualified persons						
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year						
c Add lines 7a and 7b						
8 Public support. (Subtract line 7c from line 6.)						

Section B. Total Support

Calendar year (or fiscal year beginning in) ►	(a) 2017	(b) 2018	(c) 2019	(d) 2020	(e) 2021	(f) Total
9 Amounts from line 6						
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources						
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
c Add lines 10a and 10b						
11 Net income from unrelated business activities not included on line 10b, whether or not the business is regularly carried on						
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
13 Total support. (Add lines 9, 10c, 11, and 12.)						

14 First 5 years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and **stop here**

Section C. Computation of Public Support Percentage

15 Public support percentage for 2021 (line 8, column (f), divided by line 13, column (f))	15	%
16 Public support percentage from 2020 Schedule A, Part III, line 15	16	%

Section D. Computation of Investment Income Percentage

17 Investment income percentage for 2021 (line 10c, column (f), divided by line 13, column (f))	17	%
18 Investment income percentage from 2020 Schedule A, Part III, line 17	18	%

19a 33 1/3% support tests - 2021. If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and **stop here**. The organization qualifies as a publicly supported organization

b 33 1/3% support tests - 2020. If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and **stop here**. The organization qualifies as a publicly supported organization

20 Private foundation. If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions

Part IV Supporting Organizations

(Complete only if you checked a box in line 12 on Part I. If you checked box 12a, Part I, complete Sections A and B. If you checked box 12b, Part I, complete Sections A and C. If you checked box 12c, Part I, complete Sections A, D, and E. If you checked box 12d, Part I, complete Sections A and D, and complete Part V.)

Section A. All Supporting Organizations

	Yes	No
1 Are all of the organization's supported organizations listed by name in the organization's governing documents? <i>If "No," describe in Part VI how the supported organizations are designated. If designated by class or purpose, describe the designation. If historic and continuing relationship, explain.</i>		
2 Did the organization have any supported organization that does not have an IRS determination of status under section 509(a)(1) or (2)? <i>If "Yes," explain in Part VI how the organization determined that the supported organization was described in section 509(a)(1) or (2).</i>		
3a Did the organization have a supported organization described in section 501(c)(4), (5), or (6)? <i>If "Yes," answer lines 3b and 3c below.</i>		
b Did the organization confirm that each supported organization qualified under section 501(c)(4), (5), or (6) and satisfied the public support tests under section 509(a)(2)? <i>If "Yes," describe in Part VI when and how the organization made the determination.</i>		
c Did the organization ensure that all support to such organizations was used exclusively for section 170(c)(2)(B) purposes? <i>If "Yes," explain in Part VI what controls the organization put in place to ensure such use.</i>		
4a Was any supported organization not organized in the United States ("foreign supported organization")? <i>If "Yes," and if you checked box 12a or 12b in Part I, answer lines 4b and 4c below.</i>		
b Did the organization have ultimate control and discretion in deciding whether to make grants to the foreign supported organization? <i>If "Yes," describe in Part VI how the organization had such control and discretion despite being controlled or supervised by or in connection with its supported organizations.</i>		
c Did the organization support any foreign supported organization that does not have an IRS determination under sections 501(c)(3) and 509(a)(1) or (2)? <i>If "Yes," explain in Part VI what controls the organization used to ensure that all support to the foreign supported organization was used exclusively for section 170(c)(2)(B) purposes.</i>		
5a Did the organization add, substitute, or remove any supported organizations during the tax year? <i>If "Yes," answer lines 5b and 5c below (if applicable). Also, provide detail in Part VI, including (i) the names and EIN numbers of the supported organizations added, substituted, or removed; (ii) the reasons for each such action; (iii) the authority under the organization's organizing document authorizing such action; and (iv) how the action was accomplished (such as by amendment to the organizing document).</i>		
b Type I or Type II only. Was any added or substituted supported organization part of a class already designated in the organization's organizing document?		
c Substitutions only. Was the substitution the result of an event beyond the organization's control?		
6 Did the organization provide support (whether in the form of grants or the provision of services or facilities) to anyone other than (i) its supported organizations, (ii) individuals that are part of the charitable class benefited by one or more of its supported organizations, or (iii) other supporting organizations that also support or benefit one or more of the filing organization's supported organizations? <i>If "Yes," provide detail in Part VI.</i>		
7 Did the organization provide a grant, loan, compensation, or other similar payment to a substantial contributor (as defined in section 4958(c)(3)(C)), a family member of a substantial contributor, or a 35% controlled entity with regard to a substantial contributor? <i>If "Yes," complete Part I of Schedule L (Form 990).</i>		
8 Did the organization make a loan to a disqualified person (as defined in section 4958) not described on line 7? <i>If "Yes," complete Part I of Schedule L (Form 990).</i>		
9a Was the organization controlled directly or indirectly at any time during the tax year by one or more disqualified persons, as defined in section 4946 (other than foundation managers and organizations described in section 509(a)(1) or (2))? <i>If "Yes," provide detail in Part VI.</i>		
b Did one or more disqualified persons (as defined on line 9a) hold a controlling interest in any entity in which the supporting organization had an interest? <i>If "Yes," provide detail in Part VI.</i>		
c Did a disqualified person (as defined on line 9a) have an ownership interest in, or derive any personal benefit from, assets in which the supporting organization also had an interest? <i>If "Yes," provide detail in Part VI.</i>		
10a Was the organization subject to the excess business holdings rules of section 4943 because of section 4943(f) (regarding certain Type II supporting organizations, and all Type III non-functionally integrated supporting organizations)? <i>If "Yes," answer line 10b below.</i>		
b Did the organization have any excess business holdings in the tax year? <i>(Use Schedule C, Form 4720, to determine whether the organization had excess business holdings.)</i>		

Part IV Supporting Organizations (continued)

	Yes	No
11 Has the organization accepted a gift or contribution from any of the following persons?		
a A person who directly or indirectly controls, either alone or together with persons described on lines 11b and 11c below, the governing body of a supported organization?		
b A family member of a person described on line 11a above?		
c A 35% controlled entity of a person described on line 11a or 11b above? <i>If "Yes" to line 11a, 11b, or 11c, provide detail in Part VI.</i>		
11a		
11b		
11c		

Section B. Type I Supporting Organizations

	Yes	No
1 Did the governing body, members of the governing body, officers acting in their official capacity, or membership of one or more supported organizations have the power to regularly appoint or elect at least a majority of the organization's officers, directors, or trustees at all times during the tax year? <i>If "No," describe in Part VI how the supported organization(s) effectively operated, supervised, or controlled the organization's activities. If the organization had more than one supported organization, describe how the powers to appoint and/or remove officers, directors, or trustees were allocated among the supported organizations and what conditions or restrictions, if any, applied to such powers during the tax year.</i>		
2 Did the organization operate for the benefit of any supported organization other than the supported organization(s) that operated, supervised, or controlled the supporting organization? <i>If "Yes," explain in Part VI how providing such benefit carried out the purposes of the supported organization(s) that operated, supervised, or controlled the supporting organization.</i>		
1		
2		

Section C. Type II Supporting Organizations

	Yes	No
1 Were a majority of the organization's directors or trustees during the tax year also a majority of the directors or trustees of each of the organization's supported organization(s)? <i>If "No," describe in Part VI how control or management of the supporting organization was vested in the same persons that controlled or managed the supported organization(s).</i>		
1		

Section D. All Type III Supporting Organizations

	Yes	No
1 Did the organization provide to each of its supported organizations, by the last day of the fifth month of the organization's tax year, (i) a written notice describing the type and amount of support provided during the prior tax year, (ii) a copy of the Form 990 that was most recently filed as of the date of notification, and (iii) copies of the organization's governing documents in effect on the date of notification, to the extent not previously provided?		
2 Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported organization(s) or (ii) serving on the governing body of a supported organization? <i>If "No," explain in Part VI how the organization maintained a close and continuous working relationship with the supported organization(s).</i>		
3 By reason of the relationship described on line 2, above, did the organization's supported organizations have a significant voice in the organization's investment policies and in directing the use of the organization's income or assets at all times during the tax year? <i>If "Yes," describe in Part VI the role the organization's supported organizations played in this regard.</i>		
1		
2		
3		

Section E. Type III Functionally Integrated Supporting Organizations

1 Check the box next to the method that the organization used to satisfy the Integral Part Test during the year (see instructions).			
a <input type="checkbox"/> The organization satisfied the Activities Test. Complete line 2 below.			
b <input type="checkbox"/> The organization is the parent of each of its supported organizations. Complete line 3 below.			
c <input type="checkbox"/> The organization supported a governmental entity. Describe in Part VI how you supported a governmental entity (see instructions).			
2 Activities Test. Answer lines 2a and 2b below.			
a Did substantially all of the organization's activities during the tax year directly further the exempt purposes of the supported organization(s) to which the organization was responsive? <i>If "Yes," then in Part VI identify those supported organizations and explain how these activities directly furthered their exempt purposes, how the organization was responsive to those supported organizations, and how the organization determined that these activities constituted substantially all of its activities.</i>			
b Did the activities described on line 2a, above, constitute activities that, but for the organization's involvement, one or more of the organization's supported organization(s) would have been engaged in? <i>If "Yes," explain in Part VI the reasons for the organization's position that its supported organization(s) would have engaged in these activities but for the organization's involvement.</i>			
3 Parent of Supported Organizations. Answer lines 3a and 3b below.			
a Did the organization have the power to regularly appoint or elect a majority of the officers, directors, or trustees of each of the supported organizations? <i>If "Yes" or "No" provide details in Part VI.</i>			
b Did the organization exercise a substantial degree of direction over the policies, programs, and activities of each of its supported organizations? <i>If "Yes," describe in Part VI the role played by the organization in this regard.</i>			
2a			
2b			
3a			
3b			

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations

1 Check here if the organization satisfied the Integral Part Test as a qualifying trust on Nov. 20, 1970 (*explain in Part VI*). **See instructions.**
 All other Type III non-functionally integrated supporting organizations must complete Sections A through E.

Section A - Adjusted Net Income		(A) Prior Year	(B) Current Year (optional)
1	Net short-term capital gain	1	
2	Recoveries of prior-year distributions	2	
3	Other gross income (see instructions)	3	
4	Add lines 1 through 3.	4	
5	Depreciation and depletion	5	
6	Portion of operating expenses paid or incurred for production or collection of gross income or for management, conservation, or maintenance of property held for production of income (see instructions)	6	
7	Other expenses (see instructions)	7	
8	Adjusted Net Income (subtract lines 5, 6, and 7 from line 4)	8	

Section B - Minimum Asset Amount		(A) Prior Year	(B) Current Year (optional)
1	Aggregate fair market value of all non-exempt-use assets (see instructions for short tax year or assets held for part of year):		
a	Average monthly value of securities	1a	
b	Average monthly cash balances	1b	
c	Fair market value of other non-exempt-use assets	1c	
d	Total (add lines 1a, 1b, and 1c)	1d	
e	Discount claimed for blockage or other factors (<i>explain in detail in Part VI</i>):		
2	Acquisition indebtedness applicable to non-exempt-use assets	2	
3	Subtract line 2 from line 1d.	3	
4	Cash deemed held for exempt use. Enter 0.015 of line 3 (for greater amount, see instructions).	4	
5	Net value of non-exempt-use assets (subtract line 4 from line 3)	5	
6	Multiply line 5 by 0.035.	6	
7	Recoveries of prior-year distributions	7	
8	Minimum Asset Amount (add line 7 to line 6)	8	

Section C - Distributable Amount			Current Year
1	Adjusted net income for prior year (from Section A, line 8, column A)	1	
2	Enter 0.85 of line 1.	2	
3	Minimum asset amount for prior year (from Section B, line 8, column A)	3	
4	Enter greater of line 2 or line 3.	4	
5	Income tax imposed in prior year	5	
6	Distributable Amount. Subtract line 5 from line 4, unless subject to emergency temporary reduction (see instructions).	6	
7	<input type="checkbox"/> Check here if the current year is the organization's first as a non-functionally integrated Type III supporting organization (see instructions).		

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations (continued)

Section D - Distributions		Current Year
1	Amounts paid to supported organizations to accomplish exempt purposes	1
2	Amounts paid to perform activity that directly furthers exempt purposes of supported organizations, in excess of income from activity	2
3	Administrative expenses paid to accomplish exempt purposes of supported organizations	3
4	Amounts paid to acquire exempt-use assets	4
5	Qualified set-aside amounts (prior IRS approval required - provide details in Part VI)	5
6	Other distributions (describe in Part VI). See instructions.	6
7	Total annual distributions. Add lines 1 through 6.	7
8	Distributions to attentive supported organizations to which the organization is responsive (provide details in Part VI). See instructions.	8
9	Distributable amount for 2021 from Section C, line 6	9
10	Line 8 amount divided by line 9 amount	10

Section E - Distribution Allocations (see instructions)	(i) Excess Distributions	(ii) Underdistributions Pre-2021	(iii) Distributable Amount for 2021
1	Distributable amount for 2021 from Section C, line 6		
2	Underdistributions, if any, for years prior to 2021 (reasonable cause required - explain in Part VI). See instructions.		
3	Excess distributions carryover, if any, to 2021		
a	From 2016		
b	From 2017		
c	From 2018		
d	From 2019		
e	From 2020		
f	Total of lines 3a through 3e		
g	Applied to underdistributions of prior years		
h	Applied to 2021 distributable amount		
i	Carryover from 2016 not applied (see instructions)		
j	Remainder. Subtract lines 3g, 3h, and 3i from line 3f.		
4	Distributions for 2021 from Section D, line 7: \$		
a	Applied to underdistributions of prior years		
b	Applied to 2021 distributable amount		
c	Remainder. Subtract lines 4a and 4b from line 4.		
5	Remaining underdistributions for years prior to 2021, if any. Subtract lines 3g and 4a from line 2. For result greater than zero, explain in Part VI. See instructions.		
6	Remaining underdistributions for 2021. Subtract lines 3h and 4b from line 1. For result greater than zero, explain in Part VI. See instructions.		
7	Excess distributions carryover to 2022. Add lines 3j and 4c.		
8	Breakdown of line 7:		
a	Excess from 2017		
b	Excess from 2018		
c	Excess from 2019		
d	Excess from 2020		
e	Excess from 2021		

Schedule A (Form 990) 2021

Part VI **Supplemental Information.** Provide the explanations required by Part II, line 10; Part II, line 17a or 17b; Part III, line 12; Part IV, Section A, lines 1, 2, 3b, 3c, 4b, 4c, 5a, 6, 9a, 9b, 9c, 11a, 11b, and 11c; Part IV, Section B, lines 1 and 2; Part IV, Section C, line 1; Part IV, Section D, lines 2 and 3; Part IV, Section E, lines 1c, 2a, 2b, 3a, and 3b; Part V, line 1; Part V, Section B, line 1e; Part V, Section D, lines 5, 6, and 8; and Part V, Section E, lines 2, 5, and 6. Also complete this part for any additional information. (See instructions.)

Draft

SCHEDULE D
(Form 990)

Department of the Treasury
Internal Revenue Service

Supplemental Financial Statements

▶ **Complete if the organization answered "Yes" on Form 990, Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b.**
▶ **Attach to Form 990.**

▶ **Go to www.irs.gov/Form990 for instructions and the latest information.**

OMB No. 1545-0047

2021

Open to Public Inspection

Name of the organization YPI CHARTER SCHOOLS, INC. **Employer identification number** 20-0407224

Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts. Complete if the organization answered "Yes" on Form 990, Part IV, line 6.

	(a) Donor advised funds	(b) Funds and other accounts
1 Total number at end of year		
2 Aggregate value of contributions to (during year)		
3 Aggregate value of grants from (during year)		
4 Aggregate value at end of year		
5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds can be used only for charitable purposes and not for the benefit of the donor or donor advisor, or for any other purpose conferring impermissible private benefit?	<input type="checkbox"/> Yes <input type="checkbox"/> No	

Part II Conservation Easements. Complete if the organization answered "Yes" on Form 990, Part IV, line 7.

1 Purpose(s) of conservation easements held by the organization (check all that apply).
 Preservation of land for public use (for example, recreation or education) Preservation of a historically important land area
 Protection of natural habitat Preservation of a certified historic structure
 Preservation of open space

2 Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year.

	Held at the End of the Tax Year
a Total number of conservation easements	2a
b Total acreage restricted by conservation easements	2b
c Number of conservation easements on a certified historic structure included in (a)	2c
d Number of conservation easements included in (c) acquired after 7/25/06, and not on a historic structure listed in the National Register	2d

3 Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year ▶ _____

4 Number of states where property subject to conservation easement is located ▶ _____

5 Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds?

6 Staff and volunteer hours devoted to monitoring, inspecting, handling of violations, and enforcing conservation easements during the year ▶ _____

7 Amount of expenses incurred in monitoring, inspecting, handling of violations, and enforcing conservation easements during the year ▶ \$ _____

8 Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B)(i) and section 170(h)(4)(B)(ii)?

9 In Part XIII, describe how the organization reports conservation easements in its revenue and expense statement and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements.

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets.

Complete if the organization answered "Yes" on Form 990, Part IV, line 8.

1a If the organization elected, as permitted under FASB ASC 958, not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide in Part XIII the text of the footnote to its financial statements that describes these items.

b If the organization elected, as permitted under FASB ASC 958, to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items:

(i) Revenue included on Form 990, Part VIII, line 1

(ii) Assets included in Form 990, Part X

2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under FASB ASC 958 relating to these items:

a Revenue included on Form 990, Part VIII, line 1

b Assets included in Form 990, Part X

LHA For Paperwork Reduction Act Notice, see the Instructions for Form 990.

Schedule D (Form 990) 2021

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets (continued)

- 3 Using the organization's acquisition, accession, and other records, check any of the following that make significant use of its collection items (check all that apply):
- a Public exhibition
 - b Scholarly research
 - c Preservation for future generations
 - d Loan or exchange program
 - e Other _____
- 4 Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII.
- 5 During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection? Yes No

Part IV Escrow and Custodial Arrangements. Complete if the organization answered "Yes" on Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

- 1a Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X? Yes No
- b If "Yes," explain the arrangement in Part XIII and complete the following table:
- | | Amount |
|---------------------------------|--------|
| c Beginning balance | 1c |
| d Additions during the year | 1d |
| e Distributions during the year | 1e |
| f Ending balance | 1f |
- 2a Did the organization include an amount on Form 990, Part X, line 21, for escrow or custodial account liability? Yes No
- b If "Yes," explain the arrangement in Part XIII. Check here if the explanation has been provided on Part XIII

Part V Endowment Funds. Complete if the organization answered "Yes" on Form 990, Part IV, line 10.

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
1a Beginning of year balance					
b Contributions					
c Net investment earnings, gains, and losses					
d Grants or scholarships					
e Other expenditures for facilities and programs					
f Administrative expenses					
g End of year balance					

- 2 Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as:
- a Board designated or quasi-endowment _____ %
 - b Permanent endowment _____ %
 - c Term endowment _____ %
- The percentages on lines 2a, 2b, and 2c should equal 100%.
- 3a Are there endowment funds not in the possession of the organization that are held and administered for the organization by:
- | | Yes | No |
|---|--------|----|
| (i) Unrelated organizations | 3a(i) | |
| (ii) Related organizations | 3a(ii) | |
| b If "Yes" on line 3a(ii), are the related organizations listed as required on Schedule R? <input type="checkbox"/> | 3b | |
- 4 Describe in Part XIII the intended uses of the organization's endowment funds.

Part VI Land, Buildings, and Equipment.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11a. See Form 990, Part X, line 10.

Description of property	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
1a Land				
b Buildings		30,468,720.	3,984,911.	26,483,809.
c Leasehold improvements		271,091.	271,091.	0.
d Equipment		2,256,288.	1,751,911.	504,377.
e Other		61,831.	40,333.	21,498.
Total. Add lines 1a through 1e. (Column (d) must equal Form 990, Part X, column (B), line 10c.)				27,009,684.

Part VII Investments - Other Securities.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11b. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) Financial derivatives		
(2) Closely held equity interests		
(3) Other		
(A)		
(B)		
(C)		
(D)		
(E)		
(F)		
(G)		
(H)		
Total. (Col. (b) must equal Form 990, Part X, col. (B) line 12.) ▶		

Part VIII Investments - Program Related.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11c. See Form 990, Part X, line 13.

(a) Description of investment	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1)		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		
Total. (Col. (b) must equal Form 990, Part X, col. (B) line 13.) ▶		

Part IX Other Assets.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11d. See Form 990, Part X, line 15.

(a) Description	(b) Book value
(1)	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col. (B) line 15.) ▶	

Part X Other Liabilities.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11e or 11f. See Form 990, Part X, line 25.

1. (a) Description of liability	(b) Book value
(1) Federal income taxes	
(2) AMOUNTS HELD FOR OTHERS	113,069.
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col. (B) line 25.) ▶	113,069.

2. Liability for uncertain tax positions. In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FASB ASC 740. Check here if the text of the footnote has been provided in Part XIII ...

Part XI Reconciliation of Revenue per Audited Financial Statements With Revenue per Return.

Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total revenue, gains, and other support per audited financial statements		1	16,682,743.
2	Amounts included on line 1 but not on Form 990, Part VIII, line 12:			
a	Net unrealized gains (losses) on investments	2a		
b	Donated services and use of facilities	2b		
c	Recoveries of prior year grants	2c		
d	Other (Describe in Part XIII.)	2d		
e	Add lines 2a through 2d	2e		0.
3	Subtract line 2e from line 1		3	16,682,743.
4	Amounts included on Form 990, Part VIII, line 12, but not on line 1:			
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a		
b	Other (Describe in Part XIII.)	4b		
c	Add lines 4a and 4b	4c		0.
5	Total revenue. Add lines 3 and 4c. (This must equal Form 990, Part I, line 12.)		5	16,682,743.

Part XII Reconciliation of Expenses per Audited Financial Statements With Expenses per Return.

Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total expenses and losses per audited financial statements		1	16,585,361.
2	Amounts included on line 1 but not on Form 990, Part IX, line 25:			
a	Donated services and use of facilities	2a		
b	Prior year adjustments	2b		
c	Other losses	2c		
d	Other (Describe in Part XIII.)	2d		
e	Add lines 2a through 2d	2e		0.
3	Subtract line 2e from line 1		3	16,585,361.
4	Amounts included on Form 990, Part IX, line 25, but not on line 1:			
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a		
b	Other (Describe in Part XIII.)	4b		
c	Add lines 4a and 4b	4c		0.
5	Total expenses. Add lines 3 and 4c. (This must equal Form 990, Part I, line 18.)		5	16,585,361.

Part XIII Supplemental Information.

Provide the descriptions required for Part II, lines 3, 5, and 9; Part III, lines 1a and 4; Part IV, lines 1b and 2b; Part V, line 4; Part X, line 2; Part XI, lines 2d and 4b; and Part XII, lines 2d and 4b. Also complete this part to provide any additional information.

PART X, LINE 2:

THE SCHOOL IS A NON-PROFIT ENTITY EXEMPT FROM THE PAYMENT OF INCOME TAXES UNDER INTERNAL REVENUE CODE SECTION 501(C)(3) AND CALIFORNIA REVENUE AND TAXATION CODE SECTION 23701D. ACCORDINGLY, NO PROVISION HAS BEEN MADE FOR INCOME TAXES. MANAGEMENT HAS DETERMINED THAT ALL INCOME TAX POSITIONS ARE MORE LIKELY THAN NOT OF BEING SUSTAINED UPON POTENTIAL AUDIT OR EXAMINATION; THEREFORE, NO DISCLOSURES OF UNCERTAIN INCOME TAX POSITIONS ARE REQUIRED. THE SCHOOL IS SUBJECT TO INCOME TAX ON THE NET INCOME THAT IS DERIVED FROM BUSINESS ACTIVITIES THAT ARE UNRELATED TO THE EXEMPT PURPOSE. THE SCHOOL FILES AN EXEMPT SCHOOL RETURN AND APPLICABLE UNRELATED BUSINESS INCOME TAX RETURN IN THE U.S FEDERAL JURUSDICITION AND WITH THE CALIFORNIA FRANCHISE TAX BOARD.

Part XIII Supplemental Information *(continued)*

Draft

SCHEDULE E
(Form 990)

Schools

OMB No. 1545-0047

2021

Open to Public Inspection

Department of the Treasury
Internal Revenue Service

▶ **Complete if the organization answered "Yes" on Form 990, Part IV, line 13, or Form 990-EZ, Part VI, line 48.**

▶ **Attach to Form 990 or Form 990-EZ.**

▶ **Go to www.irs.gov/Form990 for the latest information.**

Name of the organization

YPI CHARTER SCHOOLS, INC.

Employer identification number

20-0407224

Part I

	YES	NO
1 Does the organization have a racially nondiscriminatory policy toward students by statement in its charter, bylaws, other governing instrument, or in a resolution of its governing body?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2 Does the organization include a statement of its racially nondiscriminatory policy toward students in all its brochures, catalogues, and other written communications with the public dealing with student admissions, programs, and scholarships?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3 Has the organization publicized its racially nondiscriminatory policy on its primary publicly accessible Internet homepage at all times during its taxable year in a manner reasonably expected to be noticed by visitors to the homepage, or through newspaper or broadcast media during the period of solicitation for students, or during the registration period if it has no solicitation program, in a way that makes the policy known to all parts of the general community it serves? If "Yes," please describe. If "No," please explain. If you need more space, use Part II	<input checked="" type="checkbox"/>	<input type="checkbox"/>
THE SCHOOL PUBLICIZES ITS RACIAL NONDISCRIMINATORY POLICY WHEN THEY SOLICIT STUDENTS. THE SCHOOL POSTS ITS RACIAL NONDISCRIMINATORY POLICIES ON THEIR WEBSITE AVAILABLE TO THE PUBLIC.		
4 Does the organization maintain the following?		
a Records indicating the racial composition of the student body, faculty, and administrative staff?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b Records documenting that scholarships and other financial assistance are awarded on a racially nondiscriminatory basis?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c Copies of all catalogues, brochures, announcements, and other written communications to the public dealing with student admissions, programs, and scholarships?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d Copies of all material used by the organization or on its behalf to solicit contributions?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
If you answered "No" to any of the above, please explain. If you need more space, use Part II.		
THE SCHOOL DOES NOT PROVIDE ANY SCHOLARSHIPS OR FINANCIAL ASSISTANCE.		
5 Does the organization discriminate by race in any way with respect to:		
a Students' rights or privileges?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b Admissions policies?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c Employment of faculty or administrative staff?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d Scholarships or other financial assistance?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e Educational policies?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f Use of facilities?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g Athletic programs?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h Other extracurricular activities?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If you answered "Yes" to any of the above, please explain. If you need more space, use Part II.		
6a Does the organization receive any financial aid or assistance from a governmental agency?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b Has the organization's right to such aid ever been revoked or suspended?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If you answered "Yes" on either line 6a or line 6b, explain on Part II.		
7 Does the organization certify that it has complied with the applicable requirements of sections 4.01 through 4.05 of Rev. Proc. 75-50, 1975-2 C.B. 587, covering racial nondiscrimination? If "No," explain on Part II	<input checked="" type="checkbox"/>	<input type="checkbox"/>

LHA For Paperwork Reduction Act Notice, see the Instructions for Form 990 or 990-EZ.

Schedule E (Form 990) 2021

Part II **Supplemental Information.** Provide the explanations required by Part I, lines 3, 4d, 5h, 6b, and 7, as applicable. Also provide any other additional information.

SCH E - FINANCIAL AID OR GOVERNMENT ASSISTANCE EXPLANATION

AS A PUBLIC CHARTER SCHOOL, YPI CHARTER SCHOOLS, INC. RECEIVES A PER ADA FEE FROM THE CALIFORNIA DEPARTMENT OF EDUCATION FOR EVERY PUPIL ATTENDING THE SCHOOL. ADDITIONALLY, YPI CHARTER SCHOOLS INC. IS ELIGIBLE FOR LOCAL, STATE, FEDERAL PROGRAMS AND CALIFORNIA LOTTERY FUNDS.



**SCHEDULE J
(Form 990)**

Compensation Information

OMB No. 1545-0047

2021

Open to Public Inspection

Department of the Treasury
Internal Revenue Service

For certain Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees
 ▶ Complete if the organization answered "Yes" on Form 990, Part IV, line 23.
 ▶ Attach to Form 990.
 ▶ Go to www.irs.gov/Form990 for instructions and the latest information.

Name of the organization **YPI CHARTER SCHOOLS, INC.** Employer identification number **20-0407224**

Part I Questions Regarding Compensation

1a Check the appropriate box(es) if the organization provided any of the following to or for a person listed on Form 990, Part VII, Section A, line 1a. Complete Part III to provide any relevant information regarding these items.

- | | |
|--|--|
| <input type="checkbox"/> First-class or charter travel | <input type="checkbox"/> Housing allowance or residence for personal use |
| <input type="checkbox"/> Travel for companions | <input type="checkbox"/> Payments for business use of personal residence |
| <input type="checkbox"/> Tax indemnification and gross-up payments | <input type="checkbox"/> Health or social club dues or initiation fees |
| <input type="checkbox"/> Discretionary spending account | <input type="checkbox"/> Personal services (such as maid, chauffeur, chef) |

b If any of the boxes on line 1a are checked, did the organization follow a written policy regarding payment or reimbursement or provision of all of the expenses described above? If "No," complete Part III to explain

2 Did the organization require substantiation prior to reimbursing or allowing expenses incurred by all directors, trustees, and officers, including the CEO/Executive Director, regarding the items checked on line 1a?

3 Indicate which, if any, of the following the organization used to establish the compensation of the organization's CEO/Executive Director. Check all that apply. Do not check any boxes for methods used by a related organization to establish compensation of the CEO/Executive Director, but explain in Part III.

- | | |
|--|---|
| <input type="checkbox"/> Compensation committee | <input checked="" type="checkbox"/> Written employment contract |
| <input type="checkbox"/> Independent compensation consultant | <input type="checkbox"/> Compensation survey or study |
| <input type="checkbox"/> Form 990 of other organizations | <input checked="" type="checkbox"/> Approval by the board or compensation committee |

4 During the year, did any person listed on Form 990, Part VII, Section A, line 1a, with respect to the filing organization or a related organization:

- a** Receive a severance payment or change-of-control payment?
- b** Participate in or receive payment from a supplemental nonqualified retirement plan?
- c** Participate in or receive payment from an equity-based compensation arrangement?
- If "Yes" to any of lines 4a-c, list the persons and provide the applicable amounts for each item in Part III.

Only section 501(c)(3), 501(c)(4), and 501(c)(29) organizations must complete lines 5-9.

5 For persons listed on Form 990, Part VII, Section A, line 1a, did the organization pay or accrue any compensation contingent on the revenues of:

- a** The organization?
- b** Any related organization?
- If "Yes" on line 5a or 5b, describe in Part III.

6 For persons listed on Form 990, Part VII, Section A, line 1a, did the organization pay or accrue any compensation contingent on the net earnings of:

- a** The organization?
- b** Any related organization?
- If "Yes" on line 6a or 6b, describe in Part III.

7 For persons listed on Form 990, Part VII, Section A, line 1a, did the organization provide any nonfixed payments not described on lines 5 and 6? If "Yes," describe in Part III

8 Were any amounts reported on Form 990, Part VII, paid or accrued pursuant to a contract that was subject to the initial contract exception described in Regulations section 53.4958-4(a)(3)? If "Yes," describe in Part III

9 If "Yes" on line 8, did the organization also follow the rebuttable presumption procedure described in Regulations section 53.4958-6(c)?

	Yes	No
1b		
2		
4a		X
4b		X
4c		X
5a		X
5b		X
6a		X
6b		X
7		X
8		X
9		

LHA For Paperwork Reduction Act Notice, see the Instructions for Form 990.

Schedule J (Form 990) 2021

Part II Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees. Use duplicate copies if additional space is needed.

For each individual whose compensation must be reported on Schedule J, report compensation from the organization on row (i) and from related organizations, described in the instructions, on row (ii). Do not list any individuals that aren't listed on Form 990, Part VII.

Note: The sum of columns (B)(i)-(iii) for each listed individual must equal the total amount of Form 990, Part VII, Section A, line 1a, applicable column (D) and (E) amounts for that individual.

(A) Name and Title		(B) Breakdown of W-2 and/or 1099-MISC and/or 1099-NEC compensation			(C) Retirement and other deferred compensation	(D) Nontaxable benefits	(E) Total of columns (B)(i)-(D)	(F) Compensation in column (B) reported as deferred on prior Form 990
		(i) Base compensation	(ii) Bonus & incentive compensation	(iii) Other reportable compensation				
(1) YVETTE KING-BERG EXECUTIVE DIRECTOR	(i)	215,813.	0.	0.	32,884.	19,119.	267,816.	0.
	(ii)	0.	0.	0.	0.	0.	0.	0.
(2) RUBEN DUENAS COO	(i)	153,763.	0.	0.	24,298.	19,567.	197,628.	0.
	(ii)	0.	0.	0.	0.	0.	0.	0.
(3) LORENCE SIMONSEN EXECUTIVE ADMINISTRATOR	(i)	117,313.	0.	0.	18,880.	19,119.	155,312.	0.
	(ii)	0.	0.	0.	0.	0.	0.	0.
	(i)							
	(ii)							
	(i)							
	(ii)							
	(i)							
	(ii)							
	(i)							
	(ii)							
	(i)							
	(ii)							
	(i)							
	(ii)							
	(i)							
	(ii)							
	(i)							
	(ii)							

**SCHEDULE O
(Form 990)**

Department of the Treasury
Internal Revenue Service

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.
▶ Attach to Form 990 or Form 990-EZ.
▶ Go to www.irs.gov/Form990 for the latest information.

OMB No. 1545-0047

2021

Open to Public
Inspection

Name of the organization

YPI CHARTER SCHOOLS, INC.

Employer identification number

20-0407224

FORM 990, PART VI, SECTION B, LINE 11B:

THE FORM 990 IS PREPARED BY THE ORGANIZATION'S OUTSIDE PUBLIC ACCOUNTING FIRM BASED ON INFORMATION PROVIDED BY MANAGEMENT. ONCE A DRAFT OF THE RETURN IS AVAILABLE, IT IS REVIEWED BY MANAGEMENT WITH ANY CHANGES OR REVISIONS INCORPORATED INTO THE FILING. THE REVISED RETURN IS THEN SUBMITTED TO THE BOARD OF DIRECTORS FOR THEIR REVIEW AND APPROVAL PRIOR TO SUBMITTING TO THE IRS.

FORM 990, PART VI, SECTION B, LINE 12C:

MONITORING IS PERFORMED REGULARLY BY THE OFFICERS TO IDENTIFY POTENTIAL CONFLICTS OF INTEREST. ANY QUESTION OF A CONFLICT IS ADDRESSED WITH THE INTERESTED PERSON, WHO IS REQUIRED TO DISCLOSE THE EXISTENCE OF ANY FINANCIAL INTEREST AND BE AFFORDED THE OPPORTUNITY TO DISCLOSE ALL MATERIAL FACTS TO THE BOARD AND EXECUTIVE DIRECTOR. IF A CONFLICT OF INTEREST IS IDENTIFIED, THE APPROPRIATE ACTION IS TAKEN, INCLUDING LIMITATIONS TO THE INDIVIDUAL'S INFLUENCE ON RELATED BUSINESS MATTERS.

FORM 990, PART VI, SECTION B, LINE 15:

THE EXECUTIVE DIRECTOR'S PAY IS DETERMINED BASED ON DATA PROVIDED BY EXTERNAL CHARTER MANAGEMENT ORGANIZATIONS AND THROUGH COMPARISON STUDIES OF OTHER CHARTER SCHOOLS. THE BOARD MUST VOTE TO APPROVE THE EXECUTIVE DIRECTOR'S COMPENSATION AS A DIRECT ACTION. THE OFFICERS' AND KEY EMPLOYEES' PAY IS DETERMINE BASED ON DATA PROVIDED BY EXTERNAL CHARTER MANAGEMENT ORGANIZATIONS AND THROUGH COMPARISON STUDIES OF OTHER CHARTER SCHOOLS. THE BOARD MUST VOTE TO APPROVE THE OFFICERS' AND KEY EMPLOYEES' COMPENSATION AS A DIRECT ACTION.

LHA For Paperwork Reduction Act Notice, see the Instructions for Form 990 or 990-EZ.

Schedule O (Form 990) 2021

132211 11-11-21

Name of the organization YPI CHARTER SCHOOLS, INC.	Employer identification number 20-0407224
--	---

FORM 990, PART VI, SECTION C, LINE 19:

THE ORGANIZATION MAKES ITS GOVERNING DOCUMENTS, CONFLICT OF INTEREST POLICY, AND FINANCIAL STATEMENTS AVAILABLE TO THE PUBLIC DURING THE TAX YEAR.

FORM 990, PART IX, LINE 11G, OTHER FEES:

NONINSTRUCTIONAL CONSULTANTS:

PROGRAM SERVICE EXPENSES	694,319.
MANAGEMENT AND GENERAL EXPENSES	0.
FUNDRAISING EXPENSES	0.
TOTAL EXPENSES	694,319.

INSTRUCTIONAL CONSULTANTS:

PROGRAM SERVICE EXPENSES	658,444.
MANAGEMENT AND GENERAL EXPENSES	1,665,631.
FUNDRAISING EXPENSES	0.
TOTAL EXPENSES	2,324,075.

TOTAL OTHER FEES ON FORM 990, PART IX, LINE 11G, COL A 3,018,394.

PART XII LINE 2C

THE PROCESS HAS NOT CHANGED FROM THE PRIOR YEAR.

TAXABLE YEAR
2021

California Exempt Organization Annual Information Return

128941 12-29-21
FORM

199

Calendar Year 2021 or fiscal year beginning (mm/dd/yyyy) **07/01/2021**, and ending (mm/dd/yyyy) **06/30/2022**

Corporation/Organization name **YPI CHARTER SCHOOLS, INC.** California corporation number **2529151**

Additional information. See instructions. FEIN **20-0407224**

Street address (suite or room) **10660 WHITE OAK AVE, NO. B101** PMB no.

City **GRANADA HILLS** State **CA** ZIP code **91334**

Foreign country name Foreign province/state/county Foreign postal code

A First return Yes No
B Amended return Yes No
C IRC Section 4947(a)(1) trust Yes No
D Final information return?
 Dissolved Surrendered (Withdrawn) Merged/Reorganized
 Enter date: (mm/dd/yyyy) _____
E Check accounting method: (1) Cash (2) Accrual (3) Other
F Federal return filed? (1) 990T (2) 990PF (3) Sch H (990) (4) Other 990 series
G Is this a group filing? See instructions Yes No
H Is this organization in a group exemption Yes No
 If "Yes," what is the parent's name? _____
I Did the organization have any changes to its guidelines not reported to the FTB? See instructions Yes No
J If exempt under R&TC Section 23701d, has the organization engaged in political activities? See instructions. Yes No
K Is the organization exempt under R&TC Section 23701g? Yes No
 If "Yes," enter the gross receipts from nonmember sources \$ _____
L Is the organization a limited liability company? Yes No
M Did the organization file Form 100 or Form 109 to report taxable income? Yes No
N Is the organization under audit by the IRS or has the IRS audited in a prior year? Yes No
O Is federal Form 1023/1024 pending? Yes No
 Date filed with IRS _____

Part I Complete Part I unless not required to file this form. See General Information B and C.

Receipts and Revenues	1	Gross sales or receipts from other sources. From Side 2, Part II, line 8	1	210,962	00
	2	Gross dues and assessments from members and affiliates	2		00
	3	Gross contributions, gifts, grants, and similar amounts received	3	16,471,781	00
	4	Total gross receipts for filing requirement test. Add line 1 through line 3. This line must be completed. If the result is less than \$50,000, see General Information B	4	16,682,743	00
	5	Cost of goods sold	5		00
	6	Cost or other basis, and sales expenses of assets sold	6		00
	7	Total costs. Add line 5 and line 6	7		00
	8	Total gross income. Subtract line 7 from line 4	8	16,682,743	00
Expenses	9	Total expenses and disbursements. From Side 2, Part II, line 18	9	16,585,361	00
	10	Excess of receipts over expenses and disbursements. Subtract line 9 from line 8	10	97,382	00
Filing Fee	11	Total payments	11		00
	12	Use tax. See General Information K	12		00
	13	Payments balance. If line 11 is more than line 12, subtract line 12 from line 11	13		00
	14	Use tax balance. If line 12 is more than line 11, subtract line 11 from line 12	14		00
	15	Penalties and interest. See General Information J	15		00
	16	Balance due. Add line 12 and line 15. Then subtract line 11 from the result	16		00

Sign Here Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge.

Signature of officer **EXECUTIVE DIR.** Title Date Telephone

Preparer's signature **MARLEN GOMEZ, CPA** Date **02/21/23** Check if self-employed **P01306775** PTIN

Firm's name (or yours, if self-employed) and address **CLIFTONLARSONALLEN, LLP** **41-0746749** Firm's FEIN

2210 E ROUTE 66 **626-857-7300** Telephone

GLENDORA, CA 91700

May the FTB discuss this return with the preparer shown above? See instructions Yes No

YPI CHARTER SCHOOLS, INC.

20-0407224

Part II Organizations with gross receipts of more than \$50,000 and private foundations regardless of amount of gross receipts - complete Part II or furnish substitute information.

128951 01-19-22

Receipts from Other Sources	1	Gross sales or receipts from all business activities. See instructions	•	1		00	
	2	Interest	•	2	50	00	
	3	Dividends	•	3		00	
	4	Gross rents	•	4		00	
	5	Gross royalties	•	5		00	
	6	Gross amount received from sale of assets (See instructions)	•	6		00	
	7	Other income	•	7	210,912	00	
	8	Total gross sales or receipts from other sources. Add line 1 through line 7. Enter here and on Side 1, Part I, line 1	•	8	210,962	00	
	9	Contributions, gifts, grants, and similar amounts paid	•	9		00	
	10	Disbursements to or for members	•	10		00	
	11	Compensation of officers, directors, and trustees	•	11	469,742	00	
	12	Other salaries and wages	•	12	6,411,614	00	
	Expenses and Disbursements	13	Interest	•	13	133,988	00
		14	Taxes	•	14	242,945	00
		15	Rents	•	15	1,259,160	00
		16	Depreciation and depletion (See instructions)	•	16	970,942	00
		17	Other expenses and disbursements	•	17	7,096,970	00
		18	Total expenses and disbursements. Add line 9 through line 17. Enter here and on Side 1, Part I, line 9	•	18	16,585,361	00

Schedule L Balance Sheet	Beginning of taxable year		End of taxable year	
	(a)	(b)	(c)	(d)
Assets				
1 Cash		6,561,533		7,800,284
2 Net accounts receivable		4,362		8,103
3 Net notes receivable				
4 Inventories				
5 Federal and state government obligations				
6 Investments in other bonds				
7 Investments in stock				
8 Mortgage loans				
9 Other investments				
10 a Depreciable assets	32,990,733		33,057,930	
b Less accumulated depreciation	(5,077,303)	27,913,430	(6,048,246)	27,009,684
11 Land				
12 Other assets STMT 4		4,183,249		4,086,249
13 Total assets		38,662,574		38,904,320
Liabilities and net worth				
14 Accounts payable		2,729,497		3,795,005
15 Contributions, gifts, or grants payable				
16 Bonds and notes payable				
17 Mortgages payable				
18 Other liabilities STMT 5		10,021,135		9,099,991
19 Capital stock or principal fund				
20 Paid-in or capital surplus. Attach reconciliation				
21 Retained earnings or income fund		25,911,942		26,009,324
22 Total liabilities and net worth		38,662,574		38,904,320

Schedule M-1 Reconciliation of income per books with income per return			
Do not complete this schedule if the amount on Schedule L, line 13, column (d), is less than \$50,000.			
1 Net income per books	•	97,382	7 Income recorded on books this year not included in this return. Attach schedule
2 Federal income tax	•		8 Deductions in this return not charged against book income this year. Attach schedule
3 Excess of capital losses over capital gains	•		9 Total. Add line 7 and line 8
4 Income not recorded on books this year. Attach schedule	•		10 Net income per return. Subtract line 9 from line 6
5 Expenses recorded on books this year not deducted in this return. Attach schedule	•		
6 Total. Add line 1 through line 5		97,382	
			97,382

YPI CHARTER SCHOOLS, INC.

20-0407224

CA 199	OTHER INCOME	STATEMENT 1
<u>DESCRIPTION</u>		<u>AMOUNT</u>
E-RATE REVENUE		48,798.
ALL OTHER REVENUE		162,114.
TOTAL TO FORM 199, PART II, LINE 7		210,912.

CA 199	COMPENSATION OF OFFICERS, DIRECTORS AND TRUSTEES	STATEMENT 2
--------	--	-------------

<u>NAME AND ADDRESS</u>	<u>TITLE AND AVERAGE HRS WORKED/WK</u>	<u>COMPENSATION</u>
YVETTE KING-BERG 10660 WHITE OAK AVE STE. B101 GRANADA, CA 91344	EXECUTIVE DIRECTOR 40.00	266,380.
RUBEN DUENAS 10660 WHITE OAK AVE STE. B101 GRANADA, CA 91344	COO 40.00	203,362.
KEVIN MYERS 10660 WHITE OAK AVE, B101 GRANADA HILLS, CA 91334	EXECUTIVE ADMINISTRATOR 40.00	0.
LORENCE SIMONSEN 10660 WHITE OAK AVE, B101 GRANADA HILLS, CA 91334	EXECUTIVE ADMINISTRATOR 40.00	0.
VASHON NUTT 10660 WHITE OAK AVE, B101 GRANADA HILLS, CA 91334	DIRECTOR OF SPECIAL EDUCAT 40.00	0.
RENE QUON 10660 WHITE OAK AVE, B101 GRANADA HILLS, CA 91334	EXECUTIVE ADMINISTRATOR 40.00	0.
MARY KEIPP 10660 WHITE OAK AVE STE. B101 GRANADA, CA 91344	PRESIDENT 2.00	0.
MICHAEL GREEN 10660 WHITE OAK AVE STE. B101 GRANADA, CA 91344	TREASURER 2.00	0.

YPI CHARTER SCHOOLS, INC.

20-0407224

SANDRA MENDOZA 10660 WHITE OAK AVE STE. B101 GRANADA, CA 91344	SECRETARY 2.00	0.
DEAN CHO 10660 WHITE OAK AVE STE. B101 GRANADA, CA 91344	MEMBER 2.00	0.
WALTER NJBOKE 10660 WHITE OAK AVE STE. B101 GRANADA, CA 91344	MEMBER 2.00	0.
CESAR LOPEZ 10660 WHITE OAK AVE STE. B101 GRANADA, CA 91344	MEMBER 2.00	0.

TOTAL TO FORM 199, PART II, LINE 11	<u>469,742.</u>
-------------------------------------	-----------------

CA 199	OTHER EXPENSES	STATEMENT 3
<u>DESCRIPTION</u>		<u>AMOUNT</u>
NUTRITION PROGRAM FOOD		689,808.
INSTRUCTIONAL MATERIALS		321,512.
DISTRICT OVERSIGHT FEES		90,530.
ALL OTHER SUPPLIES		67,886.
PENSION PLAN CONTRIBUTIONS		736,515.
OTHER EMPLOYEE BENEFITS		896,637.
LEGAL FEES		17,297.
ACCOUNTING FEES		25,831.
OTHER PROFESSIONAL FEES		3,018,394.
ADVERTISING AND PROMOTION		119,148.
OFFICE EXPENSES		574,195.
INFORMATION TECHNOLOGY		165,287.
TRAVEL		40,501.
INSURANCE		137,560.
ALL OTHER EXPENSES		195,869.
TOTAL TO FORM 199, PART II, LINE 17		<u>7,096,970.</u>

YPI CHARTER SCHOOLS, INC.

20-0407224

CA 199	OTHER ASSETS	STATEMENT 4
<u>DESCRIPTION</u>	<u>BEG. OF YEAR</u>	<u>END OF YEAR</u>
PLEDGES AND GRANTS RECEIVABLE	3,974,740.	3,944,912.
PREPAID EXPENSES AND DEFERRED CHARGES	197,893.	130,671.
DEPOSITS	10,616.	10,666.
TOTAL TO FORM 199, SCHEDULE L, LINE 12	<u>4,183,249.</u>	<u>4,086,249.</u>

CA 199	OTHER LIABILITIES	STATEMENT 5
<u>DESCRIPTION</u>	<u>BEG. OF YEAR</u>	<u>END OF YEAR</u>
AMOUNTS HELD FOR OTHERS	85,055.	113,069.
DEFERRED REVENUE	881,492.	1,611,295.
UNSECURED NOTES AND LOANS PAYABLE	9,054,588.	7,375,627.
TOTAL TO FORM 199, SCHEDULE L, LINE 18	<u>10,021,135.</u>	<u>9,099,991.</u>

Draft

022

Date Accepted _____

DO NOT MAIL THIS FORM TO THE FTB

TAXABLE YEAR
2021

California e-file Return Authorization for Exempt Organizations

FORM
8453-EO

Exempt Organization name	Identifying number
YPI CHARTER SCHOOLS, INC.	20-0407224

Part I Electronic Return Information (whole dollars only)

1 Total gross receipts (Form 199, line 4)	1	<u>16,682,743</u>
2 Total gross income (Form 199, line 8)	2	<u>16,682,743</u>
3 Total expenses and disbursements (Form 199, line 9)	3	<u>16,585,361</u>

Part II Settle Your Account Electronically for Taxable Year 2021

4 <input type="checkbox"/> Electronic funds withdrawal	4a Amount	4b Withdrawal date (mm/dd/yyyy)
--	-----------	---------------------------------

Part III Banking Information (Have you verified the exempt organization's banking information?)

5 Routing number _____	7 Type of account: <input type="checkbox"/> Checking <input type="checkbox"/> Savings
6 Account number _____	

Part IV Declaration of Officer

I authorize the exempt organization's account to be settled as designated in Part II. If I check Part II, box 4, I authorize an electronic funds withdrawal for the amount listed on line 4a.

Under penalties of perjury, I declare that I am an officer of the above exempt organization and that the information I provided to my electronic return originator (ERO), transmitter, or intermediate service provider and the amounts in Part I above agree with the amounts on the corresponding lines of the exempt organization's 2021 California electronic return. To the best of my knowledge and belief, the exempt organization's return is true, correct, and complete. If the exempt organization is filing a balance due return, I understand that if the Franchise Tax Board (FTB) does not receive full and timely payment of the exempt organization's fee liability, the exempt organization will remain liable for the fee liability and all applicable interest and penalties. I authorize the exempt organization return and accompanying schedules and statements be transmitted to the FTB by the ERO, transmitter, or intermediate service provider. **If the processing of the exempt organization's return or refund is delayed, I authorize the FTB to disclose to the ERO or intermediate service provider the reason(s) for the delay.**

Sign Here Signature of officer _____ Date _____ Title **EXECUTIVE DIR.**

Part V Declaration of Electronic Return Originator (ERO) and Paid Preparer.

I declare that I have reviewed the above exempt organization's return and that the entries on form FTB 8453-EO are complete and correct to the best of my knowledge. (If I am only an intermediate service provider, I understand that I am not responsible for reviewing the exempt organization's return. I declare, however, that form FTB 8453-EO accurately reflects the data on the return.) I have obtained the organization officer's signature on form FTB 8453-EO before transmitting this return to the FTB; I have provided the organization officer with a copy of all forms and information that I will file with the FTB, and I have followed all other requirements described in FTB Pub. 1345, 2021 Handbook for Authorized e-file Providers. I will keep form FTB 8453-EO on file for **four** years from the due date of the return or **four** years from the date the exempt organization return is filed, whichever is later, and I will make a copy available to the FTB upon request. If I am also the paid preparer, under penalties of perjury, I declare that I have examined the above exempt organization's return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete. I make this declaration based on all information of which I have knowledge.

ERO ERO's signature	CLIFTONLARSONALLEN LLP	Date	Check if also paid preparer <input type="checkbox"/>	Check if self-employed <input type="checkbox"/>	ERO's PTIN P01306775
Must Sign Firm's name (or yours if self-employed) and address	CLIFTONLARSONALLEN LLP 2210 EAST ROUTE 66 GLENDDORA, CA				Firm's FEIN 41-0746749 ZIP code 91740

Under penalties of perjury, I declare that I have examined the above organization's return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete. I make this declaration based on all information of which I have knowledge.

Paid Preparer Paid preparer's signature		Date	Check if self-employed <input type="checkbox"/>	Paid preparer's PTIN P01306775
Must Sign Firm's name (or yours if self-employed) and address	CLIFTONLARSONALLEN, LLP 2210 E ROUTE 66 GLENDDORA, CA			Firm's FEIN 41-0746749 ZIP code 91700

FTB 8453-EO 2021

Coversheet

MORCS SFA Procurement Process for Selection of School Meal Provider

Section:	V. Items Scheduled For Action
Item:	C. MORCS SFA Procurement Process for Selection of School Meal Provider
Purpose:	Vote
Submitted by:	
Related Material:	MORCS FSMC RFP 2023 (1).pdf



REQUEST FOR PROPOSAL: Food Service Management Company

RFP #: MORCS2223FSMC
by
Monsenor Oscar Romero
FOOD SERVICE PROGRAM

ADDRESS ALL PROPOSALS TO:
Susie Castrellon
Coordinator of Compliance
10660 White Oak Ave.
Granada Hills, CA 91344

P: (818) 401-4743
scastrellon@ypics.org



Request for Proposal

Table of Contents

Introduction/Purpose Of Solicitation	1
Schedule Of Events	3
General Instructions For Respondents	4
Proposal Requirements	7
Evaluation Of Proposals	10
Attachments	
A Mandatory Tour	11
B Attachments Checklist	12
C Minimum Qualifications	13
D FSMC Professional Standards	14
E Proposal Questionnaire	15
F Respondent References	16
G Authorization Agreement	17
H Fee Proposal	18
I Certifications Regarding Lobbying, Debarment, Suspension, and Other Responsibility Matters	19
J Disclosure Of Lobbying Activities and Instructions	20
K Debarment, Suspension, and Other Responsibility Matters	22
L Certificate Of Independent Price Determination	23
Exhibit 1	I
Model Fixed-Price Contract	II

Introduction/Purpose of Solicitation

[SFA: alter these statements as appropriate or applicable.]

The purpose of this Request for Proposal (RFP) is to enter into a fixed-price contract with a food service management company (FSMC) that will provide **Monsenor Oscar Romero** (hereinafter referred to as the school food authority [SFA]) with food service management assistance for their food service operation. The FSMC will provide services to the SFA as described in the Scope of Work in the Model Fixed-price Contract.

The SFA's food service goals are to provide nutritious, high-quality meals to students and participants in **the National School Lunch Program (NSLP) for breakfast, lunch, and snack, and the Child and Adult Care Food Program (CACFP) for supper**, to accommodate special diets where medically necessary, improve the nutritional quality of meals, and maintain a financially viable food service program. General food service goals are to

[note: expand to suit the SFA's needs]:

- Provide an appealing and nutritionally sound program for students as economically as possible
- Stimulate both student and adult participation in the program through improved relations with students, staff, and the community by creating awareness of the direct correlation between adequate nutrition for students and their ability to learn
- Increase participation at all levels of the food service program by improving meal quality, seeking student and parent input, offering menu variations, and improving planning
- Maintain reasonable prices for students and adults participating in the food service program
- Maintain student and staff morale at a high level

SFAs shall conduct all procurement transactions in a manner that provides maximum open and free competition consistent with Title 2, *Code of Federal Regulations (2 CFR)*, Part 200.319(a)(1-7). The SFA must share with every Respondent all information necessary for submitting a competitive proposal. The release of this RFP, evaluation of Respondents, and award of a contract will use competitive bidding standards established in all applicable California state and federal statutes and regulations.

Outlined below are competitive bidding basic standards:

- The purpose of soliciting competitive proposals is to secure public objectives in the most effective manner and avoid the possibilities of graft, fraud, collusion, etc.
- The SFA released this RFP to benefit the SFA and not the Respondents.
- Fulfillment of RFP specifications is based on full and fair competition and acceptance by the SFA of the most responsive and responsible Respondent to the SFA's requirements, as

determined by the SFA when evaluating proposals based on the criteria contained in the RFP.

- The RFP must provide a basis for full and fair competition among Respondents to a common standard, free of restrictions that tend to stifle competition.

The above four points are for illustrative purposes only, and do not include all California state and federal requirements to achieve competitive bidding.

To respond to this RFP, interested FSMCs must present evidence of experience, ability, and financial standing necessary to meet the requirements stated in this RFP. The SFA will measure this evidence by scoring the proposals, using a point system that will rank each proposal from highest to lowest, to determine which proposals they will consider for the award of a contract.

To be competitive in this solicitation, the Respondent must:

- Carefully read the entire RFP, attachments, exhibits, addenda, and SFA responses to questions before submitting a proposal
- Ask appropriate questions or request clarification before the deadline in the RFP
- Submit all required responses by the required deadlines
- Follow all instructions and requirements of the RFP thoroughly and appropriately

If a Respondent discovers any ambiguity, conflict, discrepancy, omission, or other errors in this RFP, the Respondent shall immediately notify the SFA of the error in writing and request clarification or a modification of the RFP. If the Respondent fails to notify the SFA of the error prior to the date for submission of proposals, and is awarded the contract, the Respondent shall not be entitled to additional compensation or time by reason of the error or its later correction.



**Schedule of Events
for
RFP # MORCS2223FSMC**

● Board Meeting – RFP Approval	Monday	03/27/2023
● Release of RFP	Thursday	03/30/2023
● First Public Notice	Monday	04/04/2023
● Second Public Notice	Tuesday	04/12/2023
● Respondent Question Submission Deadline	Friday	04/14/2023
● SFA Provides Answers	Friday	04/28/2023
● Deadline for Submission of Sealed Proposal	Friday	05/01/2023
● Proposals Opened	Wednesday	05/03/2023
● Proposals Evaluated	Wednesday	05/03/2023
● Board Meeting – Proposal Approval	Monday	05/22/2023
● Anticipated Contract Award Date	Wednesday	05/24/2023

The SFA will make every effort to adhere to the schedule. However, the SFA reserves the right to amend the schedule, as necessary, and will post a notice of said amendment at www.ypics.org

**[Optional]* All interested Respondents must attend the Mandatory Tour. The SFA will reject proposals from Respondents that do not attend. (Attachment A)

*[Note: Although the CDE does not require SFAs to conduct a mandatory tour, it is advisable so that bidders respond accurately to the RFP. If the SFA is **not requiring** a mandatory tour, delete all mention of it from this page, item 19 on page 5, and remove Attachment A.]*

General Instructions for Respondents

1. Prepare proposals simply and economically. Provide a straightforward concise description of the Respondent's capability to satisfy the SFA's requirements. Emphasis should be placed on completeness and clarity of content.
2. Submit proposals for the performance of all the services described within this RFP. The SFA will not consider any deviation from these specifications and will reject such proposals.
3. The SFA may reject a proposal if the proposal is conditional or incomplete, deemed nonresponsive, or if it contains any alterations of form or other irregularities of any kind. The SFA may reject any or all proposals or waive any immaterial deviation in a proposal. The SFA's waiver of an immaterial deviation shall in no way modify the RFP document or excuse the Respondent from full compliance with all other requirements if awarded the contract.
4. Respondents are responsible for the costs of developing proposals, and shall not charge the SFA for any preparation costs.
5. The SFA asks Respondents that do not intend to submit a proposal to notify the SFA in writing.
6. Respondents may modify their proposal after submission by withdrawing the original proposal and resubmitting a new proposal prior to the submission deadline. The SFA will not consider proposal modifications offered in any other manner, either oral or written.
7. Respondents may withdraw their proposal by submitting a written withdrawal request to the SFA, signed by the Respondent or their authorized agent, through the contact person named in the "Contact Information" provided on page i of this RFP. Thereafter, a Respondent may submit a new proposal prior to the proposal submission deadline. Respondents may not withdraw their proposal without cause after the proposal submission deadline.
8. The SFA may modify the RFP prior to the date given for submission of proposals by posting an addendum on:
http://www.caminonuevo.org/apps/pages/index.jsp?uREC_ID=317907&type=d&pREC_ID=725640

The SFA will notify Respondents so they can obtain any addenda from the SFA's Web site, or request it by e-mail, postal mail, or fax.
9. The SFA reserves the right to reject all proposals for reasonable cause. If the costs of all proposals are excessive, the SFA is not required to award a contract.
10. The SFA will not consider more than one proposal from an individual, firm, partnership, corporation, or association under the same or different names. Reasonable grounds for believing that any Respondent has submitted more than one proposal for work contemplated herein will cause the SFA to reject all proposals submitted by the Respondent.

If there is reason to believe that collusion exists among the Respondents, the SFA will not consider any of the participants of such collusion in this or future solicitations.

11. The SFA will not consider a joint proposal submitted by two or more entities.
12. Additional charges for regular or express delivery, drayage, parcel post, packing, cartage, insurance, license fees, permits, or for any other purpose shall be included (and separately identified) in the proposal.
13. All proposals shall include the forms provided as attachments to this RFP. Respondents may copy these forms. A proposal is considered responsive if it follows the required format, includes all attachments, and meets all deadlines and other requirements outlined in this RFP.
14. The SFA shall not accept proposals after the submission deadline specified in the RFP and shall return the unopened proposals to the respective Respondents. The SFA will not consider late proposals under any circumstances.
15. Respondents are responsible for examining the entire RFP package, seeking clarification for any item or requirement that may not be clear to them, and checking all responses in their proposal for accuracy before submitting it.
16. Respondents may submit their questions regarding the information presented in this RFP to **Susie Castellon** in writing by e-mail at scastrellon@ypics.org no later than **Friday, April 14, 2023 at 5:00 pm**. The SFA will answer all questions received by the deadline in writing without exposing the query source. This will be the sole process for asking and answering questions regarding this RFP. Respondents may not contact SFA employees directly to ask questions.
17. SFA representatives reserve the right to inspect a Respondent's other food service operations prior to any award of a contract.
18. The SFA reserves the right to negotiate the final terms and conditions of the contract, which may differ from those contained in the proposal, provided the SFA considers such negotiation to be in its best interest. Any change in the terms and conditions must not create a material change, which is any alteration or modification to the original terms stated in the RFP that would have resulted in different proposals from all respondents. A material change will require the SFA to rebid the contract.
19. *Item 19 has been removed per instructions on page 3.*
20. Respondents shall submit one paper copy and one copy in digital format (e.g., CD, DVD, flash drive, etc.). **[Note: SFAs may change the number of copies or the digital media format, but shall not restrict submissions of proposals to one media, or disqualify Respondents for using a single media or method for submitting their proposal.]**
 - a. The paper copy must contain the original signature of the individual(s) authorized to bind the Respondent contractually and be labeled "Master Copy."

- b. The Respondent must ensure the digital copy is complete and inclusive of all materials contained in the paper copy, including any required signatures. If there is an inconsistency between the paper and digital copies, the paper copy will take precedence.
- c. The sealed proposal envelopes must be marked legibly with the SFA's RFP number and title, and the SFA name and address, as shown in the following example:

Proposal—Food Service Management Company

[Enter FSMC Name Submitting RFP]

RFP #: MORCS2223FSMC

Monsenor Oscar Romero FSMC

Monsenor Oscar Romero

Attn: Susie Castrellon

10660 White Oak Ave.
Granada Hills, CA 91344

Proposal Requirements

To be eligible for evaluation, a proposal must adhere strictly to the format set forth below; failure to do so may result in disqualification. Respondents must complete, label, and separate each section, and number all pages. The content and sequence of the proposal will be as follows:

Section	Title
A.	Cover Letter
B.	Table of Contents
C.	Attachments Checklist
D.	Required Attachments
E.	Minimum Qualifications
F.	FSMC Professional Standards
G.	Proposal Questionnaire
H.	Respondent References
I.	Authorization Agreement
J.	Fee Proposal
K.	Certifications

A. Cover Letter

Only the individual(s) authorized to bind the Respondent contractually may sign the cover letter, which shall be a part of the proposal package. If the cover letter is unsigned, the SFA will reject the proposal. The SFA may reject the proposal if the Respondent fails to include the following required information:

- Name and address of responding company
- Organizational structure of the responding company (e.g., corporation, partnership, etc.)
- Respondent's Federal Employee Identification Number and Corporate Identification Number, if applicable
- Name, title phone number, fax number, and e-mail address of the representative who will be designated as the primary liaison to the SFA
- Name, title, phone number, and e-mail address of the representative(s) authorized to bind the Respondent in a contract if different from the primary liaison
- A statement expressing the Respondent's willingness to perform the services described in this RFP
- A statement expressing the Respondent's ability to perform the services required in the Scope of Work, including availability of staff and other required resources to meet all deliverables as described in this RFP

- A statement regarding the Respondent's proprietary information; if applicable, the Respondent must clearly mark in the upper right hand corner those pages to be considered proprietary (**Note:** the Respondent cannot consider the entire proposal to be proprietary)
- The following certification:

By signing this cover letter, I (we) certify that the information contained in this proposal is accurate and that all attachments required to be submitted as part of the proposal are certified to be true and binding upon our company.

B. Table of Contents

Immediately following the cover letter, include a comprehensive Table of Contents that lists all submitted proposal sections, subsections, attachments, and materials.

C. Attachments Checklist

The Respondent shall include all documents identified in the Attachments Checklist (Attachment B). The SFA may reject proposals that do not include the proper required attachments.

D. Minimum Qualifications

The SFA will only consider Respondents that **meet all minimum qualifications** (as listed on Attachment C).

E. FSMC Professional Standards

Establishes minimum professional standards for school nutrition personnel who manage and operate the National School Lunch and School Breakfast Programs (as listed on Attachment D).

F. Proposal Questionnaire

The Proposal Questionnaire (Attachment E) is intended to provide the SFA with specific information concerning the Respondent's capability to provide services as described in this RFP. Respondents should limit their responses to the number of pages noted in the questionnaire and answer each question in the same order.

G. Respondent References

Respondents must provide three references on the Respondent References form (Attachment F). The SFA reserves the right to contact any of the references listed, and retains the right to conduct reference checks with individuals and entities beyond those listed.

H. Authorization Agreement

The Respondent or their authorized representative must sign the Authorization Agreement (Attachment G) and return it with the proposal package.

I. Fee Proposal

The Respondent must complete the Fee Proposal (Attachment H) and return it with the proposal package.

J. Certifications

The Respondent must complete the certifications (Attachments I, J, K and L) and return them with the proposal package.

Evaluation of Proposals

Proposals will be opened on or after the date and time specified in the Schedule of Events. During the evaluation process, the SFA may ask Respondents to clarify information in the proposals, but Respondents may not change their proposals.

An error in the proposal may cause the SFA to reject that proposal; however, the SFA may, at its sole discretion, retain the proposal and make certain corrections. When determining if a correction will be made, the SFA will consider the conformance of the proposal to the format and content required by the RFP and that the Respondent's intent is clearly established based on review of the whole proposal. Based on that established intent, the SFA may choose to correct errors such as obvious grammatical or punctuation errors and arithmetic errors. The Master Copy of the proposal shall have priority over additional proposal copies.

The SFA will open proposals to determine if they contain all the required information in accordance with this RFP. The SFA will evaluate qualifying proposals using the following criteria:

[Note: establish a maximum score that allows the sum of all points to be equal to or less than the total maximum score.]

CRITERIA	MAXIMUM POINTS
Administrative Requirements: did the Respondent include all required information in accordance with the General Instructions and Proposal Requirements?	15 points
Based on the Proposal Questionnaire responses and the Cover Letter, the Respondent demonstrates a complete understanding of the SFA's food service program and its service requirements, as described in the RFP and the Scope of Work, and can perform those services to the SFA's satisfaction.	25 points
The financial stability of the Respondent.	20 points
Experience with School Breakfast and National School Lunch Program (NSLP) and the Child and Adult Care Food Program (CACFP). Corporate capability and experience as measured by performance record, years in the industry, relevant experience, number of SFAs served, client retention and satisfaction, and references.	20 points
Cost	20 points
TOTAL POINTS	100 points

The SFA will score and rank selected proposals by assigning a score between zero and the maximum score to each proposal criterion. The SFA will recommend awarding the contract to the most responsive and responsible Respondent with the highest total proposal score.

Attachments

Attachment A

Mandatory Tour

This section has been removed per instructions on page 3.

Attachment B

Attachments Checklist

Respondent Company Name

Please complete this checklist to confirm that the items listed below have been included in your proposal. Place a checkmark or “x” next to each item submitted to the SFA. For your proposal to be considered, all required attachments must be returned, including this checklist. Submit one copy of your proposal in a sealed package.

Attachment	Attachment Name
_____ 1	Cover Letter
_____ 2	Table of Contents
_____ 3	Attachments Checklist
_____ 4	Required Attachments
_____ 5	Minimum Qualifications
_____ 6	Professional Standards
_____ 7	Proposal Questionnaire
_____ 8	Respondent References
_____ 9	Authorization Agreement
_____ 10	Fee Proposal
_____ 11	Certifications

Attachment C

Minimum Qualifications

A Respondent must meet all of the following minimum qualifications to the SFA's satisfaction to be given further consideration. Failure to satisfy any of the minimum qualifications may result in the immediate rejection of the proposal.

As of **July 1, 2023**, both the Respondent's company and its key personnel meet all of the following minimum qualifications:

1. The Respondent has at least **3 (three) years** of experience with food service programs.

Yes _____ No _____
2. The Respondent has the resources and ability to provide **351,000** of meals per fiscal year.

Yes _____ No _____
3. The Respondent has knowledge and experience with the School Breakfast Program and National School Lunch Program, Child and Adult Care Food Program, Seamless Summer Feeding Option, and Summer Food Service Program.

Yes _____ No _____
4. The Respondent has professional references that demonstrate and evidence the ability to perform the required services.

Yes _____ No _____
5. The Respondent is licensed to do business in the state of California.

Yes _____ No _____
6. The Respondent agrees to adhere to the Department of Justice (DOJ) fingerprint and criminal background investigation and Tuberculosis (TB) requirements of Education Code Section 45125.1 et seq., and 49406 and provide an affidavit that certifies that all of the Respondent's employees that work at Monsenor Oscar Romero campuses and come in contact with students have appropriate DOJ and TB clearances. Clearances must not be obtained at the expense of the SFA and the SFA shall not reimburse for these expenses. The affidavit must list the following:
 - a. Employee name and SFA location(s) he or she services
 - b. Date of criminal background check clearance
 - c. TB expiration date

d. Name of DOJ custodian of records

The Respondent's affidavit must be submitted with high authority per the Respondents Organizational Chart (i.e. Management Team, C-level executive, etc.). The affidavit must be provided to the SFA prior to the first day of meal service. Failure to provide this documentation shall be considered a material breach and can be used as grounds to terminate the contract immediately. SFA may request updated documentation as needed. Respondent must take appropriate action to remove any employee whose arrest notification poses a threat to the school population in order to ensure the safety of all students.

7. Respondent will ensure that any and all employees handling food in any way keep current and appropriate ServSafe certification. Yes _____ No _____
- Yes _____ No _____

[Note: The SFA should add any additional minimum qualifications, or edit minimum qualifications, as it deems necessary then delete this sentence before releasing RFP.]

Attachment D

FSMC Professional Standards**FSMC Employees Professional Standards**

Federal Register Vol. 80, No. 40, dated March 2, 2015, referred to as the “Final Rule,” establishes minimum professional standards for school nutrition personnel who manage and operate the National School Lunch and School Breakfast Programs. In the Final Rule, the following definitions are established:

1. **School Nutrition Program Director.** The school nutrition program director is any individual directly responsible for the management of the day-to-day operation of school food service for all participating schools under the jurisdiction of the school food authority.
2. **School Nutrition Program Manager.** The school nutrition manager is any individual directly responsible for the management of the day-to-day operation of school food service for a participating school(s).
3. **School Nutrition Program Staff.** School nutrition program staff are those individuals, without managerial responsibilities, involved in day-to-day operations of school food service for a participating school(s).

The Final Rule establishes that these definitions apply to the function/role rather than the specific title within the school food service structure, and that the definitions apply whether or not the school food service is operated by an FSMC. Therefore, as of the effective date of this contract, the minimum professional standards established by the Final Rule, and described therein, shall apply to FSMC staff performing any of the duties described above.

The FSMC shall only place staff for work in the school district that meet the minimum professional standards outlined in Title 7, *Code of Federal Regulations (7 CFR)*, Section 210.30, which can be viewed at the following Web page:

http://www.fns.usda.gov/sites/default/files/cn/profstandards_flyer.pdf.

- The SFA shall ensure that all staff the FSMC proposes for placement meet the minimum professional standards.
- The FSMC shall ensure their employees take the required annual training as outlined in the professional standards and provide certification of such training to the SFA. The FSMC shall remove from the SFA premises any staff who fail to take the required annual training.
- The FSMC shall provide the SFA with a list of proposed employees and evidence that they meet the professional standards.

Attachment E

Proposal Questionnaire

This proposal questionnaire is intended to provide the SFA with specific information concerning the Respondent's capability to provide services as described in the RFP. Please be as concise as possible and limit your responses **to no more than two pages per question, unless instructed otherwise. Type each question in the same order as listed in the questionnaire.**

[Note: the SFA may choose to add or delete any provisions to their RFP as applicable.]

1. Provide a general description of your company's qualifications and experience relevant to the minimum qualifications in Attachment C, along with any necessary substantiating information. Limit your responses to information about your company's capabilities.
2. Provide a statement indicating the year your company was founded; what the primary business(es) of the company is(are); the length of time the company has been providing food service management services (consulting, food purchase, etc.) and related services as described in this RFP. In addition, provide the duration and extent of experience the company has with similar SFA food management services.
3. Provide a general description of how your company will be able to provide the experience, ability, and financial standing necessary to meet the requirements set forth in this RFP.
4. Provide a complete list of SFAs that have discontinued or terminated your company's services in the last five years and the reason(s) why.
5. Provide an organization chart for your company, a description of the lines of communication, and the responsibilities at each corporate level.
6. Provide a complete balance sheet or annual report (verified by a certified public accountant) for the last three years of operation.
7. Provide a description of promotional and marketing materials you will use to attract students to the program.
8. Provide a recommended transition plan that describes the steps the Respondent will take to begin providing the services described in this RFP.
9. Provide a description of compliance support that Respondent has made available to other SFA's (e.g. audit support).

Attachment F

Respondent References

List three references to which the Respondent has provided food service management services within the past 3 year(s).

Failure to complete and return this Attachment will cause your proposal to be rejected.

Reference 1		
Name of Reference		
Street Address		
City	State	Zip Code
Contact Person	Contact Title	Contact Phone Number
Brief Description of Services Provided		
Dates of Service		
Reference 2		
Name of Reference		
Street Address		
City	State	Zip Code
Contact Person	Contact Title	Contact Phone Number
Brief Description of Services Provided		
Dates of Service		
Reference 3		
Name of Reference		
Street Address		
City	State	Zip Code
Contact Person	Contact Title	Contact Phone Number
Brief Description of Services Provided		
Dates of Service		

Attachment G

Authorization Agreement

Request for Proposal for Food Service Management Company
RFP Number: **MORCS2223FSMC**

We, **[Enter FSMC Name]**, by our signature on this document certify the following:

1. That we will operate in accordance with all applicable California state and federal laws, regulations, and statutes.
2. That the terms, conditions, warranties, and representations made within this RFP and our proposal shall be binding upon us and shall be considered a part of the contract as if incorporated therein.
3. That the proposal submitted is a firm and irrevocable offer good for one year.
4. That we have carefully examined all terms and conditions set forth in the Model Fixed-price Contract issued by **Monsenor Oscar Romero**.
5. That we have made examinations and verifications, and are fully conversant with all conditions under which services are to be performed for **Monsenor Oscar Romero**.
6. That negligence in the preparation or presentation of, errors in, or omissions from proposals shall not relieve us from fulfillment of any and all obligations and requirements in the resulting contract.

FSMC Name: _____

Address: _____

City: _____ State: _____ Zip: _____

E-mail Address: _____

Web Site Address: _____

Name of Authorized Representative: _____

Title of Authorized Representative: _____

Signature of Authorized Representative

Date Signed: _____

Attachment H

Fee Proposal

[Note to SFA: The CDE encourages SFAs to require potential bidders to provide a detailed breakdown of costs that are included in the fixed cost price. SFAs should consult their legal counsel regarding the need for and benefit to identifying costs in a fixed-price contract. If your SFA chooses to exclude a breakdown of costs, delete the table titled “Cost Breakdown” below. At a minimum, you must request that the Respondents submit the cost per meal information.]

All costs are based on average daily participation of 3000 meals served on 193 school days.

COST BREAKDOWN		
Respondent Instructions		
<input type="checkbox"/> Provide a breakdown of all costs included in the fixed price, including personnel costs. <input type="checkbox"/> Provide the cost per meal; base all food costs on the attached 21-day cycle menu . <input type="checkbox"/> Clearly identify all costs		
Item #	Description <i>(Include All Goods and Services included in the Fixed Price)</i>	Annual Cost
1.		\$
2.		\$
3.		\$
4.		\$
Sub Total		\$
	Personnel Costs	Annual Cost
5.	Management Fee Per Meal	\$
6.	Consultant Fee Per Meal	\$
Sub Total		\$
GRAND TOTAL		\$

[Note to SFA: SFA provides Units in column 2. Delete school programs not applicable]

COST PER MEAL			
Respondent Instructions:			
<input type="checkbox"/> Provide the cost per meal; base all food costs on the attached 21-day cycle menu . <input type="checkbox"/> Prices must not include values for USDA Foods and must include all meal programs applicable.			
1. LINE ITEM	2. UNITS	3. RATE	4. TOTAL
Breakfast (Standard) with Server	900	\$	\$
Breakfast (“Grab &Go”) with Server	900	\$	\$
Breakfast (“Grab &Go”) without Server	900	\$	\$
Lunch (Prepackaged) with Server(s)	900	\$	\$

Lunch (Family Style) with Server(s)	900	\$	\$
Snacks	150	\$	\$
Nonreimbursable Meals	0	\$	\$
Additional cost per meal for each additional server	0	\$	\$
Adult / Staff Breakfast	0	\$	\$
Adult / Staff Lunch	0	\$	\$
Vegan Breakfast	0	\$	\$
Vegan Lunch	0	\$	\$
Soy / Alternative Milk	0	\$	\$
Medically Requested Breakfast	5	\$	\$
Medically Requested Lunch	5	\$	\$
Salad Bar	900		
TOTAL		\$	\$

Attachment I

Certifications Regarding Lobbying, Debarment, Suspension, and Other Responsibility Matters

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 7 *CFR*, Part 3018, "New Restrictions on Lobbying," 7 *CFR*, Part 3017, "Government-wide Debarment and Suspension (Nonprocurement)," and 7 *CFR*, Part 3021, "Government-wide Requirements for Drug-Free Workplace (Grants)." The certification shall be treated as a material representation of fact upon which reliance will be placed when the SFA determines to award the covered transaction, grant, or cooperative agreement.

LOBBYING

As required by Title 31, *U.S. Code* (31 *U.S.C.*) Section 1352, and implemented at 7 *CFR*, Part 3018, for a person entering into a grant or cooperative agreement over \$100,000, as defined at 7 *CFR*, Section 3018.105, the applicant certifies that:

- a) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement;
- b) If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with these instructions; and
- c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

Attachment J

Disclosure Of Lobbying Activities and Instructions

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352
(See next page for public burden disclosure)

Approved by OMB
No. 0348-0046

<p>1. Type of Federal Action:</p> <p>a. Contract</p> <p>b. Grant</p> <p>c. Cooperative agreement</p> <p>d. Loan</p> <p>e. Loan guarantee</p> <p>f. Loan insurance</p>	<p>2. Status of Federal Action:</p> <p>a. Bid/Offer/Application</p> <p>b. Initial Award</p> <p>c. Post-Award</p>	<p>3. Report Type:</p> <p>a. Initial filing</p> <p>b. Material change</p> <p>For Material Change Only:</p> <p>Year _____ Quarter _____</p> <p>Date of last report _____</p>
<p>4. Name and Address of Reporting Entity:</p> <p><input type="checkbox"/> Prime</p> <p><input type="checkbox"/> Subawardee</p> <p><input type="checkbox"/> Tier, if known</p> <p>Congressional District, if known:</p>		<p>5. If Reporting Entity in No. 4 is Subawardee, Enter Name and Address of Prime:</p> <p>Congressional District, if known:</p>
<p>6. Federal Department/Agency:</p>		<p>7. Federal Program Name/Description:</p> <p>CFDA Number, if applicable:</p>
<p>8. Federal Action Number, if known:</p>		<p>9. Award Amount, if known:</p> <p>\$</p>
<p>10. a. Name and Address of Lobbying Registrant (if individual, last name, first name, MI):</p>		<p>b. Individuals Performing Services (including address if different from No. 10a) (last name, first name, MI)</p>
<p>11. Information requested through this form is authorized by Title 31 U.S.C. Section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.</p>		<p>Signature:</p>
		<p>Print Name:</p>
		<p>Title:</p>
		<p>Telephone No: ()</p>
<p>FEDERAL USE ONLY:</p>		<p><i>Authorized for Local Reproduction</i> Standard Form (SF—LLL (Rev. 7-97)</p>

INSTRUCTIONS

Disclosure Of Lobbying Activities (SF-LLL)

This disclosure form shall be completed by the reporting entity, whether subaward or prime federal recipient, at the initiation or receipt of a covered federal action, or a material change to a previous filing, pursuant to 31 U.S.C. Section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget (OMB) for additional information.

1. Identify the type of covered federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered federal action.
2. Identify the status of the covered federal action.
3. Identify the appropriate classification of this report. If this is a follow-up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered federal action.
4. Enter the full name, address, city, state, and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the first tier. Subawards include but are not limited to subcontracts, subgrants, and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, state, and zip code of the prime federal recipient. Include Congressional District, if known.
6. Enter the name of the federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, U.S. Department of Agriculture, Food and Nutrition Service.
7. Enter the federal program name or description for the covered federal action (Item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate federal identifying number available for the federal action identified in item 1 (e.g., RFP number; Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the federal agency). Include prefixes, e.g., "RFP-DE-90-001."
9. For a covered federal action where there has been an award or loan commitment by the federal agency, enter the federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, state, and zip code of the lobbying registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in item 4 to influence the covered federal action.
(b) Enter the full names of the individual(s) performing services, and include full address if different from 10(a). Enter last name, first name, and middle initial (MI).
11. The certifying official shall sign and date the form, print his/her name, title, and phone number.

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503.

Attachment K

Debarment, Suspension, and Other Responsibility Matters

As required by Executive Order 12549, Debarment and Suspension, and implemented at 7 *CFR* Section 3017.510, for prospective participants in primary covered transactions, as defined at 7 *CFR* Section 3017.200:

- A. The contractor certifies that it and its principals:
- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
 - (b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - (d) Have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.
- B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

Contractor/Company Name

Award Number, Contract Number, or Project Name

Name(s) and Title(s) of Authorized Representatives

Signature(s)

Date

Attachment L

Certificate of Independent Price Determination

Both the SFA and FSMC shall execute this Certificate of Independent Price Determination.

Name of FSMC

Name of SFA

- A. By submission of this offer, the offeror (FSMC) certifies and, in the case of a joint offer, each party thereto certifies as to its own organization that in connection with this procurement:
1. The prices in this offer have been arrived at independently—without consultation, communication, or agreement—for the purpose of restricting competition, as to any matter relating to such prices with any other offeror or with any competitor;
 2. Unless otherwise required by law, the prices which have been quoted in this offer have not been knowingly disclosed by the offeror and will not knowingly be disclosed by the offeror prior to opening the case of an advertised procurement, directly or indirectly to any other offeror or to any competitor; and
 3. No attempt has been made or will be made by the offeror to induce any person or firm to submit, or not to submit, an offer for the purpose of restricting competition.
- B. Each person signing this offer on behalf of the offeror certifies that:
1. He or she is the person in the offeror’s organization responsible within the organization for the decision as to the prices being offered herein and has not participated, and will not participate, in any action contrary to (A)(1) through (A)(3) above; or
 2. He or she is not the person in the offeror’s organization responsible within the organization for the decision as to the prices being offered herein, but that he or she has been authorized in writing to act as agent for the persons responsible for such decision in certifying that such persons have not participated, and will not participate, in any action contrary to (A)(1) through (A)(3) above and as their agent does hereby so certify; and he or she has not participated, and will not participate, in any action contrary to (A)(1) through (A)(3) above.

To the best of my knowledge, this vendor and its affiliates, subsidiaries, officers, directors, and employees are not currently under investigation by any governmental agency and have not in the last three years been convicted or found liable for any act prohibited by state or federal law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract, except as follows (provide detail):

Signature of FSMC's
Authorized Representative

Title

Date

In accepting this offer, the SFA certifies that no representative of the SFA has taken any action that may have jeopardized the independence of the offer referred to above.

Signature of SFA's
Authorized Representative

Title

Date

Note: Accepting a Respondent’s offer does not constitute award of the contract.

Model Fixed-Price Contract
FOOD SERVICE MANAGEMENT COMPANY

Monsenor Oscar Romero
FOOD SERVICE PROGRAM

Monsenor Oscar Romero Charter School
Grades 6-8
2670 W 11th St.
Los Angeles, CA 90006

Average Meals Served Daily:
Breakfast and Lunch- 300 and 300
Snack- 150

Bert Corona Charter School
Grades 5-8
9400 Remick St
Pacoima CA 91331

Average Meals Served Daily:
Breakfast and Lunch- 350 and 350
Snack- 200

Bert Corona Charter High School
Grades 9-12
12513 Gain St.
Pacoima CA 91331

Average Meals Served Daily:
Breakfast and Lunch- 250 and 250
Snack- 50

10660 White Oak Ave.
Granada Hills, CA 91344

P: (818) 401-4743
scastrellon@ypics.org

Model Fixed-Price Contract

Table of Contents

Contract Summary	1
Model Fixed-Price Contract	2
I. Introduction	2
II. General Terms And Conditions	2
III. Relationship Of The Parties	9
IV. Food Service Program	10
V. U.S. Department Of Agriculture Foods	12
VI. Meal Responsibilities	14
VII. Food Service Management Company Employees	15
VIII. Books And Records	16
IX. Monitoring And Compliance	16
X. Equipment, Facilities, Inventory, And Storage	17
XI. Certifications	18
XII. Insurance	19
XIII. Termination	20
Scope Of Work	21
Schedule Of Fees	26

Contract Summary

FOOD SERVICES CONTRACT	CONTRACT NUMBER										
	REGISTRATION NUMBER										
1 This contract is entered into between the school food authority and the food service management company named below:											
SCHOOL FOOD AUTHORITY NAME											
Monsenor Oscar Romero											
FOOD SERVICE MANAGEMENT COMPANY NAME											
2 The term of this Contract is for one year, commencing on July 1, 2023 and ending on June 30, 2024											
3 The maximum dollar amount of this Contract is equal to the fixed price per meal multiplied by the number of meals served \$											
4 The parties herein agree to comply with the terms and conditions of the following exhibits, which are by this reference made a part of the Contract. <table style="width: 100%; margin-top: 10px;"> <tr> <td style="width: 70%;">Request for Proposal Released</td> <td style="text-align: right;">Enter page(s)</td> </tr> <tr> <td>Contractor Proposal Received</td> <td style="text-align: right;">Enter page(s)</td> </tr> <tr> <td>Attached Terms and Conditions</td> <td style="text-align: right;">Enter page(s)</td> </tr> <tr> <td>Exhibit A: Scope of Work</td> <td style="text-align: right;">Enter page(s)</td> </tr> <tr> <td>Exhibit B: Schedule of Fees</td> <td style="text-align: right;">Enter page(s)</td> </tr> </table>		Request for Proposal Released	Enter page(s)	Contractor Proposal Received	Enter page(s)	Attached Terms and Conditions	Enter page(s)	Exhibit A: Scope of Work	Enter page(s)	Exhibit B: Schedule of Fees	Enter page(s)
Request for Proposal Released	Enter page(s)										
Contractor Proposal Received	Enter page(s)										
Attached Terms and Conditions	Enter page(s)										
Exhibit A: Scope of Work	Enter page(s)										
Exhibit B: Schedule of Fees	Enter page(s)										
IN WITNESS WHEREOF, the parties hereto have executed this Contract.											
FOOD SERVICE MANAGEMENT COMPANY											
<i>California Department of Education Use Only</i>											
NAME of FSMC (if other than an individual, state whether a corporation, partnership, etc.)											
BY (Authorized Signature) 	DATE SIGNED (do not type)										
PRINTED NAME AND TITLE OF PERSON SIGNING											
ADDRESS											
SCHOOL FOOD AUTHORITY											
NAME of SFA											
Monsenor Oscar Romero											
BY (Authorized Signature) 	DATE SIGNED (do not type)										
PRINTED NAME AND TITLE OF PERSON SIGNING											
Susie Castellon, Coordinator of Compliance											
<input type="checkbox"/> Exempt per:											

--	--

Model Fixed-Price Contract

I. Introduction

Monsenor Oscar Romero, hereinafter referred to as the school food authority (SFA), enters into this Contract with **[food service management company name]**, hereinafter referred to as the food service management company (FSMC) to provide food service management assistance for the SFA’s food service program, hereinafter referred to as “Services.” **During the term of this Contract, the FSMC will provide services to the SFA as described in the Scope of Work (Exhibit A) of this Contract.**

II. General Terms and Conditions

A. Term

The term of this contract is one year. The FSMC shall commence providing Services under the Contract on **[July 1, 2023]**, and continue through **[June 30, 2023]**. After careful consideration, the SFA may annually renew this Contract for four additional one year periods upon agreement between both parties. Execution of all contracts and amendments is contingent on approval by the California Department of Education (CDE). The SFA may cancel this Contract upon notification from the CDE that it or any part of the bidding process has been determined noncompliant with state and federal laws and regulations.

B. Designated Contract Liaisons

SFA Liaison for Services		FSMC Liaison for Services	
Name: Susie Castrellon		Name:	
Title: Coordinator of Compliance		Title:	
Phone: (213) 417-3425	Cell Phone: (213)514-2428	Phone:	Cell Phone:
Fax: (323)663-3132	E-mail: SARAH.FIGUEROA@CAMINONUEVO.ORG	Fax:	E-mail:

Respondents shall serve or deliver by postal mail all legal notices to:

SFA	FSMC
Name: Susie Castrellon	Name:
Title: Coordinator of Compliance	Title:
Address: 10660 White Oak Ave. Granada Hills, CA 91344	Address:

C. Fees

1. Fixed-price Contracts

The SFA will pay the FSMC at a fixed rate per meal. The fixed rate per meal includes all fees and charges indicated in the Schedule of Fees (Exhibit B) of this Contract. The SFA must determine, and the FSMC shall credit the SFA for, the full value of U.S. Department of Agriculture (USDA) Foods. The FSMC's fixed-price invoice will be fully compliant with procurement requirements for the National School Lunch, School Breakfast, and Special Milk Programs, set forth in Title 7, *Code of Federal Regulations (7 CFR)*, parts 210, 215, and 220, and the USDA Food and Nutrition Service (FNS) Final Rule issued Wednesday, October 31, 2007. The FSMC shall take discounts, rebates, and other credits into account when formulating their prices for this fixed-price contract.

2. Payment Terms

The FSMC shall submit **monthly** invoices by **5TH** of the following month that reflect all activity for the previous **calendar month**. The FSMC must submit detailed cost documentation **monthly** to support all charges to the SFA. Charges and expenses are included in the Schedule of Fees (Exhibit B). All costs, charges, and expenses must be mutually agreeable to the SFA and the FSMC, and must be allowable costs consistent with the cost principles in Title 2, *Code of Federal Regulations (2 CFR)*, parts 225 or 230, as applicable. The SFA will pay invoices submitted by the FSMC within **60 calendar** days of the invoice date. The SFA will pay invoices received by its accounting department by the **3rd business day**, if the invoices pass the SFA's audit. The SFA will notify the FSMC of invoices that do not pass audit, which the SFA will not pay until the invoices have passed audit, with no penalty accruing to the SFA.

3. Interest, Fines, Penalties, and Finance Charges

Interest, fines, penalties, and finance charges that may accrue under this contract are not allowable expenses to the nonprofit school food service (cafeteria fund). The SFA will not pay unallowable expenses from the SFA's cafeteria fund.

4. Spoiled or Unwholesome Food

[Note: use the following clause for Contracts where the FSMC purchases food.]

The SFA shall make no payment to the FSMC for food that, in the SFA's determination, is spoiled or unwholesome at the time of delivery, does not meet detailed food component specifications as developed by the SFA for

the meal pattern, or does not otherwise meet the requirements of this Contract (7 CFR Section 210.16[c][3]).

[Note: use the following clause for Contracts where the FSMC prepares meals.]

The SFA shall make no payment to the FSMC for meals that, in the SFA's determination, are spoiled or unwholesome at the time of delivery, do not meet detailed food component specifications as developed by the SFA for the meal pattern, or do not otherwise meet the requirements of this Contract (7 CFR Section 210.16[c][3]).

D. Contract Cost Adjustment

The renegotiation of price terms under this Contract is permitted only upon the occurrence of unpredictable, unexpected conditions beyond the control of both parties. If those conditions create a significant and material change in the financial assumptions upon which the price terms of this contract were based, then those price terms so affected may be renegotiated by both parties. Renegotiation of price terms under such conditions must be mutual and both parties must agree on any changes in price terms. Any adjustments so negotiated and agreed upon must accurately reflect the change in conditions. The occurrence of contingencies that are foreseeable and predictable, but not certain, should be calculated into the defined price terms, to the extent possible, with the goal of minimizing the need for renegotiation of price terms during the term of the Contract. Substantive changes of the Contract will require the SFA to rebid the Contract.

E. Availability of Funds

Every payment obligation of the SFA under this Contract is conditioned upon the availability of funds appropriated or allocated for the payment of such obligation. The SFA may terminate this Contract at the end of the period for which funds are available if funds are not allocated and available for the continuance of this Contract. In the event the SFA exercises this provision, no liability shall accrue to the SFA and the SFA shall not be obligated or liable for any future payments or for any damages resulting from termination under this provision.

F. Timeliness

Time is of the essence in this Contract.

G. Approval

This Contract has no force or effect until it is signed by both parties and is approved by the CDE.

H. Amendment

No amendment or variation of the terms of this Contract shall be valid unless made in writing, signed by both parties, and approved by the CDE. Any oral understanding or agreement not incorporated into the Contract in writing and approved by the CDE is not binding on either party.

I. Substantive Changes to Contract

Any change to this Contract that results in a material change or any proposed renewals of this Contract may, at the determination of the CDE, either void this Contract or require the SFA to rebid the Contract. Following are examples of substantive changes that could require the SFA to rebid the Contract:

- The addition of a program
- A major shift in responsibilities for FSMC/SFA staff
- A modification that changes the scope of the Contract or increases the price of the Contract by more than the applicable federal, state, or local small purchase threshold (7 *CFR* Section 3016.36[g][2][iv] and [v])

J. Subcontract/Assignment

No provision of this Contract shall be assigned or subcontracted without prior written approval of the SFA.

K. Written Commitments

Any written commitment by the FSMC relative to the services herein shall be binding upon the FSMC. Failure of the FSMC to fulfill any such commitment shall render the FSMC liable for damages due to the SFA. Such written commitments include, but are not limited to:

- Any warranty or representation made by the FSMC in any publication, drawing, or specifications accompanying or referred to in the proposal pertaining to the responsiveness of the proposal
- Any written notifications, affirmations, or representations made by the FSMC in, or during the course of, negotiations that are incorporated into a formal amendment to the proposal

L. Trade Secrets/Copyrights

The FSMC and SFA shall designate any information they consider confidential or proprietary—including recipes, surveys and studies, management guidelines, operational manuals, and similar documents—that the SFA and FSMC regularly

use in the operation of their business or that they develop independently during the course of this Contract. Information so designated and identified shall be treated as confidential by the FSMC and the SFA, and the FSMC and the SFA shall exercise the same level of care in maintaining the confidences of the other party as they would employ in maintaining their own confidences, unless disclosure is otherwise required under the law. All such materials shall remain the exclusive property of the party that developed them and shall be returned to that party immediately upon termination of this Contract. Notwithstanding, the federal awarding agency reserves a royalty-free, nonexclusive, and irrevocable license to reproduce, publish, or otherwise use, and authorize others to use, the following for federal government purposes:

- The copyright in any work developed under a federal grant, subgrant, or contract under a grant or subgrant
- Any rights of copyright to which a grantee, subgrantee, or a contractor purchases ownership with federal grant support (7 CFR Section 3016.34)

M. Severability

Should any provision(s) of this Contract be declared or found to be illegal, unenforceable, ineffective, and/or void, then each party shall be relieved of any obligations arising from such provision(s). The balance of this Contract, if capable of performance, shall remain and continue in full force and effect.

N. Counterparts

This Contract may be executed in counterparts, each of which shall be deemed an original, but all of which together will constitute one and the same instrument.

O. Silence/Absence/Omission

Any silence, absence, or omission from the Contract specifications concerning any point shall mean that only the best commercial practices are to prevail. Only those materials (e.g., food, supplies, etc.) and workmanship of a quality that would normally be specified by the SFA are to be used.

P. Indemnification

The FSMC shall indemnify and hold harmless the SFA, or any employee, director, agent, or Board Member of the SFA, from and against all claims, damages, losses, and expenses (including attorney's fees and court costs incurred to defend litigation), and decrees or judgments whatsoever arising from any and all injuries, including death or damages to or destruction of property resulting from the FSMC's acts or omissions, willful misconduct, negligence, or breach of the FSMC's

obligations under this Contract by the FSMC, its agents, employees, or other persons under its supervision and direction.

The FSMC shall not be required to indemnify or hold harmless the SFA from any liability or damages arising from the SFA's sole acts or omissions.

Q. Sanctions

For the breach of the Contract and associated benefits:

If the FSMC causes the breach, the FSMC assumes liability for any and all damages, including excess cost to the SFA in procuring similar services, and is liable for administrative, contractual, and legal remedies, as applicable.

R. Force Majeure

1. Neither party shall be liable to the other for delay in, or failure of, performance nor shall any such delay in, or failure of, performance constitute default if such delay or failure is caused by force majeure. Force majeure means an occurrence that is beyond the control of the party affected and occurs without its fault or negligence. Force majeure may include, but is not restricted to, acts of God, the public enemy, acts of the state in its sovereign capacity, fires, floods, power failure, disabling strikes, epidemics, quarantine restrictions, and freight embargoes.
2. Force majeure does not include any of the following occurrences:
 - Late delivery of equipment or materials caused by congestion at a manufacturer's plant or elsewhere, or an oversold condition of the market
 - Late performance by a subcontractor, unless the delay arises out of a force majeure occurrence
 - Inability of either the FSMC or any of its subcontractors to acquire or maintain any required insurance, bonds, licenses, or permits
3. If either party is delayed at any time in the progress of work by force majeure, the delayed party shall notify the other party in writing of such delay, as soon as practicable and no later than the following work day or the commencement thereof, and shall specify the causes of such delay. Such notice shall be delivered by hand or sent by postal mail with a certified return receipt requested and shall make a specific reference to this article, thereby invoking its provisions. The delayed party shall cause such delay to cease as soon as practicable and shall notify the other party in writing when it has done so. The time for completion shall be

extended by contract amendment, as long as the amended period does not violate 7 *CFR* Section 210.16(d).

4. Any delay or failure in performance by either party caused by force majeure shall not constitute default, nor give rise to any claim for damages or loss of anticipated profits.

S. **Nondiscrimination**

Both the SFA and FSMC agree that no child who participates in the National School Lunch Program (NSLP), School Breakfast Program (SBP), Summer Food Service Program (SFSP), or Child and Adult Care Food Program (CACFP) will be discriminated against on the bases of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual's income derived from any public assistance program or protected genetic information in employment or in any program or activity conducted or funded by the USDA. (Not all prohibited bases will apply to all programs and/or employment activities.)

T. **Compliance with the Law**

The FSMC shall comply with all laws, ordinances, rules, and regulations of all applicable federal, state, county, and city governments, bureaus, and agencies regarding purchasing, sanitation, health, and safety for the food service operations and shall procure and maintain all necessary licenses and permits. The SFA shall cooperate, as necessary, in the FSMC's compliance efforts.

The FSMC shall comply with 2 *CFR* parts 225 or 230 as applicable, 7 *CFR* parts 210 (NSLP), 220 (SBP), 225 (SFSP), 226 (CACFP), 245 (Determining Eligibility for Free and Reduced Price Meals and Free Milk in Schools) as applicable, 250 (Donation of Foods for Use in the United States, its Territories and Possessions and Areas Under its Jurisdiction), 3016 (Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments), 3019 (Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals, and Other Nonprofit Organizations) [whichever is applicable], USDA FNS Instructions and policy, federal laws and regulations, California *Education Code (EC)*, and California laws and regulations, where applicable.

[Note: take out any of the above references that do not apply to this Contract]

U. Choice of Law

This Contract shall be construed under the laws of the state of California, where applicable, without giving effect to the principles of conflict of laws. Any action or proceeding arising out of this Contract shall be heard in the appropriate courts in California.

V. Advice of Counsel

Each party acknowledges that, in executing this Contract, such party has had the opportunity to seek the advice of independent legal counsel and has read and understood all of the terms and provisions of this Contract.

III. Relationship of the Parties

- A.** The FSMC's relationship with the SFA will be that of an independent contractor and not that of an employee of or supervisor for the SFA. The FSMC will not be eligible for any employee benefits, nor will the SFA make deductions from payments made to the FSMC for taxes; all of which will be the FSMC's responsibility. The FSMC agrees to indemnify and hold the SFA harmless from any liability for, or assessment of, any such taxes imposed on the SFA by relevant taxing authorities. The FSMC will have no authority to enter into contracts that bind the SFA or create obligations on the part of the SFA (*EC Section 45103.5*).
- B.** Where the SFA is a public school district or program operated by the county Office of Education, the FSMC, as an independent contractor, shall have no authority to supervise food service classified personnel operating the NSLP, SBP, or Afterschool Meal Supplements (AMS) under the NSLP (*EC Section 45103.5*) or the CACFP.
- C.** All services to be performed by the FSMC will be as agreed between the FSMC and the SFA. The FSMC will be required to report to the SFA concerning the services performed under this Contract. The SFA shall determine the nature and frequency of these reports.
- D.** The SFA is the responsible authority, without recourse to USDA or CDE, for the settlement and satisfaction of all contractual and administrative issues arising in any way from this Contract. Such authority includes, but is not limited to, source evaluation, protests, disputes, claims, or other matters of a contractual nature.

III.

IV. Food Service Program

A. Food Service Management Company Responsibilities

1. The FSMC may provide the SFA with an electronic Point of Service (POS) meal/milk counting system. Such meal/milk counting system must eliminate any potential for the overt identification of free and reduced-price eligible students under 7 *CFR* Section 245.8. This POS system will be used for the duration of this Contract and the SFA will not take an ownership interest or option in the POS system provided. [Note: this is an optional provision. If the SFA chooses to use it, there must be detail regarding the specifications, procurement process, or whether it will be a rental or purchase. If it will be a rental, specify what the rental fee is and whether it will be included in the fixed price. If the SFA will not need the FSMC to provide a POS system, delete this clause.]
2. The FSMC shall, to the maximum extent practicable, purchase domestic commodities or products (7 *CFR* Section 210.21[d][2]).

B. School Food Authority Responsibilities

1. The SFA shall ensure that the food service operation is in conformance with the SFA's Permanent Single Agreement with the CDE and will monitor the food service operation through periodic on-site visits (7 *CFR*, sections 210.16[a][2] and 210.16[a][3]).
2. The SFA shall retain control of the quality, extent, and general nature of the food service program and establish all program and nonprogram meal and a la carte prices (7 *CFR*, sections 210.9[b][1] and 210.16[a][4]).
3. SFAs with more than one school shall perform no less than one on-site review of the lunch counting and claiming system employed by each school under its jurisdiction. The on-site review shall take place prior to February 1 of each school year. Further, if the review discloses problems with a school's meal counting or claiming procedures, the SFA shall ensure that the school implements corrective action and, within 45 days of the review, conduct a follow-up on-site review to determine that the corrective action resolved the problem. Each on-site review shall ensure that the school's claim is based on the counting system authorized by the CDE under 7 *CFR* Section 210.7(c) and that the counting system, as implemented, yields the actual number of reimbursable free, reduced-price, and paid lunches respectively, served for each day of operation (7 *CFR* Section 210.8[a][1]).
4. The SFA shall retain control of the nonprofit school service account and overall financial responsibility for the nonprofit food service operation; the

quality, extent, and the general nature of its food service; and the prices children are charged for meals (7 *CFR* Section 210.16[a][4]).

5. The SFA shall retain responsibility for developing the meal pattern for students with disabilities, when their disability restricts their diet, and for those students without disabilities who are unable to consume the regular lunch because of medical or other special dietary needs (7 *CFR* Section 210.10[g]).
6. The SFA shall retain signature authority for the food services application, agreements, Free and Reduced-Price Policy Statement, monthly Claim for Reimbursement, reports, program renewal, the verification of applications, letters to households, and all correspondence to the CDE relating to the food service program (7 *CFR* Section 210.16[a][5]).
7. The SFA shall retain signature authority and be responsible for all contractual agreements entered into in connection with the food service program (7 *CFR* Section 210.21).
8. The SFA shall be responsible for the establishment and maintenance of the free and reduced-price meals eligibility roster (*EC* Section 49558).
9. The SFA shall be responsible for the development, distribution, and collection of the letter to households and Application for Free and Reduced-Price Meals and/or Free Milk. (*EC* Section 49558 and 7 *CFR* Section 245.6).
10. If the SFA uses direct certification of eligibility, the SFA shall be responsible for obtaining the direct certification list at least annually (*EC* Section 49558).
11. The SFA shall be responsible for the determination of eligibility for free and reduced-price meals and shall disclose the eligibility status of individual students or confidential information provided on the application for free or reduced-price meals to the FSMC, to the extent that such information is necessary for the FSMC to fulfill its obligations under this Contract. The FSMC will not disclose the eligibility status of individual students or confidential information provided.
12. The SFA shall be responsible for conducting any hearings related to determinations regarding free and reduced-price meal eligibility (*EC* Section 49558 and 7 *CFR* Section 245.7).
13. The SFA shall be responsible for verifying applications for free and reduced-price meals as required by federal regulations (7 *CFR* sections 245.6 and 245.6a).

14. The SFA shall establish and maintain an advisory board composed of parents, teachers, and students to assist with menu planning (7 *CFR* Section 210.16[a][8]).
15. The SFA shall maintain applicable health certification and ensure that all state and local regulations are being met [Note: if the FSMC prepares and/or serves meals, use “are being met by the FSMC preparing or serving meals.” Otherwise delete.] at an SFA facility (7 *CFR* Section 210.16[a][7]).

V. U.S. Department of Agriculture Foods

A. Food Service Management Company Responsibilities

1. The FSMC shall fully use, to the maximum extent possible, USDA Foods made available by the SFA solely for the purpose of providing benefits for the SFA's nonprofit school food program (7 *CFR* Section 210.16[a][6]).
2. In accordance with 7 *CFR* Section 250.53, the FSMC shall comply with the following provisions relating to the use of USDA Foods, as applicable:
 - a. The FSMC must credit the SFA for the value of all USDA Foods (including both entitlement and bonus foods) received for use in the SFA's meal service in the school year or fiscal year. The credit must include the value of USDA Foods contained in processed end products if the FSMC procures processed end products on behalf of the SFA, or acts as an intermediary in passing on the USDA Food value of processed end products to the SFA (7 *CFR* Section 250.51[a])
 - b. The FSMC shall account for the full value of USDA Foods (7 *CFR* Section 250.51) by:
 - i) Subtracting the value of all USDA Foods received for use in the SFA's food service from the SFA's (monthly/quarterly) invoice, and
 - ii) Using the Average Price File for the school year that the USDA Foods are received by the SFA. This listing is available from the USDA Food Distribution Web page at <http://www.fns.usda.gov/fdd/processor-pricing-reports>

3. The FSMC will be responsible for any activities relating to USDA Foods in accordance with 7 *CFR* Section 250.50(d)(2), (3), and (4), and will ensure that such activities are performed in accordance with the applicable requirements in 7 *CFR* Part 250.
4. The FSMC shall accept liability for any negligence on its part that results in any loss of, improper use of, or damage to USDA Foods.
5. The FSMC must use all donated ground beef and ground pork products, and all processed end products, in the SFA's food service (7 *CFR* Section 250.51[d]).
6. In accordance with 7 *CFR* Section 250.51(d), the FSMC may, in most cases, use commercially purchased foods of the same generic identity, of U.S. origin and of equal or better quality, in place of donated foods. Exceptions are donated ground beef, donated ground pork, and all processed end products, which contain donated foods that may not be replaced with commercial substitutes. The SFA must ensure that such substitution has been made and that it has received credit for the value of all donated foods received, in accordance with review requirements in 7 *CFR* Section 250.54(c).
7. According to 7 *CFR* Section 250.53(a)(7), the FSMC shall ensure that the processing agreement's value will be used in crediting the SFA for the value of USDA Foods contained in end products.
8. The FSMC will provide assurance that it will not itself enter into the processing agreement with the processor required in subpart C of 7 *CFR* Part 250.
9. The FSMC will provide assurance that it will comply with the storage and inventory requirements for USDA Foods.
10. The distributing agency, sub distributing agency, the CDE, SFA, the Comptroller General, the USDA, or their duly authorized representatives, may perform on-site reviews of the FSMC's food service operation, including the review of records, to ensure compliance with requirements for the management and use of USDA Foods.
11. The FSMC will maintain records to document its compliance with requirements relating to USDA Foods, in accordance with 7 *CFR* Section 250.54(b).
12. Any extensions or renewals of the Contract, if applicable, are contingent upon the fulfillment of all Contract provisions relating to USDA Foods.

B. School Food Authority Responsibilities

1. The SFA shall retain title to all USDA Foods and ensure that all USDA Foods received by the SFA and made available to the FSMC accrue only for the benefit of the SFA's nonprofit school food service and are fully used therein (7 *CFR* Section 210.16[a][6]).
2. The SFA shall accept and use, in as large quantities as may be efficiently used in its nonprofit food service program, such foods as may be offered as a donation by USDA (7 *CFR* Section 210.9[b][15]).
3. The SFA will maintain records to document its compliance with requirements relating to USDA Foods and conduct reconciliation (at least annually and upon termination of the Contract) to ensure that the FSMC has credited the value of all USDA Foods in accordance with 7 *CFR* sections 250.54(a) and (c).

VI. Meal Responsibilities

[Note: use A or B, not both.]

A. The FSMC shall:

1. Serve meals on such days and at such times as requested by the SFA.
2. Offer free, reduced-price, and paid reimbursable meals to all eligible children through the SFA's food service program.
3. Provide meals through the SFA's food service program that meet the requirements as established in 7 *CFR* Part 210.

B. The SFA shall:

1. Offer free, reduced-price, and paid reimbursable meals to all eligible children through the SFA's food service program.
2. Provide meals through the SFA's food service program that meet the requirements as established in 7 *CFR* Part 210.
3. Retain sole control of the preparation, delivery, and service of meals.

VII. Food Service Management Company Employees

- A. The FSMC shall only place staff for work in the SFA that met the minimum professional standards outlined in 7 CFR 210.30 which can be viewed at the following web page: http://www.fns.usda.gov/sites/default/files/cn/profstandards_flyer.pdf. The SFA shall ensure that all staff the FSMC proposes for placement meet the minimum professional standards. The FSMC shall ensure their employees take the required annual training as outlined in the professional standards and provide certification of such training to the SFA. The FSMC shall remove from the SFA premises any staff who fail to take the required training.

The FSMC shall provide the SFA with a list of proposed employees and evidence that they meet the professional standards.

- B. The SFA reserves the right to interview and approve the on-site food service consultant(s)/employee(s).
- C. The FSMC shall provide the SFA with a schedule of employees, positions, assigned locations, salaries, and work hours. The FSMC will provide specific locations and assignments to the SFA [*Enter number of weeks here*] calendar weeks prior to the commencement of operation.
- D. The FSMC shall comply with all wage and hours of employment requirements of federal and state laws. The FSMC will be responsible for supervising and training their personnel.
- E. The FSMC agrees to assume full responsibility for the payment of all contributions and assessments, both state and federal, for all of its employees engaged in the performance of this Contract.
- F. The FSMC agrees to furnish the SFA, upon request, a certificate or other evidence of compliance with state and federal laws regarding contributions, taxes, and assessments on payroll.
- G. The FSMC will be solely responsible for all personnel actions regarding employees on its respective payroll. The FSMC shall withhold and/or pay all applicable federal, state, and local employment taxes and payroll insurance with respect to its employees, insurance premiums, contributions to benefit and deferred compensation plans, licensing fees, and workers' compensation costs, and shall file all required documents and forms. The FSMC shall indemnify, defend, and hold the SFA harmless from and against any and all claims, liabilities, and expenses related to, or arising out of, the indemnifying party's responsibilities set forth herein.

VIII. Books and Records

- A.** The SFA and the FSMC must provide all documents as necessary for an independent auditor to conduct the SFA's single audit. The FSMC shall maintain such records as the SFA will need to support its Claims for Reimbursement. Such records shall be made available to the SFA upon request and shall be retained in accordance with 7 *CFR* Section 210.16(c)(1).
- B.** The SFA and the FSMC shall, upon request, make all accounts and records pertaining to the nonprofit food service program available to the CDE and USDA FNS for audit or review at a reasonable time and place. Each party to this Contract shall retain such records for a period of three (3) years after the date of the final Claim for Reimbursement for the fiscal year in which this Contract is terminated, unless any audit findings have not been resolved. If audit findings have not been resolved, then records shall be retained beyond the three-year period as long as required for resolution of issues raised by the audit (7 *CFR* Section 210.9[b][17]).
- C.** The FSMC shall not remove state or federally required records from the SFA premises upon contract termination.
- D.** The SFA and the FSMC shall allow the CDE, USDA, the Comptroller General of the United States, or any of their duly authorized representatives access to any books, documents, papers, and records of the FSMC that are directly pertinent to the Contract for the purpose of making any audit, examination, excerpts, and transcriptions (7 *CFR* Section 3016.36[i][10]).

IX. Monitoring and Compliance

- A.** The FSMC shall monitor the food service operation of the SFA through periodic onsite visits in order to develop recommendations for improvement of the food service program.
- B.** The FSMC warrants and certifies that in the performance of this Contract it will comply with all applicable statutes, rules, regulations, and orders of the United States and the state of California.
- C.** The SFA shall establish internal controls that ensure the accuracy of lunch counts prior to the submission of the monthly Claim for Reimbursement in accordance with 7 *CFR* Section 210.8(a). At a minimum, these internal controls shall include all of the following:

- An onsite review of the lunch counting and claiming system employed by each school within the jurisdiction of the SFA (7 CFR Section 210.8[a][1])
- Comparisons of daily free, reduced price, and paid lunch counts against data that will assist with the identification of lunch counts in excess of the number of free, reduced price, and paid lunches served each day to children eligible for such lunches
- A system for following up on lunch counts that suggest the likelihood of lunch counting problems.

X. Equipment, Facilities, Inventory, and Storage

- A. The SFA will make available to the FSMC, without any cost or charge, area(s) of the premises agreeable to both parties in which the FSMC shall render its services. The SFA shall provide the FSMC with local telephone service. The SFA shall not be responsible for loss or damage to equipment owned by the FSMC and located on the SFA's premises.
- B. The FSMC shall notify the SFA of any equipment belonging to the FSMC on the SFA's premises within 10 days of its placement on the SFA's premises.
- C. The premises and equipment provided by the SFA for use in its nonprofit food service program shall be in good condition and maintained by the SFA to ensure compliance with applicable laws concerning building conditions, sanitation, safety, and health including, without limitation, Occupational Safety and Health Administration regulations. The SFA further agrees that any structural or nonstructural modifications or alterations to the workplace or the premises necessary to comply with any statute or governmental regulation shall be the responsibility of the SFA and shall be at the SFA's expense. This provision shall survive termination of this Contract.
- D. The SFA shall have access, with or without notice, to all of the SFA's facilities used by the FSMC for purposes of inspection and audit.
- E. Ownership of the beginning inventory of food and supplies shall remain with the SFA.
- F. All USDA Foods shall remain with the SFA.
- G. Ownership of all nonexpendable supplies and capital equipment shall remain with the SFA. However, the FSMC must take such measures as may be reasonably required by the SFA for protection against loss, pilferage, and/or destruction.

XI. Certifications

- A. The FSMC warrants and certifies that in the performance of this Contract, it will comply with the rules and regulations of the CDE and the USDA, and any additions or amendments thereto, including but not limited to 2 *CFR* parts 225 and 230; 7 *CFR* parts 210, 220, 225, 245, 250, 3016, and/or 3019; and USDA FNS Instruction and policy, as applicable. The FSMC agrees to indemnify the SFA and the CDE against any loss, cost, damage, or liability by reason of the FSMC's violation of this provision.
- B. The FSMC shall comply with Title VI of the Civil Rights Act of 1964, as amended; USDA regulations implementing Title IX of the Education Amendments; Section 504 of the Rehabilitation Act of 1973; and any additions or amendments to any of these regulations.
- C. The SFA and FSMC shall comply with all applicable standards, orders, or regulations issued, including:
- Section 306 of Clean Air Act (42 *U.S.C.* 1847[h]): <http://www.gpo.gov/fdsys/pkg/USCODE-2013-title42/pdf/USCODE-2013-title42-chap85-subchapIII-sec7602.pdf>
 - Section 508 of the Clean Water Act (33 *U.S.C.* 1368): <http://www.gpo.gov/fdsys/pkg/USCODE-2013-title33/pdf/USCODE-2013-title33-chap26.pdf>
 - Executive Order 11738: <http://www.epa.gov/isdc/eo11738.htm>
 - Environmental Protection Agency (EPA) regulations at Title 40, *Code of Federal Regulations*, Part 15, et seq. (http://www.ecfr.gov/cgi-bin/text-idx?SID=9ed90ed6fc9c89c5c8465c743584c79a&tpl=/ecfrbrowse/Title40/40tab_02.tpl). Environmental violations shall be reported to the USDA and the U.S. EPA Assistant Administrator for Enforcement, and the FSMC agrees not to use a facility listed on the EPA's List of Violating Facilities
- D. Debarment Certification
- The USDA Certification Regarding Debarment must accompany each subsequent four (4) additional one-year renewals (7 *CFR* Section 3017.510). Contract renewals that do not include this certification will not be accepted for consideration.
- E. Lobbying

The Certification Regarding Lobbying and a Disclosure of Lobbying Activities form (Appendix A: 7 *CFR* Part 3018) must accompany each subsequent four (4) additional one-year renewals (7 *CFR* Section 3017.510). Contract renewals that do not include this certification will not be accepted for consideration.

- F.** Energy Policy and Conservation Act:
<http://legcounsel.house.gov/Comps/EPCA.pdf>.

The SFA and the FSMC shall recognize mandatory standards and policies relating to energy efficiency which are contained in the state conservation plan issued in compliance with the Energy Policy and Conservation Act.

- G.** Contract Work Hours and Safety Standards Act Compliance:
<http://www.dol.gov/compliance/laws/comp-cwhssa.htm>.

In performance of this Contract, the FSMC shall comply with Sections 103 and 107 of the Contract Work Hours and Safety Standards Act.

XII. Insurance

[Note: this is a sample and the SFA should include any and all insurance requirements it deems appropriate.]

The parties shall maintain the following insurances:

- A.** Workers' Compensation Insurance

Each party shall maintain Workers' Compensation Insurance coverage as required by state law, and Employers' Liability in the amount of one million dollars (\$1,000,000.00) for each accident covering all employees employed in connection with child nutrition program operations.

- B.** Comprehensive or Commercial Insurance

The FSMC shall maintain during the term of this Contract, for protection of the SFA and the FSMC, Comprehensive or Commercial General Bodily Injury and Property Damage Liability Insurance with a Combined Single Limit of not less than five million dollars (\$5,000,000.00) for each occurrence, including, but not limited to, Personal Injury Liability, Broad Form Property Damage Liability on the FSMC-owned property, Blanket Contractual Liability, and Products Liability, covering only the operations and activities of the FSMC under the Contract and, upon request, shall provide the SFA with a certificate evidencing such policies. The insurance policies shall contain

covenants by the issuing company that the policies shall not be canceled without 30 days prior written notice of cancellation to the SFA. With the exception of Workers' Compensation Insurance, the SFA shall be named as an additional insured under the FSMC's policies of insurance to the extent the SFA is indemnified pursuant to this Contract.

C. Property Insurance

The SFA shall maintain, or cause to be maintained, a system of coverage either through purchased insurance, self-insurance, or a combination thereof to keep the buildings, including the premises, and all property contained therein insured against loss or damage by fire, explosion, or other cause normally covered by standard broad form property insurance.

XIII. Termination

Either party may terminate this Contract at any time upon 60-days' written notice (7 *CFR* Section 210.16[d]).

Either party may cancel for cause with a 60-day notification if either party breaches a provision of this Contract ("cause"). The nonbreaching party shall give the other party notice of such cause. If the cause is not remedied within 10 days, the nonbreaching party shall give a 60-day notice to the breaching party of their intent to terminate this Contract upon expiration of the 60-day period. This Contract may be terminated, in whole or in part, for convenience by the SFA with the consent of the FSMC, in which case the two parties shall agree upon the termination conditions, including the effective date and, in the case of partial termination, the portion to be terminated (7 *CFR* Section 3016.36[i][2]). The Contract may also be terminated, in whole or in part, by the FSMC upon written notification to the SFA, setting forth the reasons for such termination, the effective date, and, in the case of partial termination, the portion to be terminated. However, in the case of a partial termination, if the SFA determines that the remaining portion of the Contract will not accomplish the purposes for which the Contract was made, the SFA may terminate the Contract in its entirety under either 7 *CFR*, Section 3016.43, or 7 *CFR*, Section 3016.44(a), pursuant to 7 *CFR* Section 3016.44. The rights of termination referred to in this Contract are not intended to be exclusive and are in addition to any other rights or remedies available to either party at law or in equity.

Scope of Work

1. Overview of **Monsenor Oscar Romero's Food Service Program**

- A. **Scale.** The SFA employs [3] persons who provide food service to approximately [900] children at [3] sites, including [3] schools and [3] feeding sites. The food service prepares approximately [0] meals annually.
- B. **Financial Goals.** The SFA expects to have a financially sustainable food program with zero to minimal fiscal encroachment on the SFA's general revenue. The SFA expects the FSMC to regularly update the SFA on any ordering, service, or delivery trends or discrepancies that would impact the overall fiscal sustainability of the program. SFA expects FSMC to maintain a price point either below the federal reimbursement rate, or no more than \$.10 above the federal reimbursement rate. FSMC shall incorporate the use of USDA Commodity Foods as much as possible in order to provide SFA with a financially viable product.
- C. **Management Goals.**
- FSMC Will prepare meals that meet the food standards described below
 - FSMC will prepare and deliver individually sealed, complete meal items to SFA designated school locations.
 - SFA will provide staff to operate POS
- D. **Food Service Office and Staff.** The food service office is located at 10660 White Oak Ave. Granada Hills, CA 91344. The number of food service staff is (818) 401-4743.
- E. **National School Lunch Program and School Breakfast Program.** (Provide specific information, as applicable, regarding reimbursable meals or snacks.) **[Note to SFA:** if the SFA operates other federal child nutrition programs, include them here.]

Participation [add rows as needed or attach as a separate page]:

PROGRAM	GRADES	MAX ENROLLMENT*	AVERAGE DAILY PARTICIPATION	FULL PAY*	FREE*	REDUCED*
National School Lunch (NSLP)	K-12	900	900			
School Breakfast Program (SBP)	K-12	900	900			
NSLP Afterschool Meal Supplements (AMS) (Snacks)	K-12	900	900			
Seamless Summer Feeding Option (SSFO)						
Child and Adult Care Food Program (CACFP)						
Summer Food Service Program						

2. Description of FSMC Responsibilities

General: under the direction of the SFA's Food Service Director, the FSMC selected pursuant to this RFP will provide the following.

- FSMC will prepare meals that meet the food standards described
- FSMC will prepare and deliver individually sealed, complete meal items to SFA designated school locations.
- FSMC will provide servers to serve meals at school locations
- SFA will provide staff to operate POS

Responsibilities of the FSMC shall include: [Shown as examples only by categories; the SFA should combine, modify, delete, and/or expand as needed.]

A. Purchasing of Supplies for the Food Service Program

Recommend (or be responsible for) purchasing standards and specifications that will result in the best quality of products and services at the lowest price for the food service program.

All transactions shall be conducted in a manner so as to provide maximum open and free competition as provided by statute and regulation.

The grade, purchase unit, style, weight, ingredients, formulation, etc., shall be in compliance with applicable statutes and regulations.

Purchase food and/or supplies (if applicable); if authorized by the SFA, the FSMC shall purchase food used by the food service operation and the purchasing of food shall not displace SFA staff or delegate responsibilities of the SFA to the FSMC.

Recommend new or improved procedures for the requisition, receipt, and verification of all supplies used by the food service operation

B. Facility or Site Operations

The FSMC shall recommend:

- Safety programs for employees
- Sanitation standards for housekeeping, preparation, storage, and equipment
- Adjustments to practices and operation of equipment as required
- A Food Safety Plan and participate in the development, implementation, and maintenance of said plan

- Methods to increase participation at all levels of the SFA's food service programs, improve food quality, and upgrade equipment and facilities
- Hours and number of positions at each site to meet food service operational needs

C. Menus

Adhere to the 21-day cycle menu for the first 21 days of meal service; thereafter, the FSMC may only make changes with the SFA's approval (7 *CFR* 210.16[b][1]).

Provide recommendations for menu development that will result in the best quality of products and services at the lowest price for the food service program.

Seek student and parent input on successful menu variation and planning.

Provide, upon request by the SFA, recommended menus to assure compliance with all applicable statutes and regulations; include menu recommendations to meet the needs of students with special dietary needs or disabilities

D. Quality Control

Recommend or establish a formal structure to routinely and continuously gather input from students, staff, and parents about food services.

Recommend or establish a structure or process to routinely and continuously gather input from food service employees to ensure the most effective and efficient operation possible.

E. Staff

Recommend management staff and structure that will enhance the SFA's food service programs and ensure that the SFA's food service programs are of consistent top quality and held in positive regard by students, staff, and the public.

Recommend or establish and conduct management and staff training programs that will ensure staff development, proper supervision, professional/health certification, and consistent quality control both in production and service

F. Records

Maintain full and complete financial and inventory records sufficient to meet federal and state requirements and that are in accordance with generally accepted accounting procedures.

Maintain employment records that show FSMC staff have all professional and health certifications as required by federal or state law and the SFA

G. Education

Recommend actions or events to promote the nutrition education aspects of the food service program, and recommend or cooperate with efforts to merge these actions or events with classroom instruction; the FSMC will work in partnership with the SFA to educate students, parents, teachers, and the community about efforts to promote better nutrition and health.

Coordinate meeting times with the Food Service Director, other SFA staff, and parents or students to discuss ideas to improve the food service program; arrange meetings between an acceptable management representative of the FSMC and the Food Service Director, other SFA staff, and/or the school board, upon request

H. Reports

Collect and provide, in the required format, information necessary for school food service claims for reimbursement from state and federal agencies and maintain records of past information; at the end of each month the number of meals to be claimed will be submitted to the SFA contact by the FSMC consultant/representative on or before the **[5]**th of each month (7 CFR 210.16[c][1]).

Provide the SFA with monthly operating statements and other information determined by the SFA regarding the food service programs

I. Point of Service

Provide and/or implement an accurate point of service meal/milk count; such meal/milk counting system must eliminate the potential for the overt identification of free and reduced-price eligible students under 7 CFR Section 245.8

3. Specific FSMC Tasks

[Enter a specific description of the tasks the FSMC must complete to meet the requirements, goals, and objectives of your food service program.]

(TASK 1)

(Delivery date, if applicable)

(TASK 2)
(Delivery date, if applicable)

(TASK 3)
(Delivery date, if applicable)

(TASK 4)
(Delivery date, if applicable)

(TASK 5)
(Delivery date, if applicable)

Exhibit B

Schedule of Fees

The costs included in the Cost per Meal table comprise the fixed price per meal. The fees are agreed upon by both parties and represent allowable food service costs in accordance with 2 *CFR* parts 225 and 230 as applicable.

All costs are based on the average daily participation of [] students in the district and [] number of school days.

Cost per Meal

Note: Prices must **not** include values for USDA Foods,
and must include all meal programs.

LINE ITEM	UNITS*	RATE	TOTAL
Breakfast (Standard) with Server	0	\$	\$
Breakfast ("Grab & Go") with Server	0	\$	\$
Breakfast ("Grab & Go") without Server	0	\$	\$
Lunch (Prepackaged) with Server(s)	0	\$	\$
Lunch (Family Style) with Server(s)	00	\$	\$
Snacks	0	\$	\$
Non Reimbursable Meals	0	\$	\$
Additional cost per meal for each additional server	0	\$	\$
Adult / Staff Breakfast	0	\$	\$
Adult / Staff Lunch	0	\$	\$
Vegan Breakfast	0	\$	\$
Vegan Lunch	0	\$	\$
Soy / Alternative Milk	0	\$	\$

LINE ITEM	UNITS*	RATE	TOTAL
Medically Requested Breakfast		\$	\$
Medically Requested Lunch	0	\$	\$
Salad Bar			
TOTAL		\$	\$

*Units to be provided by SFA

Coversheet

YPICS COVID-19 Safety Protocols

Section: V. Items Scheduled For Action
Item: D. YPICS COVID-19 Safety Protocols
Purpose: Vote
Submitted by:
Related Material:
Board Brief Recommendation to Update Covid-19 Masking Procedures YPICS March 2023.pdf



YPI CHARTER SCHOOLS

March 27, 2022

TO: YPI Charter Schools
Board of Trustees

FROM: Yvette King-Berg
Executive Director

SUBJECT: **Recommendation to approve *Update Covid-19 Masking Procedures***

BACKGROUND

The last Covid-19 Masking safety protocols were reviewed and ratified by the board in the Spring of 2022. LAUSD still will not allow individuals on their campuses who are not fully vaccinated. Our collocated schools must adhere to the LAUSD policy for now. The district does allow masks optional indoors, but they have the first line of defense, all employees are vaccinated.

YPICS has a few employees on our independent site who are not vaccinated. If we moved, to no masks this could put some of our employees at risk.

The State department of health and the LA County Department of Public Health both agree that schools can go without a mask because of the number of vaccinated individuals in the State. And both agencies continue to highly recommend that individuals wear masks indoors.

As of 3/24/23, LAUSD has not changed its vaccination policy for employees

ANALYSIS

Other Schools and districts have adopted a gradual move toward optional masking indoors. YPICS has two collocated schools on LAUSD campuses, and we must adhere to their vaccination procedures.

We do not want to have two different policies on our campuses.

RECOMMENDATION

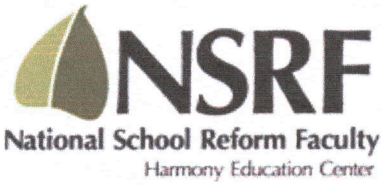
It is recommended that the Board of Trustees transition to an indoor/outdoor mask-optional policy using the following steps and guidelines:

1. Retain indoor masking for now.
2. Change to outdoor mask optional.
3. Conduct a survey of all three schools and include all stakeholders by May. Create a rollout plan to respond to the data (CA State Department of Health, LA County DPH, YPICS Survey, LAUSD Policy Changes) along with the updated information to update the Masking policy to potentially begin during the Summer School Program.

Coversheet

Expenditures Above Spending Authority of the Executive Director.

Section: V. Items Scheduled For Action
Item: E. Expenditures Above Spending Authority of the Executive Director.
Purpose: Vote
Submitted by:
Related Material: NSRF+YPI Charter Aug 23 (4).pdf
Executed NSRF+YPI_addl 3-day cohort (1) (1).pdf
National School Reform Faculty Agreementpdf (1).pdf



Contracted Services Agreement
Between

YPI Charter Schools
10660 White Oak Ave STE B101
Granada Hills, CA 91344

and

Harmony Education Center
NSRF Division
P.O. Box 1787
Bloomington, IN 47402
(Fed ID 35-1554219)

To provide services on a contractual basis for YPI Charter Schools based on the following terms and conditions:

Scope of Work: One whole-day workshop for up to 100 participants led by one NSRF National Facilitator with the assistance of the YPI CFG Coaches trained in June. This workshop focuses on improving a sense of belonging across all school employees, providing a common vocabulary around the way we problem-solve together, and gathering insights from employees often overlooked in group work. This contract includes planning the event and having a preconference meeting with the coaches who will support this effort.

Term of Contract: August 1, 2023

Rate of Pay: \$5,690 to be paid to Harmony Education Center within 30 days upon completion of the event. (If agreed money has not been paid to Harmony Education Center within 60 days of invoicing, YPI Charter Schools will be charged an extra 1.5% per month late fee.) If this contract is terminated by the client at any time, the client is required to pay for all expenses incurred prior to the date of termination. Additionally, if the client terminates the contract less than eight weeks before the date of services, the client must also pay a termination fee of 25% of the total amount contracted. If training must be postponed due to illness or other unforeseen circumstances, it must be rescheduled within one year of signing.

For:

YPI Charter School

Harmony Education Center



Yvette King-Berg
Executive Director



Luci Englert McKean
Director of NSRF Virtual Learning

2-14-23

DATE

2-10-23

DATE



Contracted Services Agreement
Between

YPI Charter Schools
10660 White Oak Ave STE B101
Granada Hills, CA 91344

and

Harmony Education Center
NSRF Division
P.O. Box 1787
Bloomington, IN 47402
(Fed ID 35-1554219)

To provide services on a contractual basis for YPI Charter Schools based on the following terms and conditions:

Scope of Work: This contract is for one (additional, per other contract signed Feb. 14, 2023) Three-Day Intro to CFG Work training for up to 15 participants. This training focuses on how to increase student achievement through use of NSRF materials and professional collaborative learning communities. By the end of the training, participants will have learned ways to advance student learning, improve equity in the classroom, increase efficient, effective communication, and enhance personal performance through the use of protocols and reflective practice. *Participants who complete this training will be equipped to participate in Critical Friends Group meetings and to use NSRF protocols with others. They will not be certified as CFG Coaches, or to train others to become CFG coaches.*

Term of Contract: June 12-14, 2023.

Rate of Pay: \$9,480 to be paid to Harmony Education Center within 30 days upon completion of the training. This rate is contingent upon simultaneous completion of the contract dated Feb. 14, 2023 for \$39,780, as some travel costs are covered there. (If agreed money has not been paid to Harmony Education Center within 60 days of invoicing, YPI Charter Schools will be charged an extra 1.5% per month late fee.) If this contract is terminated by the client at any time, the client is required to pay for all expenses incurred prior to the date of termination. Additionally, if the client terminates the contract less than eight weeks before the date of services, the client must also pay a termination fee of 25% of the total amount contracted. If training must be postponed due to illness or other unforeseen circumstances, it must be rescheduled within one year of signing.

For:

YPI Charter School

Yvette King-Berg
Executive Director

02-21-2023

DATE

Harmony Education Center

Luci Englert McKean
Director of NSRF Virtual Learning

2-21-23

DATE



Contracted Services Agreement
Between

YPI Charter Schools
10660 White Oak Ave STE B101
Granada Hills, CA 91344

and

Harmony Education Center
NSRF Division
P.O. Box 1787
Bloomington, IN 47402
(Fed ID 35-1554219)

To provide services on a contractual basis for YPI Charter Schools based on the following terms and conditions:

Scope of Work: This contract covers: A) a five-day training for Critical Friends Group® Coaches, B) a three-day Intro to CFG Work training, C) a five-day CFG Work for Administrators Training, each held on-site at YPI during the same week for up to 15 participants in each segment. These trainings focus on how to increase student achievement through professional collaborative learning communities. By the end of the training, participants will have learned ways to advance student learning, improve equity in the classroom, increase efficient, effective communication, and enhance personal performance through the use of protocols and reflective practice. *Participants who complete the full CFG Coaches' or the CFG Work for Administrators training will become certified NSRF® CFG® Coaches equipped to start and lead Critical Friends Group meetings and to use NSRF protocols with others. They will not be certified to train others to become CFG coaches. Participants in the Intro training will be well-equipped to use NSRF protocols in their own work and be active, engaged participants in CFG communities led by the coaches.*

Term of Contract: Coaches' and Administrators' training June 12-16, 2023. Intro training June 12-14.

Rate of Pay: \$39,780 to be paid to Harmony Education Center within 30 days upon completion of the training. (If agreed money has not been paid to Harmony Education Center within 60 days of invoicing, YPI Charter Schools will be charged an extra 1.5% per month late fee.) If this contract is terminated by the client at any time, the client is required to pay for all expenses incurred prior to the date of termination. Additionally, if the client terminates the contract less than eight weeks before the date of services, the client must also pay a termination fee of 25% of the total amount contracted. If training must be postponed due to illness or other unforeseen circumstances, it must be rescheduled within one year of signing.


For:

YPI Charter School

Harmony Education Center



Yvette King-Berg
Executive Director



Luci Englert McKean
Director of NSRF Virtual Learning

02-14-23

DATE

2-10-23

DATE