

Youth Policy Institute Charter Schools (YPICS)

Regular Board Meeting

Date and Time

Wednesday November 6, 2019 at 6:00 PM PST

Location

Conference Call: Meeting Call In Number: (605) 313-5086, Access# 1004153

Board Member calling in from:

1200 W. 7th Street, Los Angeles, CA 90017; 405 Hilgard Avenue, Los Angeles, CA 90024; 10660 White Oak Avenue, Granada Hills, CA 91344; 17037 Chatsworth St., Granada Hills, CA 91344; 6934 Enfield Avenue, Reseda, CA 91335; 21201 W Oxnard St, Woodland Hills, CA 91367; 27201 Tourney Road, Suite 201, Valencia CA 91355.

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
Opening Items			
A. Record Attendance and Guests		Yesenia Zubia	1 m
B. Call the Meeting to Order		Mary Keipp	
C. Flag Salute			1 m
D. Additions/Corrections to Agenda		Mary Keipp	1 m
E. Approval of September 30, 2019 Minutes	Approve Minutes	Mary Keipp	2 m
F. Approval of October 21, 2019 Minutes	Approve Minutes	Mary Keipp	2 m

Purpose Presenter Time

II. Communications **6:07 PM**

Academic Excellence

- A. Presentations from the Public** FYI Mary Keipp 5 m

Any persons present desiring to address the Board of Trustees on any proper matter.

The YPI Charter Public Schools ("Charter Schools") welcome your participation at the Charter Schools' Board meetings. The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the Charter Schools in public. Your participation assures us of continuing community interest in our Charter Schools. To assist you in the case of speaking/participating in our meetings, the following guidelines are provided:

Agenda Items: No individual presentation shall be more than five (5) minutes and total time for this purpose shall not exceed thirty (30) minutes per agenda item.

Non-Agenda Items: No individual presentation shall be for more than three (3) minutes and total time shall not exceed fifteen (15) minutes.

When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.

Ordinarily, Board Members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.

Any public records relating to an agenda item for an open session of the Board which are distributed to all of the Board members shall be available for public inspection at 2670 W 11th Street, Los Angeles, California 90006, 12513 Gain Street, Pacoima, CA 91331, 9400 Remick Avenue, Pacoima, California 91331 and 10660 White Oak Avenue, Granada Hills, CA 91344.

Americans with Disabilities

YPI Charter Schools, Inc. adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact us at least 48 hours in advance at (818) 834-5805, (213) 413-9600 or (818) 480-6810 or at info@coronacharter.org, info@romerocharter.org. All efforts will be made for reasonable accommodations.

III. Consent Agenda Items **6:12 PM**

Audit

- A. Background** FYI

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/ enacted by the Board in one motion in the form listed below.

Unless specifically requested by a Board Member for further discussion or removed

Purpose Presenter Time
 from the agenda, there will be no discussion of these items prior to the Board's vote on them. The Executive Director recommends approval of all consent agenda items.

B. Consent Items	Vote	Yvette King-Berg	5 m
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There are no consent agenda items.

IV. Items Scheduled For Information 6:17 PM

A. Update CDE/LACOE Meeting Re: ASES and 21st Century Programs	FYI	Yvette King-Berg	5 m
B. GEAR UP update	FYI	Yvette King-Berg	5 m
C. Brown Act Training Update/Review	FYI	Yvette King-Berg	20 m

V. Items Scheduled For Action 6:47 PM

A. Recommendation to approve Local Indicators for California School Dashboard for BCCS, MORCS, & BCCHS	Vote	Yvette King-Berg	5 m
B. Recommendation to approve After School Program Think Together MOU	Vote	Yvette King-Berg	5 m

Item above Executive Director's spending authority.

VI. Closing Items 6:57 PM

A. Adjourn Meeting	Vote
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VII. Announcements 6:57 PM

A. Closing Announcements	FYI	Yvette King-Berg	2 m
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Coversheet

Approval of September 30, 2019 Minutes

Section: I. Opening Items
Item: E. Approval of September 30, 2019 Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Regular Board Meeting on September 30, 2019

APPROVED

Youth Policy Institute Charter Schools (YPICS)

Minutes

Regular Board Meeting

Date and Time

Monday September 30, 2019 at 6:00 PM

Location

Monsenor Oscar Romero Charter School - 2670 W. 11th Street, Los Angeles, CA 90006

Meeting Call In Number: (605) 313-5086, Access# 1004153.

Board Member calling in from: 1200 W. 7th Street, Los Angeles, CA.

Trustees Present

C. Lopez, M. Keipp, S. Mendoza

Trustees Absent

M. Green

Guests Present

F. Zepeda, I. Castillo, L. Simonsen, Michael Green (guest), R. Quon, Tanya Harry, Y. King-Berg, Y. Zubia

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Keipp called a meeting of the board of trustees of Youth Policy Institute Charter Schools (YPICS) to order on Monday Sep 30, 2019 at 6:10 PM.

C. Flag Salute

D. Additions/Corrections to Agenda

Addition to the agenda:

1. Receipt of Bert Corona's ASES grant added to Section VI: Items Scheduled for Information.

Correction to the agenda:

1. The Monsenor Oscar Romero LAUSD oversight visit is on 11/21/19, not 11/12/19.

E. Approval of September 16, 2019 Board Meeting Minutes

C. Lopez made a motion to approve minutes from the Regular Board Meeting on 09-16-19
Regular Board Meeting on 09-16-19.
S. Mendoza seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Mendoza Aye
C. Lopez Aye
M. Green Absent
M. Keipp Aye

II. Communications

A. Presentations from the Public

There were no presentations from the Public.

III. Consent Agenda Items

A. Background

B. Consent Items

S. Mendoza made a motion to approve consent items 1-4.
C. Lopez seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Green Absent
M. Keipp Aye
S. Mendoza Aye
C. Lopez Aye

IV. Items Scheduled For Action

A. Board Member Nominations

C. Lopez made a motion to approve Walter Njboke and Dean Cho as Board Members for
YPI Charter Schools, effective 10/21/2019.
S. Mendoza seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Green Absent
M. Keipp Aye
C. Lopez Aye
S. Mendoza Aye

B. Board of Trustees Slate

No action was taken on this item.

C.

BCCHS Prop 39 Overall Allocation Fees for school years 16-17, 17-18, and 18-19

There was not enough information for the Board, therefore, no action was taken.

D. Receiving June 30, 2019 Unaudited Actual Reports

C. Lopez made a motion to receive and approve the June 30, 2019 YPICS Unaudited Actuals.

S. Mendoza seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

S. Mendoza Aye

C. Lopez Aye

M. Green Absent

M. Keipp Aye

E. August 2019 YPICS Financials

C. Lopez made a motion to approve the August 2019 YPICS financials with check registers as submitted.

S. Mendoza seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

M. Green Absent

M. Keipp Aye

S. Mendoza Aye

C. Lopez Aye

F. Updating YPICS Fiscal Policies and Procedures

C. Lopez made a motion to approve updating the Fiscal Policies and Procedures to include "Assistant Executive Administrator" after any instance where "Executive Administrator" is written.

S. Mendoza seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

M. Keipp Aye

S. Mendoza Aye

M. Green Absent

C. Lopez Aye

G. 2019-2020 Independent Study

No action was taken on this item.

H. LACOE Certificate of Signatures

No action was taken on this item.

I. YPICS 2019-2020 EL Plans

C. Lopez made a motion to approve the 19-20 EL plans for Bert Corona Charter School, Monsenor Oscar Romero Charter School, and Bert Corona Charter High School.

S. Mendoza seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

M. Keipp Aye
M. Green Absent
S. Mendoza Aye
C. Lopez Aye

V. Closed Session

A. Closed Session - Personnel

The Board moved into Closed Session at 7:31PM.

VI. Open Session

A. Action Taken

The Board moved back into Open Session at 8:00PM. No action was taken.

VII. Items Scheduled For Information

A. Bert Corona Charter High School Renewal Approved

LAUSD approved the high school renewal petition with a 7-0-0 vote.

B. Youth Policy Institute Leadership Transition

C. LAUSD Charter Schools Division Oversight Process

President, Mary Keipp will be present for Monsenor Oscar Romero's oversight and Board Member, Michael Green will be present for Bert Corona Charter School's oversight visit.

D. Bert Corona Executive Administrator Report

The Executive Administrator's report is available on Board onTrack in the agenda packet.

E. Monsenor Oscar Romero Executive Administrator Report

The Executive Administrator's report is available on Board onTrack in the agenda packet.

F. Bert Corona Charter High School Executive Administrator Report

The Executive Administrator's report is available on Board onTrack in the agenda packet.

G. Executive Director's Report

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,
Y. Zubia

Coversheet

Approval of October 21, 2019 Minutes

Section: I. Opening Items
Item: F. Approval of October 21, 2019 Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Regular Board Meeting on October 21, 2019

APPROVED

Youth Policy Institute Charter Schools (YPICS)

Minutes

Regular Board Meeting

Date and Time

Monday October 21, 2019 at 6:00 PM

Location

Monseñor Oscar Romero Charter School - 2670 W. 11th Street, Los Angeles CA 90006, Room C113

Meeting Call In Number: (605) 313-5086, Access# 1004153.

Board Member calling in from: 17037 Chatsworth St., Granada Hills, CA 91344

Trustees Present

C. Lopez, M. Green (remote), M. Keipp, S. Mendoza (remote)

Trustees Absent

None

Trustees who arrived after the meeting opened

S. Mendoza

Guests Present

Nick Wu, R. Duenas, R. Quon, Y. King-Berg, Y. Zubia

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Keipp called a meeting of the board of trustees of Youth Policy Institute Charter Schools (YPICS) to order on Monday Oct 21, 2019 at 6:07 PM.

C. Flag Salute

D. Additions/Corrections to Agenda

There were no additions or corrections to the agenda

II. Communications

A. Presentations from the Public

There were no presentations from the public.

III. Items Scheduled For Action

A. Recommendation from the Ad Hoc Board Selection Committee to Appoint Treasurer and Vice-Chairman

S. Mendoza arrived.

The recommendation from the Ad Hoc Board Selection Committee was accepted by the Board of Trustees.

B. Recommendation for Board to Nominate Walter Wallace to Ad Hoc Finance Committee

The recommendation from the Ad Hoc Finance Committee was accepted by the Board of Trustees.

C. Recommendation for YPICS to Operate Gear Up Grants 1 and 2

C. Lopez made a motion to move towards consideration of retainin GEAR UP Grants 1 & 2 with the stipulations that the Board examines YPI's payroll registers, payroll tax documents, and YPI has paid all Gear Up 1 liabilities to present, and with GEAR UP 2, the contract to start now between our schools and the DOE and any liabilities prior to getting the contract is the liability of Vaughn. The Board's preference is to only be responsible for Gear Up 1. The Board is also willing to consider another CBO that has extensive experience within educational programming. The ED and COO are permitted to determine a path forward that are within the parameters outlined above.

M. Green seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

C. Lopez Aye

M. Green Aye

S. Mendoza Aye

M. Keipp Aye

D. Recommendation to Receive ASES Grant Funds from CDE September 2019 GAN

C. Lopez made a motion to receive the ASES GAN.

M. Green seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

M. Keipp Aye

S. Mendoza Absent

M. Green Aye

C. Lopez Aye

E. Recommendation for YPICS to operate YPICS ASES and 21st Century Grants

C. Lopez made a motion to operate the ASES and 21st grants for Fenton and YPICS with the same stipulations as the Gear Up grants.

M. Green seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

M. Keipp Aye
S. Mendoza Absent
C. Lopez Aye
M. Green Aye

F. Recommendation to Approve Removal of YPI in Board Bylaws and Articles of Incorporation

M. Green made a motion to remove YPI as the sole member from the YPICS Articles of Incorporations and Bylaws.

C. Lopez seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

M. Green Aye
S. Mendoza Absent
C. Lopez Aye
M. Keipp Aye

IV. Closed Session

A. Closed Session -Anticipated Litigation

The Board of Trustees moved into Closed Session at 7:22pm.

V. Open Session

A. Action Taken

No action was taken in Closed Session.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:49 PM.

Respectfully Submitted,
Y. Zubia

Coversheet

Update CDE/LACOE Meeting Re: ASES and 21st Century Programs

Section: IV. Items Scheduled For Information
Item: A. Update CDE/LACOE Meeting Re: ASES and 21st Century Programs
Purpose: FYI
Submitted by:
Related Material:
Expanded Learning Afterschool Program Update from CDE Meeting with Schools Supported by YP
I 103119.pdf



YPI CHARTER SCHOOLS

November 6, 2019

TO: YPI Charter Schools
Board of Directors

FROM: Yvette King-Berg
Executive Director

SUBJECT: Expanded Learning (After and Before School) Programs (21st Century and ASES) Update from CDE Meeting held 10/31/19 for Programs formerly Operated by YPI

BACKGROUND

Due to YPI's closure on 10/25/19 the CDE held a mandatory meeting on 10/31/19 for all schools previously served by YPI for Expanded Learning Programs. There are currently three consortium of schools impacted by YPI's closure and the YPICS were three of close to 90 schools impacted by the 10/25 announcement. YPI set up an agreement with Think Together, before shutting its' doors on Friday, to serve as an interim service provider. As a result of this action, YPICS did not experience any disruption in after school services. The CDE provided schools with clear unbiased information regarding the status of all grants for each grantee, an opportunity to hear from multiple vendors/CBOs providing expanded learning offerings, and provided guidance on next steps.

Schools must move forward in manner that aligns with the way the grants were awarded. All YPI grantees received extra points in the RFP process because they were partnered with a Community Based Organization (CBO). Therefore, moving forward grantees must choose to partner with a CBO or a non-profit LEA.

ANALYSIS

Schools have a choice between revised Option 1 and clarified Option 2 as to how you would like to move forward. The final date to make your decision is **Friday, November 8, 2019**. If you need an extension from this date, please email Karissa Lujan with this request at: Klujan@cde.ca.gov.

Schools have a choice as to which Community Based Organization or Local Educational Agency you would like to partner with under either of the above Options

These grants have now been classified as high-risk grants, which will mean more overall monitoring and reporting on the part of the fiscal agent.

It is important to have a legal agreement in place between you and your partner moving forward. A sample template is available from the Expanded Learning Technical Assistance Unit (ELTAU) at the Los Angeles County Office of Education (LACOE). To request a copy, please email ELTAU at: Expandedlearning@lacoedu and put MOU Template in the subject line.

The ELTAU is available to provide Technical Assistance and consultation to you as you move forward. Please email ELTAU at Expandedlearning@lacoedu and the appropriate team member will reach out to you.

RECOMMENDATION

YPICS Executive Team has decided to continue to operate the programs under option 2, which provides more support to YPICS with afterschool program management, CDE audits, and federal compliance program monitoring by the CBO. We have decided to remain with Think Together. This item is informational only and no action is needed.

Coversheet

Recommendation to approve Local Indicators for California School Dashboard for BCCS, MORCS, & BCCHS

Section: V. Items Scheduled For Action
Item: A. Recommendation to approve Local Indicators for California School Dashboard for BCCS, MORCS, & BCCHS
Purpose: Vote
Submitted by:
Related Material: 19-20 YPICS Recommendation to approve Local Indicators for the California School Dashboard for BCCS, BCCHS, and MORCS.pdf



YPI CHARTER SCHOOLS

November 6, 2019

TO: YPI Charter Schools
Board of Directors

FROM: Yvette King-Berg
Executive Director

SUBJECT: Recommendation to approve Local Indicators for the California School Dashboard for BCCS, BCCHS, and MORCS

BACKGROUND

In March 2017, the State Board of Education and California Department of Education unveiled the California School Dashboard (Dashboard)—available at www.caschooldashboard.org. The Dashboard, which has evolved from the moniker “Evaluation Rubrics,” illustrates the state of California’s new accountability system by measuring the performance of local educational agencies (LEAs) at the district, school and pupil subgroup levels. As an accountability tool, the Dashboard is intended to help county offices of education (COEs) and the state identify LEAs and schools in need of assistance.

The Dashboard covers the priorities established in the Local Control Funding Formula through the use of state and local indicators:

State Indicators	Local Indicators
Academic Indicator (English Language Arts and Math) (Priority 4)	Basic Services and Conditions (Priority 1)
English Learner Progress Indicator (Priority 4)	Implementation of Academic Standards (Priority 2)
Graduation Rate Indicator (Priority 5)	Parent Engagement (Priority 3)
Chronic Absenteeism Indicator (Priority 5) ¹	School Climate (Priority 6)
Suspension Rate Indicator (Priority 6)	Coordination of Services for Expelled Students (Priority 9) ²
College/Career Indicator (Priority 7 and 8) ³	Coordination of Services for Foster Youth (Priority 10) ²

¹Available in fall 2018

²For COEs only (County Offices of Education)

³Status only available in fall 2017

The Dashboard shows LEA performance on the six state performance indicators (only five of which are available) and the four local indicators (six for COEs), as applicable. The state indicators are based on data that is collected consistently across the state from LEAs through various statewide databases and sources, such as the California Pupil Achievement Data System (CALPADS) and the California Assessment of Student Performance and Progress (CAASPP). LEAs and schools will receive one of five color-coded performance levels on the state indicators. State indicator performance levels are calculated using percentiles to create five-by-five colored tables that combine status (ranging from “very high” to “very low”) and change (ranging from “increased significantly” to “declined significantly”).

Since data is not collected at the state level for the local indicators, it is up to the LEAs to collect their own data and self-report on those standards for the Dashboard. Unlike the state indicators, the local indicators will not be ranked on a color or fill scale and instead will be rated as “Met,” “Not Met,” or “Not Met for Two or More Years.” In order to meet the standard for each applicable local indicator, an LEA must:

1. Measure its progress using locally available data;
2. Report the results to the LEA’s local governing board at a regularly scheduled public meeting of the local governing board; and
3. Upload and publicly report the results through the Dashboard.

LEAs that do not meet all three of these standards for each local indicator will receive a “Not Met” on the Dashboard, and the Dashboard will automatically default to “Not Met” if an LEA does not upload information for a local indicator. The deadline to upload local indicators is November 6, 2018.

ANALYSIS

The Executive Administrators of the Three YPI Charter Schools met during September and October to collaborate on the completion of the local indicators for each of the YPI Charter Schools for the publication of the California School Dashboard.

As required by the CDE, the four local indicators (Priority 1: Basic Services and Conditions; Priority 2: Implementation of Academic Standards; Priority 3: Parent Engagement; and Priority 6: School Climate) were completed for each site and are presented here for review and discussion prior to requested Board approval.

RECOMMENDATION

It is recommended that the Board of Directors approve the Local Indicators for the California School Dashboard for BCCS, BCCHS, and MORCS.

Coversheet

Recommendation to approve After School Program Think Together MOU

Section: V. Items Scheduled For Action
Item: B. Recommendation to approve After School Program Think Together
MOU
Purpose: Vote
Submitted by:
Related Material: YPI Charter Schools Think Together Interim MOU 102819.pdf

MEMORANDUM OF UNDERSTANDING

Between
YPI Charter Schools
and Think Together

This Memorandum of Understanding (MOU) serves to document the commitment of YPI Charter Schools (YPICS) to collaborate with Think Together to maintain the provision of expanded learning program services funded by After School Education and Safety (ASES) and/or 21st Century Community Learning Centers (21st CCLC) Program grants ("Program Services") formerly operated by Youth Policy Institute (YPI). The term of this MOU will end November 7, 2019, if YPICS elects to operate Program Services independently.

Think Together will provide the following services:

- Upon execution of this MOU, immediately assume responsibility for the delivery of Program Services to ensure the continuity of those services to students and families.
- Hire and assume supervisory responsibility for all former YPI employees who wish to continue their employment and who meet the approval of the school administrator.
- Ensure that all former YPI employees are paid for all hours worked in the delivery of Program Services, in accordance with their current work schedules and pay rates.
- Assume all administrative responsibilities associated with the grants that support Program Services, including attendance tracking, expenditure reporting, grant renewals, and other compliance monitoring procedures required by the grantors.
- Prepare and submit all reports associated with the grants funding Program Services.
- Assess current program operations to determine and implement actions that may be required for grant compliance, including staffing ratios, attendance targets, and fiscal operations.
- Collaborate with school administrators to develop program guidelines and expectations, utilizing Think Together's curricular framework, with the goal of customizing services to reflect the needs of students and their families.
- Serve as a subcontractor to YPICS if the school is awarded a grant to provide Program Services by the California Department of Education.
- If Think Together is awarded a grant to provide Program Services by the California Department of Education, Think Together will deliver those services or subcontract with YPICS to deliver Program Services according to the current arrangement with YPI.

YPICS will provide the following services:

- Share with Think Together all documentation and records related to current Program Services.
- Provide the necessary facility space on the school campus to house program staff and accommodate all Program Services.
- Provide daily after-school snacks for all students participating in Program Services.
- Subcontract with Think Together if YPICS is awarded a grant to provide Program Services for an amount equal to 95% of total annual grant award for the duration of the grant term (pro-rated for the current fiscal year upon commencement of Program Services).
- Coordinate with Think Together to provide all academic and attendance data required for grant reporting, if awarded.
- Name Think Together as a "co-applicant" as applicable to grants supporting Program Services, to ensure full partnership status, if awarded.
- Serve as the fiscal and administrative agent for the grant(s), if awarded.

The signatures below, by authorized persons of both parties, indicates understanding and agreement with this MOU.

YPI Charter Schools

By: _____
Signature

Printed Name

Title

Address

City State Zip

Telephone Number

Date

Think Together

By:  _____
Signature

Randy Barth

Printed Name

Founder & CEO
Title

2101 E. Fourth St., Suite 200B
Address

Santa Ana, CA 92705
City State Zip

714-543-9807
Telephone Number

10.28.19
Date