

# Youth Policy Institute Charter Schools (YPICS)

## Regular Board Meeting

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### Date and Time

Monday April 27, 2020 at 6:00 PM PDT

### Location

Zoom Meeting Conference Call

<https://exed.zoom.us/j/96894869948>

Meeting ID: 968 9486 9948

One tap mobile: +16692192599,,96894869948# US (San Jose)

+16699006833,,96894869948# US (San Jose)

Dial by your location: +1 669 219 2599 US (San Jose)

+1 669 900 6833 US (San Jose) Meeting ID: 968 9486 9948

Board Members calling in/ virtually joining from:

1200 W. 7th Street, Los Angeles, CA 90017; 405 Hilgard Avenue, Los Angeles, CA 90024; 10660 White Oak Avenue, Granada Hills, CA 91344; 17037 Chatsworth St., Granada Hills, CA 91344; 6934 Enfield Avenue, Reseda, CA 91335; 21201 W Oxnard St, Woodland Hills, CA 91367; 27201 Tourney Road, Suite 201, Valencia CA 91355

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You may join the meeting via your computer and/or phone.

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:00 PM</b>
Opening Items			
<b>A.</b> Record Attendance and Guests		Yesenia Zobia	1 m
<b>B.</b> Call the Meeting to Order		Mary Keipp	
<b>C.</b> Flag Salute			1 m
<b>D.</b> Additions/Corrections to Agenda		Mary Keipp	1 m

	Purpose	Presenter	Time
E. Approval of March 30, 2020 Board Meeting Minutes	Approve Minutes	Mary Keipp	1 m

**II. Communications 6:04 PM**

A. Presentations from the Public	FYI	Mary Keipp	5 m
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Any persons present desiring to address the Board of Directors on any proper matter.

The YPI Charter Public Schools ("Charter Schools") welcome your participation at the Charter Schools' Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the Charter Schools in public. Your participation assures us of continuing community interest in our Charter Schools. To assist you in the case of speaking/participating in our meetings, the following guidelines are provided:

*Agenda Items:* No individual presentation shall be more than five (5) minutes and total time for this purpose shall not exceed thirty (30) minutes per agenda item.

*Non-Agenda Items:* No individual presentation shall be for more than three (3) minutes and total time shall not exceed fifteen (15) minutes.

When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.

Ordinarily, Board Members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.

Any public records relating to an agenda item for an open session of the Board which are distributed to all of the Board members shall be available for public inspection at 2670 W 11th Street, Los Angeles, California 90006, 12513 Gain Street, Pacoima, CA 91331, 9400 Remick Avenue, Pacoima, California 91331 and 10660 White Oak Avenue, Granada Hills, CA 91344.

**Americans with Disabilities**

YPI Charter Schools, Inc. adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact us at least 48 hours in advance at (818) 834-5805, (213) 413-9600 or (818) 480-6810 or at [info@coronacharter.org](mailto:info@coronacharter.org), [info@romerocharter.org](mailto:info@romerocharter.org). All efforts will be made for reasonable accommodations.

B. Modified Meeting Procedures During COVID-19 Pandemic			5 m
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**Instructions for Presentations to the Board by Parents and Citizens**

The YPI Charter Schools ("Charter Schools") welcome your participation at the Charter Schools' Board meetings. The purpose of a public meeting of the Board of Directors

Purpose	Presenter	Time
<p>(“Board”0 is to conduct the affairs of the Charter Schools in public. Your participation assures us of continuing community interest in our Charter Schools.</p>		

**MODIFIED MEETING PROCEDURES DURING COVID-19 (CORONAVIRUS )  
PANDEMIC:**

As per Executive Order N-29-20 from Governor Newsom, the meetings of the Board of Directors of the YPI Charter Schools will move to a virtual/teleconference environment using Zoom. The purpose of the Governor’s executive order is to control the spread of Coronavirus and to reduce and minimize the risk of infection by “limiting attendance at public assemblies, conference, or other mass events.” The Governor’s executive order on March 20, 2020, waived the requirement for a majority of board members to physically participate in a public board meeting at the same location. The intent is not to limit public participation, but rather to protect public health by following the Governor’s Say at Home executive order and the Los Angeles County’s “Safer at Home” Order.

Instructions for public comments at board meetings conducted via Zoom:

If you wish to make a public comment, please follow these instructions:

1. A Google Form “sign-up” will be open to members of the public 30 minutes prior to the public meeting. This Google Form will take the place of “speaker cards” available at meetings. <https://forms.gle/Hfm6BTFbqRuMrtCN8>
2. Speakers will fill in their names and select if they wish to address the board regarding specific agenda item (5 minutes allotted) or a non-agenda item (3 minutes allotted).
3. Speakers are asked to attend the board meeting virtually through the Zoom invitation link on the top of the agenda.
4. When it is time for the speaker to address the board, his/her name will be called by the Board Chair and the requesting speaker’s microphone will be activated.
5. Speakers should rename their Zoom profile with their real name to expedite this process.

After the comment has been given, the microphone for the speaker’s Zoom profile will be muted.

**III. Items Scheduled For Information 6:14 PM**

<b>A. Committee/ Council Reports</b>	FYI	5 m
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Each month council and committee meeting minutes are provided for the board to review. Board members will direct senior staff regarding any minutes or committee concerns that may arise.

<b>B. Board Committee Reports</b>	FYI	5 m
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	Purpose	Presenter	Time
<b>C.</b> Bert Corona Executive Administrator Report	FYI	Ruben Duenas	5 m
<b>D.</b> Monsenor Oscar Romero Executive Administrator Report	FYI	Rene Quon	5 m
<b>E.</b> Bert Corona Charter High School Executive Administrator Report	FYI	Larry Simonsen	5 m
<b>F.</b> Executive Director's Report	FYI	Yvette King-Berg	5 m
<b>G.</b> School Closure: YPICS Parent Notifications	FYI	Yvette King-Berg	5 m
<b>H.</b> COVID-19 CASE: Community Notification	FYI	Yvette King-Berg	5 m
<b>I.</b> Audit Update	FYI	Yvette King-Berg	5 m

**IV. Items Scheduled For Action**

**6:59 PM**

<b>A.</b> March 2020 YPICS Financials and February/March 2020 Check Registers	Vote	Irina Castillo	10 m
<b>B.</b> 18-19 Federal Form 990 and State Form 199		Yvette King-Berg	5 m

Recommendation to receive and file FY 18-19 federal (Form 990) and state (Form 199) tax returns for YPICS.

<b>C.</b> YPICS Distance Learning Plan	Vote	Yvette King-Berg	5 m
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Recommendation to approve YPICS Distance Learning Plan

<b>D.</b> Submission of Paycheck Protection Program	Vote	Yvette King-Berg	5 m
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Recommendation to approve submission of full application for Paycheck Protection Program

<b>E.</b> Consolidating Committees	Vote	Yvette King-Berg	5 m
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Recommendation to Consolidate English Learner Advisory Committees, LCAP Committees, and with School Advisory Councils or School Site Councils.

**V. Closed Session**

**7:29 PM**

	Purpose	Presenter	Time
<b>A. Conference with Legal Counsel - Existing litigation</b>	Discuss	Rebecca Marsden, Gordon Rees Scully Mansukhani, LLP	10 m

Government Code Section 54956.9

To begin promptly at 7:15 PM.

<b>B. Conference With Legal Counsel – Anticipated Litigation</b>	Discuss	Sarah Kollman, Young, Minney & Corr, LLP	10 m
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Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9:  
One case

To begin at 7:30 PM.

**VI. Open Session 7:49 PM**

<b>A. Action Taken</b>	FYI	Mary Keipp	1 m
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**VII. Announcements 7:50 PM**

<b>A. Closing Announcements</b>	FYI	Yvette King-Berg	2 m
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**VIII. Closing Items 7:52 PM**

<b>A. Adjourn Meeting</b>	Vote		
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# Coversheet

## Approval of March 30, 2020 Board Meeting Minutes

**Section:** I. Opening Items  
**Item:** E. Approval of March 30, 2020 Board Meeting Minutes  
**Purpose:** Approve Minutes  
**Submitted by:**  
**Related Material:** Minutes for Regular Board Meeting on March 30, 2020

APPROVED

# Youth Policy Institute Charter Schools (YPICS)

## Minutes

### Regular Board Meeting

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#### **Date and Time**

Monday March 30, 2020 at 6:00 PM

#### **Location**

Zoom Meeting Conference Call

Zoom Meeting

<https://exed.zoom.us/j/184449895>

Meeting ID: 184 449 895

One tap mobile

+16699006833,,184449895# US (San Jose)

+16692192599,,184449895# US (San Jose)

Board Members calling in/ virtually joining from:

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Tourney Road, Suite 201, Valencia CA 91355

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#### **Trustees Present**

C. Lopez (remote), D. Cho (remote), M. Green (remote), M. Keipp (remote), W. Njboke (remote)

#### **Trustees Absent**

S. Mendoza

#### **Trustees who arrived after the meeting opened**

W. Njboke

#### **Guests Present**

I. Castillo (remote), R. Duenas (remote), R. Quon (remote), Y. King-Berg (remote), Y. Zubia (remote)

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

M. Keipp called a meeting of the board of trustees of Youth Policy Institute Charter Schools (YPICS) to order on Monday Mar 30, 2020 at 6:05 PM.

**C. Flag Salute**

**D. Additions/Corrections to Agenda**

There were no additions or corrections to the agenda.

**E. Approval of March 9, 2020 Board Meeting Minutes**

M. Green made a motion to approve the minutes from Regular Board Meeting on 03-09-20.  
C. Lopez seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

M. Green	Aye
C. Lopez	Aye
M. Keipp	Aye
S. Mendoza	Absent
W. Njboke	Absent
D. Cho	Aye

**F. Approval of March 12, 2020 Emergency Board Meeting Minutes**

M. Green made a motion to approve the minutes from Emergency Board Meeting on 03-12-20.  
D. Cho seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

D. Cho	Aye
C. Lopez	Aye
M. Green	Aye
M. Keipp	Aye
S. Mendoza	Absent
W. Njboke	Absent

**II. Communications**

**A. Presentations from the Public**

There were no presentations from the Public.

**III. Items Scheduled For Information**

**A. Con APP**

W. Njboke arrived.

**B. UTLA Letter to LAUSD Super Intendent and CCSA Response to UTLA**

**C. Committee/ Council Reports**

There were no committee reports.

**D. Board Committee Reports**



There were no Board Committee reports.

**E. Facilities Update**

**F. Bert Corona Executive Administrator Report**

The report is available on Board on Track.

**G. Monsenor Oscar Romero Executive Administrator Report**

The report is available on Board on Track.

**H. Bert Corona Charter High School Executive Administrator Report**

The report is available on Board on Track.

**I. Executive Director's Report**

The report is available on Board on Track.

**IV. Consent Agenda Items**

**A. Background**

There were no consent agenda items.

**V. Items Scheduled For Action**

**A. January 2020 YPICS Financials**

C. Lopez made a motion to approve the January 2020 financials and check registers as submitted.

M. Green seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

W. Njboke Aye

C. Lopez Aye

M. Green Aye

S. Mendoza Absent

M. Keipp Aye

D. Cho Aye

**B. Second Interim Reports for BCCHS, BCCS, and MORCS**

M. Green made a motion to approve the second interim reports for BCCS, MORCS and BCCHS.

C. Lopez seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

W. Njboke Aye

M. Keipp Aye

D. Cho Aye

S. Mendoza Absent

C. Lopez Aye

M. Green Aye

**C.**

**Ratify all Think Together/CDE 21st Century and ASES Grants for BCHS, BCCS, and MORCS**

C. Lopez made a motion to ratify all Think Together, CDE 21st Century, and ASES grants for BCCS, BCCHS, and MORCS.

D. Cho seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

C. Lopez Aye  
M. Green Aye  
M. Keipp Aye  
D. Cho Aye  
S. Mendoza Absent

**D. Board Resolution 2020-03 Student and Staff Safety**

C. Lopez made a motion to approve Board Resolution 2020-03.

M. Green seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

S. Mendoza Absent  
C. Lopez Aye  
D. Cho Aye  
M. Green Aye  
M. Keipp Aye  
W. Njboke Aye

**School Closure**

On Motion of C.Lopez , Seconded by M. Green, and carried by a vote of 5 (Yes) and 0 (NO), the recommendation to approve Board Resolution 2020-3 " Student and Staff Safety: School Closure", authorizing the Executive Director to take any actions necessary to protect the health and safety of students and staff, and therefore authorize the closure of YPICS (BCCHS, BCCS, and MORCS) beginning on March 13, 2020 and continuing as long as necessary, or as determined by State, County, and City Officials was approved through the end of the 19-20 school year.

**VI. Closed Session**

**A. Government Code Section 54956.9 - PENDING LITIGATION**

The Board moved into Closed Session at 6:55 pm.

**B. Government Code 54957 PUBLIC EMPLOYEE PERFORMANCE EVALUATION-  
Evaluation of Current Administrators**

**C. Government Code 54957 PUBLIC EMPLOYEE PERFORMANCE EVALUATION-  
Evaluation of Executive Director**

**VII. Open Session**

**A. Action Taken**

The Board reconvened Open Session at 7:35 pm.

For Closed Session Item# A, the Board authorized legal counsel to negotiate on behalf of YPICS' up to \$25,000. Cesar Lopez motioned and Michael Green Seconded. Mary Keipp - Aye, Cesar Lopez - Aye, Michael Green - Aye, Dean Cho - Aye, Walter Njboke - Aye.

For Closed Session Item# C, After reviewing the "Executive Director Salary Study for 2019-2020" conducted by EXED and the Board ED Evaluation results, the Board gave the Executive Director (ED) an excellent review and voted to increase the Executive Director's base salary to \$198,636 and is retaining the \$500.00 per month car/mileage allowance and expense (health & Ins. benefits as defined for all employees from year- to- year will also remain in the Employee Agreement) beginning April 1, 2020. This amount places the ED in the mid-salary range compared to others being compensated serving the same number of schools and students in the industry within California. Michael Green motioned and Walter Njboke Seconded. Mary Keipp - Aye, Cesar Lopez - Aye, Michael Green - Aye, Dean Cho - Aye, Walter Njboke - Aye.

## **VIII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:40 PM.

Respectfully Submitted,  
Y. Zubia

# Coversheet

## Bert Corona Executive Administrator Report

**Section:** III. Items Scheduled For Information  
**Item:** C. Bert Corona Executive Administrator Report  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:** EA Report 4-27-20.pdf



### Executive Administrator’s Report April 27, 2019

*The mission of the YPI Charter Schools (YPICS) is to prepare students for academic success in high school, as well as post-secondary education; prepare students to be responsible and active participants in their community; and enable students to become lifelong learners. Students at YPI Charter Schools will become active citizens who characterize the ideals of a diverse and democratic society. Students will provide service to their community, take responsibility for their own learning, and develop the habits of mind and body that will empower them to be successful in high school and beyond.*

#### How is BCCS managing the shift to online instruction and virtual communication during the COVID-19 epidemic.

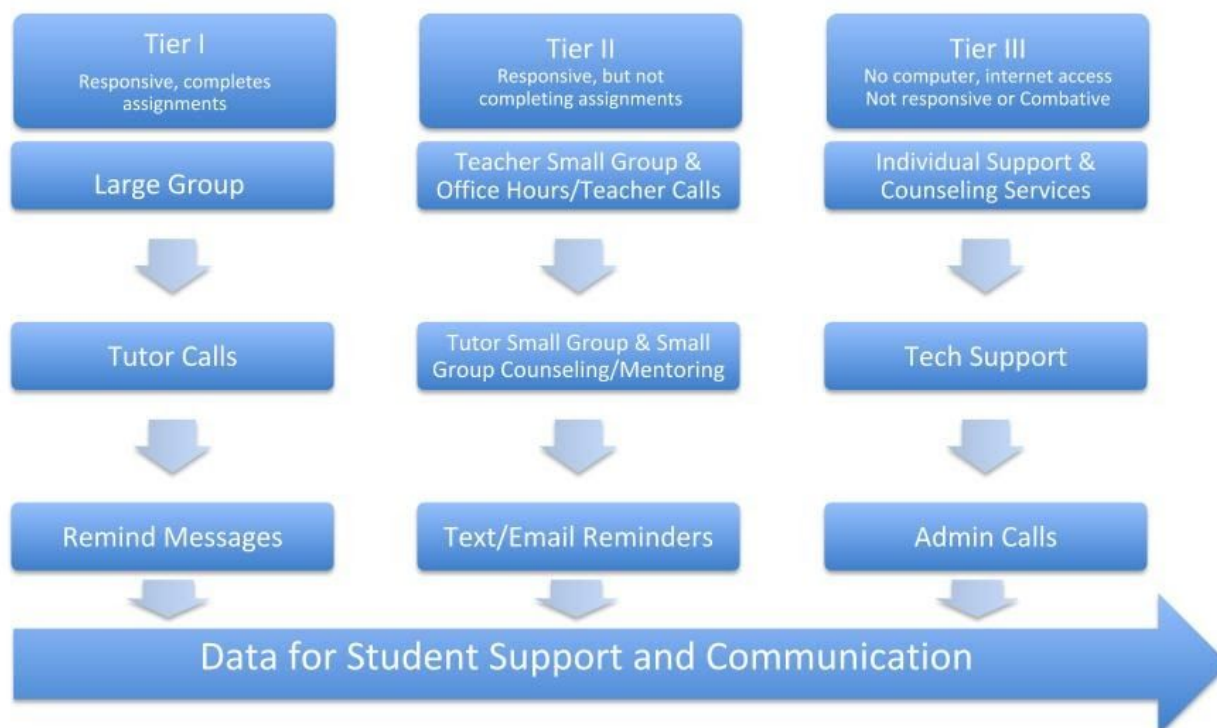
##### 1. Access to distance learning

BCCS is now planning a fourth computer distribution day. To date, 122 devices (desktops, laptops, iPads) have been loaned to families to support distance learning. Currently, 6 more families have requested a device. Our team is working on the details of the next distribution day.

Date	1st Distribution	2nd Distribution	3rd Distribution	4th Distribution	Total
Grade	3/17/20	3/23/20	4/3/20	Pending	
5th Grade	4	3	2	0	9
6th Grade	14	20	5	2	41
7th Grade	5	26	5	3	39
8th Grade	6	23	9	1	39
<b>Total</b>	<b>29</b>	<b>72</b>	<b>21</b>	<b>6</b>	<b>128</b>

##### 2. Communication and Supports for Our Students and Families

Strong communication is the most powerful tool we have to support our students and families. We are following a multi-tiered approach to support our learners:



Level	Tier I	Tier II	Tier III	In Transition	Total
Students	173	147	53	0	373

**Tier I Supports - Student/parent is responsive to calls and student is completing assignments**

1. Large Group- Direct instruction to a cohort of learners or in a flipped classroom model using Google Meets .
2. Tutors call the student/parent to “check in” and provide support with academic questions.
3. Remind messages are sent weekly with information about what is happening at BCCS and new resources available to our families and community.

**Tier II Supports - Student/parent is responsive to calls but student is not completing assignments**

1. Small Group Sessions- Teachers and tutors hold small group academic support sessions. Students are targeted based on need.
2. Teachers hold “office hours” for students to ask questions or connect with the teacher.
3. Teachers call students/parents to “check in”, encourage students to participate in Google Meets sessions, and provide support with academic questions.
4. Teachers and tutors send emails to students as reminders.
5. Students are invited to participate in small group counseling and mentoring opportunities.

**Tier III Supports - Student/parent is not responsive to calls and student is not completing assignments  
Student does not a device to access distance learning opportunities or no internet access**

1. Administration is calling home to speak to parents to identify needs and connect families to the appropriate resources.
2. Students are being connected to counseling services from our outside provider
3. Teacher and tutors are setting up one on one meets or calls.
4. Computers are being distributed, Internet access is still being negotiated. (More families are requesting internet access)

All information collected from the work of the BCCS team is compiled in a spreadsheet so that everyone is up to date about support being provided to students and families. a Sample of the document is below:

Last Name	Tier Level (Enter 1,2,3)	Tier Description	Admin Comment
Student 1	2	Tier 2 (Responsive but completes less than 50% of work)	
Student 2	2	Tier 2 (Responsive but completes less than 50% of work)	
Student 3	3	Tier 3 (No internet access)	Spoke to Parent. Student has moved to a new address. Still in need of internet access.
Student 4	1	Tier 1 (Responsive and completes 50-79% of assignments)	
Student 5	3	Non-Responsive,Parent Combative,no tech (Tier 3)	Called and left messages on all contact numbers listed. Call for support made by staff on 4/23.

We are beginning to shift our efforts to more parent supports and will be hosting our first “Cafe Con Los Directores” on April 28th. The Cafe will be focused on answering parent questions and concerns. We expect to have more Cafes and workshops scheduled soon to support the needs of parents to become teacher partners/teachers aides at home.

#### **4. Professional Development and Team Communication**

The staff has been communicating using Google Meets and Slack. We have moved away from two a day meetings: to one per day: to three meetings per week. Meetings are 15 to 30 minutes long and are focused on keeping staff updated about important actions happening at the national, state, local, and organization/school level. Staff is beginning to be concerned about what school will look like in the Fall.

Professional development, planning and time for collaboration is held on Mondays. Staff is more and more comfortable using technology to support distance learning. The primary tools are Google Meets, Classroom, Gradebook, and Voice. Staff is using additional programs/applications like Jamboard, Peardeck, Flipgrid, Khan Academy, Kahoot, Quizizz, padlet, Screencastify, in addition to iReady, and Achieve 3000. Mr. Bradford and Mr. Rios have lead the effort at BCCS to support the staff to find, adapt to, and integrate the tools they need to support our learners. Staff is also given time to collaborate with grade level teaching partners, tutors and RSP teachers.

# Coversheet

## Monsenor Oscar Romero Executive Administrator Report

**Section:** III. Items Scheduled For Information  
**Item:** D. Monsenor Oscar Romero Executive Administrator Report  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:** MORCS Executive Update 4\_27\_2020.pdf



# MORCS Executive Administrator Board Report

## 4.27.2020



### I. Technology Access for all Students

On Thursday, 4/23/2020 and Friday, 4/23/2020, we **distributed 117 chromebooks** to families in need, while practicing appropriate Social Distancing protocols. Our updated count reveals the following data:

MORCS Total Enrollment	356
Access to Technology (Before Distribution)	61%
Access to Technology (After Distribution)	94%
Wireless Internet Access	96%

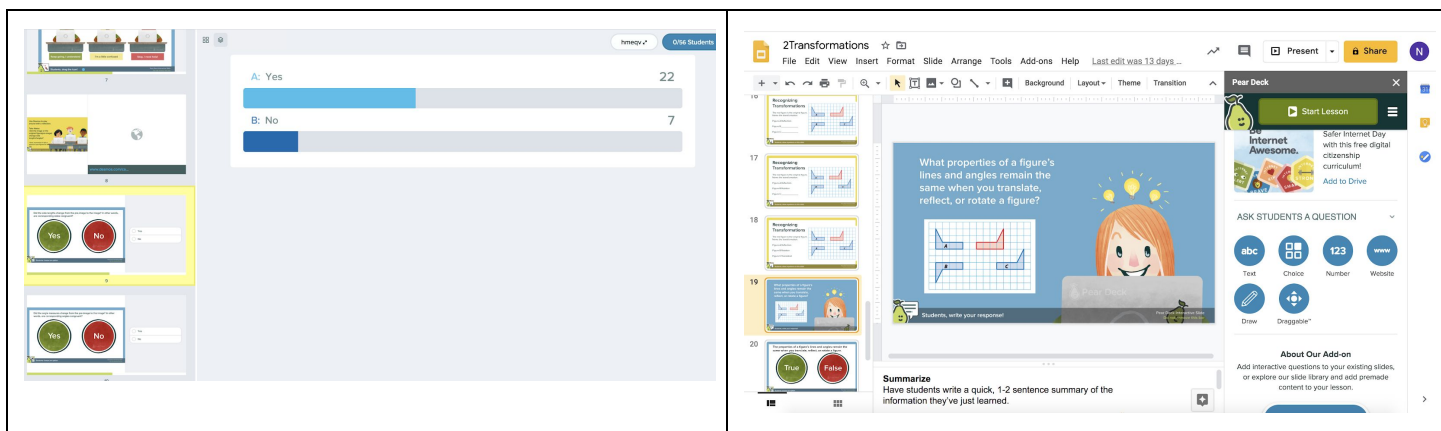
Our Operations Team is working diligently to support the remaining families in picking up chromebooks from the school and in accessing free and/or affordable wireless internet.

### II. Distance Learning Update

MORCS is proud to be in our **6th week of Distance Learning!** Teachers are continuing to employ online instructional tools such as iReady, Achieve 3000, Khan Academy, Kahoot, Quizizz, padlet, Google Jam, Google Docs, Screencastify, and many more resources to keep students engaged with distance learning. Within the last two weeks, teachers have particularly gotten proficient at utilizing NearPod and Peardeck to enhance the interactive nature of their lessons to increase engagement and the ability to continually assess student progress towards mastering daily learning objectives.

Screenshots of Peardeck being used to collect **real-time formative assessment data** in 8th grade Math:





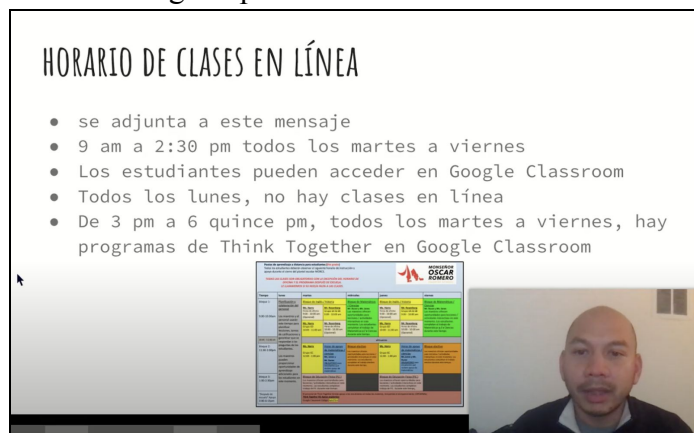
### III. Communication with Families

We are planning a YPICS-Wide “Cafe con los Directores” on April 28th, using the platform CrowdCast. This is an opportunity for parents to ask questions to all YPICS leaders and also to ask parents to recruit other families who are looking to enroll their students in grade 6 or 9 next year.

Our team has been doing the following to communicate with parents/students:

- Sending video messages to parents in English and Spanish to ensure parents are supporting our efforts to have our students attend classes
- Making individual parent calls each day when students are absent to online class
- EA (principal) has been emailing all students on a weekly basis to provide updates, to set high expectations for attendance, and to answer student questions

Video message to parents:

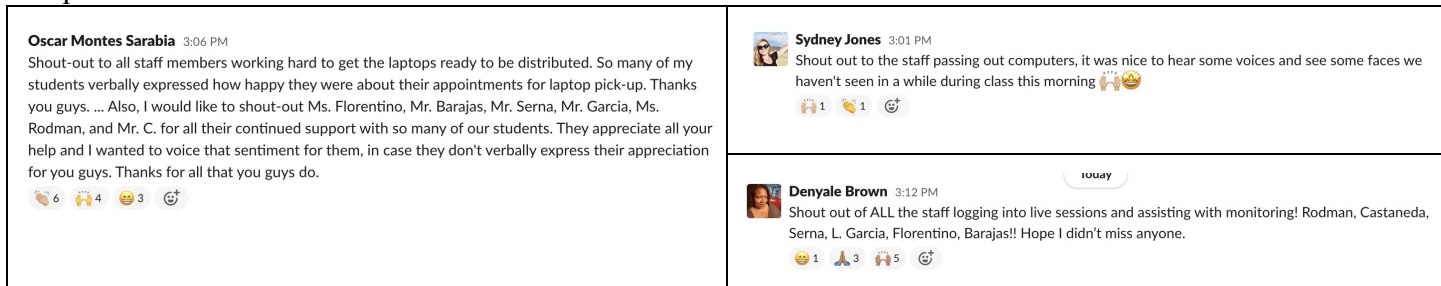


### IV. Staff Communication

Staff continue to meet 3 times weekly on Google Meet to check-in, receive updates, and share success stories and challenges! Last Monday (4/20), MORCS ELA and Math teachers attended an online session with iReady representatives to ensure that they are fully equipped to utilize all components of the iReady online suite.

Next Monday (4/27), MORCS teachers will receive training from representatives from NearPod and Flocabulary, in order to enhance formative assessment, engagement, and literacy instruction in all classes.

Samples of staff check-in comments are below:





# Coversheet

## Bert Corona Charter High School Executive Administrator Report

**Section:** III. Items Scheduled For Information  
**Item:** E. Bert Corona Charter High School Executive Administrator Report  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:** EA\_Report\_BCCHS\_April\_27\_\_2020\_\_1\_.pdf



EA Report BCCHS  
 Larry Simonsen  
 April 27, 2021

**Attendance**

The operations team has made well over a thousand phone calls since we began our distance learning program on March 16th. We use a tracking document that allows teachers to communicate with our operations staff by recording who was present online during a regularly scheduled class session, as well as detailed notes about any other concern that our teachers would like our parents to be made aware of. All students are now required to attend a Google Meet for every core content course in their Tuesday through Friday schedules. Mondays are typically used to check in, administer short assessments, and set the agenda for the week, but not to deliver instruction. The 30 minute time frame is prohibitively short. Actual attendance rates are inconsistent on a daily basis, but with the relentless efforts of the operations team to contact parents on a daily basis, we have seen new students pop up each week. We are finding them and they are returning to classes, so attendance is improving.

A sample of the attendance doc is here:

Please mark only absent students										
Student ID	Last Name	First Name	Middle Name	Grade	4/22/20	Comment	4/23/20	Comment	4/24/20	Comment
12316	*****	Joslin	*****	11	FALSE		FALSE		FALSE	
12131	*****	Xitlaly	*****	11	FALSE		FALSE		FALSE	
12135	*****	Kylie	*****	11	FALSE		FALSE		FALSE	
9836	*****	Lynda	*****	11	FALSE		FALSE		FALSE	
22311	*****	Joan	*****	10	TRUE	Have not heard	FALSE		FALSE	
22657	*****	Edwin	*****	10	TRUE	Has not joined	FALSE		TRUE	I have seen him
22680	*****	Raul Jr	*****	10	TRUE	Has not logged	FALSE		TRUE	
22672	*****	Andres	*****	10	FALSE		FALSE		TRUE	
12434	*****	Matthew	*****	10	FALSE		FALSE		FALSE	
12488	*****	Briant	*****	10	FALSE		FALSE		FALSE	
22656	*****	Briana	*****	9	FALSE		TRUE	Not responding	FALSE	
12997	*****	Alexandra	*****	9	FALSE		FALSE		FALSE	
22440	*****	Dailyn	*****	9	FALSE		FALSE		TRUE	
22684	*****	Valeria	*****	9	TRUE		FALSE		TRUE	
22636	*****	Betsabeel	*****	9	TRUE		FALSE		TRUE	Heard from an
12998	*****	Brandon	*****	9	FALSE		FALSE		FALSE	
22461	*****	Hannia	*****	9	FALSE	Hunted her do	FALSE		FALSE	
22595	*****	Nataly	*****	9	FALSE		TRUE	Have not heard	FALSE	
12702	*****	Chantal	*****	9	FALSE		FALSE		FALSE	



## **Distance Learning Challenges and Successes**

Google Meet facilitates both instruction and assessment for mastery in an authentically differentiated manner. The demonstration of mastery and understanding that can arise out of a face to face conversation allows for a more personalized approach to determining what students have actually internalized from their instruction. Rarely will students be able to tackle our independent practice and assessment tasks on their own. As second language learners, many with learning disabilities (27% of our student body), the direct face-time with an adult is necessary for deep understanding and the confidence to tackle learning at a high level. We have scaled back the original scope of our syllabi for each of our courses, simply because the loss of classroom time with students limits our ability to successfully cover content. Less is more, is the mantra for the moment. This has reduced the anxiety of both staff and students, as we know that the content we are endeavoring to cover is receiving a thorough treatment, one worthy of a grade representing pre-college level mastery. We are forced to use a variety of assessment strategies to provide us with the evidence we need to make a reasonable determination of student mastery levels. Tests, quizzes and homework are part of the equation, but we are also using mini-projects, group work, and presentations to assess student mastery. Grades are suffering overall, with a passage rate for the current semester hovering around an average of 60% with 6 weeks to go. New messages to parents and students have been sent to encourage family communication about clarity of expectations and maximizing student effort. It is clearly disorienting to have home become school. We understand why some of our students are not responding. That said, our approach is as wrap-around as can possibly be undertaken during this time of isolation.

The AP Spanish exam will be held online this year, at less than half the length of the usual test, and with a focus on open-ended translation. Our students performed beautifully on the AP Spanish exam last year, and we are thankful that the next group of AP students has this opportunity despite the current crisis.

## **Credit Recovery, Summer school, Graduation and College Attendance**

With the partnership of Gear Up, our college and career counselor started several tracking documents for seniors to follow them closely for the purposes of graduation qualification and completion of the college admission process. Our seniors have a May 1 deadline for committing to the four-year universities to which they have been accepted, as well as to clarify financial aid package acceptance. At the moment, about 12% of our seniors are not yet eligible to receive their diplomas due to credit deficiency, but we are confident that with the right support, they will be eligible by the end of summer school. As graduation is being postponed until we can carry out the traditional



live ceremony together in person, students have until the start of the 2020-2021 school year to finish credit-bearing courses with a C or better. We are currently considering using a free, accredited online summer school program for credit recovery, and will notify students of their need to enroll shortly after the 15 week grading window has closed.

## **Technology**

All BCCHS students have had Chromebooks at home for the duration of the pandemic closure, and roughly 10 students have had to return to school to have their machines replaced due to technical failures that have not allowed them to participate in Meets. Each student has had an individual appointment made, computers have been prepared and sanitized, and social distancing has been maintained. Access to the internet has been successfully attained by all students, although the strength of signal has been weak for two students living in a large apartment facility. Ms. Fuentes has been working with several representatives from the City of Los Angeles as well as communications companies to rectify this situation.

## **Budget**

The school will finish the year without layoffs or cuts to material services. Current resources will be used to the maximum extent possible for procurement of resources that will be needed for the following school year, in anticipation of a budget allocation that will require deep cuts. Technology, curriculum and classroom supplies will be top priorities. Our highest material priority is to replace as much of our aging Chromebook fleet as possible, given the fact that most of this fleet is about to start its 6th and 5th years in operation, respectively. Chromebooks have an Auto Update Expiration (AUE), and every year CAASPP changes its technology support system for state testing. What we have seen in the last two years is that CAASPP only supports the newest Chrome OS. Google is constantly updating its Chrome Operating System, and those Chrome OS updates are for all Chromebooks that fall under Google's Auto-Update Policy. The first fleet has already or will be soon reaching their EOL (end of life date). In addition, many of the machines purchased in 2015 and 2016 have simply seen a great deal of punishment, and it is time for these very helpful yet lightweight machines to be retired.

## **Health and Safety**



To date, we have no reported cases of Covid-19 illness within our BCCHS school community.

### **Professional Development**

The Academic Leadership Team continues to conduct deep dives into the effectiveness of our distance learning efforts, and professional development meetings are being structured to include significant small-group Meets that allow for the most up to date information and data sharing as well as troubleshooting. Entire team Meets are limited to information sharing and celebrations as they curtail voluntary participation by design, due to their awkward “together but alone” nature. When meeting as an entire team, participation has worked out best if it is managed by protocols, which is less ideal for our team. We don’t offer our best thinking when we are waiting in a long line. That said, the celebrations and Q&A work well when we all meet together. All of this means that PD meetings have to be well organized and structured with a tight agenda and order of discussions, so that facilitators and participants alike know exactly where to be virtually, both how (Meet codes) and when (transitions between Meet groups). Here is a link to a sample PD agenda for a recent pupil free day professional development meeting during the stay-at-home order, complete with schedules and organizational units, as well as linked recorded videos for some of the meetings:

<https://docs.google.com/document/d/1cruffp19Rc9xj0WrhxhlgkPb1Ne5TGC32PEPjAqNaWI/edit?usp=sharing>

### **Moral**

BCCHS Moral continues to be very high. The response of students to distance learning has been very positive for a majority of our students (albeit a majority by a thin margin). The operations team has achieved rockstar status with their non-stop barrage of phone calls to students when they disappear from our virtual classrooms. They have been named “team chancla.” There are BCCHS team members, teachers and staff, who have begun to step up and lead in any way they can, people who ordinarily feel limited agency and/or high levels of social anxiety. Technology issues are being troubleshot almost instantly, attendance has become a community endeavor rather than limited to individual classrooms, and the creativity being employed to maximize student engagement is truly inspiring. Working virtually with a mandate for collaboration is somehow creating the ideal conditions for full-throated adult participation and initiative. In addition, our operations team and our faculty have been freed from the daily grind of managing misconduct, so all of their energies are now 100% dedicated to guidance, encouragement, troubleshooting, and teaching. None of us likes the physical isolation,





but we are not leaving work having been drained by difficult interactions with stubborn and moody teens. This is the silver lining, a temporary reprieve. *The public Slack channels with bcchs in the title* are a rich record of the new team spirit that has evolved from this crisis. Again, it is inspiring.

# Coversheet

## Executive Director's Report

**Section:** III. Items Scheduled For Information  
**Item:** F. Executive Director's Report  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:** YPICS ED April 2020 27 Final.pdf



## **YPI CHARTER SCHOOLS EXECUTIVE DIRECTOR'S REPORT**

**April 27, 2020**

*The mission of the YPI Charter Schools (YPICS) is to prepare students for academic success in high school, as well as post--secondary education; prepare students to be responsible and active participants in their community; and enable students to become life-long learners. Students at YPI Charter Schools will become active citizens who characterize the ideals of a diverse and democratic society. Students will provide service to their community, take responsibility for their own learning, and develop the habits of mind and body that will empower them to be successful in high school and beyond.*

### **CCSA:**

The California Charter Schools Association remained in regular communication with all charter schools in Los Angeles hosting nearly daily webinars to update members on Federal, State, County City and District actions. The association represented charter schools in Sacramento, ensuring any legislation or other significant action included charter schools, especially when funding was in question. As charter schools responded to the COVID-19 outbreak by establishing food distribution sites and providing distance learning opportunities for students, the efforts of the charter world were well communicated and publicized, even as our work, and needs, were generally being ignored. During a difficult and uncertain time, the association has continued to play a pivotal role in safeguarding our schools.

### **State:**

***From School Services of California —***

***“Governor Newsom and Legislature Act to Combat COVID-19”***  
*By Sara C. Bachez and Elizabeth Esquivel, Governmental Relations*

Today, March 16, 2020, Governor Newsom requested and the Legislature adopted emergency legislation to amend the 2019 Budget Act and appropriate \$500 million for disaster response to

address the coronavirus (COVID-19) pandemic, with additional authority for the state to provide a total appropriation of \$1 billion.

For local educational agencies (LEA), the legislation will provide \$100 million to the Superintendent of Public Instruction to be distributed on the basis of average daily attendance generated by local educational agencies that provide a classroom-based educational program to students after March 4, 2020 and before June 30, 2020. The funds are to be used to purchase personal protective equipment, or to pay for supplies and labor related to cleaning school sites, or both. An eligible LEA will receive no less than \$250 per school site.

For local educational agencies, AB 117/SB 117 will enact the following statutory changes:

- Expresses the intent of the Legislature that a local educational agency receiving a hold harmless apportionment ensures that its employees and contractors are compensated and paid during the period of time a school is closed due to the COVID-19.
- Ensures that local educational agencies continue to receive funding for the school year, regardless of the closure of schools in response due to COVID-19.
- Waives Education Code Sections 41420, 46207, 46208 and paragraph (1) of subdivision (a) of Section 47612.5 regarding instructional days and minutes requirements for local educational agencies that closed schools due to COVID-19.
- Requires the superintendent of a school district, county superintendent of schools, or administrator of a charter school to certify in writing to the Superintendent of Public Instruction that the school was closed due to COVID-19 and provide any additional information related to the school closure that is requested by the Superintendent.
- Allows a charter school that does not have an independent study program or a distance-learning program in its currently approved charter petition to offer those types of services without having to submit a material revision to its authorizer.
- Ensures continuity of funding for the After School Education and Safety Program (ASES) if a school closed due to COVID-19, and the obligation for a program grantee to submit a request for pupil attendance credits will be waived.
- On or before June 30, 2020, the Superintendent of Public Instruction shall develop informal directives and bulletins, in compliance with Executive Orders, to address contractual and reporting requirements applicable for the 2019-20 fiscal year for childcare and development programs impacted by COVID-19. Childcare and development programs shall be reimbursed using the most recent certified record or invoice available.
- Extends the testing window for the English language proficiency assessment required by statute by 45 days and the testing window for all other assessments, including the California Assessment of Student Performance and Progress assessments required is extended by the length of time a school is closed due to COVID-19.
- Specifies that the Department of Education shall consider the days a school is closed due to COVID-19 as days between a pupil's regular school session, up until the time the school reopens and the regular school session reconvenes to determine a local educational agency's compliance with the special education timelines and services provisions.

### **“Federal Government Acts on Paid Leave for COVID-19”**

*By Sara C. Bachez and Elizabeth Esquivel, Governmental Relations  
Special Report by Bob Canavan*

On March 18, 2020, President Trump signed H.R. 6201, the Families First Coronavirus Response Act, which provides additional sick leave to employees for certain coronavirus-related reasons through the Family and Medical Leave Act (FMLA), until December 31, 2020. The benefits under the Act appear to apply to employees prospectively upon the effective day of the Act, which is to be determined on the date that it takes effect.

H.R. 6201 also provides \$1 billion in grant funding to help states manage and expand their unemployment insurance programs during the COVID-19 crisis, fund free coronavirus testing, and support enhanced food security initiatives, including Supplemental Nutrition Assistance Program (SNAP), student meals, seniors nutrition and food banks, and additional federal funding for Medicaid.

The Administration and the Senate are now discussing a larger stimulus bill. Senate "task forces" led by Committee chairs are preparing recommendations for what could be a \$1 trillion economic stimulus package for action, possibly this week.

### **Key Highlights of the Stimulus Package**

A major component of the package would provide 1) \$500 billion in direct payments to individuals and households in the form of rebate checks; 2) \$300 billion for small business loans; and 3) \$200 billion in collateralized loans and loan guarantees to "severely distressed sectors" of the U.S. economy, including \$50 billion for the airline industry.

The Office of Management and Budget also sent Congress a \$45.8 billion supplemental spending request to increase funding for dozens of federal agencies. The \$45.8 billion in emergency supplemental fiscal year 2020 funding for coronavirus response and preparedness includes \$140 million for the Department of Education as follows:

- Provides \$100 million for Project SERV in the Safe Schools and Citizenship Education account to help K-12 schools and postsecondary institutes cover costs of cleaning and disinfecting classrooms and providing counseling and distance learning. This is almost double the \$105 million already appropriated for Fiscal-Year 2020 for school safety national activities. Note: This program was originally proposed for elimination under the President's Fiscal Year 2021, consolidating its purposes into a new, smaller block grant.
- Provides \$40 million for student aid administration for increased loan servicing costs associated with the repayment relief, with no interest accruing on federal student loans beginning on March 13, 2020. There is currently \$1.8 billion appropriated for student aid administration.
- Provides \$10 million for Departmental management to expand telework at the Department of Education to 5,000 staff.

Senator Patty Murray (D-Washington State), the ranking Member of the Senate Health, Education, Labor and Pensions Committee, has introduced the “Supporting Students in Response to Coronavirus Act” to assist schools in their response to COVID 19. Senator Murray along with Senate Minority Leader Schumer (D-New York) will be pushing for their legislation to be included in the next stimulus package. Their proposal would:

- Provide resources to help schools plan for closures, including planning for how to provide meals, how to provide technology to all students, and how to ensure other educational services for students can continue.
- Support efforts to clean and sanitize educational facilities, including providing training to educators and staff on how to ensure buildings are safe for students’ return and to coordinate response efforts with public health departments.
- Ensure early childhood programs stay operational, including helping with emergency staffing needs.
- Provide emergency financial aid for college students in need of food, housing, and childcare, following abrupt school closures.
- Provide students with relief from paying back Pell Grants or repaying student loans for disrupted terms.
- Allow American students enrolled in foreign colleges abroad to continue their studies without disruption.
- Increase funding for the National Child Traumatic Stress Network, addressing stress and mental health needs associated with the spread of the virus.

Senator Murray has also urged Secretary of Education Betsy DeVos to provide clarity and guidance for school districts and institutions of higher education, families and students, following the school closures across the country due to the spread of the coronavirus.

The Administration and Senate Leaders will start work this week on putting this economic package together, which will require bi-partisan support and collaboration.

Today, Governor Gavin Newsom sent a letter to Senator Majority Leader Mitch McConnell, Senate Democratic Leader Chuck Schumer, Speaker of the House Nancy Pelosi and House Republican Leader Kevin McCarthy to request additional federal assistance to supplement California’s efforts to tackle in curving the spread of the COVID-19.

**“U.S. Senate Appropriations Committee Agrees to S. 3548 - The CARE Act”**

*By Sara C. Bachez and Elizabeth Esquivel, Governmental Relations*

The United States Senate Appropriations Committee agrees to provide \$340 billion in new funding to confront the coronavirus pandemic. S. 3548, the Coronavirus Aid, Relief, and Economic Security (CARES) Act would provide financial resources for individuals, families and small businesses affected by COVID-19. The U.S. Senate is scheduled to vote today to advance the comprehensive package and it is anticipated that the U.S. House of Representative will take a vote tomorrow.

More than 80% (\$274.231 billion) of the package goes to state and local governments and communities. Highlights include:

- \$117 Billion for Hospitals and Veterans Health Care
- \$45 Billion for the FEMA Disaster Relief Fund
- \$16 Billion for the Strategic National Stockpile
- \$4.3 Billion for the Centers for Disease Control
- \$11 Billion for Vaccines, Therapeutics, Diagnostics, & Other Medical Needs

### **U.S. Department of Education**

The package includes \$30.750 for the U.S. Department of Education for an Education Stabilization Fund for costs related to coronavirus. This flexible funding is intended to get out the door quickly and go directly to states, local school districts, and institutions of higher education. The breakdown includes the following:

***Elementary and Secondary Education:*** \$13.5 billion in formula funding directly to states, to help schools respond to coronavirus and related school closures, meet the immediate needs of students and teachers, improve the use of education technology, support distance education, and make up for lost learning time.

***State Flexibility Funding:*** Governors in each state will receive a share of \$3 billion to allocate at their discretion for emergency support grants to local educational agencies that the State educational agency deems have been most significantly impacted by coronavirus. These funds will support the ability of such local educational agencies to continue to provide educational services to their students and to support the on-going operations of the local educational agency; and provide emergency support through grants to institutions of higher education serving students within the State.

***Higher Education:*** \$14.25 billion in funding to institutions of higher education to directly support students facing urgent needs related to coronavirus, and to support institutions as they cope with the immediate effects of coronavirus and school closures.

### **Child Care**

***Child Care Development Block Grant:*** \$3.5 billion for the Child Care Development Block Grant. This funding will allow child care programs to maintain critical operations, including meeting emergency staffing needs and ensuring first responders and health care workers can access child care while they respond to the pandemic.

***Head Start:*** \$750 million for Head Start to meet emergency staffing needs.

### **Other**

**Supplemental Nutrition Assistance Program:** \$15.5 billion in additional funding for SNAP to ensure all Americans, including seniors and children receive the food they need.

**Child Nutrition Programs:** \$8.8 billion in additional funding for Child Nutrition Programs in order to ensure children receive meals while school is not in session.

**Rural Development:** \$25 million to support the Distance Learning and Telemedicine program. This increase will help improve distance learning and telemedicine in rural areas of America. Additionally, \$100 million is provided to the ReConnect program to help ensure rural Americans have access to broadband, the need for which is increasingly apparent as millions of Americans work from home across the country. The bill also includes \$20.5 million to support \$1 billion in Business and Industry loans.

**Bureau of Indian Education (BIE):** \$69 million for response needs at BIE-funded schools, including staffing, transportation, telework, and cleaning activities and assistance for tribal colleges and universities across the country to help respond to the crisis.

### “Status of the 2020–21 Statutory Cost-of-Living Adjustment”

By John Gray  
By Suzanne Speck

Posted April 8, 2020

We are all waiting for the United States Department of Commerce to release the 2020 first quarter value of the Implicit Price Deflator for state and local governments, which provides the last piece of information needed to establish the 2020–21 statutory cost-of-living adjustment (COLA) for K–14 education apportionments. Recall that the current forecasted COLA of 2.29% from the Governor’s January 2020 State Budget is down from the 3.00% projected in July 2019. The statutory COLA is derived from the implicit price deflator on a third-quarter to third-quarter basis (prior April 1 to current March 30). That means that seven of the eight data points used in the calculation were known when the 2.29% estimated COLA was calculated in January.

With seven of the eight data points already known, it is unlikely that the COLA will dramatically change from January to the final calculation in late April. However there is a high probability that it will go down as a result of the current health crisis. We don’t know how far down it will go, but we believe it could easily dip below 2.00%.

If the final K–14 COLA for 2020–21 turns out to be less than 2.00% and local educational agencies (LEAs) are funded at less than a 2.00% increase of a per average daily attendance (ADA) in the final Budget Act, Education Code Section (EC §) 44955.5 will kick in.

EC § 44955.5 is the provision that provides that between five days after enactment of the state budget and August 15, in a year when the funded base revenue limit increase is less than 2% over the prior year, the governing board can take action to reduce certificated service. This provision



is commonly known as the summer layoff provision. While this provision refers to the funded base revenue limit, EC § 42238.06(a) was added to the statute in 2013 and provided that any reference to “revenue limit” shall instead refer to the “local control funding formula”.

In the last two decades, there have been just five years in which we had an on-time budget and the revenue limit/LCFF threshold in EC § 44955.5 was met. In three of those years, the legislature amended EC § 44955.5 to make it inoperative. Since its inception, the summer layoff notice has only been operative and tested twice—in 1991 and 2010. Should the summer layoff window open this year, and assuming the Legislature doesn’t take action to render it inoperative, here is what we learned in 2010:

- Governing Boards exercising their authority under EC § 44955.5 will need to adopt an abbreviated schedule of notices and hearing
- The entire layoff process, including the serving of initial notices, the hearing, and issuance of the final layoff notices, must be completed by August 15, 2020
- LEAs contemplating use of the second layoff window will need to work closely with their labor attorneys

At School Services of California Inc., we will continue to keep you informed of changes as they occur through our *Fiscal Report* and the upcoming May Revision Workshop. With all of the uncertainty the COVID-19 pandemic has caused, we stand ready to provide LEAs with the information they need to adopt their budgets in June.

### **“Lessons from the Great Recession”**

By SSC Team

Posted April 8, 2020

History has shown us that the economy is cyclical over time—it ebbs and flows. And, starting with former Governor Jerry Brown, our state policy makers have been warning us that the recovery from the Great Recession has been the longest in recorded history, and that a recession could be just around the corner.

Although never anticipated to happen so precipitously, all indications are that the COVID-19 pandemic is pushing us into a recession—worldwide, nationwide, and statewide. Our state policy makers are now saying that the State Budget for the coming year will be a workload budget—not only due to the lack of opportunity to vet proposals as usual due to suspension of this legislative session, but also because there will be fewer resources available. (For more information on the workload budget, see “DOF Planning for Workload Budget in 2020–21” in the March 2020 *Fiscal Report*.)

As we move into recession territory once again, there is much to learn from the past. Many of our current local school administrators were also leaders during the Great Recession, but many were not. Either way, we at School Services of California Inc. (SSC) thought it would be helpful

to dredge our *Fiscal Report* articles and our workshop materials from the time of the Great Recession to help us all get prepared with what may happen as reduced state revenues are dealt with by Governor Gavin Newsom and our Legislature. What follows are discussions of what the state did *to* us and what the state did *for* us during the Great Recession.

### **What the State Did *to* Us**

At the time of the Great Recession the main source of discretionary funds for local educational agencies (LEAs) was the revenue limit, the predecessor to the Local Control Funding Formula (LCFF). There were also dozens of state categorical programs that LEAs relied upon for many years as sources for instructional materials, programs for underserved students, professional development, school counselors, beginning teacher support, and other important initiatives.

As our state policy makers grappled with the reduced state revenues during the Great Recession, here are some of the solutions they implemented in the budgets for education during those years:

1. Not funding, or only partially funding, the statutory cost-of-living adjustment (COLA) on revenue limits and categorical programs
2. Changing the principal apportionment schedule to slow down cash to LEAs—this was a permanent change and still applies
3. In addition to changing the apportionment schedule the state also deferred (delayed) cash apportionments to LEAs, some within the same year and some to the next year
4. Cutting revenue limit funding—most of the time at the beginning of the year, but also in the middle of the year
5. Cutting categorical funding by almost 20% over two years
6. Deferring reimbursements for state-mandated programs—which still continues to this day, to a lesser degree

The unfunded or partially funded statutory COLAs, as well as the cuts that were made to revenue limit funding, were all tracked by the revenue limit deficit factor, which grew as high as 22.272% by the end of the Great Recession. As a result, we at SSC created what we called the “alligator chart” to track the per-average daily attendance (ADA) amount of revenue limit funding—the amount actually funded versus the amount that should have been funded—in each year.

As we emerged from the Great Recession, the revenue limit deficit factor of 22.272% was restored through the implementation of the LCFF. Also, most of the reduced categorical programs were rolled into the LCFF going forward. By the time full funding of the LCFF targets was reached in 2018–19, LEAs were finally restored to the purchasing power of 2007–08. From this perspective, education already starts out behind the curve as we face the coming recession.

We at SSC also created a visual depiction of the cash deferrals that the state imposed during the Great Recession, which caused LEAs to bear the brunt of the borrowing costs to make ends meet. This is the illustration of cash deferrals at the peak of \$9.5 billion in 2011–12.

In essence, the state pushed its cash flow issues to all of the LEAs, who were required to borrow significant amounts of money—and to pay those borrowing costs—just to have cash to pay employees and to fund other operating costs. An unintended consequence of the cash deferrals was that the impact was much greater on those LEAs with higher needs populations, as the proportion of their LCFF funding that comes from state aid is higher (as opposed to the portion that comes from local property tax collections). Coming out of the Great Recession, the cash deferrals were eliminated over a number of years, with the last deferral having been eliminated in the 2014–15 fiscal year.

### **What the State Did *for Us***

Along with the funding cuts and deferrals of the Great Recession, the governor and the legislature at the time were able to agree on temporary changes in statutes to provide operational and financial flexibility for LEAs in dealing with the cuts and deferrals imposed upon them. What follows is a list of the most significant flexibility options provided:

1. Ability to transfer funds between most state categorical programs, along with great flexibility on the use of those funds (referred to as “Tier III flexibility”—these programs were later rolled into the LCFF)
2. Ability to sweep ending balances from some categorical programs and restricted funds to the unrestricted General Fund
3. Ability for LEAs to apply for an exemption from some cash deferrals
4. Delayed compliance with instructional materials adoptions (but the sufficiency requirements of Education Code Section [EC §] 60119 remained)
5. Relaxation of the penalty provisions of the K–3 Class Size Reduction program (this program no longer exists, but was replaced through the LCFF with the TK–3 grade span adjustment requirements)
6. Waiver of penalties for exceeding class sizes in grades K–8 (related to EC § 41376–41378)
7. Elimination of the required district match for the Deferred Maintenance program (this program was later rolled into the LCFF)
8. Reduced or eliminated (depending on the year) the required contribution to Routine Restricted Maintenance
9. Ability to reduce the instructional year by up to five days (from 180 days to 175 days), with a commensurate reduction in the instructional minute requirements, all with no penalties assessed
10. Reducing the local minimum reserve requirement—something we at SSC would never recommend (in other words, don’t eat the seed corn!)
11. Allow revenue from the sale of surplus property to be deposited into the General Fund (rather than being restricted for facilities only)

Even with the temporary flexibility above, LEAs found it necessary to implement massive layoffs of both certificated and classified staff, as well as reduce employer contributions to health benefits, freeze step and column movement, cut hours, and implement unpaid furlough days for remaining staff. These draconian actions were required because the cuts and deferrals were so significant, and because most of an LEA budget is made up of people.

## Moving Forward

For LEAs that haven't already, it's time to batten down the hatches as we head into the storm in front of us. We do not know how serious it will be, nor do we know how long it will last. But we all need to draw on the experience of those that were around during the Great Recession and implement the policies of the past that worked to keep us solvent. There will also be strategies that weren't used then but could be helpful now. As your partners in this, we at SSC will continue to keep you informed and provide our best advice.

### “Status of the 2020–21 Statutory Cost-of-Living Adjustment”

By John Gray

By Suzanne Speck

Posted April 8, 2020

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### **YPICS:**

#### *Closure-*

In response to the Local County and State Public Health Reports regarding Covid-19, The YPICS Board of Trustees held an emergency meeting on March 12, 2020 to give the Executive Director the authority to do whatever was necessary to keep the students and staff safe up to and including school closure for no more than 3 months.

Along with all schools in the Los Angeles Unified School district, The YPI Charter Schools closed the three schools under the YPICS umbrella beginning on Monday, March 16, 2020. Planning for a three-week closure (two weeks of closure due to COVID-19) and then the scheduled one-week spring break from April 5-April 13<sup>th</sup>, the schools were to reopen on Tuesday, April 14<sup>th</sup>. Parents were notified on Friday, March 13, 2020.

As per the directives received from the Los Angeles County Office of Education, parents were informed on March 20<sup>th</sup> that similar to all other schools located in Los Angeles County, the YPI Charter Schools would remain closed until Tuesday, May 5<sup>th</sup>, and parents were reminded to please continue monitoring the YPICS websites for updates. YPICS families continue to obtain meals through two of the LAUSD Food hubs, as we are collocated on those sites, BCCH at Maclay Middle School and MORCS at Berendo Middle School. BCCS families participate in the Grab and Go meal program at Montague Charter School, which is located a few blocks away from Bert Corona.

Based on the health data available and Governor Newsom and State Superintendent Thurmond statements, YPICS chose to close our physical school campuses through the end of the year. Even though our Physical Campuses are closed our Schools are Open for Learning. Superintendent Thurmond said, "This in no way suggests that school is over for the year, but rather we should put all efforts into strengthening our delivery of education through distance learning." YPICS Parents were notified through remind and our website on April 3, 2020.

*Preparation for closure and (Reopening)***Instruction (Teacher/Student Support)**

However, the YPICS Executive Team (Executive Director and the Executive Administrators; Larry Simonsen, BCCH, Dr. Rene Quon, MORCS) along with selected site administrators (Daniel Rios, BCCS Director of Instruction, Freddy Zepeda, MORCS Coordinator of Instruction, Jose Castillo, and BCCS Director of Operations) met over the March 14<sup>th</sup> weekend and determined that YPICS had sufficient technology integration training and resources (such as iReady Math and Reading Programs, Achieve 3000, IXL Math support, & etc.) that would allow the school teams to move to distance learning the following week. Armed with a clear vision, schedule, and guidance, the YPICS Executive Team, the Learning and Support Center Team, and site leads met with teachers, office staff, instructional & supervision aides on March 16<sup>th</sup> for most of the day to develop a clear Distance Learning Plan. By late afternoon teachers and office staff were calling to communicate with families the plan, which set to begin the next day.

During the first week, the first priority was to complete a needs assessment for technology equipment and Wi-Fi access for the middle school families. BCCH was able to move immediately into the YPICS Distance Learning Program because each student receives a chrome book on the first day of school. The high school has kept the original daily schedule for check-ins and direct instruction that was in place before the closure. Teachers check-in briefly at the beginning of the day and check-out at the end of the daily communicating celebrations, challenges, and best practices with their school Executive Administrator. The middle schools' modified schedules included Monday PDs for teachers to plan for a split program between students with technology access and those without. Instructional packets were mailed home each week and both groups of students were provided with follow-up direct instruction/learning activities each week. Bert Corona Middle School families had computer access by the end of the second week of Distance Learning. The final set of computers for Monseñor have arrived and will be distributed by Friday, April 24, 2020. Both Schools' teachers receive daily support from their school Executive Administrator.

School focus after Spring Break: School Culture-How to have more fun virtually, spirit weeks, dances, clubs, etc.

Teachers are using a suite of Google tools, including Google meet, Google classroom, etc. Each week teachers have had access to office hours and mini PDs by Ryan Bradford, YPICS Director of Technology. Additionally, teachers have support from colleagues through Monday, grade level and content teacher planning meetings for the week. Vashon Nutt, YPICS Director of Special Education, has supported the SPED Teams to hold virtual IEPs. Instructional Aides push in support during Google meets and throughout the day to help students with homework help. Office staff and supervision aides' call home daily to follow up with families' of students that have missed a class period, or are absent for the day. The purpose is to check-in with the student and to see if the family is in need. Think Together, YPICS after school provider, has created virtual afterschool support between 3-6. And, all YPICS students have access through

out the day to Luminarias Counseling Services. GEAR UP has continued to provide virtual support to the BCCH Juniors and Seniors.

### **Operations (Parent Support and Business)**

While the Executive Director prepared to announce the closure of the schools on March 16, the Learning and Support Team simultaneously discussed all aspects of what working remotely would entail, especially in light of the need to achieve payroll for 112 FTE employees twice a month. The Executive Director also assessed who were the essential employees during this time, which includes all YPICS administrators, coordinators and the LSC Team. These employees are working primarily remotely only going into an office as needed.

The Accounts Payable Specialist, Maria Martinez, and Accounts Payable Coordinator Yesenia Zubia are also ongoing and essential functions of the YPICS Business Office. Not only paying vendors in a timely manner to ensure that our loyal partners remain in business, but also paying the critical medical insurance premiums of benefitted staff is a priority each month. Both have continued to prepare payments remotely. Ms. Martinez' picks up the mail for BCCS and BCCH from the post office and meets the Executive Director each week at the Learning and Support Center to obtain signatures and processes invoices so that bills continue to get paid timely. Dr. Quon picks up the mail from the post office for MORCS and either brings the mail to the LSC for bills to be processed or scans the invoices so that Ms. Martinez can process the invoices. Ms. Zubia has continued to ensure that payroll is ready to go for approval by our Chief Operations Officer, Ruben Duenas. Ultimately the payroll is processed by EXED, our trusted partner.

We have begun the audit process and the YPICS Operations Team, Diana Gamez, Senior Director of Programs, Yolanda Fuentes, BCCH Assistant Executive Administrator, Susan Castellon, YPICS Operations Coordinator, Karina Gamez, MORCS Coordinator of Operations and Jose Castillo, BCCS Directors of Operations, have gone above and beyond working both remotely and through the offices when needed to locate audit items. This team has been the backbone of our communications to parents, ensuring that parents are receiving our weekly remind updates.

Each Executive Administrator has been monitoring attendance closely with their operations teams' to work on attendance reporting and compliance related to reporting. Funding is dependent on average daily attendance, and the Executive Administrators ensure that we are fully funded for our efforts.

Lastly, Mr. Ruiz, YPICS Marketing Director ensures that the weekly parent messages are posted to each of the schools websites. Additionally, he and Mr. Bradford are ensuring that our families are able to receive school information through new platforms for holding Town Hall, Café Con Directores, and School Informational Meetings virtually. The first YPICS Virtual Parent Meeting will be held on Tuesday, April 28<sup>th</sup>. Mr. Bradford has also been working on E-Rate (a painstaking yearly task, just concluded now), while also maintaining our infrastructure so business may continue uninterrupted.

Each Week YPICS continues to move the work of the organization ahead consistently through Google Meets. We have left the building but the work still continues. All meetings previously held in an office now happen online. We are as busy daily collectively determining solutions to support our teams, our families, and ultimately our scholars!

The YPICS Leadership Teams are to be commended for their diligence, courageous, relentless, commitment during these unprecedented times. Their priority continues to be on Nordstrom's customer service and satisfaction for our employees.



# Coversheet

## School Closure: YPICS Parent Notifications

**Section:** III. Items Scheduled For Information  
**Item:** G. School Closure: YPICS Parent Notifications  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:** COVID-19 Parent Notification Letters.pdf



March 13, 2020

Dear Parents and Families,

We are working with LAUSD and effective, Monday March 16, school will be closed for the next two weeks while we evaluate the appropriate path forward. During this time students will be able to continue their learning through google classrooms and we will work with families to ensure that they access to computers while at home. We will reschedule parent conferences when we return.

Additionally, we want to make sure that you have access to free wi-fi from Charter Spectrum. Beginning, Monday, March 16, Charter commits to the following for 60 days: Charter will offer free Spectrum broadband and Wi-Fi access for 60 days to households with K-12 and/or college students who do not already have a Spectrum broadband subscription and at any service level up to 100 Mbps. To enroll call [1-844-488-8395](tel:1-844-488-8395). Installation fees will be waived for new student households.

Charter will partner with school districts to ensure local communities are aware of these tools to help students learn remotely. Charter will continue to offer Spectrum Internet Assist, high-speed broadband program to eligible low-income households delivering speeds of 30 Mbps.

Charter will open its Wi-Fi hotspots across our footprint for public use. Spectrum does not have data caps or hidden fees.

As the country works collaboratively to contain this pandemic, broadband internet access will be increasingly essential to ensuring that people across the country are able to learn and work remotely, that businesses can continue to serve customers, and that Americans stay connected and engaged with family and friends.

Please stay safe until we return!

Sincerely,

A handwritten signature in black ink that reads "Yvette King-Berg". The signature is written in a cursive style.

Yvette King-Berg  
Executive Director



March 23, 2020

Dear Parents and Guardians:

On Friday, U. S. Secretary of Education Betsy DeVos announced that students impacted by school closures due to the coronavirus (COVID-19) pandemic can bypass standardized testing for the 2019-2020 school year. California Governor Gavin Newsom had requested a waiver seeking to cancel the exams in California and the federal announcement now allows California testing to be waived.

With the federal announcement, California will join other states across the nation and NOT administer state tests to students in grades 5-8 and 11 as required to meet federal requirements. Additionally, I wish I could tell you it will all be back to normal sometime soon but it does not look like that will be the case.

**YPICS schools will remain closed through May 1st** and we will provide additional updates well before May 1st on next steps. Please continue to encourage your children to participate in the YPICS Distance Learning Program with teachers and to focus on learning. Our Teachers have been providing daily instruction since the first day of closure and they will continue to do so until we can return to the building. Students will have a real break soon, April 5-13th. However, right now we need all students learning everyday and participating with their teachers. We appreciate your ongoing support during this time.

Sincerely,

Yvette King-Berg  
Executive Director



March 30, 2020

**Re: COVID-19: Parent Notification YPICS Distance Learning Plan Expectations**

Dear Parents,

On Tuesday, March 16, 2020, YPICS officially began its' Distance Learning Program. By now you should have been contacted and communicated with through our Remind System and through individual phone calls three times regarding the program. We are all learning as we go and we will continue to update you as we receive guidance from the CDE and the federal government about policies and procedures that need to be added during this time. The purpose of this letter is to notify you and set clear expectations.

Because of school closure, we are moving to provide educational support and services online via Google Classroom, Zoom, Google Meet, and a variety of other programs we currently use, as well as telephonically. In order to ensure safety, class meet sessions will be held with at least three people most of the time. In most cases the class meet sessions will have the teacher, an additional support personnel, and students. We will follow the same safety, civility, and professional guidelines used when school is in regular session. Additionally, we will tape all class meet sessions. Recordings will never be shared with the public, these are for YPICS safety reasons only. The focus will be on the teacher, however, as students respond to questions and participate in class their images may be captured on film. If you prefer not to have your child taped, simply direct your child to join the meet without using the web cam feature. Administrators will still monitor class meets sessions as they would a regular classroom visit.

The high school schedule has not changed and it is our expectation your child daily join class meet sessions using the same schedule before the closure. Projects and class assignments will continue to be assigned to meet the criteria for scholars to receive a high school diploma and graduate college ready. The middle school schedules have changed and each school's schedule has been provided to you through Remind. It is also available on the school's website. We continue to expect to see your children daily and for all courses assigned for the day.

When YPICS scholars are absent you will receive calls to remind you both of our new schedules and to inquire what more can we do to support during this time. Our goal is to provide social emotional support by having our schools retain schedules and to have clear programming so that your children can receive the best instructional programs possible during these circumstances.

Sincerely,

Yvette King-Berg  
Executive Director



March 31, 2020

Dear Parent,

In accordance with the provision 34 of Federal Regulations section 300.503, this letter serves as written notice of proposed actions by YPI Charter Schools (YPICS) with regard to your child's educational program because of the school closure due to the COVID-19 virus.

### **Placement and Services**

Your child has an IEP, which indicates that he/she receives classroom-based special education services. Because of the school closure, we are moving to provide educational support and services online via Google Classroom, Zoom, Google Meet, and a variety of other programs, as well as telephonically. During the last two weeks, all providers have reached out to students with special needs to determine how to best support and provide services remotely. This is a change of placement from in-person services to digital learning based on the state mandate to shelter in place and close schools. In addition, special education providers will be providing services to the extent feasible including but not limited to consultation with general education teachers, online services, telephonic services, and individualized home activities. Behavior intervention will not be provided during school closure. This placement and services will only be in effect during the school closure. Your child's IEP placement and services will resume as defined by his/her current IEP as soon as school reopens.

### **Assessments**

The guidance from the US Department of Education Office of Civil Rights permits a delay in assessments to the extent observation or face-to-face contact is required. Because all of YPICS' assessments require observations and face-to-face contact, all assessment timelines are tolled including but not limited to initial, triennial and re-evaluation assessments during the school closure. In some cases, we will hold Record Reviews in place of triennial evaluations with parent consent and signatures.

### **IEP Meetings**

IEP meetings will be held virtually or telephonically unless you, as the parent, waives the timeline and requests for an in-person IEP meeting once school resumes. Triennial IEP meetings will be held unless assessments are necessary to develop the IEP, in which case it will be reconvened after the completion of the evaluation once school resumes. Triennial IEP meetings will entail student record reviews.

### **Initial or Re-evaluation IEPs**

If your child does not have a current IEP and was in an evaluation process prior to the school closure, supports will be provided for your child under Section 504 of the Rehabilitation Act of 1973.



**Procedural Safeguards**

Please be advised that the parents of a child with a disability and students who have reached age 18 have protection under the procedural safeguards of 34 Code of Federal Regulations Section 300.503. In that regard, enclosed please find a copy of your safeguards. If you would like help in understanding the procedural safeguards, the following sources are available:

California Department of Education  
P.O. Box 944272  
Sacramento, CA 94244-2720  
<http://www.cde.ca.gov.spbranch/sed>

Office of Administrative Hearings  
Attention: Special Education Division  
2349 Gateway Oaks Drive, Suite 200  
Sacramento, CA 95833-4231

Based on our conversations with you, your technology needs are being met or have been met. Please communicate if you have further technology needs.

This transition is challenging, and we will need strong communication to ensure continuity of support and services for your child. We encourage you to stay in close contact with your school including your child's teachers, educational specialists, other special education providers, and myself, the Director of Special Education.

Sincerely,  
Vashon Nutt

Special Education Contacts Information:  
Director of Special Education, Vashon Nutt [vnutt@ypics.org](mailto:vnutt@ypics.org) (818)578-9912

**Bert Corona Charter School**

Executive Administrator, Ruben Dueñas [mrduenas@coronacharter.org](mailto:mrduenas@coronacharter.org) 818-270-1340  
Lead RSP, Sherri Preston [mSPreston@coronacharter.org](mailto:mSPreston@coronacharter.org) (818)515-0789  
RSP, Hector Rosas-Torres [mrrosas@coronacharter.org](mailto:mrrosas@coronacharter.org) (818)220-0166  
RSP, Oscar Rodriguez [mrodriguez@coronacharter.org](mailto:mrodriguez@coronacharter.org) (818) 689-0164

**Bert Corona Charter High School**

Executive Administrator, Larry Simonsen [mrsimonsen@lausd.net](mailto:mrsimonsen@lausd.net) (626) 485-2625  
Lead RSP, Maria Castaneda [mscastaneda@coronacharter.org](mailto:mscastaneda@coronacharter.org) (818) 814-6439

**Monseñor Oscar Romero Charter School**

Executive Administrator, Rene Quon [mrquon@romerocharter.org](mailto:mrquon@romerocharter.org) (323) 578-2226  
Lead RSP, Lorenzo Garcia [mrlgarcia@romerocharter.org](mailto:mrlgarcia@romerocharter.org) (323) 273-2265  
RSP, Richard Sema [mrsema@romerocharter.org](mailto:mrsema@romerocharter.org) (310) 977-2405

Yvette King-Berg Executive Director

YPICS | YPI Charter Schools  
10660 White Oak Ave, STE B101  
Granada Hills CA 91344

Office: (818) 834 5805 / Fax: 818 834 8075  
[info@ypics.org](mailto:info@ypics.org) / [www.ypics.org](http://www.ypics.org)



April 3, 2020

Dear YPICS Families,

Based on the health data available and Governor Newsom and State Superintendent Thurmond statements, YPICS is choosing to **close our physical school campuses through the end of the year**. We do not make this decision lightly. Staff, students, and our families' safety must be our top priority. If the current pandemic health data changes, YPICS will reconsider this decision. On March 16, 2020, our schools' doors closed, and our distance learning program began. Teachers are delivering online instruction using Google Suite Applications and other tools. Our support staff has been calling home to provide support to our students and families. Even though our **Physical Campuses are Closed our Schools are Open for Learning**. Superintendent Thurmond said, "This in no way suggests that school is over for the year, but rather we should put all efforts into strengthening our delivery of education through distance learning."

**Student Expectations:** Learning continues and will continue until we return to our physical school campuses. We will make it through these tough times. **Our scholars need to continue to learn and grow.** We need you to show up to your sessions daily and be ready to learn. Your education is still a priority. Do not fall behind! Even though our buildings are closed, school is still very much in session! Lessons, grades, assessments, and report cards are all continuing on. Stay focused on being college ready, an active citizen, and life-long learner.

**Parent Expectations:** Parents, please communicate with our schools about your families' needs. Our school staff will support in any way we can. It is imperative that you encourage your student(s) with love and patience to continue to learn with us and engage in our online learning opportunities. We understand that our community is facing many challenges. Learning must continue to be a top priority for our children in addition to their physical, and social emotional well being.

**Communication:** Students have school emails and Google Classroom to communicate with teachers and staff. Staff is sending messages to families on Remind. Our school phone lines are still open and working:

Monseñor Oscar Romero Charter School	Bert Corona Charter School	Bert Corona Charter High School
213-413-9600	818-834-5805	818-480-6810

You can also find more information about our schools on our social media pages.



[facebook.com/ypicsla](https://facebook.com/ypicsla)



[twitter.com/ypicsla](https://twitter.com/ypicsla)



[instagram.com/ypicsla](https://instagram.com/ypicsla)

**Spring Break** begins on Monday, April 6 and ends on Monday, April 13. There will be no online instruction during Spring Break. Distance learning will resume on Tuesday, April 14th. Spring break will be a great time for students to catch up on work that they have not completed.

**Food Centers**

All Grab-and-Go food centers will continue to be open during Spring Break.

**Student Activities**

Our school communities will plan culmination/graduation ceremonies for our scholars virtually or in person when it is safe to do so. We are also exploring opportunities for you to interact socially like spirit days and dances.

**Conclusion**

YPICS represents the best in public education. Some schools have closed without providing educational activities for students. YPICS has done better. We will not lower our standards. Our scholars will keep learning and we will provide structured education up to the end of the school year. We will do our patriotic duty to serve the community while working under the safest conditions possible. We are proud of the work that our administrators, teachers, staff have provided to your children during this crisis. We are better together!

Warm Regards,

*Yvette King-Berg*  
 Yvette King-Berg  
 Executive Director



April 16, 2020

**Re: COVID-19: YPICS Grading Policy Reminder**

Dear Parents,

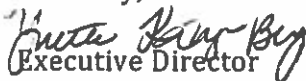
On Monday, April 13, 2020, LAUSD Superintendent Austin Beutner announced, “No students will receive failing grades on their spring report cards, taking an assertive step on student assessment decisions confronting school systems across California.

LAUSD is a large school district with a separate board and Superintendent of Schools. YPI Charter Schools (YPICS) are completely operated by an independent School Board and Executive Director/Superintendent. The district’s current school program was predominantly text-book-based and has a small percentage of students with access to both equipment and Wi-Fi access. At best LAUSD will complete the year with conducting 6-7 weeks of instruction after the COVID-19 closures began; YPICS 10 weeks.

Technology Integration is core to the way that YPICS delivers instruction. Additionally, we have been committed to and have used computer assistive instructional programs since the adoption of the first charter petition, BCCS, in 2004. All BCCHS’ scholars receive chrome books, which they are allowed to take home, at the beginning of the school year. BCCS’ scholars have had access to technology since week 2 of our Distance Learning Program and MORCS’s scholars will have access to equipment and Wi-Fi by the end of next week. All YPICS’ scholars have had access to curriculum and support through technology or learning packets at both middle schools.

The YPICS’ Board adopted, Grading Policy has not changed. YPICS’ School courses are graded using a Standards-Based A-F grading scale. The system of assessment is Standards-Based Grading for Mastery, which allows for greater flexibility in determining what students have learned. During this time we have directed teachers to focus on essential standards and focus on quality, not the quantity of assignments. Modified assignments and multiple opportunities for students to reassess is how we will adjust for students working through any academic challenge. My expectation, and the Board’s, is that all high school teachers will strictly adhere to the policy as it is written. We want to ensure that our scholars are college ready when they graduate high school. Their diplomas have to mean something, and currently our scholars are stepping up to that expectation. Middle school teachers can follow the additional guidance outlined by their Executive Administrator. We agreed that guidance, not a change in policy, is what we will use to account for any specific site needs during this time.

Sincerely,

  
Executive Director

Yvette King-Berg Executive Director

YPICS | YPI Charter Schools  
10660 White Oak Ave, STE B101  
Granada Hills CA 91344

Office: (818) 834 5805 / Fax: 818 834.8075  
info@ypics.org / www.ypics.org



# Coversheet

## COVID-19 CASE: Community Notification

**Section:** III. Items Scheduled For Information  
**Item:** H. COVID-19 CASE: Community Notification  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:** COVID 19 Case Community Notificaiton.pdf



March 27, 2020

Dear Youth Policy Institute Charter Schools' Community,

We are writing to inform you that a Youth Policy Institute Charter Schools ("YPICS") staff member recently tested positive for the novel coronavirus ("COVID-19") after experiencing symptoms that are consistent with the virus.

At this time, there is no conclusive information regarding where and when this individual's exposure to COVID-19 occurred. The staff member primarily works in the School's learning and support center and does not have prolonged contact with students. Prior to testing positive for COVID-19, the staff member briefly appeared at Bert Corona Charter School on March 9<sup>th</sup> and 10<sup>th</sup> and at Bert Corona Charter High School on March 11<sup>th</sup>, 2020. Each of these appearances were short and the staff member did not interact with students, nor teachers during this time. YPICS closed all school campuses prior to being informed of this staff member's diagnosis, and the schools will remain closed until May 1, 2020, during this time YPICS will conduct a thorough sanitation of its facilities.

In the meantime, and consistent with continued guidance we have received from local, state, and federal health officials, we urge all community members to take appropriate precautions to preserve their health and safeguard the health of others, including those found [here](#). Please be assured that we have also reported this information to LAUSD and local health authorities. It is our social responsibility to slow the spread of COVID-19 and to protect our school community from inadvertent exposure.

We are not releasing the staff member's identity due to our legal obligation to protect employee privacy rights. We appreciate your understanding of this and ask that you please refrain from participating in circulating rumors and conjecture as doing so may add to the difficulty of the community's ability to cope with this unprecedented situation.

If anyone in our community is exhibiting symptoms, please let us know ASAP by calling or emailing [ykingberg@ypics.org](mailto:ykingberg@ypics.org).

Thank you again for your continued support of YPICS as we work together to address this evolving situation.

Sincerely,

Yvette King-Berg  
Executive Director

Yvette King-Berg Executive Director

YPICS | YPI Charter Schools  
10660 White Oak Ave, STE B101  
Granada Hills CA 91344

Office: (818) 834 5805 / Fax: 818 834 8075  
[info@ypics.org](mailto:info@ypics.org) / [www.ypics.org](http://www.ypics.org)

# Coversheet

## March 2020 YPICS Financials and February/March 2020 Check Registers

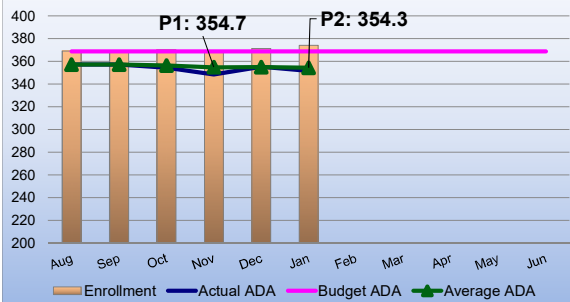
**Section:** IV. Items Scheduled For Action  
**Item:** A. March 2020 YPICS Financials and February/March 2020 Check Registers  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** 19-20 YPICS Board Financial Packet 20-03.pdf

# BERT CORONA CHARTER SCHOOL - Financial Dashboard (March 2020)

## 1 Key Performance Indicators

ADA vs. Budget ● Cash on Hand ●  
 Net Income / (Loss) ● Year-End Cash ●

## 2 ADA & Enrollment



## KEY POINTS

- P2 ADA was 354.27 with ending enrollment of 374 students.
- Revenue is below budget by \$296K mainly due to lower than budgeted enrollment, reduction in SB740 Reimbursements, and reduction to the meal program due to the school closure
- Expenses are lower than budget by \$246K mainly due to savings in salaries, depreciation costs and reduction to the meal program due to the school closure
- Overall, we are projecting a net loss of \$50K which is \$50K below budget.
- Cash on hand at June 30th is \$1.4M which represents 19.8% of total expense.

## 3 Average Daily Attendance Analysis

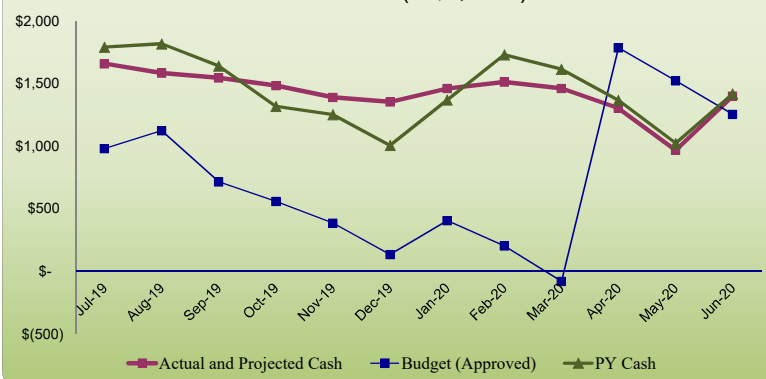
Category	Actual through Month 6	Forecasted P2	Budgeted P2	Better/ (Worse)	Prior Month Forecast	Prior Year P2
Enrollment	374	374	382	(8)	371	375
ADA %	95.8%	96.0%	97.0%	-1.0%	96.0%	96.5%
Average ADA	354.27	354.27	368.63	(14.36)	355.99	365.43

## 4 LCFF Supplemental & Concentration Grant Factors

Category	Budget	Forecast	Variance	Prior Year
Unduplicated Pupil %	80.9%	81.4%	0.5%	80.8%
3-Year Average %	82.8%	83.0%	0.2%	84.7%
District UPP C. Grant Cap	85.5%	85.5%	0.0%	83.5%

INCOME STATEMENT	Forecast	VS. Budget		VS. Last Month		FY 19-20 YTD			Historical	
	As of 03/31/20	FY 19-20 Budget	Variance B/(W)	Prior Month FC	Variance B/(W)	Actual YTD	Budget YTD	Variance B/(W)	FY 18-19	FY 17-18
Local Control Funding Formula	3,683,607	3,829,337	(145,730)	3,701,533	(17,926)	2,470,502	2,482,079	(11,577)	3,710,179	3,347,669
Federal Revenue	2,933,402	3,026,934	(93,531)	3,012,942	(79,539)	611,568	231,262	380,306	3,312,201	4,064,308
State Revenue	347,553	442,189	(94,636)	405,904	(58,351)	214,117	177,911	36,206	761,842	714,743
Other Local Revenue	257,925	276,942	(19,017)	260,622	(2,697)	210,620	170,838	39,781	307,896	399,279
Grants/Fundraising	66,500	10,000	56,500	66,500	0	36,500	-	36,500	12,301	7,552
<b>TOTAL REVENUE</b>	<b>7,288,987</b>	<b>7,585,402</b>	<b>(296,415)</b>	<b>7,447,501</b>	<b>(158,514)</b>	<b>3,543,307</b>	<b>3,062,091</b>	<b>481,216</b>	<b>8,104,418</b>	<b>8,533,552</b>
Total per ADA	20,575	20,577	(3)	21,022	(447)				22,178	23,926
w/o Grants/Fundraising	20,387	20,550	(163)	20,834	(447)				22,144	23,904
Certificated Salaries	1,208,275	1,314,092	105,817	1,211,412	3,137	889,777	960,791	71,014	1,156,495	1,168,474
Classified Salaries	929,814	789,648	(140,167)	925,647	(4,167)	722,768	592,935	(129,832)	843,782	719,824
Benefits	653,208	620,232	(32,976)	642,686	(10,522)	527,954	464,484	(63,471)	591,941	666,768
Student Supplies	618,347	743,145	124,799	752,123	133,776	405,431	554,309	148,877	703,993	679,070
Operating Expenses	3,662,023	3,782,949	120,925	3,633,416	(28,608)	1,823,963	2,843,566	1,019,603	4,399,157	4,967,720
Other	267,231	334,979	67,748	267,372	140	202,210	251,659	49,449	261,064	252,509
<b>TOTAL EXPENSES</b>	<b>7,338,899</b>	<b>7,585,045</b>	<b>246,147</b>	<b>7,432,655</b>	<b>93,757</b>	<b>4,572,103</b>	<b>5,667,744</b>	<b>1,095,640</b>	<b>7,956,432</b>	<b>8,454,364</b>
Total per ADA	20,716	20,576	(139)	20,980	(265)				21,773	23,704
<b>INCOME / (LOSS)</b>	<b>(49,912)</b>	<b>356</b>	<b>(50,268)</b>	<b>14,846</b>	<b>(64,757)</b>	<b>(1,028,796)</b>	<b>(2,605,653)</b>	<b>1,576,856</b>	<b>147,987</b>	<b>79,188</b>

## 6 Cash Balance (in \$,000's)



Projected	Budget	Variance
1,400,964	1,253,984	146,980

## 7 Balance Sheet

Balance Sheet	6/30/2019	2/29/2020	3/31/2020	6/30/2020 FC
<b>Assets</b>				
Cash, Operating	1,417,586	1,512,243	1,462,016	1,400,964
Cash, Restricted	0	0	0	0
Accounts Receivable	818,812	229,397	112,321	1,389,972
Due From Others	285,782	6,822	6,822	6,822
Other Assets	403,369	24,616	25,282	25,282
Net Fixed Assets	798,368	552,864	531,242	466,221
<b>Total Assets</b>	<b>3,723,917</b>	<b>2,325,942</b>	<b>2,137,682</b>	<b>3,289,261</b>
<b>Liabilities</b>				
A/P & Payroll	185,003	14,142	(23,903)	126,097
Due to Others	34,341	55,207	55,207	77,900
Deferred Revenue	338,032	0	0	0
Total Debt	31,367	0	0	0
<b>Total Liabilities</b>	<b>588,743</b>	<b>69,349</b>	<b>31,304</b>	<b>203,998</b>
<b>Equity</b>				
Beginning Fund Bal.	2,987,188	3,135,174	3,135,174	3,135,174
Net Income/(Loss)	147,987	(878,581)	(1,028,796)	(49,912)
<b>Total Equity</b>	<b>3,135,174</b>	<b>2,256,593</b>	<b>2,106,378</b>	<b>3,085,263</b>
<b>Total Liabilities &amp; Equity</b>	<b>3,723,917</b>	<b>2,325,942</b>	<b>2,137,682</b>	<b>3,289,261</b>

Days Cash on Hand	67	77	75	72
Cash Reserve %	18.4%	21.1%	20.7%	19.8%



## **BERT CORONA CHARTER SCHOOL**

### **Financial Analysis**

### **March 2020**

#### **Net Income**

Bert Corona Charter School is projected to achieve a net income of -\$50K in FY19-20 compared to \$K in the board approved budget. Reasons for this negative \$50K variance are explained below in the Income Statement section of this analysis.

#### **Balance Sheet**

As of March 31, 2020, the school's cash balance was \$1.46M. By June 30, 2020, the school's cash balance is projected to be \$1.40M, which represents a 20% reserve.

As of March 31, 2020, the Accounts Receivable balance was \$112K, down from \$229K in the previous month, due to the receipt of revenue earned in FY18-19.

As of March 31, 2020, the Accounts Payable balance, including payroll liabilities, totaled -\$24K, compared to \$14K in the prior month.

As of March 31, 2020, BCCS had a zero debt balance.

#### **Income Statement**

##### *Revenue*

Total revenue for FY19-20 is projected to be \$7.29M, which is \$296K or 3.9% under budgeted revenue of \$7.59M.

LCFF Revenue is projected to be lower than budget by \$146K due to lower enrollment.

Federal Nutrition Revenue is lower than budget by \$82K

SB740 Revenue is projected to be lower than by \$93K due to decrease in prorated other costs reimbursement from 50% to 0% and addition of 5% reduction to rent reimbursement

Grant Revenue is higher than budget by \$26K due to receipt of an additional CASA grant

Fundraising is higher than budget by \$30K due to donation from Parent Account.

##### *Expenses*

Total expenses for FY19-20 are projected to be \$7.34M, which is \$246K or 3.2% under budgeted expenditures of \$7.59M.

Certificated Salaries are lower than budget by \$106K due to an open position and some salaries being lower than budgeted.

Certificated Salaries are higher than budget by \$140K primarily due to GEAR UP staff employed directly with the school for 2 month. This is offset by savings in Other Consultant Services of \$108K.

*This report will discuss revenue and expenditure variances from the Board-approved budget that are above \$20,000 and 10%.*



Nutrition Food Costs are lower than budget by \$113K due to school closure

Vendor Repairs are higher than budget by \$63K.

Depreciation Expense is projected to be lower than budget by \$73K

### **ADA**

Budgeted average ADA for FY19-20 is 368.63 based on an enrollment of 382 and a 97.0% attendance rate.

The forecast assumes an ADA of 354.27 based on an enrollment of 374 and a 96.0% attendance rate.

In Month 6, ADA was 351.61 with 374 students enrolled at the end of the month and a 94.5% ADA rate.

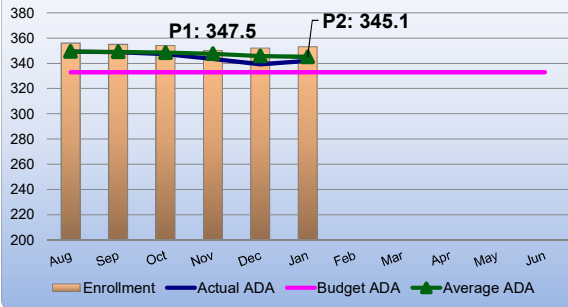
Average ADA for the year (through Month 6) is 354.27 (a 95.8% ADA rate for the year to date).

*This report will discuss revenue and expenditure variances from the Board-approved budget that are above \$20,000 and 10%.*

**1 Key Performance Indicators**

ADA vs. Budget ● Cash on Hand ●  
 Net Income / (Loss) ● Year-End Cash ●

**2 ADA & Enrollment**



**KEY POINTS**

P2 ADA was 345.07 with ending enrollment of 353 students.

Revenue is projected to be above budget by \$180K mainly due to higher than budgeted enrollment and receipt of \$50K reimbursement from the Gas Company

Expenses are projected to be below budget by \$21K due decrease of Nutrition Program Costs that are offset by higher salaries and higher Contracted Substitute Costs

Overall, net loss is \$488K which is \$160K above budget. New Building Depreciation cost is \$728K. Net Operating Income without new building depreciation is \$236K

Cash on hand at June 30th is \$2.5M which represents 56.7% of total expense.

**3 Average Daily Attendance Analysis**

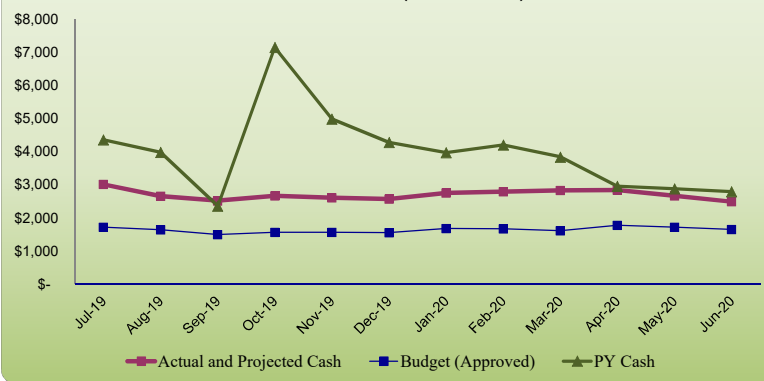
Category	Actual through Month 6	Forecasted P2	Budgeted P2	Better/ (Worse)	Prior Month Forecast	Prior Year P2
Enrollment	353	353	345	8	352	340
ADA %	97.6%	97.4%	96.5%	0.9%	97.6%	97.0%
Average ADA	345.07	345.07	332.93	12.14	343.55	329.13

**4 LCFF Supplemental & Concentration Grant Factors**

Category	Budget	Forecast	Variance	Prior Year
Unduplicated Pupil %	95.9%	95.8%	-0.2%	95.9%
3-Year Average %	96.3%	96.2%	0.0%	96.1%
District UPP C. Grant Cap	85.5%	85.5%	0.0%	83.0%

INCOME STATEMENT	Forecast	VS. Budget		VS. Last Month		FY 19-20 YTD			Historical	
	As of 03/31/20	FY 19-20 Budget	Variance B/(W)	Prior Month FC	Variance B/(W)	Actual YTD	Budget YTD	Variance B/(W)	FY 18-19	FY 17-18
Local Control Funding Formula	3,700,317	3,568,158	132,160	3,684,025	16,292	2,369,276	2,307,320	61,956	3,409,039	3,123,973
Federal Revenue	500,002	537,316	(37,314)	603,060	(103,057)	306,151	213,615	92,536	554,092	552,291
State Revenue	202,558	197,471	5,088	204,989	(2,431)	36,139	91,708	(55,570)	6,982,364	12,294,372
Other Local Revenue	297,746	225,933	71,813	295,490	2,256	236,947	154,138	82,809	260,909	318,784
Grants/Fundraising	18,453	10,000	8,453	10,000	8,453	9,453	-	9,453	17,250	34,250
<b>TOTAL REVENUE</b>	<b>4,719,076</b>	<b>4,538,877</b>	<b>180,199</b>	<b>4,797,564</b>	<b>(78,488)</b>	<b>2,957,966</b>	<b>2,766,782</b>	<b>191,184</b>	<b>11,223,654</b>	<b>16,323,670</b>
Total per ADA	13,676	13,633	43	13,903	(227)				34,101	49,839
w/o Grants/Fundraising	13,622	13,603	19	13,874	(252)				34,049	49,734
Certificated Salaries	1,208,846	1,187,825	(21,021)	1,238,661	29,815	878,457	873,888	(4,569)	1,191,556	1,030,222
Classified Salaries	523,137	486,959	(36,178)	517,871	(5,266)	386,676	356,509	(30,168)	439,467	518,009
Benefits	552,634	561,466	8,832	558,716	6,083	430,753	420,688	(10,065)	534,898	567,560
Student Supplies	471,252	512,039	40,787	558,857	87,605	333,219	369,123	35,904	1,292,297	423,984
Operating Expenses	1,566,229	1,451,004	(115,224)	1,561,454	(4,775)	826,521	1,093,880	267,359	1,426,232	1,334,467
Other	884,828	987,016	102,188	883,738	(1,091)	632,230	723,628	91,398	407,190	42,372
<b>TOTAL EXPENSES</b>	<b>5,206,925</b>	<b>5,186,309</b>	<b>(20,616)</b>	<b>5,319,297</b>	<b>112,372</b>	<b>3,487,856</b>	<b>3,837,716</b>	<b>349,860</b>	<b>5,291,639</b>	<b>3,916,613</b>
Total per ADA	15,089	15,578	488	15,415	(326)				16,078	11,958
<b>INCOME / (LOSS)</b>	<b>(487,849)</b>	<b>(647,432)</b>	<b>159,583</b>	<b>(521,733)</b>	<b>33,884</b>	<b>(529,891)</b>	<b>(1,070,934)</b>	<b>541,043</b>	<b>5,932,015</b>	<b>12,407,057</b>

**6 Cash Balance (in \$1,000's)**



Year-End Cash Balance		
Projected	Budget	Variance
2,486,951	1,651,077	835,874

**7 Balance Sheet**

Balance Sheet	6/30/2019	2/29/2020	3/31/2020	6/30/2020 FC
<b>Assets</b>				
Cash, Operating	2,436,105	2,715,852	2,757,532	2,486,951
Cash, Restricted	352,326	72,902	72,902	0
Accounts Receivable	536,018	0	0	604,113
Due From Others	2,698	2,000	2,000	2,000
Other Assets	23,009	24,405	24,405	24,405
Net Fixed Assets	28,913,251	28,515,472	28,447,358	28,316,354
<b>Total Assets</b>	<b>32,263,408</b>	<b>31,330,631</b>	<b>31,304,199</b>	<b>31,433,824</b>
<b>Liabilities</b>				
A/P & Payroll	644,553	252,384	252,384	352,384
Due to Others	341,905	353,557	353,557	403,478
Deferred Revenue	150,214	150,214	150,214	150,214
Total Debt	7,844,033	7,795,230	7,795,230	7,732,892
<b>Total Liabilities</b>	<b>8,980,704</b>	<b>8,551,385</b>	<b>8,551,385</b>	<b>8,638,968</b>
<b>Equity</b>				
Beginning Fund Bal.	17,350,689	23,282,704	23,282,704	23,282,704
Net Income/(Loss)	5,932,015	(503,458)	(529,891)	(487,849)
<b>Total Equity</b>	<b>23,282,704</b>	<b>22,779,246</b>	<b>22,752,813</b>	<b>22,794,855</b>
<b>Total Liabilities &amp; Equity</b>	<b>32,263,408</b>	<b>31,330,631</b>	<b>31,304,198</b>	<b>31,433,824</b>
Available Line of Credit				
Days Cash on Hand	182	220	229	207
Cash Reserve %	49.9%	60.3%	62.8%	56.7%





## MONSEÑOR OSCAR ROMERO CHARTER SCHOOL

### Financial Analysis

### March 2020

#### Net Income

Monsenor Oscar Romero Charter School is projected to achieve a net income of -\$488K in FY19-20 compared to -\$647K in the board approved budget. Reasons for this positive \$160K variance are explained below in the Income Statement section of this analysis.

#### Balance Sheet

As of March 31, 2020, the school's cash balance was \$2.76M. By June 30, 2020, the school's cash balance is projected to be \$2.49M, which represents a 57% reserve.

As of March 31, 2020, the Accounts Receivable balance was zero. All FY18-19 Revenue has been received.

As of March 31, 2020, the Accounts Payable balance, including payroll liabilities, totaled \$252K, compared to \$252K in the prior month.

As of March 31, 2020, MORCS had a debt balance of \$7.80M compared to \$7.80M in the prior month. An additional \$62K will be paid this fiscal year.

#### Income Statement

##### *Revenue*

Total revenue for FY19-20 is projected to be \$4.72M, which is \$180K or 4.0% over budgeted revenue of \$4.54M.

LCFF Revenue is projected to be higher than budget by \$132K due to higher than budgeted enrollment.

Federal Nutrition Revenue is projected to be lower than budget by \$48K due to school closure.

Other Local Revenue is higher than budget by \$50K due to a refund from SoCal Gas

##### *Expenses*

Total expenses for FY19-20 are projected to be \$5.21M, which is \$21K or 0.4% over budgeted expenditures of \$5.19M.

Certificated Salaries are forecasted to be \$21K above budget

Classified Salaries are forecasted to be \$36K above budget

Health Insurance Costs are forecasted to be \$35K below budget

Non-Capital Equipment Costs are forecasted to be \$39K above budget due to purchase of additional Chromebooks

Nutrition Costs are lower than budget by \$82K due to school closure.

*This report will discuss revenue and expenditure variances from the Board-approved budget that are above \$20,000 and 10%.*





Contracted Substitute Costs are forecasted to be \$30K above budget based on the last 9 month of actuals.

Depreciation costs are projected to be lower than budget by \$101K.

### **ADA**

Budgeted average ADA for FY19-20 is 332.93 based on an enrollment of 345 and a 96.5% attendance rate.

The forecast assumes an ADA of 345.07 based on an enrollment of 353 and a 97.4% attendance rate.

In Month 6, ADA was 341.89 with 353 students enrolled at the end of the month and a 97.0% ADA rate.

Average ADA for the year (through Month 6) is 345.07 (a 97.6% ADA rate for the year to date).

*This report will discuss revenue and expenditure variances from the Board-approved budget that are above \$20,000 and 10%.*

# Bert Corona Charter High School - Financial Dashboard (March 2020)

## 1 Key Performance Indicators

ADA vs. Budget ● Cash on Hand ●  
 Net Income / (Loss) ● Year-End Cash ●

## KEY POINTS

P2 ADA was 181.14 with ending enrollment of 195 students, 37 less than budgeted.

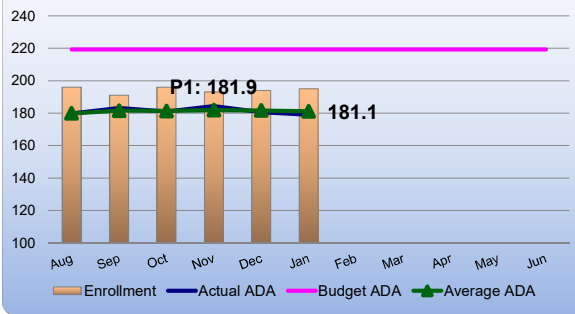
Revenue is below budget by \$498K mainly due to lower than budgeted enrollment

Expenses are lower than budget by \$491K mainly due savings in salaries and other costs

Overall, net income is \$3K which is \$7K below budget.

Cash on hand at June 30th is \$206K which represents 7.8% of total expense.

## 2 ADA & Enrollment



## 3 Average Daily Attendance Analysis

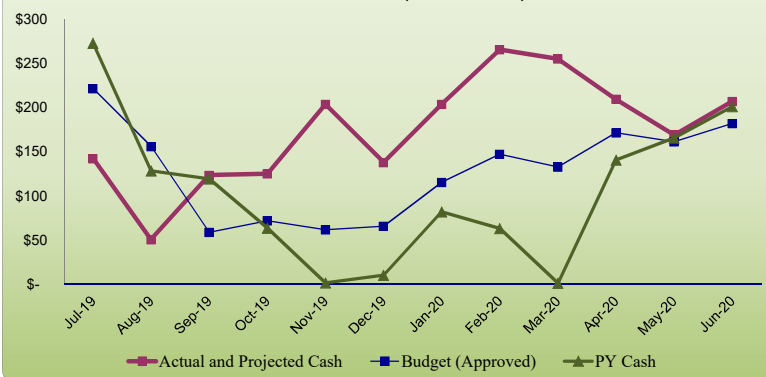
Category	Actual through Month 6	Forecasted P2	Budgeted P2	Better/ (Worse)	Prior Month Forecast	Prior Year P2
Enrollment	195	195	232	(37)	194	222
ADA %	94.1%	94.0%	95.0%	-1.0%	93.9%	94.0%
Average ADA	181.14	181.14	219.24	(38.10)	182.23	222.93

## 4 LCFF Supplemental & Concentration Grant Factors

Category	Budget	Forecast	Variance	Prior Year
Unduplicated Pupil %	81.0%	93.7%	12.7%	81.1%
3-Year Average %	82.0%	85.9%	3.9%	83.2%
District UPP C. Grant Cap	85.5%	85.5%	0.0%	84.0%

INCOME STATEMENT	Forecast	VS. Budget		VS. Last Month		FY 19-20 YTD			Historical	
	As of 03/31/20	FY 19-20 Budget	Variance B/(W)	Prior Month FC	Variance B/(W)	Actual YTD	Budget YTD	Variance B/(W)	FY 18-19	FY 17-18
Local Control Funding Formula	2,295,716	2,726,183	(430,467)	2,309,530	(13,814)	1,751,748	1,830,183	(78,435)	2,716,059	2,211,079
Federal Revenue	201,166	254,104	(52,938)	230,936	(29,770)	124,150	102,124	22,025	235,881	229,785
State Revenue	57,559	62,785	(5,226)	57,147	412	26,106	14,258	11,848	299,784	77,294
Other Local Revenue	144,690	164,025	(19,335)	148,185	(3,495)	112,136	102,559	9,577	203,095	173,965
Grants/Fundraising	22,421	12,000	10,421	18,421	4,000	13,115	8,977	4,138	40,547	22,166
<b>TOTAL REVENUE</b>	<b>2,721,552</b>	<b>3,219,097</b>	<b>(497,545)</b>	<b>2,764,219</b>	<b>(42,667)</b>	<b>2,027,255</b>	<b>2,058,102</b>	<b>(30,847)</b>	<b>3,495,366</b>	<b>2,714,289</b>
Total per ADA	15,025	14,883	342	15,260	(236)				15,679	13,958
w/o Grants/Fundraising	14,901	14,628	273	15,158	(258)				15,497	13,844
Certificated Salaries	881,784	1,179,167	297,384	888,058	6,275	645,425	859,615	214,190	1,094,402	820,842
Classified Salaries	298,031	272,980	(25,050)	293,274	(4,757)	222,268	203,652	(18,617)	408,964	321,007
Benefits	405,195	493,615	88,420	406,747	1,552	318,025	367,825	49,800	530,086	462,142
Student Supplies	188,750	281,755	93,004	201,339	12,589	141,178	207,026	65,849	324,559	300,657
Operating Expenses	882,063	922,649	40,586	898,830	16,767	704,488	695,956	(8,532)	1,020,213	737,046
Other	62,711	59,201	(3,510)	62,672	(39)	47,043	44,401	(2,642)	30,819	23,527
<b>TOTAL EXPENSES</b>	<b>2,718,533</b>	<b>3,209,367</b>	<b>490,834</b>	<b>2,750,920</b>	<b>32,387</b>	<b>2,078,427</b>	<b>2,378,474</b>	<b>300,047</b>	<b>3,409,043</b>	<b>2,665,222</b>
Total per ADA	15,008	14,639	(369)	15,187	(179)				15,292	13,706
<b>INCOME / (LOSS)</b>	<b>3,019</b>	<b>9,730</b>	<b>(6,711)</b>	<b>13,299</b>	<b>(10,280)</b>	<b>(51,172)</b>	<b>(320,372)</b>	<b>269,200</b>	<b>86,323</b>	<b>49,067</b>

## 6 Cash Balance (in \$1,000's)



Year-End Cash Balance		
Projected	Budget	Variance
205,985	181,839	24,147

## 7 Balance Sheet

Balance Sheet	6/30/2019	2/29/2020	3/31/2020	6/30/2020 FC
<b>Assets</b>				
Cash, Operating	201,140	265,514	255,080	205,985
Cash, Restricted	0	0	0	0
Accounts Receivable	430,541	0	0	213,872
Due From Others	0	33	33	33
Other Assets	7,877	15,164	15,947	15,947
Net Fixed Assets	221,535	183,737	178,497	162,829
<b>Total Assets</b>	<b>861,093</b>	<b>464,448</b>	<b>449,557</b>	<b>598,666</b>
<b>Liabilities</b>				
A/P & Payroll	92,330	71,590	59,918	139,918
Due to Others	286,361	74	74	23,335
Deferred Revenue	0	0	0	0
Total Debt	50,008	8,343	8,343	0
<b>Total Liabilities</b>	<b>428,699</b>	<b>80,007</b>	<b>68,334</b>	<b>163,253</b>
<b>Equity</b>				
Beginning Fund Bal.	346,071	432,394	432,394	432,394
Net Income/(Loss)	86,323	(47,953)	(51,172)	3,019
<b>Total Equity</b>	<b>432,394</b>	<b>384,441</b>	<b>381,222</b>	<b>435,413</b>
<b>Total Liabilities &amp; Equity</b>	<b>861,093</b>	<b>464,448</b>	<b>449,557</b>	<b>598,666</b>
<b>Days Cash on Hand</b>	<b>22</b>	<b>36</b>	<b>35</b>	<b>28</b>
<b>Cash Reserve %</b>	<b>6.0%</b>	<b>9.9%</b>	<b>9.6%</b>	<b>7.8%</b>



## Bert Corona Charter High School Financial Analysis March 2020

### Net Income

Bert Corona Charter High School is projected to achieve a net income of \$3K in FY19-20 compared to \$10K in the board approved budget. Reasons for this negative \$7K variance are explained below in the Income Statement section of this analysis.

### Balance Sheet

As of March 31, 2020, the school's cash balance was \$255K. By June 30, 2020, the school's cash balance is projected to be \$206K, which represents a 8% reserve.

As of March 31, 2020, the Accounts Receivable balance was zero. All FY18-19 Revenue has been received.

As of March 31, 2020, the Accounts Payable balance, including payroll liabilities, totaled \$60K, compared to \$72K in the prior month.

As of March 31, 2020, BCHS had a Revolving Loan balance of \$8K compared to \$8K in the prior month. An additional \$8K will be paid this fiscal year. Due to BCCS will be zero at 06/30/20.

### Income Statement

#### *Revenue*

Total revenue for FY19-20 is projected to be \$2.72M, which is \$498K or 15.5% under budgeted revenue of \$3.22M.

Local Control Funding Formula - State Aid, is projected to be under budget by \$430K due to lower projected ADA.

Object 8220 – Nutrition Revenue is projected to be lower than budget by \$27K due to school closure

Object 8291 – Title I Revenue is projected to be lower than budget by \$18K due to lower enrollment.

Object 8792 – SPED AB602 Revenue is projected to be lower than budget by \$21K due to lower enrollment.

#### *Expenses*

Total expenses for FY19-20 are projected to be \$2.72M, which is \$491K or 15.3% under budgeted expenditures of \$3.21M.

Certificated Salaries, are projected to be under budget by \$297K.

*This report will discuss revenue and expenditure variances from the Board-approved budget that are above \$12,000 and 10%.*



Classified Salaries, are projected to be over budget by \$25K.

STRS expenses, are projected to be under budget by \$47K, due to lower Certificated salaries.

H&W Expenses is projected to be below budget by \$43K.

Student Materials expense is projected to be under budget by \$17K

Other Supplies expense is projected to be under budget by \$15K

Food and Food supplies is projected to be under budget by \$50K due to lower enrolment and school closure

Field Trip Costs are projected to be under budget by \$12K due to school closure

Contracted Substitute Costs are projected to be over budget by \$66K due to open teacher positions.

Intra Agency Cost expense is projected to be under budget by \$64K due to lower enrollment.

### **ADA**

Budgeted average ADA for FY19-20 is 219.24 based on an enrollment of 232 and a 95.0% attendance rate.

The forecast assumes an ADA of 181.14 based on an enrollment of 195 and a 94.0% attendance rate.

In Month 6, ADA was 178.94 with 195 students enrolled at the end of the month and a 92.8% ADA rate.

Average ADA for the year (through Month 6) is 181.14 (a 94.1% ADA rate for the year to date).

*This report will discuss revenue and expenditure variances from the Board-approved budget that are above \$12,000 and 10%.*

**YPI Charter Schools  
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From 02/01/20 to 03/31/20**

Vendor Name	Check Number	Effective Date	Transaction Description	Check Amount
7 LAYER IT SOLUTIONS, INC.	307993	2/27/2020	LINUX SERVER GOLD PACKAGE & MANAGEMENT SERVICE GOLD	1,120.00
7 LAYER IT SOLUTIONS, INC.	308035	3/24/2020	4/20- MANAGEMENT SERVICE & LINUX SERVER GOLD PACKAGE	1,120.00
AFLAC WORLDWIDE HEAD QUARTERS	307985	2/21/2020	2/20- HEALTH PREMIUM ACC#JBP28	2,378.58
AFLAC WORLDWIDE HEAD QUARTERS	308073	3/25/2020	3/20- HEALTH PREMIUM ACC#JBP28	2,378.58
AT&T	308037	3/24/2020	1/16-2/15/20- FAX 213 351-1305	396.96
AT&T MOBILITY	307934	2/13/2020	1/20-2/19/20- CELL PHONES SERVICES - ACCT#287254464371	875.20
AT&T MOBILITY	308010	3/13/2020	2/20-3/29/20- CELL PHONE SERVICES ACC#287254464371 & GRP CHA	849.92
BENECO	308003	2/27/2020	PREMYPIH - 03/20 - HEALTH PREMIUM	0.00
BENECO	308011	3/13/2020	03/20 - BEAM DENTAL & VISION	0.00
BENECO	308038	3/24/2020	03/20 - BEAM DENTAL & VISION	5,353.59
BENECO	308038	3/24/2020	04/20 - HEALTH PREMIUMS	69,730.94
BENECO	308038	3/24/2020	PREMYPIH - 03/20 - HEALTH PREMIUM	89,729.56
BETTER 4 YOU MEALS, INC.	307935	2/13/2020	01/20 - STUDENT MEALS & SNACKS	58,791.60
BETTER 4 YOU MEALS, INC.	308013	3/13/2020	10/19 - STUDENT BREAKFAST, LUNCH, & SNACKS UNDERBILLED	364.50
BETTER 4 YOU MEALS, INC.	308013	3/13/2020	10/19- STUDENTS BREAKFAST, LUNCH, & SNACKS UNDERBILLED	881.81
BETTER 4 YOU MEALS, INC.	308013	3/13/2020	10/19- STUDENTS SNACKS, BREAKFAST, & LUNCH UNDERBILLED	878.46
BETTER 4 YOU MEALS, INC.	308013	3/13/2020	11/19- STUDENT BREAKFAST, LUNCH, & SNACKS UNDERBILLED	1,376.99
BETTER 4 YOU MEALS, INC.	308013	3/13/2020	12/19- STUDENT BREAKFAST, LUNCH, & SNACKS UNDERBILLED	261.30
BETTER 4 YOU MEALS, INC.	308013	3/13/2020	12/19- STUDENT BREAKFAST, LUNCH, & SNACKS UNDERBILLED	1,215.74
BETTER 4 YOU MEALS, INC.	308013	3/13/2020	2/20- NUTRITION PROGRAM & FOOD SUPPLIES	45,916.00
BETTER 4 YOU MEALS, INC.	308013	3/13/2020	7/19- STUDENTS BREAKFAST & LUNCH UNDERBILLED	88.00
BETTER 4 YOU MEALS, INC.	308013	3/13/2020	7/19- STUDENTS LUNCH UNDER BILLED AT \$3.03 CONTRACT \$3.09	9.00
BETTER 4 YOU MEALS, INC.	308013	3/13/2020	9/19- STUDENTS BREAKFAST, LUNCH, & SNACKS UNDERBILLED	350.90
BETTER 4 YOU MEALS, INC.	308039	3/24/2020	2/20- STUDENT MEALS & DOD CREDIT	34,960.20
BRENDA CATARINO	307937	2/13/2020	REIM - SAM'S CLUB, 99 CENTS STORE, & NORTHGATE MARKET	94.84
BRENDA CATARINO	307937	2/13/2020	REIM - SAM'S CLUB, WALMART, THE HOME DEPOT, & 99 CENTS STORE	145.68
BRENDA CATARINO	307959	2/20/2020	REIM - SAM'S CLUB, NORTHGATE, & 99 CENT STORE	171.33
CCU - YF - 0194	03/26/20	ED3 - REC	3/31/2020 RECLASS: 03/26/20 - PAYMENT - CREDIT CARD - YF - 0194	0.00
Cengage Learning Inc	307984	2/20/2020	BOOKS AND OTHER REFERENCE MATERIALS	2,549.78
CHARTERSAFE	308014	3/13/2020	3/20- INSURANCE PREMIUM & WORKERS' COMPENSATION	11,311.00
CHARTERSAFE	308041	3/24/2020	4/20- WORKERS' COMPENSATION PREMIUM & INSURANCE PREMIUM	11,311.00
DIRECTED	307938	2/13/2020	1/13-1/16/20- SPECIAL ED SERVICES	5,396.15
DIRECTED	307938	2/13/2020	1/13-1/17/20 SPECIAL ED SERVICES	2,784.18
DIRECTED	307938	2/13/2020	1/16-1/17/20- SPECIAL ED SERVICES	1,498.50
DIRECTED	307938	2/13/2020	1/20-1/24/20- SPECIAL ED SERVICES	3,425.93
DIRECTED	307938	2/13/2020	1/21-1/24/20- SPECIAL ED SERVICES	2,838.69
DIRECTED	307938	2/13/2020	1/22-1/24/20- SPECIAL ED SERVICES	1,044.96
DIRECTED	307960	2/20/2020	1/23 - 1/24/20 - SUBSTITUTE SERVICES	1,225.00
DIRECTED	307960	2/20/2020	1/27 - 1/31/20 - SPECIAL ED SERVICES	4,250.02
DIRECTED	307960	2/20/2020	1/27 - 1/31/20 - SUBSTITUTE SERVICES	395.00
DIRECTED	307960	2/20/2020	1/27 - 1/31/20- SPECIAL ED SERVICES	1,550.39
DIRECTED	307960	2/20/2020	1/27 - 1/31/20- SUBSTITUTE SERVICES	1,420.00
DIRECTED	307960	2/20/2020	1/28 - 1/31/20 - SPECIAL ED SERVICES	4,144.18
DIRECTED	307960	2/20/2020	1/29 - 1/31/20 - SUBSTITUTE SERVICES	980.00
DIRECTED	307960	2/20/2020	2/4 - 2/5/20- SUBSTITUTE SERVICES	490.00
DIRECTED	307960	2/20/2020	2/4 - 2/7/20- SUBSTITUTE SERVICES	1,185.00
DIRECTED	307960	2/20/2020	2/5 - 2/7/20 - SUBSTITUTE SERVICES	735.00
DIRECTED	307994	2/27/2020	2/10-2/12/20- SUBSTITUTE SERVICES	1,225.00
DIRECTED	308042	3/24/2020	2/10-2/14/20- SUBSTITUTE SERVICES	2,550.00
DIRECTED	308042	3/24/2020	2/18-2/20/20- SUBSTITUTE SERVICES	569.01
DIRECTED	308042	3/24/2020	2/18-2/21/20- SUBSTITUTE SERVICES	1,440.00
DIRECTED	308042	3/24/2020	2/24-2/27/20- SUBSTITUTE SERVICES	1,185.00
DIRECTED	308042	3/24/2020	2/24/20- SUBSTITUTE SERVICES	245.00
DIRECTED	308042	3/24/2020	2/25/20- SUBSTITUTE SERVICES	245.00
DIRECTED	308042	3/24/2020	2/28-2/20/20- SUBSTITUTE SERVICES	490.00
DIRECTED	308042	3/24/2020	2/3-2/7/20- SPECIAL ED SERVICES	8,430.67
DIRECTED	308042	3/24/2020	2/9-2/14/20- SPECIAL ED SERVICES	7,367.77
DIRECTED	308042	3/24/2020	3/2-3/6/20- SUBSTITUTE SERVICES	2,060.00
DMV RENEWAL	308015	3/13/2020	2020- REGISTRATION RENEWAL VIN0480	453.00
DMV RENEWAL	308015	3/13/2020	2020- REGISTRATION RENEWAL VIN1FMZK1YM3KKA85417	511.00
DMV RENEWAL	308015	3/13/2020	2020- REGISTRATION RENEWAL VIN1FMZK1YM6KKA36115	516.00
EMPLOYMENT DEVELOPMENT DEPARTMENT	307932	2/5/2020	10/01 - 12/31/19 - SEF LOCAL EXPERIENCE CHARGE	821.10
EXED	307961	2/20/2020	02/20 - MANAGEMENT CONTRACT FEE, CALPADS & SIS, & UPS	20,803.54
FRANCISCO TOPETE	307956	2/13/2020	1/16-1/31/20- MAINTENANCE, MORNING SUPPORT W/ TRASH REMOVAL	1,440.00
FRANCISCO TOPETE	307956	2/13/2020	1/16-1/31/20-MAINTENANCE SERVICES	143.00
FRANCISCO TOPETE	308002	2/27/2020	2/1 - 2/15/20- MAINTENANCE SERVICES	117.00
FRANCISCO TOPETE	308008	3/3/2020	2/1-2/15/20- MAINTENANCE SERVICE & MORNINGS TRASH REMOVAL	1,104.00
FRANCISCO TOPETE	308031	3/13/2020	2/16-2/29/20- MAINTENANCE SERVICES	117.00
FRANCISCO TOPETE	308031	3/13/2020	2/16-2/29/20- MAINTENANCE SERVICES & MORNING TRASH REMOVAL	1,104.00
FRANCISCO TOPETE	308067	3/24/2020	3/1-3/15/20- MAINTENANCE SERVICES	1,330.00
FRESH START MEALS, INC.	307940	2/13/2020	11/19- JANITORIAL SERVICES	2,100.00
FRESH START MEALS, INC.	307940	2/13/2020	12/19- JANITORIAL SERVICES	2,250.00
FRESH START MEALS, INC.	308016	3/13/2020	1/20- JANITORIAL SERVICES	1,950.00
FRONTIER	308004	3/3/2020	2/13-3/12/20- FAX 818 834-8075	229.39
GREEN WORKS SOLUTIONS	307941	2/13/2020	ALUMINUM SILL AND WINDOWS	2,450.00
GREEN WORKS SOLUTIONS	307941	2/13/2020	CINDER BLOCK, AND BLEACHERS	3,500.00
GREEN WORKS SOLUTIONS	307941	2/13/2020	DOOR, WOOD SIDING, AND DRYWALL	1,400.00
GREEN WORKS SOLUTIONS	307941	2/13/2020	FLAGSTONE BUILDINGS 2/13, CONCRETE WALKWAY	2,600.00
GREEN WORKS SOLUTIONS	307941	2/13/2020	PEDESTRIAN GATES, CHAIN LINK FENCE	3,400.00
GREEN WORKS SOLUTIONS	307996	2/27/2020	BLEACHERS BENCH EXTENSION	1,950.00

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GREEN WORKS SOLUTIONS	307996	2/27/2020	GALVANIZED POST, AND STEEL FRAME, CORRUGATED STEEL ROOF	1,520.00
GREEN WORKS SOLUTIONS	307996	2/27/2020	GIRLS BATHROOM SENSOR FAUCET, TOILET SENSOR, WATER REGULATC	1,070.00
GREEN WORKS SOLUTIONS	308043	3/24/2020	REPAIR GIRLS TOILET/VALVE, AC MOTOR ASSEMBLY	4,500.00
GREEN WORKS SOLUTIONS	308043	3/24/2020	RETROFIT LIGHT FIXTURES TRASH GATE,RAMPS NON SKID PROTECTIO	4,070.00
HD SUPPLY FACILITIES MAINTENANCE, LTD.	307962	2/20/2020	KEEPER 30" ADJUSTABLE BUNGEE CORD	3.24
HESS AND ASSOCIATES, INC.	307963	2/20/2020	Q2 FY 19/20- RETIREMENT REPORT	295.00
HOME DEPOT CREDIT SERVICES	308017	3/13/2020	ALL OTHER SUPPLIES	47.13
ILLUMINATE EDUCATION, INC.	307964	2/20/2020	1/7/20- BASIC TRAINING, DNA ON SITE	1,700.00
IMPACT CANINE SOLUTIONS	307942	2/13/2020	1/15/20- CANINE SERVICES	185.00
IMPACT CANINE SOLUTIONS	307942	2/13/2020	1/21/20- CANINE SERVICES	185.00
IMPACT CANINE SOLUTIONS	307942	2/13/2020	1/23/20- CANINE SERVICES	185.00
IMPACT CANINE SOLUTIONS	308018	3/13/2020	2/21/20- CANINE SERVICES	185.00
IMPACT CANINE SOLUTIONS	308018	3/13/2020	2/5/20- CANINE SERVICE	185.00
IMPACT CANINE SOLUTIONS	308018	3/13/2020	2/5/20- CANINE SERVICES	185.00
INLAND MECHANICAL SERVICES	307965	2/20/2020	2/20- AC- MAINTENANCE SERVICES	460.00
INLAND MECHANICAL SERVICES	308044	3/24/2020	3/20- AC MAINTENANCE SERVICES	460.00
JENNIFER I. OBANDO-SALGUERO	307970	2/20/2020	2/5- PSYCHOLOGICAL EVALUATION	2,400.00
JENNIFER MARIE ARCHER	307811	3/26/2020	FY18/19 - STRS REFUND	(38.18)
JENNIFER MIYAKE TRAPP	307980	2/20/2020	1/13/20- PBL TRAINING	1,500.00
KELLY PAPER	307944	2/13/2020	COPY PAPER & LABELS	612.16
KNOTTS BERRY FARM	308046	3/24/2020	STUDENT TICKETS & BUS PARKING	2,793.00
LA DEPT. OF WATER AND POWER	307945	2/13/2020	12/31-1/30/20 ELECTRIC CHARGES	4,188.25
LA DEPT. OF WATER AND POWER	308019	3/13/2020	1/16-2/14/20- WATER, SEWER, & ELECTRIC CHARGES	3,367.96
LA DEPT. OF WATER AND POWER	308020	3/13/2020	12/31-3/2/20- WATER & SEWER CHARGES	296.29
LA DEPT. OF WATER AND POWER	308021	3/13/2020	1/30-3/3/20- ELECTRIC CHARGES	4,755.20
LA DEPT. OF WATER AND POWER	308022	3/13/2020	1/2-3/3/20-FIRE SERVICES CHARGES	241.40
Lake Balboa College Preparatory Magnet K-12 - Stu	307997	2/27/2020	1/24/20- BOYS & GIRLS BASKETBALL - CANCELLATION FEE	328.00
LAW OFFICES OF YOUNG, MINNEY & CORR, LLP	307946	2/13/2020	1/20- LEGAL SERVICES	19.00
LAW OFFICES OF YOUNG, MINNEY & CORR, LLP	307966	2/20/2020	1/20- LEGAL SERVICES	974.25
LAW OFFICES OF YOUNG, MINNEY & CORR, LLP	308023	3/13/2020	11/19- LEGAL SERVICES	2,501.30
LAW OFFICES OF YOUNG, MINNEY & CORR, LLP	308023	3/13/2020	12/19- LEGAL SERVICES	2,151.50
LAW OFFICES OF YOUNG, MINNEY & CORR, LLP	308023	3/13/2020	2/20- LEGAL SERVICES	769.50
LAW OFFICES OF YOUNG, MINNEY & CORR, LLP	308047	3/24/2020	2/21/20- LEGAL SERVICES	38.00
LORENCE SIMONSEN	308028	3/13/2020	REIM - USP COMMISSION ON TEACHER CREDENTIAL FOR MARANBIO AN	202.50
LOS ANGELES COUNTY OFFICE OF EDUCATION	02/28/20 - STRS	2/28/2020	02/20 - FY19/20 - STRS PAYMENT	89,867.59
LOS ANGELES COUNTY OFFICE OF EDUCATION	03/30/20 - STRS	3/30/2020	03/20 - FY19/20 - STRS PAYMENT	92,347.56
LOS ANGELES UNIFIED SCHOOL DISTRICT	307988	2/24/2020	03/20 - RENT PRORATA SHARE FOR BER CORONA HS	18,631.34
LOS ANGELES UNIFIED SCHOOL DISTRICT	308048	3/24/2020	04/20 - RENT PRORATA SHARE FOR BER CORONA HS	18,631.34
LUIS GIRON	307995	2/27/2020	12/2019- LANDSCAPING SERVICES RESEEDING OF PLAY-FIELD	1,794.54
LUIS GIRON	308005	3/3/2020	2/20- LANDSCAPING SERVICES 5 WEEKS	1,000.00
MAJOR METROPOLITAN SECURITY	307967	2/20/2020	3/20 - MONITORING BURGLAR ALARM	55.00
MAJOR METROPOLITAN SECURITY	307967	2/20/2020	3/20 - MONITORING FIRE ALARM	65.00
MAJOR METROPOLITAN SECURITY	307967	2/20/2020	3/20 - MONITORING SERVICES	285.00
MAJOR METROPOLITAN SECURITY	308049	3/24/2020	4/20- MONITORING FIRE ALARM	65.00
MAJOR METROPOLITAN SECURITY	308049	3/24/2020	4/20-MONITORING BURGLAR ALARM	55.00
MAJOR METROPOLITAN SECURITY	308049	3/24/2020	4/20-MONITORING SERVICES	285.00
MASERGY CLOUD COMMUNICATIONS, INC	307936	2/13/2020	1/20- COMMUNICATIONS SERVICES	1,560.57
MASERGY CLOUD COMMUNICATIONS, INC	307936	2/13/2020	1/20-COMMUNICATION SERVICES NON- ERATE	211.34
MASERGY CLOUD COMMUNICATIONS, INC	308040	3/24/2020	2/20- COMMUNICATIONS SERVICES	1,560.63
MASERGY CLOUD COMMUNICATIONS, INC	308040	3/24/2020	2/20- COMMUNICATIONS SERVICES NON E-RATE	211.34
MCCALLA COMPANY	307947	2/13/2020	STIRRUP STICK, NYLON HAND PADS, & MOP	29.18
MCCALLA COMPANY	307968	2/20/2020	BLACK LINER 200/CS (2)	120.41
MCCALLA COMPANY	307968	2/20/2020	CUSTODIAL SUPPLIES & ALL OTHER SUPPLIES	58.33
MCCALLA COMPANY	308024	3/13/2020	BLACK LINER CS (3)	180.61
MCCALLA COMPANY	308024	3/13/2020	CUSTODIAL SUPPLIES	256.41
MCCALLA COMPANY	308050	3/24/2020	TOILET TISSUE (2) & WHITE ROLL TOWEL (2)	234.07
MIGUEL ALDAIR AGUILAR	308034	3/17/2020	PAYROLL 3/09/20 - 03/20/20	695.90
OFFICE 360	307949	2/13/2020	FOOD (NON NUTRITION PROGRAM)	826.78
OFFICE 360	307949	2/13/2020	FRUIT SNACKS, 0.9 OZ POUCH, 80/BOX (2)	56.08
OFFICE 360	307971	2/20/2020	FOOD (NON NUTRITION PROGRAM) & OFFICE SUPPLIES	231.68
OFFICE 360	307971	2/20/2020	SPORTS FIRST AID KIT FOR 10 PEOPLE (2)	61.23
OFFICE 360	307998	2/27/2020	FULL STICK NOTES, 2 X 2 (2)	10.93
OFFICE 360	307998	2/27/2020	OPTIMIZERS MULTIPURPOSE SIX-POCKET ORGANIZER (4)	120.58
OFFICE 360	308052	3/24/2020	HIGH DENSITY CORELESS CAN LINERS, 33 GAL	82.63
OFFICE 360	308052	3/24/2020	OFFICE SUPPLIES	599.16
OFFICE 360	308052	3/24/2020	STUDENT MATERIALS & OFFICE SUPPLIES	406.92
Oscar Montes Sarabia	308057	3/24/2020	REIM - SAM'S CLUB- FUNDRAISING FOR 7TH GR FT	236.16
PAYCOM PAYROLL, LLC	02/14/20-PR	2/14/2020	PAYCOM FEES - 02/14/20 PAYROLL	508.18
PAYCOM PAYROLL, LLC	02/28/20-PR	2/28/2020	PAYCOM FEES - 02/28/20 PAYROLL	1,576.90
PAYCOM PAYROLL, LLC	03/13/20-PR	3/13/2020	PAYCOM FEES - 03/13/20 PAYROLL	544.76
PAYCOM PAYROLL, LLC	03/31/20-PR	3/31/2020	PAYCOM FEES - 03/31/20 PAYROLL	533.45
PETER HUANG AND LORETTA HUANG	307972	2/20/2020	1/10-2/11/20- ELECTRIC CHARGES	287.85
PETER HUANG AND LORETTA HUANG	307989	2/24/2020	03/20 - RENT	5,144.56
PETER HUANG AND LORETTA HUANG	308025	3/13/2020	2/11-3/11/20 ELECTRIC CHARGES	302.89
PETER HUANG AND LORETTA HUANG	308053	3/24/2020	04/20 - RENT	5,144.56
PRN NURSING CONSULTANTS	307999	2/27/2020	1/22/20- SPECIAL ED SERVICES	225.00
PRN NURSING CONSULTANTS	307999	2/27/2020	1/24/20 - SPECIAL ED SERVICES	675.00
PRN NURSING CONSULTANTS	307999	2/27/2020	1/28/20 - SPECIAL ED SERVICES	225.00
PRN NURSING CONSULTANTS	307999	2/27/2020	1/7/20 - SPECIAL ED SERVICES	675.00
PRN NURSING CONSULTANTS	307999	2/27/2020	1/9/20 - SPECIAL ED SERVICES	675.00
PUC NATIONAL	308006	3/3/2020	9/11/19-6/30/20- INDUCTION PROGRAM	14,500.00

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PURE WATER OF LA	307950	2/13/2020	2/20- WATER COOLER MONTHLY MAINTENANCE	76.65
PURE WATER OF LA	308026	3/13/2020	3/20- WATER COOLER MONTHLY MAINTENANCE	76.65
Quadient	307948	2/13/2020	1/20- POSTAGE ACCT#9317	200.00
Quadient	308051	3/24/2020	1/20- LATE FEE	40.46
Quadient	308074	3/25/2020	3/20-EQUIPMENT RENTAL	293.75
REPUBLIC SERVICES #902	307933	2/13/2020	2/20- WASTE DISPOSAL SERVICES ACC#9496	1,242.49
REPUBLIC SERVICES #902	308036	3/24/2020	3/20- WASTE DISPOSAL SERVICES ACCT #9496	1,242.49
RICARDO AVILA	307983	2/20/2020	02/09/20 - 02/23/20 - FINAL CHECK	522.56
RIDERS EXPRESS T&C	307951	2/13/2020	2/19- TRANSPORTATION TO KNOTTS BERRY FARM -7TH GRADE	1,267.48
RIDERS EXPRESS T&C	308054	3/24/2020	2/19/20- FT - SKATELAND - PASADENA	980.98
San Bernardino County Superintendent of Schools	308027	3/13/2020	REGISTRATION FEE TO ATTEND TO INTEGRATED ELD TRAINING -FREDC	300.00
San Bernardino County Superintendent of Schools	308055	3/24/2020	10/24 & 11/19 INTEGRATED ELD - REG. D. RIOS	300.00
SFVJACC	307987	2/24/2020	03/20 - RENT	9,500.00
SFVJACC	308045	3/24/2020	04/20 - RENT	9,500.00
SFVJLI	307990	2/24/2020	03/20 - RENT ROOM 4&5	850.00
SFVJLI	308056	3/24/2020	04/20 - RENT ROOM 4&5	850.00
SKY SPORTSWEAR	307973	2/20/2020	SPORTS UNIFORMS	345.00
SKY SPORTSWEAR	308000	2/27/2020	GILDAN ZIP HOODIE EMBROIDERY JACKETS	1,024.00
SOCAL OFFICE TECHNOLOGIES, INC	307952	2/13/2020	11/7-2/6/20- OVERAGE CHARGE # CNA6458-01	901.37
SOCAL OFFICE TECHNOLOGIES, INC	307974	2/20/2020	1/13 - 2/12/20 - OVERAGE CHARGE #CNA7384-01	436.81
SOCAL OFFICE TECHNOLOGIES, INC	307974	2/20/2020	11/12 - 2/11/20- OVERAGE CHARGES CONTRACT #6461-01	6,070.96
SOCAL OFFICE TECHNOLOGIES, INC	307974	2/20/2020	2/16 - 3/15/20 - BASE RATE CHARGE	650.15
SOCAL OFFICE TECHNOLOGIES, INC	308058	3/24/2020	2/28-3/27/20- BASE RATE CHARGE #CNA6494-01 & CREDIT	138.87
SOUTHERN CALIFORNIA GAS COMPANY	307975	2/20/2020	1/13 - 2/12/20 GAS CHARGES ACCT #3667	575.67
SOUTHERN CALIFORNIA GAS COMPANY	308059	3/24/2020	2/12-3/13/20- GAS CHARGES	340.85
Sparkletts	307953	2/13/2020	BOTTLE WATER LATE CHARGE ACC#0236	10.00
Sparkletts	307976	2/20/2020	1/20- BOTTLED WATER ACCT#8625	131.87
Sparkletts	307976	2/20/2020	2/20- BOTTLED WATER ACC#0211	46.50
Sparkletts	308007	3/3/2020	2/20- BOTTLED WATER ACC#0236 & SERVICES FOR 10/19	398.54
Sparkletts	308060	3/24/2020	3/20- BOTTLED WATER ACC#0211	46.46
Sparkletts	308060	3/24/2020	3/20- BOTTLED WATER ACC#8625	157.22
STAPLES	308061	3/24/2020	BROTHER M231 LABEL MAKER TAPE, 0.47"W, BLACK ON WHITE	10.39
STAPLES	308061	3/24/2020	STUDENT MATERIALS	320.05
STUDY SMART TUTORS, INC	308075	3/25/2020	SAT WORKBOOKS AND PRACTICE EXAMS	3,850.00
STUDY SMART TUTORS, INC	308075	3/25/2020	SAT WORKSHOPS	8,700.00
Sydney Jones	307943	2/13/2020	REIM - RALPH'S- ZIPLOCK BAGS, SUGAR, FUN DAY SUPPLIES	65.77
SYNCB/AMAZON	307954	2/13/2020	1/20-AWS MARKETPLACE	7.44
SYNCB/AMAZON	307954	2/13/2020	OFFICE SUPPLIES - MICRO SD CARD	83.27
SYNCB/AMAZON	307977	2/20/2020	1/20- AWS SERVICES	345.56
SYNCB/AMAZON	308001	2/27/2020	CUSTODIAL SUPPLIES & STUDENT MATERIALS	80.91
SYNCB/AMAZON	308029	3/13/2020	2/20- AWS MARKETPLACE CHARGES	6.96
SYNCB/AMAZON	308029	3/13/2020	COMMAND HOOKS, 6 HOOKS, 8 STRIPS, MEDIUM (2)	58.86
SYNCB/AMAZON	308029	3/13/2020	OFFICE & CUSTODIAL SUPPLIES, STUDENT MATERIALS	172.45
SYNCB/AMAZON	308029	3/13/2020	STUDENT MATERIALS	1,361.92
SYNCB/AMAZON	308063	3/24/2020	2/20- AWS SERVICES	401.79
SYNCB/AMAZON	308063	3/24/2020	ALL OTHER SUPPLIES	113.57
SYNCB/AMAZON	308063	3/24/2020	CPR FACE MASK KEY CHAIN KIT WITH GLOVES (5)	21.30
SYNCB/AMAZON	308063	3/24/2020	DUCT TAPE & P-TOUCH LABEL TAPE	72.24
SYNCB/AMAZON	308063	3/24/2020	HEXAGONAL PI PENCIL - BULK BOX OF (144), 2 LEAD	39.99
SYNCB/AMAZON	308063	3/24/2020	PARTY DECORATION FABRIC RED CARPET FLOOR RUNNER	45.60
SYNCB/AMAZON	308063	3/24/2020	POLISHED BOX NAILS (6D X 2") - 30 PIECES	15.40
SYNCB/AMAZON	308063	3/24/2020	ROYAL JEWEL KING'S CROWN - COSTUME ACCESSORY	17.50
SYNCB/AMAZON	308063	3/24/2020	SANDISK ULTRA 32GB MEMORY CARD (28)	214.20
SYNCB/AMAZON	308063	3/24/2020	SHORT-SLEEVE COTTON BURGER-KING-LOGO- T-SHIRT FOR MEN	31.04
SYNCB/AMAZON	308063	3/24/2020	SIMPLICITY MENS COOL TEARDROP CROWN FEDORA	22.97
SYNCB/AMAZON	308063	3/24/2020	STUDENT MATERIALS	48.14
SYNCB/AMAZON	308063	3/24/2020	STUDENT MATERIALS & OFFICE SUPPLIES	310.45
SYNCB/AMAZON	308063	3/24/2020	X-ACTO SCHOOL PRO CLASSROOM ELECTRIC PENCIL SHARPENER, BLUE	63.48
TANIA ESPINOZA	307939	2/13/2020	REIM - 01/08 - 01/11/20 SFA CONFERENCE PER DIEM	84.25
TANIA ESPINOZA	307939	2/13/2020	REIM - 01/08-01/11/20 - MILEAGE	17.37
TEACHERS ON RESERVE	308064	3/24/2020	2/14/20- SUBSTITUTE SERVICES	301.35
TEK TIME SYSTEMS, INC.	308065	3/24/2020	REPAIRED CLOCK MACHINE	310.56
The Education Team	307955	2/13/2020	1/21-1/23/20- SUBSTITUTE SERVICES	552.64
The Education Team	307955	2/13/2020	1/28-20- SUBSTITUTE SERVICES	630.62
The Education Team	307978	2/20/2020	1/27 - 1/30/20- SUBSTITUTE SERVICES	867.59
The Education Team	307978	2/20/2020	2/4 - 2/7/20 SUBSTITUTE SERVICES	1,227.92
The Education Team	307978	2/20/2020	2/7/20 - SUBSTITUTE SERVICES	593.37
The Education Team	308066	3/24/2020	2/10-2/14/20- SUBSTITUTE SERVICES	1,454.67
The Education Team	308066	3/24/2020	2/12/20- SUBSTITUTE SERVICES	155.78
The Education Team	308066	3/24/2020	2/21/20 SUBSTITUTE SERVICES	216.30
The Education Team	308066	3/24/2020	2/26-2/27/20- SUBSTITUTE SERVICES	786.96
The Education Team	308066	3/24/2020	2/26-2/28/20- SUBSTITUTE SERVICES	362.13
The Education Team	308066	3/24/2020	2/28-2/21/20 SUBSTITUTE SERVICES	1,209.95
Think Together	307979	2/20/2020	INSTALLMENT 1-COMPREHENSIVE MANAGEMENT OF ASES	24,929.91
Think Together	307979	2/20/2020	INSTALLMENT 2 - COMPREHENSIVE MANAGEMENT OF ASES	24,929.91
Think Together	307979	2/20/2020	INSTALLMENT 3- COMPREHENSIVE MANAGEMENT OF ASES	24,929.91
Think Together	308030	3/13/2020	INSTALLMENT #4- COMPREHENSIVE MANAGEMENT OF ASES	24,929.91
Think Together	308030	3/13/2020	INSTALLMENT 5- COMPREHENSIVE MANAGEMENT OF ASES	24,929.91
TOTAL EDUCATION SOLUTIONS	308068	3/24/2020	1/20- SPECIAL ED SERVICES	1,830.75
UNUM	307981	2/20/2020	3/20- PREMIUM ACCT #0836771-001 1	936.80
UNUM	307986	2/21/2020	3/20 - PREMIUM ACCT# 0933184 001 5	917.50

**YPI Charter Schools  
Check Register  
From 02/01/20 to 03/31/20**

Vendor Name	Check Number	Effective Date	Transaction Description	Check Amount
UNUM	308032	3/13/2020	4/20- PREMIUM ACCT#0836771-001 1	936.80
UNUM	308069	3/24/2020	4/20- PREMIUM ACC#0933184-001 5	917.50
WASHON NUTT	307969	2/20/2020	REIM - TARGET & COSTCO - CANDY FOR TPD	45.56
WALTER ENRIQUE NAJARRO-ALVARADO	307991	2/25/2020	02/09/20 - 02/23/20 - PAYROLL	801.11
WALTER ENRIQUE NAJARRO-ALVARADO	307992	2/25/2020	02/24/20 - 03/12/20 - PAYROLL	985.57
WAXIE SANITARY SUPPLY	307957	2/13/2020	CUSTODIAL SUPPLIES	176.70
WAXIE SANITARY SUPPLY	307982	2/20/2020	CUSTODIAL SUPPLIES	1,266.65
WAXIE SANITARY SUPPLY	308033	3/13/2020	WHITE FACIAL TISSUE - 30X100 (4)	95.40
WAXIE SANITARY SUPPLY	308070	3/24/2020	40X46 1.25 MIL BLACK FLAT PACK LINER (5)	173.94
WAXIE SANITARY SUPPLY	308070	3/24/2020	CLEAN & SOFT KITCHEN ROLL TOWEL & WHITE FACIAL TISSUE	84.38
XEROX FINANCIAL SERVICES	307958	2/13/2020	1/7-2/6/20- COPIER LEASE # 010-0042736-001	709.75
XEROX FINANCIAL SERVICES	308009	3/3/2020	2/12-3/11/20- COPIER LEASE # 010-0042733-001	1,857.46
XEROX FINANCIAL SERVICES	308009	3/3/2020	2/13-3/12/20- COPIER LEASE # 010-0058450-003	342.42
XEROX FINANCIAL SERVICES	308071	3/24/2020	2/29-3/28/20- COPIER LEASE # 010-0058450-001	1,017.35
XEROX FINANCIAL SERVICES	308071	3/24/2020	2/29-3/28/20- COPIER LEASE #010-0058450-002	409.43
XEROX FINANCIAL SERVICES	308071	3/24/2020	2/7-3/6/20- COPIER LEASE # 010-0042736-001	709.75
YESENIA ZUBIA	308072	3/24/2020	REIM - DIY & USPS	51.60
<b>Total</b>				<b>960,944.36</b>



**YPI Charter Schools  
Credit Card Register  
From 02/01/20 to 03/31/20**

Object	Object	Managen	Doc #	Vendor	Description	Date	Debit	Credit
4311	StudntMaterials	HS	STD11/28/19-0194	CCU - YF - 0194	AMAZON MKTP - USB C ADAPTERS FOR ART CLASS (12)	2/21/2020	328.39	
4311	StudntMaterials	HS	STD12/28/19-0152	CCU - LS - 0152	ART SUPPLIES WHOLESAL - 23 CUTTING BLOCKS FOR ART CLASS	2/21/2020	72.68	
4311	StudntMaterials	HS	STD12/28/19-0152	CCU - LS - 0152	ART SUPPLIES WHOLESAL - 25 CUTTING BLOCKS FOR ART CLASS	2/21/2020	79.00	
4311	StudntMaterials	OR	STD12/28/19-0047	CCU - RQ - 0047	APPLE - STUDENT LAPTOP REPAIR	2/3/2020	99.00	
4311	StudntMaterials	OR	STD11/28/19-0251	CCU - RQ - 0047	CAROLINA BIOLOGICAL SUPPLY - DISSECTING PANS FOR FROG DISSEC	2/26/2020	155.82	
4311	StudntMaterials	OR	STD11/28/19-0251	CCU - RQ - 0047	NASCO FORT ATKINSON - GRASS FROGS FOR SCIENCE CLASS	2/26/2020	261.49	
4311	StudntMaterials	OR	STD12/28/19-0178	CCU - LG - 0178	OFFICE DEPOT - COMPOSITION BOOKS FOR ENGLISH CLASS (130)	2/26/2020	105.34	
4351	OfficeSupplies	HS	STD10/28/19-0152	CCU - LS - 0152	MASTERS ACE HARDWARE - NUTS AND WASHERS FOR TV BRACKET	2/21/2020	56.80	
4351	OfficeSupplies	HS	STD10/28/19-0152	CCU - LS - 0152	TARGET - COFFEE, COFFEE MAKER, PENS	2/21/2020	41.37	
4351	OfficeSupplies	HS	STD11/28/19-0194	CCU - YF - 0194	AMAZON MKTP - USB PRINTER CABLE AND TONER CARTRIDGE	2/21/2020	99.58	
4351	OfficeSupplies	HS	STD12/28/19-0194	CCU - YF - 0194	STAPLES - LABELS	2/21/2020	13.13	
4371	CustodialSuppl	BC	STD11/28/19-0277	CCU - JC - 0277	WESTLAKE ACE - BOLTS & THREAD LOCK FOR BANNERS AND SPORTS CA	2/21/2020	43.34	
4371	CustodialSuppl	BC	STD11/28/19-0277	CCU - JC - 0277	WESTLAKE ACE - PONCHOS AND STORAGE ORGANIZERS	2/21/2020	139.01	
4391	Food	BC	STD11/28/19-0277	CCU - JC - 0277	ASIA TASTY - FOOD FOR YPICS BOARD MEETING	2/21/2020	139.70	
4391	Food	BC	STD11/28/19-0277	CCU - JC - 0277	FOOD 4 LESS - DRINKS FOR 7TH GRADE FULCRUM FIELD TRIP	2/21/2020	50.45	
4391	Food	BC	STD11/28/19-0277	CCU - JC - 0277	FOOD 4 LESS - ICE FOR BOARD MEETING	2/21/2020	2.18	
4391	Food	BC	STD11/28/19-0277	CCU - JC - 0277	LITTLE CAESARS - PIZZA FOR 7TH GRADE FULCRUM FIELD TRIP	2/21/2020	171.60	
4391	Food	BC	STD11/28/19-0277	CCU - JC - 0277	LITTLE CAESARS - PIZZA FOR SAC MEETING ATTENDEES	2/21/2020	22.75	
4391	Food	BC	STD12/28/19-0277	CCU - JC - 0277	AY PAPA QUE RICO - CHICKEN FOR LAUSD OVERSIGHT VISIT LUNCH	2/26/2020	115.44	
4391	Food	BC	STD12/28/19-0277	CCU - JC - 0277	FOOD 4 LESS - DRINKS FOR IREADY GROWTH STUDENT CELEBRATION	2/26/2020	63.92	
4391	Food	BC	STD12/28/19-0277	CCU - JC - 0277	LITTLE CAESARS - PIZZA FOR IREADY GROWTH STUDENT	2/26/2020	410.63	
4391	Food	BC	STD12/28/19-0277	CCU - JC - 0277	STARBUCKS - COFFEE TRAVELERS FOR LAUSD OVERSIGHT VISIT	2/26/2020	35.90	
4391	Food	BC	STD12/28/19-0277	CCU - JC - 0277	TARGET - DRINKS FOR LAUSD OVERSIGHT VISIT	2/26/2020	8.45	
4391	Food	BC	STD12/28/19-0277	CCU - JC - 0277	VONS - DRINKS AND PASTRIES FOR LAUSD OVERSIGHT VISIT	2/26/2020	32.76	
4391	Food	BC	STD12/28/19-0277	CCU - JC - 0277	WINCHELLS - DONUTS FOR LAUSD OVERSIGHT VISIT	2/26/2020	25.98	
4391	Food	HS	STD10/28/19-0152	CCU - LS - 0152	TARGET - CANDY FOR PD TEAM BUILDING ACTIVITY	2/21/2020	53.31	
4391	Food	HS	STD10/28/19-0152	CCU - LS - 0152	TRADER JOE'S - SNACKS FOR STUDENTS DURING TESTING	2/21/2020	75.35	
4391	Food	HS	STD11/28/19-0194	CCU - YF - 0194	ANTONIO'S TACOS & KABOB - LUNCH FOR WASC VISITING COMMITTEE	2/21/2020	53.03	
4391	Food	HS	STD11/28/19-0194	CCU - YF - 0194	FOOD 4 LESS - CULTERY, DRINKS, GRANOLA BARS FOR WASC COMMIT	2/21/2020	47.34	
4391	Food	HS	STD11/28/19-0194	CCU - YF - 0194	FOOD 4 LESS - NAPKINS, CUTLERY, BANANAS FOR 11TH GRADERS - P	2/21/2020	6.35	
4391	Food	HS	STD11/28/19-0194	CCU - YF - 0194	FOOD 4 LESS - PASTRIES AND YOGURT FOR WASC VISITING COMMITTE	2/21/2020	21.49	
4391	Food	HS	STD11/28/19-0194	CCU - YF - 0194	SMART & FINAL - CHIPS, NACHO CHEESE, DRINKS FOR HOMECOMING D	2/21/2020	112.30	
4391	Food	HS	STD11/28/19-0194	CCU - YF - 0194	SMART & FINAL - DRINKS, PANCAKE MIX, STRAWBERRIES - 11TH GRA	2/21/2020	21.72	
4391	Food	HS	STD11/28/19-0194	CCU - YF - 0194	SUPERIOR SUPER WAREHOUSE - FRUIT PLATTER FOR WASC VISITING	2/21/2020	13.17	
4391	Food	HS	STD12/28/19-0194	CCU - YF - 0194	COSTCO WAREHOUSE - WATER AND GRANOLA BARS - PACOIMA PARADE	2/21/2020	12.98	
4391	Food	HS	STD12/28/19-0194	CCU - YF - 0194	SMART & FINAL - SNACKS FOR 8TH GRADE CAMPUS TOUR	2/21/2020	67.34	
4391	Food	OR	STD11/28/19-0178	CCU - LG - 0178	SMART & FINAL - DRINKS FOR STAFF DURING LAUSD OVERSIGHT VISIT	2/26/2020	38.45	
4391	Food	OR	STD11/28/19-0178	CCU - LG - 0178	SUBWAY - LUNCH FOR STAFF AND TEACHERS DURING LAUSD OVERSIGHT	2/26/2020	79.98	
4391	Food	OR	STD11/28/19-0251	CCU - RQ - 0047	SUBWAY - FOOD FOR SAC MEETING PARTICIPANTS	2/26/2020	79.98	
4392	Uniforms	HS	STD12/28/19-0194	CCU - YF - 0194	PERFECT DESIGN - VOLLEYBALL TEAM SWEATSHIRTS	2/21/2020	1,025.00	
4392	Uniforms	OR	STD11/28/19-0251	CCU - RQ - 0047	PAYPAL JIMMY ZEPEDA - VOLLEYBALL AND FOOTBALL TEAM JERSEYS	2/26/2020	<u>168.50</u>	
4399	AllOtherSuppl	BC	STD11/28/19-0277	CCU - JC - 0277	76 GAS - GAS FOR VAN #58	2/21/2020	62.02	
4399	AllOtherSuppl	BC	STD11/28/19-0277	CCU - JC - 0277	76 GAS - GAS FOR VAN #90	2/21/2020	77.57	
4399	AllOtherSuppl	BC	STD11/28/19-0277	CCU - JC - 0277	CHEVRON - GAS FOR VAN #86	2/21/2020	82.12	
4399	AllOtherSuppl	BC	STD12/28/19-0277	CCU - JC - 0277	SOS SURVIVAL PRODUCT - SHARP CONTAINERS, BANDAGES, EYE	2/26/2020	145.60	
4399	AllOtherSuppl	BC	STD12/28/19-0277	CCU - JC - 0277	WESTLAKE ACE - REPLACEMENT BOLTS AND NUTS FOR BALL CART	2/26/2020	17.96	

Object	Object	Managen	Doc #	Vendor	Description	Date	Debit	Credit
4399	AllOtherSuppl	HS	STD10/28/19-0152	CCU - LS - 0152	WALGREENS - SCHOOL HISTORY PHOTO PRINTING	2/21/2020	8.08	
4399	AllOtherSuppl	HS	STD11/28/19-0194	CCU - YF - 0194	99 CENTS ONLY STORES - SOAP, TRAYS, AIR FRESHNER, PLATES, TA	2/21/2020	21.70	
4399	AllOtherSuppl	HS	STD11/28/19-0194	CCU - YF - 0194	AMAZON - HOMECOMING - PRINCE & PRINCESS SASHES	2/21/2020	10.94	
4399	AllOtherSuppl	HS	STD11/28/19-0194	CCU - YF - 0194	AMAZON MKTP - A KING AND QUEEN SASH, CROWN FOR HOMECOMING DA	2/21/2020	31.73	
4399	AllOtherSuppl	HS	STD11/28/19-0194	CCU - YF - 0194	AMAZON MKTP - CARRYING CASE FOR SD CARDS - SL	2/21/2020	10.94	
4399	AllOtherSuppl	HS	STD11/28/19-0194	CCU - YF - 0194	AMAZON MKTP - GLITTER HEAD BANDS FOR HOMECOMING DANCE SL	2/21/2020	27.37	
4399	AllOtherSuppl	HS	STD11/28/19-0194	CCU - YF - 0194	AMAZON MKTP - LETTER "C" BALLOON FOR HOMECOMING DANCE SL	2/21/2020	7.65	
4399	AllOtherSuppl	HS	STD11/28/19-0194	CCU - YF - 0194	AMAZON MKTP - LETTER AND REGULAR BALLOONS FOR HOMECOMING DAN	2/21/2020	73.53	
4399	AllOtherSuppl	HS	STD11/28/19-0194	CCU - YF - 0194	AMAZON MKTP - TIARA FOR HOMECOMING DANCE SL	2/21/2020	14.22	
4399	AllOtherSuppl	HS	STD11/28/19-0194	CCU - YF - 0194	ANDERSON TROPHY - VOLLEYBALL MEDALS	2/21/2020	14.78	
4399	AllOtherSuppl	HS	STD11/28/19-0194	CCU - YF - 0194	DOLLAR TREE - BALLOONS FOR HOMECOMING DANCE SL	2/21/2020	8.86	
4399	AllOtherSuppl	HS	STD11/28/19-0194	CCU - YF - 0194	DOLLAR TREE - TABLE CLOTHS, WALL MURALS, DOOR COVERS FOR	2/21/2020	31.76	
4399	AllOtherSuppl	HS	STD11/28/19-0194	CCU - YF - 0194	FIRST BARGAIN CENTER - SERVING UTENSILS FOR WASC VISIT	2/21/2020	5.58	
4399	AllOtherSuppl	HS	STD11/28/19-0194	CCU - YF - 0194	MARCIA CRAFT - HELIUM TANK FOR HOMECOMING DECORATIONS	2/21/2020	38.32	
4399	AllOtherSuppl	HS	STD11/28/19-0194	CCU - YF - 0194	PARTY CITY - BALLOON FOR HOMECOMING DECORATIONS SL	2/21/2020	33.92	
4399	AllOtherSuppl	HS	STD11/28/19-0194	CCU - YF - 0194	VALLARTA SUPER MARKET - ZIPLOCK BAGS FOR ICE PACKS	2/21/2020	7.81	
4399	AllOtherSuppl	HS	STD12/28/19-0194	CCU - YF - 0194	CHEVRON - GAS FOR VAN #86 AFTER FIELD TRIP TO CHARTER RALLY	2/21/2020	30.02	
4399	AllOtherSuppl	OR	STD11/28/19-0251	CCU - RQ - 0047	76 UNITED OIL - GAS FOR SCHOOL VAN #62/15	2/26/2020	85.45	
4399	AllOtherSuppl	OR	STD11/28/19-0251	CCU - RQ - 0047	76 UNITED OIL - GAS FOR SCHOOL VAN #84/73	2/26/2020	47.05	
4399	AllOtherSuppl	OR	STD11/28/19-0251	CCU - RQ - 0047	APPLE ONLINE STORE - REPLACEMENT IPHONE FOR KARINA GAMEZ	2/26/2020	655.91	
4399	AllOtherSuppl	OR	STD11/28/19-0251	CCU - RQ - 0047	PAYPAL EBAY DAD AND DOG - AMAZON LOGO T-SHIRT FOR A DRAMA CL	2/26/2020	19.98	
4399	AllOtherSuppl	OR	STD11/28/19-0251	CCU - RQ - 0047	PAYPAL EBAY EBAY INC - AMAZON LOGO T-SHIRT TAX CHARGE FOR A	2/26/2020	1.42	
4399	AllOtherSuppl	OR	STD11/28/19-0251	CCU - RQ - 0047	ZAZZLE USD - WIKIPEDIA LOGO T-SHIRT FOR A DRAMA CLUB PLAY	2/26/2020	27.86	
4399	AllOtherSuppl	OR	STD11/28/19-0285	CCU - RB - 0285	NEWEGG INC - MACBOOK KEYBOARD REPLACEMENT PARTS FOR ALL COMP	2/26/2020	35.92	
5631	Repairs	OR	STD11/28/19-0251	CCU - RQ - 0047	APPLE ONLINE STORE - STUDENT LAPTOP A/C REPAIR	2/26/2020	99.00	
5812	FieldTrip	OR	STD11/28/19-0251	CCU - RQ - 0047	FIYA - CROSS COUNTRY TEAM MEET FEES AND SHIRTS	2/26/2020	752.50	
5812	FieldTrip	OR	STD11/28/19-0251	CCU - RQ - 0047	NORTHRIDGE SKATELAND - ADMISSION BALANCE FOR 7TH GRADE	2/26/2020	350.00	
5812	FieldTrip	OR	STD11/28/19-0251	CCU - RQ - 0047	NORTHRIDGE SKATELAND - RESERVATION DEPOSIT FOR 7TH GRADE	2/26/2020	550.00	
5812	FieldTrip	OR	STD11/28/19-0251	CCU - RQ - 0047	ULTRAZONE LASER TAG - RESERVATION DEPOSIT FOR 6TH GRADE	2/26/2020	100.00	
5812	FieldTrip	OR	STD12/28/19-0178	CCU - LG - 0178	DODGER STADIUM TICKET - ADMISSION - 6TH GRADE FT	2/26/2020	729.00	
5831	Advert&Recruit	HS	STD12/28/19-0152	CCU - LS - 0152	SNAP GEOFILTERS - SNAPCHAT FILTER FOR MIDDLE SCHOOL	2/21/2020	12.88	
5831	Advert&Recruit	HS	STD12/28/19-0194	CCU - YF - 0194	DOLLAR KING - BAGS AND STOCKINGS FOR CANDY CANES	2/21/2020	19.97	
5831	Advert&Recruit	HS	STD12/28/19-0194	CCU - YF - 0194	WAL-MART - CANDY CANES FOR PACOIMA PARADE	2/21/2020	31.84	
5831	Advert&Recruit	OR	STD12/28/19-0047	CCU - RQ - 0047	INDEED - 11/19 - JOB ADVERTISEMENT	2/3/2020	553.12	
5831	Advert&Recruit	OR	STD12/28/19-0047	CCU - RQ - 0047	INDEED - 12/19 - JOB ADVERTISEMENT	2/3/2020	501.76	
5831	Advert&Recruit	OR	STD11/28/19-0251	CCU - RQ - 0047	INDEED - 10/19 - JOB ADVERTISEMENT	2/26/2020	22.91	
5831	Advert&Recruit	OR	STD11/28/19-0251	CCU - RQ - 0047	INDEED - 10/19 - JOB ADVERTISING	2/26/2020	500.08	
5861	NonInstrSftwr	BC	STD11/28/19-0285	CCU - RB - 0285	PROMEVO - LICENSES FOR NEW ENROLLMENT CHROMEBOOKS (2)	2/26/2020	60.00	
5861	NonInstrSftwr	BC	STD11/28/19-0285	CCU - RB - 0285	PROMEVO - LICENSE FOR NEW GEAR UP STAFF CHROMEBOOKS (12)	2/26/2020	360.00	
5861	NonInstrSftwr	CA	STD11/28/19-0285	CCU - RB - 0285	PAYPAL - THEMIFY - WORD PRESS THEME FOR YPICS WEBSITE	2/26/2020	89.00	
5861	NonInstrSftwr	HS	STD11/28/19-0285	CCU - RB - 0285	PROMEVO - LICENSES NEW ENROLLMENT SPECIFIC CHROMEBOOKS (2)	2/26/2020	60.00	
5865	FundraisingCost	HS	STD11/28/19-0194	CCU - YF - 0194	FOOD 4 LESS - JARRITOS FOR RING TOSS GAME FOR CARNIVAL SL	2/21/2020	19.52	
5865	FundraisingCost	HS	STD11/28/19-0194	CCU - YF - 0194	SMART & FINAL - CHIPS, NACHO CHEESE, EVAPORATED MILK, CANDY	2/21/2020	175.65	
5899	OtherExpenses	CA	STD11/28/19-0285	CCU - RB - 0285	CCU FOREIGN TRANSACTION FEE - THEMIFY PURCHASE	2/26/2020	0.89	
<b>Total</b>							<b>11,075.19</b>	<b>0.00</b>

# Coversheet

## 18-19 Federal Form 990 and State Form 199

**Section:** IV. Items Scheduled For Action  
**Item:** B. 18-19 Federal Form 990 and State Form 199  
**Purpose:**  
**Submitted by:**  
**Related Material:** YPI 18 19 990 Return- CLIENT DRAFT (1).pdf

CLIFTONLARSONALLEN, LLP  
2210 E ROUTE 66  
GLENDORA, CA 91700

YPI CHARTER SCHOOLS, INC.  
9400 REMICK AVENUE  
PACOIMA, CA 91331



DRAFT

CLIENT ' S COPY

DRAFT



CLA (CliftonLarsonAllen LLP)  
CLAconnect.com

YPI CHARTER SCHOOLS, INC.  
9400 Remick Avenue  
Pacoima, CA 91331

YPI CHARTER SCHOOLS, INC.:

Enclosed is the organization's 2018 Exempt Organization return. The state Exempt Organization return is also enclosed. These should be signed, dated, and mailed, as indicated.

Specific filing instructions are as follows.

**FORM 990 RETURN:**

This return has qualified for electronic filing. After you have reviewed the return for completeness and accuracy, please sign, date and return Form 8879-EO to our office. We will transmit the return electronically to the IRS and no further action is required. Please return Form 8879-EO to us as soon as possible, but no later than by May 15, 2020 the filing deadline.

**CALIFORNIA FORM 199 RETURN:**

The California Form 199 return has qualified for electronic filing. After you have reviewed your return for completeness and accuracy, please sign, date and return Form 8453-EO to our office. We will then transmit your return to the FTB. Do not mail the paper copy of the return to the FTB.

No payment is required.

When mailing is necessary, we recommend that you use certified mail with postmarked receipts for proof of timely filing.

Be sure to review the returns prior to signing as you have final responsibility for all information included in the returns. If there is anything on the return you do not understand, we would be glad to answer your questions.

Copies of each return are provided and should be retained for your files. Based on IRS guidance, we generally recommend that you keep supporting documentation for a minimum of seven years; and that you keep copies of the tax returns, and records that support basis for items in the tax return, indefinitely.

We value our relationship with you and thank you for your trust and confidence in allowing us to serve you. If you have any questions regarding the returns or other services that we can assist you with, please do not hesitate to contact us. Some of our best clients come through referrals from existing clients. If you know of anyone who could benefit from our assistance, we would be pleased to speak to him or her.

Sincerely,

CliftonLarsonAllen LLP

EXTENDED TO MAY 15, 2020

**Return of Organization Exempt From Income Tax**

OMB No. 1545-0047

Form **990**

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

**2018**

Department of the Treasury  
Internal Revenue Service

▶ Do not enter social security numbers on this form as it may be made public.  
▶ Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for instructions and the latest information.

Open to Public Inspection

**A** For the 2018 calendar year, or tax year beginning **JUL 1, 2018** and ending **JUN 30, 2019**

<b>B</b> Check if applicable: <input type="checkbox"/> Address change <input type="checkbox"/> Name change <input type="checkbox"/> Initial return <input type="checkbox"/> Final return/terminated <input type="checkbox"/> Amended return <input type="checkbox"/> Application pending	<b>C</b> Name of organization <b>YPI CHARTER SCHOOLS, INC.</b> Doing business as		<b>D</b> Employer identification number 20-0407224
	Number and street (or P.O. box if mail is not delivered to street address) Room/suite <b>9400 REMICK AVENUE</b>	<b>E</b> Telephone number 213-688-2802	
	City or town, state or province, country, and ZIP or foreign postal code <b>PACOIMA, CA 91331</b>		<b>G</b> Gross receipts \$ <b>22,823,462.</b>
	<b>F</b> Name and address of principal officer: <b>YVETTE KING-BERG</b> <b>9400 REMICK AVENUE, PACOIMA, CA 91331</b>		<b>H(a)</b> Is this a group return for subordinates? ..... <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <b>H(b)</b> Are all subordinates included? <input type="checkbox"/> Yes <input type="checkbox"/> No If "No," attach a list. (see instructions) <b>H(c)</b> Group exemption number ▶
<b>I</b> Tax-exempt status: <input checked="" type="checkbox"/> 501(c)(3) <input type="checkbox"/> 501(c) ( ) (insert no.) <input type="checkbox"/> 4947(a)(1) or <input type="checkbox"/> 527			
<b>J</b> Website: ▶ <b>HTTP://YPICS.ORG/SCHOOLS/</b>			
<b>K</b> Form of organization: <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Trust <input type="checkbox"/> Association <input type="checkbox"/> Other ▶			<b>L</b> Year of formation: <b>2003</b>
			<b>M</b> State of legal domicile: <b>CA</b>

**Part I Summary**

<b>Activities &amp; Governance</b>	<b>1</b> Briefly describe the organization's mission or most significant activities: <b>PREPARE STUDENTS FOR ACADEMIC SUCCESS IN HIGH SCHOOL, AS WELL AS POST-SECONDARY EDUCATION.</b>		
	<b>2</b> Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.		
	<b>3</b> Number of voting members of the governing body (Part VI, line 1a)	<b>3</b>	<b>7</b>
	<b>4</b> Number of independent voting members of the governing body (Part VI, line 1b)	<b>4</b>	<b>7</b>
	<b>5</b> Total number of individuals employed in calendar year 2018 (Part V, line 2a)	<b>5</b>	<b>141</b>
	<b>6</b> Total number of volunteers (estimate if necessary)	<b>6</b>	<b>470</b>
	<b>7 a</b> Total unrelated business revenue from Part VIII, column (C), line 12	<b>7a</b>	<b>0.</b>
<b>b</b> Net unrelated business taxable income from Form 990-T, line 38	<b>7b</b>	<b>0.</b>	
<b>Revenue</b>	<b>8</b> Contributions and grants (Part VIII, line 1h)	<b>Prior Year</b>	<b>Current Year</b>
	<b>9</b> Program service revenue (Part VIII, line 2g)	27,904,517.	22,788,818.
	<b>10</b> Investment income (Part VIII, column (A), lines 3, 4, and 7d)	0.	25,828.
	<b>11</b> Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	394.	413.
	<b>12</b> Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)	36,160.	8,403.
<b>Expenses</b>	<b>13</b> Grants and similar amounts paid (Part IX, column (A), lines 1-3)	27,941,071.	22,823,462.
	<b>14</b> Benefits paid to or for members (Part IX, column (A), line 4)	0.	0.
	<b>15</b> Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)	0.	0.
	<b>16a</b> Professional fundraising fees (Part IX, column (A), line 11e)	6,906,960.	7,612,834.
	<b>b</b> Total fundraising expenses (Part IX, column (D), line 25) ▶ <b>4,324.</b>	0.	0.
	<b>17</b> Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	8,176,431.	9,064,110.
	<b>18</b> Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)	15,083,391.	16,676,944.
<b>19</b> Revenue less expenses. Subtract line 18 from line 12	12,857,680.	6,146,518.	
<b>Net Assets or Fund Balances</b>	<b>20</b> Total assets (Part X, line 16)	<b>Beginning of Current Year</b>	<b>End of Year</b>
	<b>21</b> Total liabilities (Part X, line 26)	33,339,182.	36,653,213.
	<b>22</b> Net assets or fund balances. Subtract line 21 from line 20	12,654,952.	9,822,465.
		20,684,230.	26,830,748.

**Part II Signature Block**

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

<b>Sign Here</b>	Signature of officer		Date		
	<b>YVETTE KING-BERG, EXECUTIVE DIR.</b> Type or print name and title				
<b>Paid Preparer Use Only</b>	Print/Type preparer's name	Preparer's signature	Date	Check if self-employed <input type="checkbox"/>	PTIN
	<b>WADE MCMULLEN, CPA</b>	<b>WADE MCMULLEN, CPA</b>	<b>03/27/20</b>		<b>P00541671</b>
Firm's name ▶ <b>CLIFTONLARSONALLEN, LLP</b>			Firm's EIN ▶ <b>41-0746749</b>		
Firm's address ▶ <b>2210 E ROUTE 66 GLENORA, CA 91700</b>			Phone no. <b>626-857-7300</b>		

May the IRS discuss this return with the preparer shown above? (see instructions)  Yes  No

Part III Statement of Program Service Accomplishments

Check if Schedule O contains a response or note to any line in this Part III

1 Briefly describe the organization's mission: PREPARE STUDENTS FOR ACADEMIC SUCCESS IN HIGH SCHOOL, AS WELL AS POST-SECONDARY EDUCATION. PREPARE STUDENTS TO BE RESPONSIBLE AND ACTIVE PARTICIPANTS IN THEIR COMMUNITY. ENABLE STUDENTS TO BECOME LIFE-LONG LEARNERS.

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? Yes No

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? Yes No

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code: ) (Expenses \$ 13,286,290. including grants of \$ ) (Revenue \$ 34,231. ) PROVIDED EDUCATIONAL SERVICES FOR GRADES 5 THROUGH 12, GRADE STUDENTS WITH THE EMPHASIS ON THE USE OF TECHNOLOGIES. THE SCHOOL SERVED APPROXIMATELY 925 STUDENTS IN THE YEAR ENDED JUNE 30, 2019.

4b (Code: ) (Expenses \$ including grants of \$ ) (Revenue \$ )

4c (Code: ) (Expenses \$ including grants of \$ ) (Revenue \$ )

4d Other program services (Describe in Schedule O.) (Expenses \$ including grants of \$ ) (Revenue \$ )

4e Total program service expenses 13,286,290.



**Part IV Checklist of Required Schedules**

	Yes	No
1 Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? <i>If "Yes," complete Schedule A</i>	X	
2 Is the organization required to complete <i>Schedule B, Schedule of Contributors</i> ?		X
3 Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? <i>If "Yes," complete Schedule C, Part I</i>		X
4 <b>Section 501(c)(3) organizations.</b> Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? <i>If "Yes," complete Schedule C, Part II</i>		X
5 Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Revenue Procedure 98-19? <i>If "Yes," complete Schedule C, Part III</i>		X
6 Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? <i>If "Yes," complete Schedule D, Part I</i>		X
7 Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? <i>If "Yes," complete Schedule D, Part II</i>		X
8 Did the organization maintain collections of works of art, historical treasures, or other similar assets? <i>If "Yes," complete Schedule D, Part III</i>		X
9 Did the organization report an amount in Part X, line 21, for escrow or custodial account liability, serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? <i>If "Yes," complete Schedule D, Part IV</i>		X
10 Did the organization, directly or through a related organization, hold assets in temporarily restricted endowments, permanent endowments, or quasi-endowments? <i>If "Yes," complete Schedule D, Part V</i>		X
11 If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X as applicable.		
a Did the organization report an amount for land, buildings, and equipment in Part X, line 10? <i>If "Yes," complete Schedule D, Part VI</i>	X	
b Did the organization report an amount for investments - other securities in Part X, line 12 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VII</i>		X
c Did the organization report an amount for investments - program related in Part X, line 13 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VIII</i>		X
d Did the organization report an amount for other assets in Part X, line 15 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part IX</i>		X
e Did the organization report an amount for other liabilities in Part X, line 25? <i>If "Yes," complete Schedule D, Part X</i>	X	
f Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? <i>If "Yes," complete Schedule D, Part X</i>	X	
12a Did the organization obtain separate, independent audited financial statements for the tax year? <i>If "Yes," complete Schedule D, Parts XI and XII</i>	X	
b Was the organization included in consolidated, independent audited financial statements for the tax year? <i>If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional</i>		X
13 Is the organization a school described in section 170(b)(1)(A)(ii)? <i>If "Yes," complete Schedule E</i>	X	
14a Did the organization maintain an office, employees, or agents outside of the United States?		X
b Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at \$100,000 or more? <i>If "Yes," complete Schedule F, Parts I and IV</i>		X
15 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or other assistance to or for any foreign organization? <i>If "Yes," complete Schedule F, Parts II and IV</i>		X
16 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or other assistance to or for foreign individuals? <i>If "Yes," complete Schedule F, Parts III and IV</i>		X
17 Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? <i>If "Yes," complete Schedule G, Part I</i>		X
18 Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? <i>If "Yes," complete Schedule G, Part II</i>		X
19 Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? <i>If "Yes," complete Schedule G, Part III</i>		X
20a Did the organization operate one or more hospital facilities? <i>If "Yes," complete Schedule H</i>		X
b If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return?		
21 Did the organization report more than \$5,000 of grants or other assistance to any domestic organization or domestic government on Part IX, column (A), line 1? <i>If "Yes," complete Schedule I, Parts I and II</i>		X

**Part IV Checklist of Required Schedules** (continued)

	Yes	No
<b>22</b> Did the organization report more than \$5,000 of grants or other assistance to or for domestic individuals on Part IX, column (A), line 2? <i>If "Yes," complete Schedule I, Parts I and III</i> .....		X
<b>23</b> Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5 about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? <i>If "Yes," complete Schedule J</i> .....	X	
<b>24a</b> Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? <i>If "Yes," answer lines 24b through 24d and complete Schedule K. If "No," go to line 25a</i> .....		X
<b>b</b> Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception? .....		
<b>c</b> Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds? .....		
<b>d</b> Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year? .....		
<b>25a Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations.</b> Did the organization engage in an excess benefit transaction with a disqualified person during the year? <i>If "Yes," complete Schedule L, Part I</i> .....		X
<b>b</b> Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? <i>If "Yes," complete Schedule L, Part I</i> .....		X
<b>26</b> Did the organization report any amount on Part X, line 5, 6, or 22 for receivables from or payables to any current or former officers, directors, trustees, key employees, highest compensated employees, or disqualified persons? <i>If "Yes," complete Schedule L, Part II</i> .....		X
<b>27</b> Did the organization provide a grant or other assistance to an officer, director, trustee, key employee, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity or family member of any of these persons? <i>If "Yes," complete Schedule L, Part III</i> .....		X
<b>28</b> Was the organization a party to a business transaction with one of the following parties (see Schedule L, Part IV instructions for applicable filing thresholds, conditions, and exceptions):		
<b>a</b> A current or former officer, director, trustee, or key employee? <i>If "Yes," complete Schedule L, Part IV</i> .....		X
<b>b</b> A family member of a current or former officer, director, trustee, or key employee? <i>If "Yes," complete Schedule L, Part IV</i> .....		X
<b>c</b> An entity of which a current or former officer, director, trustee, or key employee (or a family member thereof) was an officer, director, trustee, or direct or indirect owner? <i>If "Yes," complete Schedule L, Part IV</i> .....		X
<b>29</b> Did the organization receive more than \$25,000 in non-cash contributions? <i>If "Yes," complete Schedule M</i> .....		X
<b>30</b> Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? <i>If "Yes," complete Schedule M</i> .....		X
<b>31</b> Did the organization liquidate, terminate, or dissolve and cease operations? <i>If "Yes," complete Schedule N, Part I</i> .....		X
<b>32</b> Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? <i>If "Yes," complete Schedule N, Part II</i> .....		X
<b>33</b> Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? <i>If "Yes," complete Schedule R, Part I</i> .....		X
<b>34</b> Was the organization related to any tax-exempt or taxable entity? <i>If "Yes," complete Schedule R, Part II, III, or IV, and Part V, line 1</i> .....		X
<b>35a</b> Did the organization have a controlled entity within the meaning of section 512(b)(13)? .....		X
<b>b</b> If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? <i>If "Yes," complete Schedule R, Part V, line 2</i> .....		
<b>36 Section 501(c)(3) organizations.</b> Did the organization make any transfers to an exempt non-charitable related organization? <i>If "Yes," complete Schedule R, Part V, line 2</i> .....		X
<b>37</b> Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? <i>If "Yes," complete Schedule R, Part VI</i> .....		X
<b>38</b> Did the organization complete Schedule O and provide explanations in Schedule O for Part VI, lines 11b and 19? <b>Note.</b> All Form 990 filers are required to complete Schedule O .....	X	

**Part V Statements Regarding Other IRS Filings and Tax Compliance**

Check if Schedule O contains a response or note to any line in this Part V

	Yes	No
<b>1a</b> Enter the number reported in Box 3 of Form 1096. Enter -0- if not applicable .....		
<b>b</b> Enter the number of Forms W-2G included in line 1a. Enter -0- if not applicable .....		
<b>c</b> Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners? .....		

**Part V** Statements Regarding Other IRS Filings and Tax Compliance (continued)

		Yes	No
<b>2a</b>	Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return		
	2a		141
<b>b</b>	If at least one is reported on line 2a, did the organization file all required federal employment tax returns?	X	
<b>Note.</b> If the sum of lines 1a and 2a is greater than 250, you may be required to e-file (see instructions)			
<b>3a</b>	Did the organization have unrelated business gross income of \$1,000 or more during the year?		X
<b>b</b>	If "Yes," has it filed a Form 990-T for this year? If "No" to line 3b, provide an explanation in Schedule O		
<b>4a</b>	At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?		X
<b>b</b>	If "Yes," enter the name of the foreign country: See instructions for filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).		
<b>5a</b>	Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?		X
<b>b</b>	Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?		X
<b>c</b>	If "Yes" to line 5a or 5b, did the organization file Form 8886-T?		
<b>6a</b>	Does the organization have annual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions?		X
<b>b</b>	If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?		
<b>7</b>	<b>Organizations that may receive deductible contributions under section 170(c).</b>		
<b>a</b>	Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods and services provided to the payor?		X
<b>b</b>	If "Yes," did the organization notify the donor of the value of the goods or services provided?		
<b>c</b>	Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?		X
<b>d</b>	If "Yes," indicate the number of Forms 8282 filed during the year		7d
<b>e</b>	Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?		X
<b>f</b>	Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?		X
<b>g</b>	If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required?		
<b>h</b>	If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C?		
<b>8</b>	<b>Sponsoring organizations maintaining donor advised funds.</b> Did a donor advised fund maintained by the sponsoring organization have excess business holdings at any time during the year?		
<b>9</b>	<b>Sponsoring organizations maintaining donor advised funds.</b>		
<b>a</b>	Did the sponsoring organization make any taxable distributions under section 4966?		
<b>b</b>	Did the sponsoring organization make a distribution to a donor, donor advisor, or related person?		
<b>10</b>	<b>Section 501(c)(7) organizations.</b> Enter:		
<b>a</b>	Initiation fees and capital contributions included on Part VIII, line 12	10a	
<b>b</b>	Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities	10b	
<b>11</b>	<b>Section 501(c)(12) organizations.</b> Enter:		
<b>a</b>	Gross income from members or shareholders	11a	
<b>b</b>	Gross income from other sources (Do not net amounts due or paid to other sources against amounts due or received from them.)	11b	
<b>12a</b>	<b>Section 4947(a)(1) non-exempt charitable trusts.</b> Is the organization filing Form 990 in lieu of Form 1041?	12a	
<b>b</b>	If "Yes," enter the amount of tax-exempt interest received or accrued during the year	12b	
<b>13</b>	<b>Section 501(c)(29) qualified nonprofit health insurance issuers.</b>		
<b>a</b>	Is the organization licensed to issue qualified health plans in more than one state?	13a	
<b>Note.</b> See the instructions for additional information the organization must report on Schedule O.			
<b>b</b>	Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans	13b	
<b>c</b>	Enter the amount of reserves on hand	13c	
<b>14a</b>	Did the organization receive any payments for indoor tanning services during the tax year?		X
<b>b</b>	If "Yes," has it filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O	14b	
<b>15</b>	Is the organization subject to the section 4960 tax on payment(s) of more than \$1,000,000 in remuneration or excess parachute payment(s) during the year?		X
If "Yes," see instructions and file Form 4720, Schedule N.			
<b>16</b>	Is the organization an educational institution subject to the section 4968 excise tax on net investment income?		X
If "Yes," complete Form 4720, Schedule O.			

**Part VI Governance, Management, and Disclosure** For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes in Schedule O. See instructions.

Check if Schedule O contains a response or note to any line in this Part VI

**Section A. Governing Body and Management**

		Yes	No
<b>1a</b>	Enter the number of voting members of the governing body at the end of the tax year If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain in Schedule O.		
<b>1b</b>	Enter the number of voting members included in line 1a, above, who are independent		
<b>2</b>	Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee?		X
<b>3</b>	Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors, or trustees, or key employees to a management company or other person?		X
<b>4</b>	Did the organization make any significant changes to its governing documents since the prior Form 990 was filed?		X
<b>5</b>	Did the organization become aware during the year of a significant diversion of the organization's assets?		X
<b>6</b>	Did the organization have members or stockholders?		X
<b>7a</b>	Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body?		X
<b>7b</b>	Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body?		X
<b>8</b>	Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:		
<b>8a</b>	The governing body?	X	
<b>8b</b>	Each committee with authority to act on behalf of the governing body?	X	
<b>9</b>	Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If "Yes," provide the names and addresses in Schedule O		X

**Section B. Policies** (This Section B requests information about policies not required by the Internal Revenue Code.)

		Yes	No
<b>10a</b>	Did the organization have local chapters, branches, or affiliates?		X
<b>10b</b>	If "Yes," did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes?		
<b>11a</b>	Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form?	X	
<b>11b</b>	Describe in Schedule O the process, if any, used by the organization to review this Form 990.		
<b>12a</b>	Did the organization have a written conflict of interest policy? If "No," go to line 13	X	
<b>12b</b>	Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts?	X	
<b>12c</b>	Did the organization regularly and consistently monitor and enforce compliance with the policy? If "Yes," describe in Schedule O how this was done	X	
<b>13</b>	Did the organization have a written whistleblower policy?	X	
<b>14</b>	Did the organization have a written document retention and destruction policy?	X	
<b>15</b>	Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?		
<b>15a</b>	The organization's CEO, Executive Director, or top management official	X	
<b>15b</b>	Other officers or key employees of the organization	X	
	If "Yes" to line 15a or 15b, describe the process in Schedule O (see instructions).		
<b>16a</b>	Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year?		X
<b>16b</b>	If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements?		

**Section C. Disclosure**

- 17** List the states with which a copy of this Form 990 is required to be filed **CA**
- 18** Section 6104 requires an organization to make its Forms 1023 (1024 or 1024-A if applicable), 990, and 990-T (Section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply.  
 Own website     Another's website     Upon request     Other (explain in Schedule O)
- 19** Describe in Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year.
- 20** State the name, address, and telephone number of the person who possesses the organization's books and records **IRINA CASTILLO - 310-394-1152**  
**11858 LA GRANGE AVENUE, 2ND FLOOR, LOS ANGELES, CA 90025**

**Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors**

Check if Schedule O contains a response or note to any line in this Part VII

**Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees**

**1a** Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
- List all of the organization's **current** key employees, if any. See instructions for definition of "key employee."
- List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than \$100,000 from the organization and any related organizations.
- List all of the organization's **former** officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.
- List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.

List persons in the following order: individual trustees or directors; institutional trustees; officers; key employees; highest compensated employees; and former such persons.

Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and Title	(B) Average hours per week (list any hours for related organizations below line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(1) MARY KEIPP PRESIDENT	2.00	X		X				0.	0.	0.
(2) JOE LUCENTE TREASURER	2.00	X		X				0.	0.	0.
(3) SANDRA MENDOZA SECRETARY	2.00	X		X				0.	0.	0.
(4) CARLOS VAQUERANO MEMBER	2.00	X						0.	0.	0.
(5) ALEX REZA MEMBER	2.00	X						0.	0.	0.
(6) CESAR LOPEZ MEMBER	2.00	X						0.	0.	0.
(7) MICHAEL GREEN MEMBER	2.00	X						0.	0.	0.
(8) RUBEN DUENAS COO	40.00			X				149,361.	0.	46,383.
(9) YVETTE KING-BERG EXECUTIVE DIRECTOR	40.00			X				172,171.	0.	52,027.

**Part VII Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees** (continued)

(A) Name and title	(B) Average hours per week (list any hours for related organizations below line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
<b>1b Sub-total</b>							321,532.	0.	98,410.	
<b>c Total from continuation sheets to Part VII, Section A</b>							0.	0.	0.	
<b>d Total (add lines 1b and 1c)</b>							321,532.	0.	98,410.	

**2** Total number of individuals (including but not limited to those listed above) who received more than \$100,000 of reportable compensation from the organization **2**

	Yes	No
<b>3</b> Did the organization list any <b>former</b> officer, director, or trustee, key employee, or highest compensated employee on line 1a? <i>If "Yes," complete Schedule J for such individual</i>		X
<b>4</b> For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than \$150,000? <i>If "Yes," complete Schedule J for such individual</i>	X	
<b>5</b> Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? <i>If "Yes," complete Schedule J for such person</i>		X

**Section B. Independent Contractors**

**1** Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation
NONE		

**2** Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 of compensation from the organization **0**

**Part VIII Statement of Revenue**

Check if Schedule O contains a response or note to any line in this Part VIII

			(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512 - 514	
<b>Contributions, Gifts, Grants and Other Similar Amounts</b>	<b>1 a</b> Federated campaigns .....	<b>1a</b>					
	<b>b</b> Membership dues .....	<b>1b</b>					
	<b>c</b> Fundraising events .....	<b>1c</b>					
	<b>d</b> Related organizations .....	<b>1d</b>					
	<b>e</b> Government grants (contributions)	<b>1e</b>	22,718,720.				
	<b>f</b> All other contributions, gifts, grants, and similar amounts not included above .....	<b>1f</b>	70,098.				
	<b>g</b> Noncash contributions included in lines 1a-1f: \$						
	<b>h Total.</b> Add lines 1a-1f .....		22,788,818.				
<b>Program Service Revenue</b>	<b>2 a</b> SUMMER PROGRAM	<b>Business Code</b> 611710	25,828.	25,828.			
	<b>b</b> _____						
	<b>c</b> _____						
	<b>d</b> _____						
	<b>e</b> _____						
	<b>f</b> All other program service revenue .....						
	<b>g Total.</b> Add lines 2a-2f .....		25,828.				
<b>Other Revenue</b>	<b>3</b> Investment income (including dividends, interest, and other similar amounts) .....		413.			413.	
	<b>4</b> Income from investment of tax-exempt bond proceeds .....						
	<b>5</b> Royalties .....						
	<b>6 a</b> Gross rents .....	(i) Real	(ii) Personal				
		<b>b</b> Less: rental expenses .....					
		<b>c</b> Rental income or (loss) .....					
		<b>d</b> Net rental income or (loss) .....					
	<b>7 a</b> Gross amount from sales of assets other than inventory .....	(i) Securities	(ii) Other				
		<b>b</b> Less: cost or other basis and sales expenses .....					
		<b>c</b> Gain or (loss) .....					
		<b>d</b> Net gain or (loss) .....					
	<b>8 a</b> Gross income from fundraising events (not including \$ _____ of contributions reported on line 1c). See Part IV, line 18 .....	<b>a</b>					
		<b>b</b> Less: direct expenses .....	<b>b</b>				
		<b>c</b> Net income or (loss) from fundraising events .....					
<b>9 a</b> Gross income from gaming activities. See Part IV, line 19 .....	<b>a</b>						
	<b>b</b> Less: direct expenses .....	<b>b</b>					
	<b>c</b> Net income or (loss) from gaming activities .....						
<b>10 a</b> Gross sales of inventory, less returns and allowances .....	<b>a</b>						
	<b>b</b> Less: cost of goods sold .....	<b>b</b>					
	<b>c</b> Net income or (loss) from sales of inventory .....						
<b>Miscellaneous Revenue</b>		<b>Business Code</b>					
<b>11 a</b> OTHER REVENUE	900099	8,403.	8,403.				
	<b>b</b> _____						
	<b>c</b> _____						
	<b>d</b> All other revenue .....						
	<b>e Total.</b> Add lines 11a-11d .....		8,403.				
<b>12 Total revenue.</b> See instructions .....		22,823,462.	34,231.	0.	413.		

**Part IX Statement of Functional Expenses**

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX  X

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21 ...				
2 Grants and other assistance to domestic individuals. See Part IV, line 22 .....				
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16 .....				
4 Benefits paid to or for members .....				
5 Compensation of current officers, directors, trustees, and key employees .....	433,756.	273,266.	160,490.	
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B) .....				
7 Other salaries and wages .....	5,438,038.	4,152,011.	1,286,027.	
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions) .....	615,331.	578,406.	36,925.	
9 Other employee benefits .....	933,055.	716,307.	216,748.	
10 Payroll taxes .....	192,654.	110,536.	82,118.	
11 Fees for services (non-employees):				
a Management .....				
b Legal .....	131,939.		131,939.	
c Accounting .....	256,800.		256,800.	
d Lobbying .....				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees .....				
g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Sch. O.)	3,392,637.	3,194,625.	198,012.	
12 Advertising and promotion .....	12,666.		12,666.	
13 Office expenses .....	1,527,221.	985,820.	541,401.	
14 Information technology .....	63,210.		63,210.	
15 Royalties .....				
16 Occupancy .....	1,198,061.	957,512.	240,549.	
17 Travel .....	76,165.	54,734.	21,431.	
18 Payments of travel or entertainment expenses for any federal, state, or local public officials ...				
19 Conferences, conventions, and meetings .....				
20 Interest .....	251.		251.	
21 Payments to affiliates .....				
22 Depreciation, depletion, and amortization .....	707,846.	698,822.	9,024.	
23 Insurance .....	57,534.		57,534.	
24 Other expenses. Itemize expenses not covered above. (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a <b>INSTRUCTIONAL MATERIALS</b>	1,091,711.	1,091,132.	579.	
b <b>PUPIL TRANSPORTATION</b>	245,437.	245,437.		
c <b>DUES AND MEMBERSHIP</b>	48,941.	38,494.	10,447.	
d _____				
e All other expenses _____	253,691.	189,188.	60,179.	4,324.
<b>25 Total functional expenses.</b> Add lines 1 through 24e	<b>16,676,944.</b>	<b>13,286,290.</b>	<b>3,386,330.</b>	<b>4,324.</b>
<b>26 Joint costs.</b> Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation.				

Check here  if following SOP 98-2 (ASC 958-720)



**Part X Balance Sheet**

Check if Schedule O contains a response or note to any line in this Part X

		(A) Beginning of year		(B) End of year
<b>Assets</b>	<b>1</b> Cash - non-interest-bearing .....	6,180,899.	<b>1</b>	3,201,533.
	<b>2</b> Savings and temporary cash investments .....	750,421.	<b>2</b>	1,255,518.
	<b>3</b> Pledges and grants receivable, net .....	2,081,447.	<b>3</b>	1,785,371.
	<b>4</b> Accounts receivable, net .....	59,872.	<b>4</b>	5,698.
	<b>5</b> Loans and other receivables from current and former officers, directors, trustees, key employees, and highest compensated employees. Complete Part II of Schedule L .....		<b>5</b>	
	<b>6</b> Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), persons described in section 4958(c)(3)(B), and contributing employers and sponsoring organizations of section 501(c)(9) voluntary employees' beneficiary organizations (see instr). Complete Part II of Sch L .....		<b>6</b>	
	<b>7</b> Notes and loans receivable, net .....		<b>7</b>	
	<b>8</b> Inventories for sale or use .....		<b>8</b>	
	<b>9</b> Prepaid expenses and deferred charges .....	81,209.	<b>9</b>	442,624.
	<b>10a</b> Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D .....	<b>10a</b> 32,733,896.		
	<b>b</b> Less: accumulated depreciation .....	<b>10b</b> 2,781,993.	<b>10c</b>	29,951,903.
	<b>11</b> Investments - publicly traded securities .....		<b>11</b>	
	<b>12</b> Investments - other securities. See Part IV, line 11 .....		<b>12</b>	
	<b>13</b> Investments - program-related. See Part IV, line 11 .....		<b>13</b>	
	<b>14</b> Intangible assets .....		<b>14</b>	
	<b>15</b> Other assets. See Part IV, line 11 .....	15,858.	<b>15</b>	10,566.
<b>16 Total assets.</b> Add lines 1 through 15 (must equal line 34) .....	33,339,182.	<b>16</b>	36,653,213.	
<b>Liabilities</b>	<b>17</b> Accounts payable and accrued expenses .....	2,460,680.	<b>17</b>	1,319,998.
	<b>18</b> Grants payable .....		<b>18</b>	
	<b>19</b> Deferred revenue .....	2,092,238.	<b>19</b>	488,246.
	<b>20</b> Tax-exempt bond liabilities .....		<b>20</b>	
	<b>21</b> Escrow or custodial account liability. Complete Part IV of Schedule D .....		<b>21</b>	
	<b>22</b> Loans and other payables to current and former officers, directors, trustees, key employees, highest compensated employees, and disqualified persons. Complete Part II of Schedule L .....		<b>22</b>	
	<b>23</b> Secured mortgages and notes payable to unrelated third parties .....		<b>23</b>	
	<b>24</b> Unsecured notes and loans payable to unrelated third parties .....	7,921,633.	<b>24</b>	7,871,636.
	<b>25</b> Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D .....	180,401.	<b>25</b>	142,585.
	<b>26 Total liabilities.</b> Add lines 17 through 25 .....	12,654,952.	<b>26</b>	9,822,465.
<b>Net Assets or Fund Balances</b>	<b>Organizations that follow SFAS 117 (ASC 958), check here</b> <input checked="" type="checkbox"/> <b>and complete lines 27 through 29, and lines 33 and 34.</b>			
	<b>27</b> Unrestricted net assets .....	20,684,230.	<b>27</b>	26,830,748.
	<b>28</b> Temporarily restricted net assets .....		<b>28</b>	
	<b>29</b> Permanently restricted net assets .....		<b>29</b>	
	<b>Organizations that do not follow SFAS 117 (ASC 958), check here</b> <input type="checkbox"/> <b>and complete lines 30 through 34.</b>			
	<b>30</b> Capital stock or trust principal, or current funds .....		<b>30</b>	
	<b>31</b> Paid-in or capital surplus, or land, building, or equipment fund .....		<b>31</b>	
	<b>32</b> Retained earnings, endowment, accumulated income, or other funds .....		<b>32</b>	
<b>33</b> Total net assets or fund balances .....	20,684,230.	<b>33</b>	26,830,748.	
<b>34</b> Total liabilities and net assets/fund balances .....	33,339,182.	<b>34</b>	36,653,213.	

**Part XI Reconciliation of Net Assets**

Check if Schedule O contains a response or note to any line in this Part XI

1	Total revenue (must equal Part VIII, column (A), line 12)	1	22,823,462.
2	Total expenses (must equal Part IX, column (A), line 25)	2	16,676,944.
3	Revenue less expenses. Subtract line 2 from line 1	3	6,146,518.
4	Net assets or fund balances at beginning of year (must equal Part X, line 33, column (A))	4	20,684,230.
5	Net unrealized gains (losses) on investments	5	
6	Donated services and use of facilities	6	
7	Investment expenses	7	
8	Prior period adjustments	8	
9	Other changes in net assets or fund balances (explain in Schedule O)	9	0.
10	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 33, column (B))	10	26,830,748.

**Part XII Financial Statements and Reporting**

Check if Schedule O contains a response or note to any line in this Part XII

		Yes	No
1	Accounting method used to prepare the Form 990: <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual <input type="checkbox"/> Other		
If the organization changed its method of accounting from a prior year or checked "Other," explain in Schedule O.			
2a	Were the organization's financial statements compiled or reviewed by an independent accountant?		X
If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both:			
<input type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis			
2b	Were the organization's financial statements audited by an independent accountant?	X	
If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both:			
<input checked="" type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis			
2c	If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant?	X	
If the organization changed either its oversight process or selection process during the tax year, explain in Schedule O.			
3a	As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133?	X	
3b	If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why in Schedule O and describe any steps taken to undergo such audits	X	

Form 990 (2018)

**SCHEDULE A**  
**(Form 990 or 990-EZ)**

Department of the Treasury  
Internal Revenue Service

**Public Charity Status and Public Support**

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.  
▶ Attach to Form 990 or Form 990-EZ.

▶ Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for instructions and the latest information.

OMB No. 1545-0047

**2018**

Open to Public Inspection

Name of the organization **YPI CHARTER SCHOOLS, INC.** Employer identification number **20-0407224**

**Part I Reason for Public Charity Status** (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 12, check only one box.)

- 1  A church, convention of churches, or association of churches described in **section 170(b)(1)(A)(i).**
- 2  A school described in **section 170(b)(1)(A)(ii).** (Attach Schedule E (Form 990 or 990-EZ).)
- 3  A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii).**
- 4  A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii).** Enter the hospital's name, city, and state: \_\_\_\_\_
- 5  An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv).** (Complete Part II.)
- 6  A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v).**
- 7  An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi).** (Complete Part II.)
- 8  A community trust described in **section 170(b)(1)(A)(vi).** (Complete Part II.)
- 9  An agricultural research organization described in **section 170(b)(1)(A)(ix)** operated in conjunction with a land-grant college or university or a non-land-grant college of agriculture (see instructions). Enter the name, city, and state of the college or university: \_\_\_\_\_
- 10  An organization that normally receives: (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions - subject to certain exceptions, and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See **section 509(a)(2).** (Complete Part III.)
- 11  An organization organized and operated exclusively to test for public safety. See **section 509(a)(4).**
- 12  An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in **section 509(a)(1)** or **section 509(a)(2).** See **section 509(a)(3).** Check the box in lines 12a through 12d that describes the type of supporting organization and complete lines 12e, 12f, and 12g.
  - a  **Type I.** A supporting organization operated, supervised, or controlled by its supported organization(s), typically by giving the supported organization(s) the power to regularly appoint or elect a majority of the directors or trustees of the supporting organization. **You must complete Part IV, Sections A and B.**
  - b  **Type II.** A supporting organization supervised or controlled in connection with its supported organization(s), by having control or management of the supporting organization vested in the same persons that control or manage the supported organization(s). **You must complete Part IV, Sections A and C.**
  - c  **Type III functionally integrated.** A supporting organization operated in connection with, and functionally integrated with, its supported organization(s) (see instructions). **You must complete Part IV, Sections A, D, and E.**
  - d  **Type III non-functionally integrated.** A supporting organization operated in connection with its supported organization(s) that is not functionally integrated. The organization generally must satisfy a distribution requirement and an attentiveness requirement (see instructions). **You must complete Part IV, Sections A and D, and Part V.**
  - e  Check this box if the organization received a written determination from the IRS that it is a Type I, Type II, Type III functionally integrated, or Type III non-functionally integrated supporting organization.
  - f Enter the number of supported organizations .....
- g Provide the following information about the supported organization(s).

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1-10 above (see instructions))	(iv) Is the organization listed in your governing document?		(v) Amount of monetary support (see instructions)	(vi) Amount of other support (see instructions)
			Yes	No		
<b>Total</b>						

**Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)**

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

**Section A. Public Support**

Calendar year (or fiscal year beginning in) ►	(a) 2014	(b) 2015	(c) 2016	(d) 2017	(e) 2018	(f) Total
<b>1</b> Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.") .....						
<b>2</b> Tax revenues levied for the organization's benefit and either paid to or expended on its behalf .....						
<b>3</b> The value of services or facilities furnished by a governmental unit to the organization without charge .....						
<b>4 Total.</b> Add lines 1 through 3 .....						
<b>5</b> The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f) .....						
<b>6 Public support.</b> Subtract line 5 from line 4.						

**Section B. Total Support**

Calendar year (or fiscal year beginning in) ►	(a) 2014	(b) 2015	(c) 2016	(d) 2017	(e) 2018	(f) Total
<b>7</b> Amounts from line 4 .....						
<b>8</b> Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources .....						
<b>9</b> Net income from unrelated business activities, whether or not the business is regularly carried on .....						
<b>10</b> Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.) .....						
<b>11 Total support.</b> Add lines 7 through 10						
<b>12</b> Gross receipts from related activities, etc. (see instructions) .....					12	
<b>13 First five years.</b> If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and <b>stop here</b> .....						<input type="checkbox"/>

**Section C. Computation of Public Support Percentage**

<b>14</b> Public support percentage for 2018 (line 6, column (f) divided by line 11, column (f)) .....	14	%
<b>15</b> Public support percentage from 2017 Schedule A, Part II, line 14 .....	15	%
<b>16a 33 1/3% support test - 2018.</b> If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and <b>stop here.</b> The organization qualifies as a publicly supported organization .....		<input type="checkbox"/>
<b>b 33 1/3% support test - 2017.</b> If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and <b>stop here.</b> The organization qualifies as a publicly supported organization .....		<input type="checkbox"/>
<b>17a 10% -facts-and-circumstances test - 2018.</b> If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and <b>stop here.</b> Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization .....		<input type="checkbox"/>
<b>b 10% -facts-and-circumstances test - 2017.</b> If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and <b>stop here.</b> Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization .....		<input type="checkbox"/>
<b>18 Private foundation.</b> If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions .....		<input type="checkbox"/>

**Part III Support Schedule for Organizations Described in Section 509(a)(2)**

(Complete only if you checked the box on line 10 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

**Section A. Public Support**

Calendar year (or fiscal year beginning in) ►	(a) 2014	(b) 2015	(c) 2016	(d) 2017	(e) 2018	(f) Total
<b>1</b> Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.") .....						
<b>2</b> Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose .....						
<b>3</b> Gross receipts from activities that are not an unrelated trade or business under section 513 .....						
<b>4</b> Tax revenues levied for the organization's benefit and either paid to or expended on its behalf .....						
<b>5</b> The value of services or facilities furnished by a governmental unit to the organization without charge .....						
<b>6 Total.</b> Add lines 1 through 5 .....						
<b>7a</b> Amounts included on lines 1, 2, and 3 received from disqualified persons .....						
<b>b</b> Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year .....						
<b>c</b> Add lines 7a and 7b .....						
<b>8 Public support.</b> (Subtract line 7c from line 6.)						

**Section B. Total Support**

Calendar year (or fiscal year beginning in) ►	(a) 2014	(b) 2015	(c) 2016	(d) 2017	(e) 2018	(f) Total
<b>9</b> Amounts from line 6 .....						
<b>10a</b> Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources .....						
<b>b</b> Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975 .....						
<b>c</b> Add lines 10a and 10b .....						
<b>11</b> Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on .....						
<b>12</b> Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.) .....						
<b>13 Total support.</b> (Add lines 9, 10c, 11, and 12.)						

**14 First five years.** If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and **stop here**

**Section C. Computation of Public Support Percentage**

<b>15</b> Public support percentage for 2018 (line 8, column (f), divided by line 13, column (f)) .....	<b>15</b>	%
<b>16</b> Public support percentage from 2017 Schedule A, Part III, line 15 .....	<b>16</b>	%

**Section D. Computation of Investment Income Percentage**

<b>17</b> Investment income percentage for 2018 (line 10c, column (f), divided by line 13, column (f)) .....	<b>17</b>	%
<b>18</b> Investment income percentage from 2017 Schedule A, Part III, line 17 .....	<b>18</b>	%

**19a 33 1/3% support tests - 2018.** If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and **stop here**. The organization qualifies as a publicly supported organization

**b 33 1/3% support tests - 2017.** If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and **stop here**. The organization qualifies as a publicly supported organization

**20 Private foundation.** If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions

**Part IV Supporting Organizations**

(Complete only if you checked a box in line 12 on Part I. If you checked 12a of Part I, complete Sections A and B. If you checked 12b of Part I, complete Sections A and C. If you checked 12c of Part I, complete Sections A, D, and E. If you checked 12d of Part I, complete Sections A and D, and complete Part V.)

**Section A. All Supporting Organizations**

	Yes	No
<b>1</b> Are all of the organization's supported organizations listed by name in the organization's governing documents? <i>If "No," describe in Part VI how the supported organizations are designated. If designated by class or purpose, describe the designation. If historic and continuing relationship, explain.</i>		
<b>2</b> Did the organization have any supported organization that does not have an IRS determination of status under section 509(a)(1) or (2)? <i>If "Yes," explain in Part VI how the organization determined that the supported organization was described in section 509(a)(1) or (2).</i>		
<b>3a</b> Did the organization have a supported organization described in section 501(c)(4), (5), or (6)? <i>If "Yes," answer (b) and (c) below.</i>		
<b>b</b> Did the organization confirm that each supported organization qualified under section 501(c)(4), (5), or (6) and satisfied the public support tests under section 509(a)(2)? <i>If "Yes," describe in Part VI when and how the organization made the determination.</i>		
<b>c</b> Did the organization ensure that all support to such organizations was used exclusively for section 170(c)(2)(B) purposes? <i>If "Yes," explain in Part VI what controls the organization put in place to ensure such use.</i>		
<b>4a</b> Was any supported organization not organized in the United States ("foreign supported organization")? <i>If "Yes," and if you checked 12a or 12b in Part I, answer (b) and (c) below.</i>		
<b>b</b> Did the organization have ultimate control and discretion in deciding whether to make grants to the foreign supported organization? <i>If "Yes," describe in Part VI how the organization had such control and discretion despite being controlled or supervised by or in connection with its supported organizations.</i>		
<b>c</b> Did the organization support any foreign supported organization that does not have an IRS determination under sections 501(c)(3) and 509(a)(1) or (2)? <i>If "Yes," explain in Part VI what controls the organization used to ensure that all support to the foreign supported organization was used exclusively for section 170(c)(2)(B) purposes.</i>		
<b>5a</b> Did the organization add, substitute, or remove any supported organizations during the tax year? <i>If "Yes," answer (b) and (c) below (if applicable). Also, provide detail in Part VI, including (i) the names and EIN numbers of the supported organizations added, substituted, or removed; (ii) the reasons for each such action; (iii) the authority under the organization's organizing document authorizing such action; and (iv) how the action was accomplished (such as by amendment to the organizing document).</i>		
<b>b Type I or Type II only.</b> Was any added or substituted supported organization part of a class already designated in the organization's organizing document?		
<b>c Substitutions only.</b> Was the substitution the result of an event beyond the organization's control?		
<b>6</b> Did the organization provide support (whether in the form of grants or the provision of services or facilities) to anyone other than (i) its supported organizations, (ii) individuals that are part of the charitable class benefited by one or more of its supported organizations, or (iii) other supporting organizations that also support or benefit one or more of the filing organization's supported organizations? <i>If "Yes," provide detail in Part VI.</i>		
<b>7</b> Did the organization provide a grant, loan, compensation, or other similar payment to a substantial contributor (as defined in section 4958(c)(3)(C)), a family member of a substantial contributor, or a 35% controlled entity with regard to a substantial contributor? <i>If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).</i>		
<b>8</b> Did the organization make a loan to a disqualified person (as defined in section 4958) not described in line 7? <i>If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).</i>		
<b>9a</b> Was the organization controlled directly or indirectly at any time during the tax year by one or more disqualified persons as defined in section 4946 (other than foundation managers and organizations described in section 509(a)(1) or (2))? <i>If "Yes," provide detail in Part VI.</i>		
<b>b</b> Did one or more disqualified persons (as defined in line 9a) hold a controlling interest in any entity in which the supporting organization had an interest? <i>If "Yes," provide detail in Part VI.</i>		
<b>c</b> Did a disqualified person (as defined in line 9a) have an ownership interest in, or derive any personal benefit from, assets in which the supporting organization also had an interest? <i>If "Yes," provide detail in Part VI.</i>		
<b>10a</b> Was the organization subject to the excess business holdings rules of section 4943 because of section 4943(f) (regarding certain Type II supporting organizations, and all Type III non-functionally integrated supporting organizations)? <i>If "Yes," answer 10b below.</i>		
<b>b</b> Did the organization have any excess business holdings in the tax year? <i>(Use Schedule C, Form 4720, to determine whether the organization had excess business holdings.)</i>		

**Part IV Supporting Organizations** (continued)

	Yes	No
<b>11</b> Has the organization accepted a gift or contribution from any of the following persons?		
<b>a</b> A person who directly or indirectly controls, either alone or together with persons described in (b) and (c) below, the governing body of a supported organization?		
<b>b</b> A family member of a person described in (a) above?		
<b>c</b> A 35% controlled entity of a person described in (a) or (b) above? <i>If "Yes" to a, b, or c, provide detail in Part VI.</i>		

**Section B. Type I Supporting Organizations**

	Yes	No
<b>1</b> Did the directors, trustees, or membership of one or more supported organizations have the power to regularly appoint or elect at least a majority of the organization's directors or trustees at all times during the tax year? <i>If "No," describe in Part VI how the supported organization(s) effectively operated, supervised, or controlled the organization's activities. If the organization had more than one supported organization, describe how the powers to appoint and/or remove directors or trustees were allocated among the supported organizations and what conditions or restrictions, if any, applied to such powers during the tax year.</i>		
<b>2</b> Did the organization operate for the benefit of any supported organization other than the supported organization(s) that operated, supervised, or controlled the supporting organization? <i>If "Yes," explain in Part VI how providing such benefit carried out the purposes of the supported organization(s) that operated, supervised, or controlled the supporting organization.</i>		

**Section C. Type II Supporting Organizations**

	Yes	No
<b>1</b> Were a majority of the organization's directors or trustees during the tax year also a majority of the directors or trustees of each of the organization's supported organization(s)? <i>If "No," describe in Part VI how control or management of the supporting organization was vested in the same persons that controlled or managed the supported organization(s).</i>		

**Section D. All Type III Supporting Organizations**

	Yes	No
<b>1</b> Did the organization provide to each of its supported organizations, by the last day of the fifth month of the organization's tax year, (i) a written notice describing the type and amount of support provided during the prior tax year, (ii) a copy of the Form 990 that was most recently filed as of the date of notification, and (iii) copies of the organization's governing documents in effect on the date of notification, to the extent not previously provided?		
<b>2</b> Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported organization(s) or (ii) serving on the governing body of a supported organization? <i>If "No," explain in Part VI how the organization maintained a close and continuous working relationship with the supported organization(s).</i>		
<b>3</b> By reason of the relationship described in (2), did the organization's supported organizations have a significant voice in the organization's investment policies and in directing the use of the organization's income or assets at all times during the tax year? <i>If "Yes," describe in Part VI the role the organization's supported organizations played in this regard.</i>		

**Section E. Type III Functionally Integrated Supporting Organizations**

<b>1</b> Check the box next to the method that the organization used to satisfy the Integral Part Test during the year (see instructions).		
<b>a</b> <input type="checkbox"/> The organization satisfied the Activities Test. Complete line 2 below.		
<b>b</b> <input type="checkbox"/> The organization is the parent of each of its supported organizations. Complete line 3 below.		
<b>c</b> <input type="checkbox"/> The organization supported a governmental entity. Describe in Part VI how you supported a government entity (see instructions).		
<b>2</b> Activities Test. Answer (a) and (b) below.		
<b>a</b> Did substantially all of the organization's activities during the tax year directly further the exempt purposes of the supported organization(s) to which the organization was responsive? <i>If "Yes," then in Part VI identify those supported organizations and explain how these activities directly furthered their exempt purposes, how the organization was responsive to those supported organizations, and how the organization determined that these activities constituted substantially all of its activities.</i>		
<b>b</b> Did the activities described in (a) constitute activities that, but for the organization's involvement, one or more of the organization's supported organization(s) would have been engaged in? <i>If "Yes," explain in Part VI the reasons for the organization's position that its supported organization(s) would have engaged in these activities but for the organization's involvement.</i>		
<b>3</b> Parent of Supported Organizations. Answer (a) and (b) below.		
<b>a</b> Did the organization have the power to regularly appoint or elect a majority of the officers, directors, or trustees of each of the supported organizations? <i>Provide details in Part VI.</i>		
<b>b</b> Did the organization exercise a substantial degree of direction over the policies, programs, and activities of each of its supported organizations? <i>If "Yes," describe in Part VI the role played by the organization in this regard.</i>		

**Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations**

1  Check here if the organization satisfied the Integral Part Test as a qualifying trust on Nov. 20, 1970 (explain in Part VI.) **See instructions.** All other Type III non-functionally integrated supporting organizations must complete Sections A through E.

<b>Section A - Adjusted Net Income</b>		(A) Prior Year	(B) Current Year (optional)
1	Net short-term capital gain	1	
2	Recoveries of prior-year distributions	2	
3	Other gross income (see instructions)	3	
4	Add lines 1 through 3	4	
5	Depreciation and depletion	5	
6	Portion of operating expenses paid or incurred for production or collection of gross income or for management, conservation, or maintenance of property held for production of income (see instructions)	6	
7	Other expenses (see instructions)	7	
8	<b>Adjusted Net Income</b> (subtract lines 5, 6, and 7 from line 4)	8	

<b>Section B - Minimum Asset Amount</b>		(A) Prior Year	(B) Current Year (optional)
1	Aggregate fair market value of all non-exempt-use assets (see instructions for short tax year or assets held for part of year):		
a	Average monthly value of securities	1a	
b	Average monthly cash balances	1b	
c	Fair market value of other non-exempt-use assets	1c	
d	<b>Total</b> (add lines 1a, 1b, and 1c)	1d	
e	<b>Discount</b> claimed for blockage or other factors (explain in detail in <b>Part VI</b> ):		
2	Acquisition indebtedness applicable to non-exempt-use assets	2	
3	Subtract line 2 from line 1d	3	
4	Cash deemed held for exempt use. Enter 1-1/2% of line 3 (for greater amount, see instructions)	4	
5	Net value of non-exempt-use assets (subtract line 4 from line 3)	5	
6	Multiply line 5 by .035	6	
7	Recoveries of prior-year distributions	7	
8	<b>Minimum Asset Amount</b> (add line 7 to line 6)	8	

<b>Section C - Distributable Amount</b>			Current Year
1	Adjusted net income for prior year (from Section A, line 8, Column A)	1	
2	Enter 85% of line 1	2	
3	Minimum asset amount for prior year (from Section B, line 8, Column A)	3	
4	Enter greater of line 2 or line 3	4	
5	Income tax imposed in prior year	5	
6	<b>Distributable Amount.</b> Subtract line 5 from line 4, unless subject to emergency temporary reduction (see instructions)	6	
7	<input type="checkbox"/> Check here if the current year is the organization's first as a non-functionally integrated Type III supporting organization (see instructions).		



**Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations** (continued)

Section D - Distributions	Current Year
1 Amounts paid to supported organizations to accomplish exempt purposes	
2 Amounts paid to perform activity that directly furthers exempt purposes of supported organizations, in excess of income from activity	
3 Administrative expenses paid to accomplish exempt purposes of supported organizations	
4 Amounts paid to acquire exempt-use assets	
5 Qualified set-aside amounts (prior IRS approval required)	
6 Other distributions (describe in <b>Part VI</b> ). See instructions.	
7 <b>Total annual distributions.</b> Add lines 1 through 6.	
8 Distributions to attentive supported organizations to which the organization is responsive (provide details in <b>Part VI</b> ). See instructions.	
9 Distributable amount for 2018 from Section C, line 6	
10 Line 8 amount divided by line 9 amount	

Section E - Distribution Allocations (see instructions)	(i) Excess Distributions	(ii) Underdistributions Pre-2018	(iii) Distributable Amount for 2018
1 Distributable amount for 2018 from Section C, line 6			
2 Underdistributions, if any, for years prior to 2018 (reasonable cause required- explain in <b>Part VI</b> ). See instructions.			
3 Excess distributions carryover, if any, to 2018			
a From 2013			
b From 2014			
c From 2015			
d From 2016			
e From 2017			
f <b>Total</b> of lines 3a through e			
g Applied to underdistributions of prior years			
h Applied to 2018 distributable amount			
i Carryover from 2013 not applied (see instructions)			
j Remainder. Subtract lines 3g, 3h, and 3i from 3f.			
4 Distributions for 2018 from Section D, line 7: \$			
a Applied to underdistributions of prior years			
b Applied to 2018 distributable amount			
c Remainder. Subtract lines 4a and 4b from 4.			
5 Remaining underdistributions for years prior to 2018, if any. Subtract lines 3g and 4a from line 2. For result greater than zero, explain in <b>Part VI</b> . See instructions.			
6 Remaining underdistributions for 2018. Subtract lines 3h and 4b from line 1. For result greater than zero, explain in <b>Part VI</b> . See instructions.			
7 <b>Excess distributions carryover to 2019.</b> Add lines 3j and 4c.			
8 Breakdown of line 7:			
a Excess from 2014			
b Excess from 2015			
c Excess from 2016			
d Excess from 2017			
e Excess from 2018			

Schedule A (Form 990 or 990-EZ) 2018

**Part VI**

**Supplemental Information.** Provide the explanations required by Part II, line 10; Part II, line 17a or 17b; Part III, line 12; Part IV, Section A, lines 1, 2, 3b, 3c, 4b, 4c, 5a, 6, 9a, 9b, 9c, 11a, 11b, and 11c; Part IV, Section B, lines 1 and 2; Part IV, Section C, line 1; Part IV, Section D, lines 2 and 3; Part IV, Section E, lines 1c, 2a, 2b, 3a, and 3b; Part V, line 1; Part V, Section B, line 1e; Part V, Section D, lines 5, 6, and 8; and Part V, Section E, lines 2, 5, and 6. Also complete this part for any additional information. (See instructions.)

DRAFT

**SCHEDULE D**  
**(Form 990)**

Department of the Treasury  
Internal Revenue Service

**Supplemental Financial Statements**

▶ **Complete if the organization answered "Yes" on Form 990, Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b.**  
▶ **Attach to Form 990.**

▶ **Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for instructions and the latest information.**

OMB No. 1545-0047

**2018**

**Open to Public Inspection**

Name of the organization **YPI CHARTER SCHOOLS, INC.** Employer identification number **20-0407224**

**Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts.** Complete if the organization answered "Yes" on Form 990, Part IV, line 6.

	(a) Donor advised funds	(b) Funds and other accounts
1 Total number at end of year .....		
2 Aggregate value of contributions to (during year) .....		
3 Aggregate value of grants from (during year) .....		
4 Aggregate value at end of year .....		
5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control? .....	<input type="checkbox"/> Yes <input type="checkbox"/> No	
6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds can be used only for charitable purposes and not for the benefit of the donor or donor advisor, or for any other purpose conferring impermissible private benefit? .....	<input type="checkbox"/> Yes <input type="checkbox"/> No	

**Part II Conservation Easements.** Complete if the organization answered "Yes" on Form 990, Part IV, line 7.

1 Purpose(s) of conservation easements held by the organization (check all that apply).

Preservation of land for public use (e.g., recreation or education)       Preservation of a historically important land area

Protection of natural habitat       Preservation of a certified historic structure

Preservation of open space

2 Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year.

	Held at the End of the Tax Year
a Total number of conservation easements .....	2a
b Total acreage restricted by conservation easements .....	2b
c Number of conservation easements on a certified historic structure included in (a) .....	2c
d Number of conservation easements included in (c) acquired after 7/25/06, and not on a historic structure listed in the National Register .....	2d

3 Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year ▶ \_\_\_\_\_

4 Number of states where property subject to conservation easement is located ▶ \_\_\_\_\_

5 Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds? .....

Yes  No

6 Staff and volunteer hours devoted to monitoring, inspecting, handling of violations, and enforcing conservation easements during the year ▶ \_\_\_\_\_

7 Amount of expenses incurred in monitoring, inspecting, handling of violations, and enforcing conservation easements during the year ▶ \$ \_\_\_\_\_

8 Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B)(i) and section 170(h)(4)(B)(ii)? .....

Yes  No

9 In Part XIII, describe how the organization reports conservation easements in its revenue and expense statement, and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements.

**Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 8.

1a If the organization elected, as permitted under SFAS 116 (ASC 958), not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide, in Part XIII, the text of the footnote to its financial statements that describes these items.

b If the organization elected, as permitted under SFAS 116 (ASC 958), to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items:

(i) Revenue included on Form 990, Part VIII, line 1 .....

▶ \$ \_\_\_\_\_

(ii) Assets included in Form 990, Part X .....

▶ \$ \_\_\_\_\_

2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under SFAS 116 (ASC 958) relating to these items:

a Revenue included on Form 990, Part VIII, line 1 .....

▶ \$ \_\_\_\_\_

b Assets included in Form 990, Part X .....

▶ \$ \_\_\_\_\_

LHA For Paperwork Reduction Act Notice, see the Instructions for Form 990.

Schedule D (Form 990) 2018

**Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets** *(continued)*

- 3** Using the organization's acquisition, accession, and other records, check any of the following that are a significant use of its collection items (check all that apply):
- a**  Public exhibition
  - b**  Scholarly research
  - c**  Preservation for future generations
  - d**  Loan or exchange programs
  - e**  Other \_\_\_\_\_
- 4** Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII.
- 5** During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection?  Yes  No

**Part IV Escrow and Custodial Arrangements.** Complete if the organization answered "Yes" on Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

- 1a** Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X?  Yes  No
- b** If "Yes," explain the arrangement in Part XIII and complete the following table:
- |  | Amount    |
|--|-----------|
| <b>c</b> Beginning balance             | <b>1c</b> |
| <b>d</b> Additions during the year     | <b>1d</b> |
| <b>e</b> Distributions during the year | <b>1e</b> |
| <b>f</b> Ending balance                | <b>1f</b> |
- 2a** Did the organization include an amount on Form 990, Part X, line 21, for escrow or custodial account liability?  Yes  No
- b** If "Yes," explain the arrangement in Part XIII. Check here if the explanation has been provided on Part XIII

**Part V Endowment Funds.** Complete if the organization answered "Yes" on Form 990, Part IV, line 10.

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
<b>1a</b> Beginning of year balance					
<b>b</b> Contributions					
<b>c</b> Net investment earnings, gains, and losses					
<b>d</b> Grants or scholarships					
<b>e</b> Other expenditures for facilities and programs					
<b>f</b> Administrative expenses					
<b>g</b> End of year balance					

- 2** Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as:
- a** Board designated or quasi-endowment  \_\_\_\_\_ %
  - b** Permanent endowment  \_\_\_\_\_ %
  - c** Temporarily restricted endowment  \_\_\_\_\_ %
- The percentages on lines 2a, 2b, and 2c should equal 100%.
- 3a** Are there endowment funds not in the possession of the organization that are held and administered for the organization by:
- |  | Yes           | No |
|--|---------------|----|
| <b>(i)</b> unrelated organizations   | <b>3a(i)</b>  |    |
| <b>(ii)</b> related organizations  | <b>3a(ii)</b> |    |
| <b>b</b> If "Yes" on line 3a(ii), are the related organizations listed as required on Schedule R? <input type="checkbox"/> | <b>3b</b>     |    |
- 4** Describe in Part XIII the intended uses of the organization's endowment funds.

**Part VI Land, Buildings, and Equipment.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 11a. See Form 990, Part X, line 10.

Description of property	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
<b>1a</b> Land				
<b>b</b> Buildings		30,638,320.	1,749,195.	28,889,125.
<b>c</b> Leasehold improvements				
<b>d</b> Equipment		2,095,576.	1,032,798.	1,062,778.
<b>e</b> Other				

**Total.** Add lines 1a through 1e. (Column (d) must equal Form 990, Part X, column (B), line 10c.) **29,951,903.**

**Part VII Investments - Other Securities.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 11b. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) Financial derivatives .....		
(2) Closely-held equity interests .....		
(3) Other .....		
(A)		
(B)		
(C)		
(D)		
(E)		
(F)		
(G)		
(H)		
<b>Total.</b> (Col. (b) must equal Form 990, Part X, col. (B) line 12.) ▶		

**Part VIII Investments - Program Related.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 11c. See Form 990, Part X, line 13.

(a) Description of investment	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1)		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		
<b>Total.</b> (Col. (b) must equal Form 990, Part X, col. (B) line 13.) ▶		

**Part IX Other Assets.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 11d. See Form 990, Part X, line 15.

(a) Description	(b) Book value
(1)	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
<b>Total.</b> (Column (b) must equal Form 990, Part X, col. (B) line 15.) ▶	

**Part X Other Liabilities.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 11e or 11f. See Form 990, Part X, line 25.

1. (a) Description of liability	(b) Book value
(1) Federal income taxes	
(2) CAPITAL LEASE OBLIGATIONS	53,772.
(3) AMOUNTS HELD FOR OTHERS	88,813.
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
<b>Total.</b> (Column (b) must equal Form 990, Part X, col. (B) line 25.) ▶	142,585.

2. Liability for uncertain tax positions. In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FIN 48 (ASC 740). Check here if the text of the footnote has been provided in Part XIII

**Part XI Reconciliation of Revenue per Audited Financial Statements With Revenue per Return.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total revenue, gains, and other support per audited financial statements		1	22,823,462.
2	Amounts included on line 1 but not on Form 990, Part VIII, line 12:			
a	Net unrealized gains (losses) on investments	2a		
b	Donated services and use of facilities	2b		
c	Recoveries of prior year grants	2c		
d	Other (Describe in Part XIII.)	2d		
e	Add lines 2a through 2d	2e		0.
3	Subtract line 2e from line 1		3	22,823,462.
4	Amounts included on Form 990, Part VIII, line 12, but not on line 1:			
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a		
b	Other (Describe in Part XIII.)	4b		
c	Add lines 4a and 4b	4c		0.
5	Total revenue. Add lines 3 and 4c. (This must equal Form 990, Part I, line 12.)		5	22,823,462.

**Part XII Reconciliation of Expenses per Audited Financial Statements With Expenses per Return.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total expenses and losses per audited financial statements		1	16,676,944.
2	Amounts included on line 1 but not on Form 990, Part IX, line 25:			
a	Donated services and use of facilities	2a		
b	Prior year adjustments	2b		
c	Other losses	2c		
d	Other (Describe in Part XIII.)	2d		
e	Add lines 2a through 2d	2e		0.
3	Subtract line 2e from line 1		3	16,676,944.
4	Amounts included on Form 990, Part IX, line 25, but not on line 1:			
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a		
b	Other (Describe in Part XIII.)	4b		
c	Add lines 4a and 4b	4c		0.
5	Total expenses. Add lines 3 and 4c. (This must equal Form 990, Part I, line 18.)		5	16,676,944.

**Part XIII Supplemental Information.**

Provide the descriptions required for Part II, lines 3, 5, and 9; Part III, lines 1a and 4; Part IV, lines 1b and 2b; Part V, line 4; Part X, line 2; Part XI, lines 2d and 4b; and Part XII, lines 2d and 4b. Also complete this part to provide any additional information.

**PART X, LINE 2:**

THE SCHOOL IS A NON-PROFIT ENTITY EXEMPT FROM THE PAYMENT OF INCOME TAXES UNDER INTERNAL REVENUE CODE SECTION 501(C)(3) AND CALIFORNIA REVENUE AND TAXATION CODE SECTION 23701D. ACCORDINGLY, NO PROVISION HAS BEEN MADE FOR INCOME TAXES. MANAGEMENT HAS DETERMINED THAT ALL INCOME TAX POSITIONS ARE MORE LIKELY THAN NOT OF BEING SUSTAINED UPON POTENTIAL AUDIT OR EXAMINATION; THEREFORE, NO DISCLOSURES OF UNCERTAIN INCOME TAX POSITIONS ARE REQUIRED. THE SCHOOL FILES INFORMATIONAL RETURNS IN THE U.S. FEDERAL JURISDICTION, AND THE STATE OF CALIFORNIA.

**Part XIII** Supplemental Information *(continued)*

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**SCHEDULE E**  
**(Form 990 or 990-EZ)**

**Schools**

OMB No. 1545-0047

**2018**

**Open to Public Inspection**

Department of the Treasury  
Internal Revenue Service

▶ **Complete if the organization answered "Yes" on Form 990, Part IV, line 13, or Form 990-EZ, Part VI, line 48.**

▶ **Attach to Form 990 or Form 990-EZ.**

▶ **Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for the latest information.**

Name of the organization

**YPI CHARTER SCHOOLS, INC.**

Employer identification number

**20-0407224**

**Part I**

**1** Does the organization have a racially nondiscriminatory policy toward students by statement in its charter, bylaws, other governing instrument, or in a resolution of its governing body? .....

	YES	NO
<b>1</b>	X	

**2** Does the organization include a statement of its racially nondiscriminatory policy toward students in all its brochures, catalogues, and other written communications with the public dealing with student admissions, programs, and scholarships?

<b>2</b>	X	
----------	---	--

**3** Has the organization publicized its racially nondiscriminatory policy through newspaper or broadcast media during the period of solicitation for students, or during the registration period if it has no solicitation program, in a way that makes the policy known to all parts of the general community it serves? If "Yes," please describe. If "No," please explain.

<b>3</b>	X	
----------	---	--

If you need more space, use Part II .....

**THE SCHOOL PUBLICIZES ITS RACIAL NONDISCRIMINATORY POLICY WHEN THEY SOLICIT STUDENTS.**

**4** Does the organization maintain the following?

**a** Records indicating the racial composition of the student body, faculty, and administrative staff? .....

<b>4a</b>	X	
-----------	---	--

**b** Records documenting that scholarships and other financial assistance are awarded on a racially nondiscriminatory basis? .....

<b>4b</b>		X
-----------	--	---

**c** Copies of all catalogues, brochures, announcements, and other written communications to the public dealing with student admissions, programs, and scholarships? .....

<b>4c</b>	X	
-----------	---	--

**d** Copies of all material used by the organization or on its behalf to solicit contributions? .....

<b>4d</b>	X	
-----------	---	--

If you answered "No" to any of the above, please explain. If you need more space, use Part II.

**THE SCHOOL DOES NOT PROVIDE ANY SCHOLARSHIPS OR FINANCIAL ASSISTANCE.**

**5** Does the organization discriminate by race in any way with respect to:

**a** Students' rights or privileges? .....

<b>5a</b>		X
-----------	--	---

**b** Admissions policies? .....

<b>5b</b>		X
-----------	--	---

**c** Employment of faculty or administrative staff? .....

<b>5c</b>		X
-----------	--	---

**d** Scholarships or other financial assistance? .....

<b>5d</b>		X
-----------	--	---

**e** Educational policies? .....

<b>5e</b>		X
-----------	--	---

**f** Use of facilities? .....

<b>5f</b>		X
-----------	--	---

**g** Athletic programs? .....

<b>5g</b>		X
-----------	--	---

**h** Other extracurricular activities? .....

<b>5h</b>		X
-----------	--	---

If you answered "Yes" to any of the above, please explain. If you need more space, use Part II.

**6a** Does the organization receive any financial aid or assistance from a governmental agency? .....

<b>6a</b>	X	
-----------	---	--

**b** Has the organization's right to such aid ever been revoked or suspended? .....

<b>6b</b>		X
-----------	--	---

If you answered "Yes" on either line 6a or line 6b, explain on Part II.

**7** Does the organization certify that it has complied with the applicable requirements of sections 4.01 through 4.05 of Rev. Proc. 75-50, 1975-2 C.B. 587, covering racial nondiscrimination? If "No," explain on Part II .....

<b>7</b>	X	
----------	---	--

LHA For Paperwork Reduction Act Notice, see the Instructions for Form 990 or Form 990-EZ.

Schedule E (Form 990 or 990-EZ) 2018



**Part II Supplemental Information.** Provide the explanations required by Part I, lines 3, 4d, 5h, 6b, and 7, as applicable.

Also provide any other additional information.

**SCH E - FINANCIAL AID OR GOVERNMENT ASSISTANCE EXPLANATION**

AS A PUBLIC CHARTER SCHOOL, YPI CHARTER SCHOOLS, INC. RECEIVES A PER ADA FEE FROM THE CALIFORNIA DEPARTMENT OF EDUCATION FOR EVERY PUPIL ATTENDING THE SCHOOL. ADDITIONALLY, YPI CHARTER SCHOOLS INC. IS ELGIBLE FOR LOCAL, STATE, FEDERAL PROGRAMS AND CALIFORNIA LOTTERY FUNDS.

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**SCHEDULE J  
(Form 990)**

**Compensation Information**

OMB No. 1545-0047

**2018**

Open to Public Inspection

For certain Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

▶ Complete if the organization answered "Yes" on Form 990, Part IV, line 23.

▶ Attach to Form 990.

▶ Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for instructions and the latest information.

Department of the Treasury  
Internal Revenue Service

Name of the organization

**YPI CHARTER SCHOOLS, INC.**

Employer identification number

**20-0407224**

**Part I Questions Regarding Compensation**

**1a** Check the appropriate box(es) if the organization provided any of the following to or for a person listed on Form 990, Part VII, Section A, line 1a. Complete Part III to provide any relevant information regarding these items.

- |  |  |
|--|--|
| <input type="checkbox"/> First-class or charter travel             | <input type="checkbox"/> Housing allowance or residence for personal use   |
| <input type="checkbox"/> Travel for companions                     | <input type="checkbox"/> Payments for business use of personal residence   |
| <input type="checkbox"/> Tax indemnification and gross-up payments | <input type="checkbox"/> Health or social club dues or initiation fees     |
| <input type="checkbox"/> Discretionary spending account            | <input type="checkbox"/> Personal services (such as maid, chauffeur, chef) |

**b** If any of the boxes on line 1a are checked, did the organization follow a written policy regarding payment or reimbursement or provision of all of the expenses described above? If "No," complete Part III to explain .....

**2** Did the organization require substantiation prior to reimbursing or allowing expenses incurred by all directors, trustees, and officers, including the CEO/Executive Director, regarding the items checked on line 1a? .....

**3** Indicate which, if any, of the following the filing organization used to establish the compensation of the organization's CEO/Executive Director. Check all that apply. Do not check any boxes for methods used by a related organization to establish compensation of the CEO/Executive Director, but explain in Part III.

- |  |   |
|--|---|
| <input type="checkbox"/> Compensation committee              | <input checked="" type="checkbox"/> Written employment contract                     |
| <input type="checkbox"/> Independent compensation consultant | <input type="checkbox"/> Compensation survey or study                               |
| <input type="checkbox"/> Form 990 of other organizations     | <input checked="" type="checkbox"/> Approval by the board or compensation committee |

**4** During the year, did any person listed on Form 990, Part VII, Section A, line 1a, with respect to the filing organization or a related organization:

- a** Receive a severance payment or change-of-control payment? .....
- b** Participate in, or receive payment from, a supplemental nonqualified retirement plan? .....
- c** Participate in, or receive payment from, an equity-based compensation arrangement? .....
- If "Yes" to any of lines 4a-c, list the persons and provide the applicable amounts for each item in Part III.

**Only section 501(c)(3), 501(c)(4), and 501(c)(29) organizations must complete lines 5-9.**

**5** For persons listed on Form 990, Part VII, Section A, line 1a, did the organization pay or accrue any compensation contingent on the revenues of:

- a** The organization? .....
- b** Any related organization? .....
- If "Yes" on line 5a or 5b, describe in Part III.

**6** For persons listed on Form 990, Part VII, Section A, line 1a, did the organization pay or accrue any compensation contingent on the net earnings of:

- a** The organization? .....
- b** Any related organization? .....
- If "Yes" on line 6a or 6b, describe in Part III.

**7** For persons listed on Form 990, Part VII, Section A, line 1a, did the organization provide any nonfixed payments not described on lines 5 and 6? If "Yes," describe in Part III .....

**8** Were any amounts reported on Form 990, Part VII, paid or accrued pursuant to a contract that was subject to the initial contract exception described in Regulations section 53.4958-4(a)(3)? If "Yes," describe in Part III .....

**9** If "Yes" on line 8, did the organization also follow the rebuttable presumption procedure described in Regulations section 53.4958-6(c)? .....

	Yes	No
<b>1a</b>		
<b>1b</b>		
<b>2</b>		
<b>3</b>		
<b>4a</b>		X
<b>4b</b>		X
<b>4c</b>		X
<b>5a</b>		X
<b>5b</b>		X
<b>6a</b>		X
<b>6b</b>		X
<b>7</b>		X
<b>8</b>		X
<b>9</b>		

LHA For Paperwork Reduction Act Notice, see the Instructions for Form 990.

Schedule J (Form 990) 2018

**Part II Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees.** Use duplicate copies if additional space is needed.

For each individual whose compensation must be reported on Schedule J, report compensation from the organization on row (i) and from related organizations, described in the instructions, on row (ii). Do not list any individuals that aren't listed on Form 990, Part VII.

**Note:** The sum of columns (B)(i)-(iii) for each listed individual must equal the total amount of Form 990, Part VII, Section A, line 1a, applicable column (D) and (E) amounts for that individual.

(A) Name and Title	(B) Breakdown of W-2 and/or 1099-MISC compensation			(C) Retirement and other deferred compensation	(D) Nontaxable benefits	(E) Total of columns (B)(i)-(D)	(F) Compensation in column (B) reported as deferred on prior Form 990
	(i) Base compensation	(ii) Bonus & incentive compensation	(iii) Other reportable compensation				
(1) RUBEN DUENAS COO	149,361.	0.	0.	22,263.	24,120.	195,744.	0.
(2) YVETTE KING-BERG EXECUTIVE DIRECTOR	172,171.	0.	0.	26,437.	25,590.	224,198.	0.
(i)							
(ii)							
(i)							
(ii)							
(i)							
(ii)							
(i)							
(ii)							
(i)							
(ii)							
(i)							
(ii)							
(i)							
(ii)							
(i)							
(ii)							
(i)							
(ii)							
(i)							
(ii)							
(i)							
(ii)							

**Part III** Supplemental Information

Provide the information, explanation, or descriptions required for Part I, lines 1a, 1b, 3, 4a, 4b, 4c, 5a, 5b, 6a, 6b, 7, and 8; and for Part II. Also complete this part for any additional information.

Multiple horizontal lines for providing supplemental information.

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**SCHEDULE O**  
**(Form 990 or 990-EZ)**

Department of the Treasury  
Internal Revenue Service

**Supplemental Information to Form 990 or 990-EZ**

Complete to provide information for responses to specific questions on  
Form 990 or 990-EZ or to provide any additional information.

▶ Attach to Form 990 or 990-EZ.

▶ Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for the latest information.

OMB No. 1545-0047

**2018**

Open to Public  
Inspection

Name of the organization

YPI CHARTER SCHOOLS, INC.

Employer identification number

20-0407224

FORM 990, PART VI, SECTION A, LINE 1:

THE EXECUTIVE COMMITTEE HAS THE AUTHORITY TO ACT ON BEHALF OF THE BOARD.

FORM 990, PART VI, SECTION B, LINE 11B:

THE FORM 990 IS PREPARED BY THE ORGANIZATION'S OUTSIDE PUBLIC ACCOUNTING FIRM BASED ON INFORMATION PROVIDED BY MANAGEMENT. ONCE A DRAFT OF THE RETURN IS AVAILABLE, IT IS REVIEWED BY MANAGEMENT WITH ANY CHANGES OR REVISIONS INCORPORATED INTO THE FILING. THE REVISED RETURN IS THEN SUBMITTED TO THE BOARD OF DIRECTORS FOR THEIR REVIEW AND APPROVAL PRIOR TO SUBMITTING TO THE IRS.

FORM 990, PART VI, SECTION B, LINE 12C:

MONITORING IS PERFORMED REGULARLY BY THE OFFICERS TO IDENTIFY POTENTIAL CONFLICTS OF INTEREST. ANY QUESTION OF A CONFLICT IS ADDRESSED WITH THE INTERESTED PERSON, WHO IS REQUIRED TO DISCLOSE THE EXISTENCE OF ANY FINANCIAL INTEREST AND BE AFFORDED THE OPPORTUNITY TO DISCLOSE ALL MATERIAL FACTS TO THE BOARD AND EXECUTIVE DIRECTOR. IF A CONFLICT OF INTEREST IS IDENTIFIED, THE APPROPRIATE ACTION IS TAKEN, INCLUDING LIMITATIONS TO THE INDIVIDUAL'S INFLUENCE ON RELATED BUSINESS MATTERS.

FORM 990, PART VI, SECTION B, LINE 15:

THE EXECUTIVE DIRECTOR'S PAY IS DETERMINED BASED ON DATA PROVIDED BY EXTERNAL CHARTER MANAGEMENT ORGANIZATIONS AND THROUGH COMPARISON STUDIES OF OTHER CHARTER SCHOOLS. THE BOARD MUST VOTE TO APPROVE THE EXECUTIVE DIRECTOR'S COMPENSATION AS A DIRECT ACTION. THE OFFICERS' AND KEY EMPLOYEES' PAY IS DETERMINE BASED ON DATA PROVIDED BY EXTERNAL CHARTER

LHA For Paperwork Reduction Act Notice, see the Instructions for Form 990 or 990-EZ.

Schedule O (Form 990 or 990-EZ) (2018)

832211 10-10-18

Name of the organization YPI CHARTER SCHOOLS, INC.	Employer identification number 20-0407224
---	--

MANAGEMENT ORGANIZATIONS AND THROUGH COMPARISON STUDIES OF OTHER CHARTER SCHOOLS. THE BOARD MUST VOTE TO APPROVE THE OFFICERS' AND KEY EMPLOYEES' COMPENSATION AS A DIRECT ACTION.

FORM 990, PART VI, SECTION C, LINE 19:

THE ORGANIZATION MAKES ITS GOVERNING DOCUMENTS, CONFLICT OF INTEREST POLICY, AND FINANCIAL STATEMENTS AVAILABLE TO THE PUBLIC DURING THE TAX YEAR.

FORM 990, PART IX, LINE 11G, OTHER FEES:

NONINSTRUCTIONAL CONSULTANTS:

PROGRAM SERVICE EXPENSES	2,274,118.
MANAGEMENT AND GENERAL EXPENSES	198,012.
FUNDRAISING EXPENSES	0.
TOTAL EXPENSES	2,472,130.

INSTRUCTIONAL CONSULTANTS:

PROGRAM SERVICE EXPENSES	920,507.
MANAGEMENT AND GENERAL EXPENSES	0.
FUNDRAISING EXPENSES	0.
TOTAL EXPENSES	920,507.

TOTAL OTHER FEES ON FORM 990, PART IX, LINE 11G, COL A 3,392,637.

FORM 990, PART XII, LINE 2C

THE ORGANIZATION HAS NOT CHANGED ITS AUDIT PROCESS FROM THE PRIOR YEAR.

Form **8868**  
(Rev. January 2019)

# Application for Automatic Extension of Time To File an Exempt Organization Return

OMB No. 1545-1709

Department of the Treasury  
Internal Revenue Service

▶ **File a separate application for each return.**  
▶ **Go to [www.irs.gov/Form8868](http://www.irs.gov/Form8868) for the latest information.**

**Electronic filing (e-file).** You can electronically file Form 8868 to request a 6-month automatic extension of time to file any of the forms listed below with the exception of Form 8870, Information Return for Transfers Associated With Certain Personal Benefit Contracts, for which an extension request must be sent to the IRS in paper format (see instructions). For more details on the electronic filing of this form, visit [www.irs.gov/e-file-providers/e-file-for-charities-and-non-profits](http://www.irs.gov/e-file-providers/e-file-for-charities-and-non-profits).

**Automatic 6-Month Extension of Time.** Only submit original (no copies needed).

All corporations required to file an income tax return other than Form 990-T (including 1120-C filers), partnerships, REMICs, and trusts must use Form 7004 to request an extension of time to file income tax returns.

		Enter filer's identifying number
Type or print  File by the due date for filing your return. See instructions.	Name of exempt organization or other filer, see instructions. <b>YPI CHARTER SCHOOLS, INC.</b>	Employer identification number (EIN) or <b>20-0407224</b>
	Number, street, and room or suite no. If a P.O. box, see instructions. <b>9400 REMICK AVENUE</b>	Social security number (SSN)
	City, town or post office, state, and ZIP code. For a foreign address, see instructions. <b>PACOIMA, CA 91331</b>	

Enter the Return Code for the return that this application is for (file a separate application for each return) 0 1

Application Is For	Return Code	Application Is For	Return Code
Form 990 or Form 990-EZ	01	Form 990-T (corporation)	07
Form 990-BL	02	Form 1041-A	08
Form 4720 (individual)	03	Form 4720 (other than individual)	09
Form 990-PF	04	Form 5227	10
Form 990-T (sec. 401(a) or 408(a) trust)	05	Form 6069	11
Form 990-T (trust other than above)	06	Form 8870	12

**IRINA CASTILLO - 11858 LA GRANGE AVENUE, 2ND FLOOR - LOS**

- The books are in the care of ▶ **ANGELES, CA 90025**  
Telephone No. ▶ **310-394-1152** Fax No. ▶ \_\_\_\_\_
- If the organization does not have an office or place of business in the United States, check this box
- If this is for a Group Return, enter the organization's four digit Group Exemption Number (GEN) \_\_\_\_\_. If this is for the whole group, check this box . If it is for part of the group, check this box  and attach a list with the names and EINs of all members the extension is for.

**1** I request an automatic 6-month extension of time until **MAY 15, 2020**, to file the exempt organization return for the organization named above. The extension is for the organization's return for:  
 ▶  calendar year \_\_\_\_\_ or  
 ▶  tax year beginning **JUL 1, 2018**, and ending **JUN 30, 2019**.

**2** If the tax year entered in line 1 is for less than 12 months, check reason:  Initial return  Final return  
 Change in accounting period

<b>3a</b> If this application is for Forms 990-BL, 990-PF, 990-T, 4720, or 6069, enter the tentative tax, less any nonrefundable credits. See instructions.	<b>3a</b>	\$	0.
<b>b</b> If this application is for Forms 990-PF, 990-T, 4720, or 6069, enter any refundable credits and estimated tax payments made. Include any prior year overpayment allowed as a credit.	<b>3b</b>	\$	0.
<b>c Balance due.</b> Subtract line 3b from line 3a. Include your payment with this form, if required, by using EFTPS (Electronic Federal Tax Payment System). See instructions.	<b>3c</b>	\$	0.

**Caution:** If you are going to make an electronic funds withdrawal (direct debit) with this Form 8868, see Form 8453-EO and Form 8879-EO for payment instructions.

LHA **For Privacy Act and Paperwork Reduction Act Notice, see instructions.**

Form **8868** (Rev. 1-2019)

TAXABLE YEAR

2018

# California Exempt Organization Annual Information Return

828941 12-12-18  
FORM

199

Calendar Year 2018 or fiscal year beginning (mm/dd/yyyy) **07/01/2018**, and ending (mm/dd/yyyy) **06/30/2019**

Corporation/Organization name <b>YPI CHARTER SCHOOLS, INC.</b>		California corporation number <b>2529151</b>	
Additional information. See instructions.		FEIN <b>20-0407224</b>	
Street address (suite or room) <b>9400 REMICK AVENUE</b>		PMB no.	
City <b>PACOIMA</b>	State <b>CA</b>	ZIP code <b>91331</b>	
Foreign country name	Foreign province/state/county	Foreign postal code	

<p><b>A</b> First Return <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p><b>B</b> Amended Return <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p><b>C</b> IRC Section 4947(a)(1) trust <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p><b>D</b> Final Information Return?  <input type="checkbox"/> Dissolved <input type="checkbox"/> Surrendered (Withdrawn) <input type="checkbox"/> Merged/Reorganized                  Enter date: (mm/dd/yyyy) _____</p> <p><b>E</b> Check accounting method: (1) <input type="checkbox"/> Cash (2) <input checked="" type="checkbox"/> Accrual (3) <input type="checkbox"/> Other</p> <p><b>F</b> Federal return filed? (1) <input type="checkbox"/> 990T (2) <input type="checkbox"/> 990PF (3) <input type="checkbox"/> Sch H (990) (4) <input checked="" type="checkbox"/> Other 990 series</p> <p><b>G</b> Is this a group filing? See instructions <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p><b>H</b> Is this organization in a group exemption <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "Yes," what is the parent's name? _____</p> <p><b>I</b> Did the organization have any changes to its guidelines not reported to the FTB? See instructions <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>	<p><b>J</b> If exempt under R&amp;TC Section 23701d, has the organization engaged in political activities? See instructions. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p><b>K</b> Is the organization exempt under R&amp;TC Section 23701g? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "Yes," enter the gross receipts from nonmember sources \$ _____</p> <p><b>L</b> If organization is a public charity exempt under R&amp;TC Section 23701d and meets the filing fee exception, check box. No filing fee is required <input checked="" type="checkbox"/></p> <p><b>M</b> Is the organization a Limited Liability Company? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p><b>N</b> Did the organization file Form 100 or Form 109 to report taxable income? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p><b>O</b> Is the organization under audit by the IRS or has the IRS audited in a prior year? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p><b>P</b> Is federal Form 1023/1024 pending? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Date filed with IRS _____</p>
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**Part I Complete Part I unless not required to file this form. See General Information B and C.**

<b>Receipts and Revenues</b>	1 Gross sales or receipts from other sources. From Side 2, Part II, line 8	1	34,644	00
	2 Gross dues and assessments from members and affiliates	2		00
	3 Gross contributions, gifts, grants, and similar amounts received <small>Total gross receipts for filing requirement test. Add line 1 through line 3.</small>	3	22,788,818	00
	4 This line must be completed. If the result is less than \$50,000, see General Information B	4	22,823,462	00
	5 Cost of goods sold	5		00
	6 Cost or other basis, and sales expenses of assets sold	6		00
	7 Total costs. Add line 5 and line 6	7		00
	8 Total gross income. Subtract line 7 from line 4	8	22,823,462	00
<b>Expenses</b>	9 Total expenses and disbursements. From Side 2, Part II, line 18	9	16,634,766	00
	10 Excess of receipts over expenses and disbursements. Subtract line 9 from line 8	10	6,188,696	00
<b>Filing Fee</b>	11 Total payments	11		00
	12 Use tax. See General Information K	12		00
	13 Payments balance. If line 11 is more than line 12, subtract line 12 from line 11	13		00
	14 Use tax balance. If line 12 is more than line 11, subtract line 11 from line 12	14		00
	15 Filing fee \$10 or \$25. See General Information F	15	N/A	00
16 Penalties and Interest. See General Information J	16		00	
17 <b>Balance due.</b> Add line 12, line 15, and line 16. Then subtract line 11 from the result	17		00	

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge.

<b>Sign Here</b>	Signature of officer <b>EXECUTIVE DIR.</b>	Date	• Telephone
<b>Paid Preparer's Use Only</b>	Preparer's signature <b>WADE MCMULLEN, CPA</b>	Date <b>03/27/20</b>	• PTIN <b>P00541671</b>
	Firm's name (or yours, if self-employed) and address <b>CLIFTONLARSONALLEN, LLP 2210 E ROUTE 66 GLEN DORA, CA 91700</b>	Check if self-employed <input type="checkbox"/>	• Firm's FEIN <b>41-0746749</b>
			• Telephone <b>626-857-7300</b>

May the FTB discuss this return with the preparer shown above? See instructions  Yes  No



YPI CHARTER SCHOOLS, INC.

20-0407224

**Part II Organizations with gross receipts of more than \$50,000 and private foundations regardless of amount of gross receipts - complete Part II or furnish substitute information.**

828951 12-12-18

SEE PART II SUBSTITUTE ATTACHMENT

<b>Receipts from Other Sources</b>	1	Gross sales or receipts from all business activities. See instructions	•	1		00	
	2	Interest	•	2		00	
	3	Dividends	•	3		00	
	4	Gross rents	•	4		00	
	5	Gross royalties	•	5		00	
	6	Gross amount received from sale of assets (See Instructions)	•	6		00	
	7	Other income	•	7		00	
	8	<b>Total</b> gross sales or receipts from other sources. Add line 1 through line 7. Enter here and on Side 1, Part I, line 1		8		00	
	9	Contributions, gifts, grants, and similar amounts paid	•	9		00	
	10	Disbursements to or for members	•	10		00	
	11	Compensation of officers, directors, and trustees	•	11	0	00	
	12	Other salaries and wages	•	12		00	
	<b>Expenses and Disbursements</b>	13	Interest	•	13		00
		14	Taxes	•	14		00
		15	Rents	•	15		00
		16	Depreciation and depletion (See instructions)	•	16		00
		17	Other Expenses and Disbursements	•	17		00
		18	<b>Total</b> expenses and disbursements. Add line 9 through line 17. Enter here and on Side 1, Part I, line 9		18		00

**Schedule L Balance Sheet**

Beginning of taxable year

End of taxable year

Assets	(a)	(b)	(c)	(d)
1 Cash				•
2 Net accounts receivable				•
3 Net notes receivable				•
4 Inventories				•
5 Federal and state government obligations				•
6 Investments in other bonds				•
7 Investments in stock				•
8 Mortgage loans				•
9 Other investments				•
10 a Depreciable assets				
b Less accumulated depreciation	( )	( )	( )	
11 Land				•
12 Other assets				•
13 <b>Total assets</b>				
<b>Liabilities and net worth</b>				
14 Accounts payable				•
15 Contributions, gifts, or grants payable				•
16 Bonds and notes payable				•
17 Mortgages payable				•
18 Other liabilities				
19 Capital stock or principal fund				•
20 Paid-in or capital surplus. Attach reconciliation				•
21 Retained earnings or income fund				•
22 <b>Total liabilities and net worth</b>				

**Schedule M-1 Reconciliation of income per books with income per return**

Do not complete this schedule if the amount on Schedule L, line 13, column (d), is less than \$50,000.

1 Net income per books	•	7 Income recorded on books this year not included in this return	•
2 Federal income tax	•	8 Deductions in this return not charged against book income this year	•
3 Excess of capital losses over capital gains	•	9 Total. Add line 7 and line 8	
4 Income not recorded on books this year	•	10 Net income per return. Subtract line 9 from line 6	
5 Expenses recorded on books this year not deducted in this return	•		
6 Total. Add line 1 through line 5			

# Coversheet

## YPICS Distance Learning Plan

**Section:** IV. Items Scheduled For Action  
**Item:** C. YPICS Distance Learning Plan  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:**

- 1.) Recommendation to approve Covid-19 Distance Learning Plan.pdf
- 2.) COVID-19 Grading Policy Reminder.pdf
- 6.) COVID-19 BCCHS Distance Learning Schedules.pdf
- 3.) COVID-19 YPICS Teacher and Administrator Expectations.pdf
- 4.) COVID-19 BCCS Distance Learning Schedules.pdf
- 5.) COVID-19 MORCS Distance Learning Schedules.pdf



## YPI CHARTER SCHOOLS

April 27, 2020

**TO:** YPI Charter Schools  
Board of Directors

**FROM:** Yvette King-Berg  
Executive Director

**SUBJECT: Recommendation to approve COVID-19 Distance Learning Plan**

### BACKGROUND

Out of an abundance of caution, and in consultation with local public health, YPI Charter Schools closed as of March 16 in order to curb the potential transmission of the coronavirus (COVID-19).

Because of school closure, we are moving to provide educational support and services online via Google Classroom, Zoom, Google Meet, and a variety of other programs we currently use, as well as telephonically

### ANALYSIS

The YPICS Executive Team (Executive Director and the Executive Administrators; Larry Simonsen, BCCH, Dr. Rene Quon, MORCS) along with selected site administrators (Daniel Rios, BCCS Director of Instruction, Freddy Zepeda, MORCS Coordinator of Instruction, Jose Castillo, and BCCS Director of Operations) met over the March 14<sup>th</sup> weekend and determined that YPICS had sufficient technology integration training and resources (such as iReady Math and Reading Programs, Achieve 3000, IXL Math support, & etc.) that would allow the school teams to move to distance learning the following week. Armed with a clear vision, schedule, and guidance, the YPICS Executive Team, Academic Team, the Learning and Support Center Team, and site leads met with teachers, office staff, instructional & supervision aides on March 16<sup>th</sup> for most of the day to develop a clear Distance Learning Plan. By late afternoon teachers and office staff were calling to communicate with families the Plan, which set to begin the next day.

During the first week, the first priority was to complete a needs assessment for technology equipment and Wi-Fi access for the middle school families. BCCH was able to move immediately into the YPICS Distance Learning Program because each student receives a chrome book on the first day of school. The high school has kept the original daily schedule for check-ins and direct instruction that was in place before the closure. Teachers check-in briefly at the beginning of the day and check-out at the end of the daily communicating celebrations, challenges, and best practices with their school Executive Administrator. The middle schools' modified schedules included Monday PDs for teachers to plan for a split program between students with technology

access and those without. Instructional packets were mailed home each week and both groups of students were provided with follow-up direct instruction/learning activities each week. Bert Corona Middle School families had computer access by the end of the second week of Distance Learning. The final set of computers for Monseñor have arrived and will be distributed by Friday, April 24, 2020. Both Schools' teachers receive daily support from their school's Executive Administrator, Ruben Duenas (BCCS), Larry Simonsen (BCCH), and Dr. Rene Quon (MORCS).

As the schools continue to do weekly calls home, they are discovering that a few more families are in need of Wi-Fi access. As such, one high school student is now in need of access, 10 students at BCCS, and approximately 12 at MORCS. The schools will continue to work on closing any tech support gaps. The Schools' focus after Spring Break: School Culture-How to have more fun virtually, spirit weeks, dances, clubs, etc.

Teachers are using a suite of Google tools, including Google meet, Google classroom, etc. Each week teachers have had access to office hours and mini PDs by Ryan Bradford, YPICS Director of Technology. Additionally, teachers have support from colleagues through Monday, grade level and content teacher planning meetings for the week. Vashon Nutt, YPICS Director of Special Education, has supported the SPED Teams to hold virtual IEPs. Instructional Aides push in support during Google meets and throughout the day to help students with homework help. Office staff and supervision aides' call home daily to follow up with families' of students that have missed a class period, or are absent for the day. The purpose is to check-in with the student and to see if the family is in need. Think Together, YPICS after school provider, has created virtual afterschool support between 3-6. And, all YPICS students have access through out the day to Luminarias Counseling Services. GEAR UP has continued to provide virtual support to the BCCH juniors and seniors.

## **RECOMMENDATION**

It is recommended that the Board of YPI Charter Schools approve the YPICS COVID-19 Distance Learning Plan.

**Attachments: COVID-19 Distance Learning Schedules for BCCS, MORCS, and BCCH**



## **COVID-19: YPICS Grading Policy Reminder**

On Monday, April 13, 2020, LAUSD Superintendent Austin Beutner announced, “No students will receive failing grades on their spring report cards, taking an assertive step on student assessment decisions confronting school systems across California.

LAUSD is a large school district with a separate board and Superintendent of Schools. YPI Charter Schools (Y PICS) are completely operated by an independent School Board and Executive Director/Superintendent. The district's current school program was predominantly text-book-based and has a small percentage of students with access to both equipment and Wi-Fi access. At best LA USD will complete the year with conducting 6-7 weeks of instruction after the COVID-19 closures began; YPICS 10 weeks.

Technology Integration is core to the way that YPICS delivers instruction. Additionally, we have been committed to and have used computer assistive instructional programs since the adoption of the first charter petition, BCCS, in 2004. All BCCHS' scholars receive chrome books, which they are allowed to take home, at the beginning of the school year. BCCS' scholars have had access to technology since week 2 of our Distance Learning Program and MORCS's scholars will have access to equipment and Wi-Fi by April 27, 2020. All YPICS' scholars have had access to curriculum and support through technology or learning packets at both middle schools.

The YPICS', Board adopted, Grading Policy has not changed. YPICS' School courses are graded using a Standards-Based A-F grading scale. The system of assessment is Standards-Based Grading for Mastery (based on Robert Marzano's Standards based assessment research), which allows for greater flexibility in determining what students have learned. During this time we have directed teachers to focus on essential standards and upon the quality, not the quantity of assignments. Modified assignments and multiple opportunities for students to reassess is how we will adjust for students working through any academic challenge. The expectation is that all high school teachers will strictly adhere to the policy as it is written. We want to ensure that our scholars are college ready when they graduate high school. Their diplomas have to mean something, and currently our scholars are stepping up to that expectation. Middle school teachers can follow the additional guidance outlined by their Executive Administrator. We agreed that guidance, not a change in policy, is what we will use to account for any specific site or student needs during this time.

Teacher	Block 1	Block 2	Block 3	Block 4	Block 5	Block 6	Block 7	Block 8
(567) Castaneda, Maria	9177 (0088) RSP M: 5 / F:1	9181 (0088) RSP M: 3 / F:3	9178 (0088) RSP M: 6 / F:1	9182 (0088) RSP M: 3 / F:3	9179 (0088) RSP M: 8 / F:3	9183 (0088) RSP M: 2 / F:4	9180 (0088) RSP M: 4 / F:1	9184 (0088) RSP M: 4 / F:2
(701) Crispo, Carlos	9171 (2711) World History M: 14 / F:8  9246 (6022) TA M: 0 / F:0	9173 (2709) U.S. History and Public Health M: 12 / F:11	9230 (3020) HS Instructional support M: 7 / F:9  9262 (6022) TA M: 0 / F:1	9175 (2703) Government M: 17 / F:10	9172 (2711) World History M: 4 / F:10  9263 (6022) TA M: 0 / F:1		9174 (2709) U.S. History and Public Health M: 14 / F:17	9176 (2703) Government M: 12 / F:13
(436) DeMorgoli, Ali	9199 (5737) Visual Arts & Technology III M: 13 / F:8  9248 (6022) TA M: 0 / F:1	9200 (2820) Found in Visual & Media Arts M: 13 / F:17	9203 (5729) Visual Arts 2 M: 10 / F:7  9236 (5737) Visual Arts & Technology III M: 3 / F:5  9267 (6022) TA M: 0 / F:1  9297 (2820) Found in Visual & Media Arts M: 0 / F:0	9204 (5729) Visual Arts 2 M: 6 / F:12  9298 (2820) Found in Visual & Media Arts M: 0 / F:0	9201 (2820) Found in Visual & Media Arts M: 17 / F:11  9268 (6022) TA M: 0 / F:0	9202 (5737) Visual Arts & Technology III M: 11 / F:12  9269 (6022) TA M: 1 / F:0	9205 (5729) Visual Arts 2 M: 9 / F:5  9270 (6022) TA M: 1 / F:0	
(700) Diaz, Fabiola	9192 (2514) HS P.E. M: 6 / F:12  9250 (6022) TA M: 1 / F:0	9193 (2514) HS P.E. M: 13 / F:4		9194 (2514) HS P.E. M: 4 / F:4  9271 (6022) TA M: 1 / F:0	9195 (2514) HS P.E. M: 6 / F:7  9272 (6022) TA M: 1 / F:0	9196 (2514) HS P.E. M: 3 / F:9  9273 (6022) TA M: 0 / F:1	9197 (2514) HS P.E. M: 2 / F:6	9198 (2514) HS P.E. M: 12 / F:6  9274 (6022) TA M: 1 / F:0

(563) Fuentes, Yolanda	9256 (6022) TA M: 0 / F:0	9256 (6022) TA M: 0 / F:0	9256 (6022) TA M: 0 / F:0	9256 (6022) TA M: 0 / F:0	9256 (6022) TA M: 0 / F:0	9256 (6022) TA M: 0 / F:0	9256 (6022) TA M: 0 / F:0	9256 (6022) TA M: 0 / F:0
(548) Gamboa, Jorge	9150 (2404) Algebra 2 for the 21st Century M: 8 / F:8  9247 (6022) TA M: 0 / F:0	9153 (2444) Pre-Calculus M: 9 / F:5	9154 (2444) Pre-Calculus M: 8 / F:7  9264 (6022) TA M: 1 / F:0		9151 (2404) Algebra 2 for the 21st Century M: 11 / F:14	9152 (2404) Algebra 2 for the 21st Century M: 9 / F:6  9265 (6022) TA M: 1 / F:0	9227 (3020) HS Instructional support M: 12 / F:5  9235 (2410) Probability and Statistics M: 5 / F:2	9155 (2410) Probability and Statistics M: 14 / F:7
(702) Garcia, Max				9231 (29948) Geography 001 M: 0 / F:0  9243 (ARTHIST110) Art History 110 M: 9 / F:11	9255 (6022) TA M: 0 / F:1	9280 (6022) TA M: 0 / F:1	9281 (6022) TA M: 1 / F:0	
(327) Garcia, Nestor	9144 (2446) Da Vinci Algebra 1 - Math M: 9 / F:9  9245 (6022) TA M: 0 / F:0	9145 (2446) Da Vinci Algebra 1 - Math M: 11 / F:15	9146 (2446) Da Vinci Algebra 1 - Math M: 10 / F:7  9259 (6022) TA M: 0 / F:1	9149 (2439) Geometry + Computer Vis M: 11 / F:6  9260 (6022) TA M: 0 / F:0		9226 (3020) HS Instructional support M: 6 / F:8	9147 (2439) Geometry + Computer Vis M: 7 / F:9  9261 (6022) TA M: 1 / F:0	9148 (2439) Geometry + Computer Vis M: 8 / F:9

(278) Gonzalez, Lizabet	9185 (2100) SFA M: 12 / F:15  9249 (6022-2) TA M: 0 / F:0	9249 (6022-2) TA M: 0 / F:0	9249 (6022-2) TA M: 0 / F:0	9249 (6022-2) TA M: 0 / F:0	9249 (6022-2) TA M: 0 / F:0	9249 (6022-2) TA M: 0 / F:0	9249 (6022-2) TA M: 0 / F:0	9249 (6022-2) TA M: 0 / F:0
			9186 (2100) SFA M: 14 / F:8	9187 (2100) SFA M: 8 / F:14	9188 (2722) College & Career Readiness M: 8 / F:9	9189 (2722) College & Career Readiness M: 9 / F:12	9190 (2722) College & Career Readiness M: 8 / F:8	9191 (2719) Service Learning Leadership M: 1 / F:15
(468) Guzman, Isis	9287 (6022) TA M: 0 / F:0	9288 (6022) TA M: 0 / F:0	9289 (6022) TA M: 0 / F:0	9291 (6022) TA M: 0 / F:0	9292 (6022) TA M: 0 / F:0	9293 (6022) TA M: 0 / F:0	9294 (6022) TA M: 0 / F:0	9295 (6022) TA M: 0 / F:0
(339) Lecomte, Veronique	9128 (2132) DESIGNINGTH EAMERICAND REAM ENG M: 7 / F:9  9253 (6022) TA M: 1 / F:0	9137 (2131) Get Reel: English through Your M: 9 / F:8		9129 (2132) DESIGNINGTH EAMERICAND REAM ENG M: 12 / F:8	9224 (3020) HS Instructional support M: 8 / F:10	9130 (2132) DESIGNINGTH EAMERICAND REAM ENG M: 10 / F:8	9138 (2131) Get Reel: English through Your M: 9 / F:10  9278 (6022) TA M: 0 / F:0	9225 (3020) HS Instructional support M: 5 / F:1
(574) Marambio Jones, Catalina	9165 (2607) CHEMISTRY AND ENVIRONMEN TAL EN M: 9 / F:11  9251 (6022) TA M: 0 / F:1  9296 (2613) Physics and	9168 (2613) Physics and Engineering: Motio M: 3 / F:5	9169 (2613) Physics and Engineering: Motio M: 8 / F:10	9170 (2613) Physics and Engineering: Motio M: 3 / F:4  9275 (6022) TA M: 0 / F:1	9166 (2607) CHEMISTRY AND ENVIRONMEN TAL EN M: 13 / F:9  9276 (6022) TA M: 0 / F:1	9167 (2607) CHEMISTRY AND ENVIRONMEN TAL EN M: 9 / F:6  9277 (6022) TA M: 0 / F:0		9229 (3020) HS Instructional support M: 9 / F:8



(352) Rothenay, Mark		9131 (2670) AP Biology M: 7 / F:5	9132 (2670) AP Biology M: 4 / F:10  9283 (6022) TA M: 1 / F:0	9133 (2603) Biology and Community Health M: 5 / F:5  9284 (6022) TA M: 0 / F:1	9134 (2603) Biology and Community Health M: 6 / F:7  9285 (6022) TA M: 1 / F:0	9228 (3020) HS Instructional support M: 9 / F:2  9286 (6022) TA M: 0 / F:1	9135 (2603) Biology and Community Health M: 9 / F:7	9136 (2603) Biology and Community Health M: 11 / F:13
(383) Simonsen, Larry	9206 (6022) TA M: 2 / F:1  (4902) Community Service M: 0 / F:0	9207 (6022) TA M: 0 / F:0  (4902) Community Service M: 0 / F:2	9208 (6022) TA M: 0 / F:0  (4902) Community Service M: 2 / F:2	9209 (6022) TA M: 0 / F:0  (4902) Community Service M: 2 / F:1	9210 (6022) TA M: 2 / F:1  (4902) Community Service M: 0 / F:1	9211 (6022) TA M: 0 / F:2  (4902) Community Service M: 0 / F:0	9212 (6022) TA M: 0 / F:1  (4902) Community Service M: 0 / F:1	9233 (6022) TA M: 1 / F:1
(300) Soria, Christina		9156 (2275) AP Spanish Language & Culture M: 7 / F:12  9244 (6022) TA M: 0 / F:0	9157 (2206) Spanish (1 AND 2) M: 11 / F:18	9158 (2206) Spanish (1 AND 2) M: 16 / F:12	9159 (2801) Yearbook M: 12 / F:10	9160 (2225) Spanish 2 M: 14 / F:13  9257 (6022) TA M: 1 / F:0	9161 (2275) AP Spanish Language & Culture M: 10 / F:15  9258 (6022) TA M: 0 / F:0	9162 (2225) Spanish 2 M: 15 / F:10
(730) Vaught, Yvette	9163 (2171) AP English Literature and Comp M: 8 / F:10  9254 (6022) TA M: 0 / F:1	9139 (2133) CHANGING HEARTS AND MINDS: ENG M: 12 / F:8	9140 (2133) CHANGING HEARTS AND MINDS: ENG M: 14 / F:7  9279 (6022) TA M: 0 / F:1	9164 (2171) AP English Literature and Comp M: 2 / F:3		9141 (2130) Language Takes the Stage: ENG M: 13 / F:10  9282 (6022) TA M: 1 / F:0	9142 (2130) Language Takes the Stage: ENG M: 7 / F:9	9143 (2130) Language Takes the Stage: ENG M: 6 / F:11



## **COVID-19: YPICS Teacher and YPICS Administrator Expectations**

To ensure consistency of program delivery throughout YPICS during the closure the following is the list of expectations are outlined, but not limited to this list, so that the instructional teams across the three schools are working with from the same premise:

1. Teachers must be available during normal school hours to respond to emails and inquiries from students and administration regarding assignments.
2. All teachers must create lessons to be posted on Google Classroom for each of their content areas with daily learning objectives.
3. Teachers must provide appropriate videos, tutorials, and step-by-step support to guide scholars to complete assigned tasks.
4. Teachers must identify resources for scholars to use to complete tasks.
5. Provide Links to specific sites to access resources, students should not have to search for resources.

Teachers are engaged to use distance learning guidelines and resources provided by the CDE.

### **YPICS Teacher Support**

1. Administrators must be available during normal school hours and as need beyond the day to respond to emails and inquiries from teachers and Executive Team regarding any COVID Issue.
2. Administrators and Instructional Leads will check in with teachers daily to celebrate successes, best practices and to find collective solutions for challenges.
3. Director of Technology will provide weekly office hours to support teacher transition to the flipped classroom model and training to increase technological skills that support instruction.
4. Administration will drop in on Google meets to periodic check-in on the virtual classrooms for learning as they would if classes were on campus.
5. Administration will continue to search for and bank distance learning resources to share with site and YPICS-Wide teachers.
6. Administrators will direct the operations teams and all support staff to engage in supporting teachers and students with increased classroom attendance and supporting parents with information regarding food banks and any other needs that the school can support with during COVID-19.

8th Grade Online Schedule- Detailed												
	Tuesday			Wednesday			Thursday			Friday		
	Content	Time	Grouping	Content	Time	Grouping	Content	Time	Grouping	Content	Time	Grouping
Block 1: 9:00-10:30am	English 8	9:00-9:30AM	Green/Purple	Math 8	9:00-9:30	Green/Purple	English 8	9:00-9:30AM	Green/Purple	Math 8	9:00-9:30	Green/Purple
		9:30-10:00AM	Orange/Yellow		9:30-10:00	Orange/Yellow		9:30-10:00AM	Orange/Yellow		9:30-10:00	Orange/Yellow
		10:00- 10:30 AM	Blue		10:00-10:30	Blue		10:00- 10:30 AM	Blue		10:00-10:30	Blue
Block 2: 10:30-12:00pm	History 8	10:30-11:00	Green/Orange	Science 8	10:30-10:50	Blue/Yellow	History 8	10:30-11:00	Green/Orange	Science 8	10:30-10:50	Blue/Yellow
		11:00-11:30	Blue/Yellow		10:55-11:15	Green/Orange		11:00-11:30	Blue/Yellow		10:55-11:15	Green/Orange
		11:30-12:00	Purple		11:20-11:40	Purple		11:30-12:00	Purple		11:20-11:40	Purple
					11:40-12:00	Email Support					11:40-12:00	Email Support
Lunch: 12-1pm	Lunch											
Block 3: 1:00-2:30pm	Elective 8	1:00 - 1:25	Orange / Yellow	P.E. Block	1:00-1:30	All 8th Grade	Elective 8	1:00 - 1:25	Orange / Yellow	P.E. Block	1:00-1:30	All 8th Grade
		1:25 - 1:50	Blue / Green			Spirit Activites		1:25 - 1:50	Blue / Green			Spirit Activites
		1:50 - 2:10	Purple / any					1:50 - 2:10	Purple / any			
		2:10 - 2:30	5th Grade					2:10 - 2:30	5th Grade			
"After School" Support 3:00-6:00pm	Think Together Staff provide support for students in all subject areas including enrichment.	3:15p - 6:15p	8th	Think Together Staff provide support for students in all subject areas including enrichment.	3:15p - 6:15p	8th	Think Together Staff provide support for students in all subject areas including enrichment.	3:15p - 6:15p	8th	Think Together Staff provide support for students in all subject areas including enrichment.	3:15p - 6:15p	8th

7th Grade Online Schedule- Detailed												
	Tuesday			Wednesday			Thursday			Friday		
	Content	Time	Grouping	Content	Time	Grouping	Content	Time	Grouping	Content	Time	Grouping
Block 1: 9:00-10:30am	English 7	9:00am-9:20am	Group 1- Mostly Independent	Math 7	9:00am-9:45a	Orange/Green	English 7			Math 7	9:00am-9:45a	Orange/Green
		9:20am-9:50am	Group 2- Mild Support Needed					9:00am-9:45a	Yellow/Blue			
		9:55am-10:25am	Group 3- Mild Support Needed									
		9:45 am	Whole group		9:00am-9:45a	Yellow/Blue		9:45 am	Whole group		9:00am-9:45a	Yellow/Blue
		9:45 am	RSP G/O		9:00am-9:45a	RSP - G/O		9:45 am	RSP G/O		9:00am-9:45a	RSP - G/O
Block 2: 10:30-12:00pm	History 7	10:30am-11:10am	Group 4- Moderate Support Needed	Science 7	9:45am-10:30am	Orange/Green	History 7			Science 7	9:45am-10:30am	Orange/Green
		11:15am-12:00pm	Group 5- High Support needed					9:45am-10:30am	Yellow/Blue			
		9:45-10:30	Whole Group					9:45-10:30	Whole Group		9:45am-10:30am	Yellow/Blue
		9:45 -10:30	RSP B/Y		9:45 -10:30	RSP B/Y		9:45 -10:30	RSP B/Y		9:45 -10:30	RSP B/Y
Lunch: 12-1pm	Lunch											
Block 3: 1:00-2:30pm	Elective 7	1:00 - 2:30		P.E. Block			Elective 7	1:00 - 2:30		P.E. Block		
		3:00 - 4:30	RSP Support					3:00 - 4:30	RSP Support			
					1:30-2:00	All 7th Grade					1:30-2:00	All 7th Grade
"After School" Support 3:00-6:00pm	Think Together Staff provide support for students in all subject areas including enrichment.	3:15p - 6:15p	7th	Think Together Staff provide support for students in all subject areas including enrichment.	3:15p - 6:15p	7th	Think Together Staff provide support for students in all subject areas including enrichment.	3:15p - 6:15p	7th	Think Together Staff provide support for students in all subject areas including enrichment.	3:15p - 6:15p	7th

6th Grade Online Schedule- Detailed												
	Tuesday			Wednesday			Thursday			Friday		
	Content	Time	Grouping	Content	Time	Grouping	Content	Time	Grouping	Content	Time	Grouping
Block 1: 9:00-10:30am	English 6	9:00-9:50am	Green/Orange	Math 6	9:00-9:45 am	Blue/Yellow	English 6	9-9:50am	Yellow	Math 6	9:00-9:45 am	Blue/Yellow
		9-9:50am	Yellow									
Block 2: 10:30-12:00pm	History 6	10:30-11:15am	Green/Orange	Science 6	10:00-10:45am	Blue/Yellow	History 6	10-10:50	Blue	Science 6	10:00-10:45am	Blue/Yellow
		10-10:50am	Blue									
Lunch: 12-1pm	Lunch											
Block 3: 1:00-2:30pm	Elective 6	12-2:30 pm	5/6 RSP	P.E. Block	12-2pm	5/6 RSP	Elective 6	12-2:30 pm	5/6 RSP	P.E. Block	1:00-1:30	All 8th Grade
"After School" Support 3:00-6:00pm	Think Together Staff provide support for students in all subject areas including enrichment.	3:15p - 6:15p	6th	Think Together Staff provide support for students in all subject areas including enrichment.	3:15p - 6:15p	6th	Think Together Staff provide support for students in all subject areas including enrichment.	3:15p - 6:15p	6th	Think Together Staff provide support for students in all subject areas including enrichment.	3:15p - 6:15p	6th

5th Grade Online Schedule- Detailed												
	Tuesday			Wednesday			Thursday			Friday		
	Content	Time	Grouping	Content	Time	Grouping	Content	Time	Grouping	Content	Time	Grouping
Block 1: 9:00-10:30am	English 6	10:00-11am	all students	Math 6	10:00-11am	all students	Science 6	10:00-11am	all students	History 6	10:00-11am	all students
Block 2: 10:30-12:00pm	Support		Email	Support		Email	Support		Email	Support		Email
			RSP Support			RSP Support			RSP Support			
Lunch: 12-1pm	Lunch											
Block 3: 1:00-2:30pm	Support/ Elective		Email	Support		Email	Support/ Elective		Email	Support		Email
			Office Hours			Office Hours			Office Hours			
		2:10 - 2:30	Media Arts			2:10 - 2:30		Media Arts				
"After School" Support 3:00-6:00pm	Think Together Staff provide support for students in all subject areas including enrichment.	3:15p - 6:15p	5th	Think Together Staff provide support for students in all subject areas including enrichment.	3:15p - 6:15p	5th	Think Together Staff provide support for students in all subject areas including enrichment.	3:15p - 6:15p	5th	Think Together Staff provide support for students in all subject areas including enrichment.	3:15p - 6:15p	5th

**Distance Learning Guidelines for Students (6th grade)**

All students will please observe the following schedule for instruction and support during the closure of the MORCS campus.



**ALL CLASSES ARE MANDATORY WITH THE EXCEPTION OF OFFICE HOURS AND AFTER SCHOOL PROGRAM. YOU WILL BE CALLED IF YOUR CHILD MISSES CLASS**

Time	Monday	Tuesday	Wednesday	Thursday	Friday								
Block 1: 9:00 - 10:30 am	<p><u>Staff Planning and Collaboration</u></p> <p>Teachers and staff will use this time to plan lessons, grade assignments, and ensure that student questions are replied to.</p> <p>Teachers may provide additional learning opportunities for students at this time.</p>	<u>English/History Block</u>		<u>Math/Science Block</u>		<u>English/History Block</u>		<u>Math/Science Block</u>					
Lunch: 10:30 - 11:30 am		<p><u>Ms. Harry</u> Office Hours 9:00-10:00 am (optional)</p>		<p><u>Mr. Rosenberg</u> Cohort 6A &amp; 6B 9:00-10:00 am</p>		<p><u>Mr. Duran &amp; Ms. Jones</u> Teachers offer opportunities for interactive lessons/ activities at this time. Students complete Math <b>and/or</b> Science work during this time.</p>		<p><u>Ms. Harry</u> Office Hours 9:00-10:00 am (optional)</p>		<p><u>Mr. Rosenberg</u> Cohort 6A &amp; 6B 9:00-10:00 am</p>		<p><u>Mr. Duran &amp; Ms. Jones</u> Teachers offer opportunities for interactive lessons/ activities at this time. Students complete Math <b>and/or</b> Science work during this time.</p>	
		<p><u>Ms. Harry</u> Cohort 6D 10:00-11:00 am</p>		<p><u>Mr. Rosenberg</u> Office Hours 10:00-10:30 am (optional)</p>		<p><u>Ms. Harry</u> Cohort 6D 10:00-11:00 am</p>		<p><u>Mr. Rosenberg</u> Office Hours 10:00-10:30 am (optional)</p>		<p><b>Lunch</b></p>			
Block 2: 11:30 am - 1:00 pm		<p><u>Ms. Harry</u> Cohort 6C 12:00 - 1:00 pm</p>		<p><u>Math/Science Teacher Office Hours</u> <u>Ms. Jones &amp; Mr. Duran</u> <b>MANDATORY</b> for Math Support Students</p>		<p><u>Elective Block</u> Teachers offer opportunities for interactive lessons / activities at this time. Students complete Electives work during this time.</p>		<p><u>Ms. Harry</u> Cohort 6C 12:00-1:00 pm</p>		<p><u>Math/Science Teacher Office Hours</u> <u>Ms. Jones &amp; Mr. Duran</u> <b>MANDATORY</b> for Math Support Students</p>		<p><u>Elective Block</u> Teachers offer opportunities for interactive lessons / activities at this time. Students complete Electives work during this time.</p>	
Block 3: 1:00 - 2:30 pm		<p><u>P.E. Block</u> Teachers offer opportunities for interactive lessons/ activities at this time. Students complete P.E. work during this time.</p>				<p><u>P.E. Block</u> Teachers offer opportunities for interactive lessons/ activities at this time. Students complete P.E. work during this time.</p>							
“After School” Support 3:00 - 6:15 pm	<p>Think Together Staff provide support for students in all subject areas including enrichment. (OPTIONAL)</p> <p><b>Think Together 6G Academic Support</b> Google Classroom Code: <a href="#">hpb2f3m</a></p>												

**STUDENT INSTRUCTIONS:**

1. While the MORCS campus is closed, academics will continue online for all students. Students should be checking their email and Google Classroom daily.
  - a. Attendance is being taken daily! (calls home are being made if students do not attend)
  - b. Assignments are being graded!
  - c. Grades continue to matter! And will be sent home based on student mastery of the learning objectives from their online classes
2. In order to access your online classes, log in to the Google Classroom for your teacher at the timeblock listed above
  - a. For example, for P.E., go to Mr. Hicks' Google Classroom at 1 pm on Tuesdays/Thursdays in order to join the online P.E. class from 1 pm - 2:30 pm
3. Please do not hesitate to contact your teachers and/or any staff if you have any questions/concerns/etc.

**MORCS STAFF CONTACT INFO:**

Ms. Harry	msharry@romerocharter.org	Ms. Rodman	msrodman@romerocharter.org	Ms. Brown	msbrown@romerocharter.org
Mr. Rosenberg	mrrosenberg@romerocharter.org	Mr. Castaneda	mrcastaneda@romerocharter.org	Mr. Cruz	mrcruz@romerocharter.org
Mr. Duran	mrduran@romerocharter.org	Mr. Garcia	mrlgarcia@romerocharter.org	Mr. Zepeda	mrzepeda@romerocharter.org
Ms. Jones	msjones@romerocharter.org	Mr. Serna	mrserna@romerocharter.org	Ms. Gamez	kgamez@romerocharter.org
Mr. Perez	mrperez@romerocharter.org	Ms. Florentino	msflorentino@romerocharter.org	Mr. Quon	mrquon@romerocharter.org
Mr. Hicks	mrhicks@romerocharter.org	Mr. Barajas	mrbarajas@romerocharter.org		
Ms. Carrillo	mscarrillo@romerocharter.org	Ms. Barboza	msbarboza@romerocharter.org		

**AFTER SCHOOL PROGRAM (THINK TOGETHER):**

Think Together will be providing support to all students from 3:00 pm - 6:15 pm every Tuesday through Friday, at the same time they would usually be providing an after-school program for students. Please join the Google Classroom using the code below, and the Think Together staff will provide academic support to help you complete your daily assignments in Math, English, Science, History, P.E. and Electives. They will also provide Enrichment opportunities for you to learn about interesting and fun topics beyond the core curriculum!

Google Classroom Code	<b>hpb2f3m</b>	<b>Ms. Guerra:</b>	msjguerra@romerocharter.org
Days	Tuesday - Friday	<b>Ms. Ariana:</b>	msadamian@romerocharter.org
Time	3:00 - 6:15 pm	<b>Ms. Flores:</b>	msflores@romerocharter.org



**Distance Learning Guidelines for Students (7th and 8th grade)**

All students will please observe the following schedule for instruction and support during the closure of the MORCS campus.



**ALL CLASSES ARE MANDATORY WITH THE EXCEPTION OF THE AFTER SCHOOL PROGRAM. YOU WILL BE CALLED IF YOUR CHILD MISSES CLASS.**

Time	Monday	Tuesday	Wednesday	Thursday	Friday
Block 1: 9:00 - 10:30 am	<p><u>Staff Planning and Collaboration</u></p> <p>Teachers and staff will use this time to plan lessons, grade assignments, and ensure that student questions are replied to.</p> <p>Teachers may provide additional learning opportunities for students at this time.</p>	<p><u>English Block</u></p> <p>Teachers offer opportunities for interactive lessons/ activities at this time. Students complete English work during this time.</p>	<p><u>Math Block</u></p> <p>Teachers offer opportunities for interactive lessons/ activities at this time. Students complete Math work during this time.</p>	<p><u>English Block</u></p> <p>Teachers offer opportunities for interactive lessons/ activities at this time. Students complete English work during this time.</p>	<p><u>Math Block</u></p> <p>Teachers offer opportunities for interactive lessons/ activities at this time. Students complete Math work during this time.</p>
Block 2: 10:30 - 12:00 pm		<p><u>History Block</u></p> <p>Teachers offer opportunities for interactive lessons/ activities at this time. Students complete History work during this time.</p>	<p><u>Science Block</u></p> <p>Teachers offer opportunities for interactive lessons/ activities at this time. Students complete Science work during this time.</p>	<p><u>History Block</u></p> <p>Teachers offer opportunities for interactive lessons/ activities at this time. Students complete History work during this time.</p>	<p><u>Science Block</u></p> <p>Teachers offer opportunities for interactive lessons/ activities at this time. Students complete Science work during this time.</p>
Lunch: 12 - 1 pm		Lunch			
Block 3: 1:00 - 2:30 pm		<p><u>Elective Block</u></p> <p>Teachers offer opportunities for interactive lessons/ activities at this time. Students complete Electives work during this time.</p>	<p><u>P.E. Block</u></p> <p>Teachers offer opportunities for interactive lessons/ activities at this time. Students complete P.E. work during this time.</p>	<p><u>Elective Block</u></p> <p>Teachers offer opportunities for interactive lessons/ activities at this time. Students complete Electives work during this time.</p>	<p><u>P.E. Block</u></p> <p>Teachers offer opportunities for interactive lessons/ activities at this time. Students complete P.E. work during this time.</p>
“After School” Support 3:00 - 6:15 pm		<p>Think Together Staff provide support for students in all subject areas including enrichment. (OPTIONAL)</p> <p><b>Think Together 7th Grade</b> Google Classroom Code: <a href="#">ilb6rc5</a></p> <p><b>Think Together 8th Grade</b> Google Classroom Code: <a href="#">g3rmose</a></p>			

### **STUDENT INSTRUCTIONS:**

1. While the MORCS campus is closed, academics will continue online for all students. Students should be checking their email and Google Classroom daily.
  - a. Attendance is being taken daily! (calls home are being made if students do not attend)
  - b. Assignments are being graded!
  - c. Grades continue to matter! And will be sent home based on student mastery of the learning objectives from their online classes
2. In order to access your online classes, log in to the Google Classroom for your teacher at the timeblock listed above
  - a. For example, for P.E., go to Mr. Hicks' Google Classroom at 1pm on Tuesdays/Thursdays in order to join the online P.E. class from 1 pm - 2:30 pm
3. Please do not hesitate to contact your teachers and/or any staff if you have any questions/concerns/etc.

### **UPDATED CULMINATION REQUIREMENTS (8th GRADE):**

In order to be eligible for participation in the culmination ceremony, 8th grade students must meet all of the following criteria

*(updates based on Distance Learning are highlighted in yellow)*

- ACADEMIC
  - Students must have at least a 2.0 GPA, no more than 1 D/F and no more than 1 U in citizenship on the 18 week report card of the second semester. All major classroom assignments must be completed and submitted.
  - Improvement Clause: if a student has improved by at least 0.5 in overall GPA as compared to the first semester, and has at least a 2.0 in the second semester, he/she may be eligible for the culmination ceremony.
- BEHAVIORAL
  - Two in-school or one out-of-school suspensions in a year will prohibit participation in extracurricular and culmination ceremony participation opportunities.
  - Note that two Saturday school detentions OR *being suspended from online classes two times* will count as an in-school suspension.
- ATTENDANCE
  - Ten absences or more will prohibit participation in extracurricular and culmination participation opportunities
  - Note that 3 tardies will be counted as one absence
  - *During school closure, students must attend at least 90% of Google Meet sessions, which will be determined by attendance taken*
    - *If students/families reported not having tech access, this requirement will be waived until the school is able to assist with technology. However, students must complete the packet of work that was sent home*
  - Parents may appeal for an exemption for extreme circumstances in attendance by contacting administration, however the final decision will be made by the school. Extreme circumstances can include medical conditions and other extenuating situations.

**MORCS STAFF CONTACT INFO:**

Mr. Davis	mrdavis@romerocharter.org	Mr. Hicks	mrhicks@romerocharter.org	Ms. Barboza	msbarboza@romerocharter.org
Ms. Jimenez	msjjimenez@romerocharter.org	Mr. Barajas	mrbarajas@romerocharter.org	Ms. Brown	msbrown@romerocharter.org
Mr. Montes	mrsarabia@romerocharter.org	Ms. Carrillo	mscarrillo@romerocharter.org	Mr. Cruz	mrcruz@romerocharter.org
Mr. Maria	mrmaria@romerocharter.org	Ms. Rodman	msrodman@romerocharter.org	Mr. Zepeda	mrzepeda@romerocharter.org
Ms. Catarino	mscatarino@romerocharter.org	Mr. Castaneda	mrcastaneda@romerocharter.org	Ms. Gamez	kgamez@romerocharter.org
Ms. Soriano	msnsoriano@romerocharter.org	Mr. Garcia	mrlgarcia@romerocharter.org	Mr. Quon	mrquon@romerocharter.org
Mr. Broome	mrbroome@romerocharter.org	Mr. Serna	mrserna@romerocharter.org		
Mr. Perez	mrperez@romerocharter.org	Ms. Florentino	msflorentino@romerocharter.org		

**AFTER SCHOOL PROGRAM (THINK TOGETHER):**

Think Together will be providing support to all students from 3:00 pm - 6:15 pm every Tuesday through Friday, at the same time they would usually be providing an after-school program for students. Please join the Google Classroom using the code below, and the Think Together staff will provide academic support to help you complete your daily assignments in Math, English, Science, History, P.E., and Electives. They will also provide Enrichment opportunities for you to learn about interesting and fun topics beyond the core curriculum!

7th Gr. Google Classroom Code	<b>ilb6rc5</b>	<b>Ms. Dulce:</b>	msdgonzalez@romerocharter.org
8th Gr. Google Classroom Code	<b>g3rmose</b>	<b>Ms. Guzman:</b>	msjguzman@romerocharter.org
Days	Tuesday - Friday	<b>Ms. Ariana:</b>	msadamian@romerocharter.org
Time	3:00 - 6:15 pm	<b>Ms. Flores:</b>	msflores@romerocharter.org

# Coversheet

## Submission of Paycheck Protection Program

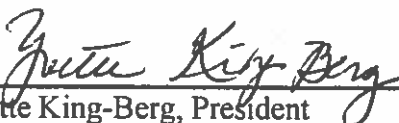
**Section:** IV. Items Scheduled For Action  
**Item:** D. Submission of Paycheck Protection Program  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** Certificate of Authority (1).pdf  
Application-2.pdf

**CERTIFICATE OF AUTHORITY**

In connection with the SBA Paycheck Protection Program loan (the "Loan") from Pacific Western Bank (the "Lender") to YPI Charter Schools, Inc. (the "Borrower") on or about the date hereof, I, **Yvette King-Berg**, hereby certify on behalf of Borrower that the Loan and the execution of the proposed Loan documents by Yvette King-Berg, as President of Borrower have been duly authorized and approved by the [board of directors][sole][member(s)][manager(s)] of Borrower.

**IN WITNESS WHEREOF**, I have duly executed this Certificate effective this 21<sup>st</sup> day of April, 2020.

YPI Charter Schools, Inc.

  
\_\_\_\_\_  
Yvette King-Berg, President  
Authorized Representative of Applicant



### Paycheck Protection Program Borrower Application Form

OMB Control No. 3245-0407  
Expiration Date 09/30/2020

<b>Check One:</b> <input type="checkbox"/> Solo proprietor <input type="checkbox"/> Partnership <input type="checkbox"/> C-Corp <input type="checkbox"/> S-Corp <input type="checkbox"/> LLC <input type="checkbox"/> Independent contractor <input type="checkbox"/> Eligible self-employed individual <input checked="" type="checkbox"/> 501(c)(3) nonprofit <input type="checkbox"/> 501(c)(19) veterans organization <input type="checkbox"/> Tribal business (sec. 31(b)(2)(C) of Small Business Act) <input type="checkbox"/> Other		<b>DBA or Tradename if Applicable</b>	
<b>Business Legal Name</b> YPI Charter Schools, Inc			
<b>Business Address</b> 10660 White Oak Avenue Granada Hills, CA 91344		<b>Business TIN (EIN, SSN)</b> 20-040722	<b>Business Phone</b> (818)726-8883
		<b>Primary Contact</b> Yvette King-Berg	<b>Email Address</b> ykingberg@ypics.org

<b>Average Monthly Payroll:</b> \$ 600,369.73	x 2.5 + EIDL, Net of Advance (if Applicable) Equals Loan Request.	\$ 1,500,924	<b>Number of Employees</b>	112
<b>Purpose of the loan (select more than one):</b> <input checked="" type="checkbox"/> Payroll <input checked="" type="checkbox"/> Lease / Mortgage Interest <input checked="" type="checkbox"/> Utilities <input type="checkbox"/> Other (explain): _____				

#### Applicant Ownership

List all owners of 20% or more of the equity of the Applicant. Attach a separate sheet if necessary.

Owner Name	Title	Ownership %	TIN (EIN, SSN)	Address

*If questions (1) or (2) below are answered "Yes," the loan will not be approved*

Question	Yes	No
1. Is the Applicant or any owner of the Applicant presently suspended, debarred, proposed for debarment, declared ineligible, voluntarily excluded from participation in this transaction by any Federal department or agency, or presently involved in any bankruptcy?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Has the Applicant, any owner of the Applicant, or any business owned or controlled by any of them, ever obtained a direct or guaranteed loan from SBA or any other Federal agency that is currently delinquent or has defaulted in the last 7 years and caused a loss to the government?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Is the Applicant or any owner of the Applicant an owner of any other business, or have common management with, any other business? If yes, list all such businesses and describe the relationship on a separate sheet identified as addendum A.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Has the Applicant received an SBA Economic Injury Disaster Loan between January 31, 2020 and April 3, 2020? If yes, provide details on a separate sheet identified as addendum B.	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*If questions (5) or (6) are answered "Yes," the loan will not be approved.*

Question	Yes	No
5. Is the Applicant (if an individual) or any individual owning 20% or more of the equity of the Applicant subject to an indictment, criminal information, arraignment, or other means by which formal criminal charges are brought in any jurisdiction, or presently incarcerated, or on probation or parole? Initial here to confirm your response to question 5 → <u>PKB</u>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Within the last 5 years, for any felony, has the Applicant (if an individual) or any owner of the Applicant 1) been convicted; 2) pleaded guilty; 3) pleaded nolo contendere; 4) been placed on pretrial diversion; or 5) been placed on any form of parole or probation (including probation before judgment)? Initial here to confirm your response to question 6 → <u>PKB</u>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. Is the United States the principal place of residence for all employees of the Applicant included in the Applicant's payroll calculation above?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Is the Applicant a franchise that is listed in the SBA's Franchise Directory?	<input type="checkbox"/>	<input checked="" type="checkbox"/>



## Paycheck Protection Program Borrower Application Form

**By Signing Below, You Make the Following Representations, Authorizations, and Certifications**

### CERTIFICATIONS AND AUTHORIZATIONS

I certify that:

- I have read the statements included in this form, including the Statements Required by Law and Executive Orders, and I understand them.
- The Applicant is eligible to receive a loan under the rules in effect at the time this application is submitted that have been issued by the Small Business Administration (SBA) implementing the Paycheck Protection Program under Division A, Title I of the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) (the Paycheck Protection Program Rule).
- The Applicant (1) is an independent contractor, eligible self-employed individual, or sole proprietor or (2) employs no more than the greater of 500 or employees or, if applicable, the size standard in number of employees established by the SBA in 13 C.F.R. 121.201 for the Applicant's industry.
- I will comply, whenever applicable, with the civil rights and other limitations in this form.
- All SBA loan proceeds will be used only for business-related purposes as specified in the loan application and consistent with the Paycheck Protection Program Rule.
- To the extent feasible, I will purchase only American-made equipment and products.
- The Applicant is not engaged in any activity that is illegal under federal, state or local law.
- Any loan received by the Applicant under Section 7(b)(2) of the Small Business Act between January 31, 2020 and April 3, 2020 was for a purpose other than paying payroll costs and other allowable uses loans under the Paycheck Protection Program Rule.

For Applicants who are individuals: I authorize the SBA to request criminal record information about me from criminal justice agencies for the purpose of determining my eligibility for programs authorized by the Small Business Act, as amended.

### CERTIFICATIONS

The authorized representative of the Applicant must certify in good faith to all of the below by initialing next to each one:

*RyKB* The Applicant was in operation on February 15, 2020 and had employees for whom it paid salaries and payroll taxes or paid independent contractors, as reported on Form(s) 1099-MISC.

*RyKB* Current economic uncertainty makes this loan request necessary to support the ongoing operations of the Applicant.

*RyKB* The funds will be used to retain workers and maintain payroll or make mortgage interest payments, lease payments, and utility payments, as specified under the Paycheck Protection Program Rule; I understand that if the funds are knowingly used for unauthorized purposes, the federal government may hold me legally liable, such as for charges of fraud.

*RyKB* The Applicant will provide to the Lender documentation verifying the number of full-time equivalent employees on the Applicant's payroll as well as the dollar amounts of payroll costs, covered mortgage interest payments, covered rent payments, and covered utilities for the eight-week period following this loan.

*RyKB* I understand that loan forgiveness will be provided for the sum of documented payroll costs, covered mortgage interest payments, covered rent payments, and covered utilities, and not more than 25% of the forgiven amount may be for non-payroll costs.

*RyKB* During the period beginning on February 15, 2020 and ending on December 31, 2020, the Applicant has not and will not receive another loan under the Paycheck Protection Program.

*RyKB* I further certify that the information provided in this application and the information provided in all supporting documents and forms is true and accurate in all material respects. I understand that knowingly making a false statement to obtain a guaranteed loan from SBA is punishable under the law, including under 18 USC 1001 and 3571 by imprisonment of not more than five years and/or a fine of up to \$250,000; under 15 USC 645 by imprisonment of not more than two years and/or a fine of not more than \$5,000; and, if submitted to a federally insured institution, under 18 USC 1014 by imprisonment of not more than thirty years and/or a fine of not more than \$1,000,000.

*RyKB* I acknowledge that the lender will confirm the eligible loan amount using required documents submitted. I understand, acknowledge and agree that the Lender can share any tax information that I have provided with SBA's authorized representatives, including authorized representatives of the SBA Office of Inspector General, for the purpose of compliance with SBA Loan Program Requirements and all SBA reviews.

*R. Yvette King-Berg*  
Signature of Authorized Representative of Applicant  
Regina Yvette King-Berg

Print Name

4/7/2020

Date  
Executive Director

Title



## Paycheck Protection Program Borrower Application Form

### Purpose of this form:

This form is to be completed by the authorized representative of the Applicant and *submitted to your SBA Participating Lender*. Submission of the requested information is required to make a determination regarding eligibility for financial assistance. Failure to submit the information would affect that determination.

### Instructions for completing this form:

With respect to "purpose of the loan," payroll costs consist of compensation to employees (whose principal place of residence is the United States) in the form of salary, wages, commissions, or similar compensation; cash tips or the equivalent (based on employer records of past tips or, in the absence of such records, a reasonable, good-faith employer estimate of such tips); payment for vacation, parental, family, medical, or sick leave; allowance for separation or dismissal; payment for the provision of employee benefits consisting of group health care coverage, including insurance premiums, and retirement; payment of state and local taxes assessed on compensation of employees; and for an independent contractor or sole proprietor, wage, commissions, income, or net earnings from self-employment or similar compensation.

For purposes of calculating "Average Monthly Payroll," most Applicants will use the average monthly payroll for 2019, excluding costs over \$100,000 on an annualized basis for each employee. For seasonal businesses, the Applicant may elect to instead use average monthly payroll for the time period between February 15, 2019 and June 30, 2019, excluding costs over \$100,000 on an annualized basis for each employee. For new businesses, average monthly payroll may be calculated using the time period from January 1, 2020 to February 29, 2020, excluding costs over \$100,000 on an annualized basis for each employee.

If Applicant is refinancing an Economic Injury Disaster Loan (EIDL): Add the outstanding amount of an EIDL made between January 31, 2020 and April 3, 2020, less the amount of any "advance" under an EIDL COVID-19 loan, to Loan Request as indicated on the form.

All parties listed below are considered owners of the Applicant as defined in 13 CFR § 120.10, as well as "principals":

- For a sole proprietorship, the sole proprietor;
- For a partnership, all general partners, and all limited partners owning 20% or more of the equity of the firm;
- For a corporation, all owners of 20% or more of the corporation;
- For limited liability companies, all members owning 20% or more of the company; and
- Any Trustor (if the Applicant is owned by a trust).

**Paperwork Reduction Act** – You are not required to respond to this collection of information unless it displays a currently valid OMB Control Number. The estimated time for completing this application, including gathering data needed, is 8 minutes. Comments about this time or the information requested should be sent to : Small Business Administration, Director, Records Management Division, 409 3rd St., SW, Washington DC 20416., and/or SBA Desk Officer, Office of Management and Budget, New Executive Office Building, Washington DC 20503.

**Privacy Act (5 U.S.C. 552a)** – Under the provisions of the Privacy Act, you are not required to provide your social security number. Failure to provide your social security number may not affect any right, benefit or privilege to which you are entitled. (But see Debt Collection Notice regarding taxpayer identification number below.) Disclosures of name and other personal identifiers are required to provide SBA with sufficient information to make a character determination. When evaluating character, SBA considers the person's integrity, candor, and disposition toward criminal actions. Additionally, SBA is specifically authorized to verify your criminal history, or lack thereof, pursuant to section 7(a)(1)(B), 15 USC Section 636(a)(1)(B) of the Small Business Act (the Act).

**Disclosure of Information** – Requests for information about another party may be denied unless SBA has the written permission of the individual to release the information to the requestor or unless the information is subject to disclosure under the Freedom of Information Act. The Privacy Act authorizes SBA to make certain "routine uses" of information protected by that Act. One such routine use is the disclosure of information maintained in SBA's system of records when this information indicates a violation or potential violation of law, whether civil, criminal, or administrative in nature. Specifically, SBA may refer the information to the appropriate agency, whether Federal, State, local or foreign, charged with responsibility for, or otherwise involved in investigation, prosecution, enforcement or prevention of such violations. Another routine use is disclosure to other Federal agencies conducting background checks but only to the extent the information is relevant to the requesting agencies' function. See, 74 F.R. 14890 (2009), and as amended from time to time for additional background and other routine uses. In addition, the CARES Act, requires SBA to register every loan made under the Paycheck Protection Act using the Taxpayer Identification Number (TIN) assigned to the borrower.

**Debt Collection Act of 1982, Deficit Reduction Act of 1984 (31 U.S.C. 3701 et seq. and other titles)** – SBA must obtain your taxpayer identification number when you apply for a loan. If you receive a loan, and do not make payments as they come due, SBA may: (1) report the status of your loan(s) to credit bureaus, (2) hire a collection agency to collect your loan, (3) offset your income tax refund or other amounts due to you from the Federal Government, (4) suspend or debar you or your company from doing business with the Federal Government, (5) refer your loan to the Department of Justice, or (6) foreclose on collateral or take other action permitted in the loan instruments.

**Right to Financial Privacy Act of 1978 (12 U.S.C. 3401)** – The Right to Financial Privacy Act of 1978, grants SBA access rights to financial records held by financial institutions that are or have been doing business with you or your business including any financial





## **Paycheck Protection Program Borrower Application Form**

institutions participating in a loan or loan guaranty. SBA is only required provide a certificate of its compliance with the Act to a financial institution in connection with its first request for access to your financial records. SBA's access rights continue for the term of any approved loan guaranty agreement. SBA is also authorized to transfer to another Government authority any financial records concerning an approved loan or loan guarantee, as necessary to process, service or foreclose on a loan guaranty or collect on a defaulted loan guaranty.

**Freedom of Information Act (5 U.S.C. 552)** – Subject to certain exceptions, SBA must supply information reflected in agency files and records to a person requesting it. Information about approved loans that will be automatically released includes, among other things, statistics on our loan programs (individual borrowers are not identified in the statistics) and other information such as the names of the borrowers (and their officers, directors, stockholders or partners), the collateral pledged to secure the loan, the amount of the loan, its purpose in general terms and the maturity. Proprietary data on a borrower would not routinely be made available to third parties. All requests under this Act are to be addressed to the nearest SBA office and be identified as a Freedom of Information request.

**Occupational Safety and Health Act (15 U.S.C. 651 et seq.)** – The Occupational Safety and Health Administration (OSHA) can require businesses to modify facilities and procedures to protect employees. Businesses that do not comply may be fined, forced to cease operations, or prevented from starting operations. Signing this form is certification that the applicant, to the best of its knowledge, is in compliance with the applicable OSHA requirements, and will remain in compliance during the life of the loan.

**Civil Rights (13 C.F.R. 112, 113, 117)** – All businesses receiving SBA financial assistance must agree not to discriminate in any business practice, including employment practices and services to the public on the basis of categories cited in 13 C F R., Parts 112, 113, and 117 of SBA Regulations. All borrowers must display the "Equal Employment Opportunity Poster" prescribed by SBA.

**Equal Credit Opportunity Act (15 U.S.C. 1691)** – Creditors are prohibited from discriminating against credit applicants on the basis of race, color, religion, national origin, sex, marital status or age (provided the applicant has the capacity to enter into a binding contract), because all or part of the applicant's income derives from any public assistance program; or because the applicant has in good faith exercised any right under the Consumer Credit Protection Act.

**Debarment and Suspension Executive Order 12549; (2 CFR Part 180 and Part 2700)** – By submitting this loan application, you certify that neither the Applicant or any owner of the Applicant have within the past three years been: (a) debarred, suspended, declared ineligible or voluntarily excluded from participation in a transaction by any Federal Agency; (b) formally proposed for debarment, with a final determination still pending; (c) indicted, convicted, or had a civil judgment rendered against you for any of the offenses listed in the regulations or (d) delinquent on any amounts owed to the U.S. Government or its instrumentalities as of the date of execution of this certification.