

Youth Policy Institute Charter Schools (YPICS)

Board Meeting

Date and Time

Tuesday May 28, 2019 at 6:00 PM PDT

Location

Monsenor Oscar Romero Charter School - 2670 W. 11th Street, Los Angeles CA 90006

Meeting Call In Number: (605) 313-5086, Access# 1004153.

Board Members calling in from 17112 Minnehaha Street, Granada Hills, CA 91344; 501 S. Bixel Street, Los Angeles, CA 90017; 25024 Highspring Avenue, Newhall, CA 91321; 1625 W. Olympic Blvd., Los Angeles, CA 90015; 17037 Chatsworth Street, Granada Hills, California 91344.

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
Opening Items			
A. Record Attendance and Guests		Yesenia Zubia	1 m
B. Call the Meeting to Order		Mary Keipp	
C. Flag Salute			1 m
D. Additions/Corrections to Agenda		Mary Keipp	1 m
E. Approval of April 22, 2019 Board Meeting Minutes	Approve Minutes	Mary Keipp	1 m
II. Communications			6:04 PM
Academic Excellence			

	Purpose	Presenter	Time
A. Presentations from the Public	FYI	Mary Keipp	5 m

Any persons present desiring to address the Board of Directors on any proper matter.

The YPI Charter Public Schools ("Charter Schools") welcome your participation at the Charter Schools' Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the Charter Schools in public. Your participation assures us of continuing community interest in our Charter Schools. To assist you in the case of speaking/participating in our meetings, the following guidelines are provided:

Agenda Items: No individual presentation shall be more than five (5) minutes and total time for this purpose shall not exceed thirty (30) minutes per agenda item.

Non-Agenda Items: No individual presentation shall be for more than three (3) minutes and total time shall not exceed fifteen (15) minutes.

When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.

Ordinarily, Board Members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.

Any public records relating to an agenda item for an open session of the Board which are distributed to all of the Board members shall be available for public inspection at 2670 W 11th Street, Los Angeles, California 90006, 12513 Gain Street, Pacoima, CA 91331, 9400 Remick Avenue, Pacoima, California 91331 and 10660 White Oak Avenue, Granada Hills, CA 91344.

Americans with Disabilities

YPI Charter Schools, Inc. adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact us at least 48 hours in advance at (818) 834-5805, (213) 413-9600 or (818) 480-6810 or at info@coronacharter.org, info@romerocharter.org. All efforts will be made for reasonable accommodations.

III. Items Scheduled For Information 6:09 PM

A. School Climate Grant Update	FYI		10 m
---------------------------------------	-----	--	------

Shawn Bolton and Jesse Noonan will provide the Board with a grant update.

B. YPICS Fiscal Policies and Procedures Manual	FYI	Yvette King-Berg	5 m
---	-----	------------------	-----

C. Update from AD HOC Health Benefits Committee	FYI	Ruben Duenas	10 m
--	-----	--------------	------

	Purpose	Presenter	Time
D. LCAP Update	FYI	Yvette King-Berg	5 m
E. Committee/ Council Reports	FYI		5 m

Each month council and committee meeting minutes are provided for the board to review. Board members will direct senior staff regarding any minutes or committee concerns that may arise.

- 1. Academic Committee Reports
- 2. Climate and Culture Committee Reports
 - 1. Student Leadership Council
- 3. Parent/ Committee Advocacy/ Engagement Reports
 - 1. School Site Council
 - 2. English Learner Advisory Committee
- 4. LCAP Advisory Committee Reports

F. Facilities Update	FYI	Ruben Duenas	5 m
-----------------------------	-----	--------------	-----

This update is for all of the YPICS' schools.

G. Bert Corona Executive Administrator Report	FYI	Ruben Duenas	5 m
H. Monsenor Oscar Romero Executive Administrator Report	FYI	Rene Quon	5 m
I. Bert Corona Charter High School Executive Administrator Report	FYI	Yolanda Fuentes	5 m
J. Executive Director's Report	FYI	Yvette King-Berg	5 m

IV. Consent Agenda Items

7:09 PM

Audit

A. Background	FYI
----------------------	-----

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/ enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board Member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board's vote on them. The Executive Director recommends approval of all consent agenda items.

	Purpose	Presenter	Time
B. Consent Items	Vote	Yvette King-Berg	5 m
1. Recommendation to approve 2019-2020 calendars 2. Recommendation to approve the Relay Graduate School of Education MOU 3. Recommendation to approve the 2019-2020 YPI ASES and 21st Century MOU			
V. Items Scheduled For Action			7:14 PM
A. APRIL 2019 YPICS Financials	Vote	Irina Castillo	10 m
B. FY 18/19 Spring ConApp	Vote	Irina Castillo	5 m
C. FY 19/20 Preliminary Budget	Vote	Irina Castillo	5 m
D. Recommendation to approve 2019-2020 Kaiser Permenante and Medical Plans for Benefitted Employees	Vote	Ruben Duenas	5 m
E. Recommendation to approve extension of contract with Better 4 You Meals	Vote	Diana Gamez	5 m
F. Recommendation to approve continued membership in the California Charter Schools Association	Vote	Yvette King-Berg	5 m
G. Recommendation to approve AD HOC Committee to nominate YPICS Board Members for the 2019-2020	Vote	Mary Keipp	5 m
H. Recommendation to receive and file LAUSD Annual Performance-Based Oversight Visit Available Reports	Vote	Yvette King-Berg	5 m
I. Review Executive Director Salary Study	Discuss	Joe Lucente	5 m
J. Recommendation to approve GEAR UP MOU with YPI	Vote	Yvette King-Berg	5 m
VI. Closed Session			8:09 PM
A. Matters to be discussed are those permitted by Government Code Section 54957 and 54956.9	Discuss	Yvette King-Berg	5 m

	Purpose	Presenter	Time
<p>The Board of Directors will now be moving into closed session to discuss matters describe in Section VI. Matters to be discussed are those permitted by Government Code Section 54957-Public Employee Performance Evaluations and Public Employee Appointment, and Government Code Section 54956.9-Conference with Legal Counsel-Anticipated Litigation</p>			

<p>B. Government code 54957</p> <p>Government code 54957 - PUBLIC EMPLOYEE PERFORMANCE EVALUATION-Evaluation of Executive Director</p>	<p>Discuss</p>	<p>5 m</p>
---	----------------	------------

<p>C. Government code 54956.9</p> <p>Government code 54956.9 - CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION</p>	<p>Discuss</p>	<p>5 m</p>
--	----------------	------------

VII. Open Session **8:24 PM**

<p>A. Items Scheduled for Action</p>	<p>FYI</p>	<p>Mary Keipp</p>	<p>5 m</p>
---	------------	-------------------	------------

VIII. Announcements **8:29 PM**

<p>A. Closing Announcements</p>	<p>FYI</p>	<p>Yvette King-Berg</p>	<p>2 m</p>
--	------------	-------------------------	------------

IX. Closing Items **8:31 PM**

<p>A. Adjourn Meeting</p>	<p>Vote</p>
----------------------------------	-------------

Coversheet

Approval of April 22, 2019 Board Meeting Minutes

Section: I. Opening Items
Item: E. Approval of April 22, 2019 Board Meeting Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Board Meeting on April 22, 2019

APPROVED

Youth Policy Institute Charter Schools (YPICS)

Minutes

Board Meeting

Date and Time

Monday April 22, 2019 at 6:00 PM

Location

YPI Charter Schools Learning and Support Center - 10660 White Oak Avenue, STE B101, Granada Hills CA 91344

Meeting Call In Number: (641) 715-3680, Access# 1004153.

Board Members calling in from 17112 Minnehaha Street, Granada Hills, CA 91344; 501 S. Bixel Street, Los Angeles, CA 90017; 25024 Highspring Avenue, Newhall, CA 91321; 1625 W. Olympic Blvd., Los Angeles, CA 90015; 17037 Chatsworth Street, Granada Hills, California 91344.

Trustees Present

A. Reza, C. Lopez, J. Lucente, M. Keipp

Trustees Absent

C. Vaquerano, M. Green, S. Mendoza

Trustees who arrived after the meeting opened

A. Reza

Guests Present

Blanca Castillo Alves, I. Castillo (remote), R. Duenas, R. Quon, Sharon Bradley, Y. Fuentes, Y. King-Berg, Y. Zubia

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Keipp called a meeting of the board of trustees of Youth Policy Institute Charter Schools (YPICS) to order on Monday Apr 22, 2019 at 6:18 PM.

C. Flag Salute

D. Additions/Corrections to Agenda

There were no additions or corrections to the agenda.

A. Reza arrived.

E. Approval of March 18, 2019 Board Meeting Minutes

C. Lopez made a motion to approve minutes from the Board Meeting on 03-18-19 Board Meeting on 03-18-19.

J. Lucente seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

S. Mendoza	Absent
M. Green	Absent
C. Vaquerano	Absent
J. Lucente	Aye
C. Lopez	Aye
A. Reza	Aye
M. Keipp	Aye

II. Communications

A. Presentations from the Public

There were no presentations from the Public.

III. Items Scheduled For Information

A. Performance Indicator Review Assurance Forms and Approval of Improvement Plans

Our schools, along with other charters and LAUSD schools, were identified in the CDE's Performance Indicator Review (PIR) Process. The PIR process involves taking a close look at a number of indicators which support our students with disabilities access and success in school. Out of approximately 16 indicators, our students with IEPs did not meet the target for a few of them.

- BCCS – 2 targets not met
- BCCHS – 2 targets not met
- MORCS – 4 targets not met

B. Update on Health Benefits Cost for 2019-2020

Ms. King-Berg, Mr. Duenas, and Ms. Zubia will be meeting with the health benefits broker for a presentation on this year's savings, the HRA costs and plans for the following year. An update will be given to the Board at the next meeting.

C. CLA Governance Communication Letter

As decided last month, YPI Charter Schools will keep CLA as their independent auditor from one more year.

D. Permanent Facility Solution for Bert Corona Charter High School

YPICS is still in the process of doing their due diligence.

E. Gear Up Slides From March

The presentation from the last board meeting was added for reference.

F.

Committee/ Council Reports

The council reports were made available to the Board via Board on Track.

G. Facilities Update

Monsenor Oscar Romero received their last shipment of furniture and with \$5,000 left in the budget, the school wants to look into going solar. Bert Corona Charter School is looking at next years facility improvements needed. The parents have advocated for larger walking space for the students. At the high school, the Executive Administrator is still working with the Prop 39 team on getting the air conditioners fixed.

H. Bert Corona Executive Administrator Report

The school is currently prepping for state testing next month. Space is always a challenge with having to provide many accommodations for students with IEP's. In addition teachers have been using test release questions to help prepare their students for the tests.

I. Monsenor Oscar Romero Executive Administrator Report

The school is preparing for state testing next month. They are speaking with the students about the meaning of the test, how to read and gauge what it means for them. The school is working on incentivizing giving it their all on the tests.

J. Bert Corona Charter High School Executive Administrator Report

The school is continuing to work with the Prop 39 team on facilities requests such as working air conditioners.

Working on finalizing Prom details and celebrating all the college acceptances coming in.

K. Executive Director's Report

The Executive Director's report was made available on to the Board via BoardOnTrack.

IV. Consent Agenda Items

A. Background

B. Consent Items

There were no consent agenda items.

V. Items Scheduled For Action

A. Approval of notice to authorizing district to reserve the right of YPICS to leave LAUSD SELPA

J. Lucente made a motion to approve the notice to authorizing district to reserve the right of YPICS to leave LAUSD SELPA.

C. Lopez seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

M. Keipp Aye
S. Mendoza Absent
A. Reza Aye
J. Lucente Aye
C. Lopez Aye
C. Vaquerano Absent
M. Green Absent

B. March 2019 YPICS Financials

C. Lopez made a motion to approve the March 2019 financials and check registers as submitted.

J. Lucente seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

C. Vaquerano Absent
J. Lucente Aye
C. Lopez Aye
M. Green Absent
A. Reza Aye
M. Keipp Aye
S. Mendoza Absent

C. YPICS FY 17/18 990

J. Lucente made a motion to approve the YPICS FY 17/18 990.

C. Lopez seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

C. Lopez Aye
A. Reza Aye
S. Mendoza Absent
C. Vaquerano Absent
J. Lucente Aye
M. Keipp Aye
M. Green Absent

D. Recommendation to approve Annual Renewal of YPICS Pacific Western Bank \$500,000 Line of Credit

J. Lucente made a motion to approve the annual renewal of the YPICS PWB \$500,000 line of credit.

C. Lopez seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

J. Lucente Aye
C. Vaquerano Absent
M. Green Absent
A. Reza Aye
C. Lopez Aye
S. Mendoza Absent

E. Graduate Relay School of Education Professional Development Contract

J. Lucente made a motion to approve the Graduate Relay School of Education Professional Development Contract.

C. Lopez seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

C. Vaquerano	Absent
M. Green	Absent
M. Keipp	Aye
A. Reza	Aye
S. Mendoza	Absent
J. Lucente	Aye
C. Lopez	Aye

VI. Closed Session

A. Matters to be discussed are those permitted by Government Code Section 54957 and 54956.9

The Board moved into Closed Session at 7:19PM.

B. Government Code 54957

C. Government code 54957

D. Government code 54956.9

VII. Open Session

A. Items Scheduled for Action

The Board reconvened Open Session at 7:56PM.

No action was taken in Closed Session.

A. Reza arrived.

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:14 PM.

Respectfully Submitted,
Y. Zubia

Coversheet

School Climate Grant Update

Section: III. Items Scheduled For Information
Item: A. School Climate Grant Update
Purpose: FYI
Submitted by:
Related Material: School Climate 1.pdf
School Climate 2.pdf



Tier 1

- YPI Social Worker coaches teachers and administrators to provide classroom and school-wide practices to ALL students.

- Ex: behavioral expectations, acknowledgement system, positive communication, etc.



Tier 2

- YPI Social Worker coaches Tier 2 team of teacher and admin to collect and use data to select a FEW students for extra support interventions.

- Ex: social emotional group for girls or boys about healthy relationships, self-care, grief and loss, etc.



Tier 3

- YPI Social Worker coaches Tier 3 team of teachers and admin to use data collected by Tier 2 team to identify clinical interventions for ONE student at a time.

- YPI Social Worker provides clinical services to small caseload 3-5 students per semester.



FRAMEWORK

School Climate Transformation Grant (SCTG 2014-19)

DATA COLLECTED



Fidelity to PBIS Tiers

- Tier 1, 2, 3 Tiered Fidelity Inventory used to assess alignment between PBIS work at the school and the PBIS framework.



Attendance



Expulsions, Suspensions, Office Disciplinary Referrals



School Climate Transformation Grant

Year 4 & 5 Overview

YPI Finance

- Developed and managed annual budget for 6 schools (attached)
- Approved and managed 'Office Supplies' orders
- Managed salary for 6 Social Workers



YPICS Finance

- Approved and managed 'Incentives', 'Program Supplies'
- Managed 'Professional Development' orders and invoices after leadership team approval (YPI approval form attached)

Attendance Yr 4

- All 6 school have at least 90% and above in attendance rates
- 4 out of 6 schools increased: MORCS, SBHA, APEX, SFIAM



Office Disciplinary Referrals Yr 4

- 2 out of 6 schools decreased: SFIAM & SBHA
- Focused on revising office disciplinary forms and procedures. Social workers worked with school teams to set up sustainable and effective processes. They were successful.

Suspensions

- 3 out of 6 schools decreased: BCCS, LAAAE, SBHA

Expulsions

- Decreased: BCCS
- Maintained: LAAAE, SBHA, APEX, SFIAM, MORCS.



Tiered Fidelity

- 5 out of 6 schools increased in Tier 1: MORCS, BCCS, LAAAE, SBHA, SFIAM
- 4 out of 6 schools increased in Tier 2: MORCS, BCCS, LAAAE, SBHA
- Tier 3 was in exploratory phase



Successes

- All schools increased fidelity on Tier 1 and Tier 2 scores (attached).
- YPICS continued the partnership with CalTAC in Year 4 for training and implemented Tier 2 with fidelity
- School teams increased sustainable practices for teaching behavioral expectations and providing PBIS incentives consistently
- Social workers provided mental health services to students and developed partnerships with mental health providers for the schools
- Social workers trained and coached teachers with classroom management strategies, provided support to administrators

Coversheet

Update from AD HOC Health Benefits Committee

Section: III. Items Scheduled For Information
Item: C. Update from AD HOC Health Benefits Committee
Purpose: FYI
Submitted by:
Related Material: 19-20 Benefit Workup Cost Summary.pdf
19-20 Medical Copay Comparison.pdf
19-20 Bender Proposal.pdf

- Goals**
- 1) Best/better benefits for our staff and families
 - 2) Best prices/costs for staff and families
 - 3) Best prices for YPI Charter Schools

Overall Benefit to Staff/Families and YPICS							Overall Benefit to Staff/Families					
Medical	18-19 Benefits Summary		19-20 Benefits Continuation Summary		19-20 Benefits Selected		24 EE will have to switch to Kaiser. 64 EE are already with Kaiser. EE copays are lower with Kaiser. Lower exposure for EE in base benefits Switch supports ability to give EE pay raises (*\$57,000 cost savings from the current year (18-19) and option). *\$41k increased in premiums if remain in small group; -\$16k annual less from 18-19 cost with move to Kaiser LG -					
	Kaiser A Platinum HMO	Anthem Blue Cross Select Platinum HMO A	Kaiser A Platinum HMO	Anthem Blue Cross Select Platinum HMO A	Kaiser HMO High \$10							
Maximum Expense	\$3000/\$6000	\$2000/\$4000	\$3000/\$6000	\$2000/\$4000	\$1500/\$3000							
Employee	Various	Various	Various	Various	Group cost not by age group							
Employee +1	Various	Various	Various	Various								
Employee + Family	Various	Various	Various	Various								
Extra Financial Support	18-19 Benefits Summary		19-20 Benefits Continuation Summary		19-20 Benefits Selected		FSA vs HRA					
HRA	Added benefit to maintain services of the 18-19 out of pocket maximum						EE/YPICS can pay the benefit		YPICS pays the benefit			
HRA Anthem	\$500/\$1000		\$0		\$0		EE owns and controls the benefit		YPICS owns and controls the benefit			
HRA Kaiser	\$500/\$1000 + Emergency Fund		\$0		\$0		Up to \$500 roll over per year		Funds return to YPICS			
FSA	EE Contribution		EE Contribution		Employer Contribution \$125/person (up to 4) EE Contribution Optional		Smaller \$ amount due to reducing maximum out of pocket expense					
Dental	18-19 Benefits Summary		19-20 Benefits Continuation Summary		19-20 Benefits Selected		18-19 to 19-20 Monthly Difference					
	DeltaCare (HMO)	Delta Dental PP01500	DeltaCare (HMO)	Delta Dental PP01500	Beam HMO	Beam PPO	DMHO	PPO	18-19 to 19-20 Reduced PPO Buy Up			
Employee	\$15.97	\$55.36	\$15.97	\$55.36	\$14.43	\$35.63	-\$1.54	-\$19.73	18-19 PPO Buy Up Cost to EE/Month	19-20 PPO Buy Up Cost to EE/Month	Monthly Decrease-Buy Up Cost	Annual Decrease-Buy Up Cost
Employee +1	\$26.31	\$102.74	\$26.31	\$102.74	\$24.41	\$70.63	-\$1.90	-\$32.11	\$39.39	\$21.20	\$18.19	\$218.28
Employee + Family	\$38.89	\$170.63	\$38.89	\$170.63	\$37.32	\$139.29	-\$1.57	-\$31.34	\$76.43	\$46.22	\$30.21	\$362.52
									\$131.74	\$101.97	\$29.77	\$357.24
									HMO Braces are \$75 higher . All other major costs are approximately \$20 less. Other Benefit Electric Toothbrush and supplies every 6 months. Switch supports ability to give EE pay raises.			
Vision	18-19 Benefits Summary		19-20 Benefits Continuation Summary		19-20 Benefits Selected		Monthly Difference					
	CoPower VSP		CoPower VSP		Beam VSP		Vision					
Employee	13.27		13.27		11.46		-1.81					
Employee +1	19.23		19.23		23.74		4.51					
Employee + Family	34.48		34.48		34.32		-0.16					
Life	18-19 Benefits Summary		19-20 Benefits Continuation Summary		19-20 Benefits Selected		Same benefit for employee.					
	UNUM		UNUM		UNUM							
\$50,000 Life and ADD	3.55		3.55		3.55							

Anthem Medical Renewal 2019			
Benefits	CURRENT	OPTION 1	OPTION 2
	18-19 Small Group Anthem	19-20 Small Group Anthem	19-20 Kaiser Large Group All
Annual Deductible Individual	None	None	None
Family	None	None	None
Out of Pocket Maximum Individual	\$2,000	\$2,000	\$1,500
Family	\$4,000	\$4,000	\$3,000
Office Visit /Specialist	\$10/\$20	\$15/\$30	\$10/\$10
Preventative Care	No charge	No Charge	No Charge
Inpatient Hospital	\$200/day (3 days max)	\$250/day (3 day max/admit)	No Charge
Outpatient (Surgery Services)	\$20/\$40 (\$150 facility)	\$200	\$10
Lab & X-Rays	\$10/\$10	\$15/\$25	No Charge
Emergency Room	\$100 (waived if admitted)	\$200 (waived if admitted)	\$100
Urgent Care	\$10	\$15	\$10
Prescription Drugs (Rx)	\$5/\$15	generic \$5/15 Brand \$35	generic \$10/Brand \$20
Specialty Drugs*	\$35/\$70	\$35/\$70	\$35/70 20% up to 200

Kaiser Medical Renewal 2019			
Benefits	Current	OPTION 1	OPTION 2
	18-19 Small Group Kaiser	18-19 Small Group Kaiser (no change)	19-20 Kaiser Large Group ALL
Annual Deductible Individual	None	None	None
Family	None	None	None
Out of Pocket Maximum Individual	\$3,000	\$3,000	\$1,500
Family	\$6,000	\$6,000	\$3,000
Office Visit /Specialist	\$10/\$20	\$10/\$20	\$10/\$10
Preventative Care	No charge	No charge	No Charge
Inpatient Hospital	\$500/day (3 days max)	\$500/day (3 days max)	No Charge
Outpatient (Surgery Services)	\$20/\$40	\$20/\$40	\$10
Lab & X-Rays	\$20/\$40	\$20/\$40	No Charge
Emergency Room	\$200 (waived if admitted)	\$200 (waived if admitted)	\$100
Urgent Care	\$10	\$10	\$10
Prescription Drugs (Rx)	Generic \$5/ Brand \$15	Generic \$5/ Brand \$15	generic \$10/Brand \$20
Specialty Drugs*	10% (\$250 max/script)	10% (\$250 max/script)	\$35/70 20% up to 200



Group Benefit Renewal Proposal

Effective Date of Proposal:

7/1/2019

Presented by:

Bender Benefits Team

bender
INSURANCE SOLUTIONSSM

benefits@mybendersolutions.com

License Number: 0406967

www.mybendersolutions.com

Introducing...



Welcome to a brand-spanking new, 80-year-old company.

The biggest change in the history of Warren G. Bender Co. just took place: We've transformed the structure of our business from a family-owned company to an ESOP, making us the largest and only 100% employee-owned insurance brokerage in the region. Along with this recent evolution, we've also rebranded.

Although our name and identity have changed, our mission, employees and leaders remain the same—passionately dedicated to your success.

Experience the transformation at MyBenderSolutions.com

It's All About Team Culture!

Our Mission:

Providing Protection, Superior Service and Education to those who matter most, Our Customers!

One aspect of Bender Insurance Solutions that shines far above any competition we've found is the culture and the teamwork. We are exceedingly picky with regards to brining on new staff and though skills and talent are a large part of why we hire employees, an equally large aspect of a team member is their personality. Employee must hold each other in high regard so that it comes naturally to hold customers at the highest level if importance.

Another aspect is our relationships with the insurance carriers. The representatives at each insurance carrier quickly learn which brokers they can rely on, which are straight forward, and which do what they say they are going to do. This provides us with stronger negotiation power and better response time when we are seen as a higher valued broker.

Bender Insurance Solutions has great diversity in industry experience. Our average employee has well over 15 years of experience in the industry and this experience includes brokerages, carriers and third-party administrators complete with fully insured, self-insured and captive programs.

Listening is very important to us and, we believe, separates us from the competition. Many are so eager to push you toward their ideas, when we can learn so much about your objectives by really listening. Is it far more effective to reach your goals by listening to you describing what they are.

Bender Insurance Solutions Employee Benefit Services

Are we meeting your expectations?

- We like to be part of the entire enrollment process, from start to finish. We provide the enrollment materials, benefit guide, coverage comparisons, etc. We will work with you to determine specific time to go over the enrollment information as a group and then remain on premises at your school site(s) for several hours to answer individual questions from employees.

Has our bookkeeper report been helpful?

- We send out the bookkeeper report on a monthly basis including the data for each employee's elections or waivers. This information includes monthly and per pay period deductions as well as the status with each plan.

Has your company benefited from our education?

- We have numerous charter specific webinar offerings, as well as in-person networking & training (such as the Charter Professional Roundtable Series). If you desire to have in-house education, Bender Insurance Solutions can come to your location and provide education seminars to further review benefits, coverage, wellness, compliance, HR & ACA, updates, etc.
- With over a decade serving charter schools, Teresa works closely with charter focused organizations such as CCSA and host, sponsor and provide benefit & risk management education and updates for charter schools at no cost.

Claims support

- After all, this is the reason coverage is being purchased. Our service team is diligent in supporting employees and their dependents with any claims necessary. Being your claims advocate is part of our daily process and one of the main functions of our dedicated Member Service Specialist.

Keeping up with healthcare reform and compliance

- In addition to the educational seminars and webinars, we provide you with the annually required summaries of benefits and coverage, Medicare creditable coverage notifications, and monthly benefit news updates. Has this been helpful to your organization?

Online enrollment

- How is the process going with online enrollment?

Keeping Our Customers Informed

Monthly Wellness Updates

In the first part of the month, we issue a 2-page wellness newsletter that is meant for every member of your team. It includes information regarding health awareness as well as making healthy choices in eating, exercise, etc.

Monthly Human Resource Updates

Each month, we utilize the ThinkHR platform to provide regular updates on labor law and human resources that are important to your organization. This is an area that can change from month to month, which gives these updates great value.

Monthly Legislative Updates

Usually toward the last week of the month, we send a single page update with links to legislation, budget resolutions or other data that is pertinent on the legislative front. It is always information that is valuable to the employee benefits industry.



Superior Charter Schools

With a solid foundation of work within CCSA and over a decade since serving the charter school community, we get that every charter school is unique

in its mission, model and goals. One common and crucial component to any charter school is the change from traditional to innovative. Most times, this takes dedication from a smaller team than the traditional. The charter school model is a truly unique mission and worthy of pursuit, but the need for Superior SERVICE is that much more vital. It truly makes all the difference.



Bender Insurance Solutions Benefits Team



Teresa Sale
Account Executive



Erin Ocheltree
Benefits Service Manager



Ruby Kannady
Account Manager



Kathy Field
Account Manager



Robyn Leier
Servicing Account Executive



Jason Theis
Account Technician



Chris Bender
Vice President,
Benefits



Nancy Reginato
Account Manager



Debbie Goulden
Member Service Specialist &
Servicing Account Executive

YPI Charter Schools Healthcare Reform Compliance

Special Note: The Individual Mandate has gone away as of January 1, 2019!



Medi-Cal Eligibility

When employees are offered affordable coverage through their employer their household does NOT qualify for subsidies through the federal or state exchanges (such as Covered California). However, due to certain income qualifications, they or their dependents may qualify for Medi-Cal.

Using the table below can help determine if employees or their dependents may qualify for Medi-Cal (only for those living in California. If outside of California, Medicaid applies and instead of 138% or below, the percentage is usually a little lower):

Household Size	Employee Or Spouse Eligibility based on 138% of the Federal Poverty Level	Eligibility for Dependent Children based on 266% of the Federal Poverty Level	Medi-Cal Access Program for Infants and Mothers based on 322% of FPL
1	\$16,394	\$31,600	\$37,253
2	\$22,107	\$42,613	\$51,584
3	\$27,820	\$53,625	\$64,915
4	\$33,534	\$64,638	\$78,246
5	\$39,247	\$75,650	\$91,576
6	\$44,960	\$86,663	\$104,907
7	\$50,687	\$97,701	\$118,270
8	\$56,428	\$108,767	\$131,665
For each additional	\$5,741	\$11,067	\$13,396

YPI Charter Schools 9.86% Benefits Compliance

Employers **with 50 or more full time equivalent employees** are required to offer a group health plan or pay the required penalty tax. However, when offering the health plan, it will be important to pay close attention to the contribution amounts that employees are responsible for. Per the Affordable Care Act, employers who charge their employees more than 9.86% (up from 9.56% in 2018) of their annual income for their own coverage, can be fined \$3,500 per applicable employee (the dependent cost is not included in the 9.86%). So, to avoid any applicable fines, the employer must make certain that the employee’s contribution does not reach the 9.86% mark.

Employee Annual Salary	Employee Monthly Salary	Maximum Allowable Monthly Cost for Employee Only Coverage
\$17,500.00	\$1,458.33	\$143.79
\$20,000.00	\$1,666.67	\$164.33
\$25,000.00	\$2,083.33	\$205.42
\$30,000.00	\$2,500.00	\$246.50
\$35,000.00	\$2,916.67	\$287.58
\$40,000.00	\$3,333.33	\$328.67
\$45,000.00	\$3,750.00	\$369.75
\$50,000.00	\$4,166.67	\$410.83
\$55,000.00	\$4,583.33	\$451.92
\$60,000.00	\$5,000.00	\$493.00
Employee Hourly Rate	Average Weekly Hours	Maximum Allowable Monthly Cost for Employee Only Coverage
\$11.50	30.00	\$147.41
\$11.50	40.00	\$196.54
\$12.00	40.00	\$205.09
\$13.00	40.00	\$222.18
\$14.00	40.00	\$239.27
\$15.00	40.00	\$256.36
\$20.00	40.00	\$341.81
\$25.00	40.00	\$427.27

Additional Services Provided

COBRA Services

You avoid additional liability by allowing Bender Insurance Solutions to administer your COBRA. This no-cost service through our trusted partner ensures timely delivery of important documents, collection of premium and eligibility tracking.

Consolidated Billing Services

Bender Insurance Solutions sponsors consolidated billing services for you with our trusted partner. They ensure your bills are thoroughly audited and reconciled. And you only have to make one payment for all your benefits!

H.R.A Administration Services

Bender Insurance Solutions sponsored H.R.A. Administration services for you with our trusted partner. They provide your employees with plan debit cards, a customized user guide, online portal, 24-hour customer service and dedicated account contact, as well as ensure your plan is in legal compliance and provide you as the employer reports and clarification on your plan.

Human Resources Tools

Taking care of our clients' full scope of needs is something we strive for. In that spirit, we've rolled out new HR Services to our clients via the ThinkHR Hotline and online portal.

- **HR Hotline** - The BIS HR Hotline, powered by ThinkHR, is your resource where HR consultants answer questions related to a broad range of HR topics, including (but not limited to):
 - Employee Relations/Employee Behavioral Issues
 - Harassment and Discrimination Allegations
 - Discipline and Terminations
 - COBRA Compliance
 - Family and Medical Leave Act (FMLA)
 - Wage and Hour Issues
 - Employee Benefits
 - Leaves of Absence
 - Performance Management
- **ThinkHR** – A Virtual HR Library at your fingertips. The ThinkHR resource is available at any time to provide you with an array of timely and important HR related documents:
 - Latest Health Care Reform tools and guidelines
 - How to interview, hire and terminate employees
 - How to do performance reviews at every level
 - Interactive Tools Including:
 - Job Description Builder
 - Salary Benchmarking Tool
 - Employee Cost Calculator
 - Hundreds of Downloadable Forms and Policies
 - Customizable Employee Handbook
 - State and federal compliance information
 - State labor laws guidance
 - ...and more!

YPI Charter Schools Health Plan Benchmarking

The 2017 Health Plan Design Benchmark Report consists of data from over 44,000 employers and 60,000 plans during the 2017 calendar year. It offers benchmarking information for the following key design measures:

- Individual Out-of-Pocket Maximum
- Coinsurance
- Individual Deductible
- Primary Care Office Visit Copay
- Specialist Office Visit Copay
- Emergency Room Copay

- Prescription Drug Deductible

Results shown are based on the following selections:

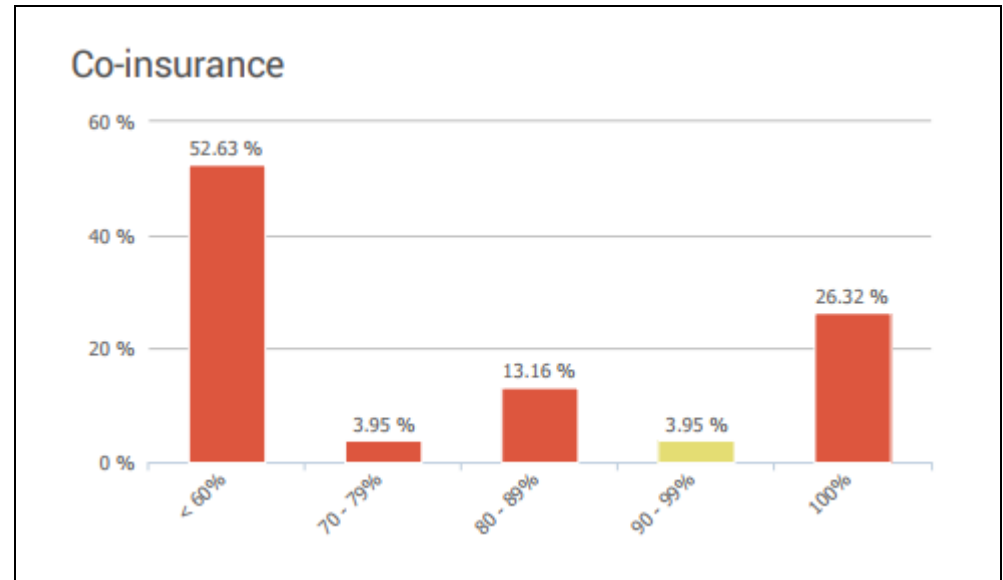
- Region: West
- Plan Type: HMO, HRA, HSA, Indemnity, POS, PPO
- Industry: Educational Services
- Client size: 0 – 99

Benchmark Data is in consideration of the HRA Reimbursement

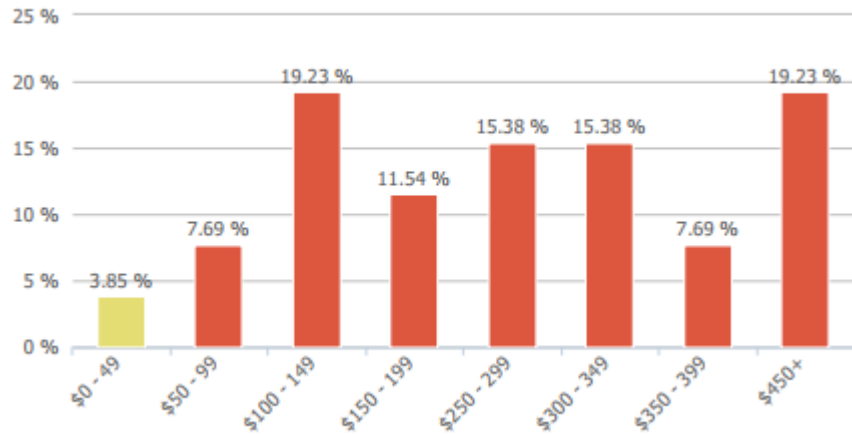
YPI Charter Schools Health Plan Benchmarking

Note:

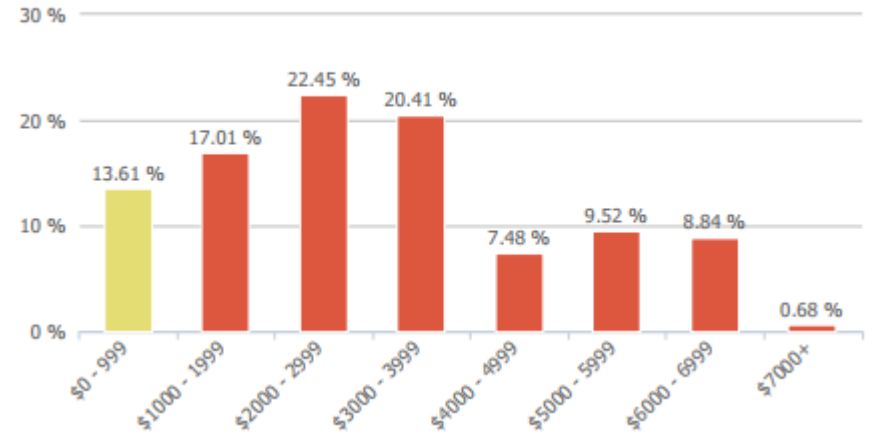
Your measurement bar is noted by *this* coloring.



Emergency Room Copay

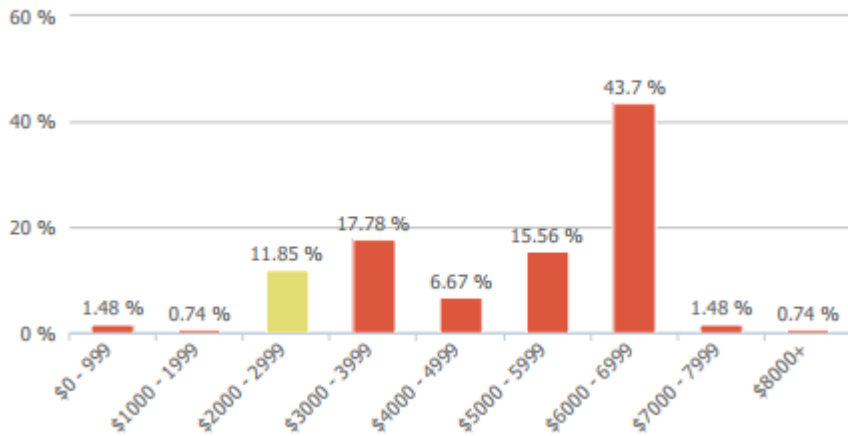


Individual Deductible

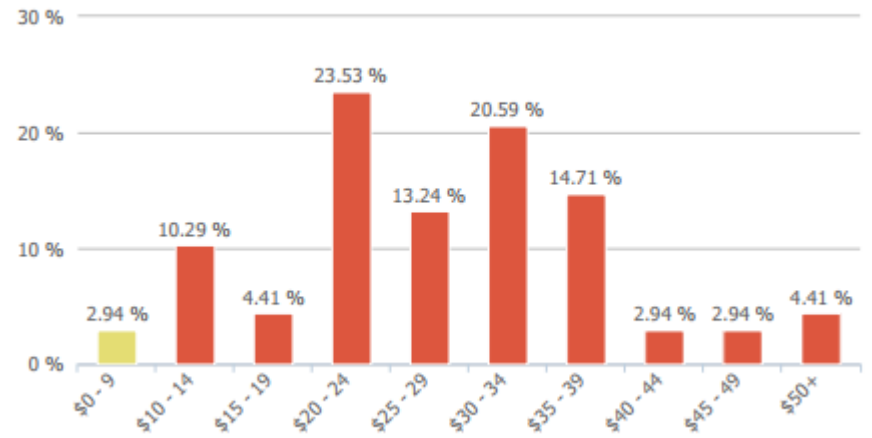


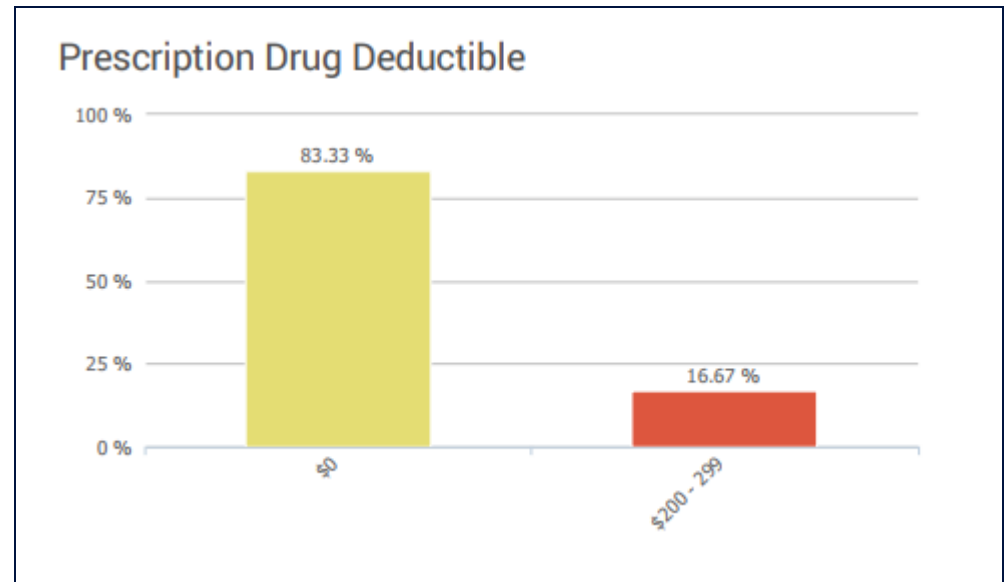
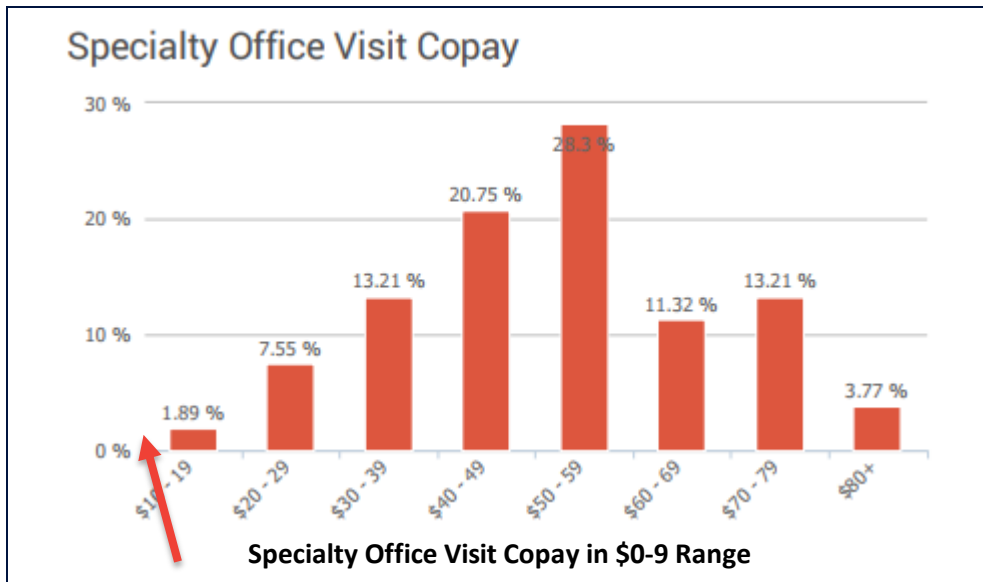
YPI Charter Schools Health Plan Benchmarking

Individual Out-of-Pocket Maximum



Primary Office Visit Copay

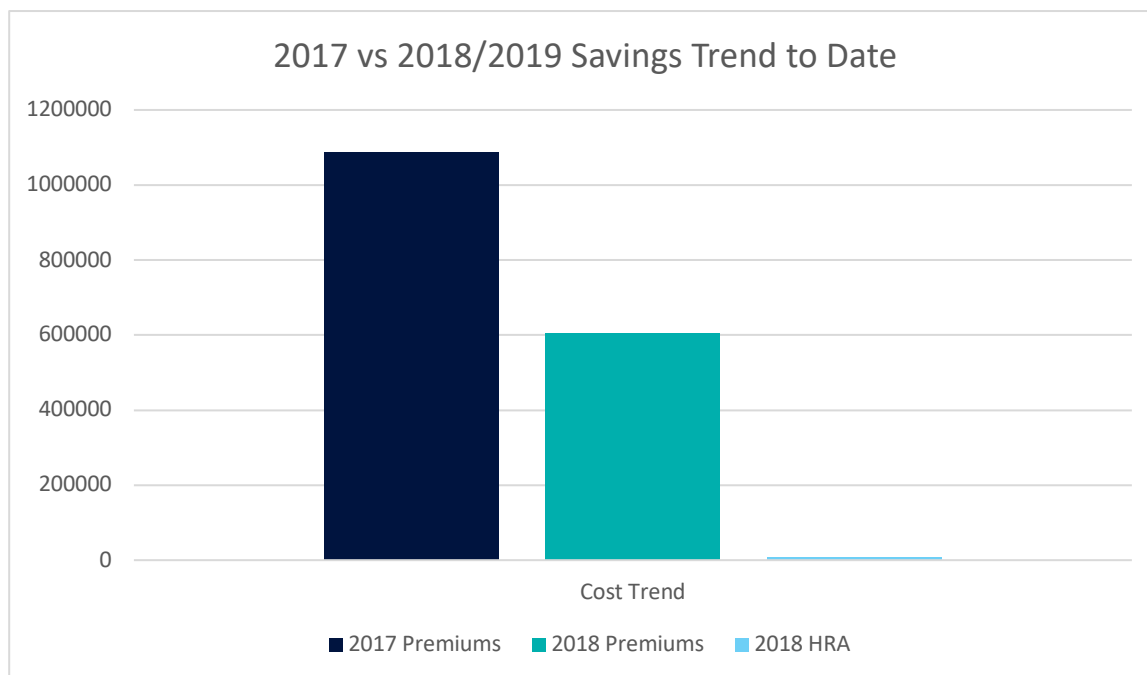




YPI Charter Schools HRA Report (YTD)

HRA Data as of April 22, 2019:

Plan Name	# of Employees	Total Allowance	Pending	Paid
Anthem HRA	24	\$18,000.00	\$80.00	\$2,021.43
Kaiser HRA	64	\$45,000.00	\$153.00	\$6,848.08
Totals	88	\$63,000.00	\$233.00	\$8,869.51



By moving to the HRA Model, the initial savings was showing around \$275,207.64 annually – currently, if the trend of the premiums and HRA usage stays the course, you will come out savings around \$262,000 annually for the 2018-2019 plan year.

YPI Charter Schools Renewal Summary

<u>Item & Carrier</u>	<u>Status</u>
California Choice Renewal (Staying with Kaiser and Anthem)	Kaiser comes in at a 4.57% increase Anthem comes in at a 6.11% increase
California Choice Renewal (Adding in Oscar)	Oscar is new to Cal Choice: <u>Compared to Kaiser</u> , Oscar’s two Platinum plans come in at 0.65% increase or -1.25% decrease. <u>Compared to Anthem</u> , Oscar’s two Platinum plans come in at -10.88% decrease or -12.56% decrease.
Kaiser Large Group	Full Takeover Quote shown, large group premiums would be a decrease to current premiums for any plan taken. Would mean losing access to Anthem (or any other) Plans.
Anthem Large Group	Declined to Quote (not enough non-Kaiser participation)

Blue Shield Large Group	Declined to Quote (not enough non-Kaiser participation)
Cigna Large Group	Declined to Quote (not enough non-Kaiser participation)
United Healthcare Large Group	Declined to Quote (not enough non-Kaiser participation)
BEAM Dental	Quoted Dental & Vision – would replace CoPower and VSP
Kansas City Life	Quoted Dental, Vision & Life – would replace CoPower, VSP and UNUM
Principal Financial	Quoted Dental, Vision & Life – would replace CoPower, VSP and UNUM

AFLAC Benextend:

- Provide additional coverage for any gaps in medical coverage AND extra cash benefits, potentially reducing HRA utilization and exposure for both the schools and employees navigating health treatment costs.
- Allows the school to attract and retain by offering a well-rounded and comprehensive benefit package that includes part time employees.
- Offer all employees comprehensive medical bill advocacy, increasing confidence and peace of mind for employees engaging in HRA enhanced benefits for the first time.

YPI Charter Schools Cal Choice Medical Renewal

	CURRENT PLANS			RENEWAL PLANS		
	Employee	Dependent	Total	Employee	Dependent	Total
Combined Totals	\$39,172.56	\$29,065.90	\$68,238.46	\$41,957.31	\$29,760.31	\$71,717.62
Premium Difference						\$3,479.16
% Difference						5.10%

	CURRENT PLAN			RENEWAL PLAN			Alternate Option		
	CaliforniaChoice			CaliforniaChoice			CaliforniaChoice		
	Kaiser A Platinum HMO			Kaiser Platinum HMO A			Kaiser Platinum HMO B		
	Employee	Dependent	Total	Employee	Dependent	Total	Employee	Dependent	Total
	\$352.85	\$0.00	\$352.85	\$370.03	\$0.00	\$370.03	\$366.18	\$0.00	\$366.18
	\$422.71	\$417.42	\$840.13	\$447.43	\$436.00	\$883.43	\$442.78	\$431.47	\$874.25
	\$428.36	\$0.00	\$428.36	\$450.38	\$0.00	\$450.38	\$445.69	\$0.00	\$445.69
	\$436.82	\$0.00	\$436.82	\$459.22	\$0.00	\$459.22	\$454.45	\$0.00	\$454.45
	\$369.78	\$0.00	\$369.78	\$400.62	\$0.00	\$400.62	\$396.46	\$0.00	\$396.46
	\$361.32	\$0.00	\$361.32	\$386.25	\$0.00	\$386.25	\$382.23	\$0.00	\$382.23
	\$408.95	\$0.00	\$408.95	\$436.00	\$0.00	\$436.00	\$431.47	\$0.00	\$431.47
	\$428.36	\$1,001.84	\$1,430.20	\$450.38	\$1,048.16	\$1,498.54	\$445.69	\$1,037.53	\$1,483.22
	\$408.95	\$0.00	\$408.95	\$436.00	\$0.00	\$436.00	\$431.47	\$0.00	\$431.47

		\$576.90	\$0.00	\$576.90	\$628.76	\$0.00	\$628.76	\$622.22	\$0.00	\$622.22
		\$417.42	\$0.00	\$417.42	\$441.53	\$0.00	\$441.53	\$436.94	\$0.00	\$436.94
		\$354.26	\$0.00	\$354.26	\$377.40	\$0.00	\$377.40	\$373.48	\$0.00	\$373.48
		\$352.85	\$0.00	\$352.85	\$368.56	\$0.00	\$368.56	\$364.72	\$0.00	\$364.72
		\$361.32	\$0.00	\$361.32	\$386.25	\$0.00	\$386.25	\$382.23	\$0.00	\$382.23
		\$400.48	\$0.00	\$400.48	\$427.16	\$0.00	\$427.16	\$422.72	\$0.00	\$422.72
		\$719.81	\$1,459.96	\$2,179.77	\$786.87	\$1,524.35	\$2,311.22	\$778.69	\$1,508.62	\$2,287.31
		\$434.00	\$283.92	\$717.92	\$456.28	\$295.94	\$752.22	\$451.53	\$293.00	\$744.53
		\$428.36	\$570.66	\$999.02	\$450.38	\$0.00	\$450.38	\$445.69	\$0.00	\$445.69
		\$431.18	\$0.00	\$431.18	\$453.33	\$0.00	\$453.33	\$448.61	\$0.00	\$448.61
		\$478.81	\$567.84	\$1,046.65	\$514.88	\$591.88	\$1,106.76	\$509.52	\$586.00	\$1,095.52
		\$434.00	\$0.00	\$434.00	\$456.28	\$0.00	\$456.28	\$451.53	\$0.00	\$451.53
		\$354.26	\$636.77	\$991.03	\$377.40	\$665.97	\$1,043.37	\$373.48	\$659.18	\$1,032.66
		\$478.81	\$626.18	\$1,104.99	\$514.88	\$664.50	\$1,179.38	\$509.52	\$657.72	\$1,167.24
		\$509.51	\$636.77	\$1,146.28	\$552.84	\$689.56	\$1,242.40	\$547.09	\$682.53	\$1,229.62
		\$361.32	\$0.00	\$361.32	\$386.25	\$0.00	\$386.25	\$382.23	\$0.00	\$382.23
		\$369.78	\$400.48	\$770.26	\$400.62	\$427.16	\$827.78	\$396.46	\$422.72	\$819.18
		\$450.94	\$723.57	\$1,174.51	\$479.86	\$761.06	\$1,240.92	\$474.87	\$753.28	\$1,228.15
		\$422.71	\$701.34	\$1,124.05	\$447.43	\$737.47	\$1,184.90	\$442.78	\$729.94	\$1,172.72
		\$408.95	\$996.20	\$1,405.15	\$436.00	\$1,042.26	\$1,478.26	\$431.47	\$1,031.69	\$1,463.16
		\$492.93	\$0.00	\$492.93	\$532.20	\$0.00	\$532.20	\$526.66	\$0.00	\$526.66
		\$352.85	\$0.00	\$352.85	\$368.56	\$0.00	\$368.56	\$364.72	\$0.00	\$364.72
		\$408.95	\$0.00	\$408.95	\$436.00	\$0.00	\$436.00	\$431.47	\$0.00	\$431.47
		\$352.85	\$0.00	\$352.85	\$368.56	\$0.00	\$368.56	\$364.72	\$0.00	\$364.72
		\$450.94	\$0.00	\$450.94	\$479.86	\$0.00	\$479.86	\$474.87	\$0.00	\$474.87
		\$859.89	\$0.00	\$859.89	\$939.09	\$0.00	\$939.09	\$929.32	\$0.00	\$929.32
		\$352.85	\$0.00	\$352.85	\$368.56	\$0.00	\$368.56	\$364.72	\$0.00	\$364.72
		\$408.95	\$715.10	\$1,124.05	\$436.00	\$743.37	\$1,179.37	\$431.47	\$735.78	\$1,167.25
		\$400.48	\$715.10	\$1,115.58	\$427.16	\$749.27	\$1,176.43	\$422.72	\$741.61	\$1,164.33
		\$478.81	\$636.77	\$1,115.58	\$514.88	\$664.50	\$1,179.38	\$509.52	\$657.72	\$1,167.24
		\$361.32	\$0.00	\$361.32	\$386.25	\$0.00	\$386.25	\$382.23	\$0.00	\$382.23
		\$408.95	\$567.84	\$976.79	\$436.00	\$591.88	\$1,027.88	\$431.47	\$586.00	\$1,017.47
		\$417.42	\$692.87	\$1,110.29	\$441.53	\$731.94	\$1,173.47	\$436.94	\$724.47	\$1,161.41
		\$400.48	\$383.54	\$784.02	\$427.16	\$412.42	\$839.58	\$422.72	\$408.13	\$830.85
		\$434.00	\$0.00	\$434.00	\$456.28	\$0.00	\$456.28	\$451.53	\$0.00	\$451.53
		\$439.65	\$1,288.58	\$1,728.23	\$465.12	\$1,347.04	\$1,812.16	\$460.28	\$1,333.45	\$1,793.73
		\$400.48	\$0.00	\$400.48	\$427.16	\$0.00	\$427.16	\$422.72	\$0.00	\$422.72
		\$434.00	\$851.76	\$1,285.76	\$456.28	\$887.82	\$1,344.10	\$451.53	\$879.00	\$1,330.53
		\$428.36	\$0.00	\$428.36	\$450.38	\$0.00	\$450.38	\$445.69	\$0.00	\$445.69
		\$509.51	\$0.00	\$509.51	\$552.84	\$0.00	\$552.84	\$547.09	\$0.00	\$547.09
		\$434.00	\$283.92	\$717.92	\$456.28	\$295.94	\$752.22	\$451.53	\$293.00	\$744.53
		\$408.95	\$0.00	\$408.95	\$436.00	\$0.00	\$436.00	\$431.47	\$0.00	\$431.47
		\$431.18	\$1,007.49	\$1,438.67	\$453.33	\$1,057.00	\$1,510.33	\$448.61	\$1,046.28	\$1,494.89

	\$400.48	\$283.92	\$684.40	\$427.16	\$295.94	\$723.10	\$422.72	\$293.00	\$715.72
	\$352.85	\$0.00	\$352.85	\$368.56	\$0.00	\$368.56	\$364.72	\$0.00	\$364.72
	\$361.32	\$0.00	\$361.32	\$377.40	\$0.00	\$377.40	\$373.48	\$0.00	\$373.48
	\$434.00	\$567.84	\$1,001.84	\$456.28	\$591.88	\$1,048.16	\$451.53	\$586.00	\$1,037.53
	\$445.29	\$1,060.42	\$1,505.71	\$471.02	\$1,149.50	\$1,620.52	\$466.12	\$1,137.84	\$1,603.96
	\$369.78	\$0.00	\$369.78	\$400.62	\$0.00	\$400.62	\$396.46	\$0.00	\$396.46
	\$400.48	\$283.92	\$684.40	\$427.16	\$295.94	\$723.10	\$422.72	\$293.00	\$715.72
	\$383.54	\$0.00	\$383.54	\$412.42	\$0.00	\$412.42	\$408.13	\$0.00	\$408.13
	\$417.42	\$0.00	\$417.42	\$441.53	\$0.00	\$441.53	\$436.94	\$0.00	\$436.94
	\$400.48	\$0.00	\$400.48	\$427.16	\$0.00	\$427.16	\$422.72	\$0.00	\$422.72
Employee/Dependent/Total	\$26,397.21	\$18,362.02	\$44,759.23	\$28,104.06	\$18,698.75	\$46,802.81	\$27,811.74	\$18,508.96	\$46,320.70
Premium Difference						\$2,043.58			\$1,561.47
% Difference						4.57%			3.49%

	CURRENT PLAN			RENEWAL PLAN		
	CaliforniaChoice			CaliforniaChoice		
	Anthem Blue Cross Select A Platinum HMO			Anthem Blue Cross Platinum Select HMO A		
	Employee	Dependent	Total	Employee	Dependent	Total
	\$459.11	\$1,071.52	\$1,530.63	\$494.59	\$1,137.27	\$1,631.86
	\$468.82	\$0.00	\$468.82	\$504.83	\$0.00	\$504.83
	\$632.23	\$786.75	\$1,418.98	\$697.72	\$413.94	\$1,111.66
	\$404.50	\$0.00	\$404.50	\$426.74	\$0.00	\$426.74
	\$478.52	\$0.00	\$478.52	\$511.23	\$0.00	\$511.23
	\$468.82	\$813.45	\$1,282.27	\$504.83	\$865.01	\$1,369.84
	\$459.11	\$0.00	\$459.11	\$494.59	\$0.00	\$494.59
	\$690.08	\$1,369.23	\$2,059.31	\$762.16	\$1,480.79	\$2,242.95
	\$452.64	\$452.64	\$905.28	\$484.35	\$484.35	\$968.70
	\$404.50	\$0.00	\$404.50	\$426.74	\$0.00	\$426.74
	\$491.06	\$0.00	\$491.06	\$521.48	\$0.00	\$521.48
	\$439.69	\$516.95	\$956.64	\$477.52	\$555.62	\$1,033.14
	\$414.21	\$0.00	\$414.21	\$447.22	\$0.00	\$447.22
	\$690.08	\$0.00	\$690.08	\$762.16	\$0.00	\$762.16
	\$985.77	\$1,366.40	\$2,352.17	\$1,087.33	\$1,501.27	\$2,588.60
	\$404.50	\$0.00	\$404.50	\$426.74	\$0.00	\$426.74
	\$1,097.81	\$773.81	\$1,871.62	\$1,199.14	\$828.30	\$2,027.44
	\$423.92	\$0.00	\$423.92	\$463.87	\$0.00	\$463.87
	\$497.54	\$1,425.86	\$1,923.40	\$528.30	\$1,507.68	\$2,035.98
	\$825.18	\$809.00	\$1,634.18	\$911.09	\$855.19	\$1,766.28

		\$406.12	\$0.00	\$406.12	\$436.98	\$0.00	\$436.98
		\$690.08	\$1,318.27	\$2,008.35	\$762.16	\$1,432.14	\$2,194.30
		\$491.06	\$0.00	\$491.06	\$521.48	\$0.00	\$521.48
	Employee/Dependent/Total	\$12,775.35	\$10,703.88	\$23,479.23	\$13,853.25	\$11,061.56	\$24,914.81
	Premium Difference						\$1,435.58
	% Difference						6.11%

Table rates for all plans are on the following page

Age	CaliforniaChoice	CaliforniaChoice	CaliforniaChoice	CaliforniaChoice	CaliforniaChoice
	Anthem Blue Cross Platinum Select HMO A	Kaiser Platinum HMO A	Kaiser Platinum HMO B	Oscar Platinum EPO A	Oscar Platinum EPO B
0 -14	\$326.46	\$295.94	\$293.00	\$274.19	\$269.01
15 -15	\$355.47	\$321.00	\$317.81	\$298.56	\$292.92
16 -16	\$366.57	\$330.58	\$327.29	\$307.88	\$302.07
17 -17	\$377.66	\$340.16	\$336.77	\$317.20	\$311.21
18 -18	\$389.61	\$350.48	\$346.98	\$327.23	\$321.06
19 -19	\$401.56	\$346.81	\$343.21	\$337.27	\$330.90
20 -20	\$413.94	\$357.50	\$353.78	\$347.66	\$341.10
21 -24	\$426.74	\$368.56	\$364.72	\$358.41	\$351.65
25 -25	\$428.45	\$370.03	\$366.18	\$359.85	\$353.06
26 -26	\$436.98	\$377.40	\$373.48	\$367.02	\$360.09
27 -27	\$447.22	\$386.25	\$382.23	\$375.62	\$368.53
28 -28	\$463.87	\$400.62	\$396.46	\$389.60	\$382.24
29 -29	\$477.52	\$412.42	\$408.13	\$401.07	\$393.50
30 -30	\$484.35	\$418.31	\$413.96	\$406.80	\$399.12
31 -31	\$494.59	\$427.16	\$422.72	\$415.40	\$407.56
32 -32	\$504.83	\$436.00	\$431.47	\$424.00	\$416.00
33 -33	\$511.23	\$441.53	\$436.94	\$429.38	\$421.28
34 -34	\$518.06	\$447.43	\$442.78	\$435.11	\$426.90
35 -35	\$521.48	\$450.38	\$445.69	\$437.98	\$429.72
36 -36	\$524.89	\$453.33	\$448.61	\$440.85	\$432.53
37 -37	\$528.30	\$456.28	\$451.53	\$443.72	\$435.34
38 -38	\$531.72	\$459.22	\$454.45	\$446.58	\$438.16
39 -39	\$538.55	\$465.12	\$460.28	\$452.32	\$443.78
40 -40	\$545.37	\$471.02	\$466.12	\$458.05	\$449.41
41 -41	\$555.62	\$479.86	\$474.87	\$466.66	\$457.85
42 -42	\$565.43	\$488.34	\$483.26	\$474.90	\$465.94
43 -43	\$579.09	\$500.13	\$494.93	\$486.37	\$477.19
44 -44	\$596.16	\$514.88	\$509.52	\$500.70	\$491.26
45 -45	\$616.21	\$532.20	\$526.66	\$517.55	\$507.78
46 -46	\$640.11	\$552.84	\$547.09	\$537.62	\$527.48
47 -47	\$666.99	\$576.06	\$570.07	\$560.20	\$549.63

48 -48	\$697.72	\$602.59	\$596.33	\$586.01	\$574.95
49 -49	\$728.02	\$628.76	\$622.22	\$611.45	\$599.92
50 -50	\$762.16	\$658.25	\$651.40	\$640.13	\$628.05
51 -51	\$795.87	\$687.36	\$680.21	\$668.44	\$655.83
52 -52	\$833.00	\$719.43	\$711.94	\$699.62	\$686.42
53 -53	\$870.55	\$751.86	\$744.04	\$731.16	\$717.37
54 -54	\$911.09	\$786.87	\$778.69	\$765.21	\$750.77
55 -55	\$951.63	\$821.88	\$813.34	\$799.26	\$784.18
56 -56	\$995.58	\$859.85	\$850.90	\$836.18	\$820.40
57 -57	\$1,039.97	\$898.18	\$888.83	\$873.46	\$856.97
58 -58	\$1,087.33	\$939.09	\$929.32	\$913.24	\$896.00
59 -59	\$1,110.80	\$959.36	\$949.38	\$932.95	\$915.35
60 -60	\$1,158.17	\$1,000.27	\$989.86	\$972.74	\$954.38
61 -61	\$1,199.14	\$1,035.65	\$1,024.88	\$1,007.14	\$988.14
62 -62	\$1,226.02	\$1,058.87	\$1,047.85	\$1,029.72	\$1,010.29
63 -63	\$1,259.74	\$1,087.98	\$1,076.67	\$1,058.04	\$1,038.07
64 -99	\$1,280.22	\$1,105.68	\$1,094.16	\$1,075.23	\$1,054.95

YPI Charter Schools Cal Choice Medical Benefits

	Anthem Blue Cross Platinum Select HMO A	Kaiser Platinum HMO A	Kaiser Platinum HMO B	Oscar Platinum EPO A	Oscar Platinum EPO B
Benefit	In Network	In Network	In Network	In Network	In Network
Individual deductible	\$0	\$0	\$0	\$0	\$0
Family deductible	\$0	\$0	\$0	\$0	\$0
Individual Out of Pocket Max	\$2,000	\$3,000	\$3,350	\$3,350	\$2,500
Family Out of Pocket Max	\$4,000	\$6,000	\$6,700	\$6,700	\$5,000
Primary Care/Specialist	\$15/\$30	\$10/\$20	\$15/\$30	\$15/\$30	\$30/\$50
Eligible Preventive Care	No charge	No charge	No charge	No charge	No charge
Physical Therapy	\$15	\$10	\$15	\$15	\$30
Chiropractic Care	\$15; 20 visits/benefit period	\$15; 20 visits/yr	Not covered	Not covered	\$30
Inpatient Hospital	\$250/day; 3 days max/admit	\$500/admit	\$250/day; 5 days/admit	\$250/day; 5 days/admit	\$500/day; 5 days max/admit
Outpatient Facility	\$200	\$300	\$125	\$100	\$150
Lab/X-Ray	\$15/\$25	\$20/\$40	\$15/\$30	\$15/\$30	\$30/\$50
Advanced Radiology	\$150	\$150	\$75	\$75	\$50
Mental Health OP	\$15	\$10	\$15	\$15	\$30
Substance Abuse OP	\$15	Refer to carrier	Refer to carrier	\$15	\$30

Emergency Room	\$200 (waived if admitted)	\$200 (waived if admitted)	\$150 (waived if admitted)	\$150	\$250
Ambulance	\$150	\$150	\$150	\$150	\$250
Urgent Care	\$15	\$10	\$15	\$15	\$50
Rx Generic	\$5/\$15	\$5	\$5	\$5	\$5
Rx Preferred	\$35	\$15	\$15	\$15	\$15
Rx Non-Preferred	\$70	\$15	\$15	\$25	\$25
Rx Specialty	30%; \$250 max/script	10%; \$250 max/script	10%; \$250 max/script	10%; \$250 max/script	30%
Pediatric Vision	Covered	No charge; 1 pair/yr	No charge; 1 pair/yr	No charge; 1 pair/cal yr	Covered
Pediatric Dental	Covered	Covered	Covered	No charge	No charge

YPI Charter Schools Kaiser Large Group Medical Quote

Summary of Premiums and Monthly Totals

		Kaiser HMO High \$10 (9962)		Kaiser HMO High \$10 (9962) (Updated May)		Kaiser HMO High \$15 (10012)		Kaiser HMO High \$20 (10053)	
Employee Only	48	\$482.19	\$23,145.12	\$472.73	\$22,691.04	\$472.97	\$22,702.56	\$460.99	\$22,127.52
Employee + Spouse	5	\$1,060.82	\$5,304.10	\$1,040.00	\$5,200.00	\$1,040.54	\$5,202.70	\$1,014.17	\$5,070.85
Employee + Child(ren)	14	\$964.38	\$13,501.32	\$945.45	\$13,236.30	\$945.95	\$13,243.30	\$921.97	\$12,907.58
Family	18	\$1,446.57	\$26,038.26	\$1,416.57	\$25,498.26	\$1,418.92	\$25,540.56	\$1,382.96	\$24,893.28
Total Monthly Premium		\$67,988.80		\$66,625.60		\$66,689.12		\$64,999.23	
Premium Difference		-\$249.66		-\$1,363.20		-\$1,549.34		-\$3,239.23	
% Difference		-0.37%		-2%		-2.27%		-4.75%	

Benefits

Benefits	Kaiser HMO High \$10 (9962)	Kaiser HMO High \$15 (10012)	Kaiser HMO High \$20 (10053)
Annual Deductible	None	None	None
Annual Out of Pocket Max	\$1500 Individual \$3000 Family	\$1500 Individual \$3000 Family	\$1500 Individual \$3000 Family
Outpatient Services			
Office Visits	\$10	\$15	\$20
Urgent Care Visit	\$10	\$15	\$20
Eligible Preventive Care	No Charge	No Charge	No Charge
Lab and X-ray	No Charge	No Charge	\$10

Complex Radiology	No Charge	No Charge	\$50
Physical Therapy Visit	\$10	\$15	\$20
Outpatient Services	\$10	\$15	\$100
Prenatal Services	No Charge	No Charge	No Charge
Emergency Room Visit	\$100	\$100	\$100
Ambulance Services	\$50	\$50	\$100
Inpatient Services			
Hospital Inpatient	No Charge	\$250	\$500
Physician Fees	No Charge	No Charge	No Charge
Labor & Delivery	No Charge	\$250	\$500
Prescription/Pharmacy			
RX Generic	\$10	\$10	\$15
RX Brand	\$20	\$30	\$35
RX Non-Formulary	\$20	\$30	\$35
RX Specialty	20%, up to \$200	20%, up to \$200	30%, up to \$200

YPI Charter Schools Dental

Benefits	CoPower DeltaCare USA DHMO Must Choose Primary Care Dentist		CoPower Delta Dental PPO	
	In Network	Out of Network	In Network	Out of Network
Annual Deductible Per Member	\$0		\$50	\$50
Per Member Maximum	No maximum		\$1,500	
Class 1 - Preventive		Not covered	Deductible Waived	Deductible Waived
Oral Exams	\$0		100%	100%
Fluoride to age 14	\$0		100%	100%
X-Rays	\$0		100%	100%
Class 2 - Basic			After Deductible	After Deductible
Periodontics (gum work, etc.)	\$30 for Periodontal scaling		90%	20%
Single Root Canal	\$85 copayment		90%	20%
Bi-Root Canal	\$150 copayment		90%	20%
Molar Root Canal	\$280 copayment		90%	20%
Removing Uncomplicated Tooth	\$5		90%	20%
Removing Impacted Tooth	\$75 copayment	90%	20%	
Removing Bony Impacted Tooth	\$95 copayment	90%	20%	
Restorations/ Cavity Filling	\$5 1 surface/ \$10, 2 surfaces	90%	20%	
Class 3 - Major		After Deductible	After Deductible	
Complete upper or lower denture	\$215 copayment	60%	50%	
Partial upper or lower denture	\$180 copayment	60%	50%	
Porcelain-base metal crown	\$195 copayment	60%	50%	
Full cast noble metal crown	\$200 copayment	60%	50%	
Class 4 - Orthodontia				

Minor Children (under 19)	\$1,700 copayment		50% up to \$1,500 Lifetime Maximum
Adult Coverage	\$1,900 copayment		Not covered
	Monthly Premium		Monthly Premium
Employee Only	\$15.97		\$55.36
Employee + 1 Dependent	\$26.31		\$102.74
Employee + Family	\$38.89		\$170.63

Rates are currently locked. No change in Premiums for 2019.

YPI Charter Schools Vision

Benefits	CoPower Select VSP Vision	
	In Network	Out of Network
Eye Exams	\$10 copay (once every 12 Months)	Pays up to \$45 (once every 12 Months)
Lenses (or Contacts)	\$25 copay (once every 12 Months)	Pays up to \$30, \$50 or \$65 for single, bifocal, trifocal (once every 12 Months)
Frames	\$200 Allowance (once every 12 Months)	Pays up to \$70 (once every 12 Months)
Contacts (or Glasses)	\$200 Allowance (once every 12 Months)	Pays up to \$105 (once every 12 Months)
	Current Monthly Premium	
Employee Only	\$13.27	

Employee + 1	\$19.23
Employee + 2 or more	\$19.23
Family	\$34.48

Rates are currently locked. No change in Premiums for 2019.

YPI Charter Schools Life Insurance

UNUM Group Life & AD&D

Flat Benefit Amount: \$50,000 per employee

Rate: \$0.071 / \$1,000

UNUM Voluntary Life & AD&D

Benefit	Employee	Spouse	Child(ren)
Guaranteed Issue	\$70,000	\$25,000	\$10,000
Minimum Benefit	\$10,000	\$5,000	\$2,000
Maximum Benefit	\$500,000	\$500,000	\$10,000
Age	Rates (per \$1,000)		
0-24	\$0.0887	\$0.093	\$0.477 per \$1,000
25-29	\$0.0953	\$0.098	
30-34	\$0.1173	\$0.122	
35-39	\$0.1602	\$0.163	
40-44	\$0.2284	\$0.231	
45-49	\$0.3395	\$0.345	
50-54	\$0.4869	\$0.499	
55-59	\$0.6838	\$0.723	
60-64	\$0.8719	\$0.991	
65-69	\$1.2272	\$1.40	
70-74	\$2.2964	\$2.624	
75 +	\$7.0363	\$8.051	

Rates are currently locked. No change in Premiums for 2019.

YPI Charter Schools BEAM Dental & Vision Quotes

	California Dental DHMO Plan Adv 75	BEAM PPO DENTAL	
	In Network Only	In Network	Out of Network
Deductible	None	\$50 individual \$150 family	
Annual Maximum	No Maximum	\$1,500 per person	
Preventive/Diagnostic Services	<i>No Charge for Most Services</i>	100%; deductible waived	100%; deductible waived
Basic Services	<i>Set Copayments for all Services</i>	90%	80%
Major Services	<i>Set Copayments for all Services</i>	60%	50%
Orthodontia	Child: \$1,775 Copayment Adult: \$1,975 Copayment	50%; lifetime benefit of \$1,500	
Employee Only	\$14.43	\$35.63	
Employee + 1 Dependent	\$24.41	\$70.63	
Employee + 2 or More Dependents	\$37.32	\$139.29	

BEAM's Premiums come in -18.37% lower than current

BEAM PERKS

Plans ship with the Beam Brush included, plus dental goods delivered to each member every 6 months.



Beam Brush
Sonic powered, smart, electric toothbrush.



Beam Paste
High-quality, custom formulated toothpaste.



Beam Floss
50 yards of high quality waxed floss.



Replacement heads
Soft bristle brush heads made specifically for your brush.



AA battery
We'll keep your brush powered and ready to go.



Free shipping
Delivered to your door, right when you need it.

	BEAM VSP Choice Vision Plan	
	In Network	Out of Network
Exams	\$10 copay every 12 months	Up to \$45
Lenses	\$10 copay every 12 months	Up to \$30-65
Frames	\$200 allowance every 12 months	Up to \$70
Contacts	\$200 allowance every 12 months	Up to \$105

BEAM's VSP Choice Premiums come in - 3.49% lower than current

Employee Only	\$11.46
Employee + 1 Dependent	\$23.74
Employee + 2 or more Dependents	\$34.32

YPI Charter Schools Kansas City Life Quotes

Kansas City Life PPO Dental		
	In Network	Out of Network
Deductible	\$50 individual \$150 family	
Annual Maximum	\$1,500 per person	
Preventive/Diagnostic Services	100%; deductible waived	100%; deductible waived
Basic Services	90%	80%
Major Services	60%	50%
Orthodontia	50%; lifetime benefit of \$1,500	
Employee Only	\$52.17	
Employee + 1 Dependent	\$96.81	
Employee + 2 or More	\$160.79	

Kansas City Life VSP Vision Plan		
	In Network	Out of Network
Exams	\$10 copay every 12 months	Up to \$45
Lenses	\$25 copay every 12 months	Up to \$30-65
Frames	\$150 allowance every 12 months	Up to \$70
Contacts	\$150 allowance every 12 months	Up to \$105
Employee Only	\$10.63	
Employee + Spouse	\$21.27	
Employee + Child(ren)	\$22.76	
Family	\$36.37	

Group Life & AD&D

Flat Benefit Amount: \$50,000 per employee

Rate: \$0.070 / \$1,000

Voluntary Life & AD&D

Benefit	Employee	Spouse	Child(ren)
Guaranteed Issue	\$70,000	\$25,000	\$10,000
Minimum Benefit	\$10,000	\$5,000	\$2,500
Maximum Benefit	\$500,000	\$250,000	\$10,000
Age	Rates (per \$1,000)		
25-29	\$0.094	\$0.098	\$0.476 per \$1,000
30-34	\$0.116	\$0.122	
35-39	\$0.159	\$0.163	
40-44	\$0.227	\$0.231	
45-49	\$0.338	\$0.345	
50-54	\$0.486	\$0.499	
55-59	\$0.683	\$0.723	
60-64	\$0.871	\$0.991	
65-69	\$1.226	\$1.400	

Kansas City Life's
Group Life comes in -
1.41% lower than
Unum.

The Voluntary Life
comes in -6.64%
lower than Unum.

70-74	\$2.295	\$2.624
75 +	\$7.035	\$8.051

YPI Charter Schools Principal Financial Quotes

	California Dental DHMO Plan Adv 75	Principal PPO Dental Plan		Principal Vision Plan	
	In Network Only	Out of Network	Out of Network	In Network	Out of Network
Deductible	None	\$50 individual \$150 family			
Annual Maximum	No Maximum	\$1,500 per person			
Preventive/Diagnostic Services	<i>No Charge for Most Services</i>	100%; deductible waived	100%; deductible waived		
Basic Services	<i>Set Copayments for all Services</i>	80%	80%		
Major Services	<i>Set Copayments for all Services</i>	50%	50%		
Orthodontia	Child: \$1,775 Copayment Adult: \$1,975 Copayment	50%; lifetime benefit of \$1,500			
Employee Only	\$14.43	\$52.51		Employee Only	\$8.55
Employee + 1 Dependent	\$24.21	\$97.45		Employee + Spouse	\$16.08
Employee + 2 or More	\$37.32	\$161.84		Employee + Child(ren)	\$17.14
				Family	\$26.38

Group Life & AD&D

Flat Benefit Amount: \$50,000 per employee

Rate: \$0.070 / \$1,000

Voluntary Life & AD&D

Benefit	Employee	Spouse	Child(ren)
Guaranteed Issue	\$100,000	\$30,000	\$10,000
Minimum Benefit	\$10,000	\$5,000	\$2,000
Maximum Benefit	\$500,000	\$150,000	\$10,000
Age	Rates (per \$1,000)		
25-29	\$0.085	\$0.098	\$0.20 per \$1,000
30-34	\$0.107	\$0.122	
35-39	\$0.150	\$0.163	
40-44	\$0.218	\$0.231	
45-49	\$0.329	\$0.345	
50-54	\$0.477	\$0.499	
55-59	\$0.674	\$0.723	
60-64	\$0.862	\$0.991	
65-69	\$1.217	\$1.400	

Principal's Group Life comes in -1.41% lower than Unum.

The Voluntary Life comes in -9.04% lower than Unum.

70+

\$2.286

\$2.624

YPI Charter Schools Flexible Spending Accounts

Flexible Spending Account Data as of April 22, 2019:

Plan Name	# of Employees	Elections	Paid/Used	Balance
Medical FSA	16	\$8,701.00	\$3,410.84	\$5,211.16
Dependent Care FSA	2	\$10,000.00	\$6,330.00	\$3,670.00
Totals	18	\$18,701.00	\$5,473.84	\$13,227.16

Medical FSA Usage



■ Balance ■ Paid/Used

Dependent Care FSA Usage



■ Balance ■ Paid/Used

The Value of Voluntary Benefits

For Employers

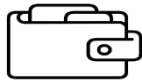
- Increase benefits without affecting bottom line
- Provides ability to implement cost containment strategies
- Helps attract and retain quality employees
- Carriers support benefits communication and platforms

For Employees

- Pays cash to help cover the family expenses associated with an accident or illness
- Helps supplement out-of-pocket medical costs
- Access to cost neutral value-added services

Products Available

- Accident
- Hospital Indemnity
- Cancer
- Critical Illness
- Disability
- Dental
- Term and Whole Life



Out-of-pocket costs went from 5.3% of median household income to 9.6%, nearly double.



The national average for single-person premiums increased from \$606 to \$1,170.

93%

Employee annual contributions increased.



\$1500+

Average deductibles in 47 states.



50%

do not have enough emergency savings to cover unexpected expenses.



3+ HOURS

39% spend 3+ hours a week at work thinking about or dealing with



36%

find it difficult to meet their monthly household expenses.

PERSONAL FINANCE

Accident Advantage

Helps employees cover the unexpected medical and everyday expenses that can result from a covered accident

Benefits Include:

Critical Illness Lump Sum

Helps employees cover the unexpected medical and everyday expenses that can result from a below covered critical illness

Benefits Include:

<ul style="list-style-type: none"> ➤ Hospital Admission & Confinement ➤ Ambulance ➤ Fractures & Dislocations ➤ Physical Therapy ➤ Accidental Death & Dismemberment Benefits ➤ Wellness 	<ul style="list-style-type: none"> ➤ Cancer ➤ Heart Attack/Stroke ➤ Major Organ Transplant ➤ Coma ➤ End-Stage Renewal Failure ➤ Paralysis
<p>Hospital Advantage</p> <p><i>Helps employees cover the unexpected medical and everyday expenses that can result from a sickness or accident</i></p> <p>Benefits Include:</p> <ul style="list-style-type: none"> ➤ Hospital Admission ➤ Hospital Confinement ➤ Surgery (In-Patient/Out-Patient) ➤ Physician Visits 	<p>Short Term Disability</p> <p><i>Helps employees cover the family expenses associated with missing with due to an off the job accident or illness</i></p> <p>Benefits Include:</p> <ul style="list-style-type: none"> ➤ 60% of Monthly Income ➤ \$500-\$6,000 Monthly Benefit ➤ Partial Disability ➤ Maternity
<p>VALUE ADDED (Cost Neutral) SERVICES</p>	
<p>AD&D with Travel Services</p> <p><i>Help employees be prepared for the unexpected</i></p> <p>AD&D Benefit:</p> <ul style="list-style-type: none"> ➤ \$7,500 Accidental Death Benefit ➤ Loss of limb from an Accident ➤ Loss of vision, hearing or speech due to an Accident <p>Travel Benefit:</p> <ul style="list-style-type: none"> ➤ Pre-Trip Assistance ➤ Emergency Personal Services and Travel Arrangements ➤ Emergency Medical Evacuation and Transportation ➤ Medical Referrals 	<p>Health Advocate/Medical Bill Saver</p> <p><i>Employees get a personal Health Advocate</i></p> <p>Benefits Include:</p> <ul style="list-style-type: none"> ➤ Medical Bill Saver ➤ Resolve Billing Issues ➤ Find Doctors ➤ Transfer Medical Records
<p>Identity Theft Monitoring</p> <p>Fraud Protection Model:</p>	



Secure. Online Identity Vault

- Digital wallet for encrypted personal information
- Encrypted documents & images
- Password Manager

Expert protection tips & timely news

- Activity report
- Breach & fraud news alerts

Monitor. Internet Monitoring

- Baseline fraud exposure report of your personal information on black market websites
- Daily monitoring for personal information (stored in your Online Identity Vault) sold on black market websites

Restore. Certified Resolution Specialist

- Fully-managed restoration services
- 1-on-1 dedicated care

End2End DefenseSM 32-step recovery process

- For lost/stolen wallet, breached data, fraud or ID theft
- Designed to discover, isolate & prevent future fraud

24/7 live support

Benefit Statements & Booklets

YOUR COMPANY INC.

Dear John Doe,

Your total compensation from Your Company is much more than the amount indicated in your yearly earnings statement. In addition to showing you items you will be able to use for your health care, retirement, vacation benefits, and other employee-paid benefits. Below, we break out your total compensation.

Compensation & Taxes	Employer Paid	Employee Cost
Salary	\$24,000.00	\$24,000.00
FICA	\$1,764.82	\$1,764.82
Medical	\$0.00	\$0.00
Dental/Vision	\$0.00	\$0.00
Compensation & Taxes	\$25,764.82	\$25,764.82
Health & Welfare	\$0.00	\$0.00
Medical	\$0.00	\$0.00
Dental	\$0.00	\$0.00
Vision	\$0.00	\$0.00
AD & D	\$0.00	\$0.00
Long Term Disability - Aflac	\$0.00	\$0.00
Short Term Disability - Aflac	\$0.00	\$0.00
Accident - Aflac	\$0.00	\$0.00
Cancer - Aflac	\$0.00	\$0.00
Voluntary Benefits - Aflac	\$0.00	\$0.00
Health & Welfare	\$0.00	\$0.00
Time-Off Benefits	\$0.00	\$0.00
PTO	\$0.00	\$0.00
Time-Off Benefits	\$0.00	\$0.00
Miscellaneous	\$0.00	\$0.00
Cell Phone	\$0.00	\$0.00
Travel	\$0.00	\$0.00
Miscellaneous	\$0.00	\$0.00
Total Compensation Package	\$25,764.82	\$25,764.82

Aflac.

Benefit Statements show your employees their total compensation package, including their salary, benefits you pay for on their behalf and more!

YOUR COMPANY INC.

Dear John Doe,

Your total compensation from your company is much more than the amount indicated in your yearly earnings statement. In addition to showing you items you will be able to use for your health care, retirement benefits, and other employee-paid benefits. Below, we break out your total compensation.

Compensation & Taxes	Employer Paid	Employee Cost
Salary	\$24,000.00	\$24,000.00
FICA	\$1,764.82	\$1,764.82
Compensation & Taxes	\$25,764.82	\$25,764.82
Health & Welfare	\$16,735.12	\$1,938.00
Medical	\$16,735.12	\$16,735.12
Dental	\$0.00	\$0.00
Vision	\$0.00	\$0.00
AD & D	\$0.00	\$0.00
Long Term Disability - Aflac	\$0.00	\$0.00
Short Term Disability - Aflac	\$0.00	\$0.00
Accident - Aflac	\$0.00	\$0.00
Cancer - Aflac	\$0.00	\$0.00
Voluntary Benefits - Aflac	\$0.00	\$0.00
Health & Welfare	\$16,735.12	\$1,938.00
Time-Off Benefits	\$0.00	\$0.00
Vacation	\$0.00	\$0.00
Holiday	\$0.00	\$0.00
Personal Time Off	\$0.00	\$0.00
Time-Off Benefits	\$0.00	\$0.00
Total Employee Cost	\$27,702.82	\$27,702.82
Your Total Compensation	\$44,018.91	\$27,702.82

Total Compensation

4.3% Salary
20.7% Health & Welfare
75.0% Total Compensation

Aflac.

Benefit Booklets go over all of the benefit available to your employees and the details about those benefits.

LegalShield & IDShield Coverage Options



THE LEGALSHIELD MEMBERSHIP INCLUDES:

- Dedicated Law Firm**
Legal Advice/Consultation on unlimited personal issues
Letters/Calls made on your behalf
- Contracts/Documents** Reviewed up to 15 pages
Residential Loan Document Assistance
Lawyers prepare your Will/Living Will/Health Care Power of Attorney/Financial Power of Attorney
- Speeding Ticket Assistance**
IRS Audit Assistance
Trial Defense (if named defendant/respondent in a covered civil action suit)
- Uncontested Divorce, Separation, Adoption and/or Name Change Representation** (available 90 days after enrollment)
25% Preferred Member Discount (bankruptcy, criminal charges, DUI, personal injury, etc.)
- 24/7 Emergency Access** for covered situations



THE IDSHIELD MEMBERSHIP INCLUDES:

- Social Media Monitoring**
 Allows you to monitor multiple social media accounts and content feeds for privacy and reputational risks.
- Privacy and Security Monitoring**
 Internet monitoring of your name, date of birth, SSN, email address, phone numbers, and more. Monthly credit score tracking. With the family plan, Minor Identity Protection is included and provides monitoring for up to 8 children under the age of 18 for no additional cost.
- Consultation**
 Your identity protection plan includes 24/7/365 live support for covered emergencies, unlimited counseling, identity alerts, data breach notifications and lost wallet protection.
- Full Identity Restoration**
 Complete identity recovery services by Kroll Licensed Private Investigators to its pre-theft status.
- \$5 Million Service Guarantee**
 We'll do whatever it takes for as long as it takes to help recover and restore your identity.

	FAMILY	INDIVIDUAL
LegalShield	\$23.95	-----
IDShield	\$18.95	\$8.95
Combined	\$42.90	-----

Additional Coverage Options

Voluntary Disability Coverage
<ul style="list-style-type: none"> • Coverage available short-term disability. • Employee assistance programs available for personal counseling both over the phone and in person.
FSA (Flexible Spending Account)
<ul style="list-style-type: none"> • Employees enjoy pre-tax deductions to be used for eligible health related expenses, usually via debit card. • Annual roll-over of \$500 • 100% of elected amounts are available for use on day one.
DCFSA's (Dependent Care Reimbursement Account)
<ul style="list-style-type: none"> • Employees enjoy pre-tax deductions to be used for eligible dependent care expenses including child care, disabled adult care, and more. • Funds are available up to contribution amounts.

Wellness Programs

Onsite at Warren G Bender Co we have our very own Certified Wellness and Nutrition Consultant! Contact us to find out about wellness presentations, consultation services, and more. We also offer a variety of corporate wellness programs (such as the recent “Maintain Don’t Gain” challenge) created and run by trusted partners to keep your employees focused on their health.

Are you taking advantage of all the areas where we can support you?

- Personal Insurance for Life, Homes, Autos, Rentals, Boats, Umbrellas, etc.
- Worker’s Compensation
- General Liability
- Property Coverage fleet/Auto Coverage
- Surety for Your Bonding Needs
- Management and Employment Practices
- Liability
- Professional Liability

Coversheet

Monsenor Oscar Romero Executive Administrator Report

Section: III. Items Scheduled For Information
Item: H. Monsenor Oscar Romero Executive Administrator Report
Purpose: FYI
Submitted by:
Related Material: MORCS Executive Update 5_28_19.pdf



**MONSEÑOR
OSCAR
ROMERO**
CHARTER SCHOOL

MORCS Executive Administrator Board Report 5.28.19

Math Curriculum

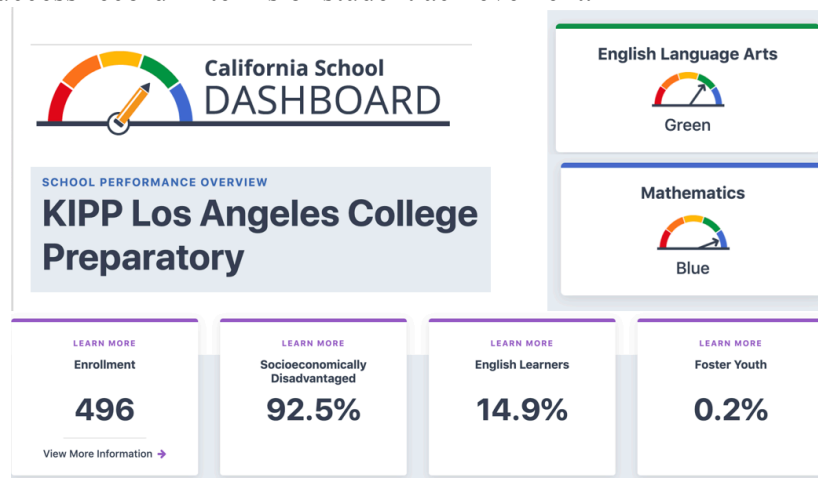
The YPICS Academic Leadership Team along with all YPICS Math Teachers identified met three times to research over two dozen print curricula and adaptive learning programs. We are currently in the process of participating in demonstrations by the highest rated programs so that we can make a determination within the next two weeks.

Culmination Update

The MORCS Culmination Ceremony will take place on Saturday, June 8th at 9am! We hope to see all of the board members there ☺.

KIPP LA Prep Visit

Mr. Duenas, Mr. Zepeda and Mr. Quon visited KIPP LA Prep on Thursday morning, May 23rd, to observe and discuss how KIPP has become successful in educating their students. KIPP LA Prep is a 5th-8th grade charter school in Boyle Heights that shares many similar demographics/characteristics with MORCS and Bert Corona. They are a Blue Ribbon school with a proven success record in terms of student achievement.



We learned a lot of details about how KIPP focuses on setting and maintaining high instructional expectations through reviewing daily lesson plans, observing, coaching, and closely supporting all teachers on a weekly basis. KIPP also focuses on appreciating teachers, providing a robust art and music program, and investing in and appreciating their teachers.

Testing Update

MORCS has tested the majority of students in SBAC ELA, Math and Science. The remainder of makeup tests will occur over the next week, and we anticipate meeting participation requirements for gen-ed and special education students.

Rene Quon Executive Administrator
Karina Gámez Coordinator of Operations
Freddy Zepeda Coordinator of Instruction
Denyale Brown Coordinator of School Culture and Climate

MORCS | MONSEÑOR OSCAR ROMERO CHARTER SCHOOL
 2670 W 11th Street, Los Angeles, CA 90006
 Office: (213) 413.9600 / Fax: (213) 413.9699

info@romerocharter.org / www.romerocharter.org



Bell Schedule Update

MORCS is currently finalizing discussions aimed at enhancing our bell schedule/matrix so that we include adequate intervention opportunities for low-performing students, especially in Math.

Restorative Justice Coordinator

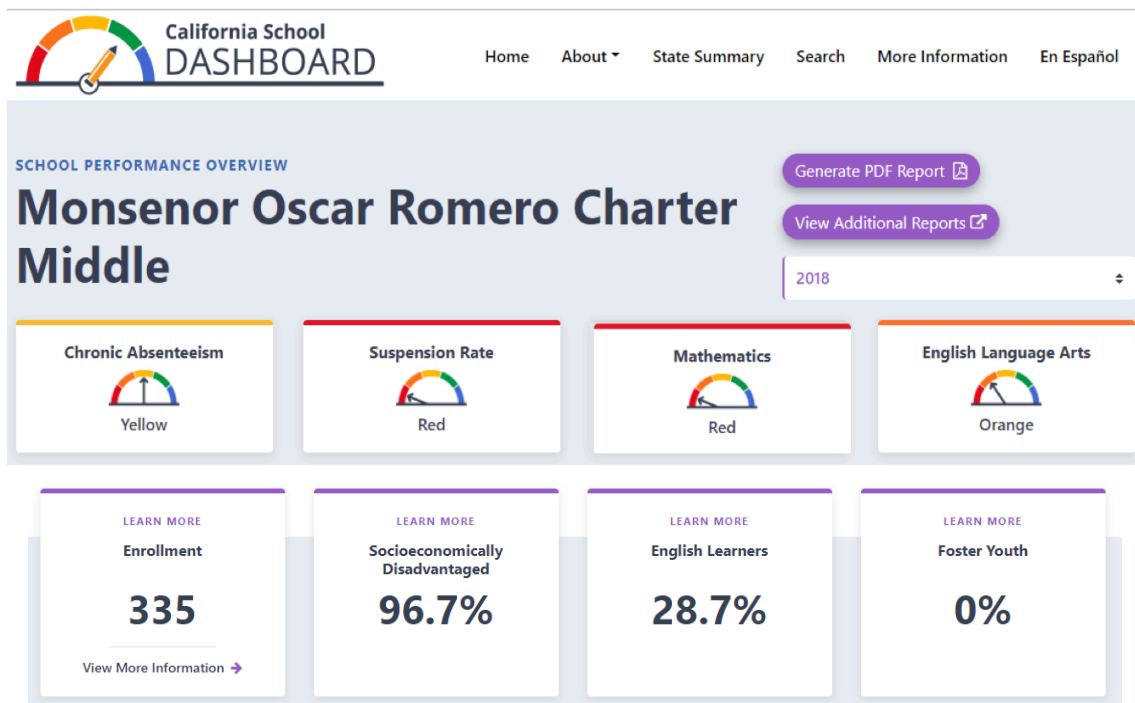
MORCS currently has a part-time Restorative Justice Coordinator, Nakia Brazier, who is provided by YPI. This semester she has been gathering data. Over the summer we will detail plans for initiating a Restorative Justice program at MORCS with the goal of teaching students and staff how to resolve conflicts effectively and how to heal the harm that the ill-advised actions they may take cause themselves and the school community.

School Advisory Council

The MORCS School Advisory Council (SAC) completed its 7th and final meeting of the school year on 5/15/19. We completed updates on our school’s Wellness Policy and Parent Involvement Policy. We also identified the highest priority needs at our school, primarily the need for socioeconomic support for students, and secondarily, P.E. support and ELD support. Finally, we are collecting electronic feedback on each section of the LCAP to submit to Ms. King Berg for review.

Hiring Update

We have hired a 6th grade Math/Science teacher and an 8th grade ELA teacher, leaving 2 remaining openings: 7th grade Math and 7th grade Science.



Rene Quon Executive Administrator
Karina Gámez Coordinator of Operations
Freddy Zepeda Coordinator of Instruction
Denyale Brown Coordinator of School Culture and Climate

MORCS | MONSEÑOR OSCAR ROMERO CHARTER SCHOOL
 2670 W 11th Street, Los Angeles, CA 90006
 Office: (213) 413.9600 / Fax: (213) 413.9699
 info@romerocharter.org / www.romerocharter.org

Coversheet

Bert Corona Charter High School Executive Administrator Report

Section: III. Items Scheduled For Information
Item: I. Bert Corona Charter High School Executive Administrator Report
Purpose: FYI
Submitted by:
Related Material: BCCHS EA Board Report 5-24-19.pdf



BERTCORONA
CHARTER HIGH SCHOOL

Bert Corona Charter High School
Executive Administrator Report
Yolanda Fuentes

May 24, 2019

Mission

The mission of the YPI Charter Schools (YPICS) is to prepare students for academic success in high school, as well as post secondary education; prepare students to be responsible and active participants in their community; and enable students to become lifelong learners. Students at YPI Charter Schools will become active citizens who characterize the ideals of a diverse and democratic society. Students will provide service to their community, take responsibility for their own learning, and develop the habits of mind and body that will empower them to be successful in high school and beyond.

Enrollment

The current enrollment of Bert Corona High School is 217 as of Friday March 15th, 2019.

9th Grade	46
10 th Grade	63
11 th Grade	66
12 th Grade	42
Total	- 217

The drop of enrollment at BCCHS has been attributed to several students moving out of state or out of the area and our school no longer being feasible for them.

Yolanda Fuentes Executive Administrator
Susan Castellon Coordinator of Operations
Maribel Palafox Director of College and Career Advising
Edwin Cruz Coordinator Of School Climate and Culture

BCCHS | BERT CORONA CHARTER HIGH SCHOOL
12513 Gain St. Pacoima Ca 91331
Office: 818.480.6810

officehs@coronacharter.org / bchs.ypics.org



BERTCORONA
CHARTER HIGH SCHOOL

College Acceptances

To date, our BCCHS Seniors have been accepted to 32 Colleges and Universities.

College of the Canyons
Chico
CSU Bakersfield
CSU Channel Island
CSU Dominguez Hills
CSU East Bay
CSU Morro Bay
CSU San Bernardino
CSUN
Dean College
Grand Canyon University
Humboldt State University

Iowa State University
Luther College
Mount Saint Mary's University
Northern Arizona University
Pierce College
San Francisco State University
Sonoma State University
University of Iowa
UC Davis
UC Riverside
Vanguard University
Woodbury University

Valedictorian and Salutatorian

BCCHS is pleased to announce that we have identified our 2018-2019 Class Valedictorian and Salutatorian.

Valedictorian with a 4.105 is Ms. Kimberly Flores

Salutatorian with a 4.104 is Mr. Jacob Lopez

Graduation

Our 2019 Graduation Ceremony will be held at Los Angeles Mission College on Thursday, June 6th, 2019 at the 6:00 PM. It will be held at the Campus Center. We are anticipating having approximately 300 guest attend the ceremony.

Yolanda Fuentes Executive Administrator
Susan Castellon Coordinator of Operations
Maribel Palafox Director of College and Career Advising
Edwin Cruz Coordinator Of School Climate and Culture

BCCHS | BERT CORONA CHARTER HIGH SCHOOL
12513 Gain St. Pacoima Ca 91331
Office: 818.480.6810

officehs@coronacharter.org / bchs.ypics.org



BERTCORONA
CHARTER HIGH SCHOOL

Testing

BCCHS has completed administering the SBAC test to our 11th grade students. As of May 24, 2019 we had 90% of students complete the SBAC exam.

As for students with IEPs, we have a total of 75% students participate in the SBAC exam. There were 2 students that did not take the exam due to one student dis-enrolling and the other for medical reasons.

Advanced Placement Exam:

We completed our first AP Exam session at BCCHS. We had a total of 41 students take the following exams:

AP Spanish Language and Culture – 24 students
AP English Literature and Composition – 12 students
AP Biology – 5 students

Professional Development

We continue to support our teachers with Professional Development each Monday afternoon. Mr. Nestor Garcia, our Coordinator of Instruction, is currently working with our teachers to prepare for the end of semester posting of grades. We are also working with teachers to support students as much as possible to complete the course with a passing grade.

BCCHS Summer Sessions

BCCHS is partnering up with GEAR UP to provide Summer Programming. We are anticipating the following programs to be hosted:

Yolanda Fuentes Executive Administrator
Susan Castellon Coordinator of Operations
Maribel Palafox Director of College and Career Advising
Edwin Cruz Coordinator Of School Climate and Culture

BCCHS | BERT CORONA CHARTER HIGH SCHOOL
12513 Gain St. Pacoima Ca 91331
Office: 818.480.6810

officehs@coronacharter.org / bchs.ypics.org



BERTCORONA
CHARTER HIGH SCHOOL

Senior Boot Camp

We are hosting a two-week program for Seniors so that they can begin with their college application process prior to starting their Senior year. By working with GEAR UP staff and or Counselor, they will be able to begin writing their personal statements and gather all the necessary paperwork that they will need to apply, and finalize their desired lists of schools.

9th Grade Bridge

We will be hosting a two-week program for incoming 9th grade students to get familiar with our BCCHS and GEAR UP staff. We will be working with students on bonding exercise for the Class of 2023 and introducing them to the basics of high school by getting them familiarized with our online programs such as achieve 3000 and ALLEX.

Summer School

We will be hosting a 4-6 week summer school session at BCCHS. We will have a teacher and several GEAR UP tutors working with students from 8:00 AM to 12:00 PM, Monday through Friday. We will be using the APEX course work that GEAR UP uses so that students can make up courses they have failed or would like to advance in.

Speech and Debate

BCCHS Speech and Debate are State Finals bound! We are proud of all the students who participated in this year's Speech and Debate Club. This was our first year participating and we made it all the way to the finals. On the weekend of May 3rd- 5th, our students participated in the CHSSA State Championship and finished:

Jacqueline Aristondo- 16 out of 330 in Oral Interpretation

Kimberly Flores - 18 out of 260 in Oral Prose and Poetry

Dolores Soto/Isaiah Garcia – 46 out of 240 in DUO

Yolanda Fuentes Executive Administrator
Susan Castellon Coordinator of Operations
Maribel Palafox Director of College and Career Advising
Edwin Cruz Coordinator Of School Climate and Culture

BCCHS | BERT CORONA CHARTER HIGH SCHOOL
12513 Gain St. Pacoima Ca 91331
Office: 818.480.6810

officehs@coronacharter.org / bchs.ypics.org



BERTCORONA
CHARTER HIGH SCHOOL

We are very proud of our students and especially our Coaches, Mr. Yabut and Ms. Contreras, who dedicated countless hours to prepare with students. Our very own, Mr. Yabut also received the CHSSA State Championship Tournament Rookie of the Year award.

Suspensions

BCCHS has no Suspension for the month of April nor May.

To date, BCCHS has had a total of 5 suspensions for the 18-19 school year. They consist of 3 out-of-school and 2 in-school suspensions.

Yolanda Fuentes Executive Administrator
Susan Castellon Coordinator of Operations
Maribel Palafox Director of College and Career Advising
Edwin Cruz Coordinator Of School Climate and Culture

BCCHS | BERT CORONA CHARTER HIGH SCHOOL
12513 Gain St. Pacoima Ca 91331
Office: 818.480.6810

officehs@coronacharter.org / bchs.ypics.org

Coversheet

Executive Director's Report

Section: III. Items Scheduled For Information
Item: J. Executive Director's Report
Purpose: FYI
Submitted by:
Related Material: YPICS ED Report May 2019 28 Final.pdf



YPI CHARTER SCHOOLS *EXECUTIVE DIRECTOR'S REPORT*

May 28, 2019

The mission of the YPI Charter Schools (YPICS) is to prepare students for academic success in high school, as well as post--secondary education; prepare students to be responsible and active participants in their community; and enable students to become life-long learners. Students at YPI Charter Schools will become active citizens who characterize the ideals of a diverse and democratic society. Students will provide service to their community, take responsibility for their own learning, and develop the habits of mind and body that will empower them to be successful in high school and beyond.

CCSA:

Dear Charter Leaders,

Considering the proof that charters are achieving incredible success for all students, it seems like it would be a no-brainer for legislators in Sacramento to champion our great public schools.

Yet, the California State Legislature, with support from the California Teachers Association (CTA), continues to pursue an aggressive agenda that puts politics before kids. Despite our best efforts to date our fight to protect students is just getting started. The package of anti-charter school bills is moving forward and will be advancing from the appropriations committees to their respective chambers' floors.

Here's what we know:

- **AB 1505 (O'Donnell): Moved to the Assembly Floor.** This bill creates uncertainty for students, teachers, and families choosing charter public schools by eliminating the right to appeal politically-driven decisions to the county or state and reducing the charter term to as few as two years.
- **AB1506 (McCarty): Moved to the Assembly Floor.** AB 1506 was amended to lift the outright ban on charter schools but would impose a cap in school districts with 10 percent or more of charter school enrollment. This bill will also limit charter management organizations from serving more students and limit access to students who are seeking more options.
- **SB 756 (Durazo): Moved to the Senate Floor.** This bill imposes a two-year ban on new charter public school choices for students and families.
- **AB 1507 (Smith):** On Monday, the Assembly voted to send this bill to the Senate for further consideration. We are opposed to AB 1507, which jeopardizes student access to innovative public school options by further

restricting where teaching and learning can happen. AB 1507 awaits further action in the Senate Education Committee after June 1.

A floor vote on AB 1505, 1506, and SB 756 is imminent and could coincide with a rally organized by opponents of public school choices at the State Capitol on May 22. We must stop these bills that will rip public school opportunities away from students who need them most! Please consider taking the following actions:

1. Call your senator now and tell them you do not support SB 756
2. Call your Assemblymember now and tell them you do not support AB 1505 and 1506.
3. Share our parent guide also available on standforallstudents.org, so that you may educate your school networks on these bills. Please consider compliance laws for your schools when distributing with parents.
4. Follow us on Facebook, Twitter and Instagram for the latest shareable content you can post on your personal feeds.
5. Stay up to date on our CharterNation Blog and share articles from it like this latest entry.
6. Schedule meetings with your legislators and bring students and teachers to share their personal stories. We are happy to help you coordinate those meetings with you.

We will continue pursuing every opportunity to work with Governor Newsom and California's legislators, clarifying and strengthening existing practices that make California's public schools stronger across the board. We applaud Governor Newsom's commitment in the May Revise to increasing funding for special education, and we share his vision in ensuring that all of California's kids-especially our most vulnerable students-have access to public schools that meet their individual needs.

Thank you for your relentless commitment to all public school students. They are depending on us and we cannot win this fight without you.

Adelante!

Myrna Castrejon
President and CEO, CCSA

National:

From the National Alliance for Public Charter Schools-

“2018 Annual Report”

Twenty-six years ago, the first charter school in the nation, City Academy, opened its doors in St. Paul, Minnesota. Since then, the charter school movement has been

growing, innovating, and thriving. Today, 3.2 million students attend more than 7,000 charter schools across the nation.

The National Alliance accomplished a great deal for the movement in 2018, including securing a record \$440 million in funding for the federal Charter Schools Program, helping Mississippi and Alabama launch new high-quality charter schools, and winning precedent-setting legal battles in Washington state and Louisiana. The National Alliance is dedicated to implementing our proven strategies to help the movement meet the demand for public charter schools. We will continue to unlock funding, improve laws, eliminate barriers, and shape the narrative.

State:

From School Services of California –

“Estimates of Out-Year COLAs”

With the release of the Governor’s 2019-20 May Revision, the Department of Finance has revised estimates of the statutory cost-of-living adjustments (COLAs) after 2019-20. The Table Below illustrates the COLAs along with the Local Control Funding Formula (LCFF) gap funding in each year:

	2018-19	2019-20	2020-21	2021-22
Statutory COLA	2.71% (3.7% for LCFF)	3.26%	3.00%	2.80%
LCFF Gap Funding%	100.00%	-	-	-

“Senate Rejects Governor’s Special Education Funding Proposal”

On May 15, 2019, the Senate Budget Subcommittee #1 on Education formally rejected Governor Gavin Newsom’s May Revision proposal relating to Special Education funding. Since its introduction in January, this proposal has been heavily criticized by education stakeholders, the Legislative Analyst’s Office, and legislators who are concerned with the proposal’s narrow application to a small subset of local educational agencies (LEAs) and the state’s Special Education student population particularly in light of the fact that all LEAs must serve students identified with exceptional needs beginning at age 3.

Instead, the subcommittee approved a total of \$533 million of Special Education program as follows:

- \$333 million in ongoing funding to equalize AB 602 per student funding rates to the 90th percentile of current rates; and

- \$200 million in ongoing funding to establish the Special Education Early Intervention Grant Program, which would provide a \$4000 per child grant for each three- and four-year old receiving Individualized Education Program (IEP) services through their district of resident and who is also enrolled in a mainstream early education setting as determined by the IEP. This proposal would expand Transitional Kindergarten (TK) eligibility, and full average daily attendance funding, for any four-year-old with an EEP whose 5th birthday occurs after December 2 but within the school year (in other words, such students would be included in the TK cohort).

The Senate subcommittee redirected the remaining \$163 million of Governor Newsom's \$696.2 million Special Education proposal to other education purposes. The subcommittee also approved the following notable investments:

- Reducing the Governor's proposed deposit into the Public School System Stabilization Account (education's rainy day fund) from \$389.3 million to \$241.9 million;
- Reducing the Governor's proposed \$600 million for Full-Day Kindergarten Facilities to \$150 million;
- Providing \$100 million in ongoing funds to increase the daily per-student rate for the After School Education and Safety program: and
- Providing \$550 million in one-time funding for the Mental Health Student Services Act.

The full Senate Budget and Fiscal Review Committee is expected to approve the Senate's full budget on May 22, 2019.

“Appropriations Committees Sends Hundreds of Bills to the house Floors”

On Thursday, May 16, 2019, the Appropriations Committee in both the Senate and the Assembly took up their suspense files and quickly disposed of nearly 1,100 measures.

The suspense file is a sort of legislative purgatory, where measures that are deemed to have a fiscal impact of a certain magnitude are placed until all those measures can be dealt with at once. In many cases, bill that go onto the committee's suspense file never come off and are effectively killed without legislators having to cast a vote in favor or opposition.

Thursday's hearings released hundreds of bills from the suspense files. Many of these bills were able to move on because of authors agreeing to amendments that addressed fiscal concerns, added coauthors, or reduced costs. Those bills now head to their house floors for a vote before they can go into the second house and move forward in the legislative process. Since we are in the first year of the two-year legislative session, the bills that did not make it out of the Appropriations Committee will,

barring any rule waivers, be considered inactive for the rest of the 2019 but can potentially be revived next year.

Below we highlight some of the significant education bills that will be moving forward in 2019:

- **Assembly Bill (AB) 39 (Muratsuchi, D-Torrance)—Education Finance: Local Control Funding Formula: Aspirational Funding Level: Reports.** This bill would set new, aspirational Local Control Funding Formula (LCFF) base grant targets beginning in fiscal year 2020-2021.
- **AB 48 (O'Donnell, D-Long Beach)—Kindergarten-Community Colleges Public Education Facilities Bond Acts of 2020 and 2022.** This bill would put K-14 school facilities bonds on the 2020 and 2022 ballots. The bill was amended by the Assembly Appropriations Committee to include certain preschool facilities, add a matching requirement for the led program, and set the 2020 bond amount at \$13 million.
- **AB 123 (McCarty, D-Sacramento) Early Child hold Education: State Preschool Program: Access: standards.** This bill would establish the Pre-K for All Act to expand eligibility for California State Preschool Programs (CSPP), increase the reimbursement rate for the CSPP, and require CSPP lead teachers to hold a bachelor's degree by 2028.
- **AB 428 (Medina, D-Riverside)—Special Education Funding.** The bill would establish a Education funding rates to the 95th percentile, and provide a supplemental grant to support Special Education students with greater needs.
- **AB 500 (Gonzalez, D-San Diego)—School and Community College Employees: Paid Maternity Leave.** This bill would require school districts, charter schools, and community college to provide at least six weeks of full pay for pregnancy-related leaves of absence taken by certificated, academic, and classified employees.
- **AB 751 (O'Donnell)—Pupil Assessments: Pathways to College Act.** This bill would require charter school to submit its Local Control and Accountability Plan (LCAP) to their charter authorizer for review and approval. It would also require charter schools to comply with various other LCAP requirements that currently apply to school districts and county offices of education.
- **AB 1303 (O'Donnell)—California Career Technical Education Incentive Grant Program: Strong Workforce Program.** This bill would eliminate the K-12 Strong Workforce Program and shift the ongoing funding to the Career Technical Education Incentive Grant (CTEIG), augment funding to CTEIG to reach \$450 million ongoing, change the local match requirement for CTEIG to 1:1, and provide funding for regional CTE coordinators for technical assistance and support.
- **AB 1505 (O'Donnell)—Charter Schools: Petitions.** This bill would make significant changes to the petition, renewal, and revocation process for charter schools.

- **AB 1506 (McCarty)—Charter Schools: Statewide Total: Authorization Restrictions.** Originally this bill would have capped the number of charter schools statewide at the number of operating as of January 1, 2020. However, the bill was amended by the Assembly Appropriations Committee to remove the statewide charter school cap and instead allow local educational agencies (LEAs) with less than 10% charter school enrollment to open charter schools, provide a rolling cap to LEAs with more agencies (LEAs) with less than 10% charter school enrollment to open charter schools, provide a rolling cap to LEAs with more than 10% charter school enrollment, and provide priority to noncharter school management organizations.
- **Senate Bill (SB) 217 (Portantino, D-LaCañada Flintridge)—Special Education: Individuals with Exceptional Needs.** This bill would, outside of the AB 602 formula, allocate \$4000 to school district for every three- or four-year old child with exceptional needs who is receiving a majority of Special Education and related services in the regular education program.
- **SB 729 (Portantino)—Local Control Funding Formula: School Districts and Charter Schools.** This bill would require the LCFF base grants for school districts to be increased by a cost-of-living adjustment of 5.16% for the 2019-2020 fiscal year.
- **SB 756 (Durazo, D-Los Angeles)—Charter Schools: Moratorium.** Originally this bill would have prohibited the approval of new charter schools until June 2024, but was amended by the Senate Appropriations Committee to prohibit the approval of new charter schools for only two years.
- **Senate Constitutional Amendment 5 (Hill, D-San Mateo)—Taxation: School Districts: Parcel Tax.** This bill would put a proposition on the ballot that, if approved by voters, would lower the vote threshold from two-thirds to 55% for school and community college districts to impose, end, or increase a parcel tax.

While many significant education bills will be moving forward, there are a number that were held by the committee. We highlight a few of the bills that will not be moving forward below:

- **AB 124 (McCarty)—childcare: Local Planning Councils.** This bill would have required local childcare and development planning councils to provide information to cities and counties regarding facility needs for early childhood education.
- **AB 1508 (Bonta, D-Oakland)—Pupil Nutrition: Breakfast After the Bell Program.** This bill would have provided grants, subject to a one-time appropriation, for schools to serve breakfast after school already has begun, known as “Breakfast After the Bell.”
- **SB 433 (Rubio, D-Baldwin Park)—Transitional Kindergarten: Average Daily Attendance.** This bill would have universalized transitional kindergarten by repealing the prohibition to earn full average daily attendance

for any four-year-old who's fifth birthday occurs after December 2 and would have included those four-year-olds in the LEAS's unduplicated pupil count.

The bills passed by the Appropriations Committees, along with the scores of bills already awaiting consideration by the full Senate and Assembly, will be debated and will need to be approved by the house of origin by Friday, May 31, 2019. Bills that meet this deadline will then to the second house where the committee process starts a new.

District:

Excerpts from the Los Angeles Times-

Jackie Goldberg, a veteran politician and educator who served on the Los Angeles school board three decades ago, will once again have a voice in the nation's second-largest school district after a resounding win Tuesday for a seat in a special election. Goldberg's victory over candidate Heather Repenning was also a win for the teachers union and will mark a shift in the board's power dynamic that had recently tilted toward pro-charter-school alliances.

"I do believe in the deepest part of my heart that it was the strike of the teachers ... who woke up the public to what has happened to public education since 1978," Goldberg said.

Goldberg is entering a fraught time in the district, where leaders are struggling with declining enrollment, a fight over the expansion of charter schools and questions about how to meet the district's financial commitments.

Though most charter reform requires state action, Los Angeles Unified is by far California's largest district and adding as vocal an opponent as Goldberg could have far-reaching significance.

Beyond state lobbying, the board "could call for more, tougher oversight of the charter schools," and more aggressively seek payment for use of district property, within the boundaries of existing law, UCLA education professor Pedro Noguera said.

“I’ve tried not to play into the normal, endless war between the teachers union and the charter association,” Repenning said Tuesday night. “I ran because I wanted to bring the best ideas to our school board and ... make sure our students have more academic support from pre-K all the way to college.”

The California Charter Schools Assn., which has offered heavy financial backing in past elections, did not endorse a candidate in this race. But two pro-charter philanthropists, Eli Broad and Bill Bloomfield, donated to support Repenning.

The election was a war of unions that have often historically been allies. Political action committees sponsored by the two largest labor groups in the district, United Teachers Los Angeles and Service Employees International Union, Local 99, had each spent upward of \$1 million on the race. The teachers union supported Goldberg, while SEIU backed Repenning.

During the January teachers’ strike over pay raises and other working conditions, Goldberg, 74, supported the teachers union’s claim that the district could use its reserves to meet teachers’ demands. L.A. County officials have warned, however, that the district may not be able to fully pay the costs for raises, modest class size reductions and other resources won in the contract agreement for several years.

L.A. Unified is trying to raise more revenue through a parcel tax, which Angelenos will vote on next month.

The demographic makeup of Los Angeles Unified has also shifted in recent decades — 9 of 10 students are nonwhite — and a key question was which of the two white candidates would persuade voters they would best represent a district in which nearly 90% of students are Latino. No matter who prevailed Tuesday, four of the seven board members will now be white.

That has caused some consternation among advocates and has highlighted that, while Latinos now make up nearly half the population of Los Angeles, they still lag behind in voting rolls and political clout in parts of the city. District 5 is an oddly-shaped

swath including gentrifying neighborhoods north of downtown such as Silver Lake, Highland Park and Eagle Rock and the lower-income, majority-Latino cities of Bell, Huntington Park, South Gate and Cudahy in the southeast. It was redrawn about 15 years ago in part to ensure the Latino vote would not be diluted.

Around 10:50 p.m., as a monitor revealed that 90% of precincts had reported and her lead was holding steady, Goldberg pumped her fists in the air and declared victory to supporters.

She reminded them that they had more work to do in the morning, to turn out votes for Measure EE, the parcel tax election just weeks away: “Of course you know that what this means is that none of you will ever have a peaceful night again.... I expect that all of you will be organizing.”

YPICS:

Bert Corona Charter High School has met CCSA’s Member Council academic threshold for CCSA renewal support! The school was notified on May 7, 2019, that the CCSA Member Council voted and agreed that the high school had met the threshold for renewal support. CCSA’s School Performance, Accountability Team, celebrated The BCHS Team for the hard work that was done to ensure growth and positive outcomes for students!

The YPICS Academic Math Team has been busy working collectively across all three schools to look at Math curriculum adoption for the 2019-2020 year. The sixteen member team, with academic leadership from each school along with math teachers from each school, has spent the last three months vetting new curriculum and reviewing the current curriculum with the mindset of either adopting new curriculum or reaffirming current curriculum for the next 3-5 year period. The team has met after school and on Saturdays and plans to make final decisions the second week of June with the final presentation from a publisher. We celebrate the work of the following committed team members, under the direction of Rene Quon, who have gone above and beyond to push this work forward:

- Alejandra Arce, BCCS, 6th Grade Math Teacher
- Angie Anguiano, BCCS 7th Grade Teacher
- José D. Castillo, BCCS Director of Operations
- Maria Contreras, BCCS 6th Grade Math Teacher
- Daniel Rios, BCCS Director of Instruction
- Paul Duran, MORCS 6th Grade Math Teacher
- Joanna Teresa Jimenez, MORCS 8th Grade Math Teacher

- Megan McKinzie, MORCS 6th Grade Math Teacher
- Rene Quon, MORCS Executive Administrator
- Freddy Zepeda, MORCS Coordinator of Instruction
- Larry Simonsen, MORCS Instructional Coach
- Ignacio Andrade, BCHS, Mathematics Teacher
- Jorge Gamboa, BCHS, Statistics & Trigonometry Teacher
- Vashon Nutt, YPICS Director of Special Education
- Nestor Garcia, BCHS Algebra Teacher
- Yolanda Fuentes, BCHS Executive Administrator

Coversheet

Consent Items

Section: IV. Consent Agenda Items

Item: B. Consent Items

Purpose: Vote

Submitted by:

Related Material:

Relay GSE Instructional Leadership PD 2019-20 - LA ILPD MOU SY19-20.pdf

YPICS_MOU_2019_20_EXL.pdf

CONFIDENTIAL WORK PRODUCT – DO NOT DISTRIBUTE

YPI Charter Schools and Relay Graduate School of Education

2019-20 Los Angeles Instructional Leadership Professional Development Program

This Memorandum of Understanding (MOU) is entered into by and between the following entities: YPI Charter Schools and Relay Graduate School of Education (Relay).

YPI Charter Schools and Relay propose to enter into a partnership in which Relay engages and supports a mutually agreed upon number of school leaders from YPI Charter Schools in the 2019-20 Los Angeles Instructional Leadership Professional Development (ILPD) program.

This agreement shall become effective on the date of signing and shall continue through August 31, 2020. This Memorandum of Understanding outlines the scope of work and delineates the roles and responsibilities of each party.

I. Selection/Admission of Participants and Program Costs

YPI Charter Schools will work to identify a targeted group of participants from their organization who will participate in this year-long program. YPI Charter Schools will provide a contact person for all communications prior to and during the school year.

Participants from YPI Charter Schools must hold full-time leadership positions that include coaching teachers or leaders on instructional and cultural practices such that they are able to meet fieldwork requirements.

Once selected by YPI Charter Schools, participants must commit to:

- Attendance at 100% of program sessions listed below in Section II (or giving prior notice to YPI Charter Schools and Relay). Any participant who misses more than 2 days of in-person training will not receive a certificate of completion at the end of the year.
- Active participation in the program, including rigorous practice of program content during sessions and application of their learning at school.
- Completing all required pre-work in advance of sessions.
- Completion and timely submission of pre-work and assessments that *require time and effort throughout the school year*; these include the submission of video, tools, systems and artifacts that demonstrate implementation of core program principles.
- Implementation of the following practices in their school:
 - Observation and Feedback of Teachers
 - Data-Driven Instruction

While participant transfers are strongly discouraged, YPI Charter Schools may encounter a scenario in which a participant is no longer able to attend the program and may wish to send another, equally-qualified participant. If YPI Charter Schools wishes to replace a participant admitted into any program with a different participant on or before June 21, 2019, the substitution can be made. Formal written notice must be received by this date before any changes can be made. Any funds already paid on



3/26/19

CONFIDENTIAL WORK PRODUCT – DO NOT DISTRIBUTE

behalf of any withdrawn participant will be applied to the replacement. **After June 21, 2019, no substitutions will be allowed and no refunds will be provided.**

For the 2019-20 school year, YPI Charter Schools will sponsor the following number of school leaders in the program:

Participant Track	Tuition Per Participant	Number of Participants with Scholarships Granted* <i>(\$10K scholarship each - \$2K paid by partner)</i>	Number of Seats Granted At Full Tuition <i>(\$12K per seat)</i>	Total Tuition Due From Partner
Principal Track <i>(any leader who manages/coaches teachers)</i>	\$12,000	2	3	\$40,000
Principal Supervisor Track <i>(any leader who coaches/manages principals)</i>	\$12,000	1	7	\$86,000

Total Cost to Sponsoring Org: \$126,000

YPI Charter Schools will pay this total amount on or before **Friday, June 21st, 2019**. Relay will provide an invoice after this MOU has been fully executed.

II. Training Dates & Logistics

Participants are expected to attend each of the following trainings:

Principal Track:

Training	Location	Dates
Summer Intensive	Los Angeles	July 16 - 19, 2019
Intersession 1	Los Angeles	September 19 - 20, 2019
Intersession 2	Los Angeles	November 7 - 8, 2019
Intersession 3	Los Angeles	January 16 - 17, 2019
Intersession 4	Los Angeles	March 17, 2020



3/26/19

CONFIDENTIAL WORK PRODUCT – DO NOT DISTRIBUTE

Principal Supervisor Track:

Training	Location	Dates
Summer Intensive	Los Angeles	July 16 - 19, 2019
Intersession 1	Bay Area	September 16 - 27, 2019
Intersession 2	Los Angeles	November 7 - 8, 2019
Intersession 3	Bay Area	January 28 - 29, 2019
Intersession 4	Los Angeles	March 17, 2020

Please note that due to the size of the principal managers/supervisors cohort, we will be combining supervisor sessions for the Bay Area and Los Angeles cohorts. This may require principal managers/supervisors to travel if they wish to attend sessions. The specific location of each session will be confirmed by the end of May 2019.

III. Program Costs & Responsibilities/Division of Labor

There will be no adjustments to this agreement and to total tuition billed. No adjustments to fees shall be made for reserved, unfilled seats or for participants who withdraw or are dismissed from the program.

This program is neither credit-bearing nor degree-bearing. Participants are not enrolled students at Relay. The program does not lead to any certification or licensure. Upon participant request, Relay will furnish a letter attesting to the number of hours a participant has attended at the end of each term.

YPI Charter Schools Responsibilities	Relay Responsibilities
YPI Charter Schools will be responsible for: <ul style="list-style-type: none"> • Selecting and sponsoring qualified leaders who are dedicated to fully engaging in the full year program. • Ensuring that each participant can pay for/provide their own travel accommodations (e.g. flight, hotel, ground transportation, etc). <i>Relay will not cover travel accommodations for participants.</i> 	Relay will be responsible for: <ul style="list-style-type: none"> • Planning and executing instruction and conference logistics outlined in Section II. • Making course materials available online to each registered participant. • Providing breakfast and lunch for each participant during sessions. All other fees (parking, ground transportation, etc.) incurred by participants will be YPI Charter Schools’ responsibility.



3/26/19

CONFIDENTIAL WORK PRODUCT – DO NOT DISTRIBUTE

<ul style="list-style-type: none"> • Ensuring that all participants register for each training. 	
--	--

IV. Attendance and Dismissal

Participants are expected to attend each session outlined in Section II above. Participants should communicate directly to YPI Charter Schools and Relay if they are unable to attend any session for any reason.

Relay reserves the right to recommend participant dismissal due to:

- Failure to consistently attend cohort trainings.
- Failure to consistently complete training pre-work.
- Change in employment status such that the participant is no longer able to complete fieldwork.
- Consistent lack of participation/engagement during sessions.

As participation in the program requires full-time employment, YPI Charter Schools commits to notifying Relay of any change of employment status that may impact the participant’s ability to meet the requirements of the program.

V. District and School Data

YPI Charter Schools agrees to share PK-12 student data with Relay annually, as required for the evaluation of the implementation and outcomes of the Los Angeles ILPD program, and will comply with all provisions of the Family Educational Rights and Privacy Act (FERPA) when sharing the information. Data on Los Angeles ILPD participants will be provided for each year that the participant is employed by the Partner, even if the participant withdraws or is dismissed from the program.

YPI Charter Schools will provide annual aggregate data at the school-, grade-, and subject-level for each school in which Los Angeles ILPD participants are employed. These data will include the distribution of student performance on state student achievement tests by level (e.g., percentage of students deemed proficient or advanced) and the average scaled score.

Relay agrees that all data collected will be stripped of individually identifiable information as consistent with applicable state and federal laws and will not be shared externally except in aggregate. Relay’s use of the data will be consistent with FERPA and applicable state laws.

VI. School Leadership Alignment

YPI Charter Schools understands and acknowledges the policies outlined in the School Leadership Alignment below.

CONFIDENTIAL WORK PRODUCT – DO NOT DISTRIBUTE

School Leadership Alignment

There are two fundamental areas of alignment required between Relay and YPI Charter Schools to ensure successful outcomes in the program:

1. *Partner Leadership Commitment*

The district or organization has leadership commitment at the district and principal manager level to do this work now:

- The district or organization ensures that video can be used in participants' work with teachers (including, but not limited to: video-recording classroom instruction, individual feedback conversations with teachers, data meetings with teachers, and professional development sessions).

2. *Leadership Selection*

The district or organization select leaders for the program to whom they are committed for the long term. These leaders demonstrate the mindsets required for success as a leader in the program:

- **Continuously Improving Effectiveness:** Has demonstrated openness to feedback with willingness to practice and incorporate feedback to continuously improve.
- **Belief and Personal Responsibility:** Sees it as their personal responsibility as principal to ensure that ALL of their students succeed. Takes ownership of mistakes and does not make excuses.
- **Work Ethic and Relentless Drive:** Has a strong work ethic and is willing to do what it takes to build a strong school. In particular, is willing to commit the extra time for this program.

VII. Intellectual Property

YPI Charter Schools understands and acknowledges that Relay creates its own intellectual property (IP)—including but not limited to curricula, instructional materials, multimedia, technologies, software, videos, trademarks, trade names, and logos—and licenses others' IP in order to deliver its educational programs. YPI Charter Schools (and its participating schools and educators) agrees that Relay (and/or its licensors) retain all right, title, and interest in and to the IP that Relay provides to YPI Charter Schools and its participants in Relay's programs. Relay makes this IP available to YPI Charter Schools and its participants through a limited, revocable, non-exclusive, non-transferable, and non-sublicensable license solely for YPI Charter Schools participants' personal, noncommercial, educational use while enrolled in Relay's programs. YPI Charter Schools agrees that neither it nor its participants shall distribute, make derivative works from, or otherwise make available Relay's or its licensors' IP for any other purpose. YPI Charter Schools understands and acknowledges that Relay may revoke this limited license at Relay's sole discretion. Other than as expressly set forth here, no license or other rights in Relay's or its licensors' IP are granted to YPI Charter Schools or its participants, and all such rights are hereby expressly reserved.



3/26/19

CONFIDENTIAL WORK PRODUCT – DO NOT DISTRIBUTE

Both parties agree to the roles and responsibilities as outlined in this MOU and agree that the collaboration outlined within are critical to developing and implementing a successful school leadership program. This MOU shall be effective upon the signatures of both parties and will be in force from signing until August 31, 2020. Both parties indicate agreement with this MOU by their signatures below.

Relay Graduate School of Education		YPI Charter Schools	
Signature _____		Signature _____	
Print Name <u>Pamela Inbasekaran</u>		Print Name _____	
Title <u>Executive Vice President</u>		Title _____	
Date _____		Date _____	

MEMORANDUM OF UNDERSTANDING BETWEEN

Youth Policy Institute

AND

Youth Policy Institute Charter Schools

This MOU (the "Agreement") is effective July 1, 2019 and made between Youth Policy Institute ("YPI") and Youth Policy Institute Charter School (School), (collectively, the "Parties")

RECITALS

WHEREAS SCHOOL, a California Nonprofit Public Benefit Corporation, has established a Charter School, to provide an educational program.

WHEREAS, the primary mission of YPI is to transform Los Angeles neighborhoods using a holistic approach by ensuring families have access to high quality schools and enable a successful transition from cradle to college and career.

WHEREAS, the Parties share a vision to improve the quality of instruction and learning for student participants;

AGREEMENTS

1. DEFINITIONS

a. N/A

2. GRANT(S) - See Attachment B.

3. LEGAL RELATIONSHIP

- a. Separate Legal Entity. The parties acknowledge that YPI and School are separate legal entities under the control and direction of independent Board of Directors or Charter School as outlined in their respective Articles of Incorporation, Bylaws, and the California Charter Schools Act.
- b. Independent Capacity. YPI and School are acting in their independent capacity under the Agreement. YPI and School shall not act or represent that they are an agent(s) and/or employee(s) of the other party.
- c. No partnership. Nothing in the Agreement is intended or deemed to constitute a partnership or joint venture between the parties as defined under the law.

4. TERM AND RENEWAL

- a. **TERM.** The term of the Agreement shall be effective July 1, 2019 and shall continue until June 30, 2020 (the "Term"), unless it is renewed, amended, or terminated as set forth in the Agreement.
- b. **TERMINATION.** Either party may terminate the Agreement without cause with ninety (90) days written notice to the other party.

5. SERVICES

a. Youth Policy Institute (YPI) agrees to:

- i. Provide necessary personnel, materials and supervision to establish and maintain a quality Expanded Learning Program.
 1. Any program supplies purchased with **21st Century** grant funding should be used to support the program and will remain property of the Youth Policy Institute. Programs are prohibited from using 21st CCLC funds to pay for existing levels of service. Grant funds must supplement, not supplant, existing services (21st CCLC Non-Regulatory Guidance, Section G-7)
 2. Any program supplies purchased with **ASES** grant funding should be used to support the program and will remain property of the School.
- ii. Provide additional staff, technical support and infrastructure to implement and monitor a successful Expanded Learning Program.
- iii. Maintain open communication and collaboration with school liaison to align program with school's academic curriculum.
- iv. Obtain prior approval from the school liaison for any communications that will be sent out to parents about the program, activities or events.
- v. Consult with the school liaison prior to finalizing staffing decisions.
- vi. Provide the school liaison with a schedule and calendar of program activities.
- vii. Provide a grant information sheet to the school liaison.
- viii. Provide training for all Expanded Learning Program staff as stipulated by the grant guidelines.
- ix. Provide monthly professional development to the Site Coordinator.
- x. Monitor and track program attendance on a regular basis.
- xi. Monitor and track program supply inventory.
- xii. Regional Supervisor will conduct monthly site observations to monitor progress.
- xiii. Conduct data and program evaluations to ensure program reporting compliance.

b. Youth Policy Institute Charter Schools

- i. Designate one administrator to be the liaison between the regular school day and the Expanded Learning Program and meet with Regional Supervisor and Site Coordinator on a regularly scheduled basis.

- ii. Host the YPI Expanded Learning Program by identifying and providing:
 - 1. Office space to be used before, during, and after the regular school day hours, with access to phone, fax, and computer internet connection;
 - 2. Storage space to be used to safely store Expanded Learning Program supplies (including but not limited to curriculum, sports and enrichment equipment, etc.);
 - 3. Share use of learning resources and school space (including but not limited to classroom (1 for each tutor), computer lab, cafeteria, library, gymnasium, multi-purpose room, auditorium, restrooms, athletic fields, etc.
- iii. Assist the Site Coordinator with referral, recruitment and assignment of students to the program by:
 - 1. Participating in the promotion of YPI Expanded Learning Program activities among students, teachers, counselors, and parents/guardians;
 - 2. Providing access to regular day teachers, counselors, students and parents/guardians through meetings and written school communications (including but not limited to parent meetings, faculty meetings, school newsletter, school bulletin, PA announcements, automated communication methods, etc.);
 - 3. Providing assistance in identifying students who will most benefit by participating in Expanded Learning Program activities;
 - 4. Assisting with meeting attendance goals as stated in the "Attendance Goals and Grade Levels per School" attached hereto as Attachment B for the YPI Expanded Learning Program on a daily basis, in order to sustain Grant funding stream.
 - 5. Coordinating 1:1 services and other reasonable accommodations for special needs students through local resource center and other community resources.
- iv. Support the implementation of the Expanded Learning Program as stipulated by the grant
- v. Support and adhere to YPI's requirements related to attendance and program operating hours
- vi. Ensure that appropriate grade level of students, as stated Attachment B, attend program every day the program is run
- vii. Allow for a 20:1 student to staff ratio to take place
- viii. Follow operational requirements: program must commence immediately upon the conclusion of the regular school day, and operate a minimum of 15 hours per week, and remain open until at least 6:00 p.m. on every regular school day

- ix. Contributing in kind, pro bono, and leverage resources to the program including custodial services, leasing agreements and associated costs
- x. Ensure that leasing agreements for co-located campuses will include Youth Policy Institute Expanded Learning programs at no cost to the Youth Policy Institute

6. DATA COLLECTION AND MANAGEMENT

- a. School agrees to provide appropriate staff support to create and transmit to YPI Primary Data Sets as specified in Attachment A. School agrees to allow YPI to collect and manage data in accordance with the requirements as stated in the "Master Data Sharing Procedures" attached hereto as Attachment A and incorporated into this Agreement. YPI agrees to provide appropriate staff support to execute its data stewardship, data management, custodial responsibilities, and analysis under this Agreement.

7. COMPENSATION

- a. See Attachment B.

8. INSURANCE AND RISK MANAGEMENT

- a. Required Insurance Coverage: Both YPI and School will maintain at their own expense the following insurance coverage from reputable insurance provider:
 - i. General liability insurance in the amount of at least one (1) million dollars and two (2) million aggregate.
 - ii. Workers compensation in the amount of at least one (1) million dollars.
 - iii. Sexual misconduct insurance,
 - iv. Automobile insurance, and
 - v. Appropriate directors and officer's liability insurance
- b. Additional Insured. The Parties shall both list each other as additional insured on their respective insurance policies.
- c. Certificates of Insurance. The Parties shall both provide each other with certificates of proof of insurance and shall provide additional certificates of insurance upon each renewal of such insurance.
- d. Notice of Change. The Parties shall both provide prompt notice of each other of any material change in the nature of any insurance policy, including any changes in the level of coverage or any material exclusions from coverage.

9. NOTIFICATIONS

- a. Notices. Any notices from either party to the other shall be given in writing to the attention of the persons listed below, or to other such addresses or addresses as may hereafter be designated in writing for notices by either party to the other. A notice shall be deemed received when delivered or five business days after deposit in the US Mail, postage prepaid, whichever is earlier.

Youth Policy Institute:

Dixon Slingerland, President & CEO
Youth Policy Institute
6464 Sunset Blvd. Suite 650
Hollywood, CA 90028
Phone: 213-688-2802
Email: dslingerland@yplusa.org

Youth Policy Institute Charter Schools:

Yvette King-Berg, Executive Director
10660 White Oak Avenue, Suite B101
Granada Hills, CA 91344
Phone: 818-305-2791
Email: ykingberg@ypics.org

10. MANAGEMENT AND ADMINISTRATION

- a. Section 504 Compliance. It is understood that all students will have physical access to School and no student shall be denied admissions due to a disability. School hereby represents to YPI its intention and agreement to comply with section 504 of the Rehabilitation Act of 1973.
- b. No Discrimination. The Parties recognize and agree that School shall admit all students regardless of race, religion, sex, sexual orientation, gender, mental or physical disability or ethnic origin and any other legally protected status and such provisions of non-discrimination shall apply to employment as well.
- c. Employees. The Parties agree to hire, supervise, and compensate its employees in accordance with the law and comply with State and Federal background check requirements.
- d. Debts and Obligations. The parties agree and acknowledge that YPI shall not be liable for the debts and obligations of School, and that neither School shall be liable for the debts and obligations of YPI.
- e. Operational Changes. School shall provide YPI with 60 days' notice of changes in operation that shall affect student participants or the Agreement such as change in charter school status, change in key personnel, change in affiliated board of education agency, closure or relocation of charter school site and loss of accreditation status. For purposes of the Agreement, the Chief Executive Officer of School shall be deemed key personnel.
- f. Reporting and Evaluation. YPI shall collect data to fulfill monitoring and reporting requirements, and to evaluate services rendered pursuant to the Agreement at its own expense.

11. INDEMNIFICATION

- a. Mutual Indemnification. With respect to its operations under the Agreement, both YPI and School shall, to the fullest extent permitted by law, mutually hold harmless, indemnify, and defend each other, their respective officers, directors, agents, suits, losses, liability expenses and costs including without limitation, attorneys' fees and costs arising out of injury to any persons, including death or damage to any property caused by, connected with, or attributable to the willful misconduct, negligent acts, errors omissions of either organization or its officers, employees, agents and consultants under the Agreement.

12. RECORD KEEPING

- a. Maintenance of Records. YPI shall maintain original records regarding student participants for five (5) years after termination of the Agreement for reporting and auditing purposes. Records may be retained longer than five (5) years, as required by law.
- b. Access to Records. School shall provide YPI with data regarding student participants and education services for reports, audits, or monitoring reviews. For purposes of the Agreement, data includes, but is not limited to, information regarding student enrollment and attendance, demographics and academic outcomes, such as credit recovery records (specific data variables needed for the purposes listed above are included in Attachment A). School shall comply with the Family Educational Rights and Privacy Act, the California Education Code, and any applicable privacy laws regarding the release of information. The Parties recognize that School shall not be obligated to release information that is determined by applicable law or by the California Education Code to be confidential in nature, and/or that will interfere with the orderly educational activities of the school nor compromise the safety and privacy rights of students and staff. Such information will not be subject to third party release, and the CEO of School shall be the sole arbiter of such.

13. MISCELLANEOUS PROVISIONS

- a. Compliance with Law. The Parties agree to comply with all required local, state, and federal laws in the performance of services under the Agreement.
- b. Assignment. Neither party shall assign or transfer any of its rights and interests hereunder through contract or otherwise, without prior written consent of the other party. Any attempted assignment without the other party's prior written consent shall be void and of no force or effect.
- c. Binding Effect. The Agreement shall be binding upon, and inure to the benefit of, the Parties hereto and their successors and assigns.
- d. Construction of Agreement. The Agreement shall be governed by and interpreted in accordance with the laws of the State of California. No waiver by any party or breach of any term hereunder shall be construed as a waiver

of any subsequent breach of that term or of any other term of the same or different nature.

- e. Counterparts. The Agreement may be executed in two or more counterparts, each of which shall be deemed an original for all purposes and all of which, when taken together, shall constitute one agreement.
- f. Severability. In the event that any covenant, condition, or other paragraph or provision of the Agreement is held to be inoperative, invalid, void or illegal by any court, administrative body, or arbitrator of competent jurisdiction, such term or condition shall be deemed severable from the remainder of the Agreement and shall in no way affect impair or invalidate any other covenant or other provision shall be deemed invalid due to its/their scope or breadth, such covenant, condition, or other provision(s) shall be deemed valid to the extent of the scope or breadth permitted by law.
- g. Applicable Law. The Agreement, and the rights and obligations contained herein shall be governed by and construed in accordance with the laws of the State of California, without regard to any conflicts of law principles that would require the application of the laws of any other jurisdiction.
- h. Arbitration. In the event any dispute should arise between the parties to the Agreement as to the validity, construction, enforceability or performance of the Agreement or any provision hereof, such dispute shall be settled by binding arbitration in accordance with the rules of the American Arbitration Association with the seat of such arbitration in Los Angeles, California. Judgment upon the arbitration award may be entered in any court of competent jurisdiction. The arbitrator shall have the discretion to award reasonable attorneys' fees and costs to the prevailing party.
- i. Entire and Final Agreement. The Agreement is intended to be and is final and binding, regardless of any claims of misrepresentation, concealment of fact, or mistake of law fact. This is the entire Agreement between the Parties and it supersedes any previous negotiations, agreements and understandings concerning this subject matter.
- j. No Waiver of Modification. The Agreement may not be modified, altered or amended except in writing and signed by each of the parties. No waiver of any provision of the Agreement will be valid unless in writing and signed by the party against whom such waiver is charged.

IN WITNESS WHEREOF, the Parties hereto have executed the Agreement as of Effective Date. The undersigned certify that by signing the Agreement they are duly authorized to execute the Agreement.

Youth Policy Institute

Youth Policy Institute Charter Schools

By: _____
 Print Name: Dixon Slingerland
 Title: President & CEO
 Date: _____

By: _____
 Print Name: Yvette King-Berg
 Title: Executive Director
 Date: _____

Attachment A
 Youth Policy Institute Charter Schools
 Attendance Units Benchmark and Grade Levels per School

School	21st Century Before School Base		21st Century After School Base		21st Century Before School Supplemental		21st Century After School Supplemental		ASES		21st Century Equity Grant Amount
	Grant Amount	Attendance Goal	Grant Amount	Attendance Goal	Grant Amount	Attendance Goal	Grant Amount	Attendance Goal	Grant Amount	Attendance Goal	
1 Bert Corona Charter School	\$49,000		\$50,000		\$14,700		\$90,000		\$150,644		Awarded
	5-8	9,800	5-8	6,667	5-8	2,940	5-8	12,000	6-8	20,000	
2 Monseñor Oscar Romero Charter Middle School	Not Applicable		Not Applicable		Not Applicable		\$36,021		\$100,292		Not Applicable
	Not Applicable		Not Applicable		Not Applicable		6-8	4,803	6-8	12,246	

COMPENSATION:

- **21st Century CCLC/ ASSET'S-** Neither of the Parties shall receive any monetary compensation for the services detailed in Section 5 of the Agreement.
 - School agrees to subcontract Youth Policy Institute (YPI) to operate the Expanded Learning program at the following schools
 - **Bert Corona Charter**
 - **Monseñor Oscar Romero Charter Middle School**
 - YPI was awarded a grant from the California Department of Education to operate the program(s) at the School.
 - YPI will complete fiscal reporting through ASSIST
 - School will work with YPI to ensure that all reporting through ASSIST and that all fiscal requirements are met by deadlines.
 - Collaborate to meet attendance and other goals in order to sustain the 21st Century Grant funding stream.
- **ASES** - School agrees to subcontract Youth Policy Institute (YPI) to operate the Expanded Learning program at Bert Corona Charter School and Monseñor Oscar Romero Charter Middle School.
 - **Bert Corona Charter School** grant amount of \$150,000
 - **Monseñor Oscar Romero Charter Middle School** grant amount of \$100,292
- YPI will complete fiscal reporting through ASSIST and work with school to ensure that all financial reporting and other fiscal deadlines are met.

- Collaborate to meet attendance goals of 120 students for Bert Corona and 70 students for Monseñor on a daily basis, in order to sustain After School Education and Safety (ASES) Grant funding stream.
- School agrees to pay YPI in accordance with the California Department of Education payment schedule. Specifically, YPI will invoice the school three times during the school year as follows:
 1. September representing 65% of the subcontract amount
 2. December representing 25% of the subcontract amount
 3. March representing 10% of the subcontract amount
- School will pay YPI invoices on net 30 terms

Attachment B

Master Data-Sharing Procedures

1. PURPOSE AND INTENDED USE OF DATA SHARING is to facilitate the creation and maintenance of individual level datasets and a linked Master Data Set by YPI and Participation in this Agreement on the part of School entails providing individual-level and individually identifiable data to YPI. These data will be used for the following purposes:

- a. **For inclusion in YPI case management system**, which is used by YPI to internally coordinate, manage, and track the services provided by YPI to individuals and families.
- b. **For reporting measures of participant characteristics, program participation, and outcomes to the designated parties as stated in the funding agreement.** Data reported externally, as required by law to the California Department of Education (CDE) and funder(s) may include: (i) aggregated summary indicators of participant characteristics, program participation, and outcomes and, when specified, (ii) de-identified individual-level data.

2. DESCRIPTION OF DATA.

- a. **Primary Data Set.** Data shared by School with YPI under the Agreement shall be limited to the data elements specifically defined as listed in this Attachment. The specific record and file formats of the Primary Data Set will be as negotiated between designated representatives of School and YPI.
- b. **Adding to the Primary Data Set.** Subject to applicable law, and provided there is mutual agreement of the Parties to this Agreement, content of the Primary Data Set(s) may also include other records mutually agreed upon by School and YPI to be necessary and appropriate for the proper execution of this Data- Sharing Agreement. Records as listed in subsequent sections may be modified as required by funding grant.

3. TIMING AND FREQUENCY OF UPDATES. School agrees to provide the data as specified in this Attachment to this Agreement, with specific timing of updates to be negotiated between designated representatives of School and YPI.

4. CUSTODIAL RESPONSIBILITY AND DATA STEWARDSHIP.

- a. The parties mutually agree that upon receipt of data, YPI will be designated as Custodian of the raw and linked data sets and will be responsible for the observance of all conditions for use and for establishment and maintenance of security arrangements as specified in this Agreement to prevent unauthorized use.
- b. Unless otherwise stated or modified in this Agreement, data will be managed, linked, and stored as specified in **YPI's Data Security Plan**. While YPI will make its best efforts to facilitate the secure transmission of data from School to YPI, YPI is not responsible for ensuring the internal or network security of School or for any breaches of security occurring prior to the confirmed receipt of data by YPI.
- c. YPI is hereby informed and agrees that School will release data under this Agreement only upon the condition that YPI will not disclose the information to any unauthorized party and will not use the

information for any purpose other than the purposes specified in this Attachment. Further, YPI agrees to fully cooperate with School in the event that a student or the parent or guardian of a child under 18 years old requests the opportunity to review his/her personally identifiable information disclosed to YPI by School or wishes to revoke their consent to data sharing with YPI.

5. CONTACTS

a. The following YPI staff members are assigned to roles related to the proper management, processing, and distribution of the data under this Agreement.

Role	Name, Title, and Organization	Contact Information
Youth Policy Institute Data Steward	Tara Watford, PhD Director of Research and Evaluation Youth Policy Institute	E-mail: tarawatford@ypiusa.org Phone: 213-797-4890
Youth Policy Institute Data Steward/Manager	Elyce Martinez Assistant Director of Research and Evaluation Youth Policy Institute	E-mail: elyce.martinez@ypiusa.org Phone: 213-797-4879

b. Data will be shared as required by the original funding grant. Information may be shared among authorized YPI staff and appropriate city, state, and or federal government agencies as is necessary.

c. The following person(s) will serve as primary contact(s) at YPI and the School for matters relating to the transfer and management of School data:

Youth Policy Institute Contact	School Contact
<p>Elyce Martinez Assistant Director of Research and Evaluation Youth Policy Institute 6464 Sunset Blvd. Suite 650 Los Angeles, CA 90028 Email: elyce.martinez@ypiusa.org Phone: 213-797-4879</p>	<p>Daniel Rios Director of Academic Instruction Bert Corona 9400 Remick Ave, Pacoima, CA 91331 Email: mrrios@coronacharter.org Phone: 818-388-0911</p> <p>Karina Gamez Director of Operations Monseñor Oscar Romero 1157 S. Berendo St. Los Angeles, CA 90006 Email: kgamez@romerocharter.org</p> <p>Yolanda Fuentes Director of Operations YPI Valley Public HS (Bert Corona HS) 12540 Pierce St. Pacoima, CA 91331 Email: msfuentes@coronacharter.org</p>

d. The following person(s) will serve as primary contact(s) at YPI and School for matters relating to the administration of this Agreement:

Youth Policy Institute Contact	School Contact
<p>Tara Watford, PhD Director of Research and Evaluation Youth Policy Institute 6464 Sunset Blvd. Suite 650 Los Angeles, CA 90028 E-mail: tarawatford@yplusa.org Phone: 213-797-4890</p> <p>Dawn Williams Program Compliance Manager Youth Policy Institute 6464 Sunset Blvd. Suite 650 Los Angeles, CA 90028 E-mail: dwilliams@yplusa.org Phone: 323-978-1571</p>	<p>Daniel Rios Director of Academic Instruction Bert Corona 9400 Remick Ave. Pacoima, CA 91331 Email: mrrios@coronacharter.org Phone: 818-388-0911</p> <p>Karina Gamez Director of Operations Monseñor Oscar Romero 1157 S. Berendo St. Los Angeles, CA 90006 Email: kgamez@romerocharter.org</p> <p>Yolanda Fuentes Director of Operations YPI Valley Public HS (Bert Corona HS) 12540 Pierce St. Pacoima, CA 91331 Email: msfuentes@coronacharter.org</p>

6. PERMISSIBLE DATA USE, LINKING AND SHARING UNDER THIS AGREEMENT. All data shared as part of this Agreement and any related Data Use Agreements remain the property of the supplying School. This Agreement represents and warrants further that data covered under this Agreement shall not be disclosed, released, revealed, showed, sold, rented, leased, or loaned to any person or organization except as (1) specified herein, (2) approved in an executed Data Use Agreement, (3) otherwise authorized in writing by School, or (4) required by law. Access to the data covered by this Agreement shall be limited to the minimum number of individuals necessary to achieve the purpose stated in this section and to those individuals on a need-to-know basis only. Notwithstanding these exceptions, YPI understands and agrees that it will not, under any circumstances, disclose personally identifiable information from the records it receives from School to any other party not authorized by this Agreement without the prior written consent, and YPI understands and agrees that it will not use the information for any purpose other than the purposes for which the disclosure was made.

a. **Authorized Linkage and Data Transfers of Data-Contributing Organizations for Program and Site Management.** Access to limited identifiable individual-level data will be restricted to a tightly controlled data stream of “need to know” users at end service points and carefully selected organizational administrators to see this data. Only records with a signed consent or authorization agreement will be transmitted for this purpose.

Attachment C: Data Sharing Process and Specification

Data Sharing Process

The following provides a more detailed description of the data sharing process as agreed upon by YPI and the School.

- YPI will collect the following information from students using the agency Enrollment Form: Student Number/unique SIS student number; first, middle and last names; date of birth, grade level, race/ethnicity and gender. This information will be stored in YPI's database and linked to students' participation data in YPI programs.
- YPI will request data used for reporting purposes in the tables below between one and four times a year (according to the schedule listed in the Specification section below).
- The School will send the requested variables to YPI within a month of receiving the request from YPI (according to the schedule listed in the Specification section below).
- The School will validate the data received from YPI and send this and additional requested variables to YPI within a month of receiving the request to do so (according to the schedule listed below in the Specification section.)
- YPI will submit validation or data requests a month prior to the receipt deadline dates (see Specification section below for more details). All data will be transferred between YPI and the School using a File Transfer Protocol (FTP) system. Each party will have a logon and will limit access to the system to those individuals designated to manage the transfer of information between YPI and the School.
- YPI will only provide access to student data fields required by the U.S. Department of Education. No personal identifiable information will be shared (i.e. last name, middle name, first name, or DOB).

Item/Field Description	Purpose
State Student Identification Number (SSIDs)	Required for CDE reporting
Student Free & Reduced Lunch Eligibility Status (Y/N)	Required for CDE reporting
Individualized Education Plan (Y/N)	Required for CDE reporting
English Language Support/ Limited English Proficiency (Y/N)	Required for CDE reporting
Days Attended Regular School	Required for CDE reporting
Student Last, Middle and First Names	Data validation and merging YPI participation data and data collected by School
Student Date of Birth	Data validation and merging YPI participation data and data collected by School
Student Race/Ethnicity	Required for CDE reporting and data validation
Student Grade	Required for CDE reporting and data validation
Student Gender	Required for CDE reporting and data validation
Student English Language Arts/Literacy SBAC results	Required for CDE reporting
Student Mathematics SBAC results	Required for CDE reporting

Specification

This matrix lists the data elements to be shared on a rolling basis with YPI under this MOU. Data is used to export, match, and validate student demographic data; and complete the following reports:

- California Department of Education (CDE) Annual Performance Review (APR) for 21st CCLC grants,
- CDE Semi-Annual Report for 21st CCLC, ASSETS and ASES grants,
- CDE Outcome Based Data Report for 21st CCLC, ASSETS and ASES grants.

YPI will have access to data listed for students served between each request. The School will provide access to all CDE required student data fields only (see table above). Personal identifiable information will be validated.

Individually-identifiable and aggregate-level data

Item/Field Description	Type	Population	Deadline
1. Student Last Name 2. Student First Name 3. Student Middle Name 4. Student Date of Birth 5. Student Grade 6. Student Race/Ethnicity* 7. Student Gender	Validate	All YPI After School Participants Served Between July 1 – September 30	October 31
1. Student Last Name 2. Student First Name 3. Student Middle Name 4. Student Date of Birth 5. Student Grade 6. Student Race/Ethnicity* 7. Student Gender	Validate	Only new YPI After School Participants Served Between October 1 – February 28	March 31
1. Student Free & Reduced Lunch Eligibility Status (Y/N) 2. Individualized Education Plan (Y/N) 3. English Language Support/Limited English Proficiency (Y/N) 4. Students not proficient on English Language Arts/Literacy SBAC for year <i>before</i> prior academic year (grades PreK-5 only, or grade levels tested at elementary school level) 5. Students not proficient on Mathematics SBAC for year <i>before</i> prior academic year (grade 6-12 only, or grade levels tested at middle and high school level) 6. Students who improved to proficient or above on English Language Arts/Literacy SBAC in prior year (grades PreK-5 only, or grade levels tested at elementary school level) 7. Students who improved to proficient or above on Mathematics SBAC in prior year (grade 6-12 only, or grade levels tested at middle and high school level)	Request Individual-and/or Aggregate-level	All 21st CCLC student participants enrolled between July 1-December 31	March 31*

<ol style="list-style-type: none"> 1. Student Last Name 2. Student First Name 3. Student Middle Name 4. Student Date of Birth 5. Student Grade 6. Student Race/Ethnicity* 7. Student Gender 	<p>Validate</p>	<p>Only new YPI After School Participants Served Between March 1 – June 30</p>	<p>July 31</p>
<ol style="list-style-type: none"> 1. Student Free & Reduced Lunch Eligibility Status (Y/N) 2. Individualized Education Plan (Y/N) 3. English Language Support/Limited English Proficiency (Y/N) 4. Students not proficient on English Language Arts/Literacy SBAC for year <i>before</i> prior academic year (grades PreK-5 only, or grade levels tested at elementary school level) 5. Students not proficient on Mathematics SBAC for year <i>before</i> prior academic year (grade 6-12 only, or grade levels tested at middle and high school level) 6. Students who improved to proficient or above on English Language Arts/Literacy SBAC in prior year (grades PreK-5 only, or grade levels tested at elementary school level) 7. Students who improved to proficient or above on Mathematics SBAC in prior year (grade 6-12 only, or grade levels tested at middle and high school level) 	<p>Request Individual- and/or Aggregate-level</p>	<p>All 21st CCLC student participants enrolled between January 1 - June 30</p>	<p>July 31*</p>
<ol style="list-style-type: none"> 1. State Student Identification Number (SSIDs) 2. Days Attended Regular School 	<p>Request Individual-level</p>	<p>All students enrolled between the start and end of the school year</p>	<p>July 31*</p>

*Reporting dates may change to reflect CDE deadlines. YPI will communicate state report due dates as soon as they are made available, as well as the updated deadline for receiving data from the school site.

Coversheet

APRIL 2019 YPICS Financials

Section: V. Items Scheduled For Action
Item: A. APRIL 2019 YPICS Financials
Purpose: Vote
Submitted by:
Related Material: 18-19 YPICS Financial Board Packet 19-04.pdf

KEY POINTS

- Combined Operating Net Income for YPICS without Prop 1D revenue is projected to be \$265K.
- Operating Cash on hand at June 30th is \$3,213K.
- Ending Fund Balance is \$27,060K.

INCOME STATEMENT	Forecast	VS. Budget		FY YTD			Historical	
	As of 04/30/19	FY Budget	Variance B/(W)	Actual YTD	Budget YTD	Variance B/(W)	FY 17-18	FY 16-17
Local Control Funding Formula	9,781,647	10,163,237	(381,590)	7,454,961	7,457,821	(2,860)	8,764,509	7,877,262
Federal Revenue	4,320,358	4,367,152	(46,794)	2,726,561	3,277,734	(551,173)	4,846,384	5,199,526
State Revenue	1,596,753	1,619,734	(22,981)	1,015,643	1,299,758	(284,114)	13,594,309	4,165,228
Other Local Revenue	7,066,365	88,000	6,978,365	5,565,493	74,036	5,491,457	302,360	210,003
Grants/Fundraising	51,053	30,000	21,053	47,596	24,700	22,896	63,969	55,962
TOTAL REVENUE	22,816,176	16,268,122	6,548,054	16,810,256	12,134,050	4,676,206	27,571,531	17,507,981
<i>Total per ADA</i>	18,208	17,127	1,081				17,740	18,189
<i>w/o Grants/Fundraising</i>	18,152	17,096	1,056				17,667	18,122
Certificated Salaries	3,743,251	3,839,146	95,895	3,065,220	3,124,621	59,401	3,217,552	3,022,520
Classified Salaries	2,041,371	2,054,067	12,696	1,668,184	1,672,072	3,887	1,865,779	1,714,611
Benefits	1,848,493	2,069,946	221,453	1,567,806	1,721,531	153,725	1,823,628	1,558,836
Student Supplies	2,359,317	1,708,135	(651,182)	1,865,910	1,390,177	(475,733)	1,409,208	1,636,851
Operating Expenses	5,845,234	5,769,045	(76,189)	4,247,506	4,821,966	574,460	6,169,218	6,192,779
Other	602,901	582,735	(20,166)	497,021	479,075	(17,946)	550,467	337,168
TOTAL EXPENSES	16,440,567	16,023,075	(417,492)	12,911,648	13,209,443	297,796	15,035,852	14,462,765
<i>Total per ADA</i>	17,919	16,869	(1,050)				17,112	17,480
INCOME / (LOSS)	6,375,609	245,047	6,130,561	3,898,608	(1,075,393)	4,974,002	12,535,679	3,045,216
Less Prop 1D Revenue	(6,110,559)	0		(4,579,567)	0		(11,984,438)	(2,458,092)
OPERATING INCOME / (LOSS)	265,049	245,047	95,895	(680,959)	(1,075,393)	394,435	551,241	587,124

Balance Sheet	6/30/2018	9/30/2018	10/31/2018	6/30/2019 Forecast	Notes
Assets					
Cash	6,931,319	4,031,149	8,518,364	3,213,335	Prop 1D Cash as of 3/31/19 \$1,487,187. Zero at 06/30/19
Accounts Receivable	2,033,995	733,382	669,173	1,894,685	
Due From Others	109,463	108,267	108,899	155,426	
Other Assets	97,067	130,036	76,405	181,385	
Net Fixed Assets	24,169,496	26,234,458	26,222,769	30,282,324	
Total Assets	33,341,340	31,237,293	35,595,609	35,727,155	
Liabilities					
A/P & Payroll	2,082,767	1,236,385	1,114,026	495,098	
Due to Others	443,078	439,489	444,738	247,900	
Deferred Revenue	2,092,238	2,092,238	4,730,984	7,140	
Total Debt	8,038,922	7,975,405	7,967,072	7,917,074	
Total Liabilities	12,657,005	11,743,517	14,256,820	8,667,212	
Equity					
Beginning Fund Bal.	7,826,935	20,684,334	20,684,334	20,684,334	
Net Income/(Loss)	3,045,216	(1,190,559)	654,454	6,375,609	
Total Equity	10,872,151	19,493,775	21,338,788	27,059,942	
Total Liabilities & Equity	23,529,156	31,237,292	35,595,609	35,727,155	

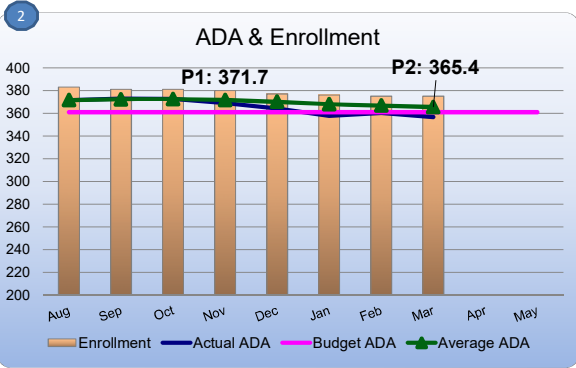


1 Key Performance Indicators

ADA vs. Budget ● Cash on Hand ●
 Net Income / (Loss) ● Year-End Cash ●

KEY POINTS

- P2 ADA was 365.42 which is 4.51 better than budget
- Revenue is above budget by \$134K mainly due to higher than budgeted enrollment and Low Performing Student Block grant
- Expenses are higher than budget by \$155K mainly due to increase in SPED needs
- Overall, net income is forecasted to be \$81K which is \$21K below budget.
- Cash on hand at June 30th is forecasted to be \$1.2M which represents 15.6% of total expense. Forecast assumes that due from to BCHS will be \$100K by June 30th.



3 Average Daily Attendance Analysis

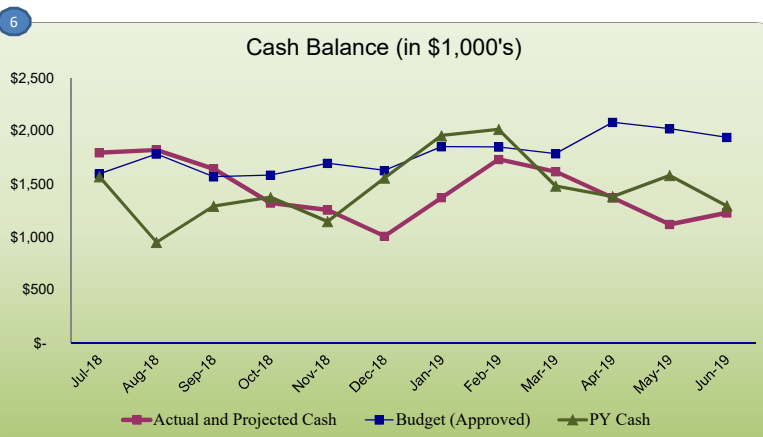
Category	Actual through Month 8	Actual P2	Budgeted P2	Better/ (Worse)	Prior Month Forecast	Prior Year P2
Enrollment	375	375	374	1	377	370
ADA %	96.5%	96.5%	96.5%	0.0%	96.9%	96.7%
Average ADA	365.42	365.42	360.91	4.51	365.43	356.67

4 LCFF Supplemental & Concentration Grant Factors

Category	Budget	Forecast	Variance	Prior Year
Unduplicated Pupil Count	315	308	(7)	319
3-Year Average %	85.8%	84.7%	-1.2%	87.1%
District UPP C. Grant Cap	83.5%	83.5%	0.0%	85.5%

5 INCOME STATEMENT

INCOME STATEMENT	Forecast			VS. Budget			FY 18-19 YTD			Historical	
	As of 04/30/19	FY 18-19 Budget	Variance B/(W)	Actual YTD	Budget YTD	Variance B/(W)	FY 17-18	FY 16-17			
Local Control Funding Formula	3,696,927	3,648,289	48,638	2,851,603	2,765,093	86,509	3,383,555	3,299,332			
Federal Revenue	3,518,925	3,529,589	(10,665)	2,233,090	2,801,063	(567,973)	4,064,308	4,495,777			
State Revenue	901,535	854,754	46,781	491,772	682,164	(190,392)	920,913	956,337			
Other Local Revenue	97,701	50,000	47,701	90,969	41,944	49,025	157,224	128,216			
Grants/Fundraising	11,500	10,000	1,500	11,500	8,333	3,167	7,552	28,348			
TOTAL REVENUE	8,226,587	8,092,632	133,955	5,678,935	6,298,598	(619,664)	8,533,552	8,908,011			
Total per ADA	22,513	22,423	90				23,926	24,876			
w/o Grants/Fundraising	22,481	22,395	86				23,904	24,797			
Certificated Salaries	1,153,313	1,197,981	44,668	948,095	974,641	26,546	1,168,474	1,115,727			
Classified Salaries	842,438	743,871	(98,567)	693,763	603,428	(90,335)	719,824	637,929			
Benefits	607,574	632,917	25,343	516,238	526,889	10,651	666,768	563,526			
Student Supplies	786,504	778,896	(7,608)	517,815	642,299	124,483	679,070	979,522			
Operating Expenses	3,869,930	3,760,304	(109,627)	2,920,654	3,138,782	218,128	4,410,855	4,615,613			
Other	885,789	876,938	(8,851)	695,127	729,304	34,177	809,374	819,246			
TOTAL EXPENSES	8,145,548	7,990,906	(154,642)	6,291,692	6,615,342	323,650	8,454,364	8,731,563			
Total per ADA	22,291	22,141	(150)				23,704	24,384			
INCOME / (LOSS)	81,039	101,726	(20,687)	(612,757)	(316,743)	(296,013)	79,188	176,447			



Year-End Cash Balance

Projected	Budget	Variance
1,226,729	1,937,007	(710,279)

7 Balance Sheet

Balance Sheet	6/30/2018	3/31/2019	4/30/2019	6/30/2019 FC
Assets				
Cash	1,291,457	1,615,263	1,366,541	1,226,729
Accounts Receivable	1,379,897	124,048	165,646	1,239,680
Due From Others	79,687	165,143	159,291	119,291
Other Assets	17,865	36,469	55,761	55,761
Net Fixed Assets	664,036	608,726	810,140	756,442
Total Assets	3,432,942	2,549,649	2,557,378	3,397,903
Liabilities				
A/P & Payroll	339,384	220,597	82,077	192,710
Due to Others	27,347	30,744	32,433	68,529
Deferred Revenue	0	0	0	0
Total Debt	79,005	68,419	68,419	68,419
Total Liabilities	445,736	319,759	182,929	329,657
Equity				
Beginning Fund Bal.	2,908,018	2,987,206	2,987,206	2,987,206
Net Income/(Loss)	79,188	(757,317)	(612,757)	81,039
Total Equity	2,987,206	2,229,890	2,374,450	3,068,246
Total Liabilities & Equity	3,432,942	2,549,649	2,557,378	3,397,903
Available Line of Credit				
Days Cash on Hand	57	75	63	57
Cash Reserve %	15.7%	20.6%	17.3%	15.6%



BERT CORONA CHARTER SCHOOL

Financial Analysis

April 2019

Net Income

Bert Corona Charter School is projected to achieve a net income of \$81K in FY18-19 compared to \$102K in the board approved budget. Reasons for this negative \$21K variance are explained below in the Income Statement section of this analysis.

Balance Sheet

As of April 30, 2019, the school's cash balance was \$1.37M. By June 30, 2019, the school's cash balance is projected to be \$1.23M, which represents a 16% reserve.

As of April 30, 2019, the Accounts Receivable balance was \$166K, down from \$124K in the previous month, due to the receipt of revenue earned in FY17-18.

As of April 30, 2019, the Accounts Payable balance, including payroll liabilities, totaled \$82K, compared to \$221K in the prior month.

As of April 30, 2019, BCCS had a debt balance of \$68K compared to \$68K in the prior month. This represent apple lease obligations for two more years.

Income Statement

Revenue

Total revenue for FY18-19 is projected to be \$8.23M, which is \$134K or 1.7% over budgeted revenue of \$8.09M.

LCFF Revenue is projected to be higher than budget by \$49K due to higher enrollment.

Other State Revenue is higher than budget by \$38K due to receipt of Low Performing Block Grant

Expenses

Total expenses for FY18-19 are projected to be \$8.15M, which is \$155K or 1.9% over budgeted expenditures of \$7.99M.

Classified Salaries are projected to be higher than budget \$97K due to higher than expected SPED needs.

Instructional Consultant costs are projected to be higher than budget by \$90K due to increase in SPED costs (\$50K) and Substitute Teacher costs (\$45K)

ADA

Budgeted average ADA for FY18-19 is 360.91 based on an enrollment of 374 and a 96.5% attendance rate.

This report will discuss revenue and expenditure variances from the Board-approved budget that are above \$20,000 and 10%.



The forecast assumes an ADA of 365.43 based on an enrollment of 375 and a 96.5% attendance rate.

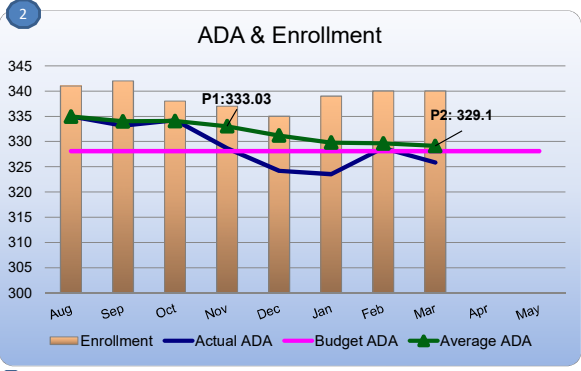
In Month 8, ADA was 356.68 with 375 students enrolled at the end of the month and a 95.1% ADA rate.

Average ADA for the year (through Month 8) is 365.42 (a 96.5% ADA rate for the year to date).

This report will discuss revenue and expenditure variances from the Board-approved budget that are above \$20,000 and 10%.

1 Key Performance Indicators

ADA vs. Budget ● Cash on Hand ●
 Net Income / (Loss) ● Year-End Cash ●



- KEY POINTS**
- P2 ADA is 329.13 which is 1.03 better than budgeted.
 - Revenue is forecasted to be above budget by \$6,875K mainly due Prop 1D Revenue (\$6,846K).
 - Expenses are forecasted lower above budget by \$672K (\$776 is due to Prop 1D expenses that can not be capitalized).
 - Overall, operating net income excluding Prop 1D forecasted to be \$224K which is \$133K higher than budget.
 - Operating Cash on hand at June 30th is forecasted to be \$1,795K which represents 36.2% of total expense.

3 Average Daily Attendance Analysis

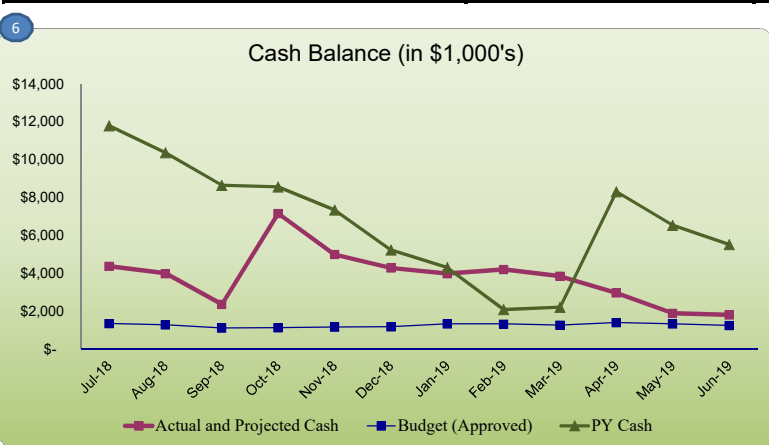
Category	Actual through Month 8	Actual P2	Budgeted P2	Better/ (Worse)	Prior Month Forecast	Prior Year P2
Enrollment	340	340	340	0	340	339
ADA %	97.1%	97.1%	96.5%	0.6%	96.8%	96.7%
Average ADA	329.13	329.13	328.10	1.03	329.13	327.53

4 LCFF Supplemental & Concentration Grant Factors

Category	Budget	Forecast	Variance	Prior Year
Unduplicated Pupil Count	326	326	-	325
3-Year Average %	96.1%	96.1%	0.0%	96.5%
District UPP C. Grant Cap	83.0%	83.0%	0.0%	85.5%

5 INCOME STATEMENT

INCOME STATEMENT	Forecast	VS. Budget		FY 18-19 YTD			Historical	
	As of 04/30/19	FY 18-19 Budget	Variance B/(W)	Actual YTD	Budget YTD	Variance B/(W)	FY 17-18	FY 16-17
Local Control Funding Formula	3,383,768	3,365,635	18,133	2,617,378	2,557,915	59,463	3,156,546	3,042,857
Federal Revenue	543,858	523,948	19,910	325,250	297,861	27,390	552,291	519,912
State Revenue	465,412	506,879	(41,467)	358,807	419,571	(60,764)	12,483,697	2,921,202
Other Local Revenue	6,907,741	35,000	6,872,741	5,414,534	29,556	5,384,979	96,886	72,722
Grants/Fundraising	15,250	10,000	5,250	15,250	8,333	6,917	34,250	12,000
TOTAL REVENUE	11,316,028	4,441,461	6,874,568	8,731,219	3,313,235	5,417,984	16,323,670	6,568,693
Total per ADA	13,582	13,537	46				49,839	20,218
w/o Grants/Fundraising	13,536	13,506	30				49,734	20,181
Certificated Salaries	1,181,519	1,147,317	(34,202)	965,681	933,181	(32,501)	1,030,222	1,034,251
Classified Salaries	451,162	567,318	116,155	355,301	457,106	101,805	518,009	502,618
Benefits	549,986	586,637	36,651	459,634	488,417	28,783	567,560	515,379
Student Supplies	1,291,118	482,509	(808,609)	1,112,198	376,100	(736,098)	423,984	429,416
Operating Expenses	932,245	969,417	37,171	548,265	812,525	264,260	820,012	828,572
Other	615,962	597,163	(18,799)	478,437	496,631	18,194	556,826	534,686
TOTAL EXPENSES	5,021,993	4,350,361	(671,632)	3,919,516	3,563,960	(355,556)	3,916,613	3,844,921
Total per ADA	15,259	13,259	(1,999)				11,958	11,835
INCOME / (LOSS)	6,294,035	91,100	6,202,936	4,811,703	(250,724)	5,062,428	12,407,057	2,723,772



Year-End Cash Balance

Projected	Budget	Variance
1,794,766	1,227,814	566,951

7 Balance Sheet

Balance Sheet	6/30/2018	3/31/2019	4/30/2019	6/30/2019 FC
Assets				
Cash	1,803,617	2,352,645	2,380,345	1,794,766
Cash, Prop 1D	3,657,764	1,487,187	574,542	0
Accounts Receivable	336,087	(0)	(0)	438,477
Due From Others	83,098	27,978	27,978	27,978
Other Assets	2,899	34,424	32,548	32,548
Net Fixed Assets	23,421,869	27,968,535	28,873,373	29,434,928
Total Assets	29,305,335	31,870,768	31,888,785	31,728,696
Liabilities				
A/P & Payroll	1,665,636	83,474	85,689	194,818
Due to Others	336,860	341,678	339,396	75,032
Deferred Revenue	2,092,238	1,494,326	1,494,326	7,140
Total Debt	7,859,912	7,806,981	7,806,981	7,806,981
Total Liabilities	11,954,646	9,726,459	9,726,393	8,083,971
Equity				
Beginning Fund Bal.	4,621,545	17,350,689	17,350,689	17,350,689
Net Income/(Loss)	12,729,144	4,793,620	4,811,703	6,294,035
Total Equity	17,350,689	22,144,309	22,162,392	23,644,725
Total Liabilities & Equity	29,305,335	31,870,768	31,888,785	31,728,695
Available Line of Credit				
Days Cash on Hand	170	173	175	132
Cash Reserve %	46.6%	47.4%	48.0%	36.2%



MONSEÑOR OSCAR ROMERO CHARTER SCHOOL

Financial Analysis

April 2019

Net Income

Monseñor Oscar Romero Charter School is projected to achieve a net income of \$6.29M in FY18-19 compared to \$91K in the board approved budget. Reasons for this positive \$6.20M variance are explained below in the Income Statement section of this analysis.

Balance Sheet

As of April 30, 2019, the school's cash balance was \$2.38M. By June 30, 2019, the school's cash balance is projected to be \$1.79M, which represents a 36% reserve.

As of April 30, 2019, the Accounts Receivable balance was zero. All FY18-19 Revenue has been received.

As of April 30, 2019, the Accounts Payable balance, including payroll liabilities, totaled \$86K, compared to \$84K in the prior month.

As of April 30, 2019, MORCS had a debt balance of \$7.81M compared to \$7.81M in the prior month. Repayment of Prop 1D loan will start in FY19-20.

Income Statement

Revenue

Total revenue for FY18-19 is projected to be \$11.32M, which is \$6.87M or 154.8% over budgeted revenue of \$4.44M.

Other State Revenue is projected to be lower than budget by \$49K due to reduction in ASES grant.

Other Local Revenue is projected to be higher than budget by \$6,846K due to new building construction project.

Expenses

Total expenses for FY18-19 are projected to be \$5.02M, which is \$672K or 15.4% over budgeted expenditures of \$4.35M.

Classified Salaries are forecasted to be \$116K below budget due to over budgeting in Classified Admin positions.

Supplies are higher than budget by \$808K due to purchases of furniture, computers and classroom supplies for the new building.

Rent Expense is higher than budget by \$124K due to the delay in construction for the new building.

This report will discuss revenue and expenditure variances from the Board-approved budget that are above \$20,000 and 10%.



Non-Instructional consultant costs are projected to be lower than budget by \$57K due to lower ASES costs.

Transportation costs are projected to be lower than budget by \$79K due to reduction in home to school transportation.

ADA

Budgeted average ADA for FY18-19 is 328.10 based on an enrollment of 340 and a 96.5% attendance rate.

The forecast assumes an ADA of 329.13 based on an enrollment of 340 and a 97.1% attendance rate.

In Month 8, ADA was 325.84 with 340 students enrolled at the end of the month and a 95.8% ADA rate.

Average ADA for the year (through Month 8) is 329.13 (a 97.1% ADA rate for the year to date).

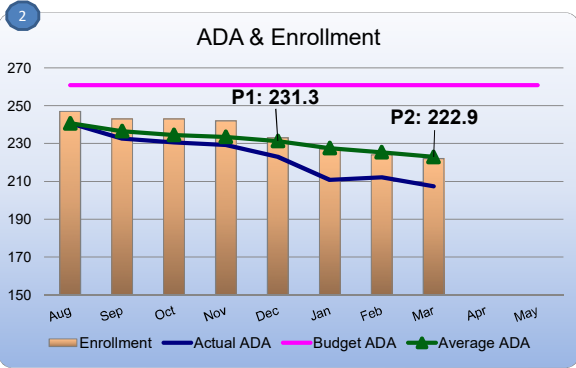
This report will discuss revenue and expenditure variances from the Board-approved budget that are above \$20,000 and 10%.

1 Key Performance Indicators

ADA vs. Budget ● Cash on Hand ●
 Net Income / (Loss) ● Year-End Cash ●

KEY POINTS

- P2 ADA is 222.93, which is 37.89 lower than budget.
- Revenue is below budget by \$460K mainly due to lower than budgeted enrollment
- Expenses are lower than budget by \$406K due to savings in salaries, benefits and supplies
- Overall, net income is \$1K which is \$55K lower than budget.
- Cash on hand at June 30th is forecasted to be \$255K which represents 7.9% of total expense. Forecast assumes that debt to BCCS will be \$100K by June 30th.



3 Average Daily Attendance Analysis

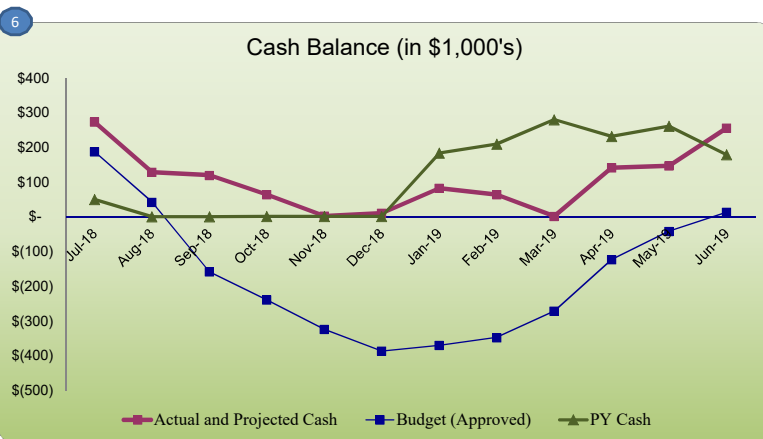
Category	Actual through Month 8	Actual P2	Budgeted P2	Better/ (Worse)	Prior Month Forecast	Prior Year P2
Enrollment	222	222	276	(54)	224	207
ADA %	94.1%	94.1%	94.5%	-0.4%	99.5%	94.6%
Average ADA	222.93	222.93	260.82	(37.89)	222.93	194.46

4 LCFF Supplemental & Concentration Grant Factors

Category	Budget	Forecast	Variance	Prior Year
Unduplicated Pupil Count	223	197	(26)	171
3-Year Average %	82.9%	83.2%	0.2%	85.5%
District UPP C. Grant Cap	84.0%	84.0%	0.0%	85.5%

5 INCOME STATEMENT

INCOME STATEMENT	Forecast	VS. Budget		FY 18-19 YTD			Historical	
	As of 04/30/19	FY 18-19 Budget	Variance B/(W)	Actual YTD	Budget YTD	Variance B/(W)	FY 17-18	FY 16-17
Local Control Funding Formula	2,700,952	3,149,313	(448,361)	1,985,981	2,134,814	(148,833)	2,224,408	1,599,312
Federal Revenue	257,575	313,615	(56,040)	168,221	178,811	(10,590)	229,785	183,837
State Revenue	229,807	258,101	(28,295)	165,064	198,022	(32,958)	189,699	204,673
Other Local Revenue	60,908	3,000	57,908	59,974	2,536	57,438	48,230	27,841
Grants/Fundraising	24,303	10,000	14,303	20,846	8,034	12,813	22,166	15,615
TOTAL REVENUE	3,273,545	3,734,029	(460,485)	2,400,086	2,522,216	(122,130)	2,714,289	2,031,277
Total per ADA	14,684	14,316	368				13,958	14,153
w/o Grants/Fundraising	14,575	14,278	297				13,844	14,044
Certificated Salaries	1,110,087	1,224,826	114,739	904,949	995,114	90,165	820,842	590,041
Classified Salaries	417,428	358,750	(58,678)	340,240	291,431	(48,809)	321,007	273,097
Benefits	494,725	608,236	113,511	423,311	504,873	81,562	462,142	305,707
Student Supplies	273,492	434,235	160,743	229,613	360,866	131,254	300,657	180,983
Operating Expenses	568,160	571,652	3,492	484,489	480,932	(3,557)	427,886	264,990
Other	409,120	480,828	71,708	317,823	396,925	79,103	332,687	271,462
TOTAL EXPENSES	3,273,011	3,678,526	405,515	2,700,424	3,030,142	329,718	2,665,222	1,886,279
Total per ADA	14,682	14,104	(578)				13,706	13,143
INCOME / (LOSS)	534	55,504	(54,970)	(300,338)	(507,926)	207,587	49,067	144,998



Year-End Cash Balance

Projected	Budget	Variance
255,441	13,159	242,282

7 Balance Sheet

Balance Sheet	6/30/2018	3/31/2019	4/30/2019	6/30/2019 FC
Assets				
Cash	178,480	1,161	140,625	255,441
Accounts Receivable	318,010	22,557	0	216,529
Due From Others	21	2,429	8,178	8,178
Other Assets	1,720	10,260	13,453	13,453
Net Fixed Assets	57,183	80,442	77,798	73,547
Total Assets	555,414	116,850	240,054	567,148
Liabilities				
A/P & Payroll	30,466	16,214	9,649	74,528
Due to Others	78,871	157,221	134,665	104,340
Deferred Revenue	0	0	0	0
Total Debt	100,006	58,341	50,008	41,675
Total Liabilities	209,343	231,776	194,322	220,543
Equity				
Beginning Fund Bal.	297,004	346,071	346,071	346,071
Net Income/(Loss)	49,067	(460,997)	(300,338)	534
Total Equity	346,071	(114,926)	45,733	346,605
Total Liabilities & Equity	555,414	116,850	240,054	567,148
Available Line of Credit				
Days Cash on Hand	25	0	16	29
Cash Reserve %	6.8%	0.0%	4.3%	7.9%



Bert Corona Charter High School Financial Analysis April 2019

Net Income

Bert Corona Charter High School is projected to achieve a net income of \$1K in FY18-19 compared to \$56K in the board approved budget. Reasons for this negative \$55K variance are explained below in the Income Statement section of this analysis.

Balance Sheet

As of April 30, 2019, the school's cash balance was \$141K. By June 30, 2019, the school's cash balance is projected to be \$255K, which represents a 8% reserve.

As of April 30, 2019, the Accounts Receivable balance was zero. All FY18-19 Revenue has been received.

As of April 30, 2019, the Accounts Payable balance, including payroll liabilities, totaled \$10K, compared to \$16K in the prior month.

As of April 30, 2019, BCHS had a Revolving Loan balance of \$50K compared to \$58K in the prior month. An additional \$8K will be paid this fiscal year. Due to BCCS will \$100K at 06/30/19.

Income Statement

Revenue

Total revenue for FY18-19 is projected to be \$3.27M, which is \$461K or 12.3% under budgeted revenue of \$3.73M.

Local Control Funding Formula - State Aid, is projected to be under budget by \$448K due to lower projected ADA.

Object 8220 – Child Nutrition (Federal) is projected to be lower than budget by \$29K due to lower enrollment.

Object 8291 – Title I Revenue is projected to be lower than budget by \$30K due to lower enrollment.

Object 8311 – SPED AB602 Revenue is projected to be lower than budget by \$22K due to lower enrollment.

Object 8390 – Other Local Revenue is projected to be higher than budget by \$54K due to receipts of STEPS grant of \$15K, \$25K from Opportunities for Learning and \$12K for eRate.

Expenses

This report will discuss revenue and expenditure variances from the Board-approved budget that are above \$12,000 and 10%.



Total expenses for FY18-19 are projected to be \$3.27M, which is \$406K or 11.0% under budgeted expenditures of \$3.68M.

Certificated Salaries, are projected to be under budget by \$117K.

Classified Salaries, are projected to be over budget by \$59K.

STRS expenses, are projected to be under budget by \$28K, due to lower Certificated salaries.

H&W Expenses is projected to be below budget by \$82K.

Textbook and Core Materials expense is projected to be under budget by \$49K

Other Supplies expense is projected to be under budget by \$38K

Non-Capital expense is projected to be under budget by \$12K

Food and Food supplies is projected to be under budget by \$40K due to lower enrolment.

Non-Instructional Consultant costs is projected to under budget by \$23K due to lower BTSA needs.

Instructional Consultant cost is projected to be over budget by \$57K due to higher substitute costs.

Indirect Cost expense is projected to be under budget by \$65K due to lower enrollment.

ADA

Budgeted average ADA for FY18-19 is 260.82 based on an enrollment of 276 and a 94.5% attendance rate.

The forecast assumes an ADA of 222.93 based on an enrollment of 222 and a 94.1% attendance rate.

In Month 8, ADA was 207.37 with 222 students enrolled at the end of the month and a 93.4% ADA rate.

Average ADA for the year (through Month 8) is 222.93 (a 94.1% ADA rate for the year to date).

This report will discuss revenue and expenditure variances from the Board-approved budget that are above \$12,000 and 10%.

**YPI Charter Schools
Check Register
From 04/01/19 to 04/30/19**

Vendor Name	Check Number	Effective Date	Transaction Description	Check Amount
7 LAYER IT SOLUTIONS, INC.	306924	4/29/2019	05/03/19 - 05/02/20 - SMARTNET RENEWAL: ASA 5525-X	1,539.00
7 LAYER IT SOLUTIONS, INC.	306924	4/29/2019	05/19 - MANAGEMENT SERVICES GOLD PACKAGE	1,120.00
AFLAC WORLDWIDE HEAD QUARTERS	306905	4/22/2019	03/19 - HEALTH PREMIUM ACCT# JBP46	400.61
APF EDLOGICAL GROUP CORP.	306906	4/22/2019	03/19 - SPECIAL ED SERVICES	2,087.58
APPLE INC.	306858	4/9/2019	(11) 27- INCH IMAC WITH RETINA 5K DISPLAY	26,130.42
APPLE INC.	306858	4/9/2019	(15) 15- INCH MACBOOK PRO WITH TOUCH BAR - SPACE GRAY	39,801.22
APPLE INC.	306858	4/9/2019	(5) IMAC PRO 27 INCH	28,209.60
APPLE INC.	306858	4/9/2019	15-INCH MACBOOK PRO WITH TOUCH BAR - SPACE GRAY	8,412.46
APPLE INC.	306858	4/9/2019	BRETFORD MOBILITY MIX CAR 30	1,861.45
AT&T MOBILITY	306886	4/12/2019	02/20 - 03/19/19 - CELL PHONES SERVICES ACCT# 4371	961.16
BENECO	306907	4/22/2019	05/19 - HEALTH PREMIUM	77,776.29
BETTER 4 YOU MEALS, INC.	306887	4/12/2019	02/19 - STUDENT MEALS	37,800.81
BETTER 4 YOU MEALS, INC.	306887	4/12/2019	03/19 - STUDENT MEALS	38,469.75
BETTER 4 YOU MEALS, INC.	306908	4/22/2019	03/19 - STUDENT MEALS	45,726.96
BROOKS TRANSPORTATION INC	306859	4/9/2019	GU - 04/03/19 - ROUND TRIP - SYLMAR BIOTECH HEALTH ACADEMY T	490.00
CALIFORNIA CHARTER SCHOOLS CONFERENCE R	306888	4/12/2019	2019 CCSA CONFERENCE REGISTRATION - Y. ZUBIA	525.00
CHARTER BOARD PARTNERS	306889	4/12/2019	STRATEGIC BOARD RECRUITING & GOVERNANCE TRAINING	1,000.00
CHARTERSAFE	306860	4/9/2019	EXPOSURE PREMIUM UPDATE - ADDED FORD VAN	1,030.00
COBRO CONSULTING	306909	4/22/2019	COMPILE APR DATA FILES	10,100.00
COMPREHENSIVE THERAPY ASSOCIATES, INC.	306925	4/29/2019	01/19 - COUNSELING SERVICES	4,462.20
COMPREHENSIVE THERAPY ASSOCIATES, INC.	306925	4/29/2019	02/19 - COUNSELING SERVICES	5,242.50
COMPREHENSIVE THERAPY ASSOCIATES, INC.	306925	4/29/2019	03/19 - COUNSELING SERVICES	4,365.00
DIRECTED	306862	4/9/2019	03/11 - 03/15/19 - SUBSTITUTE TEACHER	2,180.00
DIRECTED	306862	4/9/2019	03/18 - 03/02/19 - SUBSTITUTE TEACHER	1,684.00
DIRECTED	306862	4/9/2019	03/18 - 03/21/19 - SPECIAL ED SERVICES & SUBSTITUTE TEACHER	2,180.28
DIRECTED	306862	4/9/2019	03/18 - 03/22/19 - SPECIAL ED SERVICES	6,589.67
DIRECTED	306862	4/9/2019	03/19 - 03/22/19 - SPECIAL ED SERVICES	1,871.18
DIRECTED	306862	4/9/2019	03/25 - 03/29/19 - SPECIAL ED SERVICES	6,528.33
DIRECTED	306862	4/9/2019	03/25 - 03/29/19 - SPECIAL ED SERVICES & SUBSTITUTE TEACHER	4,028.52
DIRECTED	306862	4/9/2019	03/25 - 03/29/19 - SUBSTITUTE TEACHER	1,684.00
DIRECTED	306862	4/9/2019	03/26 - 03/29/19 - SPECIAL ED SERVICES	2,625.70
DIRECTED	306862	4/9/2019	08/27 - 08/30/18 - SPECIAL ED SERVICES	843.50
DIRECTED	306862	4/9/2019	08/28 - 08/30/18 - SPECIAL ED SERVICES	1,661.25
DIRECTED	306862	4/9/2019	08/30/18 - SPECIAL ED SERVICES	240.00
DIRECTED	306890	4/12/2019	01/28 - 02/01/19 - SPECIAL ED SERVICES & SUBSTITUTE TEACHER	1,843.16
DIRECTED	306890	4/12/2019	01/28 - 02/01/19 - SUBSTITUTE TEACHER	2,774.00
DIRECTED	306890	4/12/2019	03/11 - 03/15/19 - SUBSTITUTE TEACHER	3,210.00
DIRECTED	306890	4/12/2019	03/25 - 03/29/19 - SUBSTITUTE TEACHER	1,842.00
DIRECTED	306890	4/12/2019	09/17 - 09/21/19 - SUBSTITUTE TEACHER	1,800.00
DIRECTED	306910	4/22/2019	03/18 - 03/21/19 - SUBSTITUTE TEACHER	1,406.00
DIRECTED	306910	4/22/2019	04/01 - 04/05/19 - SPECIAL ED SERVICES & SUBSTITUTE TEACHER	3,306.64
DIRECTED	306910	4/22/2019	04/01 - 04/05/19 - SUBSTITUTE TEACHER	2,992.00
DIRECTED	306926	4/29/2019	04/01 - 04/04/19 - SPECIAL ED SERVICES	1,606.10
DIRECTED	306926	4/29/2019	04/01 - 04/05/19 - SPECIAL ED SERVICES	5,808.71
EMPLOYMENT DEVELOPMENT DEPARTMENT	04/30/19 - SUI	4/30/2019	Q1 - 2019 - SUI PAYMENT	730.78
EXED	306927	4/29/2019	04/19 - MANAGEMENT CONTRACT FEE	20,551.31
EXPLORE COLLEGES	306863	4/9/2019	GU - TOUR - 04/15 - 04/16/19 - USD, SDSU, UCSD	18,900.00
EXPLORE COLLEGES	306863	4/9/2019	GU - TOUR - 04/15 - 04/16/19 - CSUB, CSU FRESNO, UC MERCED	17,350.00
EXPLORE COLLEGES	306863	4/9/2019	GU - TOUR - 04/15 - 04/17/19 - USCS, UCB, USF, STANDFORD	32,300.00
FRANCISCO TOPETE	306864	4/9/2019	03/16 - 03/31/19 - MAINTENANCE SERVICES	1,402.00
FRANCISCO TOPETE	306928	4/29/2019	04/01 - 04/15/19 - MAINTENANCE SERVICES	143.00
FRESH START MEALS, INC.	306865	4/9/2019	01/19 - JANITORIAL SERVICES	450.00
FRESH START MEALS, INC.	306865	4/9/2019	02/19 - JANITORIAL SERVICES	2,250.00
FRESH START MEALS, INC.	306865	4/9/2019	03/19 - JANITORIAL SERVICES	2,850.00
FRONTIER	306891	4/12/2019	03/13 - 04/12/19 - FAX # 818-834-8075-070105-5	233.68
GREEN WORKS DEVELOPMENT	306911	4/22/2019	BOYS BATHROOM SINK FIXTURE REPAIR	640.00
GREEN WORKS DEVELOPMENT	306911	4/22/2019	ELECTRICAL WORK FOR PRINTER AND TV - ROOM 15	2,870.00
GREEN WORKS DEVELOPMENT	306911	4/22/2019	ELECTRICAL WORK, DATA, WATER, DRAIN - ADMINISTRATION BUILDIN	1,400.00
HOME DEPOT CREDIT SERVICES	306866	4/9/2019	01/05 - 02/05/19 - CARD ENDING 6922	211.52
HOME DEPOT CREDIT SERVICES	306866	4/9/2019	02/06 - 03/05/19 - CARD ENDING 6922	2.54
IMPACT CANINE SOLUTIONS	306867	4/9/2019	03/12/19 - CANINE SERVICE	180.00
IMPACT CANINE SOLUTIONS	306867	4/9/2019	03/25/19 - CANINE SERVICE	180.00
ITSAVVY LLC	306868	4/9/2019	ADOBE CREATIVE CLOUD - 4 MONTHS TEAM SUBSCRIPTION	83.96
JENNIFER I. OBANDO-SALGUERO	306892	4/12/2019	03/21/19 - PSYCHOLOGICAL EVALUATION	1,600.00
KELLY PAPER	306869	4/9/2019	COLOR PAPER MULTIPURPOSE	250.71
KELLY PAPER	306869	4/9/2019	COPY PAPER MULTIPURPOSE	454.37
KELLY PAPER	306893	4/12/2019	WHITE COPY PAPER MULTIPURPOSE	426.40
LA DEPT. OF WATER AND POWER	306870	4/9/2019	02/13 - 03/15/19 - UTILITY CHARGES ACCT# 9381	3,014.95
LAW OFFICES OF YOUNG, MINNEY & CORR, LLP	306871	4/9/2019	02/19 - LEGAL SERVICES	13,081.04
LAW OFFICES OF YOUNG, MINNEY & CORR, LLP	306912	4/22/2019	03/19 - LEGAL SERVICES	1,402.67
LOS ANGELES COUNTY OFFICE OF EDUCATION	04/29/19 - STRS	4/29/2019	04/19 - FY18/19 - STRS PAYMENT	90,522.87
LOS ANGELES COUNTY OFFICE OF EDUCATION	306913	4/22/2019	02/28/19 - CSI & ATSI PLANNING WORKSHOP	250.00
LOS ANGELES UNIFIED SCHOOL DISTRICT	306929	4/29/2019	05/19 - PRO RATA SHARE FOR BERT CORONA HS	21,571.51
LUIS GIRON	306872	4/9/2019	03/19 - LANDSCAPING SERVICES	1,000.00
MAJOR METROPOLITAN SECURITY	306930	4/29/2019	05/19 - MONITORING BURGLAR ALARM	55.00
MAJOR METROPOLITAN SECURITY	306930	4/29/2019	05/19 - MONITORING FIRE ALARM	65.00
MAJOR METROPOLITAN SECURITY	306930	4/29/2019	05/19 - MONITORING SERVICES	285.00
MASERGY CLOUD COMMUNICATIONS, INC	306873	4/9/2019	03/19 - COMMUNICATION SERVICES	883.23
MASERGY CLOUD COMMUNICATIONS, INC	306873	4/9/2019	03/19 - COMMUNICATIONS SERVICES	67.34

**YPI Charter Schools
Check Register
From 04/01/19 to 04/30/19**

Vendor Name	Check Number	Effective Date	Transaction Description	Check Amount
MASERGY CLOUD COMMUNICATIONS, INC	306873	4/9/2019	03/19- COMMUNICATIONS SERVICES	538.59
MASERGY CLOUD COMMUNICATIONS, INC	306873	4/9/2019	03/19- COMMUNICATIONS SERVICES - NON ERATE	211.66
NEOFUNDS BY NEOPOST	306874	4/9/2019	03/19 - POSTAGE ACCT# 8323	153.01
OFFICE 360	306931	4/29/2019	GEAR UP SUPPLIES	364.72
PAYCOM PAYROLL, LLC	04/15/19-PR	4/15/2019	PAYCOM FEES - 04/15/19 PAYROLL	519.89
PAYCOM PAYROLL, LLC	04/30/19-PR	4/30/2019	PAYCOM FEES - 04/30/19 PAYROLL	517.15
PETER HUANG AND LORETTA HUANG	306914	4/22/2019	03/12 - 04/09/19 - ELECTRIC CHARGES	288.69
PETER HUANG AND LORETTA HUANG	306932	4/29/2019	05/19 - RENT	4,994.72
PRN NURSING CONSULTANTS	306875	4/9/2019	EPIPEN TRAINING - LAST MINUTE CANCELLATION	160.00
PRN NURSING CONSULTANTS	306933	4/29/2019	03/26/19 - VISION / SCOLIOSIS SCREENING	2,247.00
PRN NURSING CONSULTANTS	306933	4/29/2019	03/27/19 - SPECIAL ED SERVICES	640.00
PRN NURSING CONSULTANTS	306933	4/29/2019	03/28/19 - VISION / SCOLIOSIS SCREENING	2,384.00
PRN NURSING CONSULTANTS	306933	4/29/2019	03/29/19 - AUDIO SCREENING	1,000.00
PUC NATIONAL	306894	4/12/2019	07/18 - 06/19 - CLINICAL COUNSELING SERVICES	9,500.00
PURE WATER OF LA	306895	4/12/2019	04/19 - WATER COOLER	76.65
RENE QUON	306876	4/9/2019	A PLEASANT RIDE - 03/15/19 BUS FOR BASKETBALL TEAM TO FKC	400.00
RENE QUON	306876	4/9/2019	HOME DEPOT - PADLOCK FOR BALL CAGE IN QUAD/PLAZA	8.19
RENE QUON	306876	4/9/2019	METRO RED LINE - TRANSPORTATION TO GIRLS WHO CODE EVENT	32.75
RENE QUON	306876	4/9/2019	VONS - FOOD FOR MORCS RETREAT 03/01 - 03/03/19	735.63
REPUBLIC SERVICES #902	306896	4/12/2019	04/19 - WASTE SERVICES ACCT# 9496	1,167.69
SCHOOL SPECIALTY, INC.	306897	4/12/2019	CALIFONE CARRYING CASE FOR AUDIO EQUIPMENT	67.41
SCHOOL SPECIALTY, INC.	306934	4/29/2019	(2) CALIFONE CARRYING CASE FOR AUDIO EQUIPMENT	134.82
SFVJACC	306935	4/29/2019	05/19 - RENT	9,500.00
SFVJLI	306936	4/29/2019	05/19 - RENT ROOM 4&5	800.00
SKY SPORTSWEAR	306877	4/9/2019	(85) ZIPPER HOODIES - NAVY BLUE	1,700.00
SOCAL OFFICE TECHNOLOGIES, INC	306878	4/9/2019	02/13 - 03/12/19 - OVERAGE CHARGE #CNA7384-01	474.63
SOCAL OFFICE TECHNOLOGIES, INC	306898	4/12/2019	03/16 - 04/15/19 - BASE RATE CHARGE #CNA1945-02	626.20
SOCAL OFFICE TECHNOLOGIES, INC	306898	4/12/2019	03/28 - 04/27/19 - BASE RATE CHARGE #CNA6494-01	141.57
SOCAL OFFICE TECHNOLOGIES, INC	306898	4/12/2019	12/29 - 03/28/19 - OVERAGE CHARGE #CNA7355-01	1,502.64
SOCAL OFFICE TECHNOLOGIES, INC	306898	4/12/2019	12/29 - 03/28/19 - OVERAGE CHARGE #CNA7357-01	175.87
Sparkletts	306937	4/29/2019	04/19 - BOTTLED WATER ACCT# 0211	33.16
Sparkletts	306937	4/29/2019	04/19 - BOTTLED WATER ACCT# 9319	90.15
STAPLES ADVANTAGE	306879	4/9/2019	CLASSROOM SUPPLIES	213.57
STAPLES ADVANTAGE	306879	4/9/2019	XSTAMPER 2-COLOR TITLE STAMPS	12.58
STAPLES ADVANTAGE	306899	4/12/2019	SCHCLMT - (2) DREAM CATCHER, 12/PACK	43.47
STAPLES ADVANTAGE	306899	4/12/2019	SCHCLMT - (2) PAPER KRAFT LUNCH BAGS, 25/PACK	14.96
STAPLES ADVANTAGE	306899	4/12/2019	SCHCLMT - (4) 6-COLOR ACRYLIC PAINT SET	29.30
STAPLES ADVANTAGE	306899	4/12/2019	SCHCLMT - (4) BRUSH SET , 5/PACK	24.09
STAPLES ADVANTAGE	306899	4/12/2019	SCHCLMT - GIFT BOXES	13.41
STAPLES ADVANTAGE	306899	4/12/2019	SCHCLMT - MINI ERASERS, 5/SET	8.73
STAPLES ADVANTAGE	306899	4/12/2019	SCHCLMT - STUDENT SUPPLIES	280.15
STAPLES ADVANTAGE	306899	4/12/2019	SCHCLMT - WASHABLE GLITTER GLUE, 9/PER PACK	5.79
STAPLES ADVANTAGE	306938	4/29/2019	SCHOOL CLIMATE SUPPLIES	93.46
SUCCESS FOR ALL FOUNDATION, INC.	306915	4/22/2019	03/18/19 - SFA CONFERENCE - P. DURAN	750.00
SUCCESS FOR ALL FOUNDATION, INC.	306939	4/29/2019	03/07/19 - ON-SITE TRAINING CONTRACT# 103027	2,550.00
SYNCB/AMAZON	306880	4/9/2019	GU - (2) PAINT BRUSH SET, ASSORTED SIZE, SET OF 5	19.56
SYNCB/AMAZON	306900	4/12/2019	(2) BOOKS - A 90-DAY PLAN FOR COACHING NEW TEACHERS	55.02
SYNCB/AMAZON	306900	4/12/2019	(2) ELECTRIC PENCIL SHARPENER	134.68
SYNCB/AMAZON	306900	4/12/2019	(2) FOAM SHEETS (50 PIECE)	47.98
SYNCB/AMAZON	306900	4/12/2019	(3) USB TYPE-C TO USB 3.1 FEMALE ADAPTER	27.54
SYNCB/AMAZON	306900	4/12/2019	02/19 - AMAZON WEB SERVICES	458.82
SYNCB/AMAZON	306900	4/12/2019	BALL LOCKER	144.53
SYNCB/AMAZON	306900	4/12/2019	HDMI CABLE & WRAP TIES FOR CABLES	21.87
SYNCB/AMAZON	306900	4/12/2019	HDMI CABLES AND ADAPTERS	116.97
SYNCB/AMAZON	306900	4/12/2019	INFLATING NEEDLES, PACK OF 6	2.99
SYNCB/AMAZON	306900	4/12/2019	USB C HUB, 6 IN 1	68.99
SYNCB/AMAZON	306900	4/12/2019	USB TYPE C CHARGER	32.83
SYNCB/AMAZON	306916	4/22/2019	(5) ULTRA SLIM PORTABLE DVD WRITER DRIVE	135.85
SYNCB/AMAZON	306916	4/22/2019	ELECTRIC INFLATOR	351.19
SYNCB/AMAZON	306916	4/22/2019	SOCCER BALLS, INFLATOR	47.32
SYNCB/AMAZON	306940	4/29/2019	GARAGE OPENER, 2 PACK	23.68
SYNCB/AMAZON	306940	4/29/2019	GU - OFFICE SUPPLIES	80.95
T-MOBILE	306901	4/12/2019	02/28 - 03/27/19 - GEAR UP CELL PHONE ACCT# 3095	131.44
TEACHERS ON RESERVE	306881	4/9/2019	03/08/19 - SUBSTITUTE TEACHER	221.61
THE MILLER INSTITUTE FOR LEARNING WITH TE	306941	4/29/2019	07/01/18 - 06/30/19 - E-RATE MANAGEMENT SERVICES	5,950.00
TIME WARNER CABLE	306857	4/1/2019	02/01 - 02/28/19 - INTERNET SERVICES ACCT# 0338	2,120.05
TIME WARNER CABLE	306857	4/1/2019	10/01 - 10/31/18 - INTERNET SERVICES ACCT# 0338	(2,120.05)
TIME WARNER CABLE	306882	4/9/2019	03/31 - 04/30/19 - INTERNET SERVICES ACCT# 2611	1,168.82
TIME WARNER CABLE	306922	4/25/2019	04/01 - 04/30/19 - INTERNET SERVICES ACCT# 0338	611.55
TIME WARNER CABLE	306922	4/25/2019	10/01 - 10/31/18 - INTERNET SERVICES ACCT# 0338	(611.55)
TIME WARNER CABLE	306923	4/25/2019	03/09 - 04/08/19 - INTERNET SERVICES ACCT# 8077	(350.98)
TIME WARNER CABLE	306923	4/25/2019	04/09 - 05/08/19 - INTERNET SERVICES ACCT# 8077	350.98
TOTAL EDUCATION SOLUTIONS	306942	4/29/2019	02/19 - SPECIAL ED SERVICES	1,185.00
UNUM	306904	4/18/2019	03/19 - PREMIUM ACCT# 0933184 001 5	928.94
UNUM	306904	4/18/2019	08/18 - PREMIUM ACCT# 0933184 001 5	658.15
UNUM	306904	4/18/2019	12/18 - PREMIUM ACCT# 0933184 001 5	48.41
UNUM	306917	4/22/2019	05/19 - PREMIUM ACCT# 0836771-001 1	897.05
VALLEY SCHOOL OF NURSING	306883	4/9/2019	CPR TRAINING	1,450.00
VASHON NUTT	305944	4/30/2019	REIMB: OFFICE SUPPLIES	(6.58)
WAXIE SANITARY SUPPLY	306902	4/12/2019	(4) BOTANICAL FOAM HANDWASH	116.68

**YPI Charter Schools
Check Register
From 04/01/19 to 04/30/19**

Vendor Name	Check Number	Effective Date	Transaction Description	Check Amount
WAXIE SANITARY SUPPLY	306918	4/22/2019	(10) KLEENLINE BLACK LINER	539.65
WAXIE SANITARY SUPPLY	306918	4/22/2019	16X19 NEW WHITE BAR TOWELS	40.87
XEROX FINANCIAL SERVICES	306884	4/9/2019	03/12 - 04/11/19 - COPIER LEASE# 010-042733-001	1,879.46
XEROX FINANCIAL SERVICES	306884	4/9/2019	03/13 - 04/12/19 - COPIER LEASE# 010-0058450-003	358.96
XEROX FINANCIAL SERVICES	306903	4/12/2019	03/29 - 04/28/19 - COPIER LEASE# 010-0058450-002	388.61
XEROX FINANCIAL SERVICES	306919	4/22/2019	03/21 - 04/20/19 - COPIER LEASE# 010-002733-002	337.46
XEROX FINANCIAL SERVICES	306919	4/22/2019	03/29 - 04/28/19 - COPIER LEASE# 010-0058450-001	994.06
YPI	306885	4/9/2019	02/19 - GEAR UP SERVICES TRUE UP	83,299.34
YPI	306885	4/9/2019	03/19- SCHOOL CLIMATE SERVICES	138,227.36
YPI	306921	4/23/2019	04/19 - GEAR UP ADVANCE	100,000.00
YPI	306943	4/29/2019	10/18 - 12/18 - SERVICE ASES GRANT	55,313.50
ZULEYKHA RODMAN	306920	4/22/2019	CLASSROOM SUPPLIES FOR ELI STUDENTS	45.45
ATKINSON, ANDELSON, LOYA, RUUD & ROMO	1155	4/9/2019	01/19 - LEGAL SERVICES	77.44
KEMP BROS CONSTRUCTION, INC.	1156	4/9/2019	CONSTRUCTION SERVICES - APP#25	911,106.79
TWINING CONSULTING	1157	4/9/2019	01/19 - TESTING AND INSPECTION SERVICES	585.00
WAXIE SANITARY SUPPLY	1158	4/9/2019	HEAVY DUTY TILT TRUCKS	1,160.72
Total				1,987,977.19

**YPI Charter Schools
Credit Card Register
From 04/01/19 to 04/30/19**

Object	Object	Manager	Doc #	Vendor	Description	Date	Actual Amount	ID
4310	4310-Student Materials	BCCS	STD01/28/19-0277	CCU01-JC	99 CENTS STORE - PLATES, FOIL, STRAWS FOR CLASS PROJECT	04/15/19	7.77	General
4350	4350-Office Supplies	BCCS	STD012/28/18-0277	CCU01-JC	FOOD 4 LESS - CUPS	04/27/19	8.28	General
4390	4390-Other Supplies	BCCS	STD012/28/18-0277	CCU01-JC	TAQUERIA LA CHISPITA - LUNCH FOR STAFF DURING PROFESSIONAL DEVELOPMENT	04/27/19	150.00	General
4390	4390-Other Supplies	BCCS	STD012/28/18-0277	CCU01-JC	STARBUCKS - COFFEE TRAVELER FOR LAUSD SPED DVR	04/27/19	33.90	General
4390	4390-Other Supplies	BCCS	STD012/28/18-0277	CCU01-JC	VONS - JUICE AND BREAD FOR LAUSD SPED DVR	04/27/19	26.97	General
4390	4390-Other Supplies	BCCS	STD012/28/18-0277	CCU01-JC	CRAZY GOODY - DIETARY MEALS DURING PROFESSIONAL DEVELOPMENT	04/27/19	23.52	General
4390	4390-Other Supplies	BCCS	STD012/28/18-0277	CCU01-JC	PAVILLON - COFFEE GROUNDS FOR FUTURE PARENT WORKSHOPS	04/27/19	6.29	General
4390	4390-Other Supplies	BCCS	STD012/28/18-0277	CCU01-JC	FOOD 4 LESS - ICE FOR DRINKS DURING PROFESSIONAL DEVELOPMENT	04/27/19	3.28	General
4390	4390-Other Supplies	BCHS	STD012/28/18-0277	CCU01-JC	TAQUERIA LA CHISPITA - LUNCH FOR STAFF DURING PROFESSIONAL DEVELOPMENT	04/27/19	150.00	General
4390	4390-Other Supplies	BCHS	STD012/28/18-0277	CCU01-JC	FOOD 4 LESS - ICE FOR DRINKS DURING PROFESSIONAL DEVELOPMENT	04/27/19	3.27	General
4390	4390-Other Supplies	MORCS	STD012/28/18-0277	CCU01-JC	TAQUERIA LA CHISPITA - LUNCH FOR STAFF DURING PROFESSIONAL DEVELOPMENT	04/27/19	240.00	General
5200	5200-Travel and Conference	BCCS	STD012/28/18-0277	CCU01-JC	JETBLUE - FLIGHT TO SFA CONFERENCE IN NY - ESPINOZA	04/27/19	498.38	General
4350	4350-Office Supplies	MORCS	STD01/28/18-0178	CCU01-KG	COSTCO - TAPE, POST ITS, ENVELOPES	04/15/19	129.79	General
4370	4370-Custodial Supplies	MORCS	STD01/28/18-0178	CCU01-KG	HOME DEPOT - SAFETY CONES, DOLLY, GLOVES AND STEP LADDER	04/15/19	285.38	General
4370	4370-Custodial Supplies	MORCS	STD01/28/18-0178	CCU01-KG	COSTCO - TRASH CAN LINERS, TOILET PAPER	04/15/19	177.74	General
4370	4370-Custodial Supplies	MORCS	STD01/28/18-0178	CCU01-KG	COSTCO - CLOTHES FOR CLEANING	04/15/19	16.41	General
4390	4390-Other Supplies	BCCS	STD01/28/18-0178	CCU01-KG	FANTASTIC DONUTS - COFFEE TRAVELERS FOR PROFESSIONAL DEVELOPMENT	04/15/19	25.79	General
4390	4390-Other Supplies	BCHS	STD01/28/18-0178	CCU01-KG	FANTASTIC DONUTS - COFFEE TRAVELERS FOR PROFESSIONAL DEVELOPMENT	04/15/19	16.62	General
4390	4390-Other Supplies	MORCS	STD01/28/18-0178	CCU01-KG	DOLLAR TREE - BALLOON AND PLAQUES FOR GRAND OPENING PARENT MEETING	04/15/19	29.80	General
4390	4390-Other Supplies	MORCS	STD01/28/18-0178	CCU01-KG	FANTASTIC DONUTS - COFFEE TRAVELERS FOR PROFESSIONAL DEVELOPMENT	04/15/19	23.41	General
4350	4350-Office Supplies	MORCS	STD012/28/18-0178	CCU01-KG	BEST BUY - COMPUTERS ADAPTERS FOR KEYPADS (MEAL PROGRAM)	04/27/19	41.62	FOOD SERVICE PROGRAM
4370	4370-Custodial Supplies	MORCS	STD02/28/19-0178	CCU01-KG	COSTCO - TRASH BAGS AND TOILET PAPER	04/27/19	193.92	General
4370	4370-Custodial Supplies	MORCS	STD03/28/19-0178	CCU01-KG	COSTCO - TOILET PAPER, VACUUM, CLEANING WIPES	04/27/19	332.78	General
4370	4370-Custodial Supplies	MORCS	STD03/28/19-0178	CCU01-KG	HOME DEPOT - CLEANER, TRASH CAN LINERS, DUSTER, CABLE TIES,	04/27/19	167.10	General
4370	4370-Custodial Supplies	MORCS	STD03/28/19-0178	CCU01-KG	COSTCO - TRASH LINES, TOILET PAPER, HANDSOAP	04/27/19	46.50	General
4370	4370-Custodial Supplies	MORCS	STD012/28/18-0178	CCU01-KG	SMART & FINAL - SOAP FOR DISPENSERS, GLOVES	04/27/19	71.72	General
4370	4370-Custodial Supplies	MORCS	STD012/28/18-0178	CCU01-KG	COSTCO - WIPES, CLEANER, AIR FRESHNERS	04/27/19	69.02	General
4370	4370-Custodial Supplies	MORCS	STD012/28/18-0178	CCU01-KG	HOME DEPOT - TRASH CAN BAGS AND TAPE FOR BUILDING MOVE	04/27/19	49.11	General
4390	4390-Other Supplies	BCCS	STD02/28/19-0178	CCU01-KG	DOMINO'S PIZZA - PIZZA FOR YPICS ACADEMIC EXCELLENCE COMMITTEE	04/27/19	14.78	General
4390	4390-Other Supplies	BCHS	STD02/28/19-0178	CCU01-KG	DOMINO'S PIZZA - PIZZA FOR YPICS ACADEMIC EXCELLENCE COMMITTEE	04/27/19	9.52	General
4390	4390-Other Supplies	BCHS	STD012/28/18-0178	CCU01-KG	DOMINOS PIZZA - PIZZA FOR SAC OFFICE MEETING	04/27/19	21.96	General
4390	4390-Other Supplies	MORCS	STD02/28/19-0178	CCU01-KG	TARGET - UTILITY TUBS FOR UNIFORM STORAGE AND OFFICE SUPPLIES	04/27/19	206.12	General
4390	4390-Other Supplies	MORCS	STD02/28/19-0178	CCU01-KG	SUBWAY - LUNCH FOR LAUSD CSD TEACHER INTERVIEWS	04/27/19	79.98	General
4390	4390-Other Supplies	MORCS	STD02/28/19-0178	CCU01-KG	SUBWAY - FOOD FOR SCHOOL ADVISORY & ENGLISH LANGUAGE ADVISORY	04/27/19	39.99	General
4390	4390-Other Supplies	MORCS	STD02/28/19-0178	CCU01-KG	WESTERN BAGEL - BAGELS FOR LAUSD CSD REVIEW	04/27/19	25.50	General
4390	4390-Other Supplies	MORCS	STD02/28/19-0178	CCU01-KG	DOMINO'S PIZZA - PIZZA FOR YPICS ACADEMIC EXCELLENCE COMMITTEE	04/27/19	13.41	General
4390	4390-Other Supplies	MORCS	STD02/28/19-0178	CCU01-KG	VONS - MUFFINS FOR 6TH GRADE TEACHERS DURING MEAL PROGRAM	04/27/19	9.99	General
4390	4390-Other Supplies	MORCS	STD02/28/19-0178	CCU01-KG	MCDONALD'S - COFFEE FOR 6TH GRADE TEACHERS DURING MEAL PROGRAM	04/27/19	6.09	General
4390	4390-Other Supplies	MORCS	STD02/28/19-0178	CCU01-KG	VONS - BREAD FOR 7TH GRADE TEACHERS DURING MEAL PROGRAM	04/27/19	5.00	General
4390	4390-Other Supplies	MORCS	STD02/28/19-0178	CCU01-KG	VONS - BREAKFAST FOR 8TH GRADE TEACHERS DURING MEAL PROGRAM	04/27/19	5.00	General
4390	4390-Other Supplies	MORCS	STD02/28/19-0178	CCU01-KG	COSTCO - DRINKS FOR LAUSD CSD REVIEW	04/27/19	4.99	General
4390	4390-Other Supplies	MORCS	STD03/28/19-0178	CCU01-KG	WINGSTOP - DINNER DURING PARENT CONFERENCES	04/27/19	276.86	General
4390	4390-Other Supplies	MORCS	STD03/28/19-0178	CCU01-KG	COSTCO - PLATES, CUTLERY, DESSERT DURING PARENT CONFERENCE	04/27/19	149.66	General
4390	4390-Other Supplies	MORCS	STD03/28/19-0178	CCU01-KG	COSTCO - CREAM CHEESE, JUICE, YOGURT FOR STAFF DURING PARENT MEETING	04/27/19	58.92	General
4390	4390-Other Supplies	MORCS	STD03/28/19-0178	CCU01-KG	SMART AND FINAL - BAGELS FOR STAFF DURING PARENT CONFERENCE	04/27/19	38.47	General
4390	4390-Other Supplies	MORCS	STD03/28/19-0178	CCU01-KG	SMART AND FINAL - PRODUCE FOR STAFF DURING PARENT CONFERENCE	04/27/19	38.38	General
4390	4390-Other Supplies	MORCS	STD03/28/19-0178	CCU01-KG	SMART AND FINAL - DRINKS AND SNACKS DURING PARENT CONFERENCE	04/27/19	26.33	General
4390	4390-Other Supplies	MORCS	STD03/28/19-0178	CCU01-KG	SIGNAL SYSTEMS INC - REPLACEMENT KEYS FOR TIME STAMP MACHINE	04/27/19	21.79	General
4390	4390-Other Supplies	MORCS	STD03/28/19-0178	CCU01-KG	EL POLLO LOCO - DINNER DURING PARENT CONFERENCES - DIETARY	04/27/19	9.18	General
4390	4390-Other Supplies	MORCS	STD03/28/19-0178	CCU01-KG	SMART AND FINAL - SNACKS FOR STAFF DURING PARENT CONFERENCE	04/27/19	5.00	General
4390	4390-Other Supplies	MORCS	STD012/28/18-0178	CCU01-KG	COSTCO - ZIP LOCK BAGS, PADS, PLATES, CUTLERY	04/27/19	178.56	General
4390	4390-Other Supplies	MORCS	STD012/28/18-0178	CCU01-KG	PIZZA HUT - PIZZA FOR SAC MEETING	04/27/19	36.80	General
4390	4390-Other Supplies	MORCS	STD012/28/18-0178	CCU01-KG	COSTCO - DRINKS PROFESSIONAL DEVELOPMENT	04/27/19	19.96	General
4390	4390-Other Supplies	MORCS	STD012/28/18-0178	CCU01-KG	VONS - DRINKS FOR SAC / ELAC MEETING	04/27/19	18.66	General

Object#	Object	Manager	Doc #	Vendor	Description	Date	Actual Amount	ID
4390	4390-Other Supplies	MORCS	STD012/28/18-0178	CCU01-KG	RITE AID STORE - BAND AIDS FOR STUDENTS	04/27/19	18.05	General
4390	4390-Other Supplies	MORCS	STD012/28/18-0178	CCU01-KG	SUBWAY - FOOD DURING MEALTIME TRAINING	04/27/19	35.02	FOOD SERVICE PROGRAM
4390	4390-Other Supplies	MORCS	STD012/28/18-0178	CCU01-KG	BEST BUY - COMPUTERS ADAPTER FOR KEYPADS (MEAL PROGRAM)	04/27/19	20.83	FOOD SERVICE PROGRAM
4390	4390-Other Supplies	MORCS	STD012/28/18-0178	CCU01-KG	BEST BUY - HEARING AID BATTERIES FOR SPED STUDENTS	04/27/19	38.97	Special Education
4400	4400-Non Capitalized Equip	CA	STD12/28/18-0285	CCU001-RB	APPLE STORE - INSTA 360 CAMARA FOR CREATING VIDEOS	04/15/19	361.30	General
4390	4390-Other Supplies	BCCS	STD02/28/19-0285	CCU001-RB	BEST BUY - PRESENTATION REMOTE, PORTABLE BLUETOOTH SPEAKE	04/27/19	208.01	General
5630	5630-Vendor Repairs	CA	STD02/28/19-0285	CCU001-RB	APPLE STORE - LAPTOP FAN REPAIR FOR ZUBIA'S COMPUTER	04/27/19	97.67	General
4310	4310-Student Materials	MORCS	STD12/28/18-0251	CCU01-RQ	SCHLMT - ONE CIRCLE FOUNDATION - CURRICULA - GROWING HEALTY	04/15/19	139.09	SCHOOL CLIMATE
4310	4310-Student Materials	MORCS	STD12/28/18-0251	CCU01-RQ	SCHLMT - ONE CIRCLE FOUNDATION - CURRICULA - SOCIAL EMOTIONA	04/15/19	111.97	SCHOOL CLIMATE
4350	4350-Office Supplies	MORCS	STD01/28/18-0251	CCU01-RQ	COSTCO - STORAGE BINS, POWER SURGE	04/15/19	186.03	General
4350	4350-Office Supplies	MORCS	STD01/28/18-0251	CCU01-RQ	STAPLES - MANILA FOLDERS FOR TEACHERS	04/15/19	8.75	General
4370	4370-Custodial Supplies	MORCS	STD01/28/18-0251	CCU01-RQ	HOME DEPOT - TRASH CANS, RECYCLING BASKET AND DOOR STOPPE	04/15/19	306.24	General
4370	4370-Custodial Supplies	MORCS	STD12/28/18-0251	CCU01-RQ	COSTCO - SOAP, TOILET PAPER, TRASH LINERS	04/15/19	454.62	General
4390	4390-Other Supplies	BCCS	STD01/28/18-0251	CCU01-RQ	AY PAPA QUE RICO - 01/07/19 - FOOD FOR PROFESSIONAL DEVELOPM	04/15/19	164.56	General
4390	4390-Other Supplies	BCCS	STD01/28/18-0251	CCU01-RQ	COSTCO - DRINKS AND SALAD FOR STAFF PROFESSIONAL DEVELOPEI	04/15/19	96.19	General
4390	4390-Other Supplies	BCHS	STD01/28/18-0251	CCU01-RQ	AY PAPA QUE RICO - 01/07/19 - FOOD FOR PROFESSIONAL DEVELOPM	04/15/19	106.05	General
4390	4390-Other Supplies	BCHS	STD01/28/18-0251	CCU01-RQ	COSTCO - DRINKS AND SALAD FOR STAFF PROFESSIONAL DEVELOPEI	04/15/19	61.99	General
4390	4390-Other Supplies	MORCS	STD01/28/18-0251	CCU01-RQ	AY PAPA QUE RICO - 01/07/19 - FOOD FOR PROFESSIONAL DEVELOPM	04/15/19	149.39	General
4390	4390-Other Supplies	MORCS	STD01/28/18-0251	CCU01-RQ	COSTCO - DRINKS AND SALAD FOR STAFF PROFESSIONAL DEVELOPEI	04/15/19	87.32	General
4390	4390-Other Supplies	MORCS	STD01/28/18-0251	CCU01-RQ	LOWES - EXTENSION CORDS FOR MEDIA CENTER	04/15/19	39.32	General
4390	4390-Other Supplies	MORCS	STD01/28/18-0251	CCU01-RQ	SCHLMT - LOWES - KEY HOLDER CABINET AND KEY TAGS	04/15/19	36.09	SCHOOL CLIMATE
4390	4390-Other Supplies	MORCS	STD12/28/18-0251	CCU01-RQ	HOME DEPOT - BOXES FOR BUILDING MOVE	04/15/19	218.12	General
4390	4390-Other Supplies	MORCS	STD12/28/18-0251	CCU01-RQ	HOME DEPOT - BOX TAPES FOR BUILDING MOVE	04/15/19	196.38	General
4390	4390-Other Supplies	MORCS	STD12/28/18-0251	CCU01-RQ	HOME DEPOT - BOXES FOR MOVING	04/15/19	169.11	General
4390	4390-Other Supplies	MORCS	STD12/28/18-0251	CCU01-RQ	OFFICE DEPOT - BOX LABELS FOR BUILDING MOVE	04/15/19	62.38	General
4390	4390-Other Supplies	MORCS	STD12/28/18-0251	CCU01-RQ	STAPLES - BOX LABELS FOR BUILDING MOVE	04/15/19	39.40	General
4390	4390-Other Supplies	MORCS	STD12/28/18-0251	CCU01-RQ	LOWES - BOX TAPES FOR BUILDING MOVE	04/15/19	26.26	General
4390	4390-Other Supplies	MORCS	STD12/28/18-0251	CCU01-RQ	STARBUCKS - COFFEE FOR STAFF DURING PROFESSIONAL DEVELOPN	04/15/19	16.95	General
4390	4390-Other Supplies	MORCS	STD12/28/18-0251	CCU01-RQ	76 - UNITED PACIFIC - ICE FOR PROFESSIONAL DEVELOPMENT	04/15/19	2.50	General
5610	5610-Building Rent	MORCS	STD01/28/18-0251	CCU01-RQ	SCHLMT - DOWNTOWN MINI WAREHOUSE - 01/19 - STORAGE SPACE REN	04/15/19	375.00	SCHOOL CLIMATE
5610	5610-Building Rent	MORCS	STD12/28/18-0251	CCU01-RQ	DOWNTOWN MINI WAREHOUSE - 12/19 - STORAGE RENTAL	04/15/19	375.00	General
5830	5830-Advertisement / Recru	MORCS	STD12/28/18-0251	CCU01-RQ	INDEED - JOB POSTING FOR SUPERVISION AIDE POSITION	04/15/19	200.00	General
4310	4310-Student Materials	BCHS	STD11/28/18-0269	CCU01-SC	STAPLES - CLEAR SHEETS PROTECTORS	04/15/19	28.45	General
4310	4310-Student Materials	BCHS	STD12/28/18-0269	CCU01-SC	THE HOME DEPOT - GLUE GUN FOR ART CLASS	04/15/19	14.27	General
4350	4350-Office Supplies	BCHS	STD11/28/18-0269	CCU01-SC	TARGET - BINDERS	04/15/19	27.45	General
4350	4350-Office Supplies	BCHS	STD12/28/18-0269	CCU01-SC	OFFICE DEPOT - ENVELOPES	04/15/19	21.89	General
4370	4370-Custodial Supplies	BCHS	STD11/28/18-0269	CCU01-SC	THE HOME DEPOT - MOP, BROOM, CLEANER	04/15/19	34.94	General
4390	4390-Other Supplies	BCCS	STD11/28/18-0269	CCU01-SC	STARBUCKS - COFFEE FOR YPICS PROFESSIONAL DEVELOPMENT	04/15/19	26.56	General
4390	4390-Other Supplies	BCHS	STD01/28/18-0269	CCU01-SC	WAL-MART - HEATERS FOR CLASSROOMS	04/15/19	258.20	General
4390	4390-Other Supplies	BCHS	STD01/28/18-0269	CCU01-SC	BULLSEYE LIQUIDATORS - HEATERS FOR CLASSROOMS	04/15/19	81.01	General
4390	4390-Other Supplies	BCHS	STD01/28/18-0269	CCU01-SC	WM SUPERCENTER - HEATERS FOR CCASSROOMS	04/15/19	43.45	General
4390	4390-Other Supplies	BCHS	STD01/28/18-0269	CCU01-SC	STARBUCKS STORE - COFFEE FOR PARENT MEETING	04/15/19	33.90	General
4390	4390-Other Supplies	BCHS	STD01/28/18-0269	CCU01-SC	EL MILAGRO - SWEET BREAD FOR PARENT MEETING	04/15/19	21.00	General
4390	4390-Other Supplies	BCHS	STD01/28/18-0269	CCU01-SC	COSTCO WAREHOUSE - FOOD FOR TEACHER PROFESSIONAL DEVELO	04/15/19	18.99	General
4390	4390-Other Supplies	BCHS	STD01/28/18-0269	CCU01-SC	FOOD 4 LESS - NAPKINS, CUPS AND PLATES FOR PARENT MEETING	04/15/19	13.81	General
4390	4390-Other Supplies	BCHS	STD11/28/18-0269	CCU01-SC	A3P SPORTS - PORTION OF SPORTS UNIFORMS FOR SOCCER, BASKET	04/15/19	600.00	General
4390	4390-Other Supplies	BCHS	STD11/28/18-0269	CCU01-SC	CLORDER.COM - STAFF FOOD DURING ADMIN PROFESSIONAL DEVELC	04/15/19	140.00	General
4390	4390-Other Supplies	BCHS	STD11/28/18-0269	CCU01-SC	FOOD 4 LESS - FOOD FOR STAFF DURING PROFESSIONAL DEVELOPME	04/15/19	22.98	General
4390	4390-Other Supplies	BCHS	STD11/28/18-0269	CCU01-SC	SMART & FINAL - SNACKS FOR STUDENTS - SPEECH & DEBATE COMPE	04/15/19	18.82	General
4390	4390-Other Supplies	BCHS	STD11/28/18-0269	CCU01-SC	STARBUCKS - COFFEE FOR YPICS PROFESSIONAL DEVELOPMENT	04/15/19	17.12	General
4390	4390-Other Supplies	BCHS	STD11/28/18-0269	CCU01-SC	STU LEA - FOOD 4 LESS - PUMPKIN PIES FOR LEADERSHIP ACTIVITY	04/15/19	15.96	STUDENT LEADERSHIP
4390	4390-Other Supplies	BCHS	STD11/28/18-0269	CCU01-SC	STU LEA - PARTY CITY - CROWN FOR HOMECOMING AND STARS	04/15/19	13.11	STUDENT LEADERSHIP
4390	4390-Other Supplies	BCHS	STD12/28/18-0269	CCU01-SC	PICK UP STIX ONLINE - LUNCH FOR STUDENTS AT DEBATE COMPETITI	04/15/19	119.29	General
4390	4390-Other Supplies	BCHS	STD12/28/18-0269	CCU01-SC	SMART & FINAL - SNACKS FOR STUDENTS IN SPEECH & DEBATE COMP	04/15/19	46.93	General
4390	4390-Other Supplies	BCHS	STD12/28/18-0269	CCU01-SC	SFSU BOOKSTORE - SFSU BANNER AND SHIRTS FOR COLLEGE ACCEP	04/15/19	33.78	General
4390	4390-Other Supplies	BCHS	STD12/28/18-0269	CCU01-SC	VALLARTA - COFFEE AND SWEET BREAD FOR PARENT MEETING	04/15/19	28.31	General
4390	4390-Other Supplies	MORCS	STD11/28/18-0269	CCU01-SC	STARBUCKS - COFFEE FOR YPICS PROFESSIONAL DEVELOPMENT	04/15/19	24.12	General
5630	5630-Vendor Repairs	BCHS	STD01/28/18-0269	CCU01-SC	IN PLAZA LOCK & KEY - COMPUTER CART LOCKS REPAIR AND NEW KE'	04/15/19	265.00	General

Object	Object	Manager	Doc #	Vendor	Description	Date	Actual Amount	ID
4390	4390-Other Supplies	BCCS	STD12/28/18-0194	CCU01-YF	TARGET - SNACKS FOR STAFF DURING PROFESSIONAL DEVELOPMENT	04/15/19	35.65	General
4390	4390-Other Supplies	BCCS	STD12/28/18-0194	CCU01-YF	TARGET - DRINKS FOR STAFF DURING PROFESSIONAL DEVELOPMENT	04/15/19	30.23	General
4390	4390-Other Supplies	BCHS	STD01/28/18-0194	CCU01-YF	BIG LOTS STORES - CROCK POT, CAN OPENER FOR SCHOOL EVENTS	04/15/19	39.96	General
4390	4390-Other Supplies	BCHS	STD12/28/18-0194	CCU01-YF	AMAZON - TEACH LIKE A CHAMPION - PROFESSIONAL DEVELOPMENT	04/15/19	154.00	General
4390	4390-Other Supplies	BCHS	STD12/28/18-0194	CCU01-YF	TARGET - SNACKS FOR STAFF DURING PROFESSIONAL DEVELOPMENT	04/15/19	35.64	General
4390	4390-Other Supplies	BCHS	STD12/28/18-0194	CCU01-YF	TARGET - DRINKS FOR STAFF DURING PROFESSIONAL DEVELOPMENT	04/15/19	30.23	General
5897	5897-Fundraising Cost	BCHS	STD01/28/18-0194	CCU01-YF	STU LEA - SMART & FINAL - SNACKS FOR LEADERSHIP SALE	04/15/19	72.62	STUDENT LEADERSHIP
4390	4390-Other Supplies	BCHS	STD02/28/19-0194	CCU01-YF	SMART & FINAL - SNACKS FOR STUDENT SPEECH AND DEBATE COMPE	04/27/19	221.68	General
4390	4390-Other Supplies	BCHS	STD02/28/19-0194	CCU01-YF	CSU DH BOOKSTORE - CSU DOMINGUEZ HILLS PENNANT FOR OFFICE	04/27/19	22.83	General
4390	4390-Other Supplies	BCHS	STD02/28/19-0194	CCU01-YF	U OF LA VERNE BOOKSTORE - UNIVERSITY LA VERNE PENNANT FOR C	04/27/19	22.83	General
4390	4390-Other Supplies	BCHS	STD02/28/19-0194	CCU01-YF	MT. ST. MARY'S BOOKSTORE - MOUNT ST MARY UNIVERSITY PENNANT	04/27/19	21.71	General
4390	4390-Other Supplies	BCHS	STD02/28/19-0194	CCU01-YF	CSU EB UNIVERSITY BOOKSTORE - CSU EAST BAY PENNANT FOR OFFI	04/27/19	20.83	General
4390	4390-Other Supplies	BCHS	STD02/28/19-0194	CCU01-YF	FRG* TEAMFANSHOP - LSU PENNANT FOR OFFICE BULLETIN BOARD	04/27/19	17.50	General
4390	4390-Other Supplies	BCHS	STD02/28/19-0194	CCU01-YF	RIDE AID STORE - CLOTH TAPE AND GAUZE SPONGES FOR FIRST AID	04/27/19	15.09	General
4390	4390-Other Supplies	BCHS	STD02/28/19-0194	CCU01-YF	FOOD 4 LESS - SNACKS FOR LEADERSHIP VALENTINE'S DAY MOVIE NI	04/27/19	48.37	STUDENT LEADERSHIP
4390	4390-Other Supplies	BCHS	STD02/28/19-0194	CCU01-YF	99 CENTS ONLY STORES - DECORATIONS & NAPKINS FOR VALENTINE'S	04/27/19	34.32	STUDENT LEADERSHIP
4390	4390-Other Supplies	BCHS	STD02/28/19-0194	CCU01-YF	DOLLAR KING - DECORATIONS FOR VALENTINE'S DAY MOVIE NIGHT	04/27/19	13.25	STUDENT LEADERSHIP
4390	4390-Other Supplies	BCHS	STD02/28/19-0194	CCU01-YF	99 CENTS ONLY STORES - VALENTINE'S MOVIE NIGHT	04/27/19	5.48	STUDENT LEADERSHIP
5897	5897-Fundraising Cost	BCHS	STD02/28/19-0194	CCU01-YF	SMART & FINAL - SNOW CONES, ICE, SPOONS FOR LEADERSHIP SNOW	04/27/19	65.13	STUDENT LEADERSHIP
Total							11,434.52	

.....

Coversheet

FY 18/19 Spring ConApp

Section: V. Items Scheduled For Action
Item: B. FY 18/19 Spring ConApp
Purpose: Vote
Submitted by:
Related Material: Spring ConApp Application for Funding.pdf

Bert Corona Charter (19 64733 0106872)

Status: Draft
 Saved by: ExED Data Management
 Date: 5/25/2019 9:23 AM

2019-20 Application for Funding

CDE Program Contact:

Consolidated Application Support Desk, Education Data Office, conappsupport@cde.ca.gov, 916-319-0297

Local Governing Board Approval

The local educational agency (LEA) is required to review and receive approval of their Application for Funding selections with their local governing board.

Date of approval by local governing board	05/28/2019
---	------------

District English Learner Advisory Committee Review

Per Title 5 of the California Code of Regulations Section 11308, if your LEA has more than 50 English learners, then the LEA must establish a District English Learner Advisory Committee (DELAC) which shall review and advise on the development of the application for funding programs that serve English learners.

DELAC representative's full name (non-LEA employee)	
DELAC review date	
Meeting minutes web address Please enter the web address of DELAC review meeting minutes (format http://SomeWebsiteName.xxx). If a web address is not available, then the LEA must keep the minutes on file which indicate that the application was reviewed by the committee.	
DELAC comment If an advisory committee refused to review the application, or if DELAC review is not applicable, enter a comment. (Maximum 500 characters)	

Application for Categorical Programs

To receive specific categorical funds for a school year the LEA must apply for the fund by selecting Yes. Only the categorical funds the LEA is eligible to receive are displayed.

Title I, Part A (Basic Grant) ESSA Sec. 1111 et seq. SACS 3010	Yes
Title II, Part A (Supporting Effective Instruction) ESEA Sec. 2104 SACS 4035	Yes
Title III English Learner ESEA Sec. 3102 SACS 4203	Yes
Title III Immigrant ESEA Sec. 3102 SACS 4201	No

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

2019-20 Application for Funding

CDE Program Contact:

Consolidated Application Support Desk, Education Data Office, conappsupport@cde.ca.gov, 916-319-0297

Title IV, Part A (Student Support) ESSA Sec. 1112(b) SACS 4127	Yes
---	-----

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

Bert Corona Charter High (19 64733 0132126)

Status: Draft
 Saved by: ExED Data Management
 Date: 5/25/2019 9:09 AM

2019-20 Application for Funding

CDE Program Contact:

Consolidated Application Support Desk, Education Data Office, conappsupport@cde.ca.gov, 916-319-0297

Local Governing Board Approval

The local educational agency (LEA) is required to review and receive approval of their Application for Funding selections with their local governing board.

Date of approval by local governing board	05/28/2019
---	------------

District English Learner Advisory Committee Review

Per Title 5 of the California Code of Regulations Section 11308, if your LEA has more than 50 English learners, then the LEA must establish a District English Learner Advisory Committee (DELAC) which shall review and advise on the development of the application for funding programs that serve English learners.

DELAC representative's full name (non-LEA employee)	
DELAC review date	
Meeting minutes web address Please enter the web address of DELAC review meeting minutes (format http://SomeWebsiteName.xxx). If a web address is not available, then the LEA must keep the minutes on file which indicate that the application was reviewed by the committee.	
DELAC comment If an advisory committee refused to review the application, or if DELAC review is not applicable, enter a comment. (Maximum 500 characters)	

Application for Categorical Programs

To receive specific categorical funds for a school year the LEA must apply for the fund by selecting Yes. Only the categorical funds the LEA is eligible to receive are displayed.

Title I, Part A (Basic Grant) ESSA Sec. 1111 et seq. SACS 3010	Yes
Title II, Part A (Supporting Effective Instruction) ESEA Sec. 2104 SACS 4035	Yes
Title III English Learner ESEA Sec. 3102 SACS 4203	Yes
Title III Immigrant ESEA Sec. 3102 SACS 4201	No

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

Bert Corona Charter High (19 64733 0132126)

Status: Draft
Saved by: ExED Data Management
Date: 5/25/2019 9:09 AM

2019-20 Application for Funding

CDE Program Contact:

Consolidated Application Support Desk, Education Data Office, conappsupport@cde.ca.gov, 916-319-0297

Title IV, Part A (Student Support) ESSA Sec. 1112(b) SACS 4127	Yes
---	-----

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

Monsenor Oscar Romero Charter Middle (19 64733 0114959)

Status: Draft
 Saved by: ExED Data Management
 Date: 5/26/2019 11:55 AM

2019-20 Application for Funding

CDE Program Contact:

Consolidated Application Support Desk, Education Data Office, conappsupport@cde.ca.gov, 916-319-0297

Local Governing Board Approval

The local educational agency (LEA) is required to review and receive approval of their Application for Funding selections with their local governing board.

Date of approval by local governing board	
---	--

District English Learner Advisory Committee Review

Per Title 5 of the California Code of Regulations Section 11308, if your LEA has more than 50 English learners, then the LEA must establish a District English Learner Advisory Committee (DELAC) which shall review and advise on the development of the application for funding programs that serve English learners.

DELAC representative's full name (non-LEA employee)	
DELAC review date	
Meeting minutes web address Please enter the web address of DELAC review meeting minutes (format http://SomeWebsiteName.xxx). If a web address is not available, then the LEA must keep the minutes on file which indicate that the application was reviewed by the committee.	
DELAC comment If an advisory committee refused to review the application, or if DELAC review is not applicable, enter a comment. (Maximum 500 characters)	

Application for Categorical Programs

To receive specific categorical funds for a school year the LEA must apply for the fund by selecting Yes. Only the categorical funds the LEA is eligible to receive are displayed.

Title I, Part A (Basic Grant) ESSA Sec. 1111et seq. SACS 3010	Yes
Title II, Part A (Supporting Effective Instruction) ESEA Sec. 2104 SACS 4035	Yes
Title III English Learner ESEA Sec. 3102 SACS 4203	Yes
Title III Immigrant ESEA Sec. 3102 SACS 4201	No

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

Monsenor Oscar Romero Charter Middle (19 64733 0114959)

Status: Draft
Saved by: ExED Data Management
Date: 5/26/2019 11:55 AM

2019-20 Application for Funding

CDE Program Contact:

Consolidated Application Support Desk, Education Data Office, conappsupport@cde.ca.gov, 916-319-0297

Title IV, Part A (Student Support) ESSA Sec. 1112(b) SACS 4127	Yes
---	-----

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

Coversheet

Recommendation to approve continued membership in the California Charter Schools Association

Section: V. Items Scheduled For Action
Item: F. Recommendation to approve continued membership in the California
Charter Schools Association
Purpose: Vote
Submitted by:
Related Material:
Recommendation to Approve Continued Membership in the California Charter Schools Association
2019 Final.pdf



YPI CHARTER SCHOOLS

May 28, 2019

TO: YPI Charter Schools
Board of Directors

FROM: Yvette King-Berg
Executive Director

SUBJECT: Recommendation to approve continued membership in the California Charter Schools Association

BACKGROUND

The California Charter Schools Association (CCSA) was established in 2003 as the membership and advocacy organization serving California charter schools.

ANALYSIS

After years of maintaining the membership dues at the same level (\$5.00 per student), the Board of Directors of CCSA approved an increase to be phased in over two years: in 2017-2018, membership dues were increased by \$3.00 to \$8.00 per student, and in January 2019, dues will increase an additional \$2.00 per student to \$10. This increases YPICS's cost to \$9,000 and Board approval is required for this action.

RECOMMENDATION

It is recommended that the YPICS Board of Directors approve continued membership in the California Charter Schools Association at a cost of \$10 per student and the total cost of \$9,000 will remain the same for the 2019-2020 School Year.

Coversheet

Recommendation to receive and file LAUSD Annual Performance-Based Oversight Visit Available Reports

Section: V. Items Scheduled For Action
Item: H. Recommendation to receive and file LAUSD Annual Performance-Based Oversight Visit Available Reports
Purpose: Vote
Submitted by:
Related Material:
YPIOSCAR 8196 - Ann Perf-Based Oversight Visit Report 2018-2019 (1).pdf
YPIBERT-MS 8054 - Ann Perf-Based Oversight Visit Report 2018-2019 (1).pdf



LOS ANGELES UNIFIED SCHOOL DISTRICT

CHARTER SCHOOLS DIVISION

ANNUAL PERFORMANCE-BASED OVERSIGHT VISIT REPORT

2018-2019 SCHOOL YEAR

FOR

MONSEÑOR OSCAR ROMERO MIDDLE - 8196

Name and Location Code of Charter School

LAUSD Vision

Every student will receive a quality education in a safe, caring environment, and will be college-prepared and career-ready.

CSD Mission

The LAUSD Charter Schools Division (CSD) fosters high quality educational opportunities and outcomes for students in the greater Los Angeles community through exemplary charter public school authorizing, oversight, and sharing of promising practices so that all students maximize their potential.

CSD Core Values

We believe that our success depends on:

- Making decisions that put the interests of students first.
- Serving with high expectations, integrity, professionalism, and commitment.
- Employing authentic, responsive, and effective leadership and teamwork.
- Continuously learning as a dynamic organization.
- Building and sustaining a healthy workplace culture where high performance, diversity, and creativity thrive.
- Developing productive relationships with our charter schools and all stakeholders.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Monseñor Oscar Romero Middle

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 2/26/2019

Charter School Name:		Monseñor Oscar Romero Middle			Location Code:	8196
Current Address:			City:	ZIP Code:	Phone:	Fax:
2670 W. 11 th Street			Los Angeles	90006	213 413 9600	
Current Term of Charter:				LAUSD Board District:	LAUSD District:	
July 1, 2017 to June 30, 2022				2	Central	
Number of Students Currently Enrolled:		Enrollment Capacity Per Charter:		Grades Currently Served:	Grades To Be Served Per Charter:	
340		375		6-8	6-8	
Total Number of Staff Members:		Certificated:	18	Classified:	16	
34						
Charter School's Leadership Team Members:		Rene Quon, Executive Administrator (MORCS) Freddy Zepeda, Coordinator of Instruction Karina Gamez, Coordinator of Operations Yesenia Zubia, HR Coordinator/AP Coordinator Yvette King-Berg, Executive Director Denyale Brown, Director of School Culture and Climate Paul Duran, SFA Facilitator/6 th grade Math/Science Teacher				
Charter School's Contact for Special Education:		Vashon Nutt, Special Education Director				
CSD Assigned Administrator:		Dr. Blanca Alves-Monaster, Specialist		CSD Fiscal Services Manager:	Remedios Dizon	
Other School/CSD Team Members:		Jose Rodriguez, Specialist				
Oversight Visit Date:		February 26, 2019		Fiscal Review Date (if different):	N/A	
Is school located on a District facility? If so, please indicate the applicable program (e.g. Prop 39, PSC, conversion, etc.):		YES		LAUSD Co-Location Campus (if applicable):	Berendo Middle School	
				DATE OF CO-LOCATION MEETING WITH OPERATIONS TEAM:		May 14, 2018

SUMMARY OF RATINGS			
<i>(4)=Accomplished (3)=Proficient (2)=Developing (1)=Unsatisfactory</i>			
Governance	Student Achievement and Educational Performance	Organizational Management, Programs, and Operations	Fiscal Operations
3	2	2	3



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Monseñor Oscar Romero MiddleAnnual Performance-Based Oversight Visit ReportDATE OF VISIT: 2/26/2019

CHARTER RENEWAL CRITERIA

In accordance with Education Code §§ 47605 and 47607, in order to renew a charter, the District must determine whether the charter school has met the statutory requirements. Pursuant to the requirements of SB 1290, the District “shall consider increases in pupil academic achievement for all groups of pupils served by the charter school as the most important factor in determining whether to grant a charter renewal.” Ed. Code § 47607(a)(3)(A).

REPORT GUIDE

In conducting oversight as a charter school authorizer, the District places an emphasis on performance and compliance with applicable law, policy, and the approved charter, as well as on the lead fiduciary role of a charter school’s governing board in the overall success of the school for students. Information gathered through oversight serves as part of the school’s ongoing record of performance and provides important data for the CSD, LAUSD Superintendent, and ultimately the LAUSD Board of Education in making informed decisions about charter school authorization. In designing this document, the District has considered California charter school law, as well as the California State Board of Education’s criteria for evaluating charter schools and the National Association of Charter School Authorizers’ *Principles and Standards of Quality Authorizing*. This reporting tool provides guidelines and criteria used by the CSD to observe, record, assess, and reflect with the charter school on school performance as captured during the annual oversight visit process in these four categories:

Governance – demonstrating fulfillment of the governing board’s fiduciary responsibility to effectively direct and provide oversight for the charter public school, including but not limited to enactment and monitoring of policies and procedures to ensure the school’s full compliance with applicable law, policy, and the terms of the charter approved by the LAUSD Board of Education

Student Achievement and Educational Performance – demonstrating academic achievement and growth for all students

Organizational Management, Programs, and Operations – demonstrating effective leadership and implementation of the governing board’s policies and procedures, as well as the school’s educational program and systems and procedures for the day-to-day operations of the school

Fiscal Operations – demonstrating sound fiscal management, appropriate use of public funds, and compliance with regulatory requirements

This report, including the ratings in each category, is based on information and evidence gathered at the time of the annual oversight visit. The CSD considers evidence provided through CSD staff observations, document review, interviews, and discussion with school representatives and stakeholders. All charter schools are expected to prepare for the visit and have available, as applicable, all documentation requested in the *Annual Performance Based Oversight Visit Preparation Guide 2017-2018*. The “Sources of Evidence” sections below identify key information sources generally relevant to their respective indicators; these lists are not exhaustive, however, and some items may not be applicable to the grades served. Schools may present additional evidence as deemed relevant and appropriate. As needed, CSD staff also may request additional information and/or documentation prior to, during, and/or following the visit.

The tool employs the following four-point rubric to rate the school’s performance in each category: (4) *Accomplished*, (3) *Proficient*, (2) *Developing*, and (1) *Unsatisfactory*. In addition, the *Summary of School Performance* section in each category captures key findings under one or more of the following headings: (1) Areas of Demonstrated Strength and/or Progress (Note: potential “promising practices” are identified within this section with an asterisk [*]); (2) Areas Noted for Further Growth and/or Improvement; and, if applicable, (3) Corrective Action Required. Under “Corrective Action Required,” the CSD reports findings of material noncompliance with applicable law, LAUSD charter policy, or the school’s approved charter. If the report includes any findings under “Corrective Action Required,” the charter school must take immediate and appropriate steps to remedy the identified concern. In accordance with its “tiered intervention” approach to charter school non-compliance and poor performance, the CSD may also send the school appropriate notices, separate and apart from this report, to provide and document time-specific follow-up as necessary. At the other end of the spectrum of performance, any school that earns a rating of *Accomplished* in any category is encouraged to submit to the CSD a summary of those “promising practices” that the school believes have contributed to its success, in order to support the CSD’s ongoing efforts to promote and facilitate reciprocal sharing of promising practices among education leaders from across the entire portfolio of LAUSD schools.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Monseñor Oscar Romero Middle

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 2/26/2019

GOVERNANCE	RATING*
Summary of School Performance	3
<p><u>Areas of Demonstrated Strength and/or Progress</u></p> <p>(G1) The Governing Board has substantially implemented the organizational structure set forth in approved charter, including any mandated committees/councils, and an adequately developed system for the evaluation of the school leader(s). Evidence of Scholl Advisory Council with evidence of SPSA, Title I budget and LCAP. ELAC meetings with dates of October 24, November 7, December 12 and February 20th.</p> <p>(G2) The Governing Board complies with all material provisions of the Brown Act. Training from Young, Minney and Corr for Brown Act Training occurred on February 11, 2019 (15 members were trained).</p> <p>(G5) The Governing Board monitors school performance and other internal data to inform decision-making as evidenced by the July 21, agenda item included Data training. One of the new innovative practices observed this year is that of the school's board creating an Academic Excellence Committee in which data and academic issues are addressed and then shared at each of the board meetings as evidenced on the website with minutes from such meeting and a sharing component on the Board's meeting agenda and minutes. For example, the February 4, 2019 minutes for the Academic Excellence Committee Meeting, included items such as a presentation from each school site leader of each of their Achievement Academic Plans with discussion, question and answer to address academic concerns and data.</p> <p><u>Areas Noted for Further Growth and/or Improvement</u></p> <p>(G1) Per conversation with leadership there is still overlap in leadership roles between the Chief Operations Officer and the Executive Administrator, per petition the school has not been able to completely fulfill the terms of the petition.</p> <p><u>Corrective Action Required</u></p> <p>None noted that require immediate action to remedy concerns indicated in this report.</p> <p>Notes:</p>	
<p>*NOTE: If the CSD gathers or otherwise receives substantial evidence of actual conflict(s) of interest with respect to a governing board member or person in a school leadership position (e.g. CEO or principal), a charter school shall receive a rating of 1 in this category.</p>	



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Monseñor Oscar Romero Middle

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 2/26/2019

G1: GOVERNANCE STRUCTURE AND EVALUATION OF SCHOOL LEADER(S) - GOVERNANCE QUALITY INDICATOR #1

The Governing Board has implemented the organizational structure, roles and responsibilities set forth in the approved charter, including:

- Governing Board (composition, structure, roles and responsibilities) committees/councils (for example, SSC and ELAC as applicable), including but not limited to those mandated by laws or regulations
- Evaluation of school’s executive level leadership

	Rubric	Sources of Evidence
Performance	<input type="checkbox"/> The Governing Board has fully implemented the organizational structure set forth in approved charter, including any mandated committees/councils, and a highly developed system for the evaluation of the school leader(s) <input checked="" type="checkbox"/> The Governing Board has substantially implemented the organizational structure set forth in approved charter, including any mandated committees/councils, and an adequately developed system for the evaluation of the school leader(s) <input type="checkbox"/> The Governing Board has partially implemented the organizational structure set forth in approved charter, including any mandated committees/councils, and a partially developed system for the evaluation of the school leader(s) <input type="checkbox"/> The Governing Board has not implemented the organizational structure set forth in approved charter or any mandated committees/councils, and no system for the evaluation of the school leader(s)	<input checked="" type="checkbox"/> Organization chart (B1.1) <input checked="" type="checkbox"/> Bylaws (B1.2) <input checked="" type="checkbox"/> Board member roster (B1.3) <input checked="" type="checkbox"/> Board meeting agendas, and minutes (B1.4) <input type="checkbox"/> Observation of Governing Board meeting <input checked="" type="checkbox"/> Evidence of committee/council calendars, agendas, minutes and sign-ins <input checked="" type="checkbox"/> Documentation related to system for evaluation of executive level administrator(s) who reports to the Board. (B1.7) <input checked="" type="checkbox"/> Discussion with leadership <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Monseñor Oscar Romero Middle

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 2/26/2019

G2: BROWN ACT - GOVERNANCE QUALITY INDICATOR #2

The Governing Board has a system in place to ensure it is adhering to applicable open meeting requirements, which protect the public interest in transparency and help to ensure that decisions are made without apparent or actual conflicts of interest:

- Governing Board meetings occur regularly, are conducted openly, and provide opportunity for public participation in accordance with the Brown Act
- Governing Board holds its meetings at a location(s) and in a manner that complies with teleconferencing, closed session, and access and Reasonable Accommodation requirements and the public has access to the meetings from a location(s) within the jurisdictional boundaries of LAUSD, as noted in the charter petition
- Governing Board meeting agendas and minutes are posted and maintained, as appropriate, including on the school’s website and in accordance with the Brown Act and with sufficient specificity

Rubric		Sources of Evidence
Performance	<input checked="" type="checkbox"/> The Governing Board complies with all material provisions of the Brown Act <input type="checkbox"/> The Governing Board complies with most material provisions of the Brown Act <input type="checkbox"/> The Governing Board complies with some material provisions of the Brown Act <input type="checkbox"/> The Governing Board complies with few material provisions of the Brown Act	<input checked="" type="checkbox"/> Board meeting agendas (B1.4) <input checked="" type="checkbox"/> Board meeting calendar (B1.5) <input checked="" type="checkbox"/> Brown Act training documentation (B1.8) <input checked="" type="checkbox"/> Documentation of the school’s agenda posting procedures (B1.9) <input type="checkbox"/> Observation of Governing Board meeting <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Monseñor Oscar Romero Middle

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 2/26/2019

G3: DUE PROCESS - GOVERNANCE QUALITY INDICATOR #3

The Governing Board has systems in place to ensure that the school provides adequate due process, in accordance with applicable law, the school's charter, and LAUSD charter policy, to honor and protect the rights of students, employees, parents, and the public in the following areas:

- Student discipline
- Employee grievances and discipline
- Parent/stakeholder complaint resolution
- Uniform Complaint Procedures

Rubric		Sources of Evidence
Performance	<input type="checkbox"/> The Governing Board has highly developed systems in place to ensure that the school provides adequate due process, in accordance with applicable law, the charter, and LAUSD charter policy, for students, employees, parents, and the public <input checked="" type="checkbox"/> The Governing Board has well-developed systems in place to ensure that the school provides adequate due process, in accordance with applicable law, the charter, and LAUSD charter policy, for students, employees, parents, and the public <input type="checkbox"/> The Governing Board has partially developed systems in place to ensure that the school provides adequate due process, in accordance with applicable law, the charter, and LAUSD charter policy, for students, employees, parents, and the public <input type="checkbox"/> The Governing Board has minimal or no systems in place to ensure that the school provides adequate due process, in accordance with applicable law, the charter, and LAUSD charter policy, in for students, employees, parents, and the public	<input checked="" type="checkbox"/> Board meeting agendas and minutes (B1.4) <input checked="" type="checkbox"/> Parent-Student Handbook(s) (B1.10) <input checked="" type="checkbox"/> Uniform Complaint Procedure documentation (B1.11) <input checked="" type="checkbox"/> Stakeholder complaint procedure(s) (B1.12) <input checked="" type="checkbox"/> H.R. policies and procedures regarding staff due process (B1.13) <input type="checkbox"/> Observation of Governing Board meeting <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Monseñor Oscar Romero Middle

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 2/26/2019

G4: STAFFING - GOVERNANCE QUALITY INDICATOR #4

The Governing Board has a system in place to ensure that appropriate employment and other staffing decisions are made in accordance with applicable law and the terms of its approved charter governing qualifications, clearances and credentialing:

- The Governing Board has established policies and procedures to ensure that faculty, staff, substitute teachers, and other persons providing service in a certificated position, are appropriately credentialed, authorized and/or otherwise qualified for the positions for which they have been employed/contracted and assigned, in accordance with applicable provisions of law and the school’s charter.
- The Governing Board has established policies and procedures to ensure that the school obtains all necessary employee clearances, including criminal background and tuberculosis (TB) clearances, prior to employment, and keeps all clearances current.
- The Governing Board has established policies and procedures to ensure that the school obtains, monitors, and maintains all necessary and appropriate vendor certifications/waivers regarding vendor employee clearances, including criminal background and tuberculosis (TB) clearances.
- The Governing Board has established policies and procedures regarding requirements for school volunteers, including criminal background clearances for all volunteers who perform school site services while not under the direct supervision of a school employee, and tuberculosis (TB) risk assessments/clearances for all volunteers with frequent or prolonged contact with students per AB 1667.
- The Governing Board has established and monitors policies governing whether and under what circumstances the school may consider, for paid and volunteer service, candidates who have criminal records.

	Rubric	Sources of Evidence
Performance	<ul style="list-style-type: none"> <input type="checkbox"/> The Governing Board has established and monitors comprehensive policies and procedures to ensure staffing in compliance with applicable provisions of law and the charter related to qualifications, clearances, credentialing, and assignment requirements <input checked="" type="checkbox"/> The Governing Board has established and monitors policies and procedures to ensure staffing in compliance with applicable provisions of law and the charter related to qualifications, clearances, credentialing, and assignment requirements <input type="checkbox"/> The Governing Board has established some policies and procedures to ensure staffing in compliance with applicable provisions of law and the charter related to qualifications, clearances, credentialing, and assignment requirements <input type="checkbox"/> The Governing Board has established few or no policies and procedures to ensure staffing in compliance with applicable law staffing in compliance with applicable provisions of law and the charter related to qualifications, clearances, credentialing, and assignment requirements 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Parent-Student Handbook(s) (B1.10) <input checked="" type="checkbox"/> H.R. policies and procedures regarding ESSA qualifications, credentialing, and clearance requirements (B1.13) <input type="checkbox"/> Observation of Governing Board meeting <input checked="" type="checkbox"/> Discussion with school leadership <input checked="" type="checkbox"/> ESSA Grid <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Monseñor Oscar Romero Middle

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 2/26/2019

G5: DATA-BASED DECISION-MAKING - GOVERNANCE QUALITY INDICATOR #5

<i>The Governing Board has a system in place to ensure ongoing:</i>		
<ul style="list-style-type: none"> Review and use of academic and other internal school data and information to ensure sound Governing Board decision-making in support of continuous improvement of student achievement, fiscal viability, compliance, and overall public school excellence Monitoring of the school's implementation of its LCAP action plans and progress toward LCAP goals 		
Rubric	Sources of Evidence	
Performance	<ul style="list-style-type: none"> <input type="checkbox"/> The Governing Board regularly monitors school performance and other internal data to inform decision-making <input checked="" type="checkbox"/> The Governing Board monitors school performance and other internal data to inform decision-making <input type="checkbox"/> The Governing Board inconsistently monitors school performance and other internal data to inform decision-making <input type="checkbox"/> The Governing Board seldom monitors school performance and other internal data to inform decision-making 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Board meeting agendas and minutes with supporting materials and evidence of school performance and internal other data (B1.4) <input checked="" type="checkbox"/> Other evidence of system for Board review and analysis of internal school data to inform decision-making (B1.14) <input type="checkbox"/> Observation of Governing Board meeting <input checked="" type="checkbox"/> Discussion with leadership <input type="checkbox"/> Other: (Specify)

G6: FISCAL CONDITION - GOVERNANCE QUALITY INDICATOR #6

<i>The Governing Board has a system in place to ensure fiscal viability:</i>		
<ul style="list-style-type: none"> The school is fiscally strong and net assets are positive in the prior two independent audit reports. 		
Rubric	Sources of Evidence	
Performance	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> The school is fiscally strong with positive net assets in the prior two independent audit reports <input type="checkbox"/> The school is fiscally stable, with positive net assets in the most current independent audit report <input type="checkbox"/> The school is fiscally weak and net assets are negative in the most current independent audit report, or the school does not have an independent audit report on file with the Charter Schools Division <input type="checkbox"/> The school is consistently fiscally weak and net assets are negative in the prior two independent audit reports, or the school does not have an independent audit report on file with the Charter Schools Division 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Board meeting agendas and minutes (B1.4) <input type="checkbox"/> Other evidence of system for Board review and monitoring of fiscal policies, procedures, budget, and finances (B1.15) <input type="checkbox"/> Observation of Governing Board meeting <input checked="" type="checkbox"/> Discussion with leadership <input checked="" type="checkbox"/> Independent audit report(s) <input checked="" type="checkbox"/> Other: (see Fiscal Operations section below)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Monseñor Oscar Romero Middle

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 2/26/2019

G7: FISCAL MANAGEMENT AND ACCOUNTABILITY - GOVERNANCE QUALITY INDICATOR #7

The Governing Board has a system in place to ensure sound fiscal management and accountability:

- The school adheres to the Governing Board approved fiscal policies and procedures, and does not have any areas noted for improvement.

	Rubric	Sources of Evidence
Performance	<input type="checkbox"/> The school adheres to the Governing Board approved fiscal policies and procedures, and does not have any areas noted for improvement <input checked="" type="checkbox"/> The school generally adheres to the Governing Board approved fiscal policies and procedures, but has areas noted for improvement <input type="checkbox"/> The school is not adhering to the Governing Board approved fiscal policies and procedures, and has areas noted for improvement, or has significant fiscal-related issues (e.g., fiscal mismanagement, audit findings, potential conflicts of interest, inadequate cash flow, etc.) <input type="checkbox"/> The school is continuously not adhering to the Governing Board approved fiscal policies and procedures, and has recurring areas noted for improvement, or has significant and recurring fiscal-related issues (e.g., fiscal mismanagement, audit findings, potential conflicts of interest, inadequate cash flow, etc.)	<input checked="" type="checkbox"/> Board meeting agendas and minutes (B1.4) <input type="checkbox"/> Other evidence of system for Board review and monitoring of fiscal policies, procedures, budget, and finances (B1.15) <input type="checkbox"/> Observation of Governing Board meeting <input checked="" type="checkbox"/> Discussion with leadership <input type="checkbox"/> Independent audit report(s) <input checked="" type="checkbox"/> Other: (see Fiscal Operations section below)

Progress on LAUSD Board of Education and/or MOU Benchmarks related to GOVERNANCE (if applicable):



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Monseñor Oscar Romero Middle

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 2/26/2019

STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE	RATING*
Summary of School Performance	2
<p><u>Areas of Demonstrated Strength and/or Progress</u></p> <p>(A3) The schoolwide percentage of students who Met and Exceeded Standards in 6th – 8th Grade on the SBAC in ELA is at a rate similar to the Resident Schools Median, whereas Monseñor Oscar Romero students Met or Exceeded the Standard in ELA at 20.96%, compared to the Resident Schools Median of 21.94%.</p> <p>(A4) The schoolwide percentage of students who Met and Exceeded Standards in 6th – 8th Grade on the SBAC in Math is at a rate similar to the Resident Schools Median, whereas Monseñor Oscar Romero students Met or Exceeded the Standard in Math at 13.33%, compared to the Resident Schools Median of 14.58%</p> <p>(A6) The school’s percentage of “At Risk” English Learners is at a rate similar to the Resident Schools Median, whereas Monseñor Oscar Romero “At-Risk” students’ rate was 0.7%, compared to the Resident Schools Median of 0.9%.</p> <p><u>Areas Noted for Further Growth and/or Improvement</u></p> <p>(A1) Some subgroups demonstrated growth and other subgroups declined in CAASPP ELA performance from 2016/2017 to 2017/2018, whereas:</p> <ul style="list-style-type: none"> • 2.11% of English Learners Met or Exceeded the Standards, an increase of 0.28 percentage points. • 20.78% of Latino students Met or Exceeded the Standards, a decline of 4.07 percentage points. • 21.84% of Socio Economically Disadvantaged students Met or Exceeded Standard, a decline of 2.44 percentage points. • 2.56% of Students with Disabilities Met or Exceeded Standard, an increase of 0.12 percentage points. <p>(A2) Some subgroups demonstrated growth and other subgroups declined in CAASPP Math performance from 2016/2017 to 2017/2018, whereas:</p> <ul style="list-style-type: none"> • 1.09% of English Learners Met or Exceeded the Standards, a decline of 0.76 percentage points. • 13.11% of Latino students Met or Exceeded the Standards, a decline of 4.22 percentage points. • 13.97% of Socio Economically Disadvantaged students Met or Exceeded Standard, a decline of 2.70 percentage points. • 5.41% of Students with Disabilities Met or Exceeded Standard, an increase of 0.41 percentage points. <p>(A1/A2) The school’s leadership noted that they are planning to adopt new curriculum that will provide common core-aligned resources to support instruction. They also noted that due to the turnover in staff and school leadership impeded consistency from year to year. The school leadership has now established and bolstered Positive Behavior Interventions and Support (PBIS) aligned systems to improve the learning environment and ultimately result in greater student academic success over time.</p> <p>(A5) The school reclassifies English Learners at a rate lower than the Resident Schools Median, whereas Monseñor Oscar Romero students Reclassification rate was 11.3%, compared to the Resident Schools Median of 21.9%.</p>	



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Monseñor Oscar Romero Middle

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 2/26/2019

(A7) The school's percentage of LTELs is at a rate higher than the Resident Schools Median, whereas Monseñor Oscar Romero Long Term English Learner students' rate was 17.6%, compared to the Resident Schools Median of 14.5%.

Corrective Action Required

None noted that require immediate action to remedy concerns indicated in this report.

Notes:

****NOTE: Upon the State Board of Education's finalization of California's School Dashboard, CSD will determine implications for the oversight report.***



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Monseñor Oscar Romero Middle

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 2/26/2019

A1: SBAC SUBGROUP ELA - STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE QUALITY INDICATOR #1

<p><i>The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:</i></p> <ul style="list-style-type: none"> • Performance of all subgroups on the CAASPP ELA (students with disabilities, English Learners, and socio-economically disadvantaged students, etc.)(CDE) • In accordance with SB1290, increases in pupil academic achievement for all groups of pupils served by the charter school. 	
Rubric	Sources of Evidence
<p>Performance</p> <ul style="list-style-type: none"> <input type="checkbox"/> All subgroups demonstrated growth in CAASPP ELA performance from 2016/2017 to 2017/2018 <input type="checkbox"/> The majority of subgroups demonstrated growth in CAASPP ELA performance from 2016/2017 to 2017/2018 <input checked="" type="checkbox"/> Some subgroups demonstrated growth in CAASPP ELA performance from 2016/2017 to 2017/2018 <input type="checkbox"/> None of the school's subgroups demonstrated growth in CAASPP ELA performance from 2016/2017 to 2017/2018 <input type="checkbox"/> No assessment of performance for this indicator 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> SBAC report (CDE) (B2.1) <input type="checkbox"/> Other: (Specify)

A2: SBAC SUBGROUP MATH - STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE QUALITY INDICATOR #2

<p><i>The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:</i></p> <ul style="list-style-type: none"> • Performance of all subgroups on the CAASPP Math (students with disabilities, English Learners, and socio-economically disadvantaged students, etc.)(CDE) • In accordance with SB1290, increases in pupil academic achievement for all groups of pupils served by the charter school, 	
Rubric	Sources of Evidence
<p>Performance</p> <ul style="list-style-type: none"> <input type="checkbox"/> All subgroups demonstrated growth in CAASPP Math performance from 2016/2017 to 2017/2018 <input type="checkbox"/> The majority of subgroups demonstrated growth in CAASPP Math performance from 2016/2017 to 2017/2018 <input checked="" type="checkbox"/> Some subgroups demonstrated growth in CAASPP Math performance from 2016/2017 to 2017/2018 <input type="checkbox"/> None of the school's subgroups demonstrated growth in CAASPP Math performance from 2016/2017 to 2017/2018 <input type="checkbox"/> No assessment of performance for this indicator 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> SBAC report (CDE) (B2.1) <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Monseñor Oscar Romero Middle

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 2/26/2019

A3: SBAC SCHOOLWIDE ELA - STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE QUALITY INDICATOR #3

<p><i>The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:</i></p> <ul style="list-style-type: none"> Schoolwide ELA data (CDE) 		
Rubric		Sources of Evidence
Performance	<input type="checkbox"/> The schoolwide percentage of students who Met and Exceeded Standards in 3 rd – 8 th , 11 th Grade on the SBAC in ELA is at a rate higher than the Resident Schools Median <input checked="" type="checkbox"/> The schoolwide percentage of students who Met and Exceeded Standards in 3 rd – 8 th , 11 th Grade on the SBAC in ELA is at a rate similar to the Resident Schools Median <input type="checkbox"/> The schoolwide percentage of students who Met and Exceeded Standards in 3 rd – 8 th , 11 th Grade on the SBAC in ELA is at a rate lower than the Resident Schools Median <input type="checkbox"/> The schoolwide percentage of students who Met and Exceeded Standards in 3 rd – 8 th , 11 th Grade on the SBAC in ELA is substantially lower than the Resident Schools Median <input type="checkbox"/> No assessment of performance for this indicator	<input checked="" type="checkbox"/> SBAC report (CDE) (B2.1) <input checked="" type="checkbox"/> Review of Data Set LAUSD Office of Data & Accountability <input type="checkbox"/> Other: (Specify)

A4: SBAC SCHOOLWIDE MATH - STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE QUALITY INDICATOR #4

<p><i>The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:</i></p> <ul style="list-style-type: none"> Schoolwide Math data (CDE) 		
Rubric		Sources of Evidence
Performance	<input type="checkbox"/> The schoolwide percentage of students who Met and Exceeded Standards in 3 rd – 8 th , 11 th Grade on the SBAC in Math is at a rate higher than the Resident Schools Median <input checked="" type="checkbox"/> The schoolwide percentage of students who Met or Exceeded Standards in 3 rd – 8 th , 11 th Grade on the SBAC in Math is at a rate similar to the Resident Schools Median <input type="checkbox"/> The schoolwide percentage of students who Met or Exceeded Standards in 3 rd – 8 th , 11 th Grade on the SBAC in Math is at a rate lower than the Resident Schools Median <input type="checkbox"/> The schoolwide percentage of students who Met or Exceeded Standards in 3 rd – 8 th , 11 th Grade on the SBAC in Math is substantially lower than the Resident Schools Median. <input type="checkbox"/> No assessment of performance for this indicator	<input checked="" type="checkbox"/> SBAC report (CDE) (B2.1) <input checked="" type="checkbox"/> Review of Data Set LAUSD Office of Data & Accountability (ODA) <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Monseñor Oscar Romero Middle

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 2/26/2019

A5: ENGLISH LEARNER RECLASSIFICATION - STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE QUALITY INDICATOR #5

<p><i>The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:</i></p> <ul style="list-style-type: none"> English Learner reclassification rate for 2017-2018 (CDE) 		
	Rubric	Sources of Evidence
Performance	<input type="checkbox"/> The school reclassifies English Learners at a rate higher than the Resident Schools Median <input type="checkbox"/> The school reclassifies English Learners at a rate similar to the Resident Schools Median <input checked="" type="checkbox"/> The school reclassifies English Learners at a rate lower than the Resident Schools Median <input type="checkbox"/> The school did not reclassify English Learners <input type="checkbox"/> No assessment of performance for this indicator	<input checked="" type="checkbox"/> Reclassification report (CDE) (B2.1) <input checked="" type="checkbox"/> CELDT/ELPAC Criterion reports (CDE) (B2.3) <input type="checkbox"/> Other: (Specify)

A6: "AT RISK" ENGLISH LEARNERS – (ELEMENTARY AND SECONDARY SCHOOLS) STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE QUALITY INDICATOR #6

<p><i>The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:</i></p> <ul style="list-style-type: none"> Providing supports for At-Risk English Learners 2017-2018 (CDE) 		
	Rubric	Sources of Evidence
Performance	<input type="checkbox"/> The school's percentage of "At Risk" English Learners is at rate lower than the Resident Schools Median <input checked="" type="checkbox"/> The school's percentage of "At Risk" English Learners is at a rate similar to the Resident Schools Median <input type="checkbox"/> The school's percentage of "At Risk" English Learners is at a rate higher than the Resident Schools Median <input type="checkbox"/> The school's percentage of "At Risk" English Learners is at a rate that is substantially higher than the Resident Schools Median <input type="checkbox"/> No assessment of performance for this indicator	<input checked="" type="checkbox"/> "At-Risk" by Grade report (CDE): 2017-2018 (B2.1)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Monseñor Oscar Romero Middle

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 2/26/2019

A7: LONG TERM ENGLISH LEARNERS (LTELs) - (SECONDARY SCHOOLS) - STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE QUALITY INDICATOR #7

<p><i>The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:</i></p> <ul style="list-style-type: none"> • Providing supports for Long Term English Learners 2017-2018 (CDE) 	
Performance	Sources of Evidence
<p>Rubric</p> <p><input type="checkbox"/> The school's percentage of LTELs is at rate lower than the Resident Schools Median</p> <p><input type="checkbox"/> The school's percentage of LTELs is at a rate similar to the Resident Schools Median</p> <p><input checked="" type="checkbox"/> The school's percentage of LTELs is at a rate higher than the Resident Schools Median</p> <p><input type="checkbox"/> The school's percentage of LTELs is at a rate that is substantially higher than the Resident Schools Median</p> <p><input type="checkbox"/> No assessment of performance for this indicator</p>	<p><input checked="" type="checkbox"/> Long-Term English Learners (LTEL) by Grade report (CDE): (2017-2018) (B2.1)</p>

A8: FOUR-YEAR COHORT GRADUATION RATE - STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE QUALITY INDICATOR #8

<p><i>The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:</i></p> <ul style="list-style-type: none"> • Four-Year Cohort Graduation Rate (CDE) (high schools only) 	
Performance	Sources of Evidence
<p>Rubric</p> <p><input type="checkbox"/> The school's Four-Year Cohort Graduation Rate is at a rate higher than Resident Schools Median</p> <p><input type="checkbox"/> The school's Four-Year Cohort Graduation Rate is at a rate similar to the Resident Schools Median</p> <p><input type="checkbox"/> The school's Four-Year Cohort Graduation Rate is at a rate lower than the Resident Schools Median</p> <p><input type="checkbox"/> The school's Four-Year Cohort Graduation Rate is at a rate substantially lower than the Resident Schools Median</p> <p><input checked="" type="checkbox"/> No assessment of performance for this indicator</p>	<p><input type="checkbox"/> Four-Year Cohort Graduation Rate (CDE) (B2.1)</p> <p><input type="checkbox"/> Other: (Specify)</p> <hr/> <p>A-G passing grade requirement (e.g. C or D) (CSD internal use only)</p>



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Monseñor Oscar Romero Middle

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 2/26/2019

***INDICATOR A9 IS ONLY APPLICABLE TO NEW CHARTER SCHOOLS WHICH DO NOT HAVE CAASPP (SBAC) SCORES AND CHARTER SCHOOLS WHICH SERVE GRADE LEVELS K, 1, 2, 9, AND 10 (THE GRADE LEVELS WHICH ARE NOT ADMINISTERED THE CAASPP).**

A9: INTERNAL ASSESSMENT (Grades K, 1, 2, 9, 10 and New Charter Schools) - STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE QUALITY INDICATOR #9

The school demonstrates student academic achievement, including progress towards closing the achievement gap, for grades K, 1, 2, 9 and 10 or as a new school with no CAASPP data as measured by:

- The school's internal assessments (with analysis of results) by subgroups and grade-levels
- Other academic achievement data gathered or produced by the school, such as Advanced Placement examination participation and passage rates, A-G requirements progress and completion rates, high school graduation rates, and college acceptance rates
- Results of internal assessments show growth in student achievement in ELA and Math

NOTE: For purposes of evaluation of school performance for this indicator, the CSD will consider data derived from assessments for which the school can provide evidence of validity/reliability. For commonly used and recognized assessments this would not be necessary (for example, NWEA, DIBELS, Stanford 10, Illuminate, or SBAC Interim assessments).

Rubric		Sources of Evidence
Performance	<input type="checkbox"/> The school has demonstrated accomplished levels of student achievement and progress as measured by school's internal assessments and other school data that are regularly monitored and analyzed and that reflect significant growth in student achievement in ELA and Math for all subgroups in all grade-levels <input type="checkbox"/> The school has demonstrated proficient levels of student achievement and progress as measured by school's internal assessments and other school data that are regularly monitored and analyzed and that reflect moderate growth in student achievement in ELA and Math for the majority of subgroups and grade-levels. <input type="checkbox"/> The school has demonstrated developing levels of student achievement and progress as measured by school's internal assessments and other school data that are regularly monitored and analyzed and that reflect limited growth in student achievement in ELA and Math for some subgroups and grade-levels <input type="checkbox"/> The school has demonstrated unsatisfactory levels of student achievement and progress as measured by school's internal assessments and other school data and that reflect no growth or a decline in student achievement in ELA and Math for the majority of subgroups and grade-levels, or the school has not collected and/or analyzed and monitored internal assessment or other academic achievement data. <input checked="" type="checkbox"/> No assessment of performance for this indicator.	<input type="checkbox"/> Internal academic performance and progress data and information (B2.2) <input type="checkbox"/> School Internal Assessment Data Report or equivalent (B2.2) <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Monseñor Oscar Romero Middle

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 2/26/2019

CALIFORNIA SCHOOL DASHBOARD STATE PRIORITIES

Summary of School Performance

*Indicators A10-A19 reflect the school’s ratings on the Dashboard. For Indicators A10 –A19 the school’s ratings on the California School Dashboard will not impact the overall Student Achievement and Educational Performance Rating for 2018-2019 oversight but will provide informational areas of focus. California School Dashboard Indicators will not figure into 2018-2019 oversight ratings.

Blue Green Yellow Orange Red

A10: Priority 4-3.1 Student Achievement Academic Indicator (Grades 3-8) Distance from Level 3 English Language Arts

The school has achieved the performance level of Orange

A11: Priority 4-3.2 Student Achievement Academic Indicator (Grades 3-8) Distance from Level 3 Mathematics

The school has achieved the performance level of Red

A12: Priority 4-3.5 Student Achievement English Learner Progress Indicator

The school has achieved the performance level of Not Available

A13: Priority 5-3.7 Student Engagement- Chronic Absenteeism Indicator

The school has achieved the performance level of Yellow

**this indicator will be available Fall 2018*

A14: Priority 6-3.8 School Climate- Suspension Rate (K12) Indicator

The school has achieved the performance level of Red



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Monseñor Oscar Romero Middle

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 2/26/2019

HIGH SCHOOLS ONLY:

A16: Priority 4-3.3 Student Achievement Academic Indicator (Grade 11) Distance from Level 3 English Language Arts

The school has achieved the following status _____ and change _____

A17: Priority 4-3.4 Student Achievement Academic Indicator (Grade 11) Distance from Level 3 Mathematics

The school has achieved the following status _____ and change _____

A18: Priority 5-3.6 Student Engagement-Graduation Rate Indicator

The school has achieved the performance level of _____

A19: Priority 7 & 8-3.9 Access to and Outcomes in a Broad Course of Study-College/Career Indicator

The school has achieved the following status _____

NOTES:

Progress on LAUSD Board of Education and/or MOU Benchmarks related to STUDENT ACHIEVEMENT (if applicable):



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Monseñor Oscar Romero Middle

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 2/26/2019

ORGANIZATIONAL MANAGEMENT, PROGRAMS, AND OPERATIONS	RATING*
Summary of School Performance	2
<p><u>Areas of Demonstrated Strength and/or Progress</u></p>	
<p>(O6) The school has a well-developed system in place for full implementation and monitoring of its special education processes and program in compliance with all requirements, including the Modified Consent Decree. At the time of the visit the school had no reds on the 200 Report and one student at Tier 6 on the 300 report. The school explained that the student is new to the school and will provide a status report to assure there is a plan in place to provide services. This has been a great area of growth compared to the 2017-2018 school year.</p>	
<p><u>Areas Noted for Further Growth and/or Improvement</u></p>	
<p>(O1) The school has a partially developed system in place to ensure protection of student and staff health and safety, and compliance with applicable legal and charter requirements related to health and safety as evidenced via Binder 3 review. CSD noted during the leadership meeting that the school needs to conduct a variety of types of drills held and/or scheduled (fire, earthquake, shelter in place, etc) and as best practice evaluation/reflection tools; to ensure the practice and safety of students. In addition, as discussed during the leadership meeting it is an important reminder that the school assures all classrooms have posted evacuation maps.</p>	
<p>(O3) The school has partially implemented grade-level-appropriate standards-based instruction in accordance with the California academic content standards, including the CA CCSS per written responses to oversight questions and conversations during the leadership meeting. The school is in the process of adoption of new curriculum for next year for ELA and Math. Binder 3 included evidence of pacing plan for CASA and service learning with Timeframe, CCSS, main outcomes, Essential questions an service learning requirements at different stages of development.</p>	
<p>(O4) The school has partially implemented the components of the charter's instructional program designed to meet the learning needs of all students, including its subgroups, and partially modifies instruction based on data analysis. As noted in 2017-2018 CSD and in conversation with the leadership team during this annual oversight visit the school needs to continue to develop systems for data analysis to address areas of greatest needs and provide training and support for teachers to guide them to support the needs of all their students. Per conversation with leadership the school analyzed the ELPAC test results with all teachers to have a clear understanding of the different skills that need to be taught and focused on in order to ensure growth and success for ELs. A session on writing rubrics with ELs was provided. New this year: (1) A tutoring program has been implemented for “hotlist” students with an emphasis on English Learners; (2) Instructional Aides have become responsible for a caseload of 20 EL students to work with. These Instructional Aides follow up on a quarter basis to determine students’ needs. During the conversation with the leadership team it was noted that consistent, systemic data analysis of student’s growth might become a tool within this two programs to assess student’s growth throughout the year.</p>	



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Monseñor Oscar Romero MiddleAnnual Performance-Based Oversight Visit ReportDATE OF VISIT: 2/26/2019

- (O5) The school has partially implemented the key features of the educational program described in the charter and continues to provide Professional Development. As noted in 2017-2018 and discussed with the new administration during this 2018-2019 visit, the school is redefining and creating a hard reset to re-implement positive conditions and opportunities that influence the key features of the charter. The CSD observed evidence of Positive Behavior Intervention and Supports (PBIS), Standards Based Grading (via rubrics), SFA and PBL at different stages of development by teachers.
- (O7) The school has a partially developed school climate and student discipline system in place that is aligned with the principles of the Discipline Foundation Policy and School Climate Bill of Rights, for the 2017-2018 the school had a 25.4% in and out-of school suspension events rate, and an out-of-school suspension event rate of 5.4%. In review of the 2018-2019 Mid Year Suspension Rate the school has a current suspension event rate of 0.9%. The school has provided a plan of improvement for the schools climate based on a Notice to Cure letter from CSD that was sent on October 30, 2018. The school has trained staff and implemented a PBIS Tier 1 through 3 support program to address culture and climate at the school.
- (O9) The school has a partially developed stakeholder communication system for gathering input, encouraging involvement, sharing information, and resolving concerns. Per evidence on Binder 3 and website, the school provides stakeholder communications regarding communication with parents and involvement opportunities. Based on the conversation with the leadership team, the school is in the process of continuing to create processes to share information with employees regarding systems to communicate and gather input to support the school programs and to include engaging opportunities for staff members to gain understanding of the decisions made at the school.
- (O11) The school has a partially developed system in place for the evaluation of school staff designed to ensure that the school's educational program yields high student achievement and complies with all applicable legal requirements as the school has developed, is implementing and piloting a coaching cycle to support new and seasoned staff members in their professional growth.

Corrective Action Required

None noted that require immediate action to remedy concerns indicated in this report.

Notes:

(O1) After the visit, on March 28, 2019 the school additionally received a Notice of Concern regarding its implementation of random searches identified in BUL- 5424.2 as part of its responsibility as a co-located school. On 4/19/19 the CMO responded to the Letter of Concern. The school provided a response and the MORCS Random Search log. CSD operations has reviewed response and has indicated that the response is sufficient. CSD will continue to monitor throughout the year.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Monseñor Oscar Romero Middle

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 2/26/2019

****NOTE: A charter school shall receive a rating of 1 in this category for any of the following reasons: (1) Failed to have Health, Safety, and Emergency Plan in place; (2) Failed to conduct child abuse mandated reporter training in accordance with AB 1432; (3) Failed to complete criminal background clearances for all new staff (as defined on the ESSA Grid) prior to employment; or (4) Failed to obtain DOJ clearance certification, as appropriate, from a vendor. A charter school cannot receive a rating in this category greater than 2 if any teacher of the core instructional program is not appropriately credentialed and assigned per legal requirements and the school's current approved charter.***



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Monseñor Oscar Romero Middle

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 2/26/2019

O1: SCHOOL SAFETY AND OPERATIONS: SCHOOL SAFETY PLAN AND PROCEDURES - ORGANIZATIONAL MANAGEMENT QUALITY INDICATOR #1

The school has a system in place to ensure that:

- The school has a current site-specific comprehensive Health, Safety, and Emergency Plan
(Note: for co-locations, the charter school complies with the District school’s Health, Safety and Emergency Plan)
- The school is able and prepared to implement its emergency procedures in the event of a natural disaster or other emergency (includes threat assessment protocol)
- School staff and other mandated reporters working on behalf of the school receive timely training on child abuse awareness and reporting in accordance with the requirements of AB 1432
- School staff receives annual training on the handling of bloodborne pathogens
- The school has a Visitor’s policy and it’s visible in the main office
- A Pupil Suicide Prevention Policy (grades 7-12) is in place, in compliance with AB 2246

	Rubric	Sources of Evidence
Performance	<input type="checkbox"/> The school has a highly developed system in place to ensure protection of student and staff health and safety, and compliance with applicable legal and charter requirements related to health and safety <input type="checkbox"/> The school has a well-developed system in place to ensure protection of student and staff health and safety, and compliance with applicable legal and charter requirements related to health and safety <input checked="" type="checkbox"/> The school has a partially developed system in place to ensure protection of student and staff health and safety, and compliance with applicable legal and charter requirements related to health and safety <input type="checkbox"/> The school has a minimal or no system in place to ensure protection of student and staff health and safety, and compliance with applicable legal and charter requirements related to health and safety	<input checked="" type="checkbox"/> Parent-Student Handbook(s) (B1.10) <input checked="" type="checkbox"/> Comprehensive Health, Safety, and Emergency Plan (B3.1b) <input checked="" type="checkbox"/> Evacuation route maps (B3.1b) <input checked="" type="checkbox"/> Documentation of emergency drills and training (B3.1c) <input checked="" type="checkbox"/> Evidence of provision and location of onsite emergency supplies (B3.1c) <input checked="" type="checkbox"/> Evidence of AB 2246 implementation (grades 7-12) (B3.1e) <input checked="" type="checkbox"/> Child abuse mandated reporter training documentation (B3.1d and B3A.4) <input checked="" type="checkbox"/> Bloodborne pathogens training documentation (B3.13 and B3A.4) <input checked="" type="checkbox"/> <i>Certification of Clearances, Credentialing, and Mandated Reporter Training 2018-2019</i> (“ESSA Grid”) (B3A) <input checked="" type="checkbox"/> Site/classroom observation <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Monseñor Oscar Romero Middle

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 2/26/2019

O2: HEALTH AND SAFETY - ORGANIZATIONAL MANAGEMENT QUALITY INDICATOR #2

The school has a system in place to ensure that:

- For each school site, the school has a current site-specific Certificate of Occupancy or equivalent that authorizes the current use of the site
- School provides documentation of student immunization and
- School provides documentation of health screening per applicable law and terms of the charter
- School maintains an emergency epinephrine auto-injectors (“epi-pen”) onsite and has provided training to volunteer staff member(s) in the storage and emergency use of the epi-pen

	Rubric	Sources of Evidence
Performance	<ul style="list-style-type: none"> <input type="checkbox"/> The school has a highly developed system in place to ensure protection of student and staff health and safety, and compliance with applicable legal and charter requirements related to health and safety for Certificates of Occupancy, immunization, health screenings and emergency epi-pens <input checked="" type="checkbox"/> The school has a well-developed system in place to ensure protection of student and staff health and safety, and compliance with applicable legal and charter requirements related to health and safety for Certificates of Occupancy, immunization, health screenings and emergency epi-pens <input type="checkbox"/> The school has a partially developed system in place to ensure protection of student and staff health and safety, and compliance with applicable legal and charter requirements related to health and safety for Certificates of Occupancy, immunization, health screenings and emergency epi-pens <input type="checkbox"/> The school has a minimal or no system in place to ensure protection of student and staff health and safety, and compliance with applicable legal and charter requirements related to health and safety for Certificates of Occupancy, immunization, health screenings and emergency epi-pens 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Parent-Student Handbook(s) (B1.10) <input checked="" type="checkbox"/> Certificate of Occupancy or equivalent (B3.2a) <input checked="" type="checkbox"/> Evidence of student immunization (B3.2b) <input type="checkbox"/> Evidence of health screening (B3.2b) <input checked="" type="checkbox"/> Epi-pen documentation (B3.2c) <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Monseñor Oscar Romero Middle

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 2/26/2019

O3: STANDARDS–BASED INSTRUCTION - ORGANIZATIONAL MANAGEMENT QUALITY INDICATOR #3

The school has:

- Implemented standards-based instruction schoolwide in accordance with the California academic content standards, including the California Common Core State Standards (CA CCSS), that are applicable to the grade levels served
- Demonstrated evidence of implementation of the California Next Generation Science Standards
- Obtained WASC accreditation (**high schools only**)
- Implemented a system to monitor student progress toward and completion of graduation and A-G requirements (**high schools only**)
- Received UC/CSU approval of courses (UC Doorways) (**high schools only**)

	Rubric	Sources of Evidence
Performance	<ul style="list-style-type: none"> <input type="checkbox"/> The school has fully-implemented grade-level-appropriate standards-based instruction in accordance with the California academic content standards, including the CA CCSS <input type="checkbox"/> The school has substantially implemented grade-level-appropriate standards-based instruction in accordance with the California academic content standards, including the CA CCSS <input checked="" type="checkbox"/> The school has partially implemented grade-level-appropriate standards-based instruction in accordance with the California academic content standards, including the CA CCSS <input type="checkbox"/> The school has minimally implemented, or not at all, grade-level-appropriate standards-based instruction in accordance with the California academic content standards, including the CA CCSS 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Evidence of standards-based instructional program (B3.3a) <input type="checkbox"/> Evidence of implementation of CA NGSS (B3.3a) <input checked="" type="checkbox"/> LCAP (B3.3b) <input checked="" type="checkbox"/> Evidence of technology readiness to administer CAASPP assessments (B3.3c) *new schools only <input type="checkbox"/> WASC documentation (B3.3d) <input type="checkbox"/> UC Doorways course approval documentation (B3.3d) <input type="checkbox"/> Evidence of implementation of Transitional Kindergarten (B3.3i) <input checked="" type="checkbox"/> Professional development documentation (B3.4b) <input checked="" type="checkbox"/> Classroom observation <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Monseñor Oscar Romero Middle

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 2/26/2019

O4: MEETING THE NEEDS OF ALL STUDENTS; SUBGROUP DATA ANALYSIS - ORGANIZATIONAL MANAGEMENT QUALITY INDICATOR #4

<i>The school:</i>					
<ul style="list-style-type: none"> • Implements the differentiation, intervention, and other instructional strategies and approaches described in the charter designed to meet the learning needs of all students, including all subgroups identified in the school's LCAP and by CDE • Disaggregates and analyzes data on a regular basis to address individual student needs • Implements, monitors, and modifies, as appropriate, its Master Plan for English Learners (EL identification, designated and integrated ELD instruction, progress monitoring, assessment, and reclassification) • Has appointed a designee to assist and support foster youth 					
Performance	<table border="1" style="width: 100%;"> <thead> <tr> <th style="background-color: #f2d2d2; width: 50%;">Rubric</th> <th style="background-color: #f2d2d2;">Sources of Evidence</th> </tr> </thead> <tbody> <tr> <td style="background-color: #f2d2d2;"> <ul style="list-style-type: none"> <input type="checkbox"/> The school has fully implemented and monitors the components of the charter's instructional program designed to meet the learning needs of all students, including its subgroups, and modifies instruction based on data analysis <input type="checkbox"/> The school has substantially implemented and monitors the components of the charter's instructional program designed to meet the learning needs of all students, including its subgroups, and generally modifies instruction based on data analysis <input checked="" type="checkbox"/> The school has partially implemented the components of the charter's instructional program designed to meet the learning needs of all students, including its subgroups, and partially modifies instruction based on data analysis <input type="checkbox"/> The school has minimally implemented, or not at all, the components of the charter's instructional program designed to meet the learning needs of all students, including its subgroups, and does not consistently modify instruction based on data analysis </td> <td style="background-color: #f2d2d2;"> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Evidence of standards-based instructional program (B3.3a) <input checked="" type="checkbox"/> LCAP (B3.3b) <input checked="" type="checkbox"/> Professional development documentation (B3.4b) <input checked="" type="checkbox"/> Evidence of intervention and support for all students, including but not limited to foster youth, at-risk students, and high performing students (3.3j) <input checked="" type="checkbox"/> Implementation of the school's English Learner Master Plan (B3.3b) <input checked="" type="checkbox"/> Evidence of implementation of data analysis system program (B2.2) <input type="checkbox"/> School Internal Assessment Data Report, or equivalent (B2.2) <input checked="" type="checkbox"/> Classroom observation <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Other: (Specify) </td> </tr> </tbody> </table>	Rubric	Sources of Evidence	<ul style="list-style-type: none"> <input type="checkbox"/> The school has fully implemented and monitors the components of the charter's instructional program designed to meet the learning needs of all students, including its subgroups, and modifies instruction based on data analysis <input type="checkbox"/> The school has substantially implemented and monitors the components of the charter's instructional program designed to meet the learning needs of all students, including its subgroups, and generally modifies instruction based on data analysis <input checked="" type="checkbox"/> The school has partially implemented the components of the charter's instructional program designed to meet the learning needs of all students, including its subgroups, and partially modifies instruction based on data analysis <input type="checkbox"/> The school has minimally implemented, or not at all, the components of the charter's instructional program designed to meet the learning needs of all students, including its subgroups, and does not consistently modify instruction based on data analysis 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Evidence of standards-based instructional program (B3.3a) <input checked="" type="checkbox"/> LCAP (B3.3b) <input checked="" type="checkbox"/> Professional development documentation (B3.4b) <input checked="" type="checkbox"/> Evidence of intervention and support for all students, including but not limited to foster youth, at-risk students, and high performing students (3.3j) <input checked="" type="checkbox"/> Implementation of the school's English Learner Master Plan (B3.3b) <input checked="" type="checkbox"/> Evidence of implementation of data analysis system program (B2.2) <input type="checkbox"/> School Internal Assessment Data Report, or equivalent (B2.2) <input checked="" type="checkbox"/> Classroom observation <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Other: (Specify)
Rubric	Sources of Evidence				
<ul style="list-style-type: none"> <input type="checkbox"/> The school has fully implemented and monitors the components of the charter's instructional program designed to meet the learning needs of all students, including its subgroups, and modifies instruction based on data analysis <input type="checkbox"/> The school has substantially implemented and monitors the components of the charter's instructional program designed to meet the learning needs of all students, including its subgroups, and generally modifies instruction based on data analysis <input checked="" type="checkbox"/> The school has partially implemented the components of the charter's instructional program designed to meet the learning needs of all students, including its subgroups, and partially modifies instruction based on data analysis <input type="checkbox"/> The school has minimally implemented, or not at all, the components of the charter's instructional program designed to meet the learning needs of all students, including its subgroups, and does not consistently modify instruction based on data analysis 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Evidence of standards-based instructional program (B3.3a) <input checked="" type="checkbox"/> LCAP (B3.3b) <input checked="" type="checkbox"/> Professional development documentation (B3.4b) <input checked="" type="checkbox"/> Evidence of intervention and support for all students, including but not limited to foster youth, at-risk students, and high performing students (3.3j) <input checked="" type="checkbox"/> Implementation of the school's English Learner Master Plan (B3.3b) <input checked="" type="checkbox"/> Evidence of implementation of data analysis system program (B2.2) <input type="checkbox"/> School Internal Assessment Data Report, or equivalent (B2.2) <input checked="" type="checkbox"/> Classroom observation <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Other: (Specify) 				



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Monseñor Oscar Romero Middle

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 2/26/2019

O5: IMPLEMENTATION OF KEY FEATURES OF EDUCATIONAL PROGRAM - ORGANIZATIONAL MANAGEMENT QUALITY INDICATOR #5

<i>The school has implemented the key features components of the educational program described in the school's charter</i>	
Rubric	Sources of Evidence
<p>Performance</p> <p><input type="checkbox"/> The school has fully implemented the key features of the educational program described in the charter</p> <p><input type="checkbox"/> The school has substantially implemented the key features of the educational program described in the charter</p> <p><input checked="" type="checkbox"/> The school has partially implemented the key features of the educational program described in the charter</p> <p><input type="checkbox"/> The school has minimally implemented, or not at all, the key features of the educational program described in the charter</p>	<p><input checked="" type="checkbox"/> Professional development documentation (B3.4b)</p> <p><input checked="" type="checkbox"/> Evidence of implementation of key features of educational program (B3.3k)</p> <p><input checked="" type="checkbox"/> Classroom observation</p> <p><input checked="" type="checkbox"/> Discussion with school leadership</p> <p><input type="checkbox"/> Other: (Specify)</p>

O6: SPECIAL EDUCATION - ORGANIZATIONAL MANAGEMENT QUALITY INDICATOR #6

<i>The school has a system in place to ensure that the school:</i>	
<ul style="list-style-type: none"> • Provides special education programs and services in accordance with students' IEPs and the terms of the Modified Consent Decree • Provides special education training for staff in accordance with requirements of the Modified Consent Decree • Conducts a special education self-review annually, using the Special Education Self-Review Checklist • Maintains timely IEP timeline records and accurate service provision records in Welligent 	
Rubric	Sources of Evidence
<p>Performance</p> <p><input type="checkbox"/> The school has a highly developed system in place for full implementation and monitoring of its special education processes and program in compliance with all requirements, including the Modified Consent Decree</p> <p><input checked="" type="checkbox"/> The school has a well-developed system in place for full implementation and monitoring of its special education processes and program in compliance with all requirements, including the Modified Consent Decree</p> <p><input type="checkbox"/> The school has a partially developed system in place for full implementation and monitoring of its special education processes and program in compliance with all requirements, including the Modified Consent Decree</p> <p><input type="checkbox"/> The school has a minimal or no system in place for full implementation and monitoring of its special education processes and program in compliance with all requirements, including the Modified Consent Decree</p>	<p><input checked="" type="checkbox"/> Parent-Student Handbook(s) (B1.10)</p> <p><input checked="" type="checkbox"/> Professional development documentation (B3.4b)</p> <p><input checked="" type="checkbox"/> Evidence of intervention and support for students with disabilities (B3.3j)</p> <p><input type="checkbox"/> Self-Review Checklist (B3.4a)</p> <p><input checked="" type="checkbox"/> Other special education documentation (B3.4a)</p> <p><input checked="" type="checkbox"/> Consultation with Charter Operated Programs office</p> <p><input checked="" type="checkbox"/> Welligent reports and/or other MCD documentation, including from the Division of Special Education (B3.4a)</p> <p><input checked="" type="checkbox"/> Classroom observation</p> <p><input type="checkbox"/> Discussion with school leadership</p> <p><input type="checkbox"/> Other: (Specify)</p>



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Monseñor Oscar Romero Middle

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 2/26/2019

O7: SCHOOL CLIMATE AND STUDENT DISCIPLINE - ORGANIZATIONAL MANAGEMENT QUALITY INDICATOR #7

The school has a school climate and schoolwide student discipline system in place to ensure that the school's practices:

- Align with the principles of the District's Discipline Foundation Policy and School Climate Bill of Rights Resolution, including but not limited to, tiered behavior intervention, alternatives to suspension, and schoolwide positive behavior support, data monitoring and, includes a discipline system complaint process
- Provide positive opportunities for student wellness, growth and success, aimed at making the school safe, welcoming, supportive and inclusive
- Minimize discretionary suspensions and expulsions
- Reduce or eliminate suspension disproportionality for student subgroups

	Rubric	Sources of Evidence
Performance	<ul style="list-style-type: none"> <input type="checkbox"/> The school has a highly developed school climate and student discipline system in place that is aligned with the principles of the Discipline Foundation Policy and School Climate Bill of Rights <input type="checkbox"/> The school has a well-developed school climate and student discipline system in place that is aligned with the principles of the Discipline Foundation Policy and School Climate Bill of Rights <input checked="" type="checkbox"/> The school has a partially developed school climate and student discipline system in place that is aligned with the principles of the Discipline Foundation Policy and School Climate Bill of Rights <input type="checkbox"/> The school has a minimally developed or no school climate and student discipline system in place that is aligned with the principles of the Discipline Foundation Policy and School Climate Bill of Rights 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Parent-Student Handbook(s) (B1.10) <input checked="" type="checkbox"/> LCAP (B3.3b) <input checked="" type="checkbox"/> Professional development documentation (B3.4b) <input checked="" type="checkbox"/> Evidence of implementation of school climate and student discipline system that aligns with Discipline Foundation Policy and School Climate Bill of Rights principles (B3.4c) <input type="checkbox"/> Evidence of implementation of tiered behavior intervention, such as SST/COST (B3.4c) <input checked="" type="checkbox"/> Evidence of implementation of alternatives to suspension (B3.4c) <input checked="" type="checkbox"/> Evidence of implementation of schoolwide positive behavior support system (B3.4c) <input checked="" type="checkbox"/> Evidence of data monitoring (B3.4c) <input checked="" type="checkbox"/> LAUSD ODA suspension and expulsion data reports (B2.1) <input checked="" type="checkbox"/> Interview of stakeholders <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Other: (Specify) <input checked="" type="checkbox"/> Suspension rates, and disproportionality rates



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Monseñor Oscar Romero Middle

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 2/26/2019

O8: PROFESSIONAL DEVELOPMENT - ORGANIZATIONAL MANAGEMENT QUALITY INDICATOR #8

<i>The school:</i>	
<ul style="list-style-type: none"> • Has a schoolwide professional development plan for teachers and other staff that supports the educational program set forth in the charter and targets identified needs • Provides faculty and other instructional staff with professional development opportunities to improve instructional practice • Provides opportunities for teachers to collaborate regularly for the purpose of planning and improving curriculum and instruction 	
Performance	Sources of Evidence
<p style="text-align: center;">Rubric</p> <p><input type="checkbox"/> The school has fully implemented a professional development plan for teachers and other staff that supports instructional practices, targets identified needs, and aligns with the education program set forth in the charter</p> <p><input type="checkbox"/> The school has implemented a professional development plan for teachers and other staff that supports instructional practices, targets identified needs, and aligns with the education program set forth in the charter</p> <p><input checked="" type="checkbox"/> The school has partially implemented a professional development plan for teachers and other staff that supports instructional practices, targets identified needs, and aligns with the education program set forth in the charter</p> <p><input type="checkbox"/> The school has not implemented a professional development plan for teachers and other staff that supports instructional practices, targets identified needs, and aligns with the education program set forth in the charter</p>	<p style="text-align: center;">Sources of Evidence</p> <p><input checked="" type="checkbox"/> LCAP (B3.3b)</p> <p><input checked="" type="checkbox"/> Professional development documentation (e.g. professional development calendar, agendas and sign-ins) (B3.4b)</p> <p><input checked="" type="checkbox"/> Interview of teachers and/or other staff</p> <p><input checked="" type="checkbox"/> Discussion with school leadership</p> <p><input type="checkbox"/> Other: (Specify)</p>



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Monseñor Oscar Romero Middle

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 2/26/2019

O9: STAKEHOLDER COMMUNICATION AND INVOLVEMENT - ORGANIZATIONAL MANAGEMENT QUALITY INDICATOR #9

The school has a stakeholder communication system for gathering input, facilitating and encouraging involvement, sharing information, and resolving concerns, which:

- Engages in communication that notifies parents and other stakeholders of the process for resolving concerns, including how they may contact board members, and supports students, families, and other stakeholders in effectively resolving concerns
- Provides all stakeholders (e.g., parents/guardians, students, and teachers) with appropriate, accessible and relevant information about individual student and schoolwide academic progress and performance
- Informs parents of high school students about transferability of courses to other public high schools and the eligibility of courses to meet college entrance requirements (high schools only)
- Provides parents, teachers, and students with meaningful opportunities for involvement and engagement that meet the requirements and goals of applicable federal and state law, the school’s charter, and the school LCAP

	Rubric	Sources of Evidence
Performance	<input type="checkbox"/> The school has a highly developed stakeholder communication system for gathering input, encouraging involvement, sharing information, and resolving concerns <input type="checkbox"/> The school has a well-developed stakeholder communication system for gathering input, encouraging involvement, sharing information, and resolving concerns <input checked="" type="checkbox"/> The school has a partially developed stakeholder communication system for gathering input, encouraging involvement, sharing information, and resolving concerns <input type="checkbox"/> The school has a minimal or no stakeholder communication system for gathering input, encouraging involvement, sharing information, and resolving concerns	<input checked="" type="checkbox"/> Parent-Student Handbook (B1.10) <input checked="" type="checkbox"/> LCAP (B3.3b) <input checked="" type="checkbox"/> Evidence of stakeholder consultation (B3.4d) <input checked="" type="checkbox"/> Evidence of parent/stakeholder involvement and engagement (B3.4d) <input checked="" type="checkbox"/> Evidence of sharing accessible and relevant information about individual student and schoolwide academic progress and performance with all stakeholders as appropriate (B3.4d) <input checked="" type="checkbox"/> Evidence of communication to parents and other stakeholders of complaint resolution process(es) (B3.4d) <input type="checkbox"/> Evidence that parents are informed about transferability of courses/course credit and eligibility to meet A-G requirements (B3.4d) <input checked="" type="checkbox"/> Evidence of provision of stakeholder access to school’s approved charter (B3.4d) <input checked="" type="checkbox"/> Interview of stakeholders <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Monseñor Oscar Romero Middle

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 2/26/2019

O10: STAKEHOLDER COMMUNICATION AND TRANSPARENCY- ORGANIZATIONAL MANAGEMENT QUALITY INDICATOR #10

The school's documents that are available both manually and electronically (website preferred) serve as a vehicle for transparency through its displays and provision of information.

- Information is easily accessible to the public and school stakeholders
- UCP and all complaint procedures
- Title IX information in accordance with SB 1375**
- AB 2246 Suicide Prevention applicable posting (Gr 7-12)
- Applicable categories described in Charter School Transparency Resolution

**required on website

Rubric	Sources of Evidence
<p><input checked="" type="checkbox"/> The school has a highly developed communication system to share information with stakeholders, that is easily accessible via its documents available both manually, electronically and on its website</p> <p><input type="checkbox"/> The school has a well-developed communication system to share information with stakeholders via its documents available both manually, electronically and on its website</p> <p><input type="checkbox"/> The school has a partially developed communication system to share information with stakeholders via its documents available manually/electronically or on its website</p> <p><input type="checkbox"/> The school has a minimally developed communication system to share information with stakeholders with limited to no availability of documents manually/electronically or on its website</p>	<p><input checked="" type="checkbox"/> Review of the availability of information to the public/stakeholders (B3.4e) for:</p> <ul style="list-style-type: none"> • SB 1375 Information • UCP Procedure and Forms • Complaint Forms • AB 2246 (grades 7-12) • LCAP • Financial Audit • Student Demographics • Student Achievement Information



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Monseñor Oscar Romero Middle

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 2/26/2019

O11: EVALUATION OF SCHOOL STAFF - ORGANIZATIONAL MANAGEMENT QUALITY INDICATOR #11

The school has a system in place for the evaluation of school staff designed to ensure that:

- the school’s educational program yields high student achievement
- the school complies with all applicable legal requirements

Rubric		Sources of Evidence
Performance	<input type="checkbox"/> The school has a highly developed system in place for the evaluation of school staff designed to ensure that the school's educational program yields high student achievement and complies with all applicable legal requirements <input type="checkbox"/> The school has a well-developed system in place for the evaluation of school staff designed to ensure that the school's educational program yields high student achievement and complies with all applicable legal requirements <input checked="" type="checkbox"/> The school has a partially developed system in place for the evaluation of school staff designed to ensure that the school's educational program yields high student achievement and complies with all applicable legal requirements <input type="checkbox"/> The school has a minimal or no system in place for the evaluation of school staff designed to ensure that the school's educational program yields high student achievement and complies with all applicable legal requirements	<input checked="" type="checkbox"/> Evidence of staff evaluation system (B3.4f) <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Monseñor Oscar Romero Middle

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 2/26/2019

O12: CLEARANCES AND CREDENTIALING COMPLIANCE - ORGANIZATIONAL MANAGEMENT QUALITY INDICATOR #12

The school is in compliance with applicable law and the terms of its approved charter regarding clearances and credentialing:

- All certificated staff are fully credentialed, including EL authorizations, and appropriately assigned as authorized by their credentials at all times
- The school has obtained all necessary employee clearances, including criminal background and tuberculosis (TB) risk assessments/clearances, prior to employment, and keeps all clearances current
- The school has obtained all necessary vendor clearances, including criminal background and tuberculosis (TB) risk assessments/clearances, prior to the provision of service, and keeps all clearances current
- The school has conducted volunteer clearances in accordance with applicable law and policy, including criminal background clearances for all volunteers who perform schoolsite services while not under the direct supervision of a school employee, and tuberculosis (TB) risk assessments/clearances for all volunteers with frequent or prolonged contact with students

	Rubric	Sources of Evidence
Performance	<input type="checkbox"/> The school has fully implemented and continually monitors systems and procedures that maintain 100% compliance with applicable law, including but not limited to clearance, credentialing, and assignment requirements at all times <input checked="" type="checkbox"/> The school has implemented and monitors systems and procedures that maintain substantial compliance with applicable law, including but not limited to clearance, credentialing, and assignment requirements <input type="checkbox"/> The school has partially implemented and intermittently monitors systems and procedures to maintain compliance with applicable law, including but not limited to clearance, credentialing, and assignment requirements <input type="checkbox"/> The school has not implemented and/or does not monitor systems and procedures to maintain compliance with applicable law, including but not limited to clearance, credentialing, and assignment requirements	<input checked="" type="checkbox"/> <i>Certification of Clearances, Credentialing, and Mandated Reporter Training 2018-2019</i> form (“ESSA Grid”) (B3A.1a) <input checked="" type="checkbox"/> Staff rosters and school master schedule (B3A.1 b and c) <input checked="" type="checkbox"/> Custodian(s) of Records documentation (B3A.1d) <input checked="" type="checkbox"/> Criminal Background Clearance Certifications (B3A.2) <input checked="" type="checkbox"/> Teaching credential/authorization documentation (B3A.2a) <input checked="" type="checkbox"/> Vendor certifications (B3A.5) <input checked="" type="checkbox"/> Volunteer (TB) risk assessment/clearance certification (B3A.6) <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Other: (Specify)

Progress on LAUSD Board of Education and/or MOU Benchmarks related to ORGANIZATIONAL MANAGEMENT (if applicable):



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Monseñor Oscar Romero Middle

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 2/26/2019

8196	2015-16					2016-17					2017-18				
	Preliminary Budget	First Interim	Second Interim	Unaudited Actuals	Audited Financials	Preliminary Budget	First Interim	Second Interim	Unaudited Actuals	Audited Financials	Preliminary Budget	First Interim	Second Interim	Unaudited Actuals	Audited Financials
Monseñor Oscar Romero Charter Middle															
Cash and Cash Equivalents		431,986	609,858	873,809	873,810		897,123	855,159	13,267,672	13,267,671		1,210,062	1,206,380	5,514,805	5,461,380
Current Assets		960,240	1,106,899	1,351,150	1,351,149		1,356,628	1,298,129	13,624,340	13,624,341		1,662,547	1,643,137	5,883,465	5,882,314
Fixed and Other Assets		17,657,583	1,468,225	1,489,467	1,489,468		1,491,997	1,628,842	6,313,777	6,400,377		15,756,756	15,757,006	23,126,870	23,423,020
Total Assets		18,617,823	2,575,124	2,840,617	2,840,617		2,848,624	2,926,971	19,938,117	20,024,718		17,419,302	17,400,143	29,010,335	29,305,334
Deferred Outflow		0	0	0	0		0	0	0	0		0	0	0	0
Current Liabilities		16,983,265	158,206	215,427	229,848		177,526	195,673	12,217,600	12,232,086		209,960	190,142	4,078,263	4,106,556
Long Term Liabilities		15,643	719,782	727,417	712,996		727,417	727,417	3,142,272	3,171,088		7,869,977	7,869,977	7,903,472	7,848,092
Total Liabilities		16,998,908	877,988	942,844	942,844		904,943	923,090	15,359,872	15,403,174		8,079,938	8,060,119	11,981,735	11,954,648
Unfunded OPEB Liabilities/Deferred Inflow		0	0	0	0		0	0	0	0		0	0	0	0
Net Assets		1,618,915	1,697,136	1,897,773	1,897,773		1,943,681	2,003,881	4,578,245	4,621,544		9,339,365	9,340,024	17,028,600	17,350,686
Total Revenues	3,595,743	3,882,936	3,926,245	4,024,140	4,024,141	3,932,748	4,010,998	4,046,235	6,525,393	6,568,692	10,242,847	8,786,825	8,886,942	16,323,670	16,645,758
Total Expenditures	3,591,131	3,709,641	3,674,728	3,571,987	3,571,988	3,860,649	3,965,089	3,940,127	3,844,921	3,844,921	4,229,658	4,069,005	4,168,462	3,916,614	3,916,616
Net Income / (Loss)	4,612	173,295	251,517	452,153	452,153	72,099	45,908	106,108	2,680,472	2,723,771	6,013,189	4,717,820	4,718,480	12,407,056	12,729,142
Operating Transfers In (Out) and Sources / Uses	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Extraordinary Item - Transfer of Net Assets	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Inc / (Dec) in Net Assets	4,612	173,295	251,517	452,153	452,153	72,099	45,908	106,108	2,680,472	2,723,771	6,013,189	4,717,820	4,718,480	12,407,056	12,729,142
Net Assets, Beginning	1,216,767	1,445,620	1,445,619	1,445,620	1,445,620	1,697,137	1,897,773	1,897,773	1,897,773	1,897,773	2,003,881	4,578,245	4,578,245	4,578,245	4,621,544
Adj. for restatement / Prior Yr Adj	20,941	0	0	0	0	0	0	0	0	0	0	43,300	43,299	43,299	0
Net Assets, Beginning, Adjusted	1,237,708	1,445,620	1,445,619	1,445,620	1,445,620	1,697,137	1,897,773	1,897,773	1,897,773	1,897,773	2,003,881	4,621,545	4,621,544	4,621,544	4,621,544
Net Assets, End	1,242,320	1,618,915	1,697,136	1,897,773	1,897,773	1,769,236	1,943,681	2,003,881	4,578,245	4,621,544	8,017,070	9,339,365	9,340,024	17,028,600	17,350,686

8196	Audited Financials					2018-19				
	2014-15	2015-16	2016-17	2017-18	2018-19	Preliminary Budget	First Interim	Second Interim	Unaudited Actuals	Audited Financials
Monseñor Oscar Romero Charter Middle										
Cash and Cash Equivalents	495,616	873,810	13,267,671	5,461,380	0		0	1,601,636	0	0
Current Assets	960,843	1,351,149	13,624,341	5,882,314	0		0	2,242,231	0	0
Fixed and Other Assets	1,460,177	1,489,468	6,400,377	23,423,020	0		0	30,279,989	0	0
Total Assets	2,421,020	2,840,617	20,024,718	29,305,334	0		0	32,522,220	0	0
Deferred Outflow	0	0	0	0	0		0	0	0	0
Current Liabilities	271,261	229,848	12,232,086	4,106,556	0		0	605,702	0	0
Other Long Term Liabilities	704,139	712,996	3,171,088	7,848,092	0		0	7,772,940	0	0
Unfunded OPEB Liabilities/Deferred Inflow	0	0	0	0	0		0	0	0	0
Total Liabilities	975,400	942,844	15,403,174	11,954,648	0		0	8,378,642	0	0
Net Assets	1,445,620	1,897,773	4,621,544	17,350,686	0		24,643,713	24,143,578	0	0
Total Revenues	3,453,604	4,024,141	6,568,692	16,645,758	0	4,483,526	11,904,245	11,384,621	0	0
Total Expenditures	3,210,956	3,571,988	3,844,921	3,916,616	0	4,350,205	4,289,133	4,269,644	0	0
Net Income / (Loss)	242,648	452,153	2,723,771	12,729,142	0	133,321	7,615,112	7,114,977	0	0
Operating Transfers In (Out) and Sources / Uses	0	0	0	0	0	0	0	0	0	0
Extraordinary Item - Transfer of Net Assets	0	0	0	0	0	0	0	0	0	0
Inc / (Dec) in Net Assets	242,648	452,153	2,723,771	12,729,142	0	133,321	7,615,112	7,114,977	0	0
Net Assets, Beginning	1,202,972	1,445,620	1,897,773	4,621,544	0	19,136,923	17,028,600	17,028,601	0	0
Adj. for restatement / Prior Yr Adj	0	0	0	0	0	0	0	0	0	0
Net Assets, Beginning, Adjusted	1,202,972	1,445,620	1,897,773	4,621,544	0	19,136,923	17,028,600	17,028,601	0	0
Net Assets, End	1,445,620	1,897,773	4,621,544	17,350,686	0	19,270,244	24,643,712	24,143,578	0	0



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Monseñor Oscar Romero Middle

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 2/26/2019

FISCAL OPERATIONS		RATING																														
<p>You have been assessed by the Fiscal Oversight team and you are receiving the rating of 3, Proficient.</p> <p>Other circumstances and information could influence the rating and are noted in this evaluation.</p> <p>Monseñor Oscar Romero Charter’s fiscal condition is positive and has been upward trending since the 2014-2015 fiscal year. According to the 2017-2018 independent audit report, the school had positive net assets of \$17,350,686 and net income of \$12,729,142. The 2018-2019 Second Interim projects positive net assets of \$24,465,663 and net income of \$7,114,977.</p> <p>According to YPI Charter Schools, Inc.’s independent audit report dated June 30, 2018, Monseñor Oscar Romero Charter is one of three schools operated by YPI Charter Schools, Inc. YPI Charter Schools, Inc. has three schools that are authorized by the Los Angeles Unified School District (LAUSD). YPI Charter Schools, Inc.’s fiscal condition is strong. YPI Charter Schools, Inc. and its charter schools reported positive net assets of \$20,684,230 and net income of \$12,857,680. YPI Charter Schools, Inc. Central Administration, without its charter schools, reported positive net assets of \$365 and net income of \$365. According to YPI Charter Schools, Inc., there are no management fees charged to Monseñor Oscar Romero Charter or the other charter schools that it operates. Instead, each school pays a portion of the actual expenses for shared costs and administrative services that are related to the organization as a whole. These costs are allocated between the schools based on Average Daily Attendance (ADA).</p> <p>Areas of Demonstrated Strength and/or Progress:</p> <ol style="list-style-type: none"> The school’s fiscal condition is positive. 		3																														
<table border="1"> <thead> <tr> <th></th> <th>2014-2015 (Audited Actuals)</th> <th>2015-2016 (Audited Actuals)</th> <th>2016-2017 (Audited Actuals)</th> <th>2017-2018 (Audited Actuals)</th> <th>2018-2019 (Second Interim)</th> </tr> </thead> <tbody> <tr> <td>Net Assets</td> <td>\$1,445,620</td> <td>\$1,897,773</td> <td>\$4,621,544</td> <td>\$17,350,686</td> <td>\$24,465,663</td> </tr> <tr> <td>Net Income/ Loss</td> <td>\$242,648</td> <td>\$452,153</td> <td>\$2,723,771*</td> <td>\$12,729,142*</td> <td>\$7,114,977</td> </tr> <tr> <td>Transfers In/ Out</td> <td>\$0</td> <td>\$0</td> <td>\$0</td> <td>\$0</td> <td>\$0</td> </tr> <tr> <td>Prior Year Adjustment(s)</td> <td>\$0</td> <td>\$0</td> <td>\$0</td> <td>\$0</td> <td>\$0</td> </tr> </tbody> </table> <p>*Note: The significant increases in the school’s fiscal performance were due to Proposition 1D funds received in fiscal years 2016-2017 and 2017-2018, and LAUSD Augmentation grant funds received in 2018-2019.</p>			2014-2015 (Audited Actuals)	2015-2016 (Audited Actuals)	2016-2017 (Audited Actuals)	2017-2018 (Audited Actuals)	2018-2019 (Second Interim)	Net Assets	\$1,445,620	\$1,897,773	\$4,621,544	\$17,350,686	\$24,465,663	Net Income/ Loss	\$242,648	\$452,153	\$2,723,771*	\$12,729,142*	\$7,114,977	Transfers In/ Out	\$0	\$0	\$0	\$0	\$0	Prior Year Adjustment(s)	\$0	\$0	\$0	\$0	\$0	
	2014-2015 (Audited Actuals)	2015-2016 (Audited Actuals)	2016-2017 (Audited Actuals)	2017-2018 (Audited Actuals)	2018-2019 (Second Interim)																											
Net Assets	\$1,445,620	\$1,897,773	\$4,621,544	\$17,350,686	\$24,465,663																											
Net Income/ Loss	\$242,648	\$452,153	\$2,723,771*	\$12,729,142*	\$7,114,977																											
Transfers In/ Out	\$0	\$0	\$0	\$0	\$0																											
Prior Year Adjustment(s)	\$0	\$0	\$0	\$0	\$0																											



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Monseñor Oscar Romero MiddleAnnual Performance-Based Oversight Visit ReportDATE OF VISIT: 2/26/2019**Areas Noted for Further Growth and/or Improvement:**

Through conducting fiscal oversight and analyzing the data below, the Charter Schools Division (CSD) requests and receives fiscal documents from YPI Charter Schools, Inc. (including bank statements, bank reconciliations, credit card statements, and check registers) for the three YPI Charter Schools, Inc. charter schools that are currently authorized by LAUSD. The CSD reviews these financial documents and a sampling of checks and credit card transactions across these YPI Charter Schools, Inc. charter schools, to assess overall compliance with YPI Charter Schools, Inc.'s *Fiscal Policies and Procedures*. Any areas noted for further growth and/or improvement relating to YPI Charter Schools, Inc.'s and its charter schools' overall compliance to the aforementioned manual are indicated within each charter school's Annual Performance-Based Oversight Visit Report, which may or may not have been experienced by the specific YPI Charter Schools, Inc. school named above. Lastly, any exceptions related to the fiscal condition and/or the segregation of duties reviews are school-specific and reviewed separately for each YPI Charter Schools, Inc. charter school.

1. Employee Reimbursements (Lack of Pre-Approvals):

Based on the CSD's review of the school's check register for the period from February 2018 through January 2019, a sample of 30 transactions were selected for further review. The CSD noted that six employee reimbursements that lacked evidence of pre-approval from the Executive Director or the Chief Operations Officer or the Executive Administrator. The reimbursements in question are summarized below.

Item #	Reimbursement Check Issuance Date	Check #	Payee	Reimbursement Check Amount	Transaction Description
1	5/3/2018	305646	School Employee	\$156.74	Mileage: 2018 CCSA Conference
2	6/12/2018	305809	School Employee	\$104.83	Postage and plants for office
3	6/29/2018	305866	School Employee	\$126.66	Meals and supplies
4	9/21/2018	306147	School Employee	\$270.82	Meals and supplies
5	12/13/2018	306448	School Employee	\$1,335.18	Sports uniform (soccer and basketball), and homecoming decorations
6	12/13/2018	306455	School Employee	\$208.94	Books
TOTAL				\$2,203.17	

Page 13 of the 7/27/2018 YPI Charter Schools, Inc. Fiscal Policies and Procedures states: "An employee or school volunteer seeking to make a school-related purchase must obtain pre-approval from the Executive Director, Chief Operations Officer, or Executive Administrator." Moreover, page 14 of the approved fiscal policies and procedures states that the Executive Director must pre-approve all school-related travel.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Monseñor Oscar Romero Middle

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 2/26/2019

According to the school, the school’s leadership team will develop a pre-approval form to ensure that all pre-approvals of employee reimbursements are documented.

The CSD recommends that the school’s governing board require the leadership team of the school to establish more stringent controls in this area and ensure adherence to the pre-approval requirement processes outlined in the governing board-approved fiscal policies and procedures concerning employee reimbursements and travel/conference expenses.

2. Employee Reimbursements (Processing Delays):

Based on the CSD’s review of documents provided by the school, the CSD noted employee reimbursements supported by receipts indicating that the underlying purchase transactions and related reimbursements were made in two different fiscal years (the expenses were incurred during Fiscal Year 2017-2018 but were reimbursed in Fiscal Year 2018-2019). Additional details regarding these transactions are summarized below.

Check #	Date Expense Incurred	Reimbursement Check Issuance Date	Check Amount	Reimbursed Amount	Description
306042	12/5/2017	8/17/2018	\$91.05	\$24.60	Dividers for board review compliance binders
	4/20/2018	8/17/2018		\$66.45	Supplies for Teacher Recruitment event

Page 14 of the 7/27/2018 YPI Charter Schools, Inc. Fiscal Policies and Procedures states: “All expense reports must be submitted within the fiscal year which the expense is incurred.”

According to the school, the expense report was submitted and approved in the prior fiscal year. However, due to changes in the school’s Governing Board President, who bears the responsibility for approving the above transaction, the processing of these reimbursements was delayed.

The CSD recommends that the school adhere to its approved fiscal policies and procedures regarding employee reimbursements and establish appropriate controls to monitor the timely processing of school expenditures.

3. Bank Reconciliation Reports:

Based on the CSD’s review of bank reconciliation reports for the months from May 2018 through October 2018, the CSD noted four checks that, as of the October 31, 2018, had been outstanding for more than 90 days. Details regarding these checks are provided below.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Monseñor Oscar Romero Middle

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 2/26/2019

Item #	Acct #	Check #	Check Issuance Date	Check Amount	# of Days Outstanding as of 10/31/2018	Transaction Description	YPI Charter Schools Inc.'s Response
1	6905	305320	2/15/2018	\$1,000.00	258	Party rentals	Check voided.
2	6905	305769	6/4/2018	\$424.19	149	Employee reimbursement	Check cleared the following month.
3	6905	305944	7/23/2018	\$6.58	100	Employee reimbursement	Check voided and reissued.
4	3491	1102	7/26/2018	\$41,200.00	97	Construction services	Check voided and reissued.
TOTAL				\$42,630.77			

The school declared that the checks referenced above were researched and investigated.

The CSD recommends that the school update its fiscal policies and procedures, to provide guidance and establish expectations for its staff regarding the research, investigation, write-off, and reissuance of checks that have been outstanding for specified periods of time.

The governing board and leadership team of the school are responsible for managing the operations of the school. Thus, the above-noted findings and observations should be discussed at the school's next board meeting, but, in any event, no later than 90 days following the school's receipt of this report. After the school's next board meeting, it is the school's responsibility to provide the CSD with its approved board meeting minutes regarding its action plans/steps, and/or proof of implementation of the mitigating actions taken by the school. The CSD will continue to monitor these issues through oversight.

Other Observations (Items described in this section, while not addressed in the charter school's Fiscal Policies and Procedures, are recommended for improvement to align with optimal business practices).

None noted.

Corrective Action Required:

None noted that require immediate action to remedy concerns noted in this report.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Monseñor Oscar Romero MiddleAnnual Performance-Based Oversight Visit ReportDATE OF VISIT: 2/26/2019**Notes:**

1. Reviewed independent audit report for the fiscal year ended June 30, 2018 and noted the following:
 - a. Audit opinion: Unmodified
 - b. Material weaknesses: None Reported
 - c. Deficiencies/Findings: None Reported
2. Reviewed bank statements and bank reconciliations from May 2018 through October 2018. Selected the months of May 2018 through October 2018 for sample testing. Discrepancies were noted for further growth and/or improvement above.
 - a. Wells Fargo Bank, Account Ending in 3232 (Bert Corona Operating)
 - b. US Bank, Account Ending in 0299 (Bert Corona Parent Account)
 - c. US Bank, Account Ending in 0552 (Bert Corona Student Body Account)
 - d. Pacific Western Bank, Account Ending in 6905 (Bert Corona Operating Account)
 - e. Pacific Western Bank, Account Ending in 7309 (Monseñor Oscar Romero Operating Account)
 - f. Pacific Western Bank, Account Ending in 7468 (Bert Corona High Operating Account)
 - g. Pacific Western Bank, Account Ending in 3491 (Monseñor Oscar Romero Construction Account)
 - h. Chase Bank, Account Ending in 0661 (Monseñor Oscar Romero Student Body Account)
 - i. Chase Bank, Account Ending in 7817 (Monseñor Oscar Romero Parent Account)
 - j. California Credit Union, Account Ending in 5564 (Bert Corona Operating Account)
3. Reviewed credit card statements from May 2018 through October 2018. Selected the months of June 2018 and October 2018 for sample testing. Discrepancies were noted for further growth and/or improvement above.
 - a. Wells Fargo Bank, Credit Card Ending in 4736 (Executive Director)
 - b. California Credit Union, Credit Card Ending in 0005 (Chief Operations Officer)
 - c. California Credit Union, Credit Card Ending in 0013 (Executive Director)
 - d. California Credit Union, Credit Card Ending in 0178 (Coordinator of Operations)
 - e. California Credit Union, Credit Card Ending in 0194 (Director of Operations)
 - f. California Credit Union, Credit Card Ending in 0251 (Executive Administrator)
 - g. California Credit Union, Credit Card Ending in 0269 (Coordinator of Operations)
 - h. California Credit Union, Credit Card Ending in 0277 (Director of Operations)
 - i. California Credit Union, Credit Card Ending in 0285 (Director of Technology)
 - j. California Credit Union, Credit Card Ending in 0145 (Executive Administrator/Director of Data, account closed in September 2018)
 - k. California Credit Union, Credit Card Ending in 0152 (Executive Administrator/Teacher, account closed in September 2018)
 - l. California Credit Union, Credit Card Ending in 0160 (Director of Operations/Senior Director of Programs, account closed in September 2018)
4. Reviewed the following 30 checks. Discrepancies were noted for further growth and/or improvement above.
 - a. Check numbers: 1124; 305646; 305751; 305777; 305809; 305811; 305821; 305838; 305866; 305922; 305985; 306042; 306067; 306130; 306147; 306170; 306186; 306217; 306235; 306281; 306310; 306344; 306409; 306432; 306448; 306455; 306506; 306507; 306517; 306577
5. Per the 2017-2018 audit report, the school's cash and cash equivalents is \$5,461,380, and total expenditures equal \$3,919,616. Therefore, the school's cash reserve level is 139.33%, which exceeds the recommended 5%.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Monseñor Oscar Romero Middle

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 2/26/2019

6. A copy of the charter school’s organizational chart, which depicts the current reporting structure of the charter school, including but not limited to, any board member or school employee with responsibilities outlined within the charter school’s financial policies and procedures was provided.
7. A Segregation of Duties (SOD) review was conducted at Monseñor Oscar Romero Charter. No discrepancies were noted.
8. Reviewed student body financial records from May 2018 through October 2018. No discrepancies were noted.
9. YPI Charter Schools, Inc. disclosed a legal claim pertaining to an employment dispute filed against YPI Charter Schools, Inc. in June 2018. According to the school’s Executive Director, there are currently no potential risks of a material impact on the financial viability of the organization.
10. Governing board meeting minutes reflecting the presentation of financial reports, such as balance sheets, income statements, and cash flow statements were provided.
11. Governing board meeting minutes reflecting the adoption of the 2018-2019 budget were provided.
12. Governing board meeting minutes reflecting the receipt, review, and approval of interim financial reports submitted to LAUSD were provided.
13. Governing board meeting minutes reflecting the selection of the current independent auditor were provided.
14. Governing board meeting minutes reflecting the approval of the current fiscal policies and procedures were provided.
15. Governing board meeting minutes reflecting the receipt, review, and discussion of the most current Annual Performance-Based Oversight Visit report were provided.
16. Governing board meeting minutes reflecting the discussion of the most current independent audit report were provided.
17. Evidence of Monseñor Oscar Romero Charter offering STRS and/or Social Security benefits to its employees and proof of payment was provided.
18. Equipment inventory was provided.
19. The 2018-2019 LCAP was submitted to LAUSD.
20. The EPA allocation and expenditures are posted on the charter school’s website.
21. The 2017-2018 audited and unaudited actuals did not mirror each other. According to the school, the variances were due to; 1) costs that were not accrued timely due to an invoice received from LAUSD in July 2018 which was after the cut-off date of reporting the unaudited actuals. The unaccrued expense was for the costs of modular removal related to the construction of the new building, and 2) the overstated accrual amount resulting from the reconciliation of Prop 1D loan true up.
22. YPI Charter Schools, Inc.’s fiscal policies and procedures include policies regarding petty cash. However, the school declared that is currently has no petty cash accounts.

Progress on LAUSD Board of Education and/or MOU Benchmarks related to FISCAL OPERATIONS (if applicable):

N/A



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Monseñor Oscar Romero Middle

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 2/26/2019

Fiscal Operations Rubrics

Existing School – a charter school that has at least one annual independent audit on file with the Charter Schools Division [Possible Rating 1-4]

New School – a charter school that does not have an independent audit on file with the Charter Schools Division [Possible Rating 1-2]

<p><i>An existing school that meets all of the required criteria and four of the Supplemental Criteria listed below would be assessed eligible to be considered as Accomplished.</i></p>	<p><i>An existing school that meets all of the required criteria and three of the Supplemental Criteria listed below would be assessed eligible to be considered as Proficient.</i></p>
<p><u>Existing Schools (based on the most current annual audit):</u> An existing school is one that has at least one annual independent audit on file with the Charter Schools Division</p> <p style="text-align: center;"><u>REQUIRED CRITERIA</u></p> <ol style="list-style-type: none"> 1. Net Assets are positive in the prior two audits; 2. The two most current audits show no material weaknesses, deficiencies and/or findings; 3. All vendors and staff are paid in a timely manner; 4. Governing board approves Fiscal Policies and Procedures, at a minimum, every five years to correspond to the charter term; 5. Charter school adheres to the governing board approved Fiscal Policies and Procedures; 6. Governing board adopts the annual budget; 7. Governing board receives and reviews reports (e.g., preliminary budget, first interim, second interim, unaudited actuals, audited actuals, etc.) submitted to LAUSD; 8. Governing board discusses and resolves audit exceptions and deficiencies to the satisfaction of LAUSD; 9. There is no apparent conflict of interest; 10. The EPA allocation and expenditures are posted on the charter school’s website; 11. The LCAP is submitted to the appropriate agencies; 12. The charter school has knowledge of any material differences amongst the preliminary budget, first interim, second interim, unaudited actuals, and audited actuals; 13. Requests for information made by the Charter Schools Division and LAUSD are processed by the charter school in a timely manner; and 14. Audited and unaudited actuals nearly mirror each other; and 	<p><u>Existing Schools (based on the most current annual audit):</u> An existing school is one that has at least one annual independent audit on file with the Charter Schools Division</p> <p style="text-align: center;"><u>REQUIRED CRITERIA</u></p> <ol style="list-style-type: none"> 1. Net Assets are positive in the most current audit; 2. The most current audit shows no material weaknesses, deficiencies and/or findings; 3. Vendors and staff are paid in a timely manner; 4. Governing board approves Fiscal Policies and Procedures, at a minimum, every five years to correspond to the charter term; 5. Charter school generally adheres to the governing board approved Fiscal Policies and Procedures; 6. Governing board adopts the annual budget; 7. Governing board receives and reviews reports (e.g., preliminary budget, first interim, second interim, unaudited actuals, audited actuals, etc.) submitted to LAUSD; 8. Governing board discusses and resolves audit exceptions and deficiencies to the satisfaction of LAUSD; 9. There is no apparent conflict of interest; 10. The EPA allocation and expenditures are posted on the charter school’s website; 11. The LCAP is submitted to the appropriate agencies; 12. The charter school has knowledge of any material differences amongst the preliminary budget, first interim, second interim, unaudited actuals, and audited actuals; 13. Requests for information made by the Charter Schools Division and LAUSD are processed by the charter school in a timely manner; 14. There are no significant recurring issues; and



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Monseñor Oscar Romero Middle

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 2/26/2019

<p><i>An existing school that meets all of the required criteria and four of the Supplemental Criteria listed below would be assessed eligible to be considered as Accomplished.</i></p>	<p><i>An existing school that meets all of the required criteria and three of the Supplemental Criteria listed below would be assessed eligible to be considered as Proficient.</i></p>
<p>15. There are no discrepancies cited in the Areas Noted for Further Growth and/or Improvement</p> <p><u>Note:</u> Other circumstances and information could influence the rating and will be noted in the evaluation.</p> <p style="text-align: center;"><u>SUPPLEMENTAL CRITERIA</u></p> <ol style="list-style-type: none"> 1. Positive Net Assets exceed 4% of prior year expenditures; 2. The cash balance at the beginning of the school year is at least 5% of the prior year expenses; 3. A comprehensive website that provides at a minimum six of the following fiscal items: <ul style="list-style-type: none"> ○ Most current financial reports presented to the governing board ○ Employee handbook ○ Student handbook ○ Salary schedules/benefits/information ○ Budget development process ○ Governing board member information (e.g., name, contact information, position on the governing board, term expiration) and meeting dates, time, and location ○ The most current approved petition ○ Administration/school contact ○ School calendar ○ Enrollment policies and procedures ○ Fiscal policies and procedures manual 4. Governing board selects independent audit firm, acceptable if the independent audit firm is under a multi-year contract; 5. Fiscal reports (e.g., balance sheet, income statement, budget to actuals, cash flow statement, etc.) are presented to the governing board at each regular governing board meeting; and 6. Governing board approved LCAP is posted on the charter school’s website. <p><u>Note:</u> Other circumstances and information could influence the rating and will be noted in the evaluation.</p>	<p>15. Audited and unaudited actuals nearly mirror each other.</p> <p><u>Note:</u> Other circumstances and information could influence the rating and will be noted in the evaluation.</p> <p style="text-align: center;"><u>SUPPLEMENTAL CRITERIA</u></p> <ol style="list-style-type: none"> 1. Positive Net Assets exceed 3% of prior year expenditures; 2. The cash balance at the beginning of the school year is at least 4% of the prior year expenses; 3. A comprehensive website that provides at a minimum six of the following fiscal items: <ul style="list-style-type: none"> ○ Most current financial reports presented to the governing board ○ Employee handbook ○ Student handbook ○ Salaries schedule/benefits/information ○ Budget development process ○ Governing board member information (e.g., name, contact information, position on the governing board, term expiration) and meeting dates, time, and location ○ The most current approved petition ○ Administration/school contact ○ School calendar ○ Enrollment policies and procedures ○ Fiscal policies and procedures manual 4. Governing board selects independent audit firm, acceptable if the independent audit firm is under a multi-year contract; 5. Fiscal reports (e.g., balance sheet, income statement, budget to actuals, cash flow statement, etc.) are presented to the governing board at each regular governing board meeting; and 6. Governing board approved LCAP is posted on the charter school’s website. <p><u>Note:</u> Other circumstances and information could influence the rating and will be noted in the evaluation.</p>



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Monseñor Oscar Romero Middle

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 2/26/2019

<p><i>An existing school that meets all of the Required criteria and six of the supplemental criteria listed below would be assessed eligible to be considered as Developing.</i></p>	<p><i>An existing school would be assessed as Unsatisfactory based on the statements below:</i></p>
<p><u>Existing Schools (based on the most current audit):</u> An existing school is one that has at least one annual independent audit on file with the Charter Schools Division</p> <p style="text-align: center;"><u>REQUIRED CRITERIA</u></p> <ol style="list-style-type: none"> 1. Net Assets are positive, or net assets are negative with strong trend toward positive (be positive at the end of the third year, per applicable audit, and beyond); 2. Vendors and staff are paid in a timely manner; 3. Governing board approves Fiscal Policies and Procedures, at a minimum, every five years to correspond to the charter term; 4. Governing board adopts the annual budget; 5. The EPA allocation and expenditures are posted on the charter school’s website; 6. The LCAP is submitted to the appropriate agencies; 7. Have an audit conducted annually by an independent auditing firm; and 8. Governing board discusses and resolves audit exceptions and deficiencies to the satisfaction of LAUSD. <p><u>Note:</u> Other circumstances and information could influence the rating and will be noted in the evaluation.</p> <p style="text-align: center;"><u>SUPPLEMENTAL CRITERIA</u></p> <ol style="list-style-type: none"> 1. The cash balance at the beginning of the school year is positive; 2. Enrollment is stable or changing at a manageable rate (Enrollment changes are reflected in annual budget and facilities); 3. Governing board selects independent audit firm, acceptable if the independent audit firm is under a multi-year contract; 4. Fiscal reports (e.g., balance sheet, income statement, budget to actuals, cash flow statement, etc.) are presented to the governing board at each regular governing board meeting; 	<p><u>Existing Schools (based on the most current audit):</u> An existing school is one that has at least one annual independent audit on file with the Charter Schools Division</p> <p>A charter school is assessed as Unsatisfactory if the charter school does not meet the criteria for Developing. The charter school was given a certain period of time to address the fiscal concerns of LAUSD, but failed to provide a satisfactory response. Continued operation of a charter school that is assessed as Unsatisfactory may result to non-implementation of instructional programs as provided in the petition. The charter school also has shown no immediate source of revenue to maintain a viable budget, nor has provided a feasible financial plan to mitigate the negative fiscal condition. The charter school’s governing board members lack fiscal capacity.</p>



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Monseñor Oscar Romero Middle

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 2/26/2019

<p><i>An existing school that meets all of the Required criteria and six of the supplemental criteria listed below would be assessed eligible to be considered as Developing.</i></p>	<p><i>An existing school would be assessed as Unsatisfactory based on the statements below:</i></p>
<ol style="list-style-type: none"> 5. Governing board receives and reviews reports (e.g., preliminary budget, first interim, second interim, unaudited actuals, audited actuals, etc.) submitted to LAUSD; 6. Current audit shows no material weaknesses, deficiencies and/or findings; 7. Charter school adheres to the governing board approved Fiscal Policies and Procedures; 8. There is no apparent conflict of interest; 9. Governing board approves any amendment(s) to the charter school’s budget; and 10. Governing board approved LCAP is posted on the charter school’s website. <p><u>Note:</u> Other circumstances and information could influence the rating and will be noted in the evaluation.</p>	<p><u>Note:</u> Other circumstances and information could influence the rating and will be noted in the evaluation.</p>



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Monseñor Oscar Romero Middle

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 2/26/2019

<p><i>A new school that meets all of the Required criteria listed below would be assessed eligible to be considered as Developing.</i></p>	<p><i>A new school would be assessed as Unsatisfactory based on the statements below:</i></p>
<p><u>New Schools:</u></p> <p style="text-align: center;"><u>REQUIRED CRITERIA</u></p> <ol style="list-style-type: none"> 1. A new school is one that does not have an independent audit on file with the Charter Schools Division. 2. If enrollment is below the funding survey, the charter school has made significant adjustments in their operations to allow for the reduced income, and submitted a revised three-year budget and three-year cash flow statement. 3. Projected debt is managed efficiently and will not cause the charter school to end the fiscal year with negative net assets. The non-profit organization is financially viable to support the charter school. 4. Interim reports and unaudited actuals project: <ol style="list-style-type: none"> a. Positive net assets b. Expenses less than revenues c. Projected expenses and revenues have no significant variance from budget 5. As a practice, the governing board receives and reviews the charter school's financial reports as evidenced by the governing board meeting minutes. 6. The LCAP is submitted to the appropriate agencies. 7. The EPA allocation and expenditures are posted on the charter school's website, if applicable. <p><u>Note:</u> A new school is one that does not have an independent audit on file with the Charter Schools Division. New schools are evaluated based on current year information. New schools receive a rating of 1 or 2.</p> <p><u>Note:</u> Other circumstances and information could influence the rating and will be noted in the evaluation.</p>	<p><u>New Schools:</u></p> <p>A charter school is assessed as Unsatisfactory if the charter school does not meet the criteria for Developing. A charter school was given a certain period of time to address the fiscal concerns of LAUSD, but failed to provide satisfactory response. Continued operation of a charter school that is assessed as Unsatisfactory may result to non-implementation of instructional programs as provided in the petition. The charter school also has shown no immediate source of revenue to maintain a viable budget, nor has provided a feasible financial plan to mitigate the negative fiscal condition. The charter school's governing board members lack fiscal capacity.</p> <p><u>Note:</u> A new school is one that does not have an independent audit on file with the Charter Schools Division. New schools are evaluated based on current year information. New schools receive a rating of 1 or 2.</p> <p><u>Note:</u> Other circumstances and information could influence the rating and will be noted in the evaluation.</p>



LOS ANGELES UNIFIED SCHOOL DISTRICT

CHARTER SCHOOLS DIVISION

ANNUAL PERFORMANCE-BASED OVERSIGHT VISIT REPORT

2018-2019 SCHOOL YEAR

FOR

BERT CORONA CHARTER - 8054

Name and Location Code of Charter School

LAUSD Vision

Every student will receive a quality education in a safe, caring environment, and will be college-prepared and career-ready.

CSD Mission

The LAUSD Charter Schools Division (CSD) fosters high quality educational opportunities and outcomes for students in the greater Los Angeles community through exemplary charter public school authorizing, oversight, and sharing of promising practices so that all students maximize their potential.

CSD Core Values

We believe that our success depends on:

- Making decisions that put the interests of students first.
- Serving with high expectations, integrity, professionalism, and commitment.
- Employing authentic, responsive, and effective leadership and teamwork.
- Continuously learning as a dynamic organization.
- Building and sustaining a healthy workplace culture where high performance, diversity, and creativity thrive.
- Developing productive relationships with our charter schools and all stakeholders.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Bert Corona Charter

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/7/2019

Charter School Name:		Bert Corona Charter School			Location Code:	8054
Current Address:		City:	ZIP Code:	Phone:	Fax:	
9400 Remick Avenue		Pacoima	91331	818 834-5805		
Current Term of Charter:			LAUSD Board District:	LAUSD District:		
July 1, 2014 to June 30, 2019			6	NE		
Number of Students Currently Enrolled:	Enrollment Capacity Per Charter:	Grades Currently Served:		Grades To Be Served Per Charter:		
375	375	5-8		5-8		
Total Number of Staff Members:	43	Certificated:	17	Classified:	26	
Charter School's Leadership Team Members:		Ruben Duenas, Executive Administrator Jose D. Castillo, Director of Operations Daniel Rios, Director of Instruction Ryan Bradford, Director of Technology Integration Yesenia Zubia, HR Coordinator/AP Coordinator			Tania Espinoza, SFA Facilitator Lilia L. Limón, SFA Req. manager Yvette King-Berg, Executive Director	
Charter School's Contact for Special Education:		Vashon Nutt, Special Education Director				
CSD Assigned Administrator:	Dr. Blanca A. Castillo-Alves		CSD Fiscal Services Manager:	Remedios Dizon		
Other School/CSD Team Members:	Monique Galvez, Administrator					
Oversight Visit Date:	March 7, 2019		Fiscal Review Date (if different):	N/A		
Is school located on a District facility? If so, please indicate the applicable program (e.g. Prop 39, PSC, conversion, etc.):	NO	LAUSD Co-Location Campus (if applicable):		N/A		
		DATE OF CO-LOCATION MEETING WITH OPERATIONS TEAM:		N/A		

SUMMARY OF RATINGS			
<i>(4)=Accomplished (3)=Proficient (2)=Developing (1)=Unsatisfactory</i>			
Governance	Student Achievement and Educational Performance	Organizational Management, Programs, and Operations	Fiscal Operations
3	2	3	3



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Bert Corona CharterAnnual Performance-Based Oversight Visit ReportDATE OF VISIT: 3/7/2019

CHARTER RENEWAL CRITERIA

In accordance with Education Code §§ 47605 and 47607, in order to renew a charter, the District must determine whether the charter school has met the statutory requirements. Pursuant to the requirements of SB 1290, the District “shall consider increases in pupil academic achievement for all groups of pupils served by the charter school as the most important factor in determining whether to grant a charter renewal.” Ed. Code § 47607(a)(3)(A).

REPORT GUIDE

In conducting oversight as a charter school authorizer, the District places an emphasis on performance and compliance with applicable law, policy, and the approved charter, as well as on the lead fiduciary role of a charter school’s governing board in the overall success of the school for students. Information gathered through oversight serves as part of the school’s ongoing record of performance and provides important data for the CSD, LAUSD Superintendent, and ultimately the LAUSD Board of Education in making informed decisions about charter school authorization. In designing this document, the District has considered California charter school law, as well as the California State Board of Education’s criteria for evaluating charter schools and the National Association of Charter School Authorizers’ *Principles and Standards of Quality Authorizing*. This reporting tool provides guidelines and criteria used by the CSD to observe, record, assess, and reflect with the charter school on school performance as captured during the annual oversight visit process in these four categories:

Governance – demonstrating fulfillment of the governing board’s fiduciary responsibility to effectively direct and provide oversight for the charter public school, including but not limited to enactment and monitoring of policies and procedures to ensure the school’s full compliance with applicable law, policy, and the terms of the charter approved by the LAUSD Board of Education

Student Achievement and Educational Performance – demonstrating academic achievement and growth for all students

Organizational Management, Programs, and Operations – demonstrating effective leadership and implementation of the governing board’s policies and procedures, as well as the school’s educational program and systems and procedures for the day-to-day operations of the school

Fiscal Operations – demonstrating sound fiscal management, appropriate use of public funds, and compliance with regulatory requirements

This report, including the ratings in each category, is based on information and evidence gathered at the time of the annual oversight visit. The CSD considers evidence provided through CSD staff observations, document review, interviews, and discussion with school representatives and stakeholders. All charter schools are expected to prepare for the visit and have available, as applicable, all documentation requested in the *Annual Performance Based Oversight Visit Preparation Guide 2017-2018*. The “Sources of Evidence” sections below identify key information sources generally relevant to their respective indicators; these lists are not exhaustive, however, and some items may not be applicable to the grades served. Schools may present additional evidence as deemed relevant and appropriate. As needed, CSD staff also may request additional information and/or documentation prior to, during, and/or following the visit.

The tool employs the following four-point rubric to rate the school’s performance in each category: (4) *Accomplished*, (3) *Proficient*, (2) *Developing*, and (1) *Unsatisfactory*. In addition, the *Summary of School Performance* section in each category captures key findings under one or more of the following headings: (1) Areas of Demonstrated Strength and/or Progress (Note: potential “promising practices” are identified within this section with an asterisk [*]); (2) Areas Noted for Further Growth and/or Improvement; and, if applicable, (3) Corrective Action Required. Under “Corrective Action Required,” the CSD reports findings of material noncompliance with applicable law, LAUSD charter policy, or the school’s approved charter. If the report includes any findings under “Corrective Action Required,” the charter school must take immediate and appropriate steps to remedy the identified concern. In accordance with its “tiered intervention” approach to charter school non-compliance and poor performance, the CSD may also send the school appropriate notices, separate and apart from this report, to provide and document time-specific follow-up as necessary. At the other end of the spectrum of performance, any school that earns a rating of *Accomplished* in any category is encouraged to submit to the CSD a summary of those “promising practices” that the school believes have contributed to its success, in order to support the CSD’s ongoing efforts to promote and facilitate reciprocal sharing of promising practices among education leaders from across the entire portfolio of LAUSD schools.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Bert Corona Charter

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/7/2019

GOVERNANCE	RATING*
Summary of School Performance	3
<p><u>Areas of Demonstrated Strength and/or Progress</u></p> <p>(G1) The Governing Board has substantially implemented the organizational structure set forth in approved charter, including any mandated committees/councils, and an adequately developed system for the evaluation of the school leader(s). Evidence of the School Advisory Council which provided evidence of SPSA, Title I budget and LCAP. ELAC meetings with dates of October 24, November 7, December 12 and February 20th for the 2018-2019 school year.</p> <p>(G2) The Governing Board complies with all material provisions of the Brown Act. Training from Young, Minney and Corr for Brown Act Training occurred on February 11, 2019 (15 members were trained).</p> <p>(G5) The Governing Board monitors school performance and other internal data to inform decision-making as evidenced by the July 21, agenda item included Data training. One of the new innovative practices observed this year is that of the school’s board creating an Academic Excellence Committee in which data and academic issues are addressed and then shared at each of the board meetings as evidenced on the website with minutes from such meeting and a sharing component on the Board’s meeting agenda and minutes. For example, the February 4, 2019 minutes for the Academic Excellence Committee Meeting, included items such as a presentation from each school site leader of each of their Achievement Academic Plans with discussion, question and answer to address academic concerns and data.</p> <p><u>Areas Noted for Further Growth and/or Improvement</u></p> <p>(G1) Per conversation with leadership there is still overlap in leadership roles between the Chief Operations Officer and the Executive Administrator, per petition the school has not been able to completely fulfill the terms of the petition.</p> <p><u>Corrective Action Required</u></p> <p>None noted that require immediate action to remedy concerns indicated in this report.</p> <p>Notes:</p>	
<p><i>*NOTE: If the CSD gathers or otherwise receives substantial evidence of actual conflict(s) of interest with respect to a governing board member or person in a school leadership position (e.g. CEO or principal), a charter school shall receive a rating of 1 in this category.</i></p>	



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Bert Corona Charter

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/7/2019

G1: GOVERNANCE STRUCTURE AND EVALUATION OF SCHOOL LEADER(S) - GOVERNANCE QUALITY INDICATOR #1

The Governing Board has implemented the organizational structure, roles and responsibilities set forth in the approved charter, including:

- Governing Board (composition, structure, roles and responsibilities) committees/councils (for example, SSC and ELAC as applicable), including but not limited to those mandated by laws or regulations
- Evaluation of school’s executive level leadership

	Rubric	Sources of Evidence
Performance	<input type="checkbox"/> The Governing Board has fully implemented the organizational structure set forth in approved charter, including any mandated committees/councils, and a highly developed system for the evaluation of the school leader(s) <input checked="" type="checkbox"/> The Governing Board has substantially implemented the organizational structure set forth in approved charter, including any mandated committees/councils, and an adequately developed system for the evaluation of the school leader(s) <input type="checkbox"/> The Governing Board has partially implemented the organizational structure set forth in approved charter, including any mandated committees/councils, and a partially developed system for the evaluation of the school leader(s) <input type="checkbox"/> The Governing Board has not implemented the organizational structure set forth in approved charter or any mandated committees/councils, and no system for the evaluation of the school leader(s)	<input checked="" type="checkbox"/> Organization chart (B1.1) <input checked="" type="checkbox"/> Bylaws (B1.2) <input checked="" type="checkbox"/> Board member roster (B1.3) <input checked="" type="checkbox"/> Board meeting agendas, and minutes (B1.4) <input type="checkbox"/> Observation of Governing Board meeting <input checked="" type="checkbox"/> Evidence of committee/council calendars, agendas, minutes and sign-ins <input checked="" type="checkbox"/> Documentation related to system for evaluation of executive level administrator(s) who reports to the Board. (B1.7) <input checked="" type="checkbox"/> Discussion with leadership <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Bert Corona Charter

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/7/2019

G2: BROWN ACT - GOVERNANCE QUALITY INDICATOR #2

The Governing Board has a system in place to ensure it is adhering to applicable open meeting requirements, which protect the public interest in transparency and help to ensure that decisions are made without apparent or actual conflicts of interest:

- Governing Board meetings occur regularly, are conducted openly, and provide opportunity for public participation in accordance with the Brown Act
- Governing Board holds its meetings at a location(s) and in a manner that complies with teleconferencing, closed session, and access and Reasonable Accommodation requirements and the public has access to the meetings from a location(s) within the jurisdictional boundaries of LAUSD, as noted in the charter petition
- Governing Board meeting agendas and minutes are posted and maintained, as appropriate, including on the school’s website and in accordance with the Brown Act and with sufficient specificity

Rubric		Sources of Evidence
Performance	<input checked="" type="checkbox"/> The Governing Board complies with all material provisions of the Brown Act <input type="checkbox"/> The Governing Board complies with most material provisions of the Brown Act <input type="checkbox"/> The Governing Board complies with some material provisions of the Brown Act <input type="checkbox"/> The Governing Board complies with few material provisions of the Brown Act	<input checked="" type="checkbox"/> Board meeting agendas (B1.4) <input checked="" type="checkbox"/> Board meeting calendar (B1.5) <input checked="" type="checkbox"/> Brown Act training documentation (B1.8) <input checked="" type="checkbox"/> Documentation of the school’s agenda posting procedures (B1.9) <input type="checkbox"/> Observation of Governing Board meeting <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Bert Corona Charter

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/7/2019

G3: DUE PROCESS - GOVERNANCE QUALITY INDICATOR #3

The Governing Board has systems in place to ensure that the school provides adequate due process, in accordance with applicable law, the school's charter, and LAUSD charter policy, to honor and protect the rights of students, employees, parents, and the public in the following areas:

- Student discipline
- Employee grievances and discipline
- Parent/stakeholder complaint resolution
- Uniform Complaint Procedures

Rubric		Sources of Evidence
Performance	<input type="checkbox"/> The Governing Board has highly developed systems in place to ensure that the school provides adequate due process, in accordance with applicable law, the charter, and LAUSD charter policy, for students, employees, parents, and the public <input checked="" type="checkbox"/> The Governing Board has well-developed systems in place to ensure that the school provides adequate due process, in accordance with applicable law, the charter, and LAUSD charter policy, for students, employees, parents, and the public <input type="checkbox"/> The Governing Board has partially developed systems in place to ensure that the school provides adequate due process, in accordance with applicable law, the charter, and LAUSD charter policy, for students, employees, parents, and the public <input type="checkbox"/> The Governing Board has minimal or no systems in place to ensure that the school provides adequate due process, in accordance with applicable law, the charter, and LAUSD charter policy, in for students, employees, parents, and the public	<input checked="" type="checkbox"/> Board meeting agendas and minutes (B1.4) <input checked="" type="checkbox"/> Parent-Student Handbook(s) (B1.10) <input checked="" type="checkbox"/> Uniform Complaint Procedure documentation (B1.11) <input checked="" type="checkbox"/> Stakeholder complaint procedure(s) (B1.12) <input checked="" type="checkbox"/> H.R. policies and procedures regarding staff due process (B1.13) <input type="checkbox"/> Observation of Governing Board meeting <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Bert Corona Charter

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/7/2019

G4: STAFFING - GOVERNANCE QUALITY INDICATOR #4

The Governing Board has a system in place to ensure that appropriate employment and other staffing decisions are made in accordance with applicable law and the terms of its approved charter governing qualifications, clearances and credentialing:

- The Governing Board has established policies and procedures to ensure that faculty, staff, substitute teachers, and other persons providing service in a certificated position, are appropriately credentialed, authorized and/or otherwise qualified for the positions for which they have been employed/contracted and assigned, in accordance with applicable provisions of law and the school’s charter.
- The Governing Board has established policies and procedures to ensure that the school obtains all necessary employee clearances, including criminal background and tuberculosis (TB) clearances, prior to employment, and keeps all clearances current.
- The Governing Board has established policies and procedures to ensure that the school obtains, monitors, and maintains all necessary and appropriate vendor certifications/waivers regarding vendor employee clearances, including criminal background and tuberculosis (TB) clearances.
- The Governing Board has established policies and procedures regarding requirements for school volunteers, including criminal background clearances for all volunteers who perform school site services while not under the direct supervision of a school employee, and tuberculosis (TB) risk assessments/clearances for all volunteers with frequent or prolonged contact with students per AB 1667.
- The Governing Board has established and monitors policies governing whether and under what circumstances the school may consider, for paid and volunteer service, candidates who have criminal records.

Rubric		Sources of Evidence
Performance	<input type="checkbox"/> The Governing Board has established and monitors comprehensive policies and procedures to ensure staffing in compliance with applicable provisions of law and the charter related to qualifications, clearances, credentialing, and assignment requirements <input checked="" type="checkbox"/> The Governing Board has established and monitors policies and procedures to ensure staffing in compliance with applicable provisions of law and the charter related to qualifications, clearances, credentialing, and assignment requirements <input type="checkbox"/> The Governing Board has established some policies and procedures to ensure staffing in compliance with applicable provisions of law and the charter related to qualifications, clearances, credentialing, and assignment requirements <input type="checkbox"/> The Governing Board has established few or no policies and procedures to ensure staffing in compliance with applicable law staffing in compliance with applicable provisions of law and the charter related to qualifications, clearances, credentialing, and assignment requirements	<input checked="" type="checkbox"/> Parent-Student Handbook(s) (B1.10) <input checked="" type="checkbox"/> H.R. policies and procedures regarding ESSA qualifications, credentialing, and clearance requirements (B1.13) <input type="checkbox"/> Observation of Governing Board meeting <input checked="" type="checkbox"/> Discussion with school leadership <input checked="" type="checkbox"/> ESSA Grid <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Bert Corona Charter

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/7/2019

G5: DATA-BASED DECISION-MAKING - GOVERNANCE QUALITY INDICATOR #5

<p><i>The Governing Board has a system in place to ensure ongoing:</i></p> <ul style="list-style-type: none"> Review and use of academic and other internal school data and information to ensure sound Governing Board decision-making in support of continuous improvement of student achievement, fiscal viability, compliance, and overall public school excellence Monitoring of the school's implementation of its LCAP action plans and progress toward LCAP goals 		
Rubric		Sources of Evidence
Performance	<input type="checkbox"/> The Governing Board regularly monitors school performance and other internal data to inform decision-making <input checked="" type="checkbox"/> The Governing Board monitors school performance and other internal data to inform decision-making <input type="checkbox"/> The Governing Board inconsistently monitors school performance and other internal data to inform decision-making <input type="checkbox"/> The Governing Board seldom monitors school performance and other internal data to inform decision-making	<input checked="" type="checkbox"/> Board meeting agendas and minutes with supporting materials and evidence of school performance and internal other data (B1.4) <input checked="" type="checkbox"/> Other evidence of system for Board review and analysis of internal school data to inform decision-making (B1.14) <input type="checkbox"/> Observation of Governing Board meeting <input checked="" type="checkbox"/> Discussion with leadership <input type="checkbox"/> Other: (Specify)

G6: FISCAL CONDITION - GOVERNANCE QUALITY INDICATOR #6

<p><i>The Governing Board has a system in place to ensure fiscal viability:</i></p> <ul style="list-style-type: none"> The school is fiscally strong and net assets are positive in the prior two independent audit reports. 		
Rubric		Sources of Evidence
Performance	<input checked="" type="checkbox"/> The school is fiscally strong with positive net assets in the prior two independent audit reports <input type="checkbox"/> The school is fiscally stable, with positive net assets in the most current independent audit report <input type="checkbox"/> The school is fiscally weak and net assets are negative in the most current independent audit report, or the school does not have an independent audit report on file with the Charter Schools Division <input type="checkbox"/> The school is consistently fiscally weak and net assets are negative in the prior two independent audit reports, or the school does not have an independent audit report on file with the Charter Schools Division	<input checked="" type="checkbox"/> Board meeting agendas and minutes (B1.4) <input type="checkbox"/> Other evidence of system for Board review and monitoring of fiscal policies, procedures, budget, and finances (B1.15) <input type="checkbox"/> Observation of Governing Board meeting <input checked="" type="checkbox"/> Discussion with leadership <input checked="" type="checkbox"/> Independent audit report(s) <input checked="" type="checkbox"/> Other: (see Fiscal Operations section below)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Bert Corona Charter

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/7/2019

G7: FISCAL MANAGEMENT AND ACCOUNTABILITY - GOVERNANCE QUALITY INDICATOR #7

<p>The Governing Board has a system in place to ensure sound fiscal management and accountability:</p> <ul style="list-style-type: none"> The school adheres to the Governing Board approved fiscal policies and procedures, and does not have any areas noted for improvement. 		
Performance	Rubric	Sources of Evidence
Performance	<input type="checkbox"/> The school adheres to the Governing Board approved fiscal policies and procedures, and does not have any areas noted for improvement <input checked="" type="checkbox"/> The school generally adheres to the Governing Board approved fiscal policies and procedures, but has areas noted for improvement <input type="checkbox"/> The school is not adhering to the Governing Board approved fiscal policies and procedures, and has areas noted for improvement, or has significant fiscal-related issues (e.g., fiscal mismanagement, audit findings, potential conflicts of interest, inadequate cash flow, etc.) <input type="checkbox"/> The school is continuously not adhering to the Governing Board approved fiscal policies and procedures, and has recurring areas noted for improvement, or has significant and recurring fiscal-related issues (e.g., fiscal mismanagement, audit findings, potential conflicts of interest, inadequate cash flow, etc.)	<input checked="" type="checkbox"/> Board meeting agendas and minutes (B1.4) <input type="checkbox"/> Other evidence of system for Board review and monitoring of fiscal policies, procedures, budget, and finances (B1.15) <input type="checkbox"/> Observation of Governing Board meeting <input checked="" type="checkbox"/> Discussion with leadership <input type="checkbox"/> Independent audit report(s) <input checked="" type="checkbox"/> Other: (see Fiscal Operations section below)

Progress on LAUSD Board of Education and/or MOU Benchmarks related to GOVERNANCE (if applicable):
N/A



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Bert Corona Charter

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/7/2019

STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE	RATING*
Summary of School Performance	2
<p><u>Areas of Demonstrated Strength and/or Progress</u></p> <p>(A1) Growth of subgroup performance.</p> <ul style="list-style-type: none"> 7.02% of Students with Disabilities Met or Exceeded Standard, an increase of 5.17 percentage points. <p><u>Areas Noted for Further Growth and/or Improvement</u></p> <p>(A1) Some subgroups demonstrated growth in CAASPP ELA performance while other subgroups declined from 2016/2017 to 2017/2018, whereas:</p> <ul style="list-style-type: none"> 3.49% of English Learner students Met or Exceeded the Standard, a decline of 0.55 percentage points. 23.18% of Latino students Met or Exceeded the Standards, a decline of 4.95 percentage points. 23.93% of Socio Economically Disadvantaged Students Met or Exceeded Standard, a decline of 4.28 percentage points. <p>(A2) None of the school’s subgroups demonstrated growth in CAASPP Math performance from 2016/2017 to 2017/2018, whereas:</p> <ul style="list-style-type: none"> 0.00% of English Learner students Met or Exceeded the Standard, a decline of -5.05 percentage points. 12.01% of Latino students Met or Exceeded the Standards, a decline of 4.80 percentage points. 12.27% of Socio Economically Disadvantaged Students Met or Exceeded Standard, a decline of 5.94 percentage points. 1/75% of Students with Disabilities Met or Exceeded Standard, a decline of 0.07 percentage points. <p>(A3) The schoolwide percentage of students who Met and Exceeded Standards in 5th – 8th grade on the SBAC in ELA is at a rate lower than the Resident Schools Median, whereas Bert Corona Middle students Met or Exceeded the Standard in ELA at 23.10%, compared to the Resident Schools Median of 31.09%.</p> <p>(A4) The schoolwide percentage of students who Met and Exceeded Standards in 5th – 8th grade on the SBAC in Math is at a rate lower than the Resident Schools Median, whereas Bert Corona Middle students Met or Exceeded the Standard in Math at 12.50%, compared to the Resident Schools Median of 17.26%.</p> <p>(A1-A4) Per conversation with the leadership team there is a plan in place to ensure the school is monitoring and addressing the areas of academic achievement declines of students in ELA and Math, which includes: (1) continual data driven assessment via NWEA Maps (three times a year Fall, Winter and Spring) and SBAC Interim assessment (in the fall) as a schoolwide benchmark assessment; (2) teachers using Achieve 3000 data to track and support students; (3) continue to focus professional development for staff; (4) teachers using ALEKS data to track student performance; (5) implementation of interventions to support learners (shift of instructional aides as tutors to focus on remediation, afterschool intervention to help learners in math, EL learners also receive such intervention services).</p> <p>(A5) The school reclassifies English Learners at a rate lower than the Resident Schools Median, Bert Corona Middle’s reclassification rate for 2017-2018 was 11.9% compared to the Resident Schools Median at 26.7%.</p>	



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Bert Corona CharterAnnual Performance-Based Oversight Visit ReportDATE OF VISIT: 3/7/2019

(A6) The school's percentage of "At Risk" English Learners is at a rate that is higher than the Resident Schools Median, whereas Bert Corona Middle's "At Risk" English Learners is 19.4% compared to the Resident Schools Median at 12.5%.

(A7) The school's percentage of LTELs is at rate higher than the Resident Schools Median, whereas Bert Corona Middle's LTEL's is 19.4% compared to the Resident Schools Median at 12.5%.

(A5-A7) The school noted that they have shifted the focus of tutors from support teachers to supporting targeted students. The first semester tutors focused specifically on EL learners with the second semester having a broader focus to include students who are on the cusp of achieving proficiency. The school's leadership also noted that the tutors have/are creating detailed individualized goals for learners, targeted classroom supports, accommodations, domain specific objectives and an academic profile.

Corrective Action Required

None noted that require immediate action to remedy concerns indicated in this report.

Notes:

****NOTE: Upon the State Board of Education's finalization of California's School Dashboard, CSD will determine implications for the oversight report.***



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Bert Corona Charter

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/7/2019

A1: SBAC SUBGROUP ELA - STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE QUALITY INDICATOR #1

<p><i>The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:</i></p> <ul style="list-style-type: none"> • Performance of all subgroups on the CAASPP ELA (students with disabilities, English Learners, and socio-economically disadvantaged students, etc.)(CDE) • In accordance with SB1290, increases in pupil academic achievement for all groups of pupils served by the charter school. 	
Rubric	Sources of Evidence
<p>Performance</p> <ul style="list-style-type: none"> <input type="checkbox"/> All subgroups demonstrated growth in CAASPP ELA performance from 2016/2017 to 2017/2018 <input type="checkbox"/> The majority of subgroups demonstrated growth in CAASPP ELA performance from 2016/2017 to 2017/2018 <input checked="" type="checkbox"/> Some subgroups demonstrated growth in CAASPP ELA performance from 2016/2017 to 2017/2018 <input type="checkbox"/> None of the school's subgroups demonstrated growth in CAASPP ELA performance from 2016/2017 to 2017/2018 <input type="checkbox"/> No assessment of performance for this indicator 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> SBAC report (CDE) (B2.1) <input type="checkbox"/> Other: (Specify)

A2: SBAC SUBGROUP MATH - STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE QUALITY INDICATOR #2

<p><i>The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:</i></p> <ul style="list-style-type: none"> • Performance of all subgroups on the CAASPP Math (students with disabilities, English Learners, and socio-economically disadvantaged students, etc.)(CDE) • In accordance with SB1290, increases in pupil academic achievement for all groups of pupils served by the charter school, 	
Rubric	Sources of Evidence
<p>Performance</p> <ul style="list-style-type: none"> <input type="checkbox"/> All subgroups demonstrated growth in CAASPP Math performance from 2016/2017 to 2017/2018 <input type="checkbox"/> The majority of subgroups demonstrated growth in CAASPP Math performance from 2016/2017 to 2017/2018 <input type="checkbox"/> Some subgroups demonstrated growth in CAASPP Math performance from 2016/2017 to 2017/2018 <input checked="" type="checkbox"/> None of the school's subgroups demonstrated growth in CAASPP Math performance from 2016/2017 to 2017/2018 <input type="checkbox"/> No assessment of performance for this indicator 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> SBAC report (CDE) (B2.1) <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Bert Corona Charter

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/7/2019

A3: SBAC SCHOOLWIDE ELA - STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE QUALITY INDICATOR #3

<p><i>The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:</i></p> <ul style="list-style-type: none"> Schoolwide ELA data (CDE) 		
Rubric		Sources of Evidence
Performance	<input type="checkbox"/> The schoolwide percentage of students who Met and Exceeded Standards in 3 rd – 8 th , 11 th Grade on the SBAC in ELA is at a rate higher than the Resident Schools Median <input type="checkbox"/> The schoolwide percentage of students who Met and Exceeded Standards in 3 rd – 8 th , 11 th Grade on the SBAC in ELA is at a rate similar to the Resident Schools Median <input checked="" type="checkbox"/> The schoolwide percentage of students who Met and Exceeded Standards in 3 rd – 8 th , 11 th Grade on the SBAC in ELA is at a rate lower than the Resident Schools Median <input type="checkbox"/> The schoolwide percentage of students who Met and Exceeded Standards in 3 rd – 8 th , 11 th Grade on the SBAC in ELA is substantially lower than the Resident Schools Median <input type="checkbox"/> No assessment of performance for this indicator	<input checked="" type="checkbox"/> SBAC report (CDE) (B2.1) <input checked="" type="checkbox"/> Review of Data Set LAUSD Office of Data & Accountability <input type="checkbox"/> Other: (Specify)

A4: SBAC SCHOOLWIDE MATH - STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE QUALITY INDICATOR #4

<p><i>The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:</i></p> <ul style="list-style-type: none"> Schoolwide Math data (CDE) 		
Rubric		Sources of Evidence
Performance	<input type="checkbox"/> The schoolwide percentage of students who Met and Exceeded Standards in 3 rd – 8 th , 11 th Grade on the SBAC in Math is at a rate higher than the Resident Schools Median <input type="checkbox"/> The schoolwide percentage of students who Met or Exceeded Standards in 3 rd – 8 th , 11 th Grade on the SBAC in Math is at a rate similar to the Resident Schools Median <input checked="" type="checkbox"/> The schoolwide percentage of students who Met or Exceeded Standards in 3 rd – 8 th , 11 th Grade on the SBAC in Math is at a rate lower than the Resident Schools Median <input type="checkbox"/> The schoolwide percentage of students who Met or Exceeded Standards in 3 rd – 8 th , 11 th Grade on the SBAC in Math is substantially lower than the Resident Schools Median. <input type="checkbox"/> No assessment of performance for this indicator	<input checked="" type="checkbox"/> SBAC report (CDE) (B2.1) <input checked="" type="checkbox"/> Review of Data Set LAUSD Office of Data & Accountability (ODA) <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Bert Corona Charter

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/7/2019

A5: ENGLISH LEARNER RECLASSIFICATION - STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE QUALITY INDICATOR #5

<p><i>The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:</i></p> <ul style="list-style-type: none"> English Learner reclassification rate for 2017-2018 (CDE) 		
	Rubric	Sources of Evidence
Performance	<input type="checkbox"/> The school reclassifies English Learners at a rate higher than the Resident Schools Median <input type="checkbox"/> The school reclassifies English Learners at a rate similar to the Resident Schools Median <input checked="" type="checkbox"/> The school reclassifies English Learners at a rate lower than the Resident Schools Median <input type="checkbox"/> The school did not reclassify English Learners <input type="checkbox"/> No assessment of performance for this indicator	<input checked="" type="checkbox"/> Reclassification report (CDE) (B2.1) <input checked="" type="checkbox"/> CELDT/ELPAC Criterion reports (CDE) (B2.3) <input type="checkbox"/> Other: (Specify)

A6: "AT RISK" ENGLISH LEARNERS – (ELEMENTARY AND SECONDARY SCHOOLS) STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE QUALITY INDICATOR #6

<p><i>The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:</i></p> <ul style="list-style-type: none"> Providing supports for At-Risk English Learners 2017-2018 (CDE) 		
	Rubric	Sources of Evidence
Performance	<input type="checkbox"/> The school's percentage of "At Risk" English Learners is at rate lower than the Resident Schools Median <input type="checkbox"/> The school's percentage of "At Risk" English Learners is at a rate similar to the Resident Schools Median <input checked="" type="checkbox"/> The school's percentage of "At Risk" English Learners is at a rate higher than the Resident Schools Median <input type="checkbox"/> The school's percentage of "At Risk" English Learners is at a rate that is substantially higher than the Resident Schools Median <input type="checkbox"/> No assessment of performance for this indicator	<input checked="" type="checkbox"/> "At-Risk" by Grade report (CDE): 2017-2018 (B2.1)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Bert Corona Charter

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/7/2019

A7: LONG TERM ENGLISH LEARNERS (LTELs) - (SECONDARY SCHOOLS) - STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE QUALITY INDICATOR #7

<p><i>The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:</i></p> <ul style="list-style-type: none"> Providing supports for Long Term English Learners 2017-2018 (CDE) 		
Performance	Rubric	Sources of Evidence
Performance	<input type="checkbox"/> The school's percentage of LTELs is at rate lower than the Resident Schools Median <input type="checkbox"/> The school's percentage of LTELs is at a rate similar to the Resident Schools Median <input checked="" type="checkbox"/> The school's percentage of LTELs is at a rate higher than the Resident Schools Median <input type="checkbox"/> The school's percentage of LTELs is at a rate that is substantially higher than the Resident Schools Median <input type="checkbox"/> No assessment of performance for this indicator	<input checked="" type="checkbox"/> Long-Term English Learners (LTEL) by Grade report (CDE): (2017-2018) (B2.1)

A8: FOUR-YEAR COHORT GRADUATION RATE - STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE QUALITY INDICATOR #8

<p><i>The school demonstrates student academic achievement, including progress towards closing the achievement gap, as measured by:</i></p> <ul style="list-style-type: none"> Four-Year Cohort Graduation Rate (CDE) (high schools only) 		
Performance	Rubric	Sources of Evidence
Performance	<input type="checkbox"/> The school's Four-Year Cohort Graduation Rate is at a rate higher than Resident Schools Median <input type="checkbox"/> The school's Four-Year Cohort Graduation Rate is at a rate similar to the Resident Schools Median <input type="checkbox"/> The school's Four-Year Cohort Graduation Rate is at a rate lower than the Resident Schools Median <input type="checkbox"/> The school's Four-Year Cohort Graduation Rate is at a rate substantially lower than the Resident Schools Median <input checked="" type="checkbox"/> No assessment of performance for this indicator	<input type="checkbox"/> Four-Year Cohort Graduation Rate (CDE) (B2.1) <input type="checkbox"/> Other: (Specify) <hr/> A-G passing grade requirement (e.g. C or D) (CSD internal use only)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Bert Corona Charter

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/7/2019

***INDICATOR A9 IS ONLY APPLICABLE TO NEW CHARTER SCHOOLS WHICH DO NOT HAVE CAASPP (SBAC) SCORES AND CHARTER SCHOOLS WHICH SERVE GRADE LEVELS K, 1, 2, 9, AND 10 (THE GRADE LEVELS WHICH ARE NOT ADMINISTERED THE CAASPP).**

A9: INTERNAL ASSESSMENT (Grades K, 1, 2, 9, 10 and New Charter Schools) - STUDENT ACHIEVEMENT AND EDUCATIONAL PERFORMANCE QUALITY INDICATOR #9

The school demonstrates student academic achievement, including progress towards closing the achievement gap, for grades K, 1, 2, 9 and 10 or as a new school with no CAASPP data as measured by:

- The school's internal assessments (with analysis of results) by subgroups and grade-levels
- Other academic achievement data gathered or produced by the school, such as Advanced Placement examination participation and passage rates, A-G requirements progress and completion rates, high school graduation rates, and college acceptance rates
- Results of internal assessments show growth in student achievement in ELA and Math

NOTE: For purposes of evaluation of school performance for this indicator, the CSD will consider data derived from assessments for which the school can provide evidence of validity/reliability. For commonly used and recognized assessments this would not be necessary (for example, NWEA, DIBELS, Stanford 10, Illuminate, or SBAC Interim assessments).

	Rubric	Sources of Evidence
Performance	<input type="checkbox"/> The school has demonstrated accomplished levels of student achievement and progress as measured by school's internal assessments and other school data that are regularly monitored and analyzed and that reflect significant growth in student achievement in ELA and Math for all subgroups in all grade-levels <input type="checkbox"/> The school has demonstrated proficient levels of student achievement and progress as measured by school's internal assessments and other school data that are regularly monitored and analyzed and that reflect moderate growth in student achievement in ELA and Math for the majority of subgroups and grade-levels. <input type="checkbox"/> The school has demonstrated developing levels of student achievement and progress as measured by school's internal assessments and other school data that are regularly monitored and analyzed and that reflect limited growth in student achievement in ELA and Math for some subgroups and grade-levels <input type="checkbox"/> The school has demonstrated unsatisfactory levels of student achievement and progress as measured by school's internal assessments and other school data and that reflect no growth or a decline in student achievement in ELA and Math for the majority of subgroups and grade-levels, or the school has not collected and/or analyzed and monitored internal assessment or other academic achievement data. <input checked="" type="checkbox"/> No assessment of performance for this indicator.	<input type="checkbox"/> Internal academic performance and progress data and information (B2.2) <input type="checkbox"/> School Internal Assessment Data Report or equivalent (B2.2) <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Bert Corona Charter

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/7/2019

CALIFORNIA SCHOOL DASHBOARD STATE PRIORITIES

Summary of School Performance

*Indicators A10-A19 reflect the school’s ratings on the Dashboard. For Indicators A10 –A19 the school’s ratings on the California School Dashboard will not impact the overall Student Achievement and Educational Performance Rating for 2018-2019 oversight but will provide informational areas of focus. California School Dashboard Indicators will not figure into 2018-2019 oversight ratings.

Blue Green Yellow Orange Red

A10: Priority 4-3.1 Student Achievement Academic Indicator (Grades 3-8) Distance from Level 3 English Language Arts

The school has achieved the performance level of Orange

A11: Priority 4-3.2 Student Achievement Academic Indicator (Grades 3-8) Distance from Level 3 Mathematics

The school has achieved the performance level of Red

A12: Priority 4-3.5 Student Achievement English Learner Progress Indicator

The school has achieved the performance level of No Rating

A13: Priority 5-3.7 Student Engagement- Chronic Absenteeism Indicator

The school has achieved the performance level of Orange

**this indicator will be available Fall 2018*

A14: Priority 6-3.8 School Climate- Suspension Rate (K12) Indicator

The school has achieved the performance level of Green



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Bert Corona Charter

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/7/2019

HIGH SCHOOLS ONLY:

A16: Priority 4-3.3 Student Achievement Academic Indicator (Grade 11) Distance from Level 3 English Language Arts

The school has achieved the following status _____ and change _____

A17: Priority 4-3.4 Student Achievement Academic Indicator (Grade 11) Distance from Level 3 Mathematics

The school has achieved the following status _____ and change _____

A18: Priority 5-3.6 Student Engagement-Graduation Rate Indicator

The school has achieved the performance level of _____

A19: Priority 7 & 8-3.9 Access to and Outcomes in a Broad Course of Study-College/Career Indicator

The school has achieved the following status _____

NOTES:

Progress on LAUSD Board of Education and/or MOU Benchmarks related to STUDENT ACHIEVEMENT (if applicable):

Benchmark Update:

NOT MET BENCHMARK FOR 2018-2019

- Growth of EL proficiency rates in ELA from 4.04% in 2016-2017 to 2017-2018 at 3.49; a decrease of 0.55 percentage points.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Bert Corona Charter

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/7/2019

An increase in reclassification rates from 2016-2017 at 8.9% to 2017-2018 to 11.9%; however the school is underperforming compared to Resident Schools Mean of 26.7% and LAUSD AT 20.1%

ORGANIZATIONAL MANAGEMENT, PROGRAMS, AND OPERATIONS	RATING*
Summary of School Performance	3
<p><u>Areas of Demonstrated Strength and/or Progress</u></p>	
<p>(O8) During the classroom observations with the leadership it was observed:</p> <ul style="list-style-type: none"> • Consistent displays of data walls used in all classrooms, where students can explain the data and their academic progress in MAPS for ELA and math. • All students during the classroom walks could explain ALEX, what they were learning and how they were doing in Math. • All students were working on collaborative groups. • The school is in the beginning stages of developing blended learning strategies and consistency across in the use of interactive notebooks. <p>(O9) The school has a well-developed stakeholder communication system for gathering input, encouraging involvement, sharing information, and resolving concerns, per parent interviews the following things were noted and shared with the leadership team:</p> <ul style="list-style-type: none"> • Parents feel the new principal is visible and easy to reach, several parents stated: “he’s present at every meeting”. • Parents could explain a clear process for complaint resolution. • Parents are informed of grades via emails, illuminate and there is training to support the learning for parents of technological tools. 	
<p><u>Areas Noted for Further Growth and/or Improvement</u></p>	
<p>(O3) The school has partially implemented grade-level-appropriate standards-based instruction in accordance with the California academic content standards, including the CA CCSS as the school included as evidence on Binder 3 of SFA curriculum with unit plans with lesson, main math objectives, common core standards and mathematical practices. The school uses supports for intervention such as ALEKS for middle school Math and Achieve 3000 for ELA as evidence via Binder 3 and classroom observations; per conversation with the leadership team the school is still trying to define curriculum for Math. Although there was evidence of CCSS curriculum being implemented in the classroom, there was limited evidence in binder review and via professional development topics. As noted in 2017-2018 and in conversation with the leadership team, a focus on implementation with fidelity specifically in Math is still an area of concern.</p>	
<p>(O4) The school has partially implemented the components of the charter's instructional program designed to meet the learning needs of all students, including its subgroups, and partially modifies instruction evidenced via classroom observations and conversations with the leadership team. The school is in the beginning stages of implementation that shifted instructional aides to work closely with English learners, data outcomes from this shift will be analyzed and reviewed to</p>	



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Bert Corona CharterAnnual Performance-Based Oversight Visit ReportDATE OF VISIT: 3/7/2019

support the shift in resources. Based on the conversation with leadership the school needs to analyze the alignment between the designated curriculum for English Learners and SFA to ensure that ELD standards are addressed.

- (O7) The school has a partially developed school climate and student discipline system in place that is aligned with the principles of the Discipline Foundation Policy and School Climate Bill of Rights. Per Office of Data and Accountability data sets the school had an in and out-of-school suspension event rate in 2017-2018 of 10.9% compared to Resident Schools Median of 0.8%, the school has submitted a plan to CSD to address improvement in this area and CSD will continue to monitor.
- (O9) The school has partially implemented a professional development plan for teachers and other staff that supports instructional practices, targets identified needs, and aligns with the education program set forth in the charter. Based on the conversation with the leadership team, interviews with staff and documentation, CSD discussed with the leadership team the following:
- The school is continuing to align SFA practices such as predicting, clarifying, questioning and summarizing. CSD and Bert Corona's leadership team observed practices across classrooms and noted that the staff is continuing to build continuity in all classrooms.
 - Teachers shared that the SFA designee goes to classrooms and tallies the consistency in the use of think pair share or the focus of the month and tallied missed opportunities. The data is then shared back with teachers in professional development...at first data showed it could be done more. SFA Power math- the teachers liked the framework, but had an issue with the prescribed portion... teachers liked the strategies but not the program... If student did not come in on grade level, it was not useful. Teachers have opted to select parts that worked and have revamped areas that they identified didn't work and have collaborated to make the program work for them.
 - To further improve the school's professional development the school included topics such as increasing student engagement, Project Based Templates, Standards Based Grading, Service Learning, Achieve 3000, Interim Comprehensive Assessment, Lesson Planning, and Critical Friends (power standards, rubrics and assessments).

Corrective Action Required

None noted that require immediate action to remedy concerns indicated in this report.

Notes:



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Bert Corona Charter

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/7/2019

****NOTE: A charter school shall receive a rating of 1 in this category for any of the following reasons: (1) Failed to have Health, Safety, and Emergency Plan in place; (2) Failed to conduct child abuse mandated reporter training in accordance with AB 1432; (3) Failed to complete criminal background clearances for all new staff (as defined on the ESSA Grid) prior to employment; or (4) Failed to obtain DOJ clearance certification, as appropriate, from a vendor. A charter school cannot receive a rating in this category greater than 2 if any teacher of the core instructional program is not appropriately credentialed and assigned per legal requirements and the school's current approved charter.***



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Bert Corona Charter

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/7/2019

O1: SCHOOL SAFETY AND OPERATIONS: SCHOOL SAFETY PLAN AND PROCEDURES - ORGANIZATIONAL MANAGEMENT QUALITY INDICATOR #1

The school has a system in place to ensure that:

- The school has a current site-specific comprehensive Health, Safety, and Emergency Plan
(Note: for co-locations, the charter school complies with the District school’s Health, Safety and Emergency Plan)
- The school is able and prepared to implement its emergency procedures in the event of a natural disaster or other emergency (includes threat assessment protocol)
- School staff and other mandated reporters working on behalf of the school receive timely training on child abuse awareness and reporting in accordance with the requirements of AB 1432
- School staff receives annual training on the handling of bloodborne pathogens
- The school has a Visitor’s policy and it’s visible in the main office
- A Pupil Suicide Prevention Policy (grades 7-12) is in place, in compliance with AB 2246

	Rubric	Sources of Evidence
Performance	<input checked="" type="checkbox"/> The school has a highly developed system in place to ensure protection of student and staff health and safety, and compliance with applicable legal and charter requirements related to health and safety <input type="checkbox"/> The school has a well-developed system in place to ensure protection of student and staff health and safety, and compliance with applicable legal and charter requirements related to health and safety <input type="checkbox"/> The school has a partially developed system in place to ensure protection of student and staff health and safety, and compliance with applicable legal and charter requirements related to health and safety <input type="checkbox"/> The school has a minimal or no system in place to ensure protection of student and staff health and safety, and compliance with applicable legal and charter requirements related to health and safety	<input checked="" type="checkbox"/> Parent-Student Handbook(s) (B1.10) <input checked="" type="checkbox"/> Comprehensive Health, Safety, and Emergency Plan (B3.1b) <input checked="" type="checkbox"/> Evacuation route maps (B3.1b) <input checked="" type="checkbox"/> Documentation of emergency drills and training (B3.1c) <input checked="" type="checkbox"/> Evidence of provision and location of onsite emergency supplies (B3.1c) <input checked="" type="checkbox"/> Evidence of AB 2246 implementation (grades 7-12) (B3.1e) <input checked="" type="checkbox"/> Child abuse mandated reporter training documentation (B3.1d and B3A.4) <input checked="" type="checkbox"/> Bloodborne pathogens training documentation (B3.13 and B3A.4) <input checked="" type="checkbox"/> <i>Certification of Clearances, Credentialing, and Mandated Reporter Training 2018-2019</i> (“ESSA Grid”) (B3A) <input checked="" type="checkbox"/> Site/classroom observation <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Bert Corona Charter

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/7/2019

O2: HEALTH AND SAFETY - ORGANIZATIONAL MANAGEMENT QUALITY INDICATOR #2

<i>The school has a system in place to ensure that:</i>		
<ul style="list-style-type: none"> • For each school site, the school has a current site-specific Certificate of Occupancy or equivalent that authorizes the current use of the site • School provides documentation of student immunization and • School provides documentation of health screening per applicable law and terms of the charter • School maintains an emergency epinephrine auto-injectors (“epi-pen”) onsite and has provided training to volunteer staff member(s) in the storage and emergency use of the epi-pen 		
	Rubric	Sources of Evidence
Performance	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> The school has a highly developed system in place to ensure protection of student and staff health and safety, and compliance with applicable legal and charter requirements related to health and safety for Certificates of Occupancy, immunization, health screenings and emergency epi-pens <input type="checkbox"/> The school has a well-developed system in place to ensure protection of student and staff health and safety, and compliance with applicable legal and charter requirements related to health and safety for Certificates of Occupancy, immunization, health screenings and emergency epi-pens <input type="checkbox"/> The school has a partially developed system in place to ensure protection of student and staff health and safety, and compliance with applicable legal and charter requirements related to health and safety for Certificates of Occupancy, immunization, health screenings and emergency epi-pens <input type="checkbox"/> The school has a minimal or no system in place to ensure protection of student and staff health and safety, and compliance with applicable legal and charter requirements related to health and safety for Certificates of Occupancy, immunization, health screenings and emergency epi-pens 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Parent-Student Handbook(s) (B1.10) <input checked="" type="checkbox"/> Certificate of Occupancy or equivalent (B3.2a) <input checked="" type="checkbox"/> Evidence of student immunization (B3.2b) <input type="checkbox"/> Evidence of health screening (B3.2b) <input checked="" type="checkbox"/> Epi-pen documentation (B3.2c) <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Bert Corona Charter

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/7/2019

O3: STANDARDS–BASED INSTRUCTION - ORGANIZATIONAL MANAGEMENT QUALITY INDICATOR #3

The school has:

- Implemented standards-based instruction schoolwide in accordance with the California academic content standards, including the California Common Core State Standards (CA CCSS), that are applicable to the grade levels served
- Demonstrated evidence of implementation of the California Next Generation Science Standards
- Obtained WASC accreditation ([high schools only](#))
- Implemented a system to monitor student progress toward and completion of graduation and A-G requirements ([high schools only](#))
- Received UC/CSU approval of courses (UC Doorways) ([high schools only](#))

	Rubric	Sources of Evidence
Performance	<ul style="list-style-type: none"> <input type="checkbox"/> The school has fully-implemented grade-level-appropriate standards-based instruction in accordance with the California academic content standards, including the CA CCSS <input type="checkbox"/> The school has substantially implemented grade-level-appropriate standards-based instruction in accordance with the California academic content standards, including the CA CCSS <input checked="" type="checkbox"/> The school has partially implemented grade-level-appropriate standards-based instruction in accordance with the California academic content standards, including the CA CCSS <input type="checkbox"/> The school has minimally implemented, or not at all, grade-level-appropriate standards-based instruction in accordance with the California academic content standards, including the CA CCSS 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Evidence of standards-based instructional program (B3.3a) <input checked="" type="checkbox"/> Evidence of implementation of CA NGSS (B3.3a) <input checked="" type="checkbox"/> LCAP (B3.3b) <input checked="" type="checkbox"/> Evidence of technology readiness to administer CAASPP assessments (B3.3c) <i>*new schools only</i> <input type="checkbox"/> WASC documentation (B3.3d) <input type="checkbox"/> UC Doorways course approval documentation (B3.3d) <input type="checkbox"/> Evidence of implementation of Transitional Kindergarten (B3.3i) <input checked="" type="checkbox"/> Professional development documentation (B3.4b) <input checked="" type="checkbox"/> Classroom observation <input type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Bert Corona Charter

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/7/2019

O4: MEETING THE NEEDS OF ALL STUDENTS; SUBGROUP DATA ANALYSIS - ORGANIZATIONAL MANAGEMENT QUALITY INDICATOR #4

<i>The school:</i>	
<ul style="list-style-type: none"> • Implements the differentiation, intervention, and other instructional strategies and approaches described in the charter designed to meet the learning needs of all students, including all subgroups identified in the school's LCAP and by CDE • Disaggregates and analyzes data on a regular basis to address individual student needs • Implements, monitors, and modifies, as appropriate, its Master Plan for English Learners (EL identification, designated and integrated ELD instruction, progress monitoring, assessment, and reclassification) • Has appointed a designee to assist and support foster youth 	
Performance	Rubric
Performance	Sources of Evidence
	<ul style="list-style-type: none"> ☒ Evidence of standards-based instructional program (B3.3a) ☒ LCAP (B3.3b) ☒ Professional development documentation (B3.4b) ☒ Evidence of intervention and support for all students, including but not limited to foster youth, at-risk students, and high performing students (3.3j) ☒ Implementation of the school's English Learner Master Plan (B3.3b) ☒ Evidence of implementation of data analysis system program (B2.2) ☒ School Internal Assessment Data Report, or equivalent (B2.2) ☒ Classroom observation ☒ Discussion with school leadership ☐ Other: (Specify)
	<ul style="list-style-type: none"> ☐ The school has fully implemented and monitors the components of the charter's instructional program designed to meet the learning needs of all students, including its subgroups, and modifies instruction based on data analysis ☐ The school has substantially implemented and monitors the components of the charter's instructional program designed to meet the learning needs of all students, including its subgroups, and generally modifies instruction based on data analysis ☒ The school has partially implemented the components of the charter's instructional program designed to meet the learning needs of all students, including its subgroups, and partially modifies instruction based on data analysis ☐ The school has minimally implemented, or not at all, the components of the charter's instructional program designed to meet the learning needs of all students, including its subgroups, and does not consistently modify instruction based on data analysis



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Bert Corona Charter

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/7/2019

O5: IMPLEMENTATION OF KEY FEATURES OF EDUCATIONAL PROGRAM - ORGANIZATIONAL MANAGEMENT QUALITY INDICATOR #5

<i>The school has implemented the key features components of the educational program described in the school's charter</i>		
	Rubric	Sources of Evidence
Performance	<input checked="" type="checkbox"/> The school has fully implemented the key features of the educational program described in the charter <input type="checkbox"/> The school has substantially implemented the key features of the educational program described in the charter <input type="checkbox"/> The school has partially implemented the key features of the educational program described in the charter <input type="checkbox"/> The school has minimally implemented, or not at all, the key features of the educational program described in the charter	<input checked="" type="checkbox"/> Professional development documentation (B3.4b) <input checked="" type="checkbox"/> Evidence of implementation of key features of educational program (B3.3k) <input checked="" type="checkbox"/> Classroom observation <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Other: (Specify)

O6: SPECIAL EDUCATION - ORGANIZATIONAL MANAGEMENT QUALITY INDICATOR #6

<i>The school has a system in place to ensure that the school:</i>		
<ul style="list-style-type: none"> • Provides special education programs and services in accordance with students' IEPs and the terms of the Modified Consent Decree • Provides special education training for staff in accordance with requirements of the Modified Consent Decree • Conducts a special education self-review annually, using the Special Education Self-Review Checklist • Maintains timely IEP timeline records and accurate service provision records in Welligent 		
	Rubric	Sources of Evidence
Performance	<input type="checkbox"/> The school has a highly developed system in place for full implementation and monitoring of its special education processes and program in compliance with all requirements, including the Modified Consent Decree <input checked="" type="checkbox"/> The school has a well-developed system in place for full implementation and monitoring of its special education processes and program in compliance with all requirements, including the Modified Consent Decree <input type="checkbox"/> The school has a partially developed system in place for full implementation and monitoring of its special education processes and program in compliance with all requirements, including the Modified Consent Decree <input type="checkbox"/> The school has a minimal or no system in place for full implementation and monitoring of its special education processes and program in compliance with all requirements, including the Modified Consent Decree	<input checked="" type="checkbox"/> Parent-Student Handbook(s) (B1.10) <input checked="" type="checkbox"/> Professional development documentation (B3.4b) <input checked="" type="checkbox"/> Evidence of intervention and support for students with disabilities (B3.3j) <input checked="" type="checkbox"/> Self-Review Checklist (B3.4a) <input checked="" type="checkbox"/> Other special education documentation (B3.4a) <input checked="" type="checkbox"/> Consultation with Charter Operated Programs office <input checked="" type="checkbox"/> Welligent reports and/or other MCD documentation, including from the Division of Special Education (B3.4a) <input checked="" type="checkbox"/> Classroom observation <input type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Bert Corona Charter

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/7/2019

07: SCHOOL CLIMATE AND STUDENT DISCIPLINE - ORGANIZATIONAL MANAGEMENT QUALITY INDICATOR #7

The school has a school climate and schoolwide student discipline system in place to ensure that the school's practices:

- Align with the principles of the District's Discipline Foundation Policy and School Climate Bill of Rights Resolution, including but not limited to, tiered behavior intervention, alternatives to suspension, and schoolwide positive behavior support, data monitoring and, includes a discipline system complaint process
- Provide positive opportunities for student wellness, growth and success, aimed at making the school safe, welcoming, supportive and inclusive
- Minimize discretionary suspensions and expulsions
- Reduce or eliminate suspension disproportionality for student subgroups

	Rubric	Sources of Evidence
Performance	<ul style="list-style-type: none"> <input type="checkbox"/> The school has a highly developed school climate and student discipline system in place that is aligned with the principles of the Discipline Foundation Policy and School Climate Bill of Rights <input type="checkbox"/> The school has a well-developed school climate and student discipline system in place that is aligned with the principles of the Discipline Foundation Policy and School Climate Bill of Rights <input checked="" type="checkbox"/> The school has a partially developed school climate and student discipline system in place that is aligned with the principles of the Discipline Foundation Policy and School Climate Bill of Rights <input type="checkbox"/> The school has a minimally developed or no school climate and student discipline system in place that is aligned with the principles of the Discipline Foundation Policy and School Climate Bill of Rights 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Parent-Student Handbook(s) (B1.10) <input checked="" type="checkbox"/> LCAP (B3.3b) <input checked="" type="checkbox"/> Professional development documentation (B3.4b) <input checked="" type="checkbox"/> Evidence of implementation of school climate and student discipline system that aligns with Discipline Foundation Policy and School Climate Bill of Rights principles (B3.4c) <input checked="" type="checkbox"/> Evidence of implementation of tiered behavior intervention, such as SST/COST (B3.4c) <input checked="" type="checkbox"/> Evidence of implementation of alternatives to suspension (B3.4c) <input type="checkbox"/> Evidence of implementation of schoolwide positive behavior support system (B3.4c) <input type="checkbox"/> Evidence of data monitoring (B3.4c) <input type="checkbox"/> LAUSD ODA suspension and expulsion data reports (B2.1) <input type="checkbox"/> Interview of stakeholders <input type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Other: (Specify) <input type="checkbox"/> Suspension rates, and disproportionality rates



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Bert Corona Charter

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/7/2019

O8: PROFESSIONAL DEVELOPMENT - ORGANIZATIONAL MANAGEMENT QUALITY INDICATOR #8

The school:			
<ul style="list-style-type: none"> • Has a schoolwide professional development plan for teachers and other staff that supports the educational program set forth in the charter and targets identified needs • Provides faculty and other instructional staff with professional development opportunities to improve instructional practice • Provides opportunities for teachers to collaborate regularly for the purpose of planning and improving curriculum and instruction 			
	Rubric		
	Sources of Evidence		
Performance	<table border="0"> <tr> <td style="vertical-align: top;"> <input type="checkbox"/> The school has fully implemented a professional development plan for teachers and other staff that supports instructional practices, targets identified needs, and aligns with the education program set forth in the charter <input type="checkbox"/> The school has implemented a professional development plan for teachers and other staff that supports instructional practices, targets identified needs, and aligns with the education program set forth in the charter <input checked="" type="checkbox"/> The school has partially implemented a professional development plan for teachers and other staff that supports instructional practices, targets identified needs, and aligns with the education program set forth in the charter <input type="checkbox"/> The school has not implemented a professional development plan for teachers and other staff that supports instructional practices, targets identified needs, and aligns with the education program set forth in the charter </td> <td style="vertical-align: top;"> <input checked="" type="checkbox"/> LCAP (B3.3b) <input checked="" type="checkbox"/> Professional development documentation (e.g. professional development calendar, agendas and sign-ins) (B3.4b) <input type="checkbox"/> Interview of teachers and/or other staff <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Other: (Specify) </td> </tr> </table>	<input type="checkbox"/> The school has fully implemented a professional development plan for teachers and other staff that supports instructional practices, targets identified needs, and aligns with the education program set forth in the charter <input type="checkbox"/> The school has implemented a professional development plan for teachers and other staff that supports instructional practices, targets identified needs, and aligns with the education program set forth in the charter <input checked="" type="checkbox"/> The school has partially implemented a professional development plan for teachers and other staff that supports instructional practices, targets identified needs, and aligns with the education program set forth in the charter <input type="checkbox"/> The school has not implemented a professional development plan for teachers and other staff that supports instructional practices, targets identified needs, and aligns with the education program set forth in the charter	<input checked="" type="checkbox"/> LCAP (B3.3b) <input checked="" type="checkbox"/> Professional development documentation (e.g. professional development calendar, agendas and sign-ins) (B3.4b) <input type="checkbox"/> Interview of teachers and/or other staff <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Other: (Specify)
<input type="checkbox"/> The school has fully implemented a professional development plan for teachers and other staff that supports instructional practices, targets identified needs, and aligns with the education program set forth in the charter <input type="checkbox"/> The school has implemented a professional development plan for teachers and other staff that supports instructional practices, targets identified needs, and aligns with the education program set forth in the charter <input checked="" type="checkbox"/> The school has partially implemented a professional development plan for teachers and other staff that supports instructional practices, targets identified needs, and aligns with the education program set forth in the charter <input type="checkbox"/> The school has not implemented a professional development plan for teachers and other staff that supports instructional practices, targets identified needs, and aligns with the education program set forth in the charter	<input checked="" type="checkbox"/> LCAP (B3.3b) <input checked="" type="checkbox"/> Professional development documentation (e.g. professional development calendar, agendas and sign-ins) (B3.4b) <input type="checkbox"/> Interview of teachers and/or other staff <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Other: (Specify)		



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Bert Corona Charter

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/7/2019

O9: STAKEHOLDER COMMUNICATION AND INVOLVEMENT - ORGANIZATIONAL MANAGEMENT QUALITY INDICATOR #9

The school has a stakeholder communication system for gathering input, facilitating and encouraging involvement, sharing information, and resolving concerns, which:

- Engages in communication that notifies parents and other stakeholders of the process for resolving concerns, including how they may contact board members, and supports students, families, and other stakeholders in effectively resolving concerns
- Provides all stakeholders (e.g., parents/guardians, students, and teachers) with appropriate, accessible and relevant information about individual student and schoolwide academic progress and performance
- Informs parents of high school students about transferability of courses to other public high schools and the eligibility of courses to meet college entrance requirements (high schools only)
- Provides parents, teachers, and students with meaningful opportunities for involvement and engagement that meet the requirements and goals of applicable federal and state law, the school’s charter, and the school LCAP

Rubric		Sources of Evidence
Performance	<input type="checkbox"/> The school has a highly developed stakeholder communication system for gathering input, encouraging involvement, sharing information, and resolving concerns <input checked="" type="checkbox"/> The school has a well-developed stakeholder communication system for gathering input, encouraging involvement, sharing information, and resolving concerns <input type="checkbox"/> The school has a partially developed stakeholder communication system for gathering input, encouraging involvement, sharing information, and resolving concerns <input type="checkbox"/> The school has a minimal or no stakeholder communication system for gathering input, encouraging involvement, sharing information, and resolving concerns	<input checked="" type="checkbox"/> Parent-Student Handbook (B1.10) <input checked="" type="checkbox"/> LCAP (B3.3b) <input checked="" type="checkbox"/> Evidence of stakeholder consultation (B3.4d) <input checked="" type="checkbox"/> Evidence of parent/stakeholder involvement and engagement (B3.4d) <input checked="" type="checkbox"/> Evidence of sharing accessible and relevant information about individual student and schoolwide academic progress and performance with all stakeholders as appropriate (B3.4d) <input checked="" type="checkbox"/> Evidence of communication to parents and other stakeholders of complaint resolution process(es) (B3.4d) <input checked="" type="checkbox"/> Evidence that parents are informed about transferability of courses/course credit and eligibility to meet A-G requirements (B3.4d) <input checked="" type="checkbox"/> Evidence of provision of stakeholder access to school’s approved charter (B3.4d) <input type="checkbox"/> Interview of stakeholders <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Bert Corona Charter

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/7/2019

O10: STAKEHOLDER COMMUNICATION AND TRANSPARENCY- ORGANIZATIONAL MANAGEMENT QUALITY INDICATOR #10

The school's documents that are available both manually and electronically (website preferred) serve as a vehicle for transparency through its displays and provision of information.

- Information is easily accessible to the public and school stakeholders
- UCP and all complaint procedures
- Title IX information in accordance with SB 1375**
- AB 2246 Suicide Prevention applicable posting (Gr 7-12)
- Applicable categories described in Charter School Transparency Resolution

**required on website

Rubric	Sources of Evidence
<p><input checked="" type="checkbox"/> The school has a highly developed communication system to share information with stakeholders, that is easily accessible via its documents available both manually, electronically and on its website</p> <p><input type="checkbox"/> The school has a well-developed communication system to share information with stakeholders via its documents available both manually, electronically and on its website</p> <p><input type="checkbox"/> The school has a partially developed communication system to share information with stakeholders via its documents available manually/electronically or on its website</p> <p><input type="checkbox"/> The school has a minimally developed communication system to share information with stakeholders with limited to no availability of documents manually/electronically or on its website</p>	<p><input checked="" type="checkbox"/> Review of the availability of information to the public/stakeholders (B3.4e) for:</p> <ul style="list-style-type: none"> • SB 1375 Information • UCP Procedure and Forms • Complaint Forms • AB 2246 (grades 7-12) • LCAP • Financial Audit • Student Demographics • Student Achievement Information



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Bert Corona Charter

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/7/2019

O11: EVALUATION OF SCHOOL STAFF - ORGANIZATIONAL MANAGEMENT QUALITY INDICATOR #11

<p><i>The school has a system in place for the evaluation of school staff designed to ensure that:</i></p> <ul style="list-style-type: none"> • the school’s educational program yields high student achievement • the school complies with all applicable legal requirements 		
Performance	Rubric	Sources of Evidence
Performance	<input type="checkbox"/> The school has a highly developed system in place for the evaluation of school staff designed to ensure that the school's educational program yields high student achievement and complies with all applicable legal requirements <input checked="" type="checkbox"/> The school has a well-developed system in place for the evaluation of school staff designed to ensure that the school's educational program yields high student achievement and complies with all applicable legal requirements <input type="checkbox"/> The school has a partially developed system in place for the evaluation of school staff designed to ensure that the school's educational program yields high student achievement and complies with all applicable legal requirements <input type="checkbox"/> The school has a minimal or no system in place for the evaluation of school staff designed to ensure that the school's educational program yields high student achievement and complies with all applicable legal requirements	<input checked="" type="checkbox"/> Evidence of staff evaluation system (B3.4f) <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Other: (Specify)



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Bert Corona Charter

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/7/2019

O12: CLEARANCES AND CREDENTIALING COMPLIANCE - ORGANIZATIONAL MANAGEMENT QUALITY INDICATOR #12

The school is in compliance with applicable law and the terms of its approved charter regarding clearances and credentialing:

- All certificated staff are fully credentialed, including EL authorizations, and appropriately assigned as authorized by their credentials at all times
- The school has obtained all necessary employee clearances, including criminal background and tuberculosis (TB) risk assessments/clearances, prior to employment, and keeps all clearances current
- The school has obtained all necessary vendor clearances, including criminal background and tuberculosis (TB) risk assessments/clearances, prior to the provision of service, and keeps all clearances current
- The school has conducted volunteer clearances in accordance with applicable law and policy, including criminal background clearances for all volunteers who perform schoolsite services while not under the direct supervision of a school employee, and tuberculosis (TB) risk assessments/clearances for all volunteers with frequent or prolonged contact with students

	Rubric	Sources of Evidence
Performance	<input checked="" type="checkbox"/> The school has fully implemented and continually monitors systems and procedures that maintain 100% compliance with applicable law, including but not limited to clearance, credentialing, and assignment requirements at all times <input type="checkbox"/> The school has implemented and monitors systems and procedures that maintain substantial compliance with applicable law, including but not limited to clearance, credentialing, and assignment requirements <input type="checkbox"/> The school has partially implemented and intermittently monitors systems and procedures to maintain compliance with applicable law, including but not limited to clearance, credentialing, and assignment requirements <input type="checkbox"/> The school has not implemented and/or does not monitor systems and procedures to maintain compliance with applicable law, including but not limited to clearance, credentialing, and assignment requirements	<input checked="" type="checkbox"/> <i>Certification of Clearances, Credentialing, and Mandated Reporter Training 2018-2019</i> form (“ESSA Grid”) (B3A.1a) <input checked="" type="checkbox"/> Staff rosters and school master schedule (B3A.1 b and c) <input checked="" type="checkbox"/> Custodian(s) of Records documentation (B3A.1d) <input checked="" type="checkbox"/> Criminal Background Clearance Certifications (B3A.2) <input checked="" type="checkbox"/> Teaching credential/authorization documentation (B3A.2a) <input checked="" type="checkbox"/> Vendor certifications (B3A.5) <input checked="" type="checkbox"/> Volunteer (TB) risk assessment/clearance certification (B3A.6) <input checked="" type="checkbox"/> Discussion with school leadership <input type="checkbox"/> Other: (Specify)

Progress on LAUSD Board of Education and/or MOU Benchmarks related to ORGANIZATIONAL MANAGEMENT (if applicable):



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: **Bert Corona Charter**

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: **3/7/2019**

8054	2015-16					2016-17					2017-18				
	Preliminary Budget	First Interim	Second Interim	Unaudited Actuals	Audited Financials	Preliminary Budget	First Interim	Second Interim	Unaudited Actuals	Audited Financials	Preliminary Budget	First Interim	Second Interim	Unaudited Actuals	Audited Financials
Bert Corona Charter															
Cash and Cash Equivalents		1,241,969	1,340,929	1,366,956	1,366,955		1,735,434	1,927,259	1,689,773	1,689,773		2,053,884	2,056,441	1,291,457	1,291,458
Current Assets		2,024,131	2,231,196	2,229,114	2,229,114		2,340,594	2,544,661	2,620,233	2,928,158		2,847,169	2,650,902	2,768,906	2,813,603
Fixed and Other Assets		730,652	607,586	734,336	734,336		805,518	739,262	633,065	633,548		672,285	687,077	664,037	666,773
Total Assets		2,754,783	2,838,782	2,963,450	2,963,450		3,146,112	3,283,923	3,253,299	3,561,706		3,519,453	3,337,979	3,432,943	3,480,376
Deferred Outflow		0	0	0	0		0	0	0	0		0	0	0	0
Current Liabilities		114,316	137,303	215,720	231,879		241,972	248,555	365,435	653,707		418,850	319,899	419,742	456,218
Long Term Liabilities		18,548	18,548	16,159	0		16,159	16,159	18,009	0		97,014	18,009	26,013	37,052
Total Liabilities		132,864	155,851	231,879	231,879		258,131	264,714	383,444	653,707		515,863	337,908	445,755	493,270
Unfunded OPEB Liabilities/Deferred Inflow		0	0	0	0		0	0	0	0		0	0	0	0
Net Assets		2,621,919	2,682,931	2,731,571	2,731,571		2,887,981	3,019,210	2,869,855	2,907,999		3,003,590	3,000,071	2,987,188	2,987,106
Total Revenues	6,334,274	6,931,060	6,952,641	7,818,510	7,818,510	7,184,731	7,880,732	8,021,427	8,599,586	8,908,012	7,513,848	7,739,936	7,853,792	8,533,552	8,586,103
Total Expenditures	6,293,262	6,457,515	6,418,085	7,235,313	7,235,314	6,992,654	7,724,322	7,733,789	8,461,302	8,731,584	7,490,434	7,644,364	7,761,720	8,454,363	8,501,898
Net Income / (Loss)	41,012	473,545	534,556	583,197	583,196	192,077	156,411	287,639	138,284	176,428	23,414	95,572	92,072	79,189	84,205
Operating Transfers In (Out) and Sources / Uses	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Extraordinary Item - Transfer of Net Assets	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Inc / (Dec) in Net Assets	41,012	473,545	534,556	583,197	583,196	192,077	156,411	287,639	138,284	176,428	23,414	95,572	92,072	79,189	84,205
Net Assets, Beginning	1,909,989	2,148,377	2,148,377	2,148,377	2,148,375	2,682,931	2,731,571	2,731,571	2,731,571	2,731,571	3,019,210	2,908,018	2,908,018	2,907,999	2,907,999
Adj. for restatement / Prior Yr Adj	46,161	(3)	(2)	(3)	0	0	0	0	0	0	0	0	(19)	0	(5,098)
Net Assets, Beginning, Adjusted	1,956,150	2,148,374	2,148,375	2,148,374	2,148,375	2,682,931	2,731,571	2,731,571	2,731,571	2,731,571	3,019,210	2,908,018	2,907,999	2,907,999	2,902,901
Net Assets, End	1,997,162	2,621,919	2,682,931	2,731,571	2,731,571	2,875,008	2,887,981	3,019,210	2,869,855	2,907,999	3,042,624	3,003,590	3,000,071	2,987,188	2,987,106

8054	Audited Financials					2018-19				
	2014-15	2015-16	2016-17	2017-18	2018-19	Preliminary Budget	First Interim	Second Interim	Unaudited Actuals	Audited Financials
Bert Corona Charter										
Cash and Cash Equivalents	1,210,056	1,366,955	1,689,773	1,291,458	0		0	1,676,586	0	0
Current Assets	2,119,810	2,229,114	2,928,158	2,813,603	0		0	2,762,249	0	0
Fixed and Other Assets	652,690	734,336	633,548	666,773	0		0	533,298	0	0
Total Assets	2,772,500	2,963,450	3,561,706	3,480,376	0		0	3,295,547	0	0
Deferred Outflow	0	0	0	0	0		0	0	0	0
Current Liabilities	624,125	231,879	653,707	456,218	0		0	162,826	0	0
Other Long Term Liabilities	0	0	0	37,052	0		0	26,134	0	0
Unfunded OPEB Liabilities/Deferred Inflow	0	0	0	0	0		0	0	0	0
Total Liabilities	624,125	231,879	653,707	493,270	0		0	188,960	0	0
Net Assets	2,148,375	2,731,571	2,907,999	2,987,106	0		2,981,483	3,106,587	0	0
Total Revenues	5,013,072	7,818,510	8,908,012	8,586,103	0	8,138,527	8,230,746	8,197,419	0	0
Total Expenditures	4,728,044	7,235,314	8,731,584	8,501,898	0	7,990,737	8,157,261	8,077,938	0	0
Net Income / (Loss)	285,028	583,196	176,428	84,205	0	147,790	73,485	119,481	0	0
Operating Transfers In (Out) and Sources / Uses	0	0	0	0	0	0	0	0	0	0
Extraordinary Item - Transfer of Net Assets	0	0	0	0	0	0	0	0	0	0
Inc / (Dec) in Net Assets	285,028	583,196	176,428	84,205	0	147,790	73,485	119,481	0	0
Net Assets, Beginning	1,863,347	2,148,375	2,731,571	2,907,999	0	2,982,365	2,907,999	2,987,187	0	0
Adj. for restatement / Prior Yr Adj	0	0	0	(5,098)	0	0	0	(81)	0	0
Net Assets, Beginning, Adjusted	1,863,347	2,148,375	2,731,571	2,902,901	0	2,982,365	2,907,999	2,987,106	0	0
Net Assets, End	2,148,375	2,731,571	2,907,999	2,987,106	0	3,130,155	2,981,484	3,106,587	0	0



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Bert Corona Charter

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/7/2019

FISCAL OPERATIONS		RATING																														
<p>You have been assessed by the Fiscal Oversight team and you are receiving the rating of 3, Proficient.</p> <p>Other circumstances and information could influence the rating and are noted in this evaluation.</p> <p>Bert Corona Charter’s fiscal condition is positive and has been upward trending since the 2014-2015 fiscal year. According to the 2017-2018 independent audit report, the school had positive net assets of \$2,987,106 and net income of \$79,107. The 2018-2019 Second Interim projects positive net assets of \$3,106,587 and net income of \$119,481.</p> <p>According to YPI Charter Schools, Inc.’s independent audit report dated June 30, 2018, Bert Corona Charter is one of three schools operated by YPI Charter Schools, Inc. YPI Charter Schools, Inc. has three schools that are authorized by the Los Angeles Unified School District (LAUSD). YPI Charter Schools, Inc.’s fiscal condition is strong. YPI Charter Schools, Inc. and its charter schools reported positive net assets of \$20,684,230 and net income of \$12,857,680. YPI Charter Schools, Inc. Central Administration, without its charter schools, reported positive net assets of \$365 and net income of \$365. According to YPI Charter Schools, Inc., there are no management fees charged to Bert Corona Charter or the other charter schools that it operates. Instead, each school pays a portion of the actual expenses for shared costs and administrative services that are related to the organization as a whole. These costs are allocated between the schools based on Average Daily Attendance (ADA).</p> <p>Areas of Demonstrated Strength and/or Progress:</p> <ol style="list-style-type: none"> The school’s fiscal condition is positive. 		3																														
<table border="1"> <thead> <tr> <th></th> <th>2014-2015 (Audited Actuals)</th> <th>2015-2016 (Audited Actuals)</th> <th>2016-2017 (Audited Actuals)</th> <th>2017-2018 (Audited Actuals)</th> <th>2018-2019 (Second Interim)</th> </tr> </thead> <tbody> <tr> <td>Net Assets</td> <td>\$2,148,375</td> <td>\$2,731,571</td> <td>\$2,907,999</td> <td>\$2,987,106</td> <td>\$3,106,587</td> </tr> <tr> <td>Net Income/Loss</td> <td>\$285,028</td> <td>\$583,196</td> <td>\$176,428</td> <td>\$79,107</td> <td>\$119,481</td> </tr> <tr> <td>Transfers In/Out</td> <td>\$0</td> <td>\$0</td> <td>\$0</td> <td>\$0</td> <td>\$0</td> </tr> <tr> <td>Prior Year Adjustment(s)</td> <td>\$0</td> <td>\$0</td> <td>\$0</td> <td>\$0</td> <td>\$0</td> </tr> </tbody> </table>				2014-2015 (Audited Actuals)	2015-2016 (Audited Actuals)	2016-2017 (Audited Actuals)	2017-2018 (Audited Actuals)	2018-2019 (Second Interim)	Net Assets	\$2,148,375	\$2,731,571	\$2,907,999	\$2,987,106	\$3,106,587	Net Income/Loss	\$285,028	\$583,196	\$176,428	\$79,107	\$119,481	Transfers In/Out	\$0	\$0	\$0	\$0	\$0	Prior Year Adjustment(s)	\$0	\$0	\$0	\$0	\$0
	2014-2015 (Audited Actuals)	2015-2016 (Audited Actuals)	2016-2017 (Audited Actuals)	2017-2018 (Audited Actuals)	2018-2019 (Second Interim)																											
Net Assets	\$2,148,375	\$2,731,571	\$2,907,999	\$2,987,106	\$3,106,587																											
Net Income/Loss	\$285,028	\$583,196	\$176,428	\$79,107	\$119,481																											
Transfers In/Out	\$0	\$0	\$0	\$0	\$0																											
Prior Year Adjustment(s)	\$0	\$0	\$0	\$0	\$0																											



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Bert Corona CharterAnnual Performance-Based Oversight Visit ReportDATE OF VISIT: 3/7/2019**Areas Noted for Further Growth and/or Improvement:**

Through conducting fiscal oversight and analyzing the data below, the Charter Schools Division (CSD) requests and receives fiscal documents from YPI Charter Schools, Inc. (including bank statements, bank reconciliations, credit card statements, and check registers) for the three YPI Charter Schools, Inc. charter schools that are currently authorized by LAUSD. The CSD reviews these financial documents and a sampling of checks and credit card transactions across these YPI Charter Schools, Inc. charter schools, to assess overall compliance with YPI Charter Schools, Inc.'s *Fiscal Policies and Procedures*. Any areas noted for further growth and/or improvement relating to YPI Charter Schools, Inc.'s and its charter schools' overall compliance to the aforementioned manual are indicated within each charter school's Annual Performance-Based Oversight Visit Report, which may or may not have been experienced by the specific YPI Charter Schools, Inc. school named above. Lastly, any exceptions related to the fiscal condition and/or the segregation of duties reviews are school-specific and reviewed separately for each YPI Charter Schools, Inc. charter school.

1. Employee Reimbursements (Lack of Pre-Approvals):

Based on the CSD's review of the school's check register for the period from February 2018 through January 2019, a sample of 30 transactions were selected for further review. The CSD noted that six employee reimbursements that lacked evidence of pre-approval from the Executive Director or the Chief Operations Officer or the Executive Administrator. The reimbursements in question are summarized below.

Item #	Reimbursement Check Issuance Date	Check #	Payee	Reimbursement Check Amount	Transaction Description
1	5/3/2018	305646	School Employee	\$156.74	Mileage: 2018 CCSA Conference
2	6/12/2018	305809	School Employee	\$104.83	Postage and plants for office
3	6/29/2018	305866	School Employee	\$126.66	Meals and supplies
4	9/21/2018	306147	School Employee	\$270.82	Meals and supplies
5	12/13/2018	306448	School Employee	\$1,335.18	Sports uniform (soccer and basketball), and homecoming decorations
6	12/13/2018	306455	School Employee	\$208.94	Books
TOTAL				\$2,203.17	

Page 13 of the 7/27/2018 YPI Charter Schools, Inc. Fiscal Policies and Procedures states: "An employee or school volunteer seeking to make a school-related purchase must obtain pre-approval from the Executive Director, Chief Operations Officer, or Executive Administrator." Moreover, page 14 of the approved fiscal policies and procedures states that the Executive Director must pre-approve all school-related travel.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Bert Corona CharterAnnual Performance-Based Oversight Visit ReportDATE OF VISIT: 3/7/2019

According to the school, the school's leadership team will develop a pre-approval form to ensure that all pre-approvals of employee reimbursements are documented.

The CSD recommends that the school's governing board require the leadership team of the school to establish more stringent controls in this area and ensure adherence to the pre-approval requirement processes outlined in the governing board-approved fiscal policies and procedures concerning employee reimbursements and travel/conference expenses.

2. Employee Reimbursements (Processing Delays):

Based on the CSD's review of documents provided by the school, the CSD noted employee reimbursements supported by receipts indicating that the underlying purchase transactions and related reimbursements were made in two different fiscal years (the expenses were incurred during Fiscal Year 2017-2018 but were reimbursed in Fiscal Year 2018-2019). Additional details regarding these transactions are summarized below.

Check #	Date Expense Incurred	Reimbursement Check Issuance Date	Check Amount	Reimbursed Amount	Description
306042	12/5/2017	8/17/2018	\$91.05	\$24.60	Dividers for board review compliance binders
	4/20/2018	8/17/2018		\$66.45	Supplies for Teacher Recruitment event

Page 14 of the 7/27/2018 YPI Charter Schools, Inc. Fiscal Policies and Procedures states: "All expense reports must be submitted within the fiscal year which the expense is incurred."

According to the school, the expense report was submitted and approved in the prior fiscal year. However, due to the transitioning of the school's Governing Board President, who bears the responsibility for approving the transactions referenced above, the processing of these reimbursements was delayed.

The CSD recommends that the school adhere to its approved fiscal policies and procedures regarding employee reimbursements and establish appropriate controls to monitor the timely processing of school expenditures.

3. Bank Reconciliation Reports:

Based on the CSD's review of bank reconciliation reports for the months from May 2018 through October 2018, the CSD noted four checks that, as of the October 31, 2018, had been outstanding for more than 90 days. Details regarding these checks are provided below.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Bert Corona Charter

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/7/2019

Item #	Acct #	Check #	Check Issuance Date	Check Amount	# of Days Outstanding as of 10/31/2018	Transaction Description	YPI Charter Schools Inc's Response
1	6905	305320	2/15/2018	\$1,000.00	258	Party rentals	Check voided.
2	6905	305769	6/4/2018	\$424.19	149	Employee reimbursement	Check cleared the following month.
3	6905	305944	7/23/2018	\$6.58	100	Employee reimbursement	Check voided and reissued.
4	3491	1102	7/26/2018	\$41,200.00	97	Construction services	Check voided and reissued.
TOTAL				\$42,630.77			

The school declared that the checks referenced above were researched and investigated.

The CSD recommends that the school update its fiscal policies and procedures, to provide guidance and establish expectations for its staff regarding the research, investigation, write-off, and reissuance of checks that have been outstanding for specified periods of time.

The governing board and leadership team of the school are responsible for managing the operations of the school. Thus, the above-noted findings and observations should be discussed at the school's next board meeting, but, in any event, no later than 90 days following the school's receipt of this report. After the school's next board meeting, it is the school's responsibility to provide the CSD with its approved board meeting minutes regarding its action plans/steps, and/or proof of implementation of the mitigating actions taken by the school. The CSD will continue to monitor these issues through oversight.

Other Observations (Items described in this section, while not addressed in the charter school's Fiscal Policies and Procedures, are recommended for improvement to align with optimal business practices).

None noted.

Corrective Action Required:

None noted that require immediate action to remedy concerns noted in this report.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Bert Corona CharterAnnual Performance-Based Oversight Visit ReportDATE OF VISIT: 3/7/2019**Notes:**

1. Reviewed independent audit report for the fiscal year ended June 30, 2018 and noted the following:
 - a. Audit opinion: Unmodified
 - b. Material weaknesses: None Reported
 - c. Deficiencies/Findings: None Reported
2. Reviewed bank statements and bank reconciliations from May 2018 through October 2018. Selected the months of May 2018 through October 2018 for sample testing. Discrepancies were noted for further growth and/or improvement above.
 - a. Wells Fargo Bank, Account Ending in 3232 (Bert Corona Operating)
 - b. US Bank, Account Ending in 0299 (Bert Corona Parent Account)
 - c. US Bank, Account Ending in 0552 (Bert Corona Student Body Account)
 - d. Pacific Western Bank, Account Ending in 6905 (Bert Corona Operating Account)
 - e. Pacific Western Bank, Account Ending in 7309 (Monseñor Oscar Romero Operating Account)
 - f. Pacific Western Bank, Account Ending in 7468 (Bert Corona High Operating Account)
 - g. Pacific Western Bank, Account Ending in 3491 (Monseñor Oscar Romero Construction Account)
 - h. Chase Bank, Account Ending in 0661 (Monseñor Oscar Romero Student Body Account)
 - i. Chase Bank, Account Ending in 7817 (Monseñor Oscar Romero Parent Account)
 - j. California Credit Union, Account Ending in 5564 (Bert Corona Operating Account)
3. Reviewed credit card statements from May 2018 through October 2018. Selected the months of June 2018 and October 2018 for sample testing. Discrepancies were noted for further growth and/or improvement above.
 - a. Wells Fargo Bank, Credit Card Ending in 4736 (Executive Director)
 - b. California Credit Union, Credit Card Ending in 0005 (Chief Operations Officer)
 - c. California Credit Union, Credit Card Ending in 0013 (Executive Director)
 - d. California Credit Union, Credit Card Ending in 0178 (Coordinator of Operations)
 - e. California Credit Union, Credit Card Ending in 0194 (Director of Operations)
 - f. California Credit Union, Credit Card Ending in 0251 (Executive Administrator)
 - g. California Credit Union, Credit Card Ending in 0269 (Coordinator of Operations)
 - h. California Credit Union, Credit Card Ending in 0277 (Director of Operations)
 - i. California Credit Union, Credit Card Ending in 0285 (Director of Technology)
 - j. California Credit Union, Credit Card Ending in 0145 (Executive Administrator/Director of Data, account closed in September 2018)
 - k. California Credit Union, Credit Card Ending in 0152 (Executive Administrator/Teacher, account closed in September 2018)
 - l. California Credit Union, Credit Card Ending in 0160 (Director of Operations/Senior Director of Programs, account closed in September 2018)
4. Reviewed the following 30 checks. Discrepancies were noted for further growth and/or improvement above.
 - a. Check numbers: 1124; 305646; 305751; 305777; 305809; 305811; 305821; 305838; 305866; 305922; 305985; 306042; 306067; 306130; 306147; 306170; 306186; 306217; 306235; 306281; 306310; 306344; 306409; 306432; 306448; 306455; 306506; 306507; 306517; 306577
5. Per the 2017-2018 audit report, the school's cash and cash equivalents is \$1,291,458, and total expenditures equal \$8,501,898. Therefore, the school's cash reserve level is 15.19%, which exceeds the recommended 5%.
6. A copy of the charter school's organizational chart, which depicts the current reporting structure of the charter school, including but not limited to, any board member or school employee with responsibilities outlined within the charter school's financial policies and procedures was provided.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Bert Corona Charter

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/7/2019

7. A Segregation of Duties (SOD) review was conducted at Monseñor Oscar Romero Charter. No discrepancies were noted.
8. Reviewed student body financial records from May 2018 through October 2018. No discrepancies were noted.
9. YPI Charter Schools, Inc. disclosed a legal claim pertaining to an employment dispute filed against YPI Charter Schools, Inc. in June 2018. According to the school’s Executive Director, there are currently no potential risks of a material impact on the financial viability of the organization.
10. Governing board meeting minutes reflecting the presentation of financial reports, such as balance sheets, income statements, and cash flow statements were provided.
11. Governing board meeting minutes reflecting the adoption of the 2018-2019 budget were provided.
12. Governing board meeting minutes reflecting the receipt, review, and approval of interim financial reports submitted to LAUSD were provided.
13. Governing board meeting minutes reflecting the selection of the current independent auditor were provided.
14. Governing board meeting minutes reflecting the approval of the current fiscal policies and procedures were provided.
15. Governing board meeting minutes reflecting the receipt, review, and discussion of the most current Annual Performance-Based Oversight Visit report were provided.
16. Governing board meeting minutes reflecting the discussion of the most current independent audit report were provided.
17. Evidence of Bert Corona Charter offering STRS and/or Social Security benefits to its employees and proof of payment was provided.
18. Equipment inventory was provided.
19. The 2018-2019 LCAP was submitted to LAUSD.
20. The EPA allocation and expenditures are posted on the charter school’s website.
21. The 2017-2018 audited and unaudited actuals nearly mirror each other.
YPI Charter Schools, Inc.’s fiscal policies and procedures include policies regarding petty cash. However, the school declared that it currently has no petty cash accounts.

Progress on LAUSD Board of Education and/or MOU Benchmarks related to FISCAL OPERATIONS (if applicable):

N/A



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Bert Corona Charter

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/7/2019

Fiscal Operations Rubrics

Existing School – a charter school that has at least one annual independent audit on file with the Charter Schools Division [Possible Rating 1-4]

New School – a charter school that does not have an independent audit on file with the Charter Schools Division [Possible Rating 1-2]

<p><i>An existing school that meets all of the required criteria and four of the Supplemental Criteria listed below would be assessed eligible to be considered as Accomplished.</i></p>	<p><i>An existing school that meets all of the required criteria and three of the Supplemental Criteria listed below would be assessed eligible to be considered as Proficient.</i></p>
<p><u>Existing Schools (based on the most current annual audit):</u> An existing school is one that has at least one annual independent audit on file with the Charter Schools Division</p> <p style="text-align: center;"><u>REQUIRED CRITERIA</u></p> <ol style="list-style-type: none"> 1. Net Assets are positive in the prior two audits; 2. The two most current audits show no material weaknesses, deficiencies and/or findings; 3. All vendors and staff are paid in a timely manner; 4. Governing board approves Fiscal Policies and Procedures, at a minimum, every five years to correspond to the charter term; 5. Charter school adheres to the governing board approved Fiscal Policies and Procedures; 6. Governing board adopts the annual budget; 7. Governing board receives and reviews reports (e.g., preliminary budget, first interim, second interim, unaudited actuals, audited actuals, etc.) submitted to LAUSD; 8. Governing board discusses and resolves audit exceptions and deficiencies to the satisfaction of LAUSD; 9. There is no apparent conflict of interest; 10. The EPA allocation and expenditures are posted on the charter school’s website; 11. The LCAP is submitted to the appropriate agencies; 12. The charter school has knowledge of any material differences amongst the preliminary budget, first interim, second interim, unaudited actuals, and audited actuals; 13. Requests for information made by the Charter Schools Division and LAUSD are processed by the charter school in a timely manner; and 14. Audited and unaudited actuals nearly mirror each other; and 	<p><u>Existing Schools (based on the most current annual audit):</u> An existing school is one that has at least one annual independent audit on file with the Charter Schools Division</p> <p style="text-align: center;"><u>REQUIRED CRITERIA</u></p> <ol style="list-style-type: none"> 1. Net Assets are positive in the most current audit; 2. The most current audit shows no material weaknesses, deficiencies and/or findings; 3. Vendors and staff are paid in a timely manner; 4. Governing board approves Fiscal Policies and Procedures, at a minimum, every five years to correspond to the charter term; 5. Charter school generally adheres to the governing board approved Fiscal Policies and Procedures; 6. Governing board adopts the annual budget; 7. Governing board receives and reviews reports (e.g., preliminary budget, first interim, second interim, unaudited actuals, audited actuals, etc.) submitted to LAUSD; 8. Governing board discusses and resolves audit exceptions and deficiencies to the satisfaction of LAUSD; 9. There is no apparent conflict of interest; 10. The EPA allocation and expenditures are posted on the charter school’s website; 11. The LCAP is submitted to the appropriate agencies; 12. The charter school has knowledge of any material differences amongst the preliminary budget, first interim, second interim, unaudited actuals, and audited actuals; 13. Requests for information made by the Charter Schools Division and LAUSD are processed by the charter school in a timely manner; 14. There are no significant recurring issues; and 15. Audited and unaudited actuals nearly mirror each other.



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Bert Corona Charter

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/7/2019

<p><i>An existing school that meets all of the required criteria and four of the Supplemental Criteria listed below would be assessed eligible to be considered as Accomplished.</i></p>	<p><i>An existing school that meets all of the required criteria and three of the Supplemental Criteria listed below would be assessed eligible to be considered as Proficient.</i></p>
<p>15. There are no discrepancies cited in the Areas Noted for Further Growth and/or Improvement</p> <p><u>Note:</u> Other circumstances and information could influence the rating and will be noted in the evaluation.</p> <p style="text-align: center;"><u>SUPPLEMENTAL CRITERIA</u></p> <ol style="list-style-type: none"> 1. Positive Net Assets exceed 4% of prior year expenditures; 2. The cash balance at the beginning of the school year is at least 5% of the prior year expenses; 3. A comprehensive website that provides at a minimum six of the following fiscal items: <ul style="list-style-type: none"> o Most current financial reports presented to the governing board o Employee handbook o Student handbook o Salary schedules/benefits/information o Budget development process o Governing board member information (e.g., name, contact information, position on the governing board, term expiration) and meeting dates, time, and location o The most current approved petition o Administration/school contact o School calendar o Enrollment policies and procedures o Fiscal policies and procedures manual 4. Governing board selects independent audit firm, acceptable if the independent audit firm is under a multi-year contract; 5. Fiscal reports (e.g., balance sheet, income statement, budget to actuals, cash flow statement, etc.) are presented to the governing board at each regular governing board meeting; and 6. Governing board approved LCAP is posted on the charter school’s website. <p><u>Note:</u> Other circumstances and information could influence the rating and will be noted in the evaluation.</p>	<p><u>Note:</u> Other circumstances and information could influence the rating and will be noted in the evaluation.</p> <p style="text-align: center;"><u>SUPPLEMENTAL CRITERIA</u></p> <ol style="list-style-type: none"> 1. Positive Net Assets exceed 3% of prior year expenditures; 2. The cash balance at the beginning of the school year is at least 4% of the prior year expenses; 3. A comprehensive website that provides at a minimum six of the following fiscal items: <ul style="list-style-type: none"> o Most current financial reports presented to the governing board o Employee handbook o Student handbook o Salaries schedule/benefits/information o Budget development process o Governing board member information (e.g., name, contact information, position on the governing board, term expiration) and meeting dates, time, and location o The most current approved petition o Administration/school contact o School calendar o Enrollment policies and procedures o Fiscal policies and procedures manual 4. Governing board selects independent audit firm, acceptable if the independent audit firm is under a multi-year contract; 5. Fiscal reports (e.g., balance sheet, income statement, budget to actuals, cash flow statement, etc.) are presented to the governing board at each regular governing board meeting; and 6. Governing board approved LCAP is posted on the charter school’s website. <p><u>Note:</u> Other circumstances and information could influence the rating and will be noted in the evaluation.</p>



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Bert Corona Charter

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/7/2019

<p><i>An existing school that meets all of the Required criteria and six of the supplemental criteria listed below would be assessed eligible to be considered as Developing.</i></p>	<p><i>An existing school would be assessed as Unsatisfactory based on the statements below:</i></p>
<p><u>Existing Schools (based on the most current audit):</u> An existing school is one that has at least one annual independent audit on file with the Charter Schools Division</p> <p style="text-align: center;"><u>REQUIRED CRITERIA</u></p> <ol style="list-style-type: none"> 1. Net Assets are positive, or net assets are negative with strong trend toward positive (be positive at the end of the third year, per applicable audit, and beyond); 2. Vendors and staff are paid in a timely manner; 3. Governing board approves Fiscal Policies and Procedures, at a minimum, every five years to correspond to the charter term; 4. Governing board adopts the annual budget; 5. The EPA allocation and expenditures are posted on the charter school’s website; 6. The LCAP is submitted to the appropriate agencies; 7. Have an audit conducted annually by an independent auditing firm; and 8. Governing board discusses and resolves audit exceptions and deficiencies to the satisfaction of LAUSD. <p><u>Note:</u> Other circumstances and information could influence the rating and will be noted in the evaluation.</p> <p style="text-align: center;"><u>SUPPLEMENTAL CRITERIA</u></p> <ol style="list-style-type: none"> 1. The cash balance at the beginning of the school year is positive; 2. Enrollment is stable or changing at a manageable rate (Enrollment changes are reflected in annual budget and facilities); 3. Governing board selects independent audit firm, acceptable if the independent audit firm is under a multi-year contract; 4. Fiscal reports (e.g., balance sheet, income statement, budget to actuals, cash flow statement, etc.) are presented to the governing board at each regular governing board meeting; 	<p><u>Existing Schools (based on the most current audit):</u> An existing school is one that has at least one annual independent audit on file with the Charter Schools Division</p> <p>A charter school is assessed as Unsatisfactory if the charter school does not meet the criteria for Developing. The charter school was given a certain period of time to address the fiscal concerns of LAUSD, but failed to provide a satisfactory response. Continued operation of a charter school that is assessed as Unsatisfactory may result to non-implementation of instructional programs as provided in the petition. The charter school also has shown no immediate source of revenue to maintain a viable budget, nor has provided a feasible financial plan to mitigate the negative fiscal condition. The charter school’s governing board members lack fiscal capacity.</p>



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Bert Corona Charter

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/7/2019

<p><i>An existing school that meets all of the Required criteria and six of the supplemental criteria listed below would be assessed eligible to be considered as Developing.</i></p>	<p><i>An existing school would be assessed as Unsatisfactory based on the statements below:</i></p>
<ol style="list-style-type: none"> 5. Governing board receives and reviews reports (e.g., preliminary budget, first interim, second interim, unaudited actuals, audited actuals, etc.) submitted to LAUSD; 6. Current audit shows no material weaknesses, deficiencies and/or findings; 7. Charter school adheres to the governing board approved Fiscal Policies and Procedures; 8. There is no apparent conflict of interest; 9. Governing board approves any amendment(s) to the charter school’s budget; and 10. Governing board approved LCAP is posted on the charter school’s website. <p><u>Note:</u> Other circumstances and information could influence the rating and will be noted in the evaluation.</p>	<p><u>Note:</u> Other circumstances and information could influence the rating and will be noted in the evaluation.</p>



LAUSD CHARTER SCHOOLS DIVISION

SCHOOL NAME: Bert Corona Charter

Annual Performance-Based Oversight Visit Report

DATE OF VISIT: 3/7/2019

<p><i>A new school that meets all of the Required criteria listed below would be assessed eligible to be considered as Developing.</i></p>	<p><i>A new school would be assessed as Unsatisfactory based on the statements below:</i></p>
<p><u>New Schools:</u></p> <p style="text-align: center;"><u>REQUIRED CRITERIA</u></p> <ol style="list-style-type: none"> 1. A new school is one that does not have an independent audit on file with the Charter Schools Division. 2. If enrollment is below the funding survey, the charter school has made significant adjustments in their operations to allow for the reduced income, and submitted a revised three-year budget and three-year cash flow statement. 3. Projected debt is managed efficiently and will not cause the charter school to end the fiscal year with negative net assets. The non-profit organization is financially viable to support the charter school. 4. Interim reports and unaudited actuals project: <ol style="list-style-type: none"> a. Positive net assets b. Expenses less than revenues c. Projected expenses and revenues have no significant variance from budget 5. As a practice, the governing board receives and reviews the charter school’s financial reports as evidenced by the governing board meeting minutes. 6. The LCAP is submitted to the appropriate agencies. 7. The EPA allocation and expenditures are posted on the charter school’s website, if applicable. <p><u>Note:</u> A new school is one that does not have an independent audit on file with the Charter Schools Division. New schools are evaluated based on current year information. New schools receive a rating of 1 or 2.</p> <p><u>Note:</u> Other circumstances and information could influence the rating and will be noted in the evaluation.</p>	<p><u>New Schools:</u></p> <p>A charter school is assessed as Unsatisfactory if the charter school does not meet the criteria for Developing. A charter school was given a certain period of time to address the fiscal concerns of LAUSD, but failed to provide satisfactory response. Continued operation of a charter school that is assessed as Unsatisfactory may result to non-implementation of instructional programs as provided in the petition. The charter school also has shown no immediate source of revenue to maintain a viable budget, nor has provided a feasible financial plan to mitigate the negative fiscal condition. The charter school’s governing board members lack fiscal capacity.</p> <p><u>Note:</u> A new school is one that does not have an independent audit on file with the Charter Schools Division. New schools are evaluated based on current year information. New schools receive a rating of 1 or 2.</p> <p><u>Note:</u> Other circumstances and information could influence the rating and will be noted in the evaluation.</p>

Coversheet

Recommendation to approve GEAR UP MOU with YPI

Section: V. Items Scheduled For Action
Item: J. Recommendation to approve GEAR UP MOU with YPI
Purpose: Vote
Submitted by:
Related Material: YPICS GEAR UP UPDATE 05282019 Final.pdf

INDEPENDENT CONTRACTOR AGREEMENT

This Independent Contractor Agreement ("Agreement") is made and entered into as of May 28, 2019, (the "Effective Date") by and between YPI Charter Schools ("YPICS"), having a principal place of business at, 10660 White Oak Avenue, Granada Hills, CA 91344 and Youth Policy Institute ("Contractor"), located at 6464 Sunset Blvd. Hollywood, CA, an independent contractor.

In consideration of the mutual terms and conditions of this Agreement, the parties agree as follows:

1. Term. The term of this Agreement shall commence on May 28, 2019 and terminate on September 24, 2021 (the "Term").
2. Contractor's Independent Capacity. YPICS hereby retains Contractor solely as an independent contractor, and does not act in any capacity as an officer, employee, or agent of YPICS. Contractor is not entitled to any fringe benefits from YPICS, including, without limitation, vacation benefits, health, dental, or vision benefits, or any other benefit to which employees of YPICS may otherwise be entitled. Contractor must furnish his/her own tools and materials for any work in connection with this Agreement. YPICS has no right to direct or control the means, hours, location, or methods of Contractor's work. Contractor is free to perform work for other entities aside from YPICS for the duration of this Agreement. Contractor hereby agrees to perform the services described herein in the capacity of an independent contractor, and upon the terms and conditions contained herein.
3. Scope of Work. During the Term, Contractor shall perform services as described and detailed in the "Scope of Work" attached hereto as Attachment A and incorporated into this Agreement. Said services specifically described in the scope of Work are referred to herein as "Services".

4. Compensation and Invoicing.

a. Fees for Services. Contractor shall request payment from YPICS as follows: 2018-2019 - \$2,316,000.00 (two million, three hundred sixteen thousand dollars and zero cents) based on estimated costs to cover program planning and implementation expenses.

The subsequent yearly disbursement amounts shall be determined and mutually agreed upon by both parties. Yearly disbursement may increase pending student needs, retention of quality staff and approval of budget modification by the U.S. Department of Education

b. The yearly amounts shall be requested on a *quarterly* basis. The amount compensated shall be paid based on submitted invoices with accurate supporting documentation. This amount is the full compensation for the Services to be performed hereunder and for all Contractor's expenses incurred in the performance of this Agreement. YPICS shall pay Contractor within thirty (30) days after receipt of Contractor's invoice(s) provided such invoice has been approved by an authorized YPICS representative. In no event shall YPICS be responsible for payment to Contractor for any services performed, which have not been authorized and requested in advance and in writing by YPICS. Unless otherwise agreed to in this Agreement, Contractor further agrees that YPICS will not reimburse Contractor for any business, parking, or other travel-related expenses in connection with this Agreement.

C. Invoices. Contractor shall submit invoices detailing the Services performed, date(s) Services performed, and the fees charged for Services. Contractor's invoices and reports shall be submitted either by mail to the party and address listed in section 17 or emailed to YPICS's GEAR UP program director, Yvette King-Berg at 10660 White Oak Avenue, Granada Hills, CA 91344 or ykingberg@ypics.org.

d. Availability of Funding. CONTRACTOR ACKNOWLEDGES THAT THE PROJECT IS FUNDED, IN WHOLE OR IN PART, BY GOVERNMENT FUNDS AND THAT TIMELY PAYMENT PURSUANT TO PARAGRAPH 4 OF THIS AGREEMENT IS SUBJECT TO THE APPROPRIATION AND AVAILABILITY OF FUNDS FROM THE FEDERAL, STATE, OR LOCAL GOVERNMENT ENTITY.

5. Contractor's Tax Responsibility. Contractor shall be solely and exclusively responsible for filing tax returns and paying all taxes that may be due, in connection with Contractor and/or Contractor's representatives and employees, to any governmental taxing authority arising out of this Agreement, including, without limitation, any withholdings or associated penalties, and including, without limitation, taxes associated with the Federal Insurance Contributions Acts, and any taxes associated with wages, income, unemployment insurance, and/or disability, and whether state or federal in nature. Accordingly, Contractor shall provide YPICS with IRS form W-9 before any compensation is paid.

Contractor hereby assumes full responsibility to defend, indemnify, and hold harmless YPICS, its officers, directors, shareholders, agents and representatives from any and all claims, demands, costs, expenses, fees (including, without limitation, attorneys' fees, litigation related fees, and costs), damages, liabilities, losses, injuries, liens, taxes, interest, judgment, causes of action, and/or penalties incurred, directly or indirectly, relating to or arising out of any taxes or monies that may be due, in connection with Contractor and/or Contractor's employees and representatives, to any governmental taxing authority, including the Internal Revenue Service, arising out of this Agreement, including, without limitation, any losses, costs, expenses, interest, payments, withholdings, and/or associated penalties. Contractor further agrees immediately to notify YPICS, in writing and to YPICS' address listed above, of any notices, claims, liens, actions, judgments, requests, correspondence, and/or demands that Contractor receives or is made aware of, that are the subject of or related to this paragraph 5. This indemnification provision shall survive the termination of this Agreement.

6. Contractor's Other Obligations.

- a. Contractor shall hire, supervise and pay any subcontractor entities who, in Contractor's discretion, are needed to perform the Services, or any part thereof.
- b. Contractor agrees to provide any progress, final, or other reports requested by YPICS regarding performance of the Services pursuant to this Agreement,

C. Contractor shall maintain complete and accurate records to substantiate charges, disbursements, or expenses made or incurred by Contractor in the performance of this Agreement. Contractor shall retain, and make available upon request, such records in their original form for a period of 5 (five) years after termination of this Agreement.

d. Contractor hereby agrees that at any time during normal business hours and as often as YPICS and local, State and federal governmental representatives may deem necessary, the Contractor shall make available for examination all of its records with respect to all matters covered by this Agreement. Such parties shall have the authority to audit, examine and make excerpts or transcripts from records, including all Contractor invoices, materials, payrolls, records of personnel, conditions of employment and other data relating to all matters covered by this Agreement.

7. **Insurance.** Contractor must maintain its own insurance, including, without limitation, Workers' Compensation, Comprehensive General Liability Insurance, and Automobile Liability insurance, Contractor shall submit proof of insurance listing YPI Charter Schools as the secondary party to be insured.

8. **Confidentiality.** Contractor and its employee(s) and/or agent(s) shall hold confidential all of YPICS Confidential Information (as defined herein) and shall not, during or after the term of this Agreement, use for its own benefit, either directly or indirectly, or for the benefit of any third party, any of YPICS Confidential Information, or any part thereof, for any purpose other than those uses specifically permitted in writing by YPICS or by this Agreement. Contractor and its employee(s) and/or agent(s) shall not, during or after the term of this Agreement, disclose to any individuals or entities any of YPICS Confidential Information for any reason or purpose whatsoever, except as may be specifically authorized, in writing, by YPICS. As used herein, "Confidential Information" shall mean information not generally known in the trade, including, without limitation, information about YPICS employees, agents, clients, or students affiliated with YPICS programs, trade secrets, inventions, developments, specifications, costs, financial results, methods and/or reports relating to the business of YPICS. Contractor agrees to take appropriate action by instruction, agreement, or

otherwise with its employees, subcontractors, and/or representatives to satisfy its obligations under this paragraph 8. Contractor agrees that the provisions in this paragraph shall survive the termination of this Agreement, but shall not apply to Confidential Information that becomes available to the public through no wrongful act of the Contractor or is required to be disclosed by law or legal process by the Contractor. Upon termination of this Agreement, Contractor and its employee(s) and/or agents shall forthwith deliver to YPICS any and all copies, in whole or in part, of the Confidential Information and marketing literature and all items which are otherwise the property of YPICS, including, without limitation, any software, in Contractor's possession, custody or control. Contractor shall certify, in writing, the return of such property pursuant to the terms of this Agreement Contractor agrees that the provisions in this subparagraph shall survive the termination of this Agreement.

Contractor and its employee(s) and/or agent(s) acknowledge that disclosure of any Confidential Information shall give rise to irreparable injury to YPICS or the owner of such information, which may be inadequately compensable in damages. Accordingly, YPICS or such other party may seek and obtain injunctive relief against the breach or threatened breach of the foregoing undertakings, in addition to any other legal remedies, which may be available. Contractor and its employee(s) and/or agents further acknowledges and agrees that the covenants contained herein are necessary for the protection of YPICS' legitimate business interests and are reasonable in scope and content. Contractor agrees that the provisions in this subparagraph shall survive the termination of this Agreement.

9. Proprietary Rights. Unless otherwise stated or specified herein, all work performed by Contractor and its employee(s) and/or agent(s) hereunder, and all materials, products and deliverables developed or prepared for YPICS by Contractor and its employee(s) and/or agents hereunder (whether or not such work is completed) are the exclusive property of YPICS and all title and interest therein shall vest exclusively in YPICS when created and shall be deemed to be a work made for hire and made in the course of the services rendered hereunder. Contractor acknowledges that such rights extend to both the intellectual processes and to the actual expressions and articulations contained in

such works. To the extent that title to any such works may not, by operation of law, vest in YPICS or such works may not be considered works made for hire, all rights, title and interest therein are hereby irrevocably assigned to YPICS. YPICS shall have the right to obtain and to hold in its own name, patents, copyrights, registrations or such other protection as may be appropriate to the subject matter and any extensions and renewals thereof. Contractor and its employee(s) and/or agent(s) agrees to give YPICS and any person designated by YPICS reasonable assistance required to perfect the rights defined in this subparagraph. Unless otherwise requested by YPICS, upon the completion of the work set forth in this Agreement, or upon the earlier termination of this Agreement in accordance with the terms herein, Contractor and its employees and/or agents shall immediately turn over to YPICS all materials and deliverables developed pursuant to this Agreement. Contractor agrees that the provisions in this paragraph shall survive the termination of this Agreement.

10. Conflict of Interest. Contractor affirms that to the best of Contractor's knowledge there exists no actual or potential conflict of interest as to Contractor and Contractor's employees or agents and their business or financial interests, in performance of the Services to be performed under this Agreement, and in the event such a conflict of interest does or may possibly arise, Contractor will notify the YPICS of such actual or potential conflict of interest.

11. Contractor Warranties.

a. Proper Skill and Training. Contractor represents and warrants that he/she has the requisite expertise, ability, and legal right to perform the services contemplated under this Agreement. Contractor further agrees to diligently and competently use his/her best efforts to provide the highest quality services while performing services under this Agreement. Contractor further agrees that all services provided under this Agreement shall be in accordance with all applicable laws, statutes, rules, and regulations. Contractor further agrees that in addition to Contractor, any employee(s), subcontractor(s) and/or agent(s) of Contractor assigned to perform the services contemplated herein will perform such work under Contractor's supervision, and shall have the proper skill and training to perform the services contemplated in this Agreement in the manner set forth in this paragraph.

b. Conformity of Final Product. Contractor represents and warrants each and every aspect of the project's final work product and services shall conform, pursuant to YPICS good faith, subjective belief, to the specifications for same as set forth herein and there are no defects or any limitations in the deliverables that would render the project's final work product unsuitable for use as intended by the YPICS.

C. No Patent, Trademark, or Copyright Violation. All work, or any part thereof, delivered to the YPICS under this Agreement, does not, and will not, upon delivery to YPICS, to the best of the Contractor's knowledge, infringe any patent right, copyright, trade secret right or other intellectual property right of any third party. Contractor hereby represents and warrants that it has not entered into agreement or commitments with any third party, which may affect YPICS title to such work or right to market and distribute such work.

d. No Such Rights or Representations. This Agreement does not grant to Contractor any rights to use any patents, trademarks, trade names or copyrights of YPICS. Contractor shall make no representations or warranties relating to YPICS products or services and shall incur no liabilities or expenses on behalf of YPICS.

e. Licenses. Contractor shall obtain and keep current all of its licenses and permits as may be required by law in order to perform the Services.

f. Debarment and Suspension. Contractor represents and warrants that Contractor or any of its principals and subcontractors are not presently debarred, suspended, proposed for debarment or otherwise declared ineligible for the award of contracts by any Federal agency by the inclusion of Contractor or its principals and subcontractors on the General Services Administration's List of Parties Excluded from Federal Procurement or Nonprocurement Programs in accordance with Executive Orders 12549 and 125689.

g. No Inappropriate Conduct. Although Contractor agrees that he/she is not an employee of the YPICS, Contractor agrees that he/she shall not engage in any inappropriate, discriminatory, retaliatory, and/or harassing conduct towards any of YPICS employees, clients, vendors, agents, directors, officers, or representatives, including, without limitation, any conduct in violation of the California Fair

Employment and Housing Act (Cal. Gov't. Code § 12940, *et seq.*) and/or Title VII of the Civil Rights Act of 1964 (42 U.S.C. § 2000e *et seq.*) and/or the California Labor Code.

12. Compliance with Statutes and Regulations. Contractor agrees to comply with provisions of Title VI of the Civil Rights Act of 1964, provisions of WIA Section 188, and compliance with Equal Employment Opportunity provisions in Executive Order (E.O.) 11246, as amended by E.O. 11375 and supplemented by the requirements of 41 CFR Part 60. Contractor agrees to comply with federal debarment and suspension requirements (E.O. 12459 and E.O. 12689) and certifies that it will provide a drug-free workplace, in accordance with the California Drug Free Workplace Act of 1990 (Title 2 Govt. Code of State of California 898351 *et seq.*).

13. Indemnification. Contractor hereby assumes full responsibility to defend, indemnify, and hold harmless YPICS, its officers, directors, shareholders, agents and representatives from any and all claims, demands, costs, expenses, fees (including, without limitation, attorneys' fees, litigation related fees, and costs), damages, liabilities, losses, injuries, liens, taxes, interest, judgment, causes of action, and/or penalties incurred, directly or indirectly, relating to or arising out of: a. the performance by Contractor of services under this Agreement, and/or his/her failure to comply with or otherwise breach any of the terms of this Agreement; b. any cause of action or claim brought by any of Contractor's employees, agents, or representatives against YPICS; and/or C. Contractor's negligence or intentional harm.

Contractor further agrees immediately to notify YPICS, in writing and to YPICS' address listed above, of any notices, claims, liens, actions, judgments, requests, correspondence, and/or demands that Contractor receives or is made aware of, that are the subject of or related to this paragraph 14. Contractor further agrees that the provisions in this paragraph 14 shall survive the termination of this Agreement.

14. Termination. This Agreement shall terminate automatically at the end of the Terms specified in paragraph 1 above.

a. Termination for Cause. Notwithstanding the foregoing, YPICS may immediately terminate this Agreement without providing any advance notice if Contractor, in the subjective, good faith opinion of YPICS, shall: (1) commit an act of fraud, embezzlement, or misappropriation involving YPICS; (2) be convicted by a court of competent jurisdiction of, or enter a plea of guilty or no contest to, any felony; (3) commit an act, or fail to commit an act, involving YPICS that amounts to willful misconduct, wanton misconduct, or gross negligence; (4) intentionally engage in any activity that is in conflict with or adverse to the interests of YPICS; (5) materially breach this Agreement or fail to perform the services specified herein; (6) cease to exist; or (7) in the event of the bankruptcy or insolvency of either party to this Agreement.

Upon termination pursuant to this paragraph 15, all of Contractor's rights to compensation as described in paragraph 4 shall immediately terminate to the maximum extent permitted by applicable law. YPICS right of termination hereunder shall not preclude it from seeking any and all other remedies that it may have at law or in equity.

b. Termination Without Cause. Notwithstanding anything in this paragraph 15 to the contrary, YPICS shall have the right to terminate this Agreement, or any Scope of Work hereunder, without cause, by providing Contractor with thirty (30) days' advance written notice of its intent to terminate the Agreement ("Notice of Termination Period"). The parties agree to deal with each other in good faith during the Notice of Termination Period and continue to perform all obligations under this Agreement until the expiration of the notice period. All rights and obligations under this Agreement shall immediately cease upon termination of the Agreement unless otherwise provided herein.

15. Kickbacks. In connection with this Agreement, Contractor shall not receive from, or offer to, an YPICS Board member, employee, or agent a kickback. A kickback shall include, but not be limited to, any money, fee, commission, credit, gift, gratuity, thing of value, or compensation offered or received for the purpose of improperly obtaining or rewarding favorable treatment in connection with this Agreement.

16. **Assignment**. Neither party may assign this Agreement, nor any rights granted herein, without the prior written consent of the other party.

17. **Notices**. All notices, requests, demands and other communications hereunder shall be in writing and shall be deemed to have been duly given if personally delivered, or mailed by certified or registered mail, postage prepaid, to the attention of the persons and/or addresses listed below, or to such other persons and/or addresses as either party shall give upon their notice to the other. Any notice required to be given under this Agreement shall be deemed effective upon (i) receipt by the party to which notice is given, or (ii) on the fifth (5) business day following mailing of such notice, postage pre-paid, whichever occurs first.

YPI Charter Schools:

Yvette King-Berg YPI Charter Schools 10660 White Oak Avenue, Granada Hills, CA 91344 Phone: 818-726-8883 Email: ykingberg@ypics.org

Contractor: Dixon Slingerland, Executive Director Youth Policy Institute 6464 Sunset Blvd. Suite 650 Hollywood, CA 90028 Phone: 213-688-2802 Email: dslingerland@ypiusa.org

18. **Binding Effect**. This Agreement shall be binding upon, and inure to the benefit of, the parties hereto and their successors and assigns.

19. **Construction of Agreement**. This Agreement shall be governed by and interpreted in accordance with the laws of the State of California. No waiver by any party or breach of any term hereunder shall be construed as a waiver of any subsequent breach of that term or of any other term of the same or different nature.

20. **Counterparts**. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original for all purposes and all of which, when taken together, shall constitute one agreement.

21. **Savings Provision**. In the event that any covenant, condition, or other paragraph or provision of this Agreement is held to be inoperative, invalid, void or illegal by any court, administrative body, or arbitrator of competent jurisdiction, such term or condition shall be deemed severable from the remainder of this

Agreement and shall in no way affect, impair or invalidate any other covenant, condition, or other provision(s) of this Agreement. If such condition, covenant or other provision shall be deemed invalid due to its/their scope or breadth, such covenant, condition, or other provision(s) shall be deemed valid to the extent of the scope or breadth permitted by law.

22. **Applicable law.** This Agreement, and the rights and obligations contained herein shall be governed by and construed in accordance with the laws of the State of California, without regard to any conflicts of law principles that would require the application of the laws of any other jurisdiction.

23. **Arbitration.** In the event any dispute should arise between the parties to this Agreement as to the validity, construction, enforceability or performance of this Agreement or any provision hereof, such dispute shall be settled by binding arbitration in accordance with the rules of the American Arbitration Association with the seat of such arbitration in Los Angeles, California. Judgment upon the arbitration award may be entered in any court of competent jurisdiction. The arbitrator shall have the discretion to award reasonable attorneys' fees and costs to the prevailing party.

24. **Entire and Final Agreement.** This Agreement is intended to be and is final and binding, regardless of any claims of misrepresentation, concealment of fact, or mistake of law or fact. This is the entire Agreement between Contractor, on the one hand, and YPICS, on the other hand, and it supersedes any previous negotiations, agreements and understandings concerning this subject matter.

25. **No Waiver or Modification.** This Agreement may not be modified, altered or amended except by a writing signed by each of the parties. No waiver of any provision of this agreement will be valid unless in writing and signed by the party against whom such waiver is charged.

26. **Parties' Understanding.** All parties to this Agreement represent that they have read this Agreement and fully understand all of its terms; that they have executed this Agreement without coercion or duress of any kind; that they understand any right they may have; and that they sign this Agreement with full

knowledge of such rights.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the Effective Date. The undersigned certify that by signing this Agreement they are duly authorized to execute this Agreement.

YPI Charter Schools

By: _____

Print Name: Yvette King-Berg

Title: Executive Director

Date: _____

Youth Policy Institute

By: _____

Print Name: Dixon Slingerland

Title: Executive Director

Date: _____

ATTACHMENT A

SCOPE OF WORK

Regarding the activities as described in the GEAR UP grant as funded by US Department of Education, Contractor shall perform the following duties:

- I. Hire and supervise college access staff in their day-to-day activities
- II. Provide academic support via tutoring and professional development
- III. Conduct college access workshops and field trips
- IV. Prepare college readiness curriculum and supply the required materials as necessary.
- V. Review, manage, and coordinate purchases and invoices submitted by GEAR UP site subcontractors, and vendors prior to submission to YPICS
- VI. Schedule meetings with GEAR UP schools to discuss on an ongoing basis at least quarterly
- VII. Provide data management to track outputs and outcomes
- VIII. Prepare needed reports for YPICS review and submission (GANs) including but not limited to the Annual Grant Performance Report which contains current performance and financial expenditures information for this grant

Requisite duties will be performed at mutually agreed upon locations on mutually agreed upon dates.

Contractor shall perform the above listed duties to assist in achieving

ATTACHMENT B

LAPZ GEAR UP Objectives	
<i>Objective 1: Increase academic performance and preparation for postsecondary education</i>	
Baseline	Targets
Benchmarks established in Year 1	88% of cohort complete pre-Algebra by end of 8th grade (Y 2-3)
	75% of cohort pass Algebra I by end of 9th grade
	60% of cohort takes two years of mathematics beyond Algebra I through fulfillment of A-G requirements discussed below.
91% of 12 th grade students took SAT and 38% took the ACT	% taking SAT will increase by 7 points and % taking ACT will increase by 20 points by end of 11 th grade.
See above for standards test baselines. Grade and GPA baselines established Year 1.	38% of students will have an unweighted GPA of at least 3.0 on a 4-point scale by end of 11th grade.
	Percent of students scoring at or above grade level of Common Core standards test (ELA and Math) increase by 3 points each year.
<i>Objective 2: Increase the rate of high school graduation and participation in postsecondary education of participating students</i>	
Average 56% of students graduating have passed all A-G requirements with "C" or higher	Percent of cohort students graduating having completed all A-G requirements with a "C" or better will increase by 4 points in Year 6, and 4 additional points in Year 7.
Baseline established in Year 1	40% of cohort will take and complete one class (3 units) of college credit through dual/concurrent enrollment.
Baseline established in Year 1	85% of cohort on track for graduation at end of each grade-timely grade level advancement (Years 2-7).
87% of students graduate from high school in four years	95% of GEAR UP students will graduate from high school (Years 6 and 7).
	75% of GEAR UP cohort will enroll in college (Y7).

Baseline data from area community colleges indicate that less than 20% of entering freshman enroll in college level courses without remediation	65% of the cohort will place into college level Math and English without need for remediation and will be on track to graduate college.
<i>Obj. 3: Increase educational expectations of students and increase student/family knowledge of postsecondary education options, preparation, and financing</i>	
Average of 64% agree/ strongly agree 'I know what A-G courses I need to get into college'	Percent of students agreeing/strongly agreeing that statement will increase an average of four percentage points each year to reach 84% by end of Year 5
Average 66% of students plan to finish 4 year college degree	Percent of cohort planning to complete a four-year college degree will increase average of 4 points annually
Average of 79% agree that 'most adults at this school expect them to go to college'	Percent of students agreeing/strongly agreeing will increase an average of 2 points each year to reach 91% in Year 6
Average of 85% of parents agree/strongly agree that school staff helps them understand A-G courses for their child to graduate	Percent of parents who agree with statement will rise an average of 2 points each year of services.
Baseline established Year 1	90% of the cohort will complete the FAFSA when enrolled students are in 12th grade (Years 6 and 7).