

Youth Policy Institute Charter Schools (YPICS)

Regular Board Meeting

Date and Time

Monday April 23, 2018 at 6:00 PM PDT

Location

Bert Corona Charter School - 9400 Remick Avenue, Pacoima CA 91331

Meeting Call In Number: (641) 715-3680, Access# 1004153.

Board Members calling in from 17112 Minnehaha Street, Granada Hills, CA 91344; 501 S. Bixel Street, Los Angeles, CA 90017; 25024 Highspring Avenue, Newhall, CA 91321; 1625 W. Olympic Blvd., Los Angeles, CA 90015; 17037 Chatsworth Street, Granada Hills, California 91344.

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
Opening Items			
A. Record Attendance and Guests		Yesenia Zubia	1 m
B. Call the Meeting to Order		Mary Keipp	
C. Flag Salute			5 m
D. Additions/Corrections to Agenda		Mary Keipp	2 m
E. Approve March 19, 2018 Minutes	Approve Minutes	Mary Keipp	5 m
F. Approve April 9, 2018 Minutes	Approve Minutes	Mary Keipp	5 m
II. COMMUNICATIONS			6:18 PM

	Purpose	Presenter	Time
Academic Excellence			
A. Presentations from the Public	FYI	Mary Keipp	5 m

Any persons present desiring to address the Board of Directors on any proper matter.

The YPI Charter Public Schools ("Charter Schools") welcome your participation at the Charter Schools' Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the Charter Schools in public. Your participation assures us of continuing community interest in our Charter Schools. To assist you in the case of speaking/participating in our meetings, the following guidelines are provided:

Agenda Items: No individual presentation shall be more than five (5) minutes and total time for this purpose shall not exceed thirty (30) minutes per agenda item.

Non-Agenda Items: No individual presentation shall be for more than three (3) minutes and total time shall not exceed fifteen (15) minutes.

When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.

Ordinarily, Board Members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.

Any public records relating to an agenda item for an open session of the Board which are distributed to all of the Board members shall be available for public inspection at 1157 S. Berendo Street, Los Angeles, California 90006, 12513 Gain Street, Pacoima, CA 91331, 9400 Remick Avenue, Pacoima, California 91331 and 10660 White Oak Avenue, Granada Hills, CA 91344.

Americans with Disabilities

YPI Charter Schools, Inc. adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact us at least 48 hours in advance at 818-834-5805/ 213-413-9600, or info@coronacharter.org / info@romerocharter.org. All efforts will be made for reasonable accommodations.

III. ITEMS SCHEDULED FOR INFORMATION

6:23 PM

A. Data-Driven Board Retreat	Discuss	Mary Keipp	5 m
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Proposed Date-Driven Board Retreat on July 19, 2018.

B. Committee/ Council Reports	FYI		5 m
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Purpose Presenter Time

Each month council and committee meeting minutes are provided for the board to review. Board members will direct senior staff regarding any minutes or committee concerns that may arise.

- 1. Academic Committee Reports
- 2. Climate and Culture Committee Reports
 - 1. Student Leadership Council
- 3. Parent/ Committee Advocacy/ Engagement Reports
 - 1. School Site Council
 - 2. English Learner Advisory Committee
- 4. LCAP Advisory Committee Reports

C. Facilites Update	FYI	Ruben Duenas	5 m
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This update is for all of the YPICS' schools.

D. Bert Corona Executive Administrator Report	FYI	Ruben Duenas	5 m
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E. Bert Corona Charter High School Executive Director's Report	FYI	Larry Simonsen	5 m
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F. Executive Director's Report	FYI	Yvette King-Berg	5 m
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IV. CONSENT AGENDA ITEMS 6:53 PM

Audit

A. Background	FYI
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All matters listed under the consent agenda are considered by the Board to be routine and will be approved/ enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board Member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board's vote on them. The Executive Director recommends approval of all consent agenda items.

B. Consent Items	Vote	Yvette King-Berg	5 m
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GEAR UP College Trip Contracts:

- 1. Bert Corona Charter HS
- 2. Sylmar Biotech HS/ Discovery Prep HS
- 3. Panorama HS
- 4. Monroe HS/ Vaughn HS

	Purpose	Presenter	Time
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V. ITEMS SCHEDULED FOR ACTION 6:58 PM

- | | | | |
|--|------|------------------|------|
| <p>A. YPICS February and March 2018 Financials</p> | Vote | Irina Castillo | 10 m |
| <p>B. YPICS Recommendation to Receive and File LAUSD Annual Performance-Based Oversight Visit Reports</p> | Vote | Yvette King-Berg | 10 m |

VI. CLOSED SESSION 7:18 PM

- | | | | |
|---|---------|------------|------|
| <p>A. Matters to be discussed are those permitted by Government Code Section 54957 and 54956.9</p> | Discuss | Mary Keipp | 20 m |
|---|---------|------------|------|

The Board of Directors will now be moving into closed session to discuss matters described in Section VI. Matters to be discussed are those permitted by Government Code Section 54957 (Personnel Matters) and Government Code Section 54956.9 (Existing Litigation).”

- A. POTENTIAL LITIGATION: (Government Code 54956.9)
 POTENTIAL LITIGATION - Update

VII. OPEN SESSION 7:38 PM

- | | | | |
|---|------|------------|------|
| <p>A. Items Scheduled for Action</p> | Vote | Mary Keipp | 10 m |
|---|------|------------|------|

VIII. Closing Items 7:48 PM

- | | | | |
|----------------------------------|------|--|--|
| <p>A. Adjourn Meeting</p> | Vote | | |
|----------------------------------|------|--|--|

IX. ANNOUNCEMENTS 7:48 PM

- | | | | |
|--|-----|------------------|-----|
| <p>A. Closing Announcements</p> | FYI | Yvette King-Berg | 2 m |
|--|-----|------------------|-----|

Coversheet

Approve March 19, 2018 Minutes

Section: I. Opening Items
Item: E. Approve March 19, 2018 Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Regular Board Meeting on March 19, 2018

APPROVED

Youth Policy Institute Charter Schools (YPICS)

Minutes

Regular Board Meeting

Date and Time

Monday March 19, 2018 at 6:00 PM

Location

YPICS Central Office - 10660 White Oak Avenue, Granada Hills, CA 91344

Meeting Call In Number: (641) 715-3680, Access# 1004153.

Board Members calling in from 17112 Minnehaha Street, Granada Hills, CA 91344; 501 S. Bixel Street, Los Angeles, CA 90017; 25024 Highspring Avenue, Newhall, CA 91321; 1625 W. Olympic Blvd., Los Angeles, CA 90015; 17037 Chatsworth Street, Granada Hills, California 91344.

Trustees Present

A. Reza (remote), J. Lucente, M. Green (remote), M. Keipp

Trustees Absent

C. Vaquerano, S. Mendoza

Guests Present

I. Castillo, R. Duenas, Y. King-Berg, Y. Zubia

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Keipp called a meeting of the board of trustees of Youth Policy Institute Charter Schools (YPICS) to order on Monday Mar 19, 2018 at 6:12 PM.

C. Flag Salute

D. Additions/Corrections to Agenda

There were no additions or corrections to the agenda.

E. Approve February 26, 2018 Minutes

J. Lucente made a motion to approve minutes from the Regular Board Meeting on 02-26-18 Regular Board Meeting on 02-26-18.

M. Green seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

C. Vaquerano	Absent
M. Green	Aye
J. Lucente	Aye
S. Mendoza	Absent
M. Keipp	Aye
A. Reza	Aye

II. COMMUNICATIONS

A. Presentations from the Public

There were no presentations from the public.

III. ITEMS SCHEDULED FOR INFORMATION

A. Financials Approved in the February Board Meeting

The financials voted on in the February meeting are included in the March agenda.

B. Committee/ Council Reports

There were no reports.

C. Facilities Update

The MORCS building continues to be on schedule. The expected rain may push the August 15, 2018 completion date back if the rainfall is not minimal. Currently, the project has fifteen contingency days allocated for rain therefore minimal rain may not postpone the project at all.

D. Bert Corona Executive Administrator Report

Academics

BCCS continues to work on the implementation of SFA with their teachers. SFA strategies are integrated in professional development days for teachers and tutors. Currently 54% (7 of 13) of the staff are implementing the program at a high to medium level of fidelity. Bert is reviewing benchmark data (B1) to see the impact SFA implementation has on NWEA Maps ELA outcomes. Ultimately, a plan will be developed to support the teachers that are implementing SFA at the lowest levels of fidelity.

Operations

Meal Program- Students are required to have access to potable water when eating (including breakfast in the classrooms). The school has purchased HydroFlasks that will be filled with water and will be delivered each morning with the breakfast supplies.

Enrollment

The FY18-19 waitlist is holding at twenty-six students. The school needs to do more outreach as these numbers are low compared to previous years.

Office Discipline Referrals

Office Discipline referrals spiked in February. Staff are analyzing the numbers. A red flag comment states that national events have increased emotions and stress on campus for students and adults (immigration and school violence).

Community Actions Against School/Gun Violence

Bert Corona participated in the March 14, 2018 Walk Out in response to the tragic event in Florida a couple weeks ago. The students chose to walk out to the basketball courts to write concerns, thoughts, and/or messages to the victims and post their cards on the fence. The next two community action days anticipated will be March 24, 2018 and April 20, 2018.

Sports

YPI hosted a basketball tournament at Felicitas and Gonzalo Mendez High School over the past two weeks. The boys fought hard to qualify for the next round, but fell short in a close game. With teamwork and a tough defense, the girls made it to the championship game and were excited to bring the championship trophy back to Bert Corona.

E. Monsenor Oscar Romero Executive Director's Report

Professional Development

In the PD plan for the second semester, MORCS have been focused on meeting the needs of at-risk students. Currently, the teachers are participating in a "Choose Your Own PD Adventure" series in which they have the opportunity to select their sessions for the next 5 weeks. Topics include: Project Based Learning, Student Roles and Routines for Classroom Management, Thinking Maps, and EL Strategies. All options were planned intentionally to support struggling students and the at-risk populations. The administration is also including time for exhibition planning and critical friends groups for unit plan/rubric feedback from peers.

Continued Work on Positive Culture:

The School continues to work on tier 1 implementation for the PBIS program. To ensure that all students have positive events and experiences at school, that will help continue our positive school culture, the school has been working on implementing activities such as: lunchtime cohort competitions (musical chairs, chess tournaments), a movie night and an Achieve3000 Competition.

F. Bert Corona Charter High School Executive Director's Report

The new English teacher, Ms. Susana Rodriguez, started work during the second week of January. She is from Southern California, is Latina, is bilingual, and is adept at instruction in both English and Spanish. She is able to manage a classroom in a highly professional, encouraging, and rigorous manner with pre-college expectations.

BCCHS 9th, 10th, and 12th graders will be taking the NWEA Maps test in March, just before spring break. BCCHS 11th graders have been taking the state's interim assessments to prepare for the SBAC exams.

BCCHS Professional Development focus is currently on LTEL Support and Reflective Practice. After the LAUSD Oversight Visit in January, the team is taking the instructional advice of the committee and putting it immediately into active use. They are implementing specific SDAIE strategies, recording the SDAIE results, and video-recording instruction in every classroom for observation and feedback.

Highlights:

Student, Jacqueline Aristondo placed 4th in Impromptu Speaking recently at the Cal Lutheran Invitational. It's the highest performance of a BCCHS Student since the Knights formed their inaugural Speech and Debate team this year. The school is very proud of Mr. Yabut and his entire team for taking on this daunting style of competition.

The sports program launched girls and boys soccer and boys basketball this winter. The boys soccer team had their third match, and were finally in their best form. They defeated Los Angeles Leadership Academy 2-0 in a hard-fought match. It was a great moment for our school, as soccer is of particular athletic and cultural value to our school community.

G.

Executive Director's Report

YPICS has made a concerted effort to partner with Loyola Marymount University (LMU) and other educators to collaborate on addressing the issue of trauma. On Saturday, February 24, 2018, teachers and administrators from all three schools will have an opportunity to participate in a colloquium at LMU, which will focus on the definition of trauma, the issues that arise for special populations, ELs, SPED, and students living in poverty. Lastly, those in attendance will have an opportunity to hear from those who have successfully develop programs and systems to address this topic. During the conference, they will discuss the realities that teachers and administrators have communicated their concerns regarding more students coming to school exhibiting more defiance, anger, and higher levels of stress! Ms. King-Berg is looking forward to the continued learning to support those who are the most vulnerable, the students, and those on the front line serving them, our teachers and administrators.

CCSA News:

2018 Top Bill List – 2/17/2018

Sponsor

1. AB 2635 (Weber, Burke, Gipson) LCFF African American Bill
2. SB 1216 (Glazer) Charter school transparency

Oppose/Bills of Concern

1. SB 1362 (Beall) Charter School Denials on Negative Fiscal Impact and Study of El Dorado SELPA
2. AB 3222 (O'Donnell) Prevailing wage for charter projects
3. AB 2082 (Garcia) Bans TFA teachers in most CA schools
4. AB 3167 (O'Donnell) charter schools: inquiries
5. AB 1871 (Bonta) Charter school meals

Other charter bills

1. AB 2575 (Santiago) and AB 2891 (Holden) College and Career Access Pathways Partnerships
2. AB 2011 (Kiley) Nonclassroom-based instruction/Shasta
3. SB 964 (Allen) 1090 Spot Bill
4. AB 3058 (O'Donnell) Charter schools: notification of school site
5. SB 1060, SB 1061, SB 1062 (Mendoza) Related to non-contribution of employer matching funds for CalPERS/STRS:
6. SB 1065 (Mendoza) Spot Bill on SBE: Suspicious spot bill related to the composition of the State Board of Education.

IV. CONSENT AGENDA ITEMS

A. Background

B. Consent Items

There were no consent items.

V. ITEMS SCHEDULED FOR ACTION

A.

Board Member Selection Ad Hoc Committee Recommendations

No action was taken on this item.

B. Audit Firm Selection Recommendation

J. Lucente made a motion to approve Clifford, Larson, and Allen, LLC for the 17-18 audit with the addition of requesting a different partner.

M. Green seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

A. Reza	Aye
M. Keipp	Aye
C. Vaquerano	Absent
J. Lucente	Aye
M. Green	Aye
S. Mendoza	Absent

VI. OPEN SESSION

A. Items Scheduled for Action

Open session convened at 7:21pm.

No action was taken in closed session.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:21 PM.

Respectfully Submitted,
Y. Zubia

Coversheet

Approve April 9, 2018 Minutes

Section: I. Opening Items
Item: F. Approve April 9, 2018 Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Board Meeting on April 9, 2018

APPROVED

Youth Policy Institute Charter Schools (YPICS)

Minutes

Board Meeting

Date and Time

Monday April 9, 2018 at 5:30 PM

Location

Conference Call: (641) 715-3680, Access# 1004153

Members calling in from the following locations: 17112 Minnehana Street, Granada Hills, CA 91344; 501 S. Bixel Street, Los Angeles, CA 90017; 405 Hillgard Avenue, Los Angeles, CA 90024; 25024 Highspring Avenue, Newhall, CA 91321; 1625 W. Olympic Blvd., Los Angeles, CA 90015; 4516 Rosemont Avenue, Grand Prairie, Texas 75052

Trustees Present

C. Vaquerano (remote), J. Lucente (remote), M. Green (remote), M. Keipp (remote), S. Mendoza (remote)

Trustees Absent

A. Reza

Guests Present

L. Simonsen (remote), Y. King-Berg (remote), Y. Zubia (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Keipp called a meeting of the board of trustees of Youth Policy Institute Charter Schools (YPICS) to order on Monday Apr 9, 2018 at 5:35 PM.

C. Flag Salute

D. Additions/Corrections to Agenda

There were no additions or corrections to the agenda.

II. COMMUNICATIONS

A.

Presentations from the Public

There were no presentations from the public.

III. CONSENT AGENDA ITEMS

A. Background

There were no scheduled consent agenda items.

IV. ITEMS SCHEDULED FOR ACTION

A. Board Resolution Appointment of Officers, 2018

M. Green made a motion to approve the Board Resolution, Appointment of Officers .

J. Lucente seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

M. Keipp	Aye
C. Vaquerano	Aye
S. Mendoza	Aye
J. Lucente	Aye
M. Green	Aye
A. Reza	Absent

B. Board Resolution Renewal of Line of Credit with PWB

M. Green made a motion to approve the Board Resolution, Renewal of Line of Credit.

C. Vaquerano seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

M. Green	Aye
A. Reza	Absent
C. Vaquerano	Aye
M. Keipp	Aye
J. Lucente	Aye
S. Mendoza	Aye

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:42 PM.

Respectfully Submitted,
Y. Zubia

Coversheet

Facilities Update

Section: III. ITEMS SCHEDULED FOR INFORMATION
Item: C. Facilities Update
Purpose: FYI
Submitted by:
Related Material: MORCS March 2018 - Monthly Update Report.pdf



Monseñor Oscar Romero Charter School

Monthly Progress Report – March 2018

Monseñor Oscar Romero Charter School

<p>PROJECT DESCRIPTION: New Construction of Middle School Campus consisting of an Administration Bldg. with Underground Parking Garage, 16 Classroom Bldg., Multipurpose Building with Warming Kitchen, Lunch Shelter Area, and Sitework/Landscape.</p> <p>Project Delivery Method: Design, Bid, Build</p> <p>Owner’s Rep.: Pacific Charter School Development (PCSD)</p> <p>Architect: GKK Works</p> <p>General Contractor: Kemp Bros Construction</p> <p>Construction Manager: STV Construction, Inc.</p>	<p>PROJECT BUDGET:</p> <table> <tr> <td>Contract:</td> <td style="text-align: right;">\$22,342,000</td> </tr> <tr> <td>Approved CO</td> <td style="text-align: right;">\$874,786</td> </tr> <tr> <td>Total Contract with Approved CO:</td> <td style="text-align: right;">\$23,216,786</td> </tr> <tr> <td>Total Earned Less Retainage to Date:</td> <td style="text-align: right;">\$15,196,662</td> </tr> <tr> <td>Balance to Finish:</td> <td style="text-align: right;">\$8,020,124</td> </tr> </table>	Contract:	\$22,342,000	Approved CO	\$874,786	Total Contract with Approved CO:	\$23,216,786	Total Earned Less Retainage to Date:	\$15,196,662	Balance to Finish:	\$8,020,124
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Total Contract with Approved CO:	\$23,216,786										
Total Earned Less Retainage to Date:	\$15,196,662										
Balance to Finish:	\$8,020,124										

- PROGRESS TO DATE thru March 31, 2018**
- Main Entry – Installation of entry gate control arms, concrete flatwork, fencing, gates, flag pole to follow. Installation of electrical conductors for lighting in progress. Elevator installation in progress. Kalwall roof system to follow.
 - Underground Parking – MEP low voltage scope of work in progress. Lighting installation completed. Balance of vertical ducts for the exhaust system up to roof of Bldg. C in progress. Dry wall installation completed at storage room, fire riser room, and elevator machine room. Installation of underground stairs at elevator area and southeast of parking garage in progress.
 - Building A Administration. – T-bar ceiling installation in progress. Installation of casework/cabinetry and toilet accessories in progress. Restroom tile installation completed. Installation of electrical conductor wires and cabinets at the Electrical and LAN rooms in progress. Window and frames installation completed. Final HVAC utility gas, power, and condensate line connections at roof to follow.
 - Building B Multi-Purpose Room – Installation of all MEP (fire sprinkler lines, domestic water, gas lines, plumbing lines, electrical conduits & boxes) rough-in completed. Installation of all electrical conductor wires to follow. Installation of interior drywall in progress. Exterior sheathing completed. Stucco/plaster scope of work in progress. Final HVAC utility gas, power, and condensate line connections at roof to follow.
 - Building C Classrooms & Restrooms – Installation of interior and exterior metal stud framing in progress at south and east wing, 1st and 2nd floors. Installation of all MEP (fire sprinkler lines, domestic water, gas lines, plumbing lines, electrical conduits & boxes) rough-in in progress. Installation of HVAC curbs at roof completed. Roofing installation in progress. Exterior sheathing installation in progress. Installation of window framing in progress. Stair railing installation at west of the south wing in progress. Exterior sheathing installation in progress.
 - Lunch Shelter – Installation of electrical conduits for lighting to follow. Installation of Kalwall roofing system to follow. Finish concrete installation to follow.
 - Site Utilities – Domestic water and firewater are energized. Socal gas connection at S. Berendo St. completed. Installation of gas meter to follow. Transformer and Switch concrete vaults are installed at the Electrical Yard.
 - Site Perimeter Walls – CMU installation at the electrical yard and utility yard in progress. Gate installation to follow.



Monseñor Oscar Romero Charter School

Monthly Progress Report – March 2018

Construction Issues/Delays:

The roll up door motor at Room B101 requires a new overhead soffit area which extends north, consequently all HVAC registers will be relocated. GKK to provide all required details and revisions to accommodate the new motor location.

Security & water ponding issues at stairs area by elevator due to open air design; a security fencing with gate and trench drain will have to be designed. Covering the stair area is also one of the design options.

Owner added Scopes of Work (added Bldg C proximity cards, data ports, revisions at C211 Faculty break room, new projector & screen at B101) may potentially extend the overall completion of the project.

The underground electrical off-site work along W. 11th St. and S. Berendo St. will be completed by DWP. The off-site work permit has expired and renewal process by DWP is in progress. DWP work will commence once permit is issued. The scope of work will take at least 2-3 months to complete. Delay of permanent power will affect completion of HVAC Testing & Air Balancing and commissioning of all electrical, low voltage, & lighting systems.

Cost Control:

Change Orders Approved :

Change Order 001: \$ 41,492

Change Order 002: \$ 60,584

Change Order 003: \$ 69,221

Change Order 004: \$172,631

Change Order 005: \$100,660

Change Order 006: \$ (31,978)

Change Order 007: \$350,514

Change Order 008: \$111,662

Total: \$874,786

Allowance Disbursement Requests/ Change Order Request

Approved ADR/COR:

1. COR 071.1 - Cost for added skirts at Bldg. A HVAC curbs: \$4,082
2. COR 64.2 & COR 73.1 - Bldg. B Room B101E roll up door steel framing, concrete curbs, metal stud framing, flashings, & waterproofing revisions: \$15,197
3. COR 080.1 - ASI 012 additional costs for added four (4) roof & overflow drains: \$41,385
4. COR 70.1 - Seismic expansion joints for plumbing lines at Bldg. C: \$31,552
5. COR 082 - ASI 009 Cost for added temporary wall at stepped footing adjacent to electrical yard: \$11,056
6. COR 077 - CCD A 005 Cost for added steel beam at elevator 2 to support guide rail at Bldg C: \$8,390

Request for Proposals (RFP):

7. ASI 008 – electrical yard CMU footing revisions.
8. Credit for deletion of 3 trees at north side of quad per RFI 303
9. CD 016 - Operable Acoustical Folding Partition in C103 (Owner's Request) – received/in review
10. CD 014 – balance of CD 014 work: underground PVC domestic water connection w/ copper line – received/in review
11. CD 017 - Removal and replacement of one (1) tree along W. 11th St. and permit fees.
12. Dry well drains for bi-fold doors at Bldg. C – received/in review
13. CD 019 – provided underground sleeve for Social gas line from S. Berendo St.
14. C-211 Faculty Break Room Owner revisions
15. CD 020 – added costs for CCD A 008 add'l anchors for main sprinkler line at Bldg . A – received/in review
16. CD 021 – add one hose bibb at Bldg. C 2nd floor
17. ASI 011 – added soffit at roll up door motor area
18. ASI 001 – CO2 sensors at Bulding C – received/in review



Monseñor Oscar Romero Charter School

Monthly Progress Report – March 2018

Schedule Update:

Baseline Construction Completion: May 21, 2018 Construction Completion: August 7, 2018

Baseline Substantial Completion: June 18, 2018 Substantial Completion: September 4, 2018

Project Percentage Completed to Date: 68 %

Available Rain Day Allowance: 11 Days

Available Governmental Delay Allowance: 0 Days

For the March monthly schedule update, KBC is tracking -20 calenday days (-13 working days) behind schedule which are attributed to the items listed below.

Added four (4) RD/OD (roof & overflow drains) at Building C Roof.

A total of six (6) days were utilized for rain events and dry time. Heavy rain attributed to reduced man power and production at project site due to wet conditions.

Install additional anchorage for the fire sprinkler main at Building A per CCD A 008.

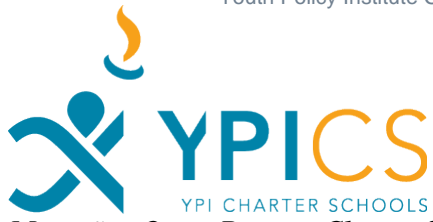
Install revised hard lid soffit at Room B101 in lieu of T-bar ceiling per CCD A 009 and added projector & screen.

Installation of temporary 8” concrete wall to facilitate the installation of underground plumbing drains, utilities, & the concrete slab on grade (SOG) at Bldg. C; and the revised CMU wall footings w/ the re-designed gate system at the Electrical Yard.

Revision of horizontal steel beam and steel columns at Room B101, south of Bldg. B to accommodate the roll up door imposed delay in completing the metal stud framing installation at the south section as well as the re-work of concrete curb and epoxy dowels at this location.

MILESTONES – ACTUAL completion dates thru March 31, 2018.

	<u>Baseline</u>	<u>Actual</u>
Underground Parking Garage:		
1. Certify Grade/Bottom	March 28, 2017	May 10, 2017
2. Perimeter Footing Foundation	April 14, 2017	May 26, 2017
3. Column Footing Foundation	April 18, 2017	May 26, 2017
4. CMU walls	May 26, 2017	July 10, 2017
5. Slab On Grade	May 25, 2017	July 7, 2017
6. Structural Deck	June 27, 2017	Aug. 3, 2017
Building A Administration:		
1. Structural/Top Deck	August 2, 2017	Aug. 24, 2017
2. Structure	August 14, 2017	Sep. 29, 2017
3. Bldg. Envelope	Oct. 20, 2017	Feb. 13, 2018
4. MEP	Feb. 12, 2018	May 7, 2018
Building B Multipurpose Building/Warming Kitchen/Lunch Shelter:		
1. Foundation	Aug. 17, 2017	Sep. 25, 2017
2. Structure	Sep. 18, 2017	Oct. 31, 2017
3. Bldg. Envelope	Jan. 8, 2018	April 27, 2018
4. MEP	Feb. 12, 2018	June 13, 2018
Building C Classrooms:		
1. Foundation	Aug. 11, 2017	Nov. 9, 2017
2. Structure	Oct. 25, 2017	Nov. 30, 2017
3. Bldg. Envelope	Feb. 21, 2018	June 25, 2018
4. MEP	March 27, 2018	July 10, 2018



Monseñor Oscar Romero Charter School

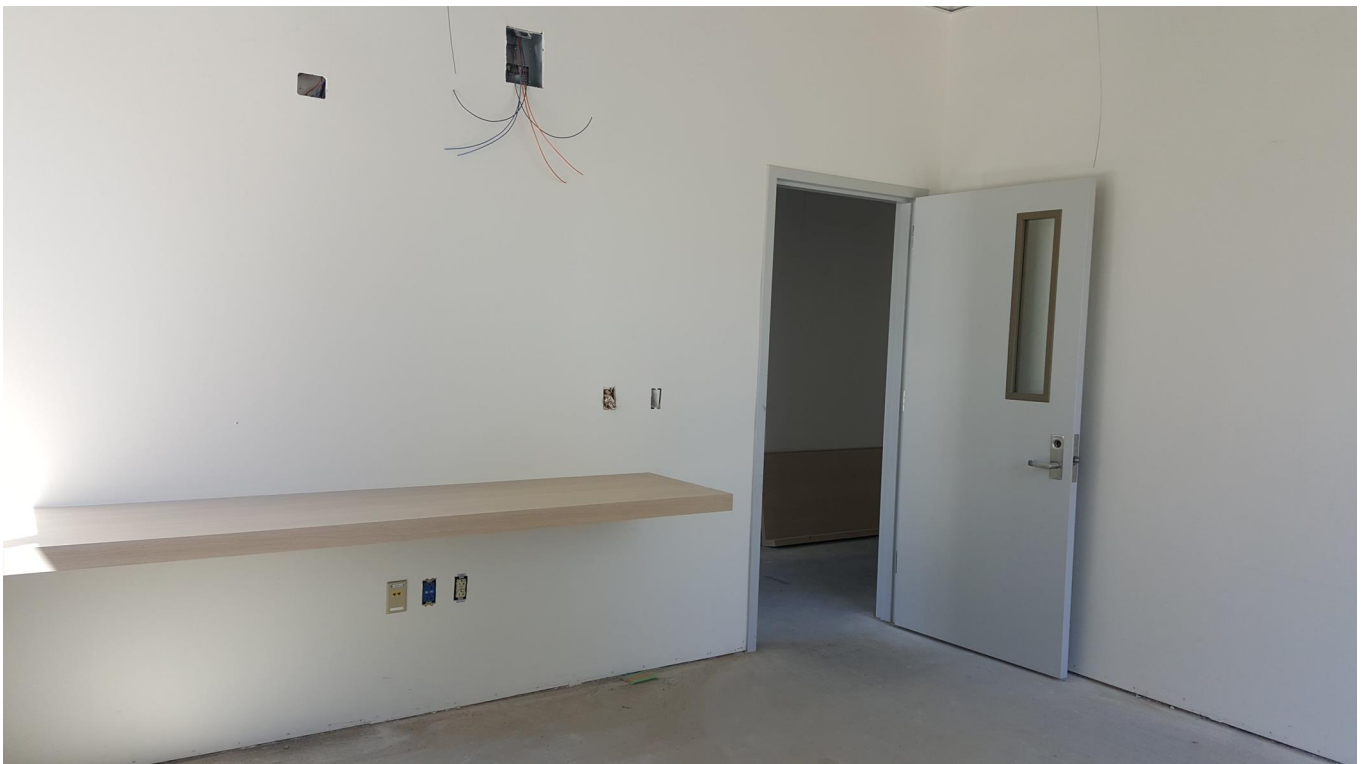
Monthly Progress Report – March 2018

Sitework/Landscaping:

- | | | |
|--------------------|----------------|---------------|
| 1. Perimeter Walls | May 11, 2018 | June 25, 2018 |
| 2. Courtyard | April 11, 2018 | July 13, 2018 |



Window glazing installation completed at bldg. A



Interior doors, frames and drywall completed. Installation of counters at A112, and electrical wiring installation in progress at bldg. A



Exterior sheathing installation in progress at bldg. B.



Installation of steel stairs in progress at underground parking garage north.



Installation of exterior and interior metal stud framing in progress at bldg. C south and east wing. Installation of transformer and switch concrete vaults at the electrical yard completed.



Installation of roofing at bldg. C south.



Exterior sheathing and walkway railing installation in progress at bldg C south.



Installation of interior metal stud framing in progress at bldg C south, 1st floor. Installation of all MEP in progress at 1st floor restrooms, bldg C.



Transformer and Switch concrete vaults installation at the Electrical Yard. CMU wall installation at the electrical yard and utility yard in progress.

Coversheet

Bert Corona Executive Administrator Report

Section: III. ITEMS SCHEDULED FOR INFORMATION
Item: D. Bert Corona Executive Administrator Report
Purpose: FYI
Submitted by:
Related Material: BCCS_Executive_Administrator_report_4-23-18 (1).pdf



**Bert Corona Charter School
Executive Administrator's Report
April 23, 2018**

The mission of the YPI Charter Schools (YPICS) is to prepare students for academic success in high school, as well as post-secondary education; prepare students to be responsible and active participants in their community; and enable students to become life-long learners. Students at YPI Charter Schools will become active citizens who characterize the ideals of a diverse and democratic society. Students will provide service to their community, take responsibility for their own learning, and develop the habits of mind and body that will empower them to be successful in high school and beyond.

Academics

It is testing season already. Mr. Bradford leads the testing effort as the Coordinator of Instruction.

Students have completed the English Language Proficiency Assessments for California (ELPAC). The English Language Proficiency Assessments for California (ELPAC) is the successor to the California English Language Development Test (CELDT). Beginning in 2017–18, the ELPAC is the required state test for English language proficiency (ELP) that must be given to students whose primary language is a language other than English.

Students also completed our Benchmark 2 NWEA MAPS assessment on Thursday. One 8th grade student stayed to complete her test until 5:30 pm. She wanted to make sure she was going to get a four on Math. We will begin reviewing data from NWEA next week.

State testing (CAASPP) will run from May 7 to May 21. We are finalizing schedules, room assignments, and doing a final count of resources to make sure everything and everyone is ready.

Operations

New Students

Staff is preparing for new student orientations by making calls to parents/students for the new school year and reviewing this year's policies to make any necessary changes or clarifications for the new school year. The student waitlist is much lower than previous years at this time. However, we still expect to meet our enrollment goals. We will need to double our outreach efforts next year.

5th Grade Culminations

5th grade culmination will be on Friday, June 8, 2018 at 5pm on the basketball court. The JACC Memorial Hall is not available this year.

8th grade culmination

Parents voted this week to continue the format of the 8th grade culmination. Parents requested that we ask all parents and students to stay in their seats until the very end of the program so that every student has an audience to see them cross the stage. Parents also requested to see if we can get more parking slots for the event from the JACC and the Temple. Staff will work on these parent requests.

Culture and Climate-

8th Culture Building Trips- Castle Park

The entire 8th grade class played a round of mini golf on April 20th at Castle Park. Students played golf, ate pizza, and played in the arcade. It was a day of fun and community building as well as an extension of the PE curriculum. BCCS makes every effort to expose student to different sports and physical activities as part of our effort to continue efforts from the Carol White Grant.

Office Discipline Referrals- In an effort to reduce minor and major office referrals, the School Culture and Climate staff will be using a new classroom observation tool to collect data and give feedback to teachers this month. The focus of the observations will be on the use of PBIS strategies including acknowledgment and opportunities to respond.

Month	Average Minor Referral Per Day Per Month		Average Major Referral Per day Per Month	
	16-17	17-18	16-17	17-18
August	2.06	4.06	1.63	1.53
September	1.62	9.85	1.19	3.60
October	7.74	9.75	4.26	2.67
November	6.33	6.93	4.87	4.13
December	5.64	3.20	4.73	1.5
January	4.87	7.63	5.33	6.0
February	3.84	14.37	4.95	6.79
March	4.71	12.00	4.76	6.73
April	8.86	9.35	3.64	4.35
May	4.82		3.09	
June	.14		1.29	

Coversheet

Bert Corona Charter High School Executive Director's Report

Section: III. ITEMS SCHEDULED FOR INFORMATION
Item: E. Bert Corona Charter High School Executive Director's Report
Purpose: FYI
Submitted by:
Related Material: March%2FApril Executive Administrator Report.pdf

Bert Corona HS Executive Administrator Report April, 2018

Mission

The mission of the YPI Charter Schools (YPICS) is to prepare students for academic success in high school, as well as post--secondary education; prepare students to be responsible and active participants in their community; and enable students to become lifelong learners. Students at YPI Charter Schools will become active citizens who characterize the ideals of a diverse and democratic society. Students will provide service to their community, take responsibility for their own learning, and develop the habits of mind and body that will empower them to be successful in high school and Beyond.

Enrollment

The current enrollment of Bert Corona High School is 206 as of Friday, April 20th:

9th grade	57
10th grade	87
11th grade	50
12th grade	12
Total	206

This number is 18% under projection for the approved FY 2017-2018 budget.

The addition of students from PUC Nueva Esperanza High School is anticipated to yield the following enrollment for the 2018-2019 school year:

9th grade	81
10th grade	128
11th grade	98
12th grade	50
	357

Special Education

All but a few IEP have been completed for the 2017-2018 school year. The remaining meetings have been scheduled. There are several students with high-profile IEP that Mr. Nutt is handling personally so as to ensure proper procedures and services are followed and rendered. A new SpEd aid was hired to help facilitate service minutes being completely provided, with goal acquisition a major focus.

Parent POC (Points of Contact) - SAC, Parent Coffee

Several parent events have been held in the past two months, including 2 SAC meetings, a community policing summit, and parent conferences. Parent conference attendance was in the 80+% range, and parents expressed confidence in the school's approach to both the education of their children as well as the climate and culture that the school affords their families. The community policing event, "Days of Dialogue," was so well attended that it maxed out one of the biggest rooms on campus. We were very pleased to have Bert Corona sponsor this event, and the community expressed its appreciation and praise for the school.

College-Going Culture

11 of the 12 registered BCHS Seniors are graduating on time this spring, and this group has garnered numerous acceptance letters to a total of 6 universities: Oklahoma State, San Jose State, CS Northridge, CS Los Angeles, Grand Canyon University, and CS Channel Islands. Seniors recently took their senior portraits as well as cap & gown photos. Graduation is currently scheduled for the week of June 5th and Pacoima City Hall.

LAUSD Oversight Report

The COP LAUSD Oversight Visit yielded scores of 3, 2, 2, and 3. While the 2 scores were not pleasing to see, we know that these scores are based on circumstances that will change between now and the next visit, namely: test scores (a well prepared Junior class this year), EL support (all EL students registered for SFA), Reclassification Rates (the school went from 0 to 3 to 31 EL learners in it's 3rd year, and reclassification is dependent on the new ELPAC exam), and credentialing (6 of our teachers will be finishing or clearing their credentials by next spring). We look forward to 3s and 4s instead of 2s and 3s.

Budget

The closure of PUC Nueva Esperanza is promising a whole new era of budget stability for the school. The increase, as projected, represents an approximate 75% increase in the size of the

school in one year. While climate and culture concerns will be significant in melding these two communities, the financial resources will be present to innovate strategies and solutions for the inevitable challenges. As for the 2017-2018 budget, several categories have been significantly underspent, allowing for an overall positive bottom line.

Coversheet

Executive Director's Report

Section:	III. ITEMS SCHEDULED FOR INFORMATION
Item:	F. Executive Director's Report
Purpose:	FYI
Submitted by:	
Related Material:	Executive Director's Report - April 2018.pdf Bert Corona Charter High.pdf DRL Agreement Letter to charters 04-20-18.pdf



YPI CHARTER SCHOOLS EXECUTIVE DIRECTOR'S REPORT

April 23, 2018

The mission of YPI Charter Schools (YPICS) is to:

- *Prepare students for academic success in high school, as well as post-secondary education.*
- *Prepare students to be responsible and active participants in their community.*
- *Enable students to become life-long learners.*

Students at YPICS will become active citizens who characterize the ideals of a diverse and democratic society. Students will provide service to their community, take responsibility for their own learning, and develop the habits of mind and body that will empower them to be successful in high school and beyond.

CCSA:

The 25th Annual California Charter Schools Conference was held in San Diego from March 26 through March 28, 2018. Despite falling during the Spring Break observed by most school districts, the conference was well attended. The growth of the conference, and the exhibit hall, reflects the corresponding growth of the charter school movement and the significant clout that charter schools now have compared to their inception 25 years ago.

We are especially indebted to the work of CCSA to ensure our continued existence through their city, county, state and federal advocacy work.

Anyone interested in the future of public education in California should consider active involvement, engagement and participation in the state's premier charter school organization.

Making a Difference: Charter Schools Past, Present and Future

Held during the 25th Anniversary Plenary, 4:45pm - 7:00pm

Purpose:

This panel honored and reflected upon our past, acknowledged and celebrated our present and looked ahead to our future.

Panelists-In honor of Women's History Month All Women were selected to participate on the panel:

Dr. Jody Graf, Executive Director, Visions In Education

Yvette King-Berg, Executive Director, Youth Policy Institute Charter Schools

Sue Park, Head of School, Yu Ming Charter School

Frances Teso, Founder and CEO, Voices College-Bound Language Academies

Past: Panelist discussed their individual stories and experiences in the movement over the past 25 years. They shared about the one thing that has surprised them about the development of our movement and the one thing that they were most proud of as they reflected on the past.

Present: *Advocacy Questions*

In the words of Fredrick Douglass, “without struggle, there is no progress.” In recent years, charter schools have faced an increasing number of attacks. As we grow, so will the number/scale of attacks we will face. Advocacy has played a major role in our overcoming attacks in the past. Everyone here has faced their own battles as a charter school leader and I’m sure many of you have called upon your community to support your schools in some of these battles. What role do you see advocacy playing within the next 2-4 years for the charter movement? Do you believe that charter leaders and school communities integral to this advocacy? If so, how?

Hot Topics: Each panelist had to comment on a current, hot topic. Each will commented only on the topic assigned to them.

Potential issues to highlight:

- NAACP comes out against charter schools - CCSA’s response
- LAUSD Election Wins
- Non-Classroom based schools respond to new restrictions
- Richmond Moratorium - Charter schools respond

Future: In the last 25 years, charter schools have grown to over 630,000 students and 1,275 schools in California. We have seen tremendous success. What does your vision of the charter movement in California look like in the future? Where will we be? What will look and feel difference from now and what do we need to do to get there?

National:

From the National Alliance for Public Charter Schools –

National Alliance Response to the Latest Appropriations Bill

Washington, D.C. - Nina Rees, president and CEO of the National Alliance for Public Charter Schools responds to the latest omnibus appropriations bill, which includes a 17 percent funding increase (\$58 million) for the Charter Schools Program (CSP) for fiscal year 2018

"The National Alliance is grateful that members of Congress from both sides of the aisle recognize the critical role charter schools play in strengthening public education in our country. The \$58 million increase brings total CSP funding to \$400 million--the highest level in the program’s 23-year history. Title I and IDEA are also critical sources of support for charter schools and we are thankful for the increased funding for these programs."

"We thank Senate Labor, Health and Human Services, Education, and Related Agencies Subcommittee Chairman Roy Blunt and House Subcommittee Chairman Tom Cole for their incredible support of charter schools and the students and families that they serve. We also applaud the leadership of President Trump and Education Secretary Betsy DeVos as well as subcommittee Ranking Members Senator Patty Murray and Representative Rosa DeLauro, who worked in a bipartisan way to support the CSP to provide high-quality education options for all students."

This increase is a clear acknowledgement of the success of the program and the need for additional funding to support the continued growth of public charter schools. There are a potential 5.3 million additional students that would attend a charter school today given the opportunity. We hope that this increase will help fill that gap.

State:

From School Services of California –

CalPERS Adopted Changes to Amortization Policy

At its February 2018 meeting, the California Public Employees' Retirement System (CalPERS) Board took action to accept the staff recommendations for changing the amortization policy. This action did not result in further changes to the assumed rate of return on investments, which is being phased down from 7.5% to 7.0% over two years starting with the June 30, 2018, actuarial valuation. However, changes in other assumptions used for the actuarial valuations are expected to cause more volatility in employer contribution rates, starting with the June 30, 2017, actuarial valuation, which will be used to set the employer contribution rate for the 2018-19 fiscal year and estimated rates for the out years.

We anticipate that the employer contribution rate for 2018-19 will be finalized, and new projected rates for the out years will be made available, on or before the CalPERS Board meeting scheduled for May 14-16, 2018.

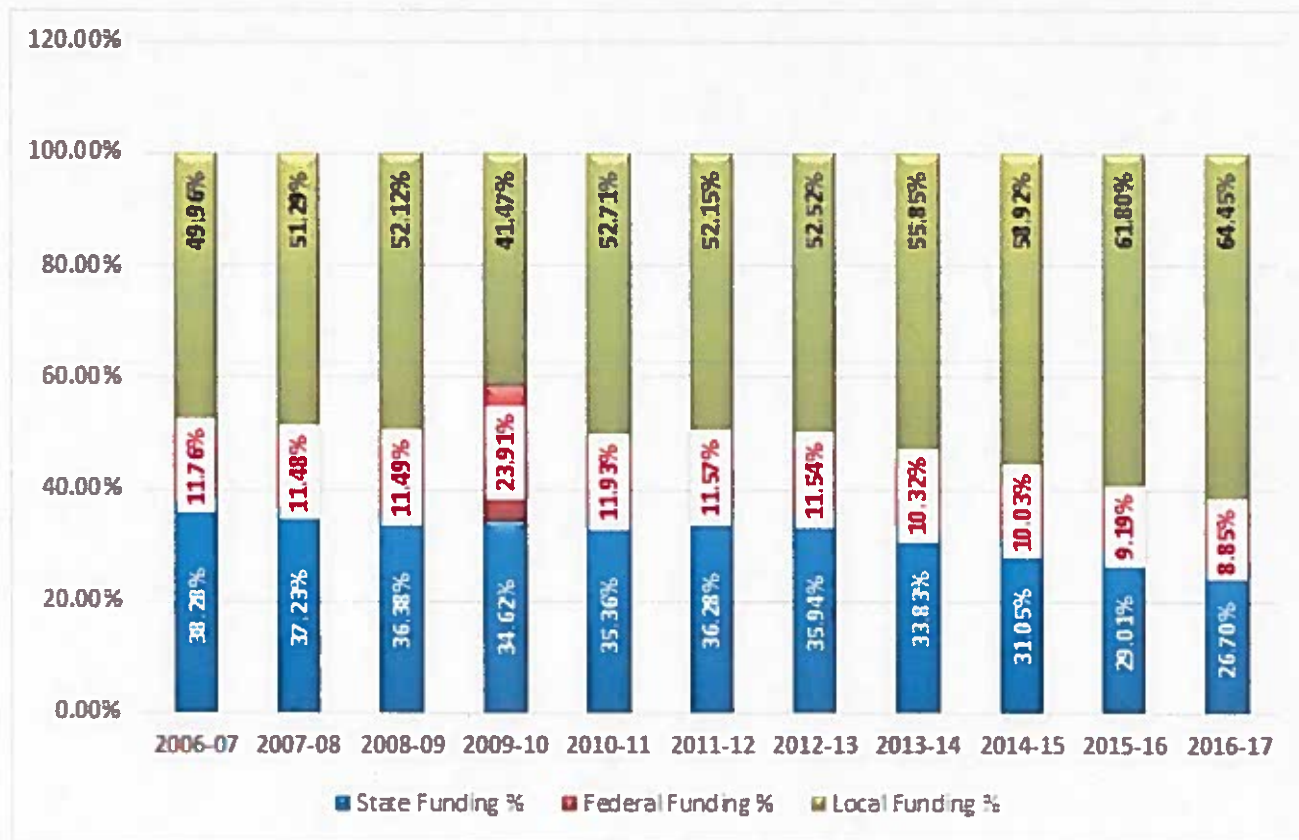
Special Education Costs: Local Contributions Exceed 60% of Total Funding in 2016-17

For decades, local educational agencies (LEAs) have been trying to help state legislators understand that funding adequacy is not the same thing as funding equity. While allowing much needed local control with the change to the Local Control Funding Formula (LCFF) was a generous move in the right direction, the funding needs of LEAs to provide high-quality programs and services to students with disabilities (SWD) was completely left out of the conversation.

It is important that LEAs recognize that the first funding to support all students comes from the LCFF, and it applies in the same manner as the primary funding source for SWDs. Supplementary funding for SWDs is provided through both federal and state funding sources, but the combined funding doesn't adequately address the requirements of state and federal mandates to provide services.

Special Education expenditures continue to rise as the cost of LEA operations increase; salaries and benefits, step and column, and the California Public Employees' Retirement System (CalPERS) and the California State Teachers' Retirement System (CalSTRS) rates affect Special Education in the same manner they affect the unrestricted General Fund programs. The funding for Special Education continues to be deficiated each year until after the recalculations occur. 2014-15 was the first year that the deficit to special education remained when the final funding calculations were completed and it is projected that the deficit will continue in the 2015-16 close out. The deficits are not large or comparable to the large funding deficits that occurred on General Funds during the Great Recession; however, in an already chronically underfunded program, the loss of every penny on the dollar is an additional strain on LCFF dollars to maintain compliant programs. Over the past few years, the California Special Education Task Force and the Public Policy Institute of California issued separate reports wherein both agencies reported that Special Education funding was inadequate to meet the growing demand for services.

The chart below shows the growing contributions from LEAs' unrestricted General Funds that were needed to backfill Special Education expenditures in the last decade. In 2016-17, the state contributed 26.70% of funding, federal funds accounted for only 8.85% of funding, and local funds (including the LCFF) accounted for 64.45% of the total funds expended.



Source: Coalition for Adequate Funding for Special Education; 2016-17 Maintenance of Effort Reports by Special Education Local Plan Area

*2009-10 includes Federal Americans Recovery and Reinvestment Act (ARRA) Funds

SBE Postpones Vote on Several ESSA State Plan Revisions

At the January 2018 State Board of Education (SBE) meeting, the SBE adopted clarifying language to California’s Every Student Succeeds Act (ESSA) State Plan. Since then, staff members from the SBE and the California Department of Education (CDE) have engaged in conversations with the U.S. Department of Education (ED) to address outstanding concerns raised by the ED. As a result of these efforts, CDE staff are proposing several additional substantive changes to California’s plan that they believe will satisfy the ED and ensure that the state receives approximately \$2.8 billion in expected federal funding.

Originally, the SBE planned on voting for all the proposed revisions at its March 14, 2018, meeting; however, the SBE decided to postpone voting on the more controversial items in order to give themselves and the public more time to fully understand the implications of the proposed changes. SBE President Michael Kirst said that the SBE will hold an additional meeting in April, at a date to be determined, to take up the proposed amendments. Some of the more significant proposals include:

- Counting the results of the 11th grade Smarter Balanced assessments twice, once as a component of the College/Career Indicator and second as an element of the Academic Indicator
- Considering only English learners in the current school year for the English Learner Progress Indicator and removing reclassified English learners from the formula
- Using outcomes on the Dashboard to identify the lowest-performing 5% of Title I schools statewide, and no longer limiting the universe of schools identified to those local educational agencies identified for state differentiated assistance as had been presented as an option at a prior SBE meeting.

Additionally, the SBE is concerned about a related requirement that districts provide targeted assistance to any school where a student group is performing poorly. The challenge with this requirement is that California has more than a dozen student groups and approximately 3,000 schools could be identified as needing assistance. To address this problem, the CDE recommends redefining “continuously low-performing student groups” as groups that perform poorly in three out of four years—a change that would delay assistance for at least three years and likely reduce the number of schools identified.

Although, the SBE did not vote on any of the substantive proposals, the discussion at the meeting indicates that the SBE is divided on whether to revise the state plan with staff’s proposed changes. Several SBE members expressed the concern that these changes move California away from a single coherent accountability system that addresses both state and federal requirements to a bifurcated system where federal accountability is based on proficiency and state accountability is based on achievement and improvement. Many SBE members said they are prepared to seek a waiver from the federal government rather than implement these changes to the ESSA State Plan. However, CDE staff explained that at their February meeting, the ED said it would not entertain a waiver from the state until California submitted a plan that complies with federal law. Board Member Patricia Rucker argued that the ED is establishing a precondition to approving a waiver, which is not allowed under the ESSA.

SBE Takes Several Actions at March Meeting

While the focus of the March State Board of Education (SBE) meeting seemed to be on the SBE’s decision to postpone a vote on several significant revisions to California’s Every Student Succeeds Act (ESSA) State Plan, the SBE also heard and took action on several other important issues.

The first issue that the SBE took action on was unanimously approving the California Department of Education’s (CDE) recommendation to make minor modifications to the self-reflection tool for the local indicator for State Priority 6 (school climate). The revisions include the addition of guiding questions, clarifying that additional data collection tools can be used to assess school conditions and climate, and a reference to data disaggregation as a best practice. Additionally, the SBE unanimously approved the proposed standard and self-assessment tool for local educational agencies (LEAs) to determine progress on the local indicator for State Priority 7 (access to a broad course of study).

Next, the SBE approved the State Systemic Improvement Plan (SSIP) for Special Education to be submitted to the U.S. Department of Education, Office of Special Education Programs (OSEP). The SSIP requirement reflects the OSEP’s shift in focus from ensuring state and local compliance with Special Education law to also targeting improved outcomes for students through the development of state level systemic plans in order to increase student academic performance. The approved report includes detailed descriptions of the state’s SSIP, progress made over the year in implementation, progress toward achieving intended improvements, and plans for next year. The SBE was appreciative that California’s SSIP has been developed to align with the Local Control and Accountability Plan

(LCAP) in order to move toward the state’s goal of establishing a single system of public education serving all students.

In addition to the items above, the SBE also took the following actions over the course of its two-day meeting:

- Approved revisions to the initial assessment blueprints for the English Language Proficiency Assessments for California
- Approved changes to the regulations of the California Education for a Global Economy Initiative, including:
 - That the proposed changes be circulated for a second 15-day public comment period in accordance with Administrative Procedure Act
 - That, if no relevant comments to the proposed changes are received during the 15-day public comment period, the proposed regulations are deemed adopted and the CDE is directed to complete the rulemaking package and submit it to the Office of Administrative Law (OAL) for approval
 - That, if any relevant comments to the proposed changes are received during the 15-day public comment period, the CDE is directed to place the proposed regulations on the SBE’s May 2018 meeting agenda for action
 - Authorize the CDE to take any necessary ministerial action to respond to any direction or concern expressed by the OAL during its review of the rulemaking file
- Approved the Career Technical Education Incentive Grant Renewal Grantee List for the grant term July 1, 2017–June 30, 2019
- Adopted the proposed LCAP addendum that allows an LEA to complete a single plan—together with the consolidated funding application—to meet both state and federal requirements, align state and federal resources, and help minimize duplication of effort at the local level
- Approved the 2017-18 Consolidated Applications submitted by LEAs
- Approved modifications to California’s Strategic Workforce Development Plan: Skills Attainment for Upward Mobility and Aligned Services for Shared Prosperity: California’s Workforce Development Plan Under the Workforce Innovation and Opportunity Act for program years 2016-2020

The SBE will host an additional meeting sometime in April to discuss the proposed amendments to the ESSA State Plan before its scheduled May 9-10, 2018, meeting.

Top Legislative Issues for 2018—April 6, 2018

The Legislature came back from Spring Recess to some packed policy committee agendas as hundreds of education bills will need to be heard by the Assembly and Senate Education Committees to meet upcoming deadlines. By April 27, 2018, bills that have fiscal implications will need to be approved by the policy committees; bills without fiscal effects will have an additional two weeks to meet that deadline.

Charter Schools

Senate Bill (SB) 949 (Allen, D-Santa Monica)—Conflicts of Interest: Public Officers and Employees: Charter Schools. This bill amends certain conflict-of-interest requirements mandated by Government Code Section (G.C.) 1090 and specifies that charter school governing boards are subject to the same requirements and exceptions as school district governing boards. G.C. 1090 is the state’s central conflict-of-interest act, and there have been various legislative attempts over the years to apply

G.C. 1090 to charter schools. SB 949 passed its first hurdle this year with a successful vote out of the Senate Education Committee on April 4, 2018.

Employees

Assembly Bill (AB) 2154 (Bonta, D-Alameda)—Public Employment: Labor Relations: Release Time. Requires public employers to give union representatives paid release time for specified union activities including, but not limited to, investigating grievances, enforcing a collective bargaining agreement or memorandum of understanding, appearing as the union representative before the Public Employment Relations Board, or serving as the union representative for new employee orientations.

Facilities

AB 2816 (Muratsuchi, D-Torrance)—School Sites – Pesticides. As amended on March 22, AB 2816 would establish the Healthy Schools Act of 2018 and prohibit the use of indoor and outdoor pesticides at school sites, excluding family day care homes. The bill specifies that pesticides do not include certain products, including, but not limited to, antimicrobial pesticides and products, rodent- or insect-bait used in a tamper-resistant secured container, or products federally exempted products. The bill would provide narrow authority to use pesticides when students are not present if a local public health official determines that a public health emergency exists requiring the use of pesticides.

Miscellaneous

AB 2009 (Maienschein, R-San Diego)—Interscholastic Athletic Programs: School Districts: Written Emergency Action Plans: Automated External Defibrillator. As amended on March 13, 2018, this bill would require that the governing board of a school district or charter school that elects to offer any interscholastic athletic program, ensure that there is a written emergency action plan in place that describes the location and procedures to be followed in the event of sudden cardiac arrest and other medical emergencies related to the athletic program's activities or events and that the written emergency action plan is posted in compliance with the guidelines of the National Federation of State and High School Associations.

The bill, commencing July 1, 2019, would also require a school district to acquire and have available an Automated External Defibrillator (AED) for the purpose of rendering emergency care or treatment, within three to five minutes of sudden cardiac arrest, to pupils, spectators, and any other individuals in attendance at the athletic program's activities or events and ensure its availability to athletic trainers and coaches and authorized persons at these activities or events. The bill stipulates Education Code Section 49417 shall apply for purposes of determining whether an employee of a school district is liable for any civil damages resulting from his or her use, attempted use, or nonuse of an AED in the rendering of emergency care or treatment pursuant to this section and for purposes of determining whether a public school or school district is liable for any civil damages resulting from any act or omission in the rendering of emergency care or treatment pursuant to this section. The bill requires the school district offering any interscholastic athletic program shall ensure that its AED is maintained and regularly tested.

School Safety and Student Discipline

AB 2657 (Weber, D-San Diego)—Pupil Discipline: Restraint and Seclusion. The bill would prohibit an educational provider from using a behavioral restraint or seclusion in certain circumstances including, but not limited to, using seclusion or a behavioral restraint for the purpose of coercion, discipline, convenience, or retaliation, and would prohibit the use of certain restraint and seclusion techniques.

The bill would require an educational provider, as soon as possible, but no later than two school days after the use of seclusion or a behavioral restraint, to schedule a debriefing meeting regarding the use of seclusion or a behavioral restraint with the pupil, the pupil's parent or legal guardian, the staff members involved in the incident, and the educational provider's administrator, as specified.

The bill would require an educational provider to collect and, no later than three months after the end of a school year, report to the California Department of Education (CDE) annually on the use of behavioral restraints and seclusion for pupils enrolled in or served by the educational provider for all or part of the prior school year, as specified.

Special Education

AB 2168 (Thurmond, D-Richmond)—Special Education: Teachers: Grant Program. This bill would appropriate \$2 million in carryover funding from the federal Individuals with Disabilities Education Act to the Superintendent of Public Instruction to establish a statewide framework, training and support network for the purpose of training and supporting qualified mentor teachers who will be supporting the new statewide influx of special education teachers in California.

AB 3136 (O'Donnell, D-Long Beach)—Special Education Funding. As amended on March 22, 2018, this bill would provide support to California's students with special needs by:

- Establishing a funding mechanism to support special education preschool programs by adding preschoolers to the AB 602 funding formula
- Addressing long-standing inequities by equalizing special education funding rates to the 95th percentile
- Providing a supplemental grant to support students with greater needs, including students on the autism spectrum, and students who are blind, visually impaired, and intellectually disabled
- Allowing school districts the ability to calculate a declining enrollment adjustment based on district, rather than Special Education Local Plan Area, average daily attendance

State Budget, Education Finance, LCFF

AB 1744 (McCarty, D-Sacramento)—After School Programs: Substance Use Prevention: Funding: Cannabis Revenue. Existing law establishes the After School Education and Safety (ASES) Program under which participating public schools receive grants to operate before and after school programs serving pupils in grades K-9. Existing law requires that each program component consist of an education and literacy element and an educational enrichment element.

This bill would specifically authorize for inclusion within the education enrichment element pupil assistance to prevent and reduce substance use and improve school retention and performance. Additionally, the bill would make the ASES Program, the 21st Century Community Learning Centers Program, or the 21st Century High School After School Safety and Enrichment for Teens Program an allowable use of tax revenues generated by Proposition 64, which sets aside 60% of the funds deposited into the Youth Education, Prevention, Early Intervention and Treatment Account, to be disbursed by the State Controller to the California Department of Health Care Services for programs for youth that are designed to educate about and prevent substance use disorders and prevent harm from substance use.

Student Health and Nutrition

AB 2022 (Chu, D-San Jose)—Pupil Health: On-Campus Mental Health Professionals. This bill requires by December 31, 2021, a school to have at least one mental health professional for every 600 pupils generally accessible to pupils on campus during school hours.

The role of this mental health professional shall include, but is not limited to, all of the following:

- Providing individual and small group counseling supports to individual pupils as well as pupil groups to address social-emotional and mental health concerns
- Facilitating collaboration and coordination between school and community providers to support pupils and their families by assisting families in identifying and accessing additional mental health services within the community as needed
- Promoting school climate and culture through evidence-informed strategies and programs by collaborating with school staff to develop best practices for behavioral health management and classroom climate
- Providing professional development to staff in diverse areas including, but not limited to, behavior management strategies, mental health support training, trauma-informed practices, and professional self-care

AB 2360 (Rodriguez, D-Pomona)—Pupil Nutrition: School District and Food Bank Partnerships. As amended on April 3, 2018, this bill would require the California Department of Food and Agriculture (CDFA), in collaboration with the CDE, the Strategic Growth Council (SGC), and other relevant entities and experts, to establish guidelines and best practices for food banks and school districts to create partnerships to increase the access of pupils to fresh produce food items. The bill would require the CDFA, the CDE, and the SGC to each post, by January 1, 2020, the guidelines on the agency's respective website. The bill would also require the CDE to disseminate the guidelines to school districts and the CDFA to disseminate the guidelines to food banks by January 1, 2020.

Assembly Education Committee Set to Hear LCFF and Special Education Bills

The Legislature is quickly approaching the April 27, 2018, deadline for any bills with a monetary impact to pass out of their assigned policy committee. In order to meet this deadline, policy committees' agendas will be picking up over the next three weeks as hundreds of bills that have fiscal implications will need to be approved. Legislation that successfully passes this hurdle will proceed to the Appropriations committees.

The Assembly Education Committee, chaired by Assembly Member Patrick O'Donnell (D-Long Beach), is slated to hear nearly 40 bills next Wednesday, April 11, 2018, including a handful that would significantly affect the Local Control Funding Formula (LCFF) and special education. Below we preview the LCFF and special education bills scheduled to be heard at next Wednesday's hearing.

LCFF Bills

Among the bills set to be heard by the committee is Assembly Bill (AB) 2808 by Assembly Member Al Muratsuchi (D-Torrance). This bill would increase funding targets for the LCFF to address ongoing needs for school districts including growing fixed costs such as employer pension contributions and special education services. Specifically, this bill would increase LCFF base grants, commencing with the 2019-20 fiscal year, as follows:

- From \$6,845 to \$11,799 for average daily attendance (ADA) in kindergarten and grades 1 to 3, inclusive
- From \$6,947 to \$11,975 for ADA in grades 4 to 6, inclusive

- From \$7,154 to \$12,332 for ADA in grades 7 and 8
- From \$8,289 to \$14,289 for ADA in grades 9 to 12, inclusive

Supplemental, concentration, and grade span adjustment grants would increase consistent with the existing formula. Funding would be contingent upon an appropriation and could be funded over time using the growth in the Proposition 98 guarantee.

The other LCFF bill scheduled to be heard is AB 2635 by Assembly Member Shirley Weber (D-San Diego). This bill would, contingent upon an appropriation, adjust the definition of “unduplicated pupils” to include students that are identified as the lowest performing subgroup or subgroups based on the most recently available California Assessment of Student Performance and Progress math and English language arts scores. The bill would require the State Superintendent of Public Instruction to annually identify the lowest performing pupil subgroup or subgroups.

Special Education Bills

Assembly Member O’Donnell will present AB 3136 to the committee on Wednesday, April 11, 2018. This bill would provide critical support to California’s students with special needs by:

- Establishing a funding mechanism to support special education preschool programs by adding preschoolers to the AB 602 funding formula.
- Addressing long-standing inequities by equalizing special education funding rates to the 95th percentile.
- Providing a supplemental grant to support students with greater needs, including students who are on the autism spectrum, blind, visually impaired, and intellectually disabled.
- Allowing school districts the ability to calculate a declining enrollment adjustment based on district, rather than Special Education Local Plan Area, ADA.

Assembly Member O’Donnell will also present AB 2704, which would expand the Family Empowerment Centers (FEC) on Disability network to regions of the state that are not currently served by a center. The bill also provides a one-time adjustment to increase the base grant that each FEC receives from \$150,000 to \$223,000, and would improve coordination between California’s Department of Education and FECs through the development of a uniform and rigorous data collection, tracking, and reporting system.

Assembly Member Tony Thurmond (D-Richmond) will present AB 2168, which appropriates \$2 million in Individuals with Disabilities Education Act funding to make grants to local educational agencies to support special education teacher mentoring for the retention of new special education teachers.

District:

From 89.3 KPCC, Kyle Stokes, April 4, 2018 -

LAUSD board to play more direct role in setting rules for charter schools — and charter leaders are thrilled

Members of a working group of Los Angeles Unified School District officials and charter school leaders stands before the district's school board on Tues., April 3, 2018.

Five months ago, the Los Angeles Unified School District was locked in a "game of chicken" with the leaders of almost two-dozen L.A. charter schools — a showdown that appeared headed for a crash.

The showdown was over the "district-required language," a template that every charter school needing the school board's permission to open or to stay open in L.A. Unified had to fill out. If the dispute sounds wonky and bureaucratic, that's because it was — but the leaders of 20 schools felt so strongly about it that they were willing to put their charters' futures on the line.

As it was, staff in the L.A. Unified Charter Schools Division could change the boilerplate of the "district-required language" whenever and however they wanted. Essentially, district staff could unilaterally decide which school district rules they wanted charter schools — which are publicly-funded schools run by outside groups — to follow.

So in November, the leaders of about two-dozen of these schools refused to follow the "district-required language," essentially daring the district to deny their schools' charter petitions unless something changed. District officials weren't budging, fearing the changes would free the charter schools from too much oversight.

But the two sides stayed at the negotiating table, even into the hours before a critical school board meeting. They struck a last-minute deal to avoid the messy charter revocations. And then, for months afterward, the two sides kept talking — the leaders of 13 charter schools, district officials and representatives of the California Charter Schools Association.

Fast-forward to Tuesday: L.A. Unified school board members voted 6-0 to formalize and add a few finishing touches to the deal — a moment that charter leaders and district officials said represented a significant thaw in a sometimes-icy relationship between the two camps.

"Instead of escalating conflict, we have found ways to de-escalate," said interim L.A. Unified superintendent Vivian Ekchian.

Tuesday's vote changed who gets control over the boilerplate language in charter schools' petitions. Instead of district staff, members of the L.A. Unified school board will now vote annually to approve a uniform "district-required language" document that every charter will have to follow.

Board members also approved a specific list of policies to which charters would be subject, and will also vote annually on whether to update that list.

"What we're going to have is an authorizing environment where the rules are clear," said Emilio Pack, who runs STEM Prep charter schools and also participated in the task force.

"It makes it a lot easier for the [Charter Schools Division] to enforce those policies and it becomes much more easy to follow when you actually know what the applicable policies are," Pack said. "Transparency, clarity — those things then turn into more time and effort towards educating kids."

The board also made plans to keep convening formal conversations between district staff and the advisory group, currently comprised of representatives of independent charter schools large and small.

But George McKenna, the only board member to withhold his support from the deal, wondered why principals from L.A. Unified schools — who are often asked to share space on their campuses with charter schools — were not included in the advisory group.

"The concern I have here is for transparency," McKenna said. "I have seen the unwillingness, through legislation proposed in Sacramento, of the charter school community" to commit to transparency.

Board member Scott Schmerelson also expressed concerns, but ultimately voted "yes" on the new arrangement, basing his tentative support on Ekchian's recommendation.

To Donald Cohen, the founder of In The Public Interest, a think tank that has called for more stringent regulation of charter schools, any arrangement that transfers control of some charter oversight functions from district staff to the L.A. Unified board is troubling.

Cohen noted charter school lobbying groups spent heavily to elect four of the seven board members.

"There is a place for [the board] to be involved in policy-setting, but it does politicize the process," said Cohen, "and it does allow charters to have a lot more influence" over setting the rules.

But in an interview, Pack said there is an upside to giving the board control over the "district-required language" and the rules charters must follow: "What it allows to happen is a transparent conversation about what those changes are."

Though charter groups and district officials are still divided on issues as equally-vexing as the "district-required language" debate seemed in November, members of the two camps were able to present a united front on Tuesday.

Speaking to board members about the particulars of the compromise, Pack and other charter leaders stood side by side with district officials, including L.A. Unified's Chief Academic Officer Frances Gipson.

Pack said the involvement of Gipson, who led working group meetings, was critical.

"Dr. Gipson did such an outstanding job," Pack told the board. "That wasn't in the script," joked Gipson.

The Fenton schools have completed staff reorganization in preparation for the 2018-2019 school year, and one significant area of focus is the hiring of additional special education personnel. After reviewing the costs of outsourcing our personnel needs to properly service all students, it is clear that hiring full-time Fenton employees as much as possible is a more effective route for our schools. We hope to have nearly all positions filled by the end of this school year, but realize that some hiring will happen during the summer. Processing cannot take place until the month of July due to the timing of TB test results as required by the District for purposes of oversight.

YPICS:

MORCS Oversight Visit

On Wednesday, April 11, 2018, Monseñor Oscar Romero Charter School went through the final YPICS Oversight visit for this academic school year. The LAUSD Team was complimentary of the instructional practices that were evident in the classrooms, small group instruction, summary writing support of ELs using the EIE method in the grade level ELA classroom, data-driven instructional practices, mastery grading, and computer assisted instruction or enhanced learning. The team would like to see more Success For All literacy strategies being utilized during the core content part of the students' day. The team could see the hard work that has been put into supporting a campus to run positively and more smoothly this year. The LAUSD Team felt that their focus interview with students did not yield what they are accustomed to and concluded that students would not talk with them because of their lack of trust of adults and perhaps the adults on campus. We disagreed and we concluded that our students in this part of the city, and given the current political climate, that our students are not trustful of adults that

YPICS Agenda – April 23, 2018

they do not know. We will keep that fact that our students, who were randomly selected by the LAUSD Team would not talk with the LAUSD Charter School Division (CSD) Team, moving forward may need more support to feel safe on campus with other adults outside of our MORCS School Team. We will provide the oversight report to the board when we receive it from the CSD.

Parent Conferences

All three YPICS are held parent conferences last month. Parent attendance is has exceeded the 88% for the high school and over 95% for the middle schools. We continue to inform parents about upcoming changes as soon as possible during conferences. Additionally, we have parents engage in parent surveys during the conferences so that we can have data to determine next steps needed or to determine if a change in course of action is warranted.

Reorganization

YPICS have completed staff reorganization in preparation for the 2018-2019 school year, and one significant area of focus is considering how to continue to support the social emotional needs of our secondary general and special needs populations. We are currently reviewing the costs of outsourcing our SPED personnel needs to properly service all students, it is appears that hiring full-time YPICS employees as much as possible is potentially a more effective route for our schools. We hope to have nearly all positions filled by the end of this school year, but realize that some hiring will happen during the summer. Processing cannot take place until the month of July due to the timing of TB test results as required by the District for purposes of oversight.

**AGREEMENT TO AMEND CHARTERS
TO BOARD APPROVED DISTRICT REQUIRED LANGUAGE
BERT CORONA CHARTER HIGH**

This Agreement to Amend Charters to Board Approved District Required Language (“AGREEMENT”) is made between the Charter School’s Authorizer, Los Angeles Unified School District (“District”), a California public school district, and YPI Charter Schools, Inc., a California non-profit corporation, (“Parties”) operating a California public charter school known as Bert Corona Charter High (“Charter School”).

This AGREEMENT is to be read in conjunction with and shall expressly revise the Charter of Bert Corona Charter High, including subsequent Amendments and/or Material Revisions, approved by the Los Angeles Unified School District Board of Education on **November 18, 2014** (“Charter”). The effective date of this AGREEMENT is the date of the Board of Education’s most recent approval of the District Required Language.

A. WHEREAS, on April 3, 2018, the LAUSD Board of Education in a public meeting approved the “District Required Language for Independent Charter School Petitions (New and Renewal) and Material Revisions” (“District Required Language” or “DRL”);

B. WHEREAS, on April 3, 2018, the LAUSD Board of Education approved staff to administratively amend and update the charters for charter schools that do not have the latest version of the DRL;

C. WHEREAS, all District authorized charter schools’ Charters include the version of the DRL current at the time approval;

D. WHEREAS, while the Charter term is five years, the DRL is revised as frequently as Federal laws, State laws, and District policies change;

E. WHEREAS, a uniform DRL will provide consistency and transparency for all LAUSD-authorized independent charter schools, stakeholders, and community;

F. WHEREAS, Parties agree to amend the Charter, pursuant to Education Code sections 47607(a) and 47607(b), to update and incorporate the most recent LAUSD Board of Education approved version of the DRL in the Charter as noted below.

NOW, THEREFORE, the parties hereby acknowledge the adequacy of the consideration given for this AGREEMENT and, notwithstanding any provision to the contrary set forth in the Charter, the parties hereto expressly agree as follows:

1. **Updated District Required Language:** The Charter shall be revised to update and incorporate the attached District Required Language.¹

¹ Charter petitions that were approved on or after November 3, 2017 already contain the most recent Board approved DRL and do not need to be updated.

2. This Agreement will be coterminous with the charter. By signing this Agreement, Parties agree that any subsequent versions of the DRL that has been approved by the LAUSD Board of Education shall apply to the charter.
3. Independent charter schools that are part of the District’s Public School Choice (“PSC”) Resolution program have PSC-related provisions, which will remain in effect.
4. All other provisions of the Charter shall remain in effect.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be duly executed and delivered in their respective names by their authorized representatives as of the date set forth below.

DATED: April_____, 2018

BERT CORONA CHARTER HIGH
 (“Charter School”)

By: _____

Title: _____

Authorized Representative of Bert Corona Charter High

DATED: April_____, 2018

LOS ANGELES UNIFIED SCHOOL DISTRICT
 (“District”)

By: _____

Title: _____

Authorized Representative of Los Angeles Unified School
 District

Attachment:

- A. District Required Language for Independent Charter School Petitions (New and Renewal) and Material Revisions.



LOS ANGELES UNIFIED SCHOOL DISTRICT CHARTER SCHOOLS DIVISION

333 South Beaudry Avenue, 20th Floor, Los Angeles, CA 90017
Office: (213) 241-0399 ♦ Prop. 39: (213) 241-5130 ♦ Fax: (213) 241-2054

VIVIAN EKCHIAN
Interim Superintendent of Schools

Dr. FRANCES GIPSON
*Chief Academic Officer
Division of Instruction*

JOSÉ COLE-GUTIÉRREZ
Director, Charter Schools Division

April 20, 2018

RE: AGREEMENT TO AMEND CHARTERS TO BOARD APPROVED DISTRICT REQUIRED LANGUAGE

Dear Charter School Leader:

On April 3, 2018, the LAUSD Board of Education adopted the attached index of District policy bulletins, Board Resolutions and Charter Policy documents that apply to all LAUSD-authorized independent charter schools. In addition, the most recent version of the District Required Language (“DRL”) (REV 11-03-17) was approved by the Board of Education to apply to all independent charter schools, thereby ensuring clear and consistent DRL across all District charter schools. The approved DRL will now apply to all independent charter schools regardless of where a school may be in its charter renewal cycle. We appreciate the helpful input provided by charter school stakeholders as part of the Working Group.

The Board of Education directed Staff to administratively amend the charters to update to the November 3, 2017 DRL version. Attached is an *Agreement to Amend Charters to Board Approved District Required Language* to facilitate the alignment of DRL by replacing previous versions of the DRL with the board-approved DRL (REV 11-03-17) into the school’s currently approved charter.¹ This agreement will be coterminous with the charter petition term and provides that any subsequent updates to the DRL will be applied to the school’s charter. This will not only ensure ongoing calibration and implementation of a uniform DRL but will also eliminate the administrative burden of executing this agreement every year.

Please review the *Agreement to Amend Charters to Board Approved District Required Language*, print and sign the document, and return to the Charter Schools Division no later than Monday, May 14, 2018. An electronic copy may be emailed to charterschools@lausd.net, however, **the original copy (signed and dated) must be submitted** to:

Los Angeles Unified School District
Charter Schools Division
333 S. Beaudry Ave – 20th Floor
Los Angeles, CA 90017
Attn: Melida Dominguez

¹ The charters (New, Renewal, Material Revisions) approved by the LAUSD Board of Education after November 3, 2017 contain the updated version of the DRL.

A copy of the executed Agreement to Amend Charters to Board Approved District Required Language will be send to you once completed. Should you have any questions, please contact your Charter Schools Division Oversight Administrator.

Sincerely,



José Cole-Gutiérrez
Director, Charter Schools Division

Attachments:

- Agreement to Amend Charters to Board Approved District Required Language
- Index of District Policy Bulletins, Board Resolutions and Charter Policy Documents
- District Required Language (“DRL”) Approved 04-03-18

District Policies Applicable to LAUSD-Authorized Independent Charter Schools

The following list of District policies are subject to change with notice to charter schools. This list is in addition to all other requirements that are outlined in the document entitled “District Required Language.” Moreover, this list does not include District policies specific and facilities related agreements (e.g. Proposition 39, co-location, etc.)

	DOCUMENT	PURPOSE
1.	Administrative Procedures for Charter School Authorizing	The administrative procedures are designed to guide the work of the Charter Schools Division (CSD) of the Los Angeles Unified School District (LAUSD) and to give charter school governing boards, administrators, staff and the public a clear understanding of its authorizing practices. This document contains the administrative procedures that implement the LAUSD’s Policy for Charter School Authorizing, as previously approved by the Board of Education in January 2010.
2.	Cumulative Records for Public School Choice and Charter Schools [BUL-5528.0]	The purpose of this Bulletin is to clarify the procedure for providing cumulative records to charter schools that are conversion charter schools or were chartered as part of Public School Choice.
3.	District Policy Regarding Transfer of Cumulative Records Between District and Charter Schools [BUL-6118]	When students transfer between district schools and charter schools, it is important to provide the complete cumulative records to the student’s new school. This bulletin outlines procedures regarding transfer of cumulative records including the requirement that charter schools provide a copy of the complete cumulative record of a student who has transferred as quickly as possible, no later than 10 schooldays after it is requested.
4.	Educational Rights and Guidelines for Youth in Foster Care, Experiencing Homelessness and/or Involved in the Juvenile Justice System [BUL-6718.0]	This Bulletin provides information related to the educational rights of identified Specialized Student Populations.
5.	English Learner Master Plan 2012	Pursuant to state and federal laws, charter schools are required to develop an English learner master plan outlining how it would provide an effective English language acquisition program that also affords meaningful and equitable access to Charter School’s core academic curriculum. Instructional plans for English Learners must be (1) based on sound educational theory; (2) adequately supported with trained teachers and appropriate materials and resources; and (3) periodically evaluated to make sure the program is successful and modified when the program is not successful. Charter schools may adopt and implement LAUSD’s English Learner Master Plan, or implement the Charter School’s own English Learner Master Plan. This policy document would apply to those charter schools who choose to adopt and comply with LAUSD’s English learner Master Plan.

District Policies Applicable to LAUSD-Authorized Independent Charter Schools

The following list of District policies are subject to change with notice to charter schools. This list is in addition to all other requirements that are outlined in the document entitled “District Required Language.” Moreover, this list does not include District policies specific and facilities related agreements (e.g. Proposition 39, co-location, etc.)

	DOCUMENT	PURPOSE
6.	Keeping Parents Informed: Charter Transparency (Res-017-15/16)	This LAUSD Board of Education Resolution requires charter schools to notify all parents, guardians and teachers in writing within 72 hours when the District issues a Notice of Violations, a Notice of Intent to Revoke and/or the Recommendation for Notice of Non-renewal; and that the notification include the District’s rationale for the action, if provided by the District. It further sets forth the requirement for charter schools to have information available to parents and staff regarding safety and facilities, curriculum, staff, governance structure and financial management, food services, admissions, student demographic rates, audited financial statements, and LCAP.
7.	Policy For Charter School Authorizing	The purpose of this policy is to provide a framework to guide the Board of Education and District staff in establishing a coordinated and coherent approach to fulfilling its authorizing responsibilities effectively and promoting the quality of the schools it charters.
8.	<p>School Discipline:</p> <ul style="list-style-type: none"> School Discipline Policy and School Climate Bill of Rights (Res-2013) Discipline Foundation Policy: School-Wide Positive Behavior Intervention and Support [BUL-6231.0] 	The LAUSD is committed to providing safe and healthy school environments that support all students in every aspect of their well-being. LAUSD students, staff and parents value fair and consistent guidelines for implementing and developing a culture of discipline based on positive behavior interventions and away from punitive approaches that infringe on instructional time. Furthering the District’s commitment to create safe, supportive school environments, the Los Angeles Board of Education adopted the “School Discipline Policy and School Climate Bill of Rights” on May 14, 2013. Since then, LAUSD has been hard at work transforming our discipline policies to build safe, respectful, positive school cultures through mutual respect and cooperation. These overarching efforts include school-wide positive behavior intervention and support (SWPBIS), alternatives to suspension, and Restorative Justice approaches. The Discipline Foundation Policy bulletin incorporates changes in the District policy relating to school discipline resulting from the Board Resolution-2013 School Discipline Policy and School Climate Bill of Rights.

District Policies Applicable to LAUSD-Authorized Independent Charter Schools

The following list of District policies are subject to change with notice to charter schools. This list is in addition to all other requirements that are outlined in the document entitled “District Required Language.” Moreover, this list does not include District policies specific and facilities related agreements (e.g. Proposition 39, co-location, etc.)

	DOCUMENT	PURPOSE
9.	Special Education: <ul style="list-style-type: none"> • Special Education Policies and Procedures Manual • Section 504 of the Rehabilitation Act of 1973 [BUL-4692.6] 	As a “public school of the District” as defined in Education Code section 47641(b) for purposes of special education, charter schools must adhere to LAUSD’s Special Education Policies and Procedures Manual. The purpose of the Special Education Policies and Procedures Manual is to assist school personnel to understand and practice consistent with Federal, State, and District requirements. The Manual is designed to be used as a structured process for implementing special education policies; reference for answering questions; staff development tool; and a source for resources of support and assistance.
10.	Uniform Complaint Procedures (UCP) [BUL-5159.7]	



Los Angeles Unified School District

District Required Language for Independent Charter School Petitions (New and Renewal) and Material Revisions

Updated November 3, 2017

LOS ANGELES UNIFIED SCHOOL DISTRICT
Charter Schools Division
333 South Beaudry Avenue, 20th Floor
Los Angeles, CA 90017
213-241-0399

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District Required Language for Independent Charter School Petitions (New and Renewal) and Material Revisions

Dear Applicants:

On the following pages, you will find the “District Required Language” (“DRL”) that must be included in a comprehensive independent charter school petition.*

Please follow the instructions below:

- Check the Charter Schools Division website (<http://charterschools.lausd.net>) to ensure that this document is the current version of the DRL, as it may be changed from time to time.
- Provide the “Assurances, Affirmations, and Declarations” page (the first two pages of the DRL) at the beginning of the petition, immediately after the table of contents.
- Place the DRL for each Element at the beginning of the Element under the Element heading. Use the Element headings provided in the DRL, including the statutory language for each Element.
- Highlight all DRL in gray, as shown here, to facilitate easy identification of the DRL within the petition. Do not highlight any other text in gray.
- On the “Assurances, Affirmations, and Declarations” page, replace “[Charter School]” with the name of the proposed charter school and replace “[short form of school name]” with an appropriate identifier.
- Do not add, delete, or change any provision of the DRL other than the instruction above.**
- Ensure that all other provisions in the charter petition do not duplicate and are otherwise consistent with the provisions of the DRL.**

***NOTE: Public School Choice (PSC) charter schools seeking renewal must include in their renewal petitions the PSC-specific version of the DRL. Other charter schools, such as conversion independent and non-classroom based charter schools, may be required to include context-specific DRL as well.**

Assurances, Affirmations, and Declarations

[Charter School] (also referred to herein as “[short form of school name]” and “Charter School”) shall:

- Be nonsectarian in its programs, admission policies, employment practices, and all other operations. (California Education Code (hereinafter “Ed. Code”) § 47605(d)(1).)
- Not charge tuition. (Ed. Code § 47605(d)(1).)
- Not discriminate against any pupil on the basis of disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or any other characteristic that is contained in the definition of hate crimes set forth in section 422.55 of the Penal Code. (Ed. Code § 47605(d)(1); Ed. Code § 220.)
- Except as provided in Education Code section 47605(d)(2), admission to a charter school shall not be determined according to the place of residence of the pupil, or of his or her parent or legal guardian, within this state, except that an existing public school converting partially or entirely to a charter school under this part shall adopt and maintain a policy giving admission preference to pupils who reside within the former attendance area of that school. (Ed. Code § 47605(d)(1).)
- Admit all pupils who wish to attend Charter School. (Ed. Code § 47605(d)(2)(A).)
- Except for existing pupils of Charter School, determine attendance by a public random drawing if the number of pupils who wish to attend Charter School exceeds Charter School’s capacity. Preference shall be extended to pupils currently attending Charter School and pupils who reside in the Los Angeles Unified School District (also referred to herein as “LAUSD” and “District”). (Ed. Code § 47605(d)(2)(B).)
- If a pupil is expelled or leaves Charter School without graduating or completing the school year for any reason, Charter School shall notify the superintendent of the school district of the pupil’s last known address within 30 days, and shall, upon request, provide that school district with a copy of the cumulative record of the pupil, including a transcript of grades or report card, and health information. (Ed. Code § 47605(d)(3).)
- Meet all statewide standards and conduct the pupil assessments required pursuant to Education Code sections 60605 and 60851 and any other statewide standards authorized in statute or pupil assessments applicable to pupils in non-charter public schools. (Ed. Code § 47605(c)(1).)
- Consult, on a regular basis, with Charter School’s parents, legal guardians, and teachers regarding the school’s educational programs. (Ed. Code § 47605(c)(2).)

Charter School hereby declares that Charter School, operated as or by its nonprofit public benefit corporation, is and shall be the exclusive public school employer of Charter School’s employees for the purposes of the Educational Employment Relations Act (EERA), Chapter 10.7 (commencing with Section 3540) of Division 4 of Title I of the Government Code. Charter School shall comply with all provisions of the EERA and shall act independently from LAUSD for collective bargaining purposes. In accordance with the EERA, employees may join and be represented by an organization of their choice for collective bargaining purposes.

NOTE: This Charter contains specific “District Required Language” (DRL), including the *Assurances, Affirmations, and Declarations* section above. The DRL should be highlighted in gray within each Charter element or section. The final section of the Charter provides a consolidated addendum of the DRL. This intentional redundancy facilitates efficient charter petition review while ensuring ready access to the DRL for any given section of the Charter. To the extent that any inconsistency may exist between any provision contained within the body of the Charter and the DRL contained in the addendum, the provisions of the DRL addendum shall control.

Element 1 – The Educational Program

“The educational program of the charter school, designed, among other things, to identify those whom the charter school is attempting to educate, what it means to be an “educated person” in the 21st century, and how learning best occurs. The goals identified in that program shall include the objective of enabling pupils to become self-motivated, competent, and lifelong learners.” (Ed. Code § 47605(b)(5)(A)(i).)

“The annual goals for the charter school for all pupils and for each subgroup of pupils identified pursuant to Section 52052, to be achieved in the state priorities, as described in subdivision (d) of Section 52060, that apply for the grade levels served, or the nature of the program operated, by the charter school, and specific annual actions to achieve those goals. A charter petition may identify additional school priorities, the goals for the school priorities, and the specific annual actions to achieve those goals.” (Ed. Code § 47605(b)(5)(A)(ii).)

“If the proposed charter school will serve high school pupils, a description of the manner in which the charter school will inform parents about the transferability of courses to other public high schools and the eligibility of courses to meet college entrance requirements. Courses offered by the charter school that are accredited by the Western Association of Schools and Colleges may be considered transferable and courses approved by the University of California or the California State University as creditable under the “A” to “G” admissions criteria may be considered to meet college entrance requirements.” (Ed. Code § 47605(b)(5)(A)(iii).)

LOCAL CONTROL FUNDING FORMULA (LCFF) AND LOCAL CONTROL AND ACCOUNTABILITY PLAN (LCAP)

Charter School acknowledges and agrees that it must comply with all applicable laws and regulations related to AB 97 (2013) (Local Control Funding Formula), as they may be amended from time to time, which include the requirement that Charter School shall annually submit a Local Control and Accountability Plan (LCAP)/annual update to the Los Angeles County Superintendent of Schools and the Charter Schools Division (CSD) on or before July 1. In accordance with Education Code sections 47604.33 and 47606.5, Charter School shall annually update its goals and annual actions to achieve those goals identified in the charter pursuant to Education Code section 47605(b)(5)(A)(ii), using the Local Control and Accountability Plan template adopted by the State Board of Education, as it may be changed from time to time. Charter School shall comply with all requirements of Education Code section 47606.5, including but not limited to the requirement that Charter School “shall consult with teachers, principals, administrators, other school personnel, parents, and pupils in developing the local control and accountability plan and annual update to the local control and accountability plan.” (Ed. Code § 47606.5(e).)

ACADEMIC CALENDAR AND SCHEDULES

Charter School shall offer, at a minimum, the number of minutes of instruction set forth in Education Code section 47612.5, and the number of school days required by California Code of Regulations, title 5, section 11960.

MATHEMATICS PLACEMENT

Charter School shall comply with all applicable requirements of the California Mathematics Placement Act of 2015.

TRANSITIONAL KINDERGARTEN

Charter School shall comply with all applicable requirements regarding transitional kindergarten. For purposes of admission to Charter School, transitional kindergarten shall be considered a part of kindergarten, and therefore students enrolled in transitional kindergarten at Charter School shall be considered existing students of Charter School for purposes of Charter School's admissions, enrollment, and lottery.

HIGH SCHOOL EXIT EXAMINATION

Charter School shall comply with all applicable requirements of Education Code sections 60850 – 60859, including but not limited to the requirements of sections 60851.6 and 60852.3.

WASC ACCREDITATION

If Charter School serves students in grades 9-12, before Charter School graduates its first class of students, Charter School shall obtain, and thereafter maintain, Western Association of Schools and Colleges (WASC) accreditation.

ENGLISH LEARNERS

Charter School shall identify potential English Learners in a timely manner in accordance with all applicable legal requirements. Charter School must provide all English Learners with an effective English language acquisition program that also affords meaningful and equitable access to Charter School's core academic curriculum. Instructional plans for English Learners must be (1) based on sound educational theory; (2) adequately supported with trained teachers and appropriate materials and resources; and (3) periodically evaluated to make sure the program is successful and modified when the program is not successful.

On an annual basis, upon request, Charter School shall submit a certification to the LAUSD Charter Schools Division (CSD) that certifies that Charter School has adopted and is implementing either the LAUSD English Learner Master Plan *or* Charter School's own English Learner (EL) Master Plan. If Charter School chooses to implement its own EL Master Plan, the plan shall provide a detailed description of Charter School's EL program, and shall address the following:

- How Charter School’s EL Master Plan provides all of its English Learners, including but not limited to Long Term English Learners (LTELs) with an effective English language acquisition program as well as meaningful and equitable access to Charter School’s core academic curriculum
- How English Learners’ specific needs will be identified
- What services will be offered
- How, where, and by whom the services will be provided
- How Charter School will evaluate its EL program each year, and how the results of this evaluation will be used to improve the program, including the provision of EL services

Each year, Charter School shall provide to the CSD a report on its annual evaluation of the effectiveness of its EL program. Upon request, Charter School shall provide a copy of its current EL Master Plan to the CSD.

Charter School shall administer the CELDT/ELPAC annually in accordance with federal and state requirements.

Charter School shall reclassify English Learners in accordance with federal and state requirements.

Charter School shall provide parent outreach services and meaningfully inform parents with limited English proficiency of important information regarding Charter School matters to the same extent as other parents.

STUDENTS WITH DISABILITIES

Federal Law Compliance

Charter School shall adhere to all provisions of federal law related to students with disabilities including, but not limited to, section 504 of the Rehabilitation Act of 1973, Title II of the Americans with Disabilities Act of 1990, and the Individuals with Disabilities Education Improvement Act of 2004.

Special Education Program

Charter School shall ensure that no student otherwise eligible to enroll in Charter School shall be denied, directly or indirectly, admission due to a disability or to Charter School’s inability to provide necessary services. Charter School acknowledges that policies and procedures are in place to ensure the recruitment, enrollment, service, and retention of students with disabilities at LAUSD-authorized charter schools, including Charter School.

Prior to LAUSD Board of Education approval of an initial Charter petition, and if a renewing Charter School intends to operate as a “school of the district” for special education services, Charter School shall execute a Memorandum of Understanding (“MOU”) by and between LAUSD and Charter School regarding the provision and funding of special education services consistent with applicable state law and the LAUSD Special Education Local Plan Area (“SELPA”) Local Plan for Special Education and shall be considered a “public school of the District” for purposes of Special Education pursuant to Education Code Section 47641(b). However, Charter School reserves the right to make written verifiable assurances that it may become an independent local educational agency (LEA) and join a SELPA pursuant to Education Code Section 47641 (a) either

on its own or with a grouping of charter school LEAs as a consortium following the requirements of Education Code section 56195.3(b).

SELPA Reorganization

The Los Angeles Unified School District is approved to operate as a single-District SELPA under the provisions of Education Code section 56195.1(a). As a single-District SELPA, the District has created two charter school sections (District-operated Programs and Charter-operated Programs) under the administration of one single Administrative Unit pursuant to a reorganization plan approved by the Board of Education on January 4, 2011 (149/10-11). Full implementation of the reorganized LAUSD SELPA commenced in the 2013-2014 school year requiring all District-authorized charter schools to elect one of the three options available under the LAUSD SELPA. Prior to an option election, all District-authorized charter schools were required to participate as a school of the District under the District-Operated Programs Unit. Prior to the beginning of the 2013-2014 school year, all District-authorized charter schools, other than those that had previously executed an Option 3 Memorandum of Understanding (“MOU”), were required to execute a new MOU setting forth the LAUSD SELPA option election for the remainder of the charter petition term. The Charter-operated Program schools do not have LEA status for the purposes of special education but will function in a similar role in that each charter school will be responsible for all special education requirements, including but not limited to services, placement, due process, related services, special education classes, and special education supports. Charter schools that have elected to participate in a District-operated programs option may apply for membership in the Charter-operated Program section of the SELPA. Charter schools accepted for participation in the Charter-operated Programs section receive support from a Special Education Director for the Charter-operated Programs.

Modified Consent Decree Requirements

All charter schools approved by the LAUSD Board of Education are bound by and must adhere to the terms, conditions and requirements of the *Chanda Smith* Modified Consent Decree (“MCD”) and other court orders imposed upon the District pertaining to special education. The MCD is a consent decree entered in a federal court class action lawsuit initially brought on behalf of students with disabilities in LAUSD. It is an agreement of the parties approved by the federal court and monitored by a court-appointed independent monitor. The MCD includes nineteen statistically measureable outcomes and facilities obligations that the District has to achieve to disengage from the MCD and federal court oversight. All charter schools are required to use the District’s Special Education Policies and Procedures Manual and Welligent, the District-wide web-based software system used for online Individualized Education Programs (“IEPs”) and tracking of related services provided to students during the course of their education.

As part of fulfilling the District’s obligations under the MCD, student level data requests from District-operated and Charter-operated charter schools are made on a regular basis. The requested data must be submitted in the Office of the Independent Monitor’s (“OIM”) required format in accordance with the OIM’s required timelines and as follows:

- End of Year Suspension

District ID, SSIS ID, last name, first name, date of birth, gender, grade, date of suspension, number of days suspended, and reason for suspension.

- Statewide Assessment Data

The standard file including District ID.

- Norm day
District ID, SSIS ID, last name, first name, date of birth, gender, grade, location code, school name and local district for all students enrolled on norm day.
- CBEDS
- All Students enrolled as of December 1 of each school year
District ID, SSIS ID, last name, first name, date of birth, gender, grade, location code, school name and local district for all students enrolled on norm day.
- Dropout
District ID, SSIS ID, last name, first name, middle name, date of birth, grade, last location, school name and local district
- Monthly SESAC and Suspension data
- Graduation roster from all charter schools with 12th grade students with disabilities

The MCD requires charter schools to implement the District’s integrated student information system, which is currently referred to as My Integrated Student Information System (MiSiS). MiSiS is a suite of applications which is designed to capture all District student data. All charter schools are required to utilize MiSiS directly or interface with MiSiS via a web based Application Programming Interface (API) in compliance with the requirements of the MCD and applicable timelines. Upon charter school full utilization of MiSiS either directly or via a web based API, the list of required data above will automatically be captured within MiSiS.

**Element 2 – Measurable Pupil Outcomes and
Element 3 – Method by which Pupil Progress Toward Outcomes will be
Measured**

“The measurable pupil outcomes identified for use by the charter school. “Pupil outcomes,” for purposes of this part, means the extent to which all pupils of the school demonstrate that they have attained the skills, knowledge, and attitudes specified as goals in the school’s educational program. Pupil outcomes shall include outcomes that address increases in pupil academic achievement both schoolwide and for all groups of pupils served by the charter school, as that term is defined in subparagraph (B) of paragraph (3) of subdivision (a) of Section 47607. The pupil outcomes shall align with the state priorities, as described in subdivision (d) of Section 52060, that apply for the grade levels served, or the nature of the program operated, by the charter school.” (Ed. Code § 47605(b)(5)(B).)

“The method by which pupil progress in meeting those pupil outcomes is to be measured. To the extent practicable, the method for measuring pupil outcomes for state priorities shall be consistent with the way information is reported on a school accountability report card.” (Ed. Code § 47605(b)(5)(C).)

MEASURABLE GOALS OF THE EDUCATIONAL PROGRAM

Charter School shall meet all statewide content and performance standards and targets. (Ed. Code §§ 47605(c)(1), 60605.)

Charter School shall comply with all applicable laws and regulations related to AB 97 (2013) (Local Control Funding Formula) and AB 484 (2013), as they may be amended from time to time, including all requirements pertaining to pupil outcomes.

STANDARDIZED TESTING

Charter School agrees to comply with state requirements for participation and administration of all state-mandated tests, including computer-based assessments. Charter School shall submit and maintain complete, accurate, and up-to-date California Longitudinal Pupil Achievement Data System (CALPADS) data in accordance with the requirements of California Code of Regulations, title 5, section 861. Charter School hereby grants authority to the State of California to provide a copy of all test results directly to the District as well as Charter School. Upon request, Charter School shall submit, in the requested format (e.g., CD), a copy of the results of all state-mandated tests to the District.

Element 4 – Governance

“The governance structure of the charter school, including, but not limited to, the process to be followed by the charter school to ensure parental involvement.” (Ed. Code § 47605(b)(5)(D).)

GENERAL PROVISIONS

As an independent charter school, Charter School, operated as or by its nonprofit public benefit corporation, is a separate legal entity and shall be solely responsible for the debts and obligations of Charter School.

Charter School shall ensure that, at all times throughout the term of the Charter, the bylaws of its governing board and/or nonprofit corporation are and remain consistent with the provisions of this Charter. In the event that the governing board and/or nonprofit corporation operating Charter School amends the bylaws, Charter School shall provide a copy of the amended bylaws to CSD within 30 days of adoption.

Charter School shall send to the CSD copies of all governing board meeting agendas at the same time that they are posted in accordance with the Brown Act. Charter School shall also send to the CSD copies of all board meeting minutes within one week of governing board approval of the minutes. Timely posting of agendas and minutes on Charter School’s website will satisfy this requirement.

The District reserves the right to appoint a single representative to the Charter School governing board pursuant to Education Code section 47604(b).

LEGAL AND POLICY COMPLIANCE

Charter School shall comply with all applicable federal, state, and local laws and regulations, and District policies as it relates to charter schools adopted through Board action.¹

Charter School shall comply with all applicable federal and state reporting requirements, including but not limited to the requirements of CBEDS, CALPADS, the Public Schools Accountability Act of 1999, and Education Code section 47604.33.

Charter School shall comply with the Brown Act and the Public Records Act.

Charter School and all employees and representatives of Charter School, including members of Charter School's governing board, members of Charter School or governing board committees and councils, Charter School administrators, and managers, shall comply with federal and state laws, nonprofit integrity standards, and LAUSD charter school policy, regarding ethics and conflicts of interest. Charter School shall enter into all transactions and conduct business with all persons and entities at arm's length or, in the case of otherwise permissible related party transactions, in a manner equivalent to arm's length.

Charter School shall notify parents, guardians, and teachers in writing within 72 hours of the issuance of a Notice of Violation, Notice of Intent to Revoke, Final Decision to Revoke, Notice of Non-Renewal, or equivalent notice, by the LAUSD Board of Education.

TITLE IX, SECTION 504, AND UNIFORM COMPLAINT PROCEDURES

Charter School shall designate at least one employee to coordinate its efforts to comply with and carry out its responsibilities under Title IX of the Education Amendments of 1972 (Title IX) and section 504 of the Rehabilitation Act of 1973 ("Section 504"), including any investigation of any complaint filed with Charter School alleging its noncompliance with these laws or alleging any actions which would be prohibited by these laws. Charter School shall notify all of its students and employees of the name, office address, and telephone number of the designated employee or employees.

Charter School shall adopt and publish complaint procedures providing for prompt and equitable resolution of student and employee complaints alleging any action that would be prohibited by Title IX or Section 504.

Charter School shall adopt and implement specific and continuing procedures for notifying applicants for admission and employment, students and parents of elementary and secondary school students, employees, sources of referral of applicants for admission and employment, and all unions or professional organizations holding collective bargaining or professional agreements with Charter School, that Charter School does not discriminate on the basis of sex or mental or

¹The District is in the process of compiling a list of LAUSD policies that apply to its authorized charter schools. The list will be finalized by April 1, 2018. Charter Schools Division staff will annually review District policies and make recommendations to the LAUSD Board of Education on continued application to charter schools.

physical disability in the educational programs or activities which it operates, and that it is required by Title IX and Section 504 not to discriminate on any such basis.

Charter School shall establish and provide a uniform complaint procedure in accordance with applicable federal and state laws and regulations, including but not limited to all applicable requirements of California Code of Regulations, title 5, section 4600 et seq.

Charter School shall adhere to all applicable federal and state laws and regulations regarding pupil fees, including Education Code sections 49010 - 49013, and extend its uniform complaint procedure to complaints filed pursuant to Education Code section 49013.

Charter School shall extend its uniform complaint procedure to complaints filed pursuant to the Local Control Funding Formula legislation provisions set forth in Education Code section 52075.

RESPONDING TO INQUIRIES

Charter School, including its nonprofit corporation shall promptly respond to all reasonable inquiries, including but not limited to inquiries regarding financial records from the District, and shall cooperate with the District regarding any inquiries. Charter School acknowledges that Charter School, including but not limited to its nonprofit corporation, is subject to audit by LAUSD, including, without limitation, audit by the District Office of the Inspector General. Charter School shall provide the District with current, complete, and accurate contact information for Charter School, Charter School administrators, and Board members.

If an allegation or other evidence of waste, fraud, abuse, or other material violation of law related to Charter School's operations, or breach of the Charter, is received or discovered by the District, Charter School, including but not limited to its nonprofit corporation, employees, and representatives, shall cooperate with any resulting inquiry and/or investigation undertaken by the District and/or the Office of the Inspector General Investigations Unit.

Charter School acknowledges and agrees that persons and entities that directly exercise control over the expenditure of Charter School's public funds shall be subject to all necessary and appropriate District charter school oversight.

NOTIFICATION OF THE DISTRICT

Charter School shall notify the Charter Schools Division (CSD) in writing of any citations or notices of workplace hazards, investigations by outside governmental regulatory or investigative agencies, lawsuits, changes in corporate or legal status (e.g., loss of IRS 501(c)(3) status), or other formal complaints or notices, within one week of receipt of such notices by Charter School. Unless prohibited by law, Charter School shall notify the CSD in writing of any internal investigations within one week of commencing investigation. Charter School shall notify the CSD within 24 hours of any dire emergency or serious threat to the health and safety of students or staff.

STUDENT RECORDS

Upon receipt of a student records request from a receiving school/school district, Charter School shall transfer a copy of the student's complete cumulative record within ten (10) school days in

accordance with Education Code section 49068. Charter School shall comply with the requirements of California Code of Regulations, title 5, section 3024, regarding the transfer of student special education records. In the event Charter School closes, Charter School shall comply with the student records transfer provisions in Element 15. Charter School shall comply with the requirements of Education Code section 49060 et seq., which include provisions regarding rights to access student records and transfer of records for youth in foster care.

PARENT ENGAGEMENT

Charter School shall not require a parent or legal guardian of a prospective or enrolled student to perform volunteer service hours, or make payment of fees or other monies, goods, or services in lieu of performing volunteer service, as a condition of his/her child's admission, continued enrollment, attendance, or participation in the school's educational activities, or otherwise discriminate against a student in any manner because his/her parent cannot, has not, or will not provide volunteer service to Charter School.

FEDERAL PROGRAM COMPLIANCE

As a recipient of federal funds, Charter School has agreed to meet all applicable programmatic, fiscal and other regulatory requirements of the Elementary and Secondary Education Act (ESEA, also known as Every Student Succeeds Act (ESSA)) and other applicable federal programs. Charter School understands that it is a local educational agency (LEA) for purposes of federal compliance and reporting purposes. Charter School agrees that it will keep and make available to the District any documentation necessary to demonstrate compliance with the requirements of ESEA and other applicable federal programs. Charter School also acknowledges that, as part of its oversight of Charter School, the District may conduct program review for federal as well as state compliance.

Element 5 – Employee Qualifications

“The qualifications to be met by individuals to be employed by the charter school.” (Ed. Code § 47605(b)(5)(E).)

EQUAL EMPLOYMENT OPPORTUNITY

Charter School acknowledges and agrees that all persons are entitled to equal employment opportunity. Charter School shall not discriminate against applicants or employees on the basis of race, color, religion, sex, gender, gender expression, gender identity, sexual orientation, pregnancy, national origin, ancestry, citizenship, age, marital status, physical disability, mental disability, medical condition, genetic information, military and veteran status, or any other characteristic protected by California or federal law. Equal employment opportunity shall be extended to all aspects of the employer-employee relationship, including but not limited to recruitment, selection, hiring, upgrading, training, promotion, transfer, discipline, layoff, recall, and dismissal from employment.

ESEA/ESSA AND CREDENTIALING REQUIREMENTS

Charter School shall adhere to all requirements of the Elementary and Secondary Education Act (ESEA, also known as Every Student Succeeds Act (ESSA)) that are applicable to teachers and paraprofessional employees. Charter School shall ensure that all teachers are appropriately assigned and fully credentialed in accordance with applicable state requirements for certificated employment, including but not limited to the provisions of Education Code section 47605(1). Charter School shall maintain current copies of all teacher credentials and make them readily available for inspection.

Element 6 – Health and Safety Procedures

“The procedures that the charter school will follow to ensure the health and safety of pupils and staff. These procedures shall include the requirement that each employee of the charter school furnish it with a criminal record summary as described in Section 44237.” (Ed. Code § 47605(b)(5)(F).)

HEALTH, SAFETY AND EMERGENCY PREPAREDNESS PLAN

Charter School shall comply with all applicable federal, state, and local requirements related to school and student health, safety, and emergency preparedness.

If Charter School occupies and/or operates on a District facility, Charter School shall comply with all District health, safety, and emergency procedures and requirements applicable to District facilities and related operations, and shall be subject to inspection by the District’s Facilities Services Division, Office of Environmental Health and Safety, and other District offices in the same manner as other LAUSD campuses.

Charter School shall adopt, implement, and maintain at all times a current, comprehensive, and site-specific Health, Safety, and Emergency Preparedness Plan (“Plan”), which must include but is not limited to provisions for building and site emergency evacuation, the acquisition and maintenance of adequate onsite emergency supplies. The Plan must include Charter School’s requirements and procedures for protecting student health and safety during off-campus school-sponsored activities, including but not limited to field trips and transportation. Charter School shall ensure that all staff members receive annual training on Charter School’s health, safety, and emergency procedures, including but not limited to training on bloodborne pathogens, and shall maintain a calendar for, and conduct, emergency response drills for students and staff.

Charter School shall provide all employees, and other persons working on behalf of Charter School who are mandated reporters, with annual training on child abuse detection and reporting, which shall occur within the first six weeks of each school year, or within the first six weeks of a person’s employment if employed after the beginning of the school year, in accordance with the requirements of AB 1432 (2014).

Charter School shall stock and maintain the required number and type of emergency epinephrine auto-injectors onsite and provide training to employee volunteers in the storage and use of the epinephrine auto-injector as required by Education Code section 49414 and section 4119.2 of the Business and Professions Code, as they may be amended from time to time.

Charter School shall comply with the requirements of Education Code section 49475, with respect to any athletic program (as defined in Education Code § 49475) offered by or on behalf of Charter School.

Charter School shall periodically review, and update and/or modify as necessary, its Health, Safety, and Emergency Preparedness Plan, and keep it readily available for on-site use. Charter School shall provide a copy of the Health, Safety, and Emergency Preparedness Plan for review upon CSD request.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)

Charter School, including its employees, officers, and representatives, shall comply with the Family Educational Rights and Privacy Act (FERPA) and Education Code section 49060 et seq. at all times.

CRIMINAL BACKGROUND CLEARANCES AND FINGERPRINTING

Charter School shall comply with all requirements of Education Code sections 44237 and 45125.1. Charter School shall designate and maintain at all times at least one Custodian of Records duly authorized by the California Department of Justice.

Charter School shall maintain on file and available for inspection evidence that (1) Charter School has performed criminal background checks and cleared for employment all employees prior to employment; (2) Charter School has obtained certification from each of its contracting entities/independent contractors that the entity/contractor has conducted required criminal background clearances for its employees prior to provision of schoolsite services and/or any contact with students, and has requested subsequent arrest notification service; and (3) Charter School has performed criminal background checks and cleared for service all volunteers not directly supervised by staff and who may have contact with students. Charter School shall also ensure that it requests and receives subsequent arrest notifications from the California Department of Justice for all employees and volunteers not directly supervised by staff. Upon request, Charter School shall provide a copy of Department of Justice confirmation of Custodian of Records status for each Custodian of Records. Charter School, including its administrators and officers, shall comply with the requirements of Education Code section 44030.5.

IMMUNIZATION AND HEALTH SCREENING REQUIREMENTS

Charter School shall require all employees, and any volunteer or vendor/contracting entity employee who may have frequent or prolonged contact with students, to undergo a risk assessment and/or be examined and determined to be free of active tuberculosis (TB) within the period of 60 days prior to employment/service, or otherwise meet the requirements of Education Code section 49406. Charter School shall maintain TB clearance records and certificates on file.

Charter School shall comply with all federal and state legal requirements, including but not limited to the requirements of SB 277 (2015), related to student immunization, health examination, and health screening, including but not limited to screening for vision, hearing, and scoliosis, to the

same extent as would be required if the students were attending a non-charter public school. Charter School shall maintain student immunization, health examination, and health screening records on file.

SAFE PLACE TO LEARN ACT

Charter School shall comply with all applicable requirements of the Safe Place to Learn Act, Education Code section 234 et seq.

SUICIDE PREVENTION POLICY

If Charter School serves students in grades 7-12, Charter School shall comply with the requirements of AB 2246 (2016), codified in Education Code section 215, including but not limited to the requirement that the school's pupil suicide prevention policy shall be developed in consultation with school and community stakeholders, school-employed mental health professionals, and suicide prevention experts. Charter School shall provide the CSD with a copy of its pupil suicide prevention policy for review upon request.

Element 7 – Means to Achieve Racial and Ethnic Balance

“The means by which the school will achieve a racial and ethnic balance among its pupils that is reflective of the general population residing within the territorial jurisdiction of the school district to which the charter petition is submitted.” (Ed. Code § 47605(b)(5)(G).)

COURT-ORDERED INTEGRATION

Charter School shall comply with all requirements of the *Crawford v. Board of Education, City of Los Angeles* court order and the LAUSD Integration Policy adopted and maintained pursuant to the Crawford court order by the District's Student Integration Services (collectively the “Court-ordered Integration Program”). The Court-ordered Integration Program applies to all schools within or chartered through LAUSD.

Charter School has set forth below its initial plan for achieving and maintaining the LAUSD's Racial and Ethnic Balance goal of a 70:30 or 60:40 ratio. (*Ratio represents the percentage of Predominantly Hispanic Black Asian Other (PHBAO) compared to Other White (OW)*). The written plan lists specific dates and locations of recruitment activities that Charter School will undertake in order to achieve the District's Racial and Ethnic Balance goal. Charter School shall monitor the implementation and outcomes of the initial plan, and modify it as necessary throughout the term of the Charter to achieve the District's goal. Upon request, Charter School shall provide the District with a copy of its current written plan.

The District receives neither average daily attendance allocations nor Court-ordered Integration Program cost reimbursements for charter school students. The District may receive the Targeted Instructional Improvement Block Grant (TIIBG) for its Court-ordered Integration Program. The District retains sole discretion over the allocation of TIIBG funding, where available, and cannot guarantee the availability of this funding.

Element 8 – Admission Requirements

“Admission requirements, if applicable.” (Ed. Code § 47605(b)(5)(H).)

DOCUMENTATION OF ADMISSIONS AND ENROLLMENT PROCESSES

Charter School shall maintain complete and accurate records of its annual admissions and enrollment processes, including but not limited to documentation of implementation of lottery and waitlist criteria and procedures in accordance with the terms of the Charter. These records shall be made available to the District upon request.

HOMELESS AND FOSTER YOUTH

Charter School shall adhere to the provisions of the federal McKinney-Vento Homeless Assistance Act and ensure that each child of a homeless individual and each homeless youth has equal access to the same free, appropriate public education as provided to other children and youths. Charter School shall provide specific information, in its outreach materials, websites, at community meetings, open forums, and regional center meetings, that notifies parents that Charter School is open to enroll and provide services for all students, and provides a standard District contact number for access to additional information regarding enrollment.

Charter School shall comply with all applicable federal and state laws regarding homeless and foster youth, including but not limited to the provisions of AB 379 (2015) and Chapter 5.5 (commencing with Section 48850) of Part 27 of Division 4 of Title 2 of the Education Code, as amended from time to time. Charter School shall extend its uniform complaint procedure to complaints filed pursuant to the applicable provisions of AB 379.

NON-DISCRIMINATION

Charter School shall not require a parent/legal guardian/student to provide information regarding a student’s disability, gender, gender identity, gender expression, nationality, legal or economic status, primary language or English Learner status, race or ethnicity, religion, sexual orientation, or any other characteristic that is contained in the definition of hate crimes set forth in section 422.55 of the Penal Code, or any other information that would violate federal or state law, prior to admission, participation in any admissions or attendance lottery, or pre-enrollment event or process, or as a condition of admission or enrollment. Charter School may request, at the time of, and as part of, conducting its lottery process, the provision of information necessary to apply specific admissions preferences set forth in this Charter.

Charter School shall not request or require submission of a student’s IEP, Section 504 Plan, or any other record or related information prior to admission, participation in any admissions or attendance lottery, or pre-enrollment event or process, or as a condition of admission or enrollment.

Element 9 – Annual Financial Audits

“The manner in which annual, independent financial audits shall be conducted, which shall employ generally accepted accounting principles, and the manner in which audit exceptions and deficiencies shall be resolved to the satisfaction of the chartering authority.” (Ed. Code § 47605(b)(5)(I).)

Charter School shall provide for an annual audit that shall be conducted in compliance with applicable state and federal laws, including but not limited to the requirements of Education Code sections 47605(b)(5)(I) and 41020 as they may be amended from time to time. Charter School shall ensure compliance with the requirements of section 41020(f)(2), which makes it unlawful, absent an Education Audits Appeal Panel waiver, for a public accounting firm to provide audit services to a local educational agency if the lead audit partner, or coordinating audit partner, having primary responsibility for the audit, or the audit partner responsible for reviewing the audit, has performed audit services for that local educational agency in each of the six previous years.

The following reports will be submitted to LAUSD, in the required format and within timelines to be specified by LAUSD, each year:

- a. Provisional Budget – Spring prior to operating fiscal year
- b. Final Budget – July of the budget fiscal year
- c. First Interim Projections – November of operating fiscal year
- d. Second Interim Projections – February of operating fiscal year
- e. Unaudited Actuals – July following the end of the fiscal year
- f. Audited Actuals – December 15 following the end of the fiscal year
- g. Classification Report – monthly according to Charter School’s Calendar
- h. Statistical Report – monthly according to Charter School’s Calendar of Reports

In addition:

- P1, first week of January
 - P2, first week of April
- i. Instructional Calendar – annually five weeks prior to first day of instruction
 - j. Other reports as requested by the District

Element 10 – Suspension and Expulsion Procedures

“The procedures by which pupils can be suspended or expelled.” (Ed. Code § 47605(b)(5)(J).)

GENERAL PROVISIONS

Charter School shall provide due process for all students, including adequate and timely notice to parents/guardians and students of the grounds for all suspension and expulsion recommendations and decisions and their due process rights regarding suspension and expulsion, including rights of appeal.

Charter School shall ensure that its policies and procedures regarding suspension and expulsion will be periodically reviewed, and modified as necessary, in order to conform to changes in state law.

Charter School shall ensure that its staff is knowledgeable about and complies with the District's Discipline Foundation Policy and/or current equivalent policy, as required by the Modified Consent Decree. Charter School shall comply with the terms of the School Discipline Policy and School Climate Bill of Rights resolution adopted by the LAUSD Board of Education on May 6, 2013.

Charter School shall be responsible for the appropriate interim placement of students during and pending the completion of Charter School's student expulsion process and shall facilitate the post-expulsion placement of expelled students.

Charter School shall document and implement the alternatives to suspension and expulsion that Charter School utilizes in response to attendance-related concerns, e.g. truancy or excessive tardiness.

STUDENTS WITH DISABILITIES

Charter School shall establish and implement policies and procedures to ensure full compliance with federal and state laws and regulations regarding the discipline of students with disabilities. If a student is recommended for expulsion and the student receives or is eligible for special education, pending the completion of the expulsion process, Charter School shall identify and provide special education programs and services at an appropriate interim educational placement determined in coordination with the LAUSD Division of Special Education.

In the case of a student who has an Individualized Education Program ("IEP"), or a student who has a Section 504 Plan, Charter School shall ensure that it follows correct disciplinary procedures to comply with the mandates of state and federal laws, including IDEA and section 504 of the Rehabilitation Plan of 1973. As set forth in the MOU regarding special education between the District and Charter School, an IEP team will meet to conduct a manifestation determination and to discuss alternative placement utilizing the District's Special Education Policies and Procedures Manual. Prior to recommending expulsion for a student with a Section 504 Plan, Charter School's administrator will convene a Link Determination meeting to ask the following two questions:

- A. Was the misconduct caused by, or directly and substantially related to the student's disability?
- B. Was the misconduct a direct result of the Charter School's failure to implement Section 504?

NOTIFICATION OF THE DISTRICT

Upon expelling any student, Charter School shall notify the Charter Schools Division by submitting an expulsion packet to the CSD immediately or as soon as practicable, which shall contain:

- Completed "Notification of Charter School Expulsion" [form available from the CSD website or office], including attachments as required on the form
- Documentation of the expulsion proceeding, including statement of specific facts supporting the expulsion and documentation that Charter School's policies and procedures were followed

- Copy of parental notice of expulsion hearing
- Copy of expulsion notice provided to parent stating reason for expulsion, term of expulsion, rehabilitation plan, reinstatement notice with eligibility date and instructions for providing proof of student's compliance for reinstatement, appeal process, and options for enrollment
- If the student is eligible for Special Education, documentation related to expulsion in compliance with IDEA and the MCD, including the Expulsion Analysis page of the pre-expulsion IEP
- If the student is eligible for Section 504 accommodations, documentation that Charter School conducted a Link Determination meeting to address two questions:
 - A. Was the misconduct caused by, or directly and substantially related to the student's disability?
 - B. Was the misconduct a direct result of Charter School's failure to implement Section 504 Plan?

Notwithstanding and apart from the documentation sent to the Charter Schools Division as indicated above, if the student is a resident of a school district other than LAUSD, Charter School must notify the superintendent of the student's district of residence within 30 days of the expulsion. Additionally, upon request of the receiving school district, Charter School shall forward student records no later than 10 school days from the date of the request as stated in Education Code section 49068 (a) and (b).

OUTCOME DATA

Charter School shall gather and maintain all data related to placement, tracking, and monitoring of student suspensions, expulsions, and reinstatements, and make such outcome data readily available to the District upon request.

REHABILITATION PLANS

Pupils who are expelled from Charter School shall be given a rehabilitation plan upon expulsion as developed by Charter School's governing board at the time of the expulsion order, which may include, but is not limited to, periodic review as well as assessment at the time of review for readmission. Terms of expulsion should be reasonable and fair with the weight of the expelling offense taken into consideration when determining the length of expulsion. Therefore, the rehabilitation plan should include a date not later than one (1) year from the date of expulsion when the pupil may apply to Charter School for readmission. Charter School shall inform parents in writing of its processes for reinstatement and applying for expungement of the expulsion record.

READMISSION

Charter School's governing board shall adopt rules establishing a procedure for the filing and processing of requests for readmission and the process for the required review of all expelled pupils for readmission. Upon completion of the readmission process, Charter School's governing board shall readmit the pupil, unless Charter School's governing board makes a finding that the pupil has not met the conditions of the rehabilitation plan or continues to pose a danger to campus safety. A description of the procedure shall be made available to the pupil and the pupil's parent or guardian at the time the expulsion order is entered and the decision of the governing board, including any

related findings, must be provided to the pupil and the pupil’s parent/guardian within a reasonable time.

REINSTATEMENT

Charter School’s governing board shall adopt rules establishing a procedure for processing reinstatements, including the review of documents regarding the rehabilitation plan. Charter School is responsible for reinstating the student upon the conclusion of the expulsion period in a timely manner.

GUN-FREE SCHOOLS ACT

Charter School shall comply with the federal Gun-Free Schools Act.

Element 11 – Employee Retirement Systems

“The manner by which staff members of the charter schools will be covered by the State Teachers’ Retirement System, the Public Employees’ Retirement System, or federal social security.” (Ed. Code § 47605(b)(5)(K).)

Charter School shall comply in a timely manner with all applicable federal and state laws and regulations, as they may change from time to time, including but not limited to Internal Revenue Code section 414(d) and related regulations, governing Charter School’s participation in, and/or coverage of its staff members by, the State Teachers’ Retirement System (CalSTRS), the Public Employees’ Retirement System (CalPERS), and/or federal social security.

If Charter School participates in, or otherwise covers its staff members by enrolling or continuing their enrollment in, a “government plan” governed by section 414(d) (e.g., CalPERS), upon dissolution or final liquidation of Charter School, and/or its nonprofit public benefit corporation, notwithstanding any provision in Element 15 to the contrary, Charter School shall distribute its net assets in accordance with section 414(d), related regulations, and the government plan’s requirements.

If Charter School participates in CalSTRS and/or CalPERS, Charter School shall continue such participation for the duration of Charter School’s existence under the same CDS code, if mandated by applicable legal and retirement plan requirements.

Element 12 – Public School Attendance Alternatives

“The public school attendance alternatives for pupils residing within the school district who choose not to attend charter schools.” (Ed. Code § 47605(b)(5)(L).)

Pupils of Charter School do not have or gain any right to admission in a particular school of any school district, or program of any school district, as a consequence of applying to or enrolling in Charter School, except to the extent that such a right is extended by the school district.

A pupil who chooses not to attend Charter School may attend a public school within the pupil's school district of residence in accordance with applicable law and that school district's policies and procedures. The pupil alternatively may seek to enroll in another charter school in accordance with applicable law and the terms of the school's charter. If LAUSD is the pupil's school district of residence, an eligible pupil may pursue an inter-district transfer, if available, in accordance with the admission, enrollment, and transfer policies and procedures of the District, as they may change from time to time.

Element 13 – Rights of District Employees

“The rights of an employee of the school district upon leaving the employment of the school district to work in a charter school, and of any rights of return to the school district after employment at a charter school.” (Ed. Code § 47605(b)(5)(M).)

Employees of the District who choose to leave the employment of the District to work at Charter School shall have no automatic rights of return to the District after employment at Charter School unless specifically granted by the District through a leave of absence or other agreement or policy of the District as aligned with the collective bargaining agreements of the District. Leave and return rights for District union-represented employees and former employees who accept employment with Charter School will be administered in accordance with applicable collective bargaining agreements and any applicable judicial rulings.

Element 14 – Mandatory Dispute Resolution

“The procedures to be followed by the charter school and the entity granting the charter to resolve disputes relating to provisions of the charter.” (Ed. Code § 47605(b)(5)(N).)

GENERAL PROVISIONS

Any claim, controversy or dispute between the District and Charter School arising out of or relating to this Charter, except for any claim, controversy or dispute related to the authorization (non-renewal, revision and/or revocation) of this Charter, (“Dispute”) shall be resolved pursuant to the terms of this Element 14.

Notwithstanding any other provision of law, each party shall bear and be solely responsible for all of its own attorneys' fees, costs and expenses associated with any Dispute, including, but not limited to, any written/oral communication, meeting, Issues Conference, mediation, arbitration, administrative and/or civil action (including all levels of appeal), and no party shall be ordered to pay, or be awarded, any other party's attorneys' fees, costs or expenses in connection therewith, regardless of who may be deemed the prevailing party. Any fees, costs and expenses charged by a mediator or arbitrator (including all associated administration fees, costs and expenses) shall be shared equally by the parties regardless of the outcome or award. To that effect, any order or award of attorneys' fees, costs and/or expenses, or mediator's or arbitrator's fees, costs or expenses (including any associated administration fees, costs and expenses), issued by a mediator, arbitrator, judicial officer (including all levels of appeal) or jury in any Dispute shall be deemed invalid as a matter of law and unenforceable by one party against the other party.

PROPOSITION 39 DISPUTES

Any Dispute related to or arising out of Education Code §47614 and/or its implementing regulations set forth in California Code of Regulations, title 5, section 11969 *et seq.* (“Proposition 39”), shall be resolved in accordance with the procedures set forth below:

- 1) Any Dispute shall be communicated in writing (“Written Notification”). The Written Notification must identify the nature of the Dispute and all supporting facts. The Written Notification shall be tendered to the other party by personal delivery, by facsimile or e-mail, or by certified mail. The Written Notification shall be deemed received (a) if personally delivered, upon date of delivery to the address of the person to receive such notice if delivered by 5:00 p.m., or otherwise on the business day following personal delivery; (b) if by facsimile or e-mail, upon electronic confirmation of receipt; or (c) if by certified mail, two (2) business days after deposit in the U.S. Mail.

Unless directed otherwise, all Written Notifications to the District and Charter School shall be addressed respectively as follows:

Director
Charter Schools Division
Los Angeles Unified School District
333 South Beaudry Avenue, 20th Floor
Los Angeles, California 90017

Director/Principal
[Charter School Name]
[Charter School Address]

- 2) A written response (“Written Response”) shall be tendered to the other party within fifteen (15) business days from the date of receipt of the Written Notification or other date as determined by mutual agreement of the parties. The Written Response shall be tendered to the other party by personal delivery, by facsimile or e-mail, or by certified mail. The Written Response shall be deemed received (a) if personally delivered, upon date of delivery to the address of the person to receive such communication if delivered by 5:00 p.m., or otherwise on the business day following personal delivery; (b) if by facsimile or e-mail, upon electronic confirmation of receipt; or (c) if by certified mail, two (2) business days after deposit in the U.S. Mail.
- 3) If the Dispute has not been resolved by mutual agreement from the Written Response, the parties agree to schedule a conference to discuss the Dispute identified in the Written Notice (“Issue Conference”). The Issue Conference shall take place within fifteen (15) business days from the date on which the Written Response is received by the other party or other date as determined by mutual agreement of the parties.
- 4) If the Dispute has not been resolved by mutual agreement at the Issue Conference, either party may then request that the Dispute be resolved by mediation. Within fifteen (15) business days of the date of the request for mediation or other date as determined by mutual agreement of the parties, the parties shall mutually agree upon the selection of a mediator. If

the parties are unable to mutually agree upon the selection of a mediator, the mediator shall be selected from a list of mediators prepared and provided by the American Arbitration Association. Mediation proceedings shall commence within thirty (30) business days of the date of the request for mediation or other date as determined by mutual agreement of the parties, and conclude within forty (40) business days of the date of the request for mediation or other date as determined by mutual agreement of the parties. Unless the parties mutually agree otherwise, mediation proceedings shall be administered in accordance with the commercial mediation procedures of the American Arbitration Association.

- 5) If the mediation is not successful, either party may then initiate a civil action. Venue for any civil action between the parties shall be the Los Angeles County Superior Court.

NON-PROPOSITION 39 DISPUTES

Any Dispute not related to or arising out of Proposition 39 shall be resolved in accordance with the procedures set forth below:

- 1) Any Dispute shall be communicated in writing (“Written Notification”). The Written Notification must identify the nature of the Dispute and any supporting facts. The Written Notification shall be tendered to the other party by personal delivery, by facsimile, or by certified mail. The Written Notification shall be deemed received (a) if personally delivered, upon date of delivery to the address of the person to receive such notice if delivered by 5:00 p.m., or otherwise on the business day following personal delivery; (b) if by facsimile, upon electronic confirmation of receipt; or (c) if by mail, two (2) business days after deposit in the U.S. Mail.

Unless directed otherwise all Written Notifications to the District and Charter School shall be addressed respectively as follows:

Director
Charter Schools Division
Los Angeles Unified School District
333 South Beaudry Avenue, 20th Floor
Los Angeles, California 90017

Director/Principal
[Charter School]
[Charter School Address]

- 2) A written response (“Written Response”) shall be tendered to the other party within twenty (20) business days from the date of receipt of the Written Notification or other date as determined by mutual agreement of the parties. The Written Response shall be tendered to the other party by personal delivery, by facsimile or e-mail, or by certified mail. The Written Response shall be deemed received (a) if personally delivered, upon date of delivery to the address of the person to receive such communication if delivered by 5:00 p.m., or otherwise on the business day following personal delivery; (b) if by facsimile or e-mail, upon electronic confirmation of receipt; or (c) if by certified mail, two (2) business days after deposit in the U.S. Mail.

- 3) If the Dispute has not been otherwise resolved by mutual agreement, the parties agree to schedule a conference to discuss the Dispute identified in the Written Notice (“Issue Conference”). The Issue Conference shall take place within fifteen (15) business days from the date from the date on which the Written Response is received by the other party or other date as determined by mutual agreement of the parties.
- 4) If the Dispute has not been resolved by mutual agreement at the Issue Conference, either party may then request that the Dispute be resolved by mediation. Within fifteen (15) business days of the date of the request for mediation or other date as determined by mutual agreement of the parties, the parties shall mutually agree upon the selection of a mediator. If the parties are unable to mutually agree upon the selection of a mediator, the mediator shall be selected from a list of mediators prepared and provided by the American Arbitration Association. Mediation proceedings shall commence within thirty (30) business days of the date of the request for mediation or other date as determined by mutual agreement of the parties. Unless the parties mutually agree otherwise, mediation proceedings shall be administered in accordance with the commercial mediation procedures of the American Arbitration Association.
- 5) If the mediation is not successful, then the parties agree to resolve the Dispute by binding arbitration conducted by a single arbitrator. Unless the parties mutually agree otherwise, arbitration proceedings shall be administered in accordance with the commercial arbitration rules of the American Arbitration Association. The arbitrator must be an active member of the State Bar of California or a retired judge of the state or federal judiciary of California.

Element 15 – Charter School Closure Procedures

“The procedures to be used if the charter school closes. The procedures shall ensure a final audit of the charter school to determine the disposition of all assets and liabilities of the charter school, including plans for disposing of any net assets and for the maintenance and transfer of pupil records.” (Ed. Code § 47605(b)(5)(O).)

REVOCAION OF THE CHARTER

The District may revoke the Charter pursuant to the provisions set forth in the Charter Schools Act of 1992, as they may be amended from time to time. The District may revoke the Charter of Charter School if the District finds, through a showing of substantial evidence, that Charter School did any of the following:

- Charter School committed a material violation of any of the conditions, standards, or procedures set forth in the Charter.
- Charter School failed to meet or pursue any of the pupil outcomes identified in the Charter.
- Charter School failed to meet generally accepted accounting principles, or engaged in fiscal mismanagement.
- Charter School violated any provision of law.

Prior to revocation, and in accordance with Education Code section 47607(d) and state regulations, the LAUSD Board of Education will notify Charter School in writing of the specific violation, and give Charter School a reasonable opportunity to cure the violation, unless the LAUSD Board of Education determines, in writing, that the violation constitutes a severe and imminent threat to the health or safety of the pupils. Revocation proceedings are not subject to the dispute resolution provisions set forth in this Charter.

Pursuant to AB 97, charter schools may be identified for assistance based on state evaluation rubrics and be subject to revocation pursuant to Education Code section 47607.3.

CLOSURE ACTION

The decision to close Charter School, by the governing board of Charter School must be documented in a “Closure Action”. A Closure Action shall be deemed to have been automatically taken when any of the following occur: the Charter is revoked (subject to the provisions of Education Code section 47607(i)) or non-renewed by the LAUSD Board of Education and Charter School has exhausted its revocation or non-renewal administrative appeal rights pursuant to Education Code sections 47605(j)(1) and 47607(f), or its administrative appeal rights have lapsed, or the charter school voluntarily closes at any stage of the administrative appeal process;; the governing board of Charter School votes to close Charter School; or the Charter lapses.

CLOSURE PROCEDURES

The procedures for charter school closure set forth below are guided by Education Code sections 47604.32, 47605, and 47607 as well as California Code of Regulations, title 5, sections 11962 and 11962.1, and are based on “Charter School Closure Requirements and Recommendations (Revised 08/2009)” posted on the California Department of Education website. All references to “Charter School” apply to Charter School, including its nonprofit corporation and governing board.

Designation of Responsible Person(s) and Funding of Closure

Prior to or at the time of the taking of a Closure Action by either the governing board of Charter School or the LAUSD Board of Education, the governing board of Charter School shall designate a person or persons responsible for conducting and overseeing all closure-related procedures and activities, and allocate sufficient funding for, or otherwise determine how Charter School will fund, these activities.

Notification of Closure Action

Upon the taking of a Closure Action, Charter School shall send written notice of its closure to:

1. The LAUSD Charter Schools Division (CSD). Charter School shall provide the CSD with written notice of (1) the person(s) designated to be responsible for conducting and overseeing all closure activities, and (2) the source, location, and management of the funding for such activities. If the Closure Action is an act of Charter School, Charter School shall provide the CSD with a copy of the governing board resolution or minutes that documents its Closure Action.

2. Parents/guardians of all students, and all majority age and emancipated minor students, currently enrolled in Charter School within 72 hours of the Closure Action. Charter School shall simultaneously provide a copy of the written parent notification to the CSD.
3. Los Angeles County Office of Education (LACOE). Charter School shall send written notification of the Closure Action to LACOE by registered mail within 72 hours of the Closure Action. Charter School shall simultaneously provide a copy of this notification to the CSD.
4. The Special Education Local Plan Area (SELPA) in which Charter School participates. Charter School shall send written notification of the Closure Action to the SELPA in which Charter School participates by registered mail within 72 hours of the Closure Action. Charter School shall simultaneously provide a copy of this notification to the CSD.
5. The retirement systems in which Charter School's employees participate. Within fourteen (14) calendar days of the Closure Action, Charter School shall notify, as applicable, the State Teachers Retirement System (STRS), Public Employees Retirement System (PERS), the Social Security Administration, and the Los Angeles County Office of Education of the Closure Action, and follow their respective procedures for dissolving contracts and reporting. Charter School shall provide a copy of these notifications and correspondence to the CSD.
6. The California Department of Education (CDE). Charter School shall send written notification of the Closure Action to the CDE by registered mail within 72 hours of the Closure Action. Charter School shall provide a copy of this notification to the CSD.
7. Any school district that may be responsible for providing education services to the former students of Charter School. Charter School shall send written notification of the Closure Action within 72 hours of the Closure Action. This notice must include a list of potentially returning students and their home schools based on student residence. Charter School shall provide a copy of these notifications, if any, to the CSD.
8. All Charter School employees and vendors within 72 hours of the Closure Action. Charter School shall simultaneously provide a copy of the written employee and vendor notification, with any attachments, to the CSD.

Notification of all the parties above, with the exception of employees and vendors, must include but is not limited to the following information:

1. The effective date of the closure of Charter School
2. The name(s) and contact information for the person(s) handling inquiries regarding the closure
3. The students' school districts of residence
4. How parents/guardians of all students, and all majority age and emancipated minor students, may obtain copies of student records and transcripts, including specific information on completed courses and credits that meet graduation requirements

In addition to the four required items above, notification of the CDE shall also include:

1. A description of the circumstances of the closure
2. The location of student and personnel records

In addition to the four required items above, notification of parents/guardians of all students, and all majority age and emancipated minor students, shall also include:

1. Information on how to enroll or transfer the student to an appropriate school
2. A certified packet of student information that includes closure notice, a copy of the student's cumulative record and other records, including but not limited to grade reports, discipline records, immunization records, completed coursework, credits that meet graduation requirements, a transcript, and state testing results
3. Information on student completion of college entrance requirements, for all high school students affected by the closure

Notification of employees and vendors shall include:

1. The effective date of the closure of Charter School
2. The name(s) and contact information for the person(s) handling inquiries regarding the closure
3. The date and manner, which shall be no later than 30 days from the effective date of the closure of Charter School, by which Charter School shall provide employees with written verification of employment

Within 30 calendar days of the effective date of closure, Charter School shall provide all employees with written verification of employment. Charter School shall send copies of all such employee verification letters to the CSD.

Records Retention and Transfer

Charter School shall comply with all applicable laws as well as District policies and procedures, as they may change from time to time, regarding the transfer and maintenance of Charter School records, including student records. These requirements include:

1. Charter School shall provide the District with all original student cumulative files and behavior records, pursuant to District policy and applicable District handbook(s) regarding cumulative records for secondary and elementary schools, for all students, both active and inactive, of Charter School. Transfer of the complete and organized original student records to the District, in accordance with District procedures applicable at the time of closure, shall occur within seven (7) calendar days of the effective date of closure.
2. Charter School's process for transferring copies of student records to receiving schools shall be in accordance with applicable law and LAUSD procedures for students moving from one school to another.

3. Charter School shall prepare and provide an electronic master list of all students to the Charter Schools Division in accordance with the District procedures applicable at the time of closure. This list shall include the student's identification number, Statewide Student Identifier (SSID), birthdate, grade, full name, address, home school/school district, enrollment date, exit code, exit date, parent/guardian name(s), and phone number(s). If the Charter School closure occurs before the end of the school year, the list also shall indicate the name of the school to which each student is transferring, if known. This electronic master list shall be delivered to the CSD in the form of a CD or otherwise in accordance with District procedures.
4. Charter School must organize the original cumulative files for delivery to the District in two categories: active students and inactive students. Charter School will coordinate with the CSD for the delivery and/or pickup of student records.
5. Charter School must update all student records in the California Longitudinal Pupil Achievement Data System (CALPADS) prior to closing.
6. Charter School must provide to the CSD a copy of student attendance records, teacher gradebooks, and Title I records (if applicable).
7. Charter School must provide to the CSD the name, title, and contact information of the person designated to maintain all Charter School personnel records after the closure. Personnel records to be transferred to and maintained by the designee must include any and all employee records, including but not limited to, records related to performance and grievance. Charter School must provide to the CSD and the designee a list of all active and inactive employees and their periods of service. Both Charter School and the designee, individually and separately, shall inform the CSD immediately upon the transfer of Charter School's employee records to the designee.
8. Charter School shall ensure that all records are boxed and clearly labeled by classification of documents and the required duration of storage in accordance with District procedures.
9. Charter School shall provide to the responsible person(s) designated by the governing board of Charter School to conduct all closure-related activities a list of students in each grade level and, for each student, a list of classes completed and the student's district of residence.

Financial Close-Out

After receiving notification of closure, the California Department of Education (CDE) will notify Charter School and the authorizing entity of any liabilities Charter School owes the state, which may include overpayment of apportionments, unpaid revolving fund loans or grants, and/or similar liabilities. The CDE may ask the county office of education to conduct an audit of the charter school if it has reason to believe that the school received state funding for which it was not eligible.

Charter School shall ensure completion of an independent final audit within six months after the closure of Charter School that includes:

1. An accounting of all financial assets. These may include cash and accounts receivable and an inventory of property, equipment, and other items of material value.
2. An accounting of all liabilities. These may include accounts payable or reduction in apportionments due to loans, unpaid staff compensation, audit findings, or other investigations.
3. An assessment of the disposition of any restricted funds received by or due to Charter School.

This audit may serve as Charter School's annual audit if it meets all of the requirements of the annual audit.

Charter School shall pay for the financial closeout audit of Charter School. This audit will be conducted by a neutral, independent licensed CPA who will employ generally accepted accounting principles. Any liability or debt incurred by Charter School will be the responsibility of Charter School and not LAUSD. Charter School understands and acknowledges that Charter School will cover the outstanding debts or liabilities of Charter School. Any unused monies at the time of the audit will be returned to the appropriate funding source. Charter School understands and acknowledges that only unrestricted funds will be used to pay creditors. Any unused AB 602 funds will be returned to the District SELPA or the SELPA in which Charter School participates, and other categorical funds will be returned to the source of funds.

Charter School shall ensure the completion and filing of any annual reports required. These reports include but are not necessarily limited to:

1. Preliminary budgets
2. Interim financial reports
3. Second interim financial reports
4. Final unaudited reports

These reports must be submitted to the CDE and the authorizing entity in the form required. These reports should be submitted as soon as possible after the Closure Action, but no later than the required deadline for reporting for the fiscal year.

For apportionment of categorical programs, the CDE will count the prior year average daily attendance (ADA) or enrollment data of the closed Charter School with the data of the authorizing entity. This practice will occur in the first year after the closure and will continue until CDE data collection processes reflect ADA or enrollment adjustments for all affected LEAs due to the charter closure.

Disposition of Liabilities and Assets

The closeout audit must identify the disposition of all liabilities of Charter School. Charter School closure procedures must also ensure appropriate disposal, in accordance with the District Required Language provisions in Element 11 of this Charter, Charter School's governing board bylaws, fiscal procedures, and any other applicable laws and regulations, of any net assets remaining after all liabilities of Charter School have been paid or otherwise addressed. Such disposal includes, but is not limited to:

1. Charter School, at its cost and expense, shall return to the District any and all property, furniture, equipment, supplies, and other assets provided to Charter School by or on behalf of the District. The District discloses that the California Education Code sets forth the requirements for the disposition of the District's personal property and Charter School shall bear responsibility and liability for any disposition in violation of statutory requirements.
2. The return of any donated materials and property in accordance with any terms and conditions set when the donations were accepted.
3. The return of any grant and restricted categorical funds to their sources according to the terms of the grant or state and federal law.
4. The submission of final expenditure reports for any entitlement grants and the filing of Final Expenditure Reports and Final Performance Reports, as appropriate.

If Charter School is operated as or by a nonprofit corporation, and if the corporation does not have any functions other than operation of Charter School, the corporation shall be dissolved according to its bylaws.

Charter School shall retain sufficient staff, as deemed appropriate by the Charter School governing board to complete all necessary tasks and procedures required to close the school and transfer records in accordance with these closure procedures.

Charter School's governing board shall adopt a plan for wind-up of Charter School and, if necessary, the corporation, in accordance with the requirements of the Corporations Code.

Charter School shall provide LAUSD within fourteen (14) calendar days of the Closure Action with written notice of any outstanding payments due to staff and the time frame and method by which Charter School will make the payments.

Prior to final close-out, Charter School shall complete all actions required by applicable law, including but not limited to the following:

- a. File all final federal, state, and local employer payroll tax returns and issue final W-2s and Form 1099s by the statutory deadlines.
- b. Make final federal tax payments (employee taxes, etc.)
- c. Complete and submit all required federal and state filings and notices to the State of California, the Internal Revenue Service, and the Department of the Treasury, including but not limited to final tax returns and forms (e.g., Form 990 and related Schedules).

This Element 15 shall survive the revocation, expiration, termination, cancellation of this Charter, or any other act or event that would end Charter School's authorization to operate as a charter school or cause Charter School to cease operation. Charter School agrees that, due to the nature of the property and activities that are the subject of this Charter, the District and public shall suffer irreparable harm should Charter School breach any obligation under this Element 15. The District therefore reserves the right to seek equitable relief to enforce any right arising under this Element 15 or any provision of this Element 15 or to prevent or cure any breach of any obligation

undertaken, without in any way prejudicing any other legal remedy available to the District. Such legal relief shall include, without limitation, the seeking of a temporary or permanent injunction, restraining order, or order for specific performance, and may be sought in any appropriate court.

Additional Provisions

FACILITIES

Charter School shall comply with all geographic and site limitations and related requirements set forth in Education Code sections 47605.1, 47602(a), and 47605(a).

District-Owned Facilities

If Charter School is using District facilities as of the date of the submission of this charter petition or takes occupancy of District facilities prior to the approval of this charter petition, Charter School shall execute an agreement provided by the District for the use of the District facilities as a condition of the approval of the charter petition. If at any time after the approval of this charter petition Charter School will occupy and use any District facilities, Charter School shall execute an agreement provided by the District for the use of the District facilities prior to occupancy and commencing use. Charter School shall implement and otherwise comply with the terms of any and all applicable facilities use agreements between Charter School and the District.

The circumstances of Charter School's occupancy of District facilities may change over time such as, but not limited to, enrollment, programs, and the conditions of facilities, and the District has a vested interest in having an agreement that is appropriate for the situation.

For a Sole Occupant Agreement or any other use agreement that is not a Proposition 39 Single Year Co-location Use Agreement or a lease issued through the Notice of Intent and bid process, the term may be co-terminous with the approved Charter, as permitted by law. Charter School and the District shall negotiate any modifications of the agreement with the goal of such amendment or new agreement being considered by the LAUSD Board of Education with the renewal of the charter petition. If Charter School and the District cannot execute an agreement in time for such to be considered by the Board of Education with the renewal of the charter petition, the approval of the renewal of the charter petition shall be conditioned upon Charter School and the District executing an amendment to the existing use agreement or a new agreement no later than May 1st or within nine (9) months of the date of the Board of Education's approval of the renewal of the charter petition. During such time period Charter School shall be permitted to remain in occupancy of the District facilities under the terms and conditions of the immediately preceding, executed use agreement; provided, that if Charter School and the District cannot agree upon and execute an amendment or new use agreement by said deadline, Charter School shall vacate the District facilities on or before June 30th of said school year.

Charter School acknowledges and agrees that occupancy and use of District facilities shall be in compliance with applicable laws and District policies for the operation and maintenance of District facilities and furnishings and equipment. Charter School shall comply with all District health, safety, and emergency procedures and requirements and shall be subject to inspection by the District's Facilities Services Division, OEHS, and other District offices in the same manner as other LAUSD campuses. All District facilities (i.e., schools) will remain subject to those laws applicable to public schools.

In the event of an emergency, all District facilities (i.e., schools) are available for use by the American Red Cross and public agencies as emergency locations, which may disrupt or prevent Charter School from conducting its educational programs. If Charter School will share the use of District facilities with other District user groups, Charter School agrees that it will participate in and observe all District safety policies (e.g., emergency chain of information and participation in safety drills).

The use agreements provided by the District for District facilities shall contain terms and conditions addressing issues such as, but not limited to, the following:

- Use: Charter School will be restricted to using the District facilities for the operation of a public school providing educational instruction to public school students consistent with the terms of the Charter and incidental related uses. Separate and apart from its right as authorizer to observe and inspect any part of the charter school at any time pursuant to Education Code 47607(a)(1), the District shall have and reserves the right to inspect District facilities upon reasonable notice to Charter School.
- Furnishings and Equipment: The District shall retain ownership of any furnishings and equipment, including technology, (“F&E”) that it provides to Charter School for use. Charter School, at its sole cost and expense, shall provide maintenance and other services for the good and safe operation of the F&E.
- Leasing; Licensing: Use of the District facilities by any person or entity other than Charter School shall be administered by the District. The parties may agree to an alternative arrangement in the use agreement.
- Programs, Services, and Activities Outside Instructional Program; Third Party Vendors
 - (i) Any program, service, or activity provided outside the instructional program shall be subject to the terms and provisions of the use agreement, and, additionally, may require a license, permit, or additional agreement issued by the District. The term “instructional program” is defined, per Education Code section 47612 and 5 CCR section 11960, as those required educational activities that generate funding based on “average daily attendance” and includes those extracurricular programs, services, and/or activities that students are required to participate in and do not require the payment of any consideration or fee.
 - (ii) Any program, service, or activity requiring the payment of any consideration or fee or provided by a third party vendor (defined as any person or entity other than Charter School), whether paid or volunteer and regardless of whether such may be within the instructional program, shall be subject to the terms and provisions of the use agreement and such third party vendor shall be required to obtain a license, permit, or additional agreement from the District.
- Minimum Payments or Charges to be Paid to District Arising From the Facilities:
 - (i) Pro Rata Share: The District shall collect and Charter School shall pay a Pro Rata Share for facilities costs as provided in the Charter Schools Act of 1992 and its regulations. The parties may agree to an alternative arrangement regarding facilities costs in the use agreement; and

- (ii) Taxes; Assessments: Generally, Charter School shall pay any assessment or fee imposed upon or levied on the LAUSD facilities that it is occupying or Charter School's legal or equitable interest created by the use agreement.
- Maintenance & Operations Services: In the event the District agrees to allow Charter School to perform any of the operation and maintenance services, the District shall have the right to inspect the District facilities, and the costs incurred in such inspection shall be paid by Charter School.
 - (i) Co-Location: If Charter School is co-locating or sharing the District facilities with another user, the District shall provide the operations and maintenance services for the District facilities and Charter School shall pay the Pro Rata Share. The parties may agree to an alternative arrangement regarding performance of the operations and maintenance services and payment for such in the use agreement.
 - (ii) Sole Occupant: If Charter School is a sole occupant of District facilities, the District shall allow Charter School, at its sole cost and expense, to provide some operations and maintenance services for the District facilities in accordance with applicable laws and LAUSD's policies on operations and maintenance services for facilities and F&E. NOTWITHSTANDING THE FOREGOING, the District shall provide all services for regulatory inspections which as the owner of the real property it is required to submit, and deferred maintenance, and Charter School shall pay LAUSD for the cost and expense of providing those services. The parties may agree to an alternative arrangement regarding performance of the operations and maintenance services and payment for such services in the use agreement.
- Real Property Insurance: Prior to occupancy, Charter School shall satisfy requirements to participate in LAUSD's property insurance or, if Charter School is the sole occupant of LAUSD facilities, obtain and maintain separate property insurance for the LAUSD facilities. Charter School shall **not** have the option of obtaining and maintaining separate property insurance for the LAUSD facility IF Charter School is co-locating or sharing the LAUSD facility with another user.

Non-District-Owned Facilities

Occupancy and Use of the Site: Prior to occupancy or use of any school site or facility, Charter School shall provide the CSD with a current Certificate of Occupancy or equivalent document issued by the applicable permitting agency that allows Charter School to use and occupy the site as a charter school. Charter School shall not exceed the operating capacity of the site and shall operate within any limitations or requirements provided by the Certificate of Occupancy and any applicable permit. Charter School may not open or operate without providing a copy of an appropriate Certificate of Occupancy to the CSD. If Charter School intends to move or expand to another facility during the term of this Charter, Charter School shall adhere to any and all District policies and procedures regarding charter material revision and non-material amendment. Prior to occupancy or use of any such additional or changed school site, Charter School shall provide an appropriate Certificate of Occupancy to the CSD for such facility. Notwithstanding any language to the contrary in this Charter, the interpretation, application, and enforcement of this provision are not subject to the Dispute Resolution Process outlined in Element 14.

Facility Compliance: Prior to occupancy or use of any non-District-owned school site and/or facility, Charter School shall ensure that the site and/or facility complies with all applicable building codes, standards and regulations adopted by the city and/or county agencies responsible for building and safety standards for the city in which Charter School is to be located, federal and state accessibility requirements (including the Americans with Disabilities Act (ADA) and Section 504), and all other applicable fire, health, and structural safety and access requirements. This requirement shall also apply to the construction, reconstruction, alteration of or addition to the facility. Charter School shall resolve in a timely manner any and all corrective actions, orders to comply, and notices issued by any authorized building and safety agency. Charter School cannot exempt itself from applicable building and zoning codes, ordinances, and ADA/Section 504 requirements. Charter School shall maintain on file readily accessible records that document facilities compliance and shall promptly provide such documentation to the CSD upon request.

Pest Management: Charter School shall comply with the Healthy Schools Act, Education Code section 17608, which details pest management requirements for schools.

Asbestos Management: Charter School shall comply with the asbestos requirement as cited in the Asbestos Hazard Emergency Response Act (AHERA), 40 C.F.R. part 763. AHERA requires that any building leased or acquired that is to be used as a school or administrative building shall maintain an asbestos management plan.

INSURANCE

Insurance Requirements

No coverage shall be provided to Charter School by the District under any of the District's self-insured programs or commercial insurance policies. Charter School shall secure and maintain, at a minimum, insurance as set forth below with insurance companies acceptable to the District [A.M. Best A-, VII or better] or the equivalent provided through a California Joint Powers Authority self-insurance program to protect Charter School from claims which may arise from its operations. Each Charter School location shall meet the below insurance requirements individually.

It shall be Charter School's responsibility, not the District's, to monitor its vendors, contractors, partners, and/or sponsors for compliance with the insurance requirements.

The following insurance policies are required:

1. Commercial General Liability, including Fire Legal Liability, coverage of \$5,000,000 per Occurrence and in the Aggregate. The policy shall be endorsed to name the Los Angeles Unified School District and the Board of Education of the City of Los Angeles as named additional insureds and shall provide specifically that any insurance carried by the District which may be applicable to any claims or loss shall be deemed excess and Charter School's insurance shall be primary despite any conflicting provisions in Charter School's policy. Coverage shall be maintained with no Self-Insured Retention above \$15,000 without the prior written approval of the Division of Risk Management and Insurance Services for the LAUSD.

2. Workers' Compensation Insurance in accordance with provisions of the California Labor Code adequate to protect Charter School from claims that may arise from its operations pursuant to the Workers' Compensation Act (Statutory Coverage). The Workers' Compensation Insurance coverage must also include Employers Liability coverage with limits of \$1,000,000/\$1,000,000/\$1,000,000.
3. Commercial Auto Liability, including Owned, Leased, Hired, and Non-owned, coverage with limits of \$1,000,000 Combined Single Limit per Occurrence if Charter School does not operate a student transportation service. If Charter School provides student transportation services, the required coverage limit is \$5,000,000 Combined Single Limit per Occurrence.
4. Crime Insurance or Fidelity Bond coverage shall be maintained by Charter School to cover all Charter School employees who handle, process or otherwise have responsibility for Charter School funds, supplies, equipment, or other assets. Minimum amount of coverage shall be \$1,000,000 per occurrence/\$1,000,000 aggregate, with deductible that is acceptable to the Los Angeles Unified School District.
5. Cyber Liability insurance coverage with minimum limits of \$500,000 per occurrence and \$500,000 general aggregate.
6. Professional Educators Errors and Omissions liability coverage with minimum limits of \$5,000,000 per occurrence and \$5,000,000 general aggregate.
7. Sexual Molestation and Abuse coverage with minimum limits of \$5,000,000 per occurrence and \$5,000,000 general aggregate. Coverage may be held as a separate policy or included by endorsement in the Commercial General Liability or the Errors and Omissions Policy.
8. Employment Practices Legal Liability coverage with limits of \$5,000,000 per occurrence and \$5,000,000 general aggregate.
9. Excess/Umbrella Liability insurance with limits of not less than \$10,000,000 is required of all high schools and any other school that participates in competitive interscholastic or intramural sports programs.

Coverages and limits of insurance may be accomplished through individual primary policies or through a combination of primary and excess policies and alternative methods of coverage as approved by the District. *The policy shall be endorsed to name the Los Angeles Unified School District and Its Board of Education as named additional insureds and shall provide specifically that any insurance carried by the District which may be applicable to any claims or loss shall be deemed excess and Charter School's insurance shall be primary despite any conflicting provisions in Charter School's policy.*

Evidence of Insurance

Charter School shall furnish to the District's Division of Risk Management and Insurance Services located at 333 S. Beaudry Ave, 28th Floor, Los Angeles CA 90017 within 30 calendar days of all

new policies, inception, renewals or changes, certificates, or such insurance signed by authorized representatives of the insurance carrier. Certificates shall be endorsed as follows:

“Charter school shall be required to provide LAUSD with 30 days prior written notice by certified mail, return receipt requested, if the insurance afforded by this policy shall be suspended, cancelled, reduced in coverage limits or non-renewed.”

Facsimile or reproduced signatures may be acceptable upon review by the Division of Risk Management and Insurance Services. However, the District reserves the right to require certified copies of any required insurance policies.

Should Charter School deem it prudent and/or desirable to have insurance coverage for damage or theft to Charter School, employee or student property, for student accident, or any other type of insurance coverage not listed above, such insurance shall not be provided by the District and its purchase shall be the responsibility of Charter School.

Hold Harmless/Indemnification Provision

To the fullest extent permitted by law, Charter School does hereby agree, at its own expense, to indemnify, defend and hold harmless the LAUSD and the Board of Education and their members, officers, directors, agents, representatives, employees and volunteers from and against any and all claims, damages, losses and expenses including but not limited to attorneys’ fees, brought by any person or entity whatsoever, arising out of, or relating to, this Charter agreement. Charter School further agrees to the fullest extent permitted by law, at its own expense, to indemnify, defend, and hold harmless the LAUSD and the Board of Education and their members, officers, directors, agents, representatives, employees and volunteers from and against any and all claims, damages, losses and expenses including but not limited to attorneys’ fees, brought by any person or entity whatsoever for claims, damages, losses and expenses arising from or relating to acts or omission of acts committed by Charter School and/or its officers, directors, employees or volunteers. Moreover, Charter School agrees to indemnify, defend and hold harmless “the LAUSD and the Board of Education and their members, officers, directors, agents, representatives, employees and volunteers, for any contractual liability resulting from third party contracts with Charter School’s vendors, contractors, partners or sponsors.

FISCAL MATTERS

District Oversight Costs

The District may charge for the actual costs of oversight of Charter School not to exceed 1% of Charter School’s revenue, or the District may charge for the actual costs of oversight of Charter School not to exceed 3% if Charter School is able to obtain substantially rent free facilities from the District. Notwithstanding the foregoing, the District may charge the maximum oversight fee allowed under the law as it may change from time to time. The oversight fee provided herein is separate and distinct from the charges arising under charter school facilities use agreements.

Cash Reserves

Charter School acknowledges that the recommended cash reserve is 5% of expenditures, as provided in section 15450, title 5 of the California Code of Regulations.

Third Party Contracts

Charter School shall ensure that all third party contracts, whether oral or written, for supplies, equipment, goods and/or services, for the direct or indirect benefit of, or otherwise related to the operation of, Charter School, require compliance with and otherwise conform to all applicable local, state, and federal policies, regulations, laws, and guidelines, including but not limited to licensing and permit requirements as well as requirements related to protection of health and safety.

Special Education Revenue Adjustment/Payment for Services

In the event that Charter School owes funds to the District for the provision of agreed upon or fee for service or special education services or as a result of the State's adjustment to allocation of special education revenues from Charter School, Charter School authorizes the District to deduct any and all of the in lieu property taxes that Charter School otherwise would be eligible to receive under section 47635 of the Education Code to cover such owed amounts. Charter School further understands and agrees that the District shall make appropriate deductions from the in lieu property tax amounts otherwise owed to Charter School. Should this revenue stream be insufficient in any fiscal year to cover any such costs, Charter School agrees that it will reimburse the District for the additional costs within forty-five (45) business days of being notified of the amounts owed.

Student Body Funds

Charter School shall supervise and manage any and all student body funds in a manner consistent with the provisions of Education Code sections 48930-48938. Charter School shall include and address student body funds in its financial reports, and ensure that such funds are included and addressed in Charter School's annual audit as a stand-alone item.

Audit and Inspection of Records

Charter School agrees to observe and abide by the following terms and conditions as a requirement for receiving and maintaining its charter authorization:

- Charter School is subject to District oversight.
- The District's statutory oversight responsibility continues throughout the life of the Charter and requires that the District, among other things, monitors the fiscal condition of Charter School.
- The District is authorized to revoke this Charter for, among other reasons, the failure of Charter School to meet generally accepted accounting principles or if Charter School engages in fiscal mismanagement.

Accordingly, the District hereby reserves the right, pursuant to its oversight responsibility, to audit Charter School books, records, data, processes and procedures through the District Office of the Inspector General or other means. The audit may include, but is not limited to, the following areas:

- Compliance with terms and conditions prescribed in the Charter agreement,
- Internal controls, both financial and operational in nature,
- The accuracy, recording and/or reporting of Charter School's financial information,
- Charter School's debt structure,
- Governance policies, procedures and history,

- The recording and reporting of attendance data,
- Charter School's enrollment process,
- Compliance with safety plans and procedures, and
- Compliance with applicable grant requirements.

Charter School shall cooperate fully with such audits and shall make available any and all records necessary for the performance of the audit upon 30 days notice to Charter School. When 30 days notice may defeat the purpose of the audit, the District may conduct the audit upon 24-hours notice.

Fiscal Policies and Procedures

Charter School shall establish, maintain, and implement sound fiscal policies and procedures, including but not limited to internal controls governing all financial and business-related activities.

Apportionment Eligibility for Students Over 19 Years of Age

Charter School acknowledges that, in order for a pupil over nineteen (19) years of age to remain eligible for generating charter school apportionment, the pupil shall be continuously enrolled in public school and make satisfactory progress toward award of a high school diploma. (Ed. Code § 47612(b).)

Local Control and Accountability Plan

In accordance with California Education Code sections 47604.33 and 47606.5, Charter School shall include in its annual update a "listing and description of the expenditures for the fiscal year implementing the specific actions included in the charter as a result of the reviews and assessment required by paragraph (1)" of section 47606.5(a). These expenditures shall be "classified using the California School Accounting Manual pursuant to Section 41010." (Ed. Code § 47606.5(b).)

Coversheet

Consent Items

Section: IV. CONSENT AGENDA ITEMS
Item: B. Consent Items
Purpose: Vote
Submitted by:
Related Material: GU - YPI Bert Corona Charter HS 5-23-18.pdf
GU - YPI Sylmar Biotech-Discovery Prep 6-11-18.pdf
GU- CentralCal.pricing.Monroe.Vaughn.2018 (1).pdf
GU- YPI PAnorama HS 5-23-18 (1).pdf



OVERNIGHT TOUR INVOICE

Please note price of tour is subject to change if different size rooms are selected.

Statement Date: 4/20/2018		YPI – Bert Corona Charter High	
Date of Trip:		6/11-13/2018	
Destination:		Northern California College Tour	
Total Passengers/Buses:		55/1	
# Rooms/Occupancy	Passengers	Cost P/P	Amount Due
Quad	50	\$569.00	\$28,450.00
Single	5	\$869.00	\$4,345.00
Subtotal			\$32,795.00
Complimentary Trips - InKind Single	5	\$869.00	-4,345.00
Total Amount Due			\$28,450.00
DEPOSITS FROM CUSTOMER			
Date	Check/Cash/MO	Amount	
Final Amount Due			\$28,450.00

***Final Amount Due must be paid four weeks prior to departure to:
ALL ABOARD TOURS & TRAVEL, PO Box 53, Ramsey, NJ 07446***



OVERNIGHT TOUR INVOICE

Please note price of tour is subject to change if different size rooms are selected.

Statement Date: 4/20/2018		YPI – Sylmar Biotech/Discovery Prep.	
Date of Trip:		6/11-13/2018	
Destination:		Northern California College Tour	
Total Passengers/Buses:		55/1	
# Rooms/Occupancy	Passengers	Cost P/P	Amount Due
Quad	50	\$569.00	\$28,450.00
Single	5	\$869.00	\$4,345.00
Subtotal			\$32,795.00
Complimentary Trips - InKind Single	5	\$869.00	-4,345.00
Total Amount Due			\$28,450.00
DEPOSITS FROM CUSTOMER			
Date	Check/Cash/MO	Amount	
Final Amount Due			\$28,450.00

***Final Amount Due must be paid four weeks prior to departure to:
ALL ABOARD TOURS & TRAVEL, PO Box 53, Ramsey, NJ 07446***



Central California Tours
Monroe High School – June 18-20, 2018
Vaughn High School - June 19-21, 2018

Day One: Tuesday, June 19, 2018

6:00am – Depart TBD

10:00am – Arrive *CSU Fresno State University*

California State University, Fresno was founded as Fresno State Normal School in 1911, became a teacher's college in 1921, and has offered advanced degrees since 1949. The university's popular nickname is "Fresno State", and the mascot is the Bulldog.

Fresno State is one of the 23 campuses of the California State University, one of the largest systems of higher education in the world. The university enrolled more than 20,000 students, (40% of the student population is Hispanic) and approximately 4,900 students completed work for bachelor's, master's and doctoral degrees by Commencement 2013. Fresno State's 388-acre main campus and its 1,011-acre University Farm are located at the northeast edge of Fresno, California, at the foot of the majestic Sierra Nevada mountain range. The surrounding San Joaquin Valley is one of the richest agricultural areas in the world, and Fresno is the fifth largest city in California. The university is within an hour's drive of many mountain and lake resorts and within a three- or four-hour drive of both Los Angeles and San Francisco.

10:00-11:30am – Presentation and/or walking tour of campus

11:30-11:45am – Stop in the bookstore

11:45-12:45pm – *Lunch on campus*

12:45pm – Depart Fresno State University

2:00pm – Arrive *UC Merced*

UC Merced opened Sept. 5, 2005, as the newest campus in the University of California system and the first American research university of the 21st century. Situated near Yosemite National Park, the campus significantly expands access to the UC system for students throughout the state, with a special mission to increase college-going rates among students in the San Joaquin Valley. It also serves as a major base of advanced research, a model of sustainable design and construction, and a stimulus to economic growth and diversification throughout the region. With more than 8000 undergraduates, and graduate students, UC Merced offers 3 schools of education: School of Engineering, School of Natural Sciences, and the School of Social Sciences, Humanities and the Arts. UC Merced leads the UC system in the percentage of students from underrepresented ethnic groups, low-income families and families whose parents did not attend college.

2:00-3:30pm – Presentation and/or walking tour of campus

3:30 - Depart UC Merced

5:30pm – Arrive *Old Spaghetti Factory*

5:30-7:00pm – Dinner

7:00pm – Meet Step-On Guide

7:00-8:00pm – **Walking tour of Historic Sacramento**

To include: The State Capitol, Sacramento River, etc.

8:30ppm – Arrive hotel, Sacramento area

Meals: Lunch and Dinner

Day Two: Wednesday, June 20, 2018***Breakfast at the hotel***

9:30am – Depart hotel

10:00am – Arrive ***UC Sacramento State University***

Sacramento State, affectionately called Sac State, is an outstanding and affordable comprehensive university just a few miles from California's Capitol. Classrooms, labs, offices, and other facilities are nestled in a 3,500-tree urban forest alongside the American River. The University offers 7 Academic colleges to over 29,000 students. The university offers 151 different Bachelor's degrees, 69 Master's degrees, 28 types of teaching credentials, and 2 Doctoral degrees. In addition, Sac State's diverse population makes a welcoming environment to its 31% First Generation students.

10:00-11:30am – Presentation and/or walking tour of campus

11:30-12:00pm – Stop in the bookstore

12:00-1:00pm – ***Lunch on campus***

1:00pm – Depart Sacramento State University

1:45pm – Arrive ***UC Davis***

With over 35000 students, ***UC Davis*** offers 102 academic majors and 90 graduate programs in four globally respected colleges: Agricultural and Environmental Sciences; Biological Sciences; Engineering; and Letters and Science. UC Davis is the only UC campus with professional schools in all of the following disciplines: business management, education, law, medicine, nursing and veterinary medicine. UCD ranks 1st for agriculture and forestry in the world (QS World University Rankings 2014). It is also tied for 1st among research universities (with UC Berkeley and Penn State) as the top producer of U.S. Fulbright Scholars, 2012-13. UCD ranks 7th among public universities and 27th among public and private universities (*The Best Colleges' Top 50 Colleges and Universities in America for 2013*) and 9th among public research universities nationwide and 38th among public and private research universities (*U.S. News & World Report's 2015 "America's Best Colleges"* and UC Davis news release)

2:00-3:30pm – Presentation and /or walking tour of campus

3:30-4:00pm – Stop in the bookstore

4:00pm – Depart UC Davis (***fast food dinner stop in route***)

10:30pm – Arrive hotel, San Luis Obispo

Meals: Breakfast, Lunch and Dinner**Day Three: Thursday, June 21, 2018*****Breakfast at the hotel***

9:30am – Depart hotel

10:00am – Arrive ***Cal Poly***

California Polytechnic State University, San Luis Obispo, also known as Cal Poly San Luis Obispo or Cal Poly, is a public university located in San Luis Obispo, California. Founded in 1901 as a vocational high school, it is currently one of only two polytechnic universities in the 23-member California State University system. Comprising six distinct colleges, the university offers 64 bachelor's degrees, 32 master's degrees, and 7 teaching credentials. Cal Poly is known for its "learn by doing" educational philosophy that encourages students to solve real-world problems by combining classroom theory with experiential laboratory exercise. The most popular major at Cal Poly is Business Administration. Cal Poly's next most popular majors are Biological Sciences and Mechanical Engineering.

10:00-11:30am – Presentation and/or walking tour of campus

11:30-12:00pm – Stop in the bookstore

12:00pm – Depart Cal Poly (***Box lunch in route***)

1:45pm – Arrive ***UC Santa Barbara***

With its breathtaking natural beauty combined with enormous intellectual vitality, the ***University of California, Santa Barbara***, is like no other campus. Within this community of scholars, the life of the mind, the pursuit of knowledge, and the experience of growth, both personal and intellectual, are the hallmarks of daily life. UCSB enrolls 21,685 students, about 3,000 of them at the graduate level. More than 200 majors, degrees, and credentials are offered through UCSB's five schools and the Graduate Division. The College of Letters and Science alone offers 80 majors. The College of Creative Studies offers talented students an alternative approach for pursuing advanced, independent work in the arts, mathematics, or the sciences. The College of Engineering offers degree programs in seven disciplines. The university also has two professional schools: the Bren School of Environmental Science and Management, and the Gevirtz Graduate School of Education.

2:00-3:30pm – Presentation and/or walking tour of campus

3:30- Depart UC Santa Barbara

4:00pm – Arrive ***Westmont College***

Westmont College is an undergraduate, residential, Christian, liberal arts college. In its annual college rankings, U.S. News & World Report lists Westmont in the top 100 best liberal arts colleges in the nation. The selective institutions in this group include eight other California institutions (Pomona, Claremont-McKenna, Harvey Mudd, Scripps, Occidental, Mills, Thomas Aquinas and Pitzer). Westmont offers bachelor of arts and bachelor of science degrees to its 1300 undergraduate students in 26 liberal arts majors, 11 pre-professional programs, an elementary and secondary credential program, and up to 12 units for internships and practica. Majors include: art, biology, chemistry, communication studies, computer science, economics and business, engineering/physics, English, English-modern languages, French, history, interdisciplinary, kinesiology, liberal studies, mathematics, music, philosophy, physics, political science, psychology, religious studies, social science, sociology and anthropology, Spanish, and theater arts.

4:00-5:30pm – Presentation and/or walking tour of campus

5:30pm – Depart Westmont College

8:30pm – Arrive TBD (***fast food dinner stop in route***)

Meals: Breakfast, Lunch and Dinner

What's included with your tour

Tour includes:

- 24/7 Explore Colleges Escort (1) on board the tour
- Round trip deluxe motor coach transportation (1 bus) from and returning to Panorama High School
 - 2 nights' accommodations
 - 50 students
 - ❖ 13 double/doubles with up to four occupants per room
 - 5 chaperones
 - ❖ 5 single rooms for teachers/chaperones
- 2 breakfasts, 3 lunches and 3 dinners
- Snacks and water for the duration of the tour
- Presentations and/or tours at all colleges
- Back packs with learning materials for all participants
- 10 CDs produced from pictures taken on the tour (Optional – additional fee of \$160.00)
- Nightly security – 1 guard per night from 11:00pm-4:00am
- Tickets to all venues and/or attractions as mentioned in the itinerary
- All taxes and gratuities

Pricing

\$499.00 per person

Based on 2 tours:

Monroe High School – June 18-20, 2018

Vaughn High School – June 19-21, 2018

with

50 students and 4 chaperones and 1 Complimentary Coordinator

On each tour

Prices are good for 14 days from 4/12/2018

Estimated MATCH will be forthcoming



OVERNIGHT TOUR INVOICE

Please note price of tour is subject to change if different size rooms are selected.

Statement Date: 4/20/2018		YPI – Panorama High School	
Date of Trip:		5/23-25/2018	
Destination:		Northern California College Tour	
Total Passengers/Buses:		55/1	
# Rooms/Occupancy	Passengers	Cost P/P	Amount Due
Quad	50	\$569.00	\$28,450.00
Single	5	\$869.00	\$4,345.00
Subtotal			\$32,795.00
Complimentary Trips - InKind Single	5	\$869.00	-4,345.00
Total Amount Due			\$28,450.00
DEPOSITS FROM CUSTOMER			
Date	Check/Cash/MO	Amount	
Final Amount Due			\$28,450.00

***Final Amount Due must be paid four weeks prior to departure to:
ALL ABOARD TOURS & TRAVEL, PO Box 53, Ramsey, NJ 07446***

Coversheet

YPICS February and March 2018 Financials

Section: V. ITEMS SCHEDULED FOR ACTION
Item: A. YPICS February and March 2018 Financials
Purpose: Vote
Submitted by:
Related Material: 17-18 YPICS Financial Board Packet 18.03.pdf

KEY POINTS

- *As of Month 8, Bert Corona High School and Monsenor Oscar Romero are significantly underenrolled.*
- *Expenditures for all schools have been adjusted due to underenrollment.*
- *Combined Net Income for YPICS without Prop 1D revenue is projected to be \$222K.*
- *Operating Cash on hand at June 30th is forecasted to be \$3,293K*

INCOME STATEMENT	FY 17-18 YTD			FY 17-18 Forecast						FY 16-17 Actual	
	Actual YTD	Budget YTD	Variance B/(W)	Total Actual	% of Total	Total Budget	% of Total	Variance B/(W)	% Var	15-16	% of Total
LCFF	5,764,208	5,651,800	112,408	8,737,930	45%	9,235,004	61%	(497,074)	-6%	7,877,262	45%
Federal Revenue	3,018,568	2,744,775	273,794	4,272,916	22%	4,193,871	28%	79,045	2%	5,199,526	30%
State Revenue	4,975,207	853,422	4,121,785	6,197,726	32%	1,468,397	10%	4,729,329	76%	4,165,228	24%
Other Local Revenue	137,197	51,456	85,741	162,166	1%	67,606	0%	94,560	58%	210,003	1%
Grants/Fundraising	29,768	54,922	(25,154)	33,368	0%	60,000	0%	(26,632)	-80%	55,962	0%
TOTAL REVENUE	13,924,948	9,356,374	4,568,574	19,404,106		15,024,878		4,379,228		17,507,981	
Certificated Salaries	2,340,605	2,565,310	224,705	3,269,561	22%	3,529,620	24%	260,059	8%	3,022,520	21%
Classified Salaries	1,384,957	1,348,280	(36,676)	1,904,674	13%	1,874,698	13%	(29,976)	-2%	1,714,611	12%
Benefits	1,444,548	1,410,037	(34,511)	1,841,703	13%	1,891,323	13%	49,620	3%	1,558,836	11%
Student Supplies	945,118	1,404,475	459,358	1,493,186	10%	1,795,696	12%	302,510	20%	1,636,851	11%
Operating Expenses	4,091,548	3,902,693	(188,855)	5,473,248	38%	5,184,243	35%	(289,005)	-5%	6,192,779	43%
Other	410,604	333,964	(76,640)	553,399	4%	454,148	3%	(99,251)	-18%	337,168	2%
TOTAL EXPENSES	10,617,379	10,964,760	347,380	14,535,770		14,729,728		193,957		14,462,765	
INCOME / (LOSS)	3,307,569	(1,608,385)	4,915,954	4,868,336		295,150		4,573,185		3,045,216	
Less: Prop 1D revenue	(4,341,508)	0		(4,646,121)		0		(4,646,121)		(2,548,092)	
ADJ INCOME / (LOSS)	(1,033,939)	(1,608,385)	574,446	222,215		295,150		(72,935)	0	368,086	0

Balance Sheet	6/30/2017	8/31/2017	9/30/2017	6/30/2018 Forecast	Notes
Assets					
Cash	15,050,166	11,321,123	9,913,204	3,293,460	
Accounts Receivable	1,802,119	653,878	452,131	1,675,985	
Due From Others	222,894	93,820	127,820	99,939	
Other Assets	115,700	49,668	61,998	85,996	
Net Fixed Assets	7,135,382	8,713,251	9,849,658	18,150,251	
Total Assets	24,326,262	20,831,739	20,404,810	23,305,630	
Liabilities					
A/P & Payroll	2,447,081	98,334	268,910	2,253,591	
Due to Others	313,593	197,210	232,324	259,619	
Deferred Revenue	10,417,929	10,504,529	7,495,747	63,012	
Total Debt	3,321,092	3,395,081	4,651,899	8,034,504	
Total Liabilities	16,499,694	14,195,154	12,648,880	10,610,726	
Equity					
Beginning Fund Bal.	4,781,349	7,826,567	7,826,567	7,826,567	
Net Income/(Loss)	3,045,216	(1,189,982)	(70,638)	4,868,336	
Total Equity	7,826,565	6,636,585	7,755,930	12,694,903	
Total Liabilities & Equity	24,326,260	20,831,739	20,404,810	23,305,629	



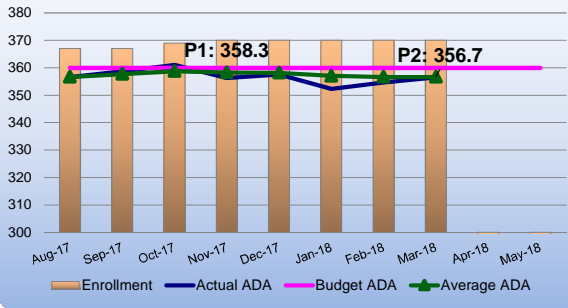
Key Performance Indicators

- ADA vs. Budget ● Cash on Hand ●
- Net Income / (Loss) ● Year End Cash ●

KEY POINTS

- P1 ADA 358.3
- P2 ADA 356.7
- Revenue is above budget by \$143K
- Expenses are higher than budget by \$190K
- Overall, net income is \$74K which is \$31K lower than budget.
- Cash on hand at June 30th is forecasted to be \$1,770K which represents 24% of total expense. Forecast assumes BCHS will be able to pay an additional \$100K to BCCS by June 30th.

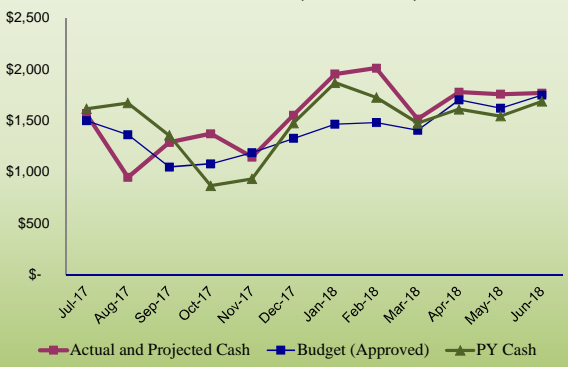
2016-17 ADA & Enrollment



ADA Analysis						LCFF S&C Grant Factors			Revenue & Expenses per ADA		
Category	Actual through Month 8	Actual P2	Budgeted P2	Better/(Worse)	Prior Year P2	Category	Budget	Forecast	Category	Budget	Forecast
Enrollment	370	370	373	(3)	370	Unduplicated Pupil Count	312	319	Revenue	21,330	21,927
ADA %	96.7%	96.7%	96.5%	0.2%	97.0%	3-Year Average %	86.0%	87.1%	Rev. w/o Fundraising	21,246	21,906
Average ADA	356.67	356.67	359.95	(3.28)	358.09	District UPP	83.5%	83.5%	Expense	21,038	21,719

INCOME STATEMENT	FY 17-18 YTD			FY 17-18 Forecast					FY 17-18 Forecast without Federal grants				
	Actual YTD	Budget YTD	Variance B/(W)	Total Forecast	% of Total	Total Budget	% of Total	Variance B/(W)	Total Forecast	% of Total	Total Budget	% of Total	Variance B/(W)
LCFF	2,346,273	2,211,130	135,143	3,374,038	43%	3,398,105	44%	(24,067)	3,374,038	69%	3,398,105	72%	(24,067)
Federal Revenue	2,593,127	2,406,802	186,325	3,489,863	45%	3,405,107	44%	84,756	528,751	11%	477,995	10%	50,756
State Revenue	343,713	418,359	(74,647)	873,019	11%	808,984	11%	64,035	873,019	18%	808,984	17%	64,035
Other Local Revenue	76,267	26,887	49,380	76,302	1%	35,326	0%	40,976	76,302	2%	35,326	1%	40,976
Grants/Fundraising	7,500	27,500	(20,000)	7,500	0%	30,000	0%	(22,500)	7,500	0%	30,000	1%	(22,500)
TOTAL REVENUE	5,366,879	5,090,679	276,201	7,820,721		7,677,521		143,200	4,859,609		4,750,409		109,200
Certificated Salaries	854,898	896,363	41,465	1,197,772	15%	1,239,236	16%	41,465	1,171,772	24%	1,213,236	26%	41,465
Classified Salaries	521,601	479,082	(42,520)	710,609	9%	668,089	9%	(42,520)	661,310	14%	618,790	13%	(42,520)
Benefits	519,945	481,896	(38,050)	647,309	8%	646,361	9%	(947)	631,496	13%	630,548	14%	(947)
Student Supplies	443,460	738,386	294,926	717,384	9%	927,473	12%	210,089	494,384	10%	531,473	11%	37,089
Operating Expenses	3,145,492	2,564,056	(581,436)	3,652,730	47%	3,412,034	45%	(240,697)	1,005,730	21%	972,034	21%	(33,697)
Other	621,492	508,345	(113,147)	820,571	11%	679,235	9%	(141,335)	820,571	17%	679,235	15%	(141,335)
TOTAL EXPENSES	6,106,889	5,668,127	(438,762)	7,746,374		7,572,428		(173,945)	4,785,262		4,645,317		(139,945)
INCOME / (LOSS)	(740,010)	(577,449)	(162,561)	74,347		105,093		(30,745)	74,347		105,093		(30,745)

Cash Balance (in \$1,000's)



Y/E Cash Balance		
Projected	Budget	Variance
1,769,987	1,748,945	21,042

Balance Sheet	6/30/2017	2/28/2018	3/31/2018	6/30/2018 Forecast	Notes
Assets					
Cash	1,689,773	2,011,987	1,517,098	1,769,987	
Accounts Receivable	969,435	0	0	837,364	
Due From Others	222,665	199,628	199,628	99,628	
Other Assets	46,785	14,387	15,404	15,404	
Net Fixed Assets	633,065	729,741	708,572	689,965	
Total Assets	3,561,723	2,955,744	2,440,703	3,412,349	
Liabilities					
A/P & Payroll	615,696	72,524	153,313	267,272	
Due to Others	38,009	48,166	47,554	83,707	
Deferred Revenue	0	0	0	0	
Total Debt	(0)	79,005	79,005	79,005	
Total Liabilities	653,705	199,696	279,872	429,984	
Equity					
Beginning Fund Bal.	2,731,571	2,908,018	2,908,018	2,908,018	
Net Income/(Loss)	176,447	(151,970)	(747,187)	74,347	
Total Equity	2,908,018	2,756,048	2,160,831	2,982,365	
Total Liabilities & Equity	3,561,723	2,955,744	2,440,703	3,412,349	
Days Cash on Hand	72	99	74	86	> 45 days is good
Cash Reserve %	20%	27%	20%	24%	





Bert Corona Charter School Financial Analysis March 2018

Net Income

Bert Corona Charter School is projected to achieve a net income of \$74K in FY17-18 compared to \$105K in the board approved budget. Reasons for this negative \$31K variance are explained below in the Income Statement section of this analysis.

Balance Sheet

As of March 31, 2018, the school's cash balance was \$1,517K. By June 30, 2018, the school's cash balance is projected to be \$1,754K, which represents a 23.0% reserve.

As of March 31, 2018, the Accounts Receivable balance was zero. All FY16-17 Revenue has been received.

As of March 31, 2018, the Accounts Payable balance, including payroll liabilities, totaled \$153K, compared to \$73K in the prior month.

As of March 31, 2018, BCCS had a debt balance of \$79K which represents Apple lease.

Income Statement

Revenue

Total revenue for FY17-18 is projected to be \$7,821K, which is \$143K or 2% over budgeted revenue of \$7,678K.

Other Federal Revenue - GEAR UP and School Climate Revenue is projected to be higher by \$34K.

Child Nutrition (Federal) – projected to be higher than budget by \$32K based on the actual CNIPS reports through December.

Other State Revenue – projected to be higher than budget by \$69K due to receipt of Prop 39 – Clean Energy grant funding in the amount of \$55K and increase in ASES grant amount of \$14K

Expenses

Total expenses for FY17-18 are projected to be \$7,763K, which is \$190K or 3% over budgeted expenditures of \$7,572K.

GEAR UP and School Climate Expenses are projected to be higher by \$34K.

Depreciation expense is higher than budgeted by \$92K.

Indirect Cost expense is projected to be higher than budget by \$49K due to increase in Legal Costs charged to Central Admin.

This report will discuss revenue and expenditure variances from the Board-approved budget that are above \$20,000 and 10%.



ADA

Budgeted average ADA for FY17-18 is 359.95 based on an enrollment of 373 and a 96.5% attendance rate.

The forecast assumes an ADA of 356.67 based on an enrollment of 370 and a 96.7% attendance rate.

In Month 8, ADA was 356.50 with 370 students enrolled at the end of the month and a 96% ADA rate.

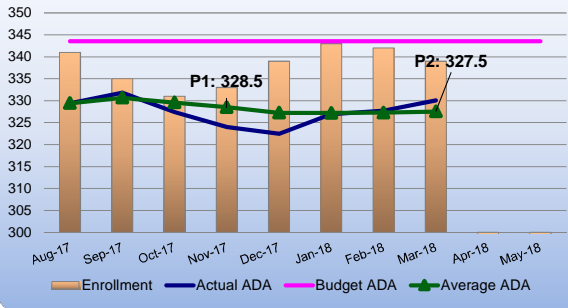
Average ADA for the year (through Month 8) is 356.70 (a 96.7% ADA rate for the year to date).

This report will discuss revenue and expenditure variances from the Board-approved budget that are above \$20,000 and 10%.

Key Performance Indicators

- ADA vs. Budget ● Cash on Hand ●
- Net Income / (Loss) ● Year End Cash ●

2016-17 ADA & Enrollment



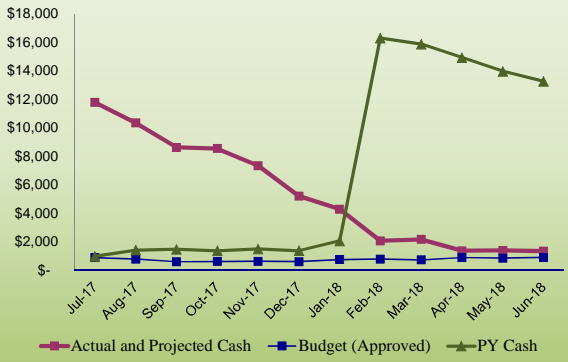
KEY POINTS

- P1 ADA 328.5
- P2 ADA 327.5
- Revenue is forecasted to be above budget by \$4,574K due Prop 1D Revenue (\$4,632K) and decrease in LCFF revenue by \$147K due to lower enrollment .
- Expenses are forecasted lower than budget by \$75K .
- Overall, net income excluding Prop 1D forecasted to be \$145K which is \$3K lower than budget.
- Operating Cash on hand at June 30th is forecasted to be \$1,344K which represents 33% of total expense.

ADA Analysis						LCFF S&C Grant Factors			Revenue & Expenses per ADA		
Category	Actual through Month 8	Actual P2	Budgeted P2	Better/(Worse)	Prior Year P2	Category	Budget	Forecast	Category	Budget	Forecast
Enrollment	339	339	356	(17)	337	Unduplicated Pupil Count	333	325	Revenue	12,562	27,142
ADA %	97.0%	97.0%	96.5%	0.5%	97.0%	3-Year Average %	95.3%	96.5%	Rev. w/o Fundraising	12,504	27,111
Average ADA	327.53	327.53	343.54	(16.01)	324.89	District UPP	83.0%	83.0%	Expense	12,147	12,513

INCOME STATEMENT	FY 17-18 YTD			FY 17-18 Forecast				FY 16-17 Actual		FY 15-16 Actual		
	Actual YTD	Budget YTD	Variance B/(W)	Total Forecast	% of Total	Total Budget	% of Total	Variance B/(W)	16-17	% of Total	15-16	% of Total
LCFF	2,171,910	2,072,772	99,138	3,142,611	35%	3,289,863	76%	(147,252)	3,042,857	46%	2,864,136	71%
Federal Revenue	284,821	235,016	49,805	542,126	6%	539,047	12%	3,079	519,912	8%	528,023	13%
State Revenue	4,540,930	307,797	4,233,132	5,138,975	58%	456,544	11%	4,682,431	2,921,202	44%	587,041	15%
Other Local Revenue	53,144	7,611	45,533	55,811	1%	10,000	0%	45,811	72,722	1%	53,991	1%
Grants/Fundraising	10,250	17,500	(7,250)	10,250	0%	20,000	0%	(9,750)	12,000	0%	9,585	0%
TOTAL REVENUE	7,061,056	2,640,697	4,420,358	8,889,773		4,315,454		4,574,320	6,568,693		4,042,777	
Certificated Salaries	750,883	806,919	56,036	1,053,415	26%	1,108,680	27%	55,265	1,034,251	27%	956,919	27%
Classified Salaries	384,100	410,427	26,327	542,580	13%	570,235	14%	27,655	502,618	13%	527,426	15%
Benefits	450,167	413,540	(36,627)	587,908	14%	553,191	13%	(34,718)	515,379	13%	440,695	12%
Student Supplies	289,121	396,099	106,978	452,691	12%	512,007	12%	36,316	429,416	11%	462,042	13%
Operating Expenses	411,793	676,385	264,593	875,193	21%	895,096	21%	19,903	828,572	22%	733,504	21%
Other	430,039	398,710	(31,329)	563,480	14%	533,603	13%	(29,877)	534,686	14%	451,400	13%
TOTAL EXPENSES	2,716,102	3,102,080	385,978	4,098,268		4,172,811		74,544	3,844,921		3,571,986	
INCOME / (LOSS)	4,344,954	(461,383)	4,806,336	4,791,506		142,642		4,648,863	2,723,772		470,791	
Less: Prop 1D revenue	(4,540,930)	0		(4,646,121)		0			(2,548,092)		(8,856)	
ADJ INCOME / (LOSS)	(195,976)	(461,383)	265,407	145,385		142,642		2,742	175,680		461,934	

Cash Balance (in \$,000's)



Y/E Cash Balance		
Projected	Budget	Variance
1,344,360	894,806	449,554

Balance Sheet	6/30/2017	2/28/2018	3/31/2018	6/30/2018 Forecast	Notes
Assets					
Operating Cash	2,289,548	1,462,457	1,558,047	1,344,360	
Prop 1D Cash	10,978,123	609,226	609,226	0	
Accounts Receivable	328,503	0	0	461,688	
Due From Others	86	342	86	86	
Other Assets	28,081	8,558	6,987	6,987	
Net Fixed Assets	6,400,377	15,162,130	16,778,231	17,376,695	
Total Assets	20,024,718	17,242,713	18,952,577	19,189,816	
Liabilities					
A/P & Payroll	1,766,791	15,809	1,709,326	1,790,181	
Due to Others	47,365	60,475	60,147	68,078	
Deferred Revenue	10,417,929	672,238	672,238	63,012	
Total Debt	3,171,088	7,550,880	7,550,880	7,855,493	
Total Liabilities	15,403,173	8,299,402	9,992,592	9,776,765	
Equity					
Beginning Fund Bal.	1,897,773	4,621,545	4,621,545	4,621,545	
Net Income/(Loss)	2,723,772	4,321,765	4,338,440	4,791,506	
Total Equity	4,621,545	8,943,310	8,959,984	9,413,051	
Total Liabilities & Equity	20,024,718	17,242,713	18,952,577	19,189,815	

Available Line of Credit					
Days Cash on Hand	219	130	140	121	> 45 days is good
Cash Reserve %	60%	36%	38%	33%	





Monsenor Oscar Romero Charter School Financial Analysis March 2018

Net Income

Monsenor Oscar Romero Charter School is projected to achieve a net income of \$4,777K in FY17-18 compared to \$143K in the board approved budget. Reasons for this positive \$4,634K variance are explained below in the Income Statement section of this analysis.

Balance Sheet

As of March 31, 2018, the school's operating cash balance was \$1,558K. By June 30, 2018, the school's operating cash balance is projected to be \$1,329K, which represents a 33.0% reserve.

As of March 31, 2018, the Accounts Receivable balance was zero. All FY16-17 Revenue has been received.

As of March 31, 2018, the Accounts Payable balance, including payroll liabilities, totaled \$1,709K, compared to \$16K in the prior month. This is due to a few large Prop 1D invoices that were received in March and paid out in April.

As of March 31, 2018, MORCS had a debt balance of \$7,551K compared to \$7,551K in the prior month.

Income Statement

Revenue

Total revenue for FY17-18 is projected to be \$8,890K, which is \$4,574K or 0% over budgeted revenue of \$4,315K.

Local Control Funding Formula, is projected to be under budget by \$147K due to lower than projected ADA.

Other Local Revenue is projected to be over budget by \$4,690K due to Prop 1D revenue (\$4,651K) and ASES grant increase from \$120K to \$164K.

Expenses

Total expenses for FY17-18 are projected to be \$4,113K, which is \$60K or 0% under budgeted expenditures of \$4,173K.

Object 3401 – Health & Welfare Costs is projected to be \$40K below budget based on the actuals through March.

Object 5812 – Field Trips / Transportations is projected to be below budget by \$68K due to reduction bus services from 2 to 1.

Object 5851 – Instructional Consultants costs are projected to be above budget by \$83K due to ASES (\$43K) grant increase and increase in SPED services (\$40K).

This report will discuss revenue and expenditure variances from the Board-approved budget that are above \$20,000 and 10%.



ADA

Budgeted average ADA for FY17-18 is 343.54 based on an enrollment of 356 and a 96.5% attendance rate.

The forecast assumes an ADA of 327.53 based on an enrollment of 339 and a 97.0% attendance rate.

In Month 8, ADA was 330.10 with 339 students enrolled at the end of the month and a 97% ADA rate.

Average ADA for the year (through Month 8) is 327.50 (a 97.0% ADA rate for the year to date).

This report will discuss revenue and expenditure variances from the Board-approved budget that are above \$20,000 and 10%.

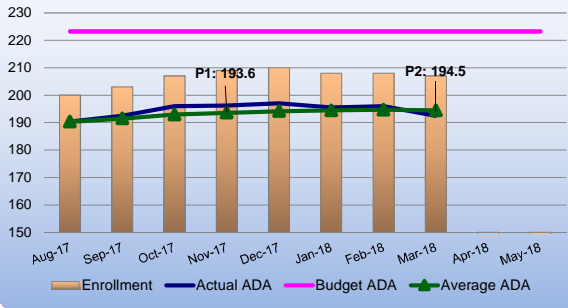
Key Performance Indicators

- ADA vs. Budget ● Cash on Hand ●
- Net Income / (Loss) ● Year End Cash ●

KEY POINTS

- P1 ADA 193.57
- P2 ADA 194.46
- Revenue is below budget by \$338K mainly due to lower than budgeted enrollment
- Expenses are lower than budget by \$293K due to savings in salaries, benefits and supplies
- Overall, net income is \$2K which is \$45K lower than budget.
- Cash on hand at June 30th is forecasted to be \$178K which represents 7% of total expense. Forecast assumes that debt to BCCS will be reduced to \$100K by June 30th.

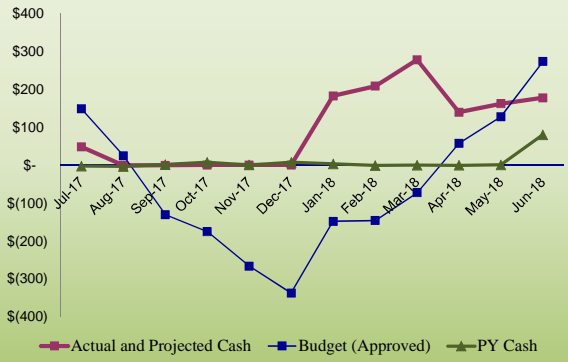
2016-17 ADA & Enrollment



ADA Analysis						LCFF S&C Grant Factors			Revenue & Expenses per ADA		
Category	Actual through Month 8	Actual P2	Budgeted P2	Better/(Worse)	Prior Year P2	Category	Budget	Forecast	Category	Budget	Forecast
Enrollment	207	207	235	(28)	150	Unduplicated Pupil Count	198	171	Revenue	13,581	13,852
ADA %	94.6%	94.6%	95.0%	-0.4%	95.0%	3-Year Average %	85.5%	85.5%	Rev. w/o Fundraising	13,536	13,771
Average ADA	194.46	194.46	223.25	(28.79)	143.52	District UPP	84.0%	84.0%	Expense	13,368	13,839

INCOME STATEMENT	FY 17-18 YTD			FY 17-18 Forecast					FY 16-17 Actual		FY 15-16 Actual	
	Actual YTD	Budget YTD	Variance B/(W)	Total Forecast	% of Total	Total Budget	% of Total	Variance B/(W)	16-17	% of Total	15-16	% of Total
LCFF	1,246,025	1,367,897	(121,872)	2,221,281	82%	2,547,037	84%	(325,755)	1,599,312	79%	676,748	43%
Federal Revenue	140,620	102,956	37,664	240,928	9%	249,718	8%	(8,790)	183,837	9%	572,635	37%
State Revenue	90,564	127,265	(36,701)	185,731	7%	202,869	7%	(17,138)	204,673	10%	52,387	3%
Other Local Revenue	24,126	16,958	7,168	30,034	1%	22,280	1%	7,754	27,841	1%	7,061	0%
Grants/Fundraising	12,018	9,922	2,096	15,618	1%	10,000	0%	5,618	15,615	1%	253,098	16%
TOTAL REVENUE	1,513,353	1,624,998	(111,645)	2,693,592		3,031,903		(338,311)	2,031,277		1,561,929	
Certificated Salaries	585,056	715,313	130,257	819,703	30%	986,084	33%	166,381	590,041	31%	357,546	26%
Classified Salaries	243,523	239,374	(4,149)	337,455	13%	338,679	11%	1,224	273,097	14%	176,570	13%
Benefits	361,833	395,291	33,458	462,625	17%	532,188	18%	69,563	305,707	16%	141,881	10%
Student Supplies	210,019	259,507	49,488	285,892	11%	343,905	12%	58,013	180,983	10%	423,457	30%
Operating Expenses	147,181	327,096	179,915	448,804	17%	431,383	14%	(17,420)	264,990	14%	200,968	14%
Other	246,759	260,113	13,354	336,631	13%	352,249	12%	15,618	271,462	14%	96,050	7%
TOTAL EXPENSES	1,794,371	2,196,693	402,322	2,691,109		2,984,488		293,379	1,886,279		1,396,471	
INCOME / (LOSS)	(281,017)	(571,694)	290,677	2,483		47,415		(44,932)	144,998		165,457	

Cash Balance (in \$1,000's)



Y/E Cash Balance		
Projected	Budget	Variance
178,482	274,342	(95,860)

Balance Sheet	6/30/2017	2/28/2018	3/31/2018	6/30/2018 Forecast	Notes
Assets					
Cash	81,025	209,188	279,031	178,482	
Accounts Receivable	504,182	0	0	376,932	
Due From Others	0	0	0	0	
Other Assets	23,862	12,559	13,309	13,309	
Net Fixed Assets	77,383	64,925	62,990	57,183	
Total Assets	686,451	286,672	355,330	625,907	
Liabilities					
A/P & Payroll	11,224	6,357	34,006	118,580	
Due to Others	228,219	199,665	199,665	107,834	
Deferred Revenue	0	0	0	0	
Total Debt	150,004	108,339	108,339	100,006	
Total Liabilities	389,447	314,361	342,009	326,419	
Equity					
Beginning Fund Bal.	152,006	297,004	297,004	297,004	
Net Income/(Loss)	144,998	(324,693)	(283,683)	2,483	
Total Equity	297,004	(27,689)	13,321	299,487	
Total Liabilities & Equity	686,451	286,672	355,330	625,907	

Days Cash on Hand	16	29	38	24	> 45 days is good
Cash Reserve %	4%	8%	10%	7%	



Bert Corona Charter High School Financial Analysis March 2018

Net Income

Bert Corona Charter High School is projected to achieve a net income of \$3K in FY17-18 compared to \$47K in the board approved budget. Reasons for this negative \$45K variance are explained below in the Income Statement section of this analysis.

Balance Sheet

As of March 31, 2018, the school's cash balance was \$279K. By June 30, 2018, the school's cash balance is projected to be \$178K, which represents a 7.0% reserve.

As of March 31, 2018, the Accounts Receivable balance was zero. All FY16-17 Revenue has been received.

As of March 31, 2018, the Accounts Payable balance, including payroll liabilities, totaled \$34K, compared to \$6K in the prior month.

As of March 31, 2018, BCHS had a debt balance of \$108K compared to \$108K in the prior month. Due to Bert Corona balance is \$200K.

Income Statement

Revenue

Total revenue for FY17-18 is projected to be \$2,694K, which is \$338K or 11% under budgeted revenue of \$3,032K.

Local Control Funding Formula - State Aid, is projected to be under budget by \$326K due to lower projected ADA.

Object 8311 – SPED AB602 Revenue is projected to be lower than budget by \$14K due to lower enrollment.

Expenses

Total expenses for FY17-18 are projected to be \$2,691K, which is \$293K or 10% under budgeted expenditures of \$2,984K.

Certificated Salaries, are projected to be under budget by \$166K.

STRS expenses, are projected to be under budget by \$26K, due to lower teacher salaries.

H&W Expenses is projected to be above budget by \$47K.

Many supply expenditures are projected to be under budget due to lower projected enrollment. Most significantly:

Object 4110, Textbooks, is projected to be under budget by \$22K

Object 4400, Non Capitalized Equipment, is projected to be under budget by \$38K

This report will discuss revenue and expenditure variances from the Board-approved budget that are above \$12,000 and 10%.



Instructional Consultants expenses are projected to be above budget by \$30K due to higher substitute teacher costs.

ADA

Budgeted average ADA for FY17-18 is 223.25 based on an enrollment of 235 and a 95.0% attendance rate.

The forecast assumes an ADA of 194.46 based on an enrollment of 207 and a 94.6% attendance rate.

In Month 8, ADA was 192.50 with 207 students enrolled at the end of the month and a 93% ADA rate.

Average ADA for the year (through Month 8) is 194.50 (a 94.6% ADA rate for the year to date).

This report will discuss revenue and expenditure variances from the Board-approved budget that are above \$12,000 and 10%.

**YPI Charter Schools
Check Register
From 02/01/18 to 03/31/18**

Vendor Name	Check Number	Effective Date	Transaction Description	Check Amount
BERT CORONA CHARTER SCHOOL	305381	2/27/2018	TRANSFER FUNDS FROM WF TO PWB	1,500,000.00
WELLS FARGO	02/27/18 - ED	2/27/2018	Y. KING-BERG AUTOMATIC PAYMENT	142.64
WELLS FARGO	03/26/18 - ED	3/26/2018	Y. KING-BERG AUTOMATIC PAYMENT	1,674.20
7 LAYER IT SOLUTIONS, INC.	305295	2/9/2018	02/18 - MANAGEMENT SERVER GOLD PACKAGE	1,120.00
7 LAYER IT SOLUTIONS, INC.	305473	3/21/2018	03/18 - MANAGEMENT SERVER GOLD PACKAGE	1,120.00
ACCREDITING COMMISSION FOR SCHOOLS	305287	2/2/2018	FY17/18 - SUBSTANTIVE CHANGE VISIT FEE	530.00
ACHIEVE 3000, INC	305406	3/1/2018	YEAR ONE PAYMENT FOR 3 YEAR ASK CONTRACT	33,328.48
AFLAC WORLDWIDE HEAD QUARTERS	305254	2/2/2018	12/17 - HEALTH PREMIUM # JBP46	485.31
AFLAC WORLDWIDE HEAD QUARTERS	305254	2/2/2018	12/17 - HEALTH PREMIUM #JBP28	779.18
AFLAC WORLDWIDE HEAD QUARTERS	305254	2/2/2018	12/17- HEALTH PREMIUM # JBP37	1,129.50
AFLAC WORLDWIDE HEAD QUARTERS	305325	2/20/2018	01/18 - HEALTH PREMIUM ACC# JBP42	191.38
AFLAC WORLDWIDE HEAD QUARTERS	305325	2/20/2018	01/18 - HEALTH PREMIUM ACC#JBP28	779.18
AFLAC WORLDWIDE HEAD QUARTERS	305325	2/20/2018	01/18 - HEALTH PREMIUM ACC#JBP46	485.31
AFLAC WORLDWIDE HEAD QUARTERS	305417	3/7/2018	02/18 - HEALTH PREMIUM ACC# JBP28	779.18
AFLAC WORLDWIDE HEAD QUARTERS	305417	3/7/2018	02/18 - HEALTH PREMIUM ACC# JBP37	1,129.50
AFLAC WORLDWIDE HEAD QUARTERS	305417	3/7/2018	02/18 - HEALTH PREMIUM ACC# JBP46	485.31
AFLAC WORLDWIDE HEAD QUARTERS	305450	3/13/2018	01/18 - HEALTH PREMIUM ACC# JBP37	1,129.50
AFLAC WORLDWIDE HEAD QUARTERS	305474	3/21/2018	02/18 - HEALTH PREMIUM ACCT# JBP42	191.38
ALEJANDRA ARCE	305348	2/22/2018	FOOD 4 LESS - JUICE AND COOKIES FOR BATTLE OF THE	69.30
ALEJANDRA ARCE	305384	2/27/2018	01/31/18 - ILLUMINATE CONFERENCE- MILEAGE	191.75
ALLISON P MURPHY	305464	3/14/2018	2018 PBL INSTITUTE RANCHO MIRAGE - PER DIEM	138.75
AMERICANA CHARTER SERVICES	305296	2/9/2018	01/26/18 - FIELD TRIP TO GREEN MEADOWS REC	550.00
AMERICANA CHARTER SERVICES	305326	2/20/2018	SPEECH AND DEBATE EVENT	400.00
AMERICANA CHARTER SERVICES	305382	2/27/2018	02/12/18 - FIELD TRIP TO MONTECITO REC.	467.50
AMERICANA CHARTER SERVICES	305382	2/27/2018	02/14/18 - FIELD TRIP TO ALGIN SUTTON REC.	467.50
AMERICANA CHARTER SERVICES	305418	3/7/2018	02/16/18 - FIELD TRIP TO MONTECITO REC	467.50
AMERICANA CHARTER SERVICES	305418	3/7/2018	02/20/18 - FIELD TRIP TO MONTECITO REC	467.50
AMERICANA CHARTER SERVICES	305418	3/7/2018	02/23/18 - FIELD TRIP TO MONTECITO REC	407.50
ANGELENO BANQUET HALL LLC	305322	2/15/2018	Deposit - Banquet Hall, High School Prom	1,000.00
ANGELICA'S PARTY RENTALS	305320	2/15/2018	Deposit - Banquet Hall, High School Prom	1,000.00
ANGIE ANGUIANO	305383	2/27/2018	TARGET- PLATES, SNACKS, FOR STUDENTS- CULTURAL C	225.85
APF EDLOGICAL GROUP CORP.	305264	2/2/2018	12/11/17 - SPECIAL ED SERVICES	674.12
APF EDLOGICAL GROUP CORP.	305264	2/2/2018	12/13/17 - SPECIAL ED SERVICES	263.72
APF EDLOGICAL GROUP CORP.	305332	2/20/2018	11/30/17 - SPECIAL ED SERVICES	517.18
APF EDLOGICAL GROUP CORP.	305332	2/20/2018	11/30/17- SPECIAL ED SERVICES	129.58
APF EDLOGICAL GROUP CORP.	305484	3/21/2018	01/10 - 01/31/18 - SPECIAL ED SERVICES	3,112.96
APF EDLOGICAL GROUP CORP.	305484	3/21/2018	01/31/18 - SPECIAL ED SERVICES	1,759.21
AT&T	305327	2/20/2018	12/02/17 - 01/21/18 - FAX 213 427-2950 067 9	176.07
AT&T	305476	3/21/2018	01/22 - 02/21/18 - FAX SERVICES #213 427-2950 067 9	176.37
AT&T MOBILITY	305256	2/2/2018	09/20 - 10/19/17 - CELL SERVICES #287254464371	(21.88)
AT&T MOBILITY	305256	2/2/2018	10/20 - 11/19/17- CELL PHONE SERVICES # 2872544643	(1,624.51)
AT&T MOBILITY	305256	2/2/2018	11/20 - 12/19/17- CELL PHONE SERVICES#28725446437	1,746.37
AT&T MOBILITY	305349	2/22/2018	12/20/17- 01/19/18 - CELL PHONE SERVICES ACC# 2872	1,300.36
AT&T MOBILITY	305477	3/21/2018	01/20 - 02/19/18 - CELL PHONE SERVICES ACCT# 28725-	2,452.67
BETTER 4 YOU MEALS, INC.	305257	2/2/2018	12/17- STUDENTS BREAKFAST	15,898.20
BETTER 4 YOU MEALS, INC.	305297	2/9/2018	12/17- STUDENTS BREAKFAST	13,985.14
BETTER 4 YOU MEALS, INC.	305297	2/9/2018	12/17- STUDENTS SNACK	6,352.86
BETTER 4 YOU MEALS, INC.	305350	2/22/2018	01/18 - STUDENTS LUNCH	12,978.06
BETTER 4 YOU MEALS, INC.	305385	2/27/2018	01/18- STUDENTS LUNCH	26,279.13
BETTER 4 YOU MEALS, INC.	305478	3/21/2018	01/18 - STUDENTS LUNCH	31,432.18
BETTER 4 YOU MEALS, INC.	305478	3/21/2018	COFFEE - PARENTS CONFERENCE	240.08
BETTER 4 YOU MEALS, INC.	305517	3/22/2018	01/18 - USDA FOOD CREDIT (\$520.90)	14,501.06
BRENDA CATARINO	305260	2/2/2018	MICHAELS - ART CLASS , PAINT, TRAY, CAN MIX MEDIA	167.60
BRENDA CATARINO	305479	3/21/2018	AMAZON - WOOD RODS FOR SCIENCE CLASS	0.00
BRENDA CATARINO	305523	3/23/2018	AMAZON - WOOD RODS FOR SCIENCE CLASS	155.18
BROOKS TRANSPORTATION INC	305259	2/2/2018	ROUNDTRIP BUS FROM MONROE TO ELAC	495.00
BROOKS TRANSPORTATION INC	305328	2/20/2018	ROUNDTRIP BUS FROM MONROE TO CA SCIENCE CENTE	430.00
BROOKS TRANSPORTATION INC	305419	3/7/2018	ROUND TRIP SYLMAR BIOTECH ACADEMY TO CAL STATE	525.00
BROOKS TRANSPORTATION INC	305529	3/26/2018	ROUND TRIP FROM VAUGHN VISA TO UCR	575.00
BROOKS TRANSPORTATION INC	305530	3/26/2018	03/13/18 - 2 ROUND TRIP BUSES MONROE TO CA SCIEN	837.50
CA DEPARTMENT OF EDUCATION	305261	2/2/2018	FY16-17 - TITLE I, PART A FUNDS OVER PAYMENT	6,662.00
CALIFORNIA LUTHERIN UNIVERSITY	305323	2/16/2018	02/17 - 02/18/18 - School Fee - speech and debate tourn	110.00
CALIFORNIA LUTHERIN UNIVERSITY	305351	2/22/2018	SPEECH AND DEBATE TOURNAMENT - EVENTS FEE	110.00
CALIFORNIA SCIENCE CENTER	305446	3/9/2018	160 IMAX TICKETS (155 STUDENTS/5 CHAPERONES) TO	370.00
CHARLES HARVEY	305426	3/7/2018	01/31/18 -146 MILEAGE FOR IEUC 2018 CONFERENCE	170.59
CHARTER LIFE	305329	2/20/2018	02/18- FSA ADMIN FEE	133.00
CHARTER LIFE	305353	2/22/2018	02/18 - HEALTH PREMIUM	84,563.33
CHARTER LIFE	305353	2/22/2018	08/17 - LATE FEE REFUND	91,888.46

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CHARTER LIFE	305407	3/1/2018	FSA - 02.15.18	982.95
CHARTER LIFE	305407	3/1/2018	FSA - 02.28.18	982.95
CHARTER LIFE	305420	3/7/2018	03/18 - FSA ADMIN FEE	133.00
CHARTER LIFE	305451	3/13/2018	03/18 - HEALTH PREMIUMS	86,674.86
CHARTER LIFE	305480	3/21/2018	FSA - 03.15.18	932.95
CHARTERSAFE	305299	2/9/2018	03/18- WORKERS' COMPENSATION PREMIUM	8,628.01
CHARTERSAFE	305330	2/20/2018	03/18- WORKERS' COMPENSATION PREMIUM	8,628.01
COLLEGE ENTRANCE EXAMINATION BOARD	305354	2/22/2018	(49) PSAT/NMSQT TEST FEES FALL 2017	784.00
COMPREHENSIVE THERAPY ASSOCIATES, INC.	305262	2/2/2018	12/17 - COUNSELING	467.50
COMPREHENSIVE THERAPY ASSOCIATES, INC.	305262	2/2/2018	12/17- COUNSELING	1,466.25
COMPREHENSIVE THERAPY ASSOCIATES, INC.	305481	3/21/2018	02/18 - COUNSELING SERVICES	5,333.75
COUNTY OF LOS ANGELES	305452	3/13/2018	01/22/18 - CAFETERIA INSPECTION ID# PRO149822	155.00
DENYALE BROWN	305459	3/14/2018	2018 CCSA CONFERENCE SAN DIEGO - PER DIEM	192.00
DIANA GAMEZ	305266	2/2/2018	POWER DOLLAR- PIPE CLEANER ADVISORY PROJECT	251.57
DIANA GAMEZ	305266	2/2/2018	SMART & FINAL- BAGELS/ YPICS PD	56.64
DIANA GAMEZ	305266	2/2/2018	VALLARTA- COFFEE TRAVELER/ PARENT CONFERENCE	353.82
DIANA GAMEZ	305266	2/2/2018	WALMART - NOTEBOOKS,PENCILS, COMP BOOK, SCISSO	(189.67)
DIANA GAMEZ	305462	3/14/2018	2018 CCSA CONFERENCE SAN DIEGO - PER DIEM	192.00
DIANA OROZCO	305466	3/14/2018	2018 CCSA CONFERENCE SAN DIEGO - PER DIEM	192.00
DIRECTED	305263	2/2/2018	01/09 - 01/12/18 - SUBSTITUTE TEACHER	2,544.00
DIRECTED	305263	2/2/2018	01/10 - 01/12/18 - SPECIAL ED SERVICES	554.41
DIRECTED	305263	2/2/2018	01/16 - 01/19/18- SUBSTITUTE TEACHER	1,272.00
DIRECTED	305300	2/9/2018	01/11/18 - SUBSTITUTE TEACHER	212.00
DIRECTED	305331	2/20/2018	01/16 - 01/19/18 - SPECIAL ED SERVICES	1,067.50
DIRECTED	305331	2/20/2018	01/17 - 01/19/18 - SPECIAL ED SERVICE	542.00
DIRECTED	305331	2/20/2018	01/22 - 01/24/18- SUBSTITUTE TEACHER	786.00
DIRECTED	305331	2/20/2018	01/22 - 01/26/18 - SPECIAL ED SERVICES	910.35
DIRECTED	305331	2/20/2018	01/24 - 01/26/18 - SPECIAL ED SERVICE	890.00
DIRECTED	305331	2/20/2018	01/26/18 - SUBSTITUTE TEACHER	362.00
DIRECTED	305355	2/22/2018	01/24 - 01/25/18 - SUBSTITUTE TEACHER	786.00
DIRECTED	305386	2/27/2018	02/01 - 02/02/18 - SUBSTITUTE TEACHER	424.00
DIRECTED	305421	3/7/2018	01/29 - 02/02/18 - SUBSTITUTE TEACHER	1,696.00
DIRECTED	305421	3/7/2018	01/30 - 02/02/18 - SPECIAL ED SERVICES	1,418.55
DIRECTED	305421	3/7/2018	01/31 - 02/02/18 - SPECIAL ED SERVICES	846.50
DIRECTED	305421	3/7/2018	02/05 - 02/09/18 - SUBSTITUTE SERVICES	574.00
DIRECTED	305421	3/7/2018	02/07- 02/09/18 - SUBSTITUTE SERVICES	424.00
DIRECTED	305421	3/7/2018	02/08 - 02/09/18 - SUBSTITUTE SERVICES	1,060.00
DIRECTED	305421	3/7/2018	02/12 - 02/15/18 - SUBSTITUTE TEACHER	786.00
DIRECTED	305421	3/7/2018	02/12 - 02/16/18 - SUBSTITUTE TEACHER	1,333.60
DIRECTED	305421	3/7/2018	02/13 - 02/14/18 - SUBSTITUTE TEACHER	424.00
DIRECTED	305482	3/21/2018	02/16 - 03/02/18 - SUBSTITUTE TEACHER	1,162.40
DIRECTED	305519	3/22/2018	02/13 - 02/16/18 - SPECIAL ED SERVICES	948.50
DIRECTED	305519	3/22/2018	02/14 - 02/16/18 - SPECIAL ED SERVICES	990.50
DIRECTED	305519	3/22/2018	02/19 - 02/23/18 - SPECIAL ED SERVICES	1,069.00
DIRECTED	305519	3/22/2018	02/20 - 02/23/18 - SUBSTITUTE TEACHER	1,194.40
DIRECTED	305519	3/22/2018	02/21 - 02/23/18 - SUBSTITUTE TEACHER	1,484.00
DIRECTED	305519	3/22/2018	02/22/18 - SUBSTITUTE TEACHER	212.00
DIRECTED	305519	3/22/2018	11/07 11/09/17- SUBSTITUTE TEACHER	848.00
DIRECTED	305519	3/22/2018	2/21/18 , 2/23/18 - SPECIAL ED SERVICES	386.00
DOWNTOWN MINI WAREHOUSE	305387	2/27/2018	03/18 - STORAGE RENT	350.00
DOWNTOWN MINI WAREHOUSE	305483	3/21/2018	04/18 - STORAGE RENT	350.00
DV WAREHOUSE, INC	305408	3/1/2018	LAPTOP-BATTERY-FOR-MACBOOK-PRO-15	82.08
EMPLOYMENT DEVELOPMENT DEPARTMENT	305291	2/8/2018	10/01 - 12/31/17 - SEF LOCAL EXPERIENCE CHARGE	1,484.44
ERIN MACIAS	305470	3/14/2018	03/01 - 03/15/18 - FINAL PAYROLL	497.63
EXED	305423	3/7/2018	02/18 - MANAGEMENT CONTRACT FEE	20,186.95
EXED	305520	3/22/2018	03/18 - MANAGEMENT CONTRACT FEE	20,093.48
FIRST STUDENT, INC.	305389	2/27/2018	01/18 - TRANSPORTATION SERVICES	7,494.84
FIYA	305409	3/1/2018	MEMBERSHIP DISCOUNT (\$40.00)	595.00
FRANCISCO TOPETE	305284	2/2/2018	01/01 - 01/15/18 - MAINTENANCE SERVICES	91.00
FRANCISCO TOPETE	305284	2/2/2018	WAXING OF ROOMS 12-13	960.00
FRANCISCO TOPETE	305373	2/22/2018	01/16 - 01/31/18 - MAINT SERVICE	156.00
FRANCISCO TOPETE	305373	2/22/2018	01/30/18 - WASHING DOWN OF LUNCH AREA	1,344.00
FRANCISCO TOPETE	305441	3/7/2018	02/01- 02/15/18 - MAINTENANCE SERVICES	143.00
FRANCISCO TOPETE	305441	3/7/2018	DEEP CLEAN CARPET EDGES	1,176.00
FRANCISCO TOPETE	305528	3/23/2018	02/16 - 02/28/18 - MAINTENANCE SERVICES	1,121.00
FREDDY ZEPEDA	305402	2/27/2018	RT ILLUMINATE CONFERENCE MILEAGE	136.25
FRESH START MEALS, INC.	305333	2/20/2018	01/18 - JANITORIAL SERVICES	2,550.00
FRESH START MEALS, INC.	305485	3/21/2018	02/18 - JANITORIAL SERVICES	2,850.00
FRONTIER	305301	2/9/2018	01/13 - 02/12/18 - FAX #818-834-8075-070105-5	223.94

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FRONTIER	305424	3/7/2018	02/13 - 03/12/18 - FAX# 818-834-8075-070105-5	223.96
FULCRUM LEARNING SYSTEMS, INC.	305390	2/27/2018	03/02/18 -LEADERSHIP/TEAM DEVELOPMENT CHALLENGE	3,000.00
GREEN ECONOME	305488	3/21/2018	1-5 BENCHMARKING, UTILITY GATHERING, ENERGY AUD	9,500.00
GREEN WORKS DEVELOPMENT	305267	2/2/2018	BATHROOM PARTITIONS, VALVES INSTALLATION, WOOD	4,625.55
GREEN WORKS DEVELOPMENT	305267	2/2/2018	ELECTRICAL SUBPANEL REPLACEMENT	2,253.43
GREEN WORKS DEVELOPMENT	305303	2/9/2018	PVC PIPE, DRAIN SYSTEM	3,537.35
GREEN WORKS DEVELOPMENT	305303	2/9/2018	REPAIR RIVER ROCK DRAIN	7,570.00
GREEN WORKS DEVELOPMENT	305357	2/22/2018	TOILET REPAIR BOYS BATHROOM, RAMP REPAIR ROOM	1,063.88
GREEN WORKS DEVELOPMENT	305391	2/27/2018	INSTA-HOT BATHROOM INSTALLATION ADMINISTRATIO	1,351.15
GREEN WORKS DEVELOPMENT	305391	2/27/2018	ISOLATE CIRCUITS, INSTALLATION SURGE PROTECTOR I	1,638.56
GREEN WORKS DEVELOPMENT	305391	2/27/2018	REPLACE GROUND GRATES AND DRAIN SYSTEM	2,151.32
GREEN WORKS DEVELOPMENT	305524	3/23/2018	CONCRETE SLAB	1,750.00
GREEN WORKS DEVELOPMENT	305524	3/23/2018	ELECTRICAL GROUND WORK	3,650.00
GREEN WORKS DEVELOPMENT	305524	3/23/2018	LIBRARY - RIVER ROCK/DRAIN	1,870.00
GREEN WORKS DEVELOPMENT	305524	3/23/2018	NORTHWEST / SOUTHWEST BUILDING A, 1, 10 AND 11.	2,034.00
GREEN WORKS DEVELOPMENT	305524	3/23/2018	PEDESTRIAN DRAIN / CATCH BASIN, TRENCH AND EXCA'	2,300.00
GREEN WORKS DEVELOPMENT	305524	3/23/2018	REMOVE WATER SYSTEM, RELOCATE LANDSCAPING	3,100.00
GREEN WORKS DEVELOPMENT	305524	3/23/2018	REPLACE ELECTRICAL SUB-PANNEL, NEW OUTLETS ROOF	2,448.00
HD SUPPLY FACILITIES MAINTENANCE, LTD.	305304	2/9/2018	(2) HYGIENIC FINGERTIP MOISTENERS	9.35
HD SUPPLY FACILITIES MAINTENANCE, LTD.	305427	3/7/2018	1"X3" BAND-AID FLEX FABRIC STRIP	15.49
HEATHER A. N. VILLEGAS	305469	3/14/2018	2018 PBL INSTITUTE RANCHO MIRAGE - PER DIEM	138.75
HESS AND ASSOCIATES, INC.	305305	2/9/2018	Q2- FY17/18 - RETIREMENT REPORT	155.00
HESS AND ASSOCIATES, INC.	305334	2/20/2018	Q2 FY17/18 - RETIREMENT REPORT	122.50
HESS AND ASSOCIATES, INC.	305358	2/22/2018	Q2 FY17/18 - RETIREMENT REPORT	182.50
HOME DEPOT CREDIT SERVICES	305359	2/22/2018	CREDIT DEPOSIT - CARPET CLEANER	832.87
ILLUMINATE EDUCATION, INC.	305292	2/8/2018	02/02 - 02/02/18 -IEUC CONFERENCE SAN DIEGO	3,990.00
IMPACT CANINE SOLUTIONS	305360	2/22/2018	01/18/18 - CANINE SERVICES	180.00
IMPACT CANINE SOLUTIONS	305489	3/21/2018	02/13/18 - CANINE SERVICES	180.00
INLAND MECHANICAL SERVICES	305361	2/22/2018	07/17 - A/C MONTHLY MAINTENANCE	460.00
INLAND MECHANICAL SERVICES	305361	2/22/2018	08/17 - A/C MONTHLY MAINTENANCE	460.00
INLAND MECHANICAL SERVICES	305392	2/27/2018	01/18 - A/C MONTHLY MAINTENANCE	460.00
INLAND MECHANICAL SERVICES	305392	2/27/2018	02/18 - PREVENTATIVE MAINTENANCE	460.00
INTERNATIONAL ACADEMY OF SCIENCE	305306	2/9/2018	(3) TUITION-ACELLUS EXECUTIVE WORKSHOP, KANSAS (5,172.00
ITSAVVY LLC	305307	2/9/2018	(2) NOTEBOOK BATTERY - FOR APPLE MACBOOK PRO	140.09
ITSAVVY LLC	305531	3/26/2018	(30) MOUSE - OPTICAL - 3 BUTTONS - WIRED - USB - BL	134.69
ITSAVVY LLC	305531	3/26/2018	CRUCIAL MX300SOLID STATE DRIVE - ENCRYPTED -1 TB	103.30
ITSAVVY LLC	305531	3/26/2018	NOTEBOOK BATTERY - FOR APPLE MACBOOK PRO	72.26
JENNIFER I. OBANDO-SALGUERO	305275	2/2/2018	01/25/18 - PSYCHOLOGICAL EVALUATION	1,000.00
JENNIFER I. OBANDO-SALGUERO	305435	3/7/2018	02/21/18 - PSYCHOLOGICAL RE-EVALUATION	1,600.00
JENNIFER I. OBANDO-SALGUERO	305496	3/21/2018	03/01/18 - PSYCHOLOGICAL RE-EVALUATION	1,500.00
JOSE CASTILLO	305352	2/22/2018	FEDEX -PRINT SIGN 24X36	156.28
KARINA GAMEZ	305265	2/2/2018	SMART & FINAL- SNACKS NATURE VALLEY OATS	0.00
KARINA GAMEZ	305265	2/2/2018	STAPLES- FILLER PAPER, PENCIL GRIPS, TAPE	0.00
KELLY PAPER	305393	2/27/2018	COPY PAPER MULTIPURPOSE	373.12
KELLY PAPER	305428	3/7/2018	WHITE AND COLOR COPY PAPER MULTIPURPOSE	706.13
KELLY PAPER	305491	3/21/2018	WHITE COPY PAPER MULTIPURPOSE	447.32
KEVIN MYERS	305364	2/22/2018	UBER- TRIP HOTEL TO AIRPORT FOR NILSL CONFERENCE	38.88
KIRK TAKEYAMA	305505	3/21/2018	KMART- OFFICE SUPPLIES - BINDERS, PENS, RULERS	0.00
KIRK TAKEYAMA	305527	3/23/2018	KMART- OFFICE SUPPLIES - BINDERS, PENS, RULERS	388.09
KNOTTS BERRY FARM	305492	3/21/2018	BUS PARKING	0.00
KNOTTS BERRY FARM	305525	3/23/2018	BUS PARKING	2,571.00
KRISTAL ROSAS	304483	3/31/2018	02/09/17 - CA HIGH SCHOOL PBIS SYMPOSIUM	(81.00)
LA DEPT. OF WATER AND POWER	305429	3/7/2018	12/06/17 - 02/13/18 - ELECTRIC CHARGES# 321641 938'	6,459.76
LAKESHORE LEARNING MATERIALS	305308	2/9/2018	(2) LL869X - MAGNETIC WRITE & WIPE MINI BOARD	119.36
LAW OFFICES OF YOUNG, MINNEY & CORR, LLP	305268	2/2/2018	12/17 - LEGAL SERVICES	21,969.00
LAW OFFICES OF YOUNG, MINNEY & CORR, LLP	305430	3/7/2018	01/18 - LEGAL SERVICES	15,503.00
LAW OFFICES OF YOUNG, MINNEY & CORR, LLP	305493	3/21/2018	02/18 - LEGAL SERVICES	2,569.00
LORENCE SIMONSEN	305468	3/14/2018	2018 CCSA CONFERENCE SAN DIEGO - PER DIEM	192.00
LORENCE SIMONSEN	305501	3/21/2018	AARON BROTHERS-ART SUPPLIES	0.00
LORENCE SIMONSEN	305501	3/21/2018	GEAMETRY TEXTBOOKS	0.00
LORENCE SIMONSEN	305501	3/21/2018	OFFICE DEPOT/ OFFICE MAX - CART, ROLLING	0.00
LORENCE SIMONSEN	305521	3/22/2018	TARGET - VOLLEYBALL PE EQUIPMENT	468.13
LORENCE SIMONSEN	305526	3/23/2018	AARON BROTHERS-ART SUPPLIES	409.78
LORENCE SIMONSEN	305526	3/23/2018	GEAMETRY TEXTBOOKS	815.10
LORENCE SIMONSEN	305526	3/23/2018	OFFICE DEPOT/ OFFICE MAX - CART, ROLLING	398.10
LOS ANGELES COUNTY OFFICE OF EDUCATION	02/28/18 - STRS	2/28/2018	02/18 - FY16/17 - STRS PAYMENT	71,195.75
LOS ANGELES COUNTY OFFICE OF EDUCATION	03/15/18 - STRS	3/15/2018	02/18 - FY17/18 - ADDITIONAL STRS PAYMENT	4,000.00
LOS ANGELES COUNTY OFFICE OF EDUCATION	03/30/18 - STRS	3/30/2018	03/18 - FY17/18 - STRS PAYMENT	73,115.35
LOS ANGELES COUNTY OFFICE OF EDUCATION	305453	3/13/2018	SPECIAL EDUCATION CLEAR PROGRAM (LACO)	3,000.00

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LOS ANGELES UNIFIED SCHOOL DISTRICT	305269	2/2/2018	09/01/17 - ADMISSIONS DAY OVERTIME - BRIAN GOMEZ	149.75
LOS ANGELES UNIFIED SCHOOL DISTRICT	305494	3/21/2018	09/01/17 - ADMISSIONS DAY HOLIDAY OVERTIME - BEN	222.21
LUIS GIRON	305302	2/9/2018	01/18 - GARDENING SERVICES	800.00
LUIS GIRON	305302	2/9/2018	2 -50 LBS BAGS OF RYE SEED, 2 18LBS BAGS OF FERTILI	1,241.28
LUIS GIRON	305302	2/9/2018	CUT BACK, TRIM 7 TREES	760.00
LUIS GIRON	305425	3/7/2018	02/18 - GARDENING SERVICES	800.00
LUIS GIRON	305486	3/21/2018	FESCUE MIX SEED	1,652.07
MAJOR METROPOLITAN SECURITY	305270	2/2/2018	02/18 - MONITORING SERVICES	265.00
MAJOR METROPOLITAN SECURITY	305270	2/2/2018	REINSTALLED MAGNETS REPLACED DAMAGED ALARM SC	250.00
MAJOR METROPOLITAN SECURITY	305431	3/7/2018	03/18 - MONITORING SERVICES	260.00
MAJOR METROPOLITAN SECURITY	305431	3/7/2018	1 PARTS - ALARM SCREEN	250.00
MAJOR METROPOLITAN SECURITY	305495	3/21/2018	04/18 - MONITORING SERVICES	260.00
MARGARET MCKINZIE	305463	3/14/2018	2018 CCSA CONFERENCE SAN DIEGO - PER DIEM	192.00
MARIBEL PALAFOX	305366	2/22/2018	RT MILEAGE IEUC CONFERENCE	156.42
MARTHA MUNOZ	305433	3/7/2018	2015 - OT TRANSLATION REPORT	300.00
MASERGY CLOUD COMMUNICATIONS, INC	305258	2/2/2018	12/17 -COMMUNICATION SERVICE, E-RATE DISCOUNT	978.62
MASERGY CLOUD COMMUNICATIONS, INC	305258	2/2/2018	12/17- COMMUNICATION SERVICE, E-RATE DISCOUNT	46.72
MASERGY CLOUD COMMUNICATIONS, INC	305258	2/2/2018	12/17- COMMUNICATIONS SERVICE NON E-RATE	238.93
MASERGY CLOUD COMMUNICATIONS, INC	305298	2/9/2018	01/18 - COMMUNICATIONS SERVICES	46.84
MASERGY CLOUD COMMUNICATIONS, INC	305298	2/9/2018	01/18 - COMMUNICATIONS SERVICES - NON E RATE	239.07
MASERGY CLOUD COMMUNICATIONS, INC	305298	2/9/2018	01/18 - E RATE DISCOUNT	606.48
MASERGY CLOUD COMMUNICATIONS, INC	305298	2/9/2018	01/18 - E-RATE DISCOUNT	375.33
MASERGY CLOUD COMMUNICATIONS, INC	305518	3/22/2018	02/18 - COMMUNICATIONS SERVICES	1,027.95
MASERGY CLOUD COMMUNICATIONS, INC	305518	3/22/2018	02/18- COMMUNICATION SERVICES NON E RATE	239.07
MAURICIO GALLEG0	305321	2/15/2018	02/01 - 02/15/18 - PAYROLL	1,663.61
MCCALLA COMPANY	305336	2/20/2018	LABOR	109.88
MCCALLA COMPANY	305363	2/22/2018	USED WASH CLOTH TOWEL	116.09
MCCALLA COMPANY	305394	2/27/2018	LABOR	33.35
MCCALLA COMPANY	305432	3/7/2018	DECK STRING MOP/HANDLE	105.57
MCCALLA COMPANY	305432	3/7/2018	LABOR	60.29
NEOFUNDS BY NEOPOST	305271	2/2/2018	DUPLICATE PAYMENT FOR STD 7/23/17 POSTED ON 09/2	(211.47)
NEOFUNDS BY NEOPOST	305271	2/2/2018	LATE FEES	332.74
NEOFUNDS BY NEOPOST	305272	2/2/2018	LATE FEES ACCT# 7900 0440 8032 3235	41.78
NEOFUNDS BY NEOPOST	305273	2/2/2018	BALANCE CREDIT, DUPLICATE PAYMENT (-\$211.47)	69.48
NEOFUNDS BY NEOPOST	305337	2/20/2018	LATE FEE	322.83
NEOFUNDS BY NEOPOST	305434	3/7/2018	EQUIPMENT RENTAL ACCT# 7900 0440 8022 9317	332.74
NEOFUNDS BY NEOPOST	305447	3/9/2018	FINANCE CHARGE	6.07
NEOFUNDS BY NEOPOST	305455	3/13/2018	FINANCE CHARGE ACCT# 7900 0440 8000 83236	5.04
NEOFUNDS BY NEOPOST	305456	3/13/2018	POSTAGE ACCT# 7900 0440 8032 3235	102.09
OFFICE 360	305276	2/2/2018	(2) WASHABLE MARKERS	57.03
OFFICE 360	305276	2/2/2018	(3) RING VIEW BINDERS	17.02
OFFICE 360	305276	2/2/2018	HDMI TO HDMI AUDIO/VIDEO CABLE	17.55
OFFICE 360	305276	2/2/2018	POWER SURGE PROTECTOR	32.91
OFFICE 360	305293	2/8/2018	(3) POLYSTYRENE FOAM BOARD	140.90
OFFICE 360	305310	2/9/2018	(2) (CRG-131) TONER, MAGENTA	2,201.78
OFFICE 360	305310	2/9/2018	(2) SKITTLES/STARBURST FUN SIZE, VARIETY	126.05
OFFICE 360	305310	2/9/2018	COASTLINES TABBED 12-MONTH WIREBOUND WALL CAL	752.34
OFFICE 360	305310	2/9/2018	EIGHT-POCKET ORGANIZER, EMBOSSED LEATHER GRAIN	235.30
OFFICE 360	305310	2/9/2018	WIRELESS SOLAR KEYBOARD, BLACK	190.49
OFFICE 360	305365	2/22/2018	FAMILY FAVORITES ASSORTMENT	14.29
OFFICE 360	305365	2/22/2018	STRAWBERRY TWIZZLERS LICORICE	336.02
OFFICE 360	305396	2/27/2018	(3) KETTLE COOKED POTATO CHIPS VARIETY PACK	86.97
OFFICE 360	305410	3/1/2018	(2) EXTRA-STRENGTH OFFICE GLUE STICKS	369.40
OFFICE 360	305410	3/1/2018	(2) PERFORATED PAPER TOWEL ROLLS	83.20
OFFICE 360	305448	3/9/2018	(6) PURE LIFE PURIFIED WATER	299.90
OFFICE 360	305532	3/26/2018	(3) TRADITIONAL SNACK MIX, 1.75 OZ	55.83
OFFICE 360	305532	3/26/2018	(4) SMARTTOUCH STAPLER	65.96
OFFICE 360	305532	3/26/2018	(5) WIREBOUND NOTEBOOKS, LEGAL	91.14
OFFICE 360	305532	3/26/2018	CORK BOARD WITH OAK STYLE FRAME	308.27
OFFICE 360	305532	3/26/2018	FACIAL TISSUE IN POP-UP BOX	466.20
OFFICE 360	305532	3/26/2018	INDUSTRIAL ALKALINE BATTERIES	3,517.88
PETER HUANG AND LORETTA HUANG	305367	2/22/2018	01/10 - 02/08/18 - ELECTRICITY	590.01
PETER HUANG AND LORETTA HUANG	305367	2/22/2018	03/18 - RENT	4,708.00
PETER HUANG AND LORETTA HUANG	305497	3/21/2018	02/09 - 03/09/18 - ELECTRICITY	615.65
PETER HUANG AND LORETTA HUANG	305497	3/21/2018	04/18 - RENT	4,708.00
PLANCONNECT	305498	3/21/2018	12/01/17 - 02/28/18 - 403B QUARTERLY DUES	100.00
POWERSCHOOL GROUP LLC	305338	2/20/2018	06/03/2017 - 06/02/2018 - POWER SCHOOL LICENSE	3,232.00
POWERSCHOOL GROUP LLC	305338	2/20/2018	06/05/2017 - 06/04/2018 - POWER SCHOOL LICENSE	3,149.20
POWERSCHOOL GROUP LLC	305338	2/20/2018	11/30/2017 - 11/29/2018 - POWER SCHOOL LICENSE	3,288.55

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PRN NURSING CONSULTANTS	305277	2/2/2018	09/19/17 - SPECIAL ED SERVICES	675.00
PRN NURSING CONSULTANTS	305277	2/2/2018	12/11/17 - SPECIAL ED SERVICES	247.50
PRN NURSING CONSULTANTS	305339	2/20/2018	11/30/17 - SPECIAL ED SERVICES	247.50
PRN NURSING CONSULTANTS	305339	2/20/2018	12/01/17 - SPECIAL ED SERVICES	233.75
PRN NURSING CONSULTANTS	305368	2/22/2018	01/10/18 - SPECIAL ED SERVICES	247.50
PRN NURSING CONSULTANTS	305368	2/22/2018	01/11/18 - SPECIAL ED SERVICES	450.00
PRN NURSING CONSULTANTS	305368	2/22/2018	01/12/18 - SPECIAL ED SERVICES	247.50
PRN NURSING CONSULTANTS	305368	2/22/2018	01/16/18 - SPECIAL ED SERVICES	495.00
PRN NURSING CONSULTANTS	305368	2/22/2018	01/18/18 - SPECIAL ED SERVICES	247.50
PRN NURSING CONSULTANTS	305436	3/7/2018	01/23/18 - AUDIO SCREENINGS	320.00
PRN NURSING CONSULTANTS	305436	3/7/2018	12/13/18 - COORDINATION SERVICES	713.00
PRN NURSING CONSULTANTS	305499	3/21/2018	02/02/18 - SPECIAL ED SERVICES	495.00
PRN NURSING CONSULTANTS	305499	3/21/2018	02/07/18 - COORDINATION SERVICES	1,795.00
PRN NURSING CONSULTANTS	305499	3/21/2018	02/08/18 - AUDIO SCREENINGS	560.00
PRN NURSING CONSULTANTS	305499	3/21/2018	02/09/18 - SPECIAL ED SERVICES	1,350.00
PRN NURSING CONSULTANTS	305499	3/21/2018	02/22/18 - EPI-PEN TRAINING	350.00
PRN NURSING CONSULTANTS	305499	3/21/2018	03/05/18 - EPI PEN TRAINING	400.00
PURE WATER OF LA	305397	2/27/2018	02/18 - WATER COOLER SERVICE	76.48
REGENTS UC	305374	2/22/2018	LUNCH FOR 55 STUDENTS AND CHAPERONES	492.25
REPUBLIC SERVICES #902	305255	2/2/2018	01/18 - WASTE DISPOSAL SERVICES	1,261.22
REPUBLIC SERVICES #902	305255	2/2/2018	11/17, 12/17- WASTE DISPOSAL SERVICES	1,867.88
REPUBLIC SERVICES #902	305347	2/22/2018	02/18 - WASTE DISPOSAL SERVICES	1,261.22
REPUBLIC SERVICES #902	305475	3/21/2018	03/18 - WASTE DISPOSAL SERVICES# 30902013 9496	1,261.22
RIDERS EXPRESS T&C	305278	2/2/2018	01/17/18 - FIELD TRIP TO LA BREA TAR PITS	872.00
RIDERS EXPRESS T&C	305340	2/20/2018	01/16/18-TRANSPORT BASKETBALL TEAM TO ORCHARD	2,513.00
RIDERS EXPRESS T&C	305341	2/20/2018	02/01/18- TRANSPORT GIRLS BASKETBALL TO ORCHARD	1,436.00
RIDERS EXPRESS T&C	305414	3/2/2018	02/07/18 - TRANSPORTATION TO KNOTTS BERRY FARM	1,471.47
RIDERS EXPRESS T&C	305415	3/2/2018	02/15/18 - TRANSPORTATION PAX TO CALIFORNIA SCIEI	973.00
RIDERS EXPRESS T&C	305416	3/2/2018	03/02/18 - TRANSPORT STUDENTS TO CAMP KRAMER	2,154.75
ROMMEL RUIZ	305467	3/14/2018	2018 CCSA CONFERENCE SAN DIEGO - PER DIEM	192.00
RUBEN DUENAS	305388	2/27/2018	COP PBIS TRAINING SUPPLIES	18.87
RUBEN DUENAS	305388	2/27/2018	GEAR UP PER DIEM - CONFERENCE IN SAN FRANCISCO	223.00
RUBEN DUENAS	305388	2/27/2018	KING OF NEW YORK- FOOD FOR CLIMATE GRANT TRAIN	145.93
RUBEN DUENAS	305388	2/27/2018	MAGIC PAN- FOOD - NILSL MEETING IN WASHINGTON D	10.21
RUBEN DUENAS	305388	2/27/2018	NOTARY SERVICES - LETTER FOR AUGMENTATION FUND	15.00
RUBEN DUENAS	305422	3/7/2018	SMART & FINAL-FOOD FOR 7TH GRADE TAIKO DRUM EV	1,927.91
S.O.S. FIRE SERVICES	305342	2/20/2018	(2) ABC TYPE PORTABLE FIRE EXTINGUISHER	471.15
SAN FERNANDO VALLEY JAPANESE AMERICAN COI	305404	2/27/2018	03/18 - RENT - ROOMS 4 & 5	800.00
SFVJACC	305362	2/22/2018	03/18 - RENT	9,800.00
SFVJACC	305403	2/27/2018	03/18 - RENT	9,000.00
SFVJACC	305490	3/21/2018	04/18 - RENT	9,000.00
SFVJLI	305449	3/9/2018	03/18 - RENT, ROOMS 4 & 5	800.00
SFVJLI	305500	3/21/2018	04/18 - RENT, ROOMS 4 & 5	800.00
SOCAL OFFICE TECHNOLOGIES, INC	305279	2/2/2018	01/16 - 02/15/18 BASE RATE #CN1945-02	626.21
SOCAL OFFICE TECHNOLOGIES, INC	305279	2/2/2018	12/13/17 - 01/10/18 - OVERAGE # CN7384-01	210.30
SOCAL OFFICE TECHNOLOGIES, INC	305311	2/9/2018	01/28 - 02/17/18 - BASE RATE CHARGE # CN6494-01	123.10
SOCAL OFFICE TECHNOLOGIES, INC	305398	2/27/2018	02/16 - 03/15/18 - BASE RATE # CN1945-02	626.21
SOCAL OFFICE TECHNOLOGIES, INC	305437	3/7/2018	01/13/18 - 02/12/18- OVERAGE # CN7384-01	199.42
SOCAL OFFICE TECHNOLOGIES, INC	305437	3/7/2018	02/28 - 03/27/18 - BASE RATE CHARGE # CN6494-01	123.10
SOCAL OFFICE TECHNOLOGIES, INC	305437	3/7/2018	11/12/17 - 02/11/18 - OVERAGE # CN6461-01	2,513.00
SOCAL OFFICE TECHNOLOGIES, INC	305502	3/21/2018	11/07 - 02/06/18 - OVERAGE # CN6458-01	1,546.01
SOCIAL STUDIES SCHOOL SERVICE	305533	3/26/2018	NYS270 - LAND COVER CONTINENTS & REGIONS 7 MAP :	1,173.60
Sparkletts	305280	2/2/2018	12/17- BOTTLE WATER SERVICES #9319	98.62
Sparkletts	305312	2/9/2018	01/18 - BOTTLE WATER SERVICES	33.87
Sparkletts	305457	3/13/2018	01/18 - BOTTLE WATER SERVICES # 9319	70.27
Sparkletts	305503	3/21/2018	02/18 - WATER BOTTLE SERVICES# 9319	136.00
STAPLES ADVANTAGE	305313	2/9/2018	(100) 1-SUBJECT WIREBOUND NOTEBOOK, COLLEGE RU	415.76
STAPLES ADVANTAGE	305313	2/9/2018	(70) WESTCOTT BALL BEARING COMPASS	76.65
STAPLES ADVANTAGE	305343	2/20/2018	(4) STAPLES HANGING FILE FOLDERS	49.06
STAPLES ADVANTAGE	305369	2/22/2018	(18) 1-SUBJECT WIREBOUND NOTEBOOK	207.34
STUDY SMART TUTORS, INC	305281	2/2/2018	PSAT COURSE FOR ONE CLASSROOM OF STUDENTS	16,650.00
SUCCESS FOR ALL FOUNDATION, INC.	305438	3/7/2018	01/26/18 - ONSITE TRAINING CONTRACT# 102824	2,550.00
SUSAN C. CASTRELLON	305460	3/14/2018	2018 CCSA CONFERENCE SAN DIEGO - PER DIEM	192.00
SYNCB/AMAZON	305282	2/2/2018	(10) MAGICBOX II PORTABLE WIRELESS BLUETOOTH SF	199.90
SYNCB/AMAZON	305282	2/2/2018	(2) GOSPORTS PREMIER SOCCER BALL	87.58
SYNCB/AMAZON	305282	2/2/2018	(5) MACGREGOR X2Y YOUTH RUBBER FOOTBALL	49.35
SYNCB/AMAZON	305282	2/2/2018	10/17- AWS MARKETPLACE CHARGES	7.44
SYNCB/AMAZON	305282	2/2/2018	10/17- AWS SERVICES CHARGES	261.82
SYNCB/AMAZON	305282	2/2/2018	11/17 - AWS MARKETPLACE CHARGES	7.20

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SYNCB/AMAZON	305282	2/2/2018	11/17-AMAZON WEB SERVICES	143.68
SYNCB/AMAZON	305282	2/2/2018	BSN MAKE IT TAKE IT FITNESS GAMES BOOK	46.73
SYNCB/AMAZON	305282	2/2/2018	MULTICODE 3089 COMPATIBLE VISOR REMOTE OPENER	19.93
SYNCB/AMAZON	305314	2/9/2018	12/17 - AMAZON WEB SVCS	131.25
SYNCB/AMAZON	305314	2/9/2018	AMAZON WEB SVCS	6.51
SYNCB/AMAZON	305314	2/9/2018	FOR WHITE FOLKS WHO TEACH IN THE HOOD	17.35
SYNCB/AMAZON	305344	2/20/2018	(5) SANDISK 16GB 2.0 FLASH CRUZER GLIDE USB DRIVE	84.05
SYNCB/AMAZON	305344	2/20/2018	CC VECTOR LONG RANGE WIFI REPEATER SYSTEM	332.83
SYNCB/AMAZON	305370	2/22/2018	(2) EIGHT COUSINS	491.24
SYNCB/AMAZON	305439	3/7/2018	(2) THE LANGUAGE-RICH CLASSROOM	315.96
SYNCB/AMAZON	305439	3/7/2018	(6) THE GIVER (GIVER QUARTET)	47.22
SYNCB/AMAZON	305439	3/7/2018	AMAZON WEB SERVICES	144.28
SYNCB/AMAZON	305439	3/7/2018	AMAZONBASICS LAPTOP STAND - SILVER	37.08
SYNCB/AMAZON	305439	3/7/2018	CARE TOUCH STERILE ALCOHOL PREP PADS	16.54
SYNCB/AMAZON	305439	3/7/2018	LINC OFFIX SUPER SMOOTH BALL POINT PEN	81.91
SYNCB/AMAZON	305504	3/21/2018	DIXIE DISPOSABLE PAPER CUP DISPENSER	9.96
SYNCB/AMAZON	305534	3/26/2018	(3) 100 PRECUT PRE - TENNIS BALLS FOR CLASSROOM C	272.94
T-MOBILE	305372	2/22/2018	12/28/17 - 01/27/18 - GEAR UP CELL PHONE #95428309!	136.39
T-MOBILE	305506	3/21/2018	01/28 - 02/27/18 - GEAR UP CELL PHONE SERVICES ACC	139.56
TEACH FOR AMERICA	305371	2/22/2018	FY17/18 - RECRUITMENT & PROFESSIONAL SERVICE FEI	7,000.00
TEACHERS ON RESERVE	305294	2/8/2018	12/15/17- SUBSTITUTE TEACHER	512.54
TEACHERS ON RESERVE	305315	2/9/2018	01/12/18 - SUBSTITUTE TEACHER	290.18
TEACHERS ON RESERVE	305315	2/9/2018	01/19/18 - SUBSTITUTE TEACHER	345.77
TEACHERS ON RESERVE	305440	3/7/2018	02/16/18 - SUBSTITUTE TEACHER	813.47
TEACHERS ON RESERVE	305440	3/7/2018	SUBSTITUTE TEACHER	1,800.02
TECH TO SCHOOL	305335	2/20/2018	(2) MD711LL/B, MACBOOK AIR 11 IN	1,092.81
THE MC GRAW-HILL COMPANIES	305309	2/9/2018	01/14 - 10/25/18 - ALEKS NINE MONTH SUBSCRIPTION	70.00
THE MC GRAW-HILL COMPANIES	305395	2/27/2018	02/04/18 - 09/06/18 - ALEKS SEVEN MONTH SUBSCRIPTI	93.75
THE MC GRAW-HILL COMPANIES	305454	3/13/2018	07/23 - 12/24/18 - ALEKS FIVE MONTH SUBSCRIPTION	330.00
TIME WARNER CABLE	305290	2/6/2018	12/16/17 - 01/15/18 - INTERNET SERVICES ACCT# 9720	1,390.31
TIME WARNER CABLE	305411	3/1/2018	01/09 - 02/08/18 - INTERNET SERVICES ACCT# 8077	1,865.74
TIME WARNER CABLE	305411	3/1/2018	07/09/16 - 04/08/17 - E-RATE CREDIT #8077	(723.49)
TIME WARNER CABLE	305412	3/1/2018	12/9/17 - 01/08/18 - INTERNET SERVICES ACCT#8077	1,865.74
TIME WARNER CABLE	305513	3/22/2018	02/09 - 03/08/18 - INTERNET SERVICES ACCT# 8077	1,866.27
TIME WARNER CABLE	305514	3/22/2018	01/16 - 02/15/18 - INTERNET SERVICES ACCT# 9720	1,390.31
TIME WARNER CABLE	305515	3/22/2018	02/16 - 03/15/18- INTERNET SERVICES ACCT# 9720	1,390.71
TIME WARNER CABLE	305516	3/22/2018	03/16 - 04/15/18 - INTERNET SERVICES ACCT# 9720	1,397.95
TOP CONTENDER DRAIN SPECIALIST, INC	305283	2/2/2018	HYDRO JETT, STORM DRAIN PIPES AROUND LUNCH TABI	1,875.00
TOTAL EDUCATION SOLUTIONS	305285	2/2/2018	11/17 - SPECIAL ED SERVICES	1,413.75
TOTAL EDUCATION SOLUTIONS	305345	2/20/2018	12/17- SPECIAL ED SERVICES	3,216.00
TOTAL EDUCATION SOLUTIONS	305442	3/7/2018	01/18 - SPECIAL ED SERVICES	1,393.50
TOTAL EDUCATION SOLUTIONS	305508	3/21/2018	01/18 - SPECIAL ED SERVICES	1,022.25
TRI-COUNTY FORENSIC LEAGUE	305405	2/27/2018	Burbank High School Speech Tournament Fee, State Qual	70.00
UNIVERSITY OF OREGON	305399	2/27/2018	02/01- 08/31/18 - CICO-SWIS ANNUAL LICENSE, APEX AC	379.17
UNIVERSITY OF OREGON	305509	3/21/2018	09/01/17 - 09/01/18 - CICO_SWIS ANNUAL LICENSE, SYL	379.17
UNIVERSITY OF OREGON	305509	3/21/2018	09/01/17 - 09/01/18 - OSCAR ROMERO - CICO_SWIS AN	408.34
UNUM	305286	2/2/2018	02/18 - PREMIUM ACCOUNT # 0933184 001 5	674.57
UNUM	305375	2/22/2018	02/18 - PREMIUM ACCT# 0631100-019 7	55.50
UNUM	305375	2/22/2018	03/18 - PREMIUM ACCT# 0933184 001 5	674.57
UNUM	305400	2/27/2018	03/18 - PREMIUM ACCT# 0631100-019 7	55.60
UNUM	305458	3/13/2018	02/18 - PREMIUM ACCT# 0631100-020 3	506.20
UNUM	305510	3/21/2018	03/18 - PREMIUM ACCT# 0631100-020 3	506.20
UNUM	305522	3/22/2018	04/18 - PREMIUM ACCT# 0933184 001 5	674.57
VASHON NUTT	305274	2/2/2018	12/06 - 12/09/17 NATIONAL ALLIANCE FOR PUBLIC CHAF	193.00
VASHON NUTT	305465	3/14/2018	2018 CCSA CONFERENCE SAN DIEGO - PER DIEM	192.00
VAUGHN NEXT CENTURY CHARTER SCHOOL	305324	2/16/2018	TRANSFER GTEIG FUNDS TO VAUGHN	567,528.00
WADE CHERNICK	305316	2/9/2018	LEGAL FEES	3,500.00
WAXIE SANITARY SUPPLY	305317	2/9/2018	(4) VISTA UNIVERSAL TOWEL DISPENSER	52.56
WAXIE SANITARY SUPPLY	305376	2/22/2018	(3) WHITE UNIV ROLL TOWEL	501.10
WAXIE SANITARY SUPPLY	305376	2/22/2018	(4) 10IN WHITE TOUCHLESS ROLL TWL	571.08
WAXIE SANITARY SUPPLY	305401	2/27/2018	(2) 2-PLY TOILET TISSUE	77.09
WAXIE SANITARY SUPPLY	305413	3/1/2018	(10) URINAL SCREEN W/ DEODORANT	207.50
WAXIE SANITARY SUPPLY	305413	3/1/2018	(4) DISINFECTANT CLEANER GL	154.44
WAXIE SANITARY SUPPLY	305413	3/1/2018	DISINFECTING WIPES	23.16
WAXIE SANITARY SUPPLY	305443	3/7/2018	CORELESS ROLL LINER	20.93
WAXIE SANITARY SUPPLY	305535	3/26/2018	(3) HYDRA SCRUBBING SPONGE	4.26
WAXIE SANITARY SUPPLY	305535	3/26/2018	(5) BOTANIC AL FOAM HANDWASH	244.02
WAXIE SANITARY SUPPLY	305535	3/26/2018	(5) ENVISION BROWN SINGLEFOLD PAPER TOWELS	322.06
WAXIE SANITARY SUPPLY	305535	3/26/2018	40X46 1.25 MIL BLACK LINER	439.12

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WAXIE SANITARY SUPPLY	305535	3/26/2018	NATURAL LATEX GLOVES XL	87.99
XEROX FINANCIAL SERVICES	305318	2/9/2018	01/07 - 02/06/18 - COPIER LEASE # 010-0042736-001	663.05
XEROX FINANCIAL SERVICES	305346	2/20/2018	01/12 - 02/11/18 - COPIER LEASE# 010-0042733-001	1,778.13
XEROX FINANCIAL SERVICES	305346	2/20/2018	LATE FEES	679.04
XEROX FINANCIAL SERVICES	305377	2/22/2018	01/21 - 02/20/18 - COPIER LEASE# 010-0042733-002	368.28
XEROX FINANCIAL SERVICES	305377	2/22/2018	01/29 - 02/27/18 - COPIER LEASE# 010-0058450-001	971.87
XEROX FINANCIAL SERVICES	305377	2/22/2018	01/29 - 02/27/18 - COPIER LEASE# 010-0058450-002	370.50
XEROX FINANCIAL SERVICES	305444	3/7/2018	02/07 - 03/06/18 - COPIER LEASE #010-0042736-001	663.05
XEROX FINANCIAL SERVICES	305444	3/7/2018	02/13/18 - 03/12/18- COPIER LEASE# 010-0058450-003	346.14
XEROX FINANCIAL SERVICES	305511	3/21/2018	02/21 - 03/20/18 - COPIER LEASE # 010-0042733-002	337.46
XEROX FINANCIAL SERVICES	305511	3/21/2018	02/28 - 03/28/18 - COPIER LEASE # 010-0058450-002	370.50
XEROX FINANCIAL SERVICES	305511	3/21/2018	02/28 - 03/28/18- COPIER LEASE# 010-0058450-001	971.80
XEROX FINANCIAL SERVICES	305511	3/21/2018	LATE FEES	1,764.54
YESENIA ZUBIA	305471	3/14/2018	2018 CCSA CONFERENCE SAN DIEGO - PER DIEM	192.00
YESENIA ZUBIA	305536	3/28/2018	USPS- CERTIFIED LETTER SENT TO AN EMPLOYEE	184.49
YOLANDA FUENTES	305356	2/22/2018	CHURROS FOR END OF SEMESTER EVENT	200.00
YOLANDA FUENTES	305461	3/14/2018	2018 CCSA CONFERENCE SAN DIEGO - PER DIEM	192.00
YPI	305288	2/5/2018	09/25 - 11/30/17 - ADVANCE GEAR UP SERVICES	107,454.37
YPI	305319	2/9/2018	11/17- SCHOOL CLIMATE SERVICES	57,097.75
YPI	305380	2/22/2018	FY17/18 - ASES GRANT - 2ND PAYMENT	40,950.00
YPI	305445	3/7/2018	01/01 - 01/31/18 - SCHOOL CLIMATE SERVICES	55,709.85
YPI	305445	3/7/2018	02/18 - ADVANCE - GEAR UP SERVICES	100,000.00
YPI	305445	3/7/2018	12/01 - 12/31/17- SCHOOL CLIMATE SERVICE	78,186.78
YPI	305445	3/7/2018	12/01 - 12/31/2017- GEAR UP SERVICES	169,805.05
YPI	305512	3/21/2018	01/18 - GEAR UP SERVICES	34,099.91
YPI	305512	3/21/2018	03/18 - ADVANCE GEAR UP SERVICES	100,000.00
YVETTE KING-BERG	305472	3/14/2018	2018 CCSA CONFERENCE SON DIEGO - PER DIEM	192.00
ZULEYKHA RODMAN	305379	2/22/2018	FANTASTIC DONUTS- CELEBRATION FOR HOTLIST STUD	38.90
All City Management Services, Inc.	1064	2/21/2018	01/14 - 01/27/18 - CROSSING GUARD SERVICES	1,124.28
All City Management Services, Inc.	1064	2/21/2018	12/31/17 - 01/13/18 - CROSSING GUARD SERVICES	624.60
GKKWORKS	1065	2/21/2018	12/17 - CONSTRUCTION ADMINISTRATION SERVICES	10,023.75
KEMP BROS CONSTRUCTION, INC.	1066	2/21/2018	CONSTRUCTION SERVICES - APP#12	1,532,764.20
PACIFIC CHARTER SCHOOL DEVELOPMENT, INC	1067	2/21/2018	PROJECT MGMT FEE 20/25	7,860.61
STATE WATER RESOURCES CONTROL BOARD	1068	2/21/2018	01/01 - 12/31/18 - ANNUAL PERMIT FEE	442.00
TWINING CONSULTING	1069	2/21/2018	11/17 - TESTING, INSPECTION SERVICES	42,437.75
TWINING CONSULTING	1069	2/21/2018	12/17 - TESTING & INSPECTION SERVICES	44,716.25
Total				5,489,145.23

**YPI Charter Schools
Credit Card Register
From 02/01/18 to 03/31/18**

Object Code	Object Title	MGT Group Code	Effective Date	Document Number	Name	Transaction Description	Debit
4110	Approved Textbooks	MORCS	3/31/2018	STD02/22/18-0145	CCU - KM - 0145	AMAZON MARKETPLACE - TEACHER EDITION AND STUDENT EDITION O	78.02
4310	Student Materials	BCCS	3/26/2018	STD01/18/18-0160	CCU - DG - 0160	IN JUMBO SALES CO - CLASSROOM SUPPLIES	368.64
4310	Student Materials	BCCS	3/31/2018	STD02/22/18-0160	CCU - DG - 0160	LAKESHORE - SFA ACTIVITY SUPPLIES - RAINBOW SCRATCH PAPER, P	77.14
4310	Student Materials	BCCS	3/31/2018	STD02/22/18-0160	CCU - DG - 0160	DOLLAR KING - SFA ACTIVITY SUPPLIES - BAMBOO SKEWERS	3.64
4310	Student Materials	BCHS	3/26/2018	STD01/18/18-0152	CCU - LS - 0152	CAROLINA BIOLOGIC SUPPLY - SCIENCE CLASS SUPPLIES	290.70
4310	Student Materials	MORCS	3/31/2018	STD02/22/18-0145	CCU - KM - 0145	MCGRAW-HILL ECOMM - ADDITIONAL ALEKS SUBSCRIPTIONS FOR NEV	330.00
4310	Student Materials	MORCS	3/31/2018	STD02/22/18-0145	CCU - KM - 0145	AMAZON.COM - SCIENCE MATERIALS FOR 8TH GRADE LABS - DOWNLIN	39.48
4350	Office Supplies	BCCS	3/31/2018	STD02/22/18-0160	CCU - DG - 0160	SMART & FINAL - ZIPLOC BAGS	4.98
4390	Other Supplies	BCCS	2/1/2018	STD12/18/17-0178	CCU - LG - 0178	WINCHELL'S DONUTS - BREAKFAST FOR MIDDLE SCHOOL PD - DONUTS	18.48
4390	Other Supplies	BCCS	3/26/2018	STD01/18/18-0160	CCU - DG - 0160	STARBUCKS - FIRST DAY OF SPRING CELEBRATION	31.90
4390	Other Supplies	BCCS	3/26/2018	STD01/18/18-0160	CCU - DG - 0160	TARGET - PARENT MEETING SNACKS	24.00
4390	Other Supplies	BCCS	3/26/2018	STD01/18/18-0160	CCU - DG - 0160	EL MILAGRO LAKE VIEW TERRACE - FIRST DAY OF SPRING CELEBRATI	140.00
4390	Other Supplies	BCCS	3/26/2018	STD01/18/18-0160	CCU - DG - 0160	SAMS CLUB - FIRST DAY OF SPRING CELEBRATION	123.97
4390	Other Supplies	BCCS	3/26/2018	STD01/18/18-0160	CCU - DG - 0160	LA SIRENITA - FOOD FOR YPICS OPERATIONS MEETING AT BCCHS	40.15
4390	Other Supplies	BCCS	3/26/2018	STD01/18/18-0160	CCU - DG - 0160	SMART & FINAL - FIRST DAY OF SPRING CELEBRATION	114.38
4390	Other Supplies	BCCS	3/26/2018	STD01/18/18-0178	CCU - LG - 0178	WINCHELL'S DONUTS - BREAKFAST FOR FULL DAY PD	27.73
4390	Other Supplies	BCCS	3/26/2018	STD01/18/18-0178	CCU - LG - 0178	SMART & FINAL - DRINKS FOR FULL DAY PD	35.89
4390	Other Supplies	BCCS	3/31/2018	STD02/22/18-0160	CCU - DG - 0160	TARGET - BASKETS FOR BREAKFAST SHARE BOXES IN CLASSROOMS	118.06
4390	Other Supplies	BCCS	3/31/2018	STD02/22/18-0160	CCU - DG - 0160	SMART & FINAL - HAIR NETS AND GLOVES FOR THE MEAL PROGRAM	36.65
4390	Other Supplies	BCCS	3/31/2018	STD02/22/18-0160	CCU - DG - 0160	FOOD 4 LESS - PASTRIES AND MILK FOR THE COFFEE WITH DIRECTOR	29.98
4390	Other Supplies	BCCS	3/31/2018	STD02/22/18-0160	CCU - DG - 0160	TAQUERIA LA CHISPITA - LUNCH FOR STAFF DURING ALL DAY PD - B	225.00
4390	Other Supplies	BCCS	3/31/2018	STD02/22/18-0186	CCU - CH - 0186	FRY'S ELECTRONICS - WIFI EXTENDER - INTERNET CONNECTION TO C	30.65
4390	Other Supplies	BCHS	3/26/2018	STD01/18/18-0152	CCU - LS - 0152	RALPHS - CUTLERY AND SERVING TRAYS FOR PD	49.88
4390	Other Supplies	BCHS	3/26/2018	STD01/18/18-0152	CCU - LS - 0152	COCO'S - CONTINENTAL BREAKFAST FOR PD	106.43
4390	Other Supplies	BCHS	3/26/2018	STD01/18/18-0152	CCU - LS - 0152	EINSTEIN BROS BAGELS - CONTINENTAL BREAKFAST FOR PD	19.98
4390	Other Supplies	BCHS	3/26/2018	STD01/18/18-0152	CCU - LS - 0152	STARBUCKS - COFFEE TRAVELER FOR PD	31.90
4390	Other Supplies	BCHS	3/26/2018	STD01/18/18-0152	CCU - LS - 0152	AMAZON - MEAL PROGRAM - CROWD CONTROL RETRACTABLE BELT S	250.00
4390	Other Supplies	CA	3/26/2018	STD01/18/18-0186	CCU - CH - 0186	ORCHARD SUPPLY HARDWARE - PAINT TRAY, ROLLER ACETONE - FOR	67.11
4390	Other Supplies	MORCS	2/1/2018	STD12/18/17-0178	CCU - LG - 0178	SMART N FINAL - NACHOS FOR STUDENTS - CELEBRATION FOR ACADE	105.84
4390	Other Supplies	MORCS	2/1/2018	STD12/18/17-0178	CCU - LG - 0178	WINCHELL'S DONUTS - BREAKFAST FOR MIDDLE SCHOOL PD - DONUTS	18.47
4390	Other Supplies	MORCS	3/26/2018	STD01/18/18-0178	CCU - LG - 0178	WINCHELL'S DONUTS - BREAKFAST FOR FULL DAY PD	27.72
4390	Other Supplies	MORCS	3/26/2018	STD01/18/18-0178	CCU - LG - 0178	LA SIRENITA - FOOD FOR YPICS OPERATIONS TRAINING MEETING AT	40.15
4390	Other Supplies	MORCS	3/26/2018	STD01/18/18-0178	CCU - LG - 0178	SMART & FINAL - DRINKS FOR FULL DAY PD	35.89
4390	Other Supplies	MORCS	3/31/2018	STD02/22/18-0160	CCU - DG - 0160	TAQUERIA LA CHISPITA - LUNCH FOR STAFF DURING ALL DAY PD - B	225.00
4400	Non Capitalized Equi	BCHS	3/26/2018	STD01/18/18-0152	CCU - LS - 0152	IKEA - OFFICE FURNITURE (TABLES)	282.51
5200	Travel and Conferen	BCCS	3/31/2018	STD02/22/18-0145	CCU - KM - 0145	KINGS INN HOTEL SAN DIEGO - LODGING DURING THE ILLUMINATE CO	190.29
5200	Travel and Conferen	BCHS	3/31/2018	STD02/22/18-0145	CCU - KM - 0145	KINGS INN HOTEL SAN DIEGO - LODGING DURING THE ILLUMINATE CO	104.46
5200	Travel and Conferen	CA	3/31/2018	STD02/22/18-0186	CCU - CH - 0186	FEDEX - PRINTED PARKING PASSES AT THE ILLUMINATE CONFERENCE	0.84
5200	Travel and Conferen	MORCS	3/31/2018	STD02/22/18-0145	CCU - KM - 0145	KINGS INN HOTEL SAN DIEGO - LODGING DURING THE ILLUMINATE CO	175.80
5200	Travel and Conferen	MORCS	3/31/2018	STD02/22/18-0145	CCU - KM - 0145	CALIFORNIA CHARTER SCHOOLS - 2018 CCSA CONFERENCE REGISTR	475.00

Object Code	Object Title	MGT Group Code	Effective Date	Document Number	Name	Transaction Description	Debit
5200	Travel and Conferen	MORCS	3/31/2018	STD02/22/18-0145	CCU - KM - 0145	CALIFORNIA CHARTER SCHOOLS - 2018 CCSA CONFERENCE REGISTR/	<u>475.00</u>
5300	Dues and Membersh	CA	3/31/2018	STD02/22/18-0129	CCU - KB - 0129	GOOGLE SVCAPPS - YPICS DOMAIN CHARGE	50.00
5812	Pupil Transportation	MORCS	3/31/2018	STD02/22/18-0145	CCU - KM - 0145	CALIFORNIA SCIENCE CENTER - FIELD TRIP TO THE CALIFORNIA SCIE	<u>520.00</u>
5830	Advertisement / Reci	BCHS	3/26/2018	STD01/18/18-0152	CCU - LS - 0152	INDEED - RECRUITMENT & HIRING	166.60
5830	Advertisement / Reci	BCHS	3/26/2018	STD01/18/18-0152	CCU - LS - 0152	INDEED - RECRUITMENT & HIRING	<u>301.00</u>
5900	Communications	BCCS	3/31/2018	STD02/22/18-0129	CCU - KB - 0129	SLACK - SLACK - YPICS COMMUNICATION APPPLICATION	48.63
5900	Communications	BCHS	3/31/2018	STD02/22/18-0129	CCU - KB - 0129	SLACK - SLACK - YPICS COMMUNICATION APPPLICATION	26.70
5900	Communications	CA	3/31/2018	STD02/22/18-0160	CCU - DG - 0160	USPS - CERTIFIED MAIL SENT TO HIGH SCHOOL EMPLOYEE	8.46
5900	Communications	CA	3/31/2018	STD02/22/18-0160	CCU - DG - 0160	USPS - CERTIFIED MAIL SENT TO HIGH SCHOOL EMPLOYEE	6.70
5900	Communications	MORCS	3/31/2018	STD02/22/18-0129	CCU - KB - 0129	SLACK - SLACK - YPICS COMMUNICATION APPPLICATION	<u>44.92</u>
9450	Work in Progress	MORCS	3/31/2018	STD02/22/18-0186	CCU - CH - 0186	FEDEX - EXPEDITED DELIVERY OF SPECTRUM CHECK FOR MORCS COI	<u>28.80</u>
Total							6,073.52

Coversheet

YPICS Recommendation to Receive and File LAUSD Annual Performance-Based Oversight Visit Reports

Section: V. ITEMS SCHEDULED FOR ACTION
Item: B. YPICS Recommendation to Receive and File LAUSD Annual Performance-Based Oversight Visit Reports
Purpose: Vote
Submitted by:
Related Material: YPICS Recommendation to receive and file LAUSD Annual Performance-Based Oversight Visit Reports for 2017-2018 School Year Final 2.pdf



YPI CHARTER SCHOOLS

April 23, 2018

TO: YPI Charter Schools
Board of Directors

FROM: Yvette King-Berg
Executive Director

SUBJECT: Recommendation to receive and file LAUSD Annual Performance-Based Oversight Visit Reports for 2017-2018 School Year

BACKGROUND

The LAUSD Charter Schools Division (CSD) conducts yearly oversight visits and formal reviews of the instructional and operational practices of all District-authorized charter schools. All charter schools contribute a percentage of their operating revenue to the District for this purpose as required by law.

ANALYSIS

The LAUSD Charter Schools Division yearly conducts performance-based oversight aligned to the California Charter Schools Act and includes four categories and a sub-category: 1) Governance Documentation, 2) Student Achievement and Educational Performance Documentation, 3) Organizational Management, Programs, and Operations Documentation, 3A) Documentation of Compliance with DOJ and TB clearance, credentialing, ESSA requirements, and Mandated Reporter Training Requirements, etc., and 4) Fiscal Operations.

At the September 25, 2017 regular meeting of the YPICS Board of Directors, the oversight process utilized by the authorizing district, LAUSD, was presented to the Board as an information item, and at the December 11, 2017 meeting, the Board certified compliance with applicable laws and other requirements.

Specialists from the Charter Schools Division visited each YPICS during the months of December, January, and April as per the schedule below:

YPICS Fiscal Review:	December 1, 2017
Bert Corona Charter Middle Schools:	December 1, 2017
Bert Corona Charter High School:	January 10, 2018,
Monsenor Oscar Romero Charter School:	April 10, 2018

Final reports for BCCS and BCCHS were received and indicate the following:

SUMMARY OF RATINGS				
<i>(4) = Accomplished (3) = Proficient (2) = Developing (1) = Unsatisfactory</i>				
SCHOOL	Governance	Student Achievement and Educational Performance	Organizational Management, Programs, and Operations	Fiscal Operations
Bert Corona Charter School	3	2	3	3
Bert Corona Charter High School	3	2	2	3
Monsenor Oscar Romero Charter School	Pending Receipt of Report	Pending Receipt of Report	Pending Receipt of Report	Pending Receipt of Report

BCCS continues to work on moving the overall academic outcomes of the students at Bert. This table reflects the work that was implemented during the 2016-2017 school year. We anxiously await the Spring 2018 scores to reveal the increased focus on student outcomes this academic school year.

Because state standardized testing is not administered until 11th grade, the high school only has one set of CAASPP scores. Therefore, the high school’s 2 is reflective of 11 students who joined the high school when they were already behind in their sophomore year. We have continued to push those students and as of this writing nine of the have already been accepted and will be attending colleges and universities within California

RECOMMENDATION

It is recommended that the Board of Directors receive and file the 2017-2018 results of the District’s oversight review of the two YPICS. We will provide the Board with the MORCS report once it is received from the CSD.