

Youth Policy Institute Charter Schools (YPICS)

Regular Board Meeting

Date and Time

Monday February 26, 2018 at 6:00 PM PST

Location

YPICS Learning and Support Center - 10660 White Oak Avenue, Suite B101, Granada Hills, CA

Meeting Call In Number: (641) 715-3680, Access# 1004153. Board Members calling in from 1625 W. Olympic Blvd., Los Angeles, CA 90015, 25024 Highspring Avenue, Newhall, CA 91321, and 405 Hillgard Avenue, Los Angeles, CA 90024.

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
Opening Items			
A. Record Attendance and Guests		Yesenia Zubia	1 m
B. Call the Meeting to Order		Mary Keipp	
C. Flag Salute			5 m
D. Additions/Corrections to Agenda		Mary Keipp	2 m
E. Approve December 11, 2017 Minutes	Approve Minutes	Mary Keipp	5 m
F. Approve January 8, 2018 Minutes	Approve Minutes	Mary Keipp	5 m
G. Approve January 29, 2018 Minutes	Approve Minutes	Mary Keipp	5 m

Purpose Presenter Time

II. COMMUNICATIONS

6:23 PM

Academic Excellence

- | | | | |
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| A. Presentations from the Public | FYI | Mary Keipp | 5 m |
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Any persons present desiring to address the Board of Directors on any proper matter.

The YPI Charter Public Schools ("Charter Schools") welcome your participation at the Charter Schools' Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the Charter Schools in public. Your participation assures us of continuing community interest in our Charter Schools. To assist you in the case of speaking/participating in our meetings, the following guidelines are provided:

Agenda Items: No individual presentation shall be more than five (5) minutes and total time for this purpose shall not exceed thirty (30) minutes per agenda item.

Non-Agenda Items: No individual presentation shall be for more than three (3) minutes and total time shall not exceed fifteen (15) minutes.

When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.

Ordinarily, Board Members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.

Any public records relating to an agenda item for an open session of the Board which are distributed to all of the Board members shall be available for public inspection at 1157 S. Berendo Street, Los Angeles, California 90006, 12513 Gain Street, Pacoima, CA 91331, 9400 Remick Avenue, Pacoima, California 91331 and 10660 White Oak Avenue, Granada Hills, CA 91344.

Americans with Disabilities

YPI Charter Schools, Inc. adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact us at least 48 hours in advance at 818-834-5805/ 213-413-9600, or info@coronacharter.org / info@romerocharter.org. All efforts will be made for reasonable accommodations.

III. ITEMS SCHEDULED FOR INFORMATION

6:28 PM

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|---|---------|------------------|-----|
| A. FY 18-19 School Calendars | Discuss | Yvette King-Berg | 5 m |
| B. 2018 - 2019 YPICS Reorganization Packet | FYI | Yvette King-Berg | 5 m |

	Purpose	Presenter	Time
<p>The reorganization of the schools and assignment of teachers was reconstructed during the 2014-2015 school year to ensure voice from the teaching staff and clear expectations from administration. For the 2018-2019 school year we will be continuing with the process that was initiated during the 2014-2015 school year. Teachers who serve as teacher leads (instructional coach, data leads, committee chairs, lead teachers, coordinators) for YPICS will assist as part of this process this year. The process has been designed to best accommodate all schools.</p>			

C. February Employee Performance Status Update	FYI	Yvette King-Berg	5 m
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YPICS believes that Performance evaluations are one of the most important communication tools an organization can use. They need not be complicated; they just need to be done. Performance evaluations benefit both employee and employer. It is a time to provide feedback, recognize quality performance and set expectations for future job performance. It is also a time to have candid conversations about performance that is lacking and how performance can be improved. Ongoing performance discussions can assist in avoiding serious problems in the future. During the month of February YPICS has been in the process of have performance conversations will all employees. We are on track to complete the process no later than 3/15/18.

D. Status Update on COP3 Contracts	FYI	Yvette King-Berg	5 m
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E. YPICS Winter Con App	FYI	Irina Castillo	5 m
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F. Form 700 - Statement of Economic Interests	FYI	Yvette King-Berg	5 m
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Statements of Economic Interests - Form 700. Every elected official and public employee who makes or influences governmental decisions is required to submit a Statement of Economic Interest, also known as the Form 700. The board will review their form 700s and prepare to submit to the LAUSD Ethics office.

G. Committee/ Council Reports	FYI		5 m
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1. Academic Committee Reports
2. Climate and Culture Committee Reports
 1. Student Leadership Council
3. Parent/ Committee Advocacy/ Engagement Reports
 1. School Site Council
 2. English Learner Advisory Committee
4. LCAP Advisory Committee Reports

H. Facilites Update	FYI	Ruben Duenas	5 m
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This update is for all of the YPICS' schools.

	Purpose	Presenter	Time
I. Bert Corona Executive Administrator Report	FYI	Ruben Duenas	5 m
J. Monsenor Oscar Romero Executive Director's Report	FYI	Kevin Myers	5 m
K. Bert Corona Charter High School Executive Director's Report	FYI	Larry Simonsen	5 m
L. Executive Director's Report	FYI	Yvette King-Berg	5 m

IV. CONSENT AGENDA ITEMS

7:28 PM

Audit

A. Background	FYI
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All matters listed under the consent agenda are considered by the Board to be routine and will be approved/ enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board Member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board's vote on them. The Executive Director recommends approval of all consent agenda items.

B. Consent Items	Vote	Yvette King-Berg	5 m
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V. ITEMS SCHEDULED FOR ACTION

7:33 PM

A. YPICS December 2017 and January 2018 Financials	Vote	Irina Castillo	10 m
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Recommendation to approve the YPI Charter Schools December 2017 and January 2018 financials with the check registers as submitted.

B. YPICS 2nd Interim Reports	Vote	Yvette King-Berg	5 m
C. YPICS FY 17-18 Form 990	Vote	Yvette King-Berg	5 m
D. YPICS Fiscal Policy	Vote	Irina Castillo	5 m
E. YPICS Social Media Policy	Vote	Yvette King-Berg	5 m
F. YPICS Audit Committee Selection	Vote	Mary Keipp	5 m

As part of its fiduciary responsibilities to the nonprofit, the board is responsible for oversight of the charitable nonprofit's accounting functions and the performance of the

Purpose Presenter Time

independent auditor if one is hired. The board of directors as a whole is responsible, unless it delegates this authority, such as to an audit committee.

G. Establish Ad Hoc Board Member Selection Committee	Vote	Mary Keipp	5 m
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VI. ANNOUNCEMENTS **8:13 PM**

A. Closing Announcements	FYI	Yvette King-Berg	2 m
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VII. Closing Items **8:15 PM**

A. Adjourn Meeting	Vote		
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Coversheet

Approve December 11, 2017 Minutes

Section: I. Opening Items
Item: E. Approve December 11, 2017 Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Regular Board Meeting on December 11, 2017

APPROVED

Youth Policy Institute Charter Schools (YPICS)

Minutes

Regular Board Meeting

Date and Time

Monday December 11, 2017 at 6:00 PM

Location

Bert Corona Charter High School - 12513 Gain Street, Pacoima CA 91331

Meeting Call In Number: (641) 715-3680, Access# 1004153. Board Members calling in from 1625 W. Olympic Blvd., Los Angeles, CA 90015, 25024 Highspring Avenue, Newhall, CA 91321, 1200 Market Street, Philadelphia, PA 19107, and 405 Hillgard Avenue , Los Angeles, CA 90024.

Trustees Present

A. Reza, G. Straub, J. Lucente, M. Green, M. Keipp (remote)

Trustees Absent

C. Vaquerano, S. Mendoza

Guests Present

C. Harvey, D. Gamez, David Oshiro, I. Castillo, K. Myers, L. Simonsen, Luis Romero, Maribel Palafox, Nick Wu, R. Duenas, R. Ruiz, Shawn Bolton, V. Nutt, Y. King-Berg, Y. Zubia, Yolanda Fuentes

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

G. Straub called a meeting of the board of trustees of Youth Policy Institute Charter Schools (YPICS) to order on Monday Dec 11, 2017 at 6:24 PM.

C. Flag Salute

D. Additions/Corrections to Agenda

E. Approve November 6, 2017 Minutes

J. Lucente made a motion to approve minutes from the Regular Board Meeting on 11-06-17 Regular Board Meeting on 11-06-17.

M. Keipp seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Green	Aye
A. Reza	Aye
J. Lucente	Aye
G. Straub	Aye
S. Mendoza	Absent
C. Vaquerano	Absent
M. Keipp	Aye

F. Approve November 27, 2017 Minutes

J. Lucente made a motion to approve minutes from the Regular Board Meeting on 11-27-17 Regular Board Meeting on 11-27-17.
M. Keipp seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

G. Straub	Aye
M. Green	Aye
J. Lucente	Aye
A. Reza	Aye
M. Keipp	Aye
S. Mendoza	Absent
C. Vaquerano	Absent

II. ITEMS SCHEDULED FOR INFORMATION

A. Review of YPICS School Compliance Binders

As part of its oversight responsibility set forth in California Education Code § 47604.3, the LAUSD, through the Charter Schools Division (CSD), monitors each charter public school's compliance with applicable legal, charter, and policy requirements. Similar to last year, the CSD's compliance oversight process encompasses two important actions by each charter school:

(1) Certification of Board Compliance Review: As part of the Governing Board's fulfillment of its fiduciary governance responsibility to ensure that the charter school complies with all applicable laws and other requirements, it is critical that the school's Governing Board periodically review, discuss, monitor, and modify, if necessary, the school's policies and systems for compliance with such requirements. Please complete and sign the certification at the end of the attached document, Compliance Monitoring and Certification of Board Compliance Review 2015-2016, and return the entire document, including the relevant Board agenda(s) and minutes that document the Governing Board's review of these compliance items as attachments, to your assigned CSD administrator immediately after your next Board meeting (i.e., in the fall) and no later than March 14, 2016.

B. Wellness Policy

Wellness Policy item notes: A local school wellness policy (wellness policy) is a written document that guides a local educational agency or school district's efforts to create supportive school nutrition and physical activity environments. Each local education agency participating in federal Child Nutrition Programs, including the National School Lunch Program or the School Breakfast Program, is required to develop and implement a wellness policy as established by the Child Nutrition and WIC Reauthorization Act of 2004, and recently enhanced by the Healthy, Hunger-Free Kids Act of 2010 (HHFKA)[PDF - 325.4 KB].

Wellness policies can be integrated into the Whole School, Whole Community, Whole Child (WSCC) model for school health, and can help put into action several provisions of the Every Student Succeeds Act, including Title I and Title IV. As part of the YPICS annual calendar the YPICS Board Reviews and approves the most recent Wellness Policy developed in collaboration with school staff, parents, and community members.

C. Gear Up Program Update

Gaining Early Awareness and Readiness for Undergraduate Programs (GEAR UP) is a competitive grant program of the U.S. Department of Education that increases the number of low-income students who are prepared to enter and succeed in postsecondary education by providing States and local community-education partnerships six-to-seven year grants to offer support services to high-poverty, middle and high schools.

The program serves at least one grade level of students, beginning no later than the 7th grade, following them through high school graduation and their first year in college. GEAR UP provides critical early college awareness and support activities like tutoring, mentoring, academic preparation, financial education and college scholarships to improve access to higher education for low income, minority and disadvantaged first-generation students and their families. GEAR UP funds are also used to provide college scholarships to low-income students.

The program mandates cooperation among K-12 schools, institutions of higher education, local and state education entities, businesses and community-based organizations. These dynamic partnerships are required to leverage local resources to match the federal investment dollar for dollar, creating a common agenda that more effectively facilitates the educational aspirations and attainment of students from low-income communities.

YPICS GEAR UP Grant is in the 4th year of implementation.

D. Gear Up Grant Budget Update

The Board reviewed the Gear UP budget and right now it is on track to spending well within the budget timeline and guidelines.

E. School Climate Transformation Grant Budget Update

The School Climate Transformation Grant provides funding to local educational agencies (LEAs) to develop, enhance, or expand systems of support for, and technical assistance to, schools implementing an evidence-based multi-tiered behavioral framework for improving behavioral outcomes and learning conditions for all students.

Each school in the grant has an assigned counselor who holds a Masters in social work. The grant uses a database called SWIS to track how many times students are sent to the office, who is sent to the office and who sends; suspensions and expulsions are also looked at.

The grant also uses a tiered system where tier II and tier III students are the focus.

F. Committee/ Council Reports

Each month council and committee meeting minutes will be provided for the board to review. Board members will direct senior staff regarding any minutes or committee concerns that may arise.

G. Facilities Update

The MORCS construction project continues to be on schedule with August 15, 2018, as the move in date. There was one incident earlier in December where the main water pipe broke near campus and flooded the underground parking with eight inches of water.

H. Bert Corona Executive Administrator Report

BCCS had the LAUSD oversight review on December 1, 2017. The CSD debrief went well, albeit we will not receive a final report until later this year. A few positive observations by the team included, "First-year teachers used classroom practices that are more aligned to third and 4th-year teachers. This year the debrief included evidence of more positive instructional practices are consistently in place school-wide than in the past. The CSD Team also noted that students were well behaved and an engaged in lessons throughout the school. One member of the team highly regarded the SFA practices that were evident during both the SFA Reading period and during all content area courses throughout the day. The CSD TEam highly complimented the school's implementation of the SFA reading and SFA math programs. Blanca Alves-Castillo interviewed parents at random. All fourteen parents gave the school a five. One parent declared, "The Bert Corona Charter School is saving my child's life." Blanca also randomly selected students this time for her focus groups. She was looking for students that were open and unafraid to speak. Students complained about the meal program and articulated some concerns about the bathrooms, which have been addressed.

I. Monsenor Oscar Romero Executive Director's Report

Mr. Myers presented the MORCS School Success Plan to the Board. It outlines goals and plans to increase academic achievement and improve the overall school climate. The MORCS Leadership Team used the data from the Youth Truth Survey to create actions plans, which include the creation of new clubs for students such as anime, chess, and Yugioh. Last month MORCS held a community engineering night. Students and their families had the opportunity to participate in mini-maker teams where they learned about conductive electricity by making controllers. Teachers have engaged in building better relationships with students through extra-curricular activities and sports programs such as Girls on the Run. MORCS continues to remain focused on increasing the academic outcomes of all students. Teachers have selected two students each to more intently monitor above and beyond the current strategies that are in place to grow outcomes. Seventy-two students school-wide are under a more watchful eye of the instructional team as a result of implementing this practice. Additionally, The school continues to celebrate the growth of students who met their goals on the MWEA Maps and teacher formative assessments.

J. Bert Corona Charter High School Executive Director's Report

Mr. Simonsen reintroduced Ms. Palafax, BCCHS Counselor, and Ms. Fuentes, BCCHS Director of Operations and former Chief of Staff for Felipe Fuentes LA City Council Member. Mr. Simonsen reported that the high school is still experiencing staffing challenges as the English teacher who replaced the English teacher who worked for the high school since the inception of the school quit at in August to take a job closer to home in Redondo Beach, also resigned last Friday. In spite of the English staffing challenges, he told the board that he was confident that school will be entirely staffed by 2nd semester. Students are excited that basketball is starting. The Athletic Departement held a successful fundraiser at the La Sirinita Restaurant in Van Nuys. The Gonzalez family, owners of the restaurant, donated the food for a fundraiser. Many of the BCCHS staff and families enjoyed a meal together, and La Sirinita gave the funds raised at the event to school for sports uniforms.

The next set of LA Mission college classes will begin in January 2018. Many students in the Junior class will have completed five college courses by the end of this school year. He articulated, "This is the first time we are facing behavioral challenges with students new to BCCHS. Students who have multiple concerns are being referred to our school, and it's getting harder. We will continue to do our best to serve all students, and we are fortunate to have the families trust us. Finally, the high school is not part of the PBIS grant, but the school is receiving information from the middle schools."

K. Executive Director's Report

LAUSD

LAUSD Board Approves Updates to District Required Language, 11/7/2017: Yesterday's LAUSD Board meeting began with LAUSD Acting Superintendent Vivian Ekchian's announcement that charter leaders and district staff had reached an agreement to update critical parts of the boilerplate language that LAUSD mandates its schools include in their charter petitions, called the "District Required Language" (DRL). This agreement was the outcome of years of joint efforts between the charter community and CCSA to analyze the policy requirements in the DRL, assess their impact on charter operators' ability to serve students, and prioritize areas for pushback.

National Alliance

Washington, D.C.—A Growing Movement: America's Largest Public Charter School Communities is the National Alliance for Public Charter Schools' (National Alliance) twelfth annual report on charter school enrollment. Since the report's first release in 2006, national charter school enrollment has tripled, growing from one million to more than three million students.

"Public charter schools are growing because communities are demanding them," said Nina Rees, president and CEO of the National Alliance. "The results are in, and they're clear: charter schools are leading to increased student achievement. It makes sense then that families are increasingly selecting charter schools when they have public school choice. The National Alliance is excited to join the millions of families seeking these game-changing schools."

California

From School Services of California -

Top Legislative Issues for 2017—Final Actions

Meeting his October 15, 2017. deadline, Governor Jerry Brown completed action on nearly 1,000 bills for the 2017 legislative year, signing 859 and vetoing 118. or nearly 12% of those that made it to his desk.

We have sorted the bills we have been following this year into those that were signed by Governor Brown and those that were vetoed. All bills vetoed by Governor Brown include a veto message, providing his rationale behind returning the bill to the Legislature without his signature. They are often an interesting read—and provide direction on how a bill can be more successful in a future legislative attempt.

Subsequent articles will be posted that delve into implementing some of these important bills. This installment of Top Legislative Issues will be the last for the year and will return to production in January 2018.

LAO Sees Revenue Forecast Capable of Fully Funding LCFF in 2018-19

In its annual Fiscal Outlook publication. the Legislative Analyst's Office (LAO) estimates significant increased Proposition 98 minimum guarantees in both the current year and upcoming fiscal year. These increases, combined with Proposition 98 funds freed up from prior year one-time spending. could give Governor Jerry Brown the resources needed to fully fund the Local Control Funding Formula (LCFF) in 2018-19. and then some.

YPICS:

On December 1st, Bert Corona Charter School received an Oversight visit by LAUSD. Both Directors, Blanca Castillo-Elves and Jose Rodriguez, were pleased to see the many strong instructional strategies that were implemented by the BCCS Teaching Team. Jose Rodriguez noted that he was quite impressed to see first and second year teachers checking for comprehension, pushing critical thinking, leading small groups, and managing

cooperative group learning in classrooms. The DOJ and Teacher assignments matched and all teachers are teaching in their correct assignments. A full report will be provided to the board as soon as it is available.

III. CONSENT AGENDA ITEMS

A. Background

B. Consent Items

J. Lucente made a motion to approve the consent agenda items.

M. Green seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

A. Reza	Aye
S. Mendoza	Absent
J. Lucente	Aye
C. Vaquerano	Absent
M. Keipp	Aye
M. Green	Aye
G. Straub	Aye

IV. ITEMS SCHEDULED FOR ACTION

A. Communication Policy

No vote was taken. The Communications Policy will be brought back to the Board at the next regular meeting.

B. October 2017 Financials for YPICS

J. Lucente made a motion to approve the October 2017 financials for YPI Charter Schools including a review of the schools' check registers and financial ledgers as submitted.

M. Green seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

J. Lucente	Aye
A. Reza	Aye
C. Vaquerano	Absent
G. Straub	Aye
M. Keipp	Aye
S. Mendoza	Absent

The HS enrollment increasing, 210 as of now. It has increased by 10 students this year.

However, it is still lower than what was budgeted. The school is still on track to end the year with a \$1000 positive forecast. The MORCS – budget was based on 356 students, however, there are 334 students currently enrolled. YPICS budgeted two busses for the year but the school has only used one bus, which created a \$70k in savings. BCCS is currently operating close to what was budgeted. Cash wise the schools are doing well and we finally have a resolution, by the end of the year the HS will be independent and not have to borrow money any longer. Currently YPICS still has access to a line of credit, but currently there is no need to access it.

C. 1st Interim Report

J. Lucente made a motion to approve the 1st interim reports for YPI Charter School, Inc.

M. Green seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Keipp Aye
S. Mendoza Absent
A. Reza Aye
G. Straub Aye
C. Vaquerano Absent
J. Lucente Aye
M. Green Aye

D. FY 16-17 Audit

J. Lucente made a motion to approve the 16-17 Audit.
M. Green seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

C. Vaquerano Absent
J. Lucente Aye
M. Green Aye
M. Keipp Aye
G. Straub Aye
A. Reza Aye
S. Mendoza Absent

The audit is 100% clean! And there are no findings. Irina reported, "The auditors are tough this year. Meal compliance is a hard one. However, the YPICS meal compliance is on target, and the team keeps tight records. I would like to celebrate Diana Gamez, Susie Castellon, Karina. Gamez, and Diana Orozco. The members as mentioned earlier of the Meal Program Compliance Team did a great job!" The only item that will be added to the audit is the board member terms. Board President Straub wanted to know if the auditors had access to the OIG report. Irina responded, " We gave them the full report."

E. YPICS Compliance Binders

A. Reza made a motion to approve the 17-18 YPICS compliance binders.
J. Lucente seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

G. Straub Aye
M. Keipp Aye
C. Vaquerano Absent
A. Reza Aye
J. Lucente Aye
M. Green Aye
S. Mendoza Absent

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:52 PM.

Respectfully Submitted,
Y. Zubia

Coversheet

Approve January 8, 2018 Minutes

Section: I. Opening Items
Item: F. Approve January 8, 2018 Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Special Meeting on January 8, 2018

APPROVED

Youth Policy Institute Charter Schools (YPICS)

Minutes

Special Meeting

Date and Time

Monday January 8, 2018 at 9:00 AM

Location

Conference Call: (641) 715-3680, Access# 1004153; Locations: 17112 Minnehana Street, Granada Hills, CA 91344; 501 S. Bixel Street, Los Angeles, CA 90017; 405 Hillgard Avenue, Los Angeles, CA 90024; 25024 Highspring Avenue, Newhall, CA 91321; 1625 W. Olympic Blvd., Los Angeles, CA 90015; 2121 West Temple Street, Los Angeles, CA 90026; 17037 Chatsworth St., Granada Hills, CA 91344

Trustees Present

C. Vaquerano, G. Straub, J. Lucente, M. Green, S. Mendoza

Trustees Absent

A. Reza, M. Keipp

Guests Present

Y. Zubia

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

G. Straub called a meeting to order on Monday Jan 8, 2018 at 9:06 AM.

II. CLOSED SESSION

A. Conference with Legal Counsel – Anticipated Litigation

Adjourned closed session at 9:20 a.m.

III. OPEN SESSION

A. ITEMS SCHEDULED FOR ACTION

No actions to report.

IV. Closing Items

A.

Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:21 AM.

Respectfully Submitted,
Y. Zubia

Coversheet

Approve January 29, 2018 Minutes

Section: I. Opening Items
Item: G. Approve January 29, 2018 Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Regular Board Meeting on January 29, 2018

APPROVED

Youth Policy Institute Charter Schools (YPICS)

Minutes

Regular Board Meeting

Date and Time

Monday January 29, 2018 at 6:00 PM

Location

YPICS Central - 10660 White Oak Avenue, Suite B101, Granada Hills, CA 91344

Meeting Call In Number: (641) 715-3680, Access# 1004153. Board Members calling in from 1625 W. Olympic Blvd., Los Angeles, CA 90015, 25024 Highspring Avenue, Newhall, CA 91321, 1200 Market Street, Philadelphia, PA 19107, and 405 Hillgard Avenue , Los Angeles, CA 90024.

Trustees Present

A. Reza, G. Straub, J. Lucente, M. Green, M. Keipp, S. Mendoza

Trustees Absent

C. Vaquerano

Trustees who arrived after the meeting opened

A. Reza

Guests Present

C. Harvey, I. Castillo, K. Myers, R. Duenas, R. Ruiz, V. Nutt, Y. King-Berg, Y. Zubia

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

G. Straub called a meeting of the board of trustees of Youth Policy Institute Charter Schools (YPICS) to order on Monday Jan 29, 2018 at 6:18 PM.

C. Flag Salute

D. Additions/Corrections to Agenda

II. ITEMS SCHEDULED FOR INFORMATION

A.

Committee/ Council Reports

Committee and Council reports from the YPICS are made available to the YPICS Board for review. Board Member Keipp wanted to ensure that committee and council meetings are held at optimal times for parent engagement. Board President Straub agreed and reaffirmed that the process of ensuring that all families are informed about council meetings and how to participate. Currently, information is sent with the annual school calendar, monthly calendars, and the remind communication system.

B. Facilities Update

A. Reza arrived.

Mr. Duenas reported that MORCS continues to be on time for the current August 15th completion date. Currently, the administration building has drywall. The 1st and 2nd floor of classroom buildings have light cement. Overall the project is moving right along. Kemp Brothers is doing a great job. We only have enough state funds on hand to last for another month. It is time to utilize the LAUSD Augmentation funding. We have submitted the necessary documents to apply to access the LAUSD funds that have granted to MORCS for this project. The MORCS Staff was able to go down to see the building. Additionally, the staff is already asking which class they'll be assigned, and have articulated supervision concerns based on the current layout. Next steps include beginning to look at the school's furniture needs.

BCCS and BCCHS: We are talking with Pacific School Development because the church on Bradford made an inquiry to see if we were interested in possibly developing the land for both BCCS and BCCHS. The property has 1.855 acres, Bert Corona is on 1.7 acres. Therefore space could fit another campus. The Board reaffirmed their desire to have leadership complete a feasibility study on the property. Board Member Lucente asked, "Are you thinking of another school or relocating?" Mr. Duenas responded, "BCCS would relocate, and the HS would move to the current BCCS location. Board Treasurer Lucente, "Would the HS students be more attracted to the new building?" Board Member Keipp, "Is there room for fields for athletics?" Mr. Duenas, "We have only investigated the possibility."

C. Bert Corona Executive Administrator Report

We finally have teachers using ODR's more consistently. The Averages are dropping for minors ODR. We see fewer referrals overall. Teachers have more classroom management tools. Therefore, better classroom management is exemplified in the classrooms. The daily tracker is the check-in and check-out process. The school is currently only targeting tier III students.

BCCS has accepted 130 new 6th grade students for the 2018-2019 school year. We are having challenges recruiting from elementary schools, especially LAUSD schools. BCCS currently has 13 students on the waitlist. Usually, BCCS usually has a wait list of 60 students. Board Member Lucente the paper has ads for all schools. The current immigration issues may also be an issue contributing to fewer students applying for space. Board Member Reza inquired about the size of the drop. Board Member Lucente reported that at least 50% of ads in the recent Daily News newspaper were charter schools.

The meal audit was last week. The California Department of Education (CDE) was here for five days. Right now we know there are no fiscal findings, but there will be corrections. Executive Director King-Berg stated, "This meal audit is different, and there is more at stake, the last time we only had one school at a time go through the audit. This time YPICS is one School Food Authority (SFA), which is operating as a small district."

Regarding academics, we are still analyzing the most recent MAPS data. We held a growth assembly for students who grew more than 5 points on the NWEA Maps assessments. Buildings at BCCS are older and are in need of serious maintenance. Green is suggesting that there is \$280 K of work that needs to be done at this time. Board Treasurer Joe Lucente, "You may have to sit on this until next year because that amount is well beyond the current fiscal budget. What is the amount of what work urgently needs to be completed immediately?" Mr. Duenas, "Urgent, would be about \$89k ." Board Member Mendoza, "This is just a reminder that any project that large has to go out to bid. You need it!"

D. Monsenor Oscar Romero Executive Director's Report

Mr. Myers, "Board Members do you have any questions about the SARC?" He also reviewed the MORCS School Success Plan with the Board. The 2nd-semester focus is on consistent implementation of routines and classroom strategies. Teachers have consented to have their lessons recorded for self-review and instructional feedback. The additional focus is on at-risk students. Board Member Keipp, "What does push in mean?" Mr. Myers, "We have identified areas in need of support. Therefore, a tutor is in the class with them to provide real-time support. The purpose of the School Success Plan is to get them going in the right direction." Board Member Keipp continues, "And what does at risk youth mean?" Mr. Myers, "It can mean, low income, homeless or it can mean those not on track to graduate." Board Member Keipp, "Who are the tutors?" Mr. Myers, "All tutors are college graduates." Board Treasurer Lucente, "What's the funding source?" Mr. Myers, "General Funds." Board Member Green, "How do you deal with kids with parental issues and gang affiliations?" Mr. Myers, "PBIS, Promise Neighborhoods, and the support of GRID."

E. Bert Corona Charter High School Executive Director's Report

Mr. Simonsen, "We had our LAUSD oversight visit on January 10, 2018, and they gave us homework. We started implementing the suggestions right away. Paul Duran, MORCS SFA Facilitator, is going to train to the HS teachers in SFA reading strategies. Teachers are requesting more time to collaborate; we allowed them more time do so during today's PD. We plan to continue this practice moving forward. We currently have 13 in the senior class, 11 are on track to go to college.

LAUSD Board Member Kelly Gonez came to visit. When she left, she asked, "What can we do for you?" My response, "The math for prop 39 is off for HS'. The high school count cannot function as the elementary model of 1 classroom and one teacher for 30 students. At the high school level, it is about credentials. Therefore, we need one classroom for each course that we need to have per grade level in spite of the number of students." Board Member Keipp, "How many seniors does the high school have?" Mr. Simonsen "13 and 11 are on pace to graduate. There are four who have been accepted to Grand Canyon University in Arizona, Cal State LA 1, Cal State Channel Islands 1, Oklahoma State University -Technology Institute 1, and we are waiting for remaining acceptances." Our current Academic Counselor has her PPS Credential, and she is also obtaining her license as a Marriage, Family, Therapist. We have a new after-school coordinator; our former coordinator was reassigned to MORCS to bolster that afterschool program. We had our first soccer game, Girls 0-1. It was a close game. The boys got clobbered, which was good because they are cocky. There will be a girls softball team this semester. Board Member Reza, "What about enrollment next year?" Simonsen, "Enrollment has been inconsistent. Our high school kids are going over to BCCS to recruit." Mr. Duenas talked about the BCCHS students, former BCCS grads, came to help at an event. Those type of interactions and service learning projects are good for advertising. Board Member Keipp, "Is there any way to provide transportation between the schools during the day?" Mr. Duenas, "The issue is being on the Maclay campus, parents do not like the area. Also Pierce Street is low-income housing, projects and parents are fearful of the area." Board President Straub, "Next

year what's the plan for the college counseling piece?" Mr. Simonsen, "Point of clarification do you mean what's the ratio of students to college counseling?" Board President Straub, " Is it the lower 10% and higher 10%. It multiplies when you have 60+ students to corral." Simonsen, "We are ready for the next 60+ students, at least for the 2018-2019 school year." Board President Straub, " Reach out to Jenny Acosta at Granada for support in ensuring that everything you do regarding your courses matches the NC2A programs."

F. Executive Director's Report

The Executive Director reported an update about the governor's budget and legislation passed and vetoed. According to all of our most reliable sources, revenues for 2018-19 are again projected to be higher than the state has previously estimated. The Governor's proposals for 2018-19 included the Administration's revenue and expenditure estimates and planned program decisions based upon those estimates

III. CONSENT AGENDA ITEMS

A. Background

B. Consent Items

J. Lucente made a motion to approve the consent agenda item.

M. Green seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

M. Green	Aye
A. Reza	Aye
J. Lucente	Aye
S. Mendoza	Aye
C. Vaquerano	Absent
M. Keipp	Aye
G. Straub	Aye

IV. ITEMS SCHEDULED FOR ACTION

A. November 2017 Financials for YPICS

M. Keipp made a motion to approve the November 2017 YPICS financials including the check register as submitted.

S. Mendoza seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

C. Vaquerano	Absent
J. Lucente	Aye
A. Reza	Aye
M. Keipp	Aye
S. Mendoza	Aye
M. Green	Aye
G. Straub	Aye

B. Form J-13A - Allowance of Attendance for BCCS and BCCHS

J. Lucente made a motion to approve the submission of the Request for Allowance of Attendance Because of Emergency Conditions (Form J-13A) for Bert Corona and Bert Corona Charter High School due to the Creek Fire school closures.

M. Keipp seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Keipp	Aye
S. Mendoza	Aye
M. Green	Aye
C. Vaquerano	Absent
J. Lucente	Aye
G. Straub	Aye
A. Reza	Aye

C. Receipt of CTEIG Funds Acknowledgement

M. Keipp made a motion to approve the acknowledgement the receipt of CETIGS funds and the transfer of funds to Vaughn Next Century Learning Center.
M. Green seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Mendoza	Aye
M. Green	Aye
A. Reza	Aye
C. Vaquerano	Absent
J. Lucente	Aye
G. Straub	Aye
M. Keipp	Aye

D. Recertify MOU with Unidos US (formerly NCLR)

S. Mendoza made a motion to recertify the contract with Unidos US (formerly NCLR).
M. Green seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

C. Vaquerano	Absent
M. Green	Aye
A. Reza	Aye
J. Lucente	Aye
S. Mendoza	Aye
G. Straub	Aye
M. Keipp	Aye

E. YPI Charter Schools Board Resolution to Join CharterSafe JPA

M. Keipp made a motion to approve the board resolution to join CharterSafe as YPI Charter Schools.
J. Lucente seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

G. Straub	Aye
M. Keipp	Aye
C. Vaquerano	Absent
A. Reza	Aye
M. Green	Aye
S. Mendoza	Aye
J. Lucente	Aye

F.

Board President Resignation

Board Chair, Gene Straub acknowledged and thanked the team for the wonderful decade.

G. Election of Interim Board Chair

J. Lucente made a motion to recommend Mary Keipp as the interim Board Chair.

S. Mendoza seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

G. Straub	Aye
A. Reza	Aye
S. Mendoza	Aye
M. Keipp	Aye
M. Green	Aye
C. Vaquerano	Absent
J. Lucente	Aye

V. CLOSED SESSION

A. Public Employee: Discipline/Dismissal/Release

The Board went into closed session at 6:30pm.

VI. OPEN SESSION

A. Items Scheduled for Action

Open session resumed at 6:50pm.

No action was taken.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:22 PM.

Respectfully Submitted,
Y. Zubia

Coversheet

YPICS Winter Con App

Section: III. ITEMS SCHEDULED FOR INFORMATION
Item: E. YPICS Winter Con App
Purpose: FYI
Submitted by:
Related Material: ConApp Winter 2017-18_Bert Corona High_Draft.pdf
ConApp Winter 2017-18_Monsenor_Oscar_Draft.pdf
ConApp Winter 2017-18_Bert Corona_Draft.pdf

Bert Corona Charter High (19 64733 0132126)

Status: Draft
 Saved by: ExED Data Management
 Date: 2/20/2018 4:23 PM

2017-18 Application for Funding

CDE Program Contact:

Education Data Office, ConApp@cde.ca.gov, 916-319-0297

Local Governing Board Approval

The LEA is required to review and receive approval of their Application for Funding selections with their local governing board.

Date of approval by local governing board	06/29/2017
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District English Learner Advisory Committee (DELAC) Review

Per Title 5 of the California Code of Regulations Section 11308, if your district has more than 50 English learners the district must establish a District English Learner Advisory Committee (DELAC) and involve them in the application for funding for programs that serve English learners.

DELAC representative's full name	
DELAC review date	
Meeting minutes web address Please enter the Web address of DELAC review meeting minutes (format http://SomeWebsiteName.xxx). If a Web address is not available, the LEA must keep the minutes on file which indicates that the application is approved by the committee.	
DELAC comment If an advisory committee refused to review the application, or if DELAC review is not applicable, enter a comment. (Maximum 500 characters)	LEA has no EIA funds

Title IV, Part A Addendum

To apply for Title IV, Part A categorical funds for the fiscal year select "Yes." Only eligible LEAs will receive Title IV, Part A funds.

Title IV, Part A (Student Support)	Yes
ESSA Sec. 1112(b) SACS 4127	
Date of material change approval by local governing board Participation is considered a material change per Section 64000, as such, local board approval is required.	

Application for Categorical Programs

To receive specific categorical funds for a school year the LEA must apply for the fund by selecting Yes. Only the categorical funds the LEA is eligible to receive are displayed.

Title I, Part A (Basic Grant)	Yes
ESSA Sec. 1111 et seq. SACS 3010	
Title II, Part A (Supporting Effective Instruction)	Yes

*****Warning*****

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2017-18 Application for Funding

CDE Program Contact:

Education Data Office, ConApp@cde.ca.gov, 916-319-0297

ESEA Sec. 2104 SACS 4035	
Title III, Part A Immigrant	Yes
ESEA Sec. 3102 SACS 4201	
Title III, Part A English Learner	Yes
ESEA Sec. 3102 SACS 4203	

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2017-18 Federal Transferability

Federal transferability of funds is governed by Title V in ESSA Section 5102. An LEA may transfer Title II, Part A and Title IV, Part A program funds to other allowable programs. This transferability is not the same as Title V, Subpart 1 Rural Education Achievement Program Flexibility (REAP-Flex) governed by ESEA Section 5211. Funds transferred under REAP-Flex are not to be included on this form.

CDE Program Contact:

Juan J. Sanchez, Educator Excellence Office (Title II), jsanchez@cde.ca.gov, 916-319-0452
 Tom Herman, Coordinated School Health & Safety (Title IV), THerman@cde.ca.gov, 916-319-0914

Title II, Part A Transfers	
2017-18 Title II, Part A entitlement	\$10,012
Transferred to Title I, Part A	\$0
Transferred to Title I, Part C	\$0
Transferred to Title I, Part D	\$0
Transferred to Title III, Part A English Learner	\$0
Transferred to Title III, Part A Immigrant	\$0
Transferred to Title IV, Part A	\$0
Transferred to Title V, Part B, Subpart 1 Small, Rural School Achievement Grant	\$0
Transferred to Title V, Part B, Subpart 2 Rural and Low-Income Grant	\$0
Total amount of Title II, Part A funds transferred out	\$0
2017-18 Title II, Part A entitlement after transfers out	\$10,012
Title IV, Part A Transfers	
2017-18 Title IV, Part A entitlement	\$10,000
Transferred to Title I, Part A	\$0
Transferred to Title I, Part C	\$0
Transferred to Title I, Part D	\$0
Transferred to Title II, Part A	\$0
Transferred to Title III, Part A English Learner	\$0
Transferred to Title III, Part A Immigrant	\$0
Transferred to Title V, Part B, Subpart 1 Small, Rural School Achievement Grant	\$0
Transferred to Title V, Part B, Subpart 2 Rural and Low-Income Grant	\$0
Total amount of Title IV, Part A funds transferred out	\$0
2017-18 Title IV, Part A entitlement after transfers out	\$10,000

*****Warning*****

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Bert Corona Charter High (19 64733 0132126)

Status: Draft
Saved by: ExED Data Management
Date: 1/29/2018 8:23 PM**2017-18 Title I, Part A LEA Allocation**

The purpose of this data collection is to calculate the full Title I, Part A allocation available to the LEA.

CDE Program Contact:Sylvia Hanna, Title I Policy and Program Guidance Office, shanna@cde.ca.gov, 916-319-0948**Nonprofit Private School Equitable Services Percentage Calculation**

Total participating nonprofit private school low income students	
Total participating attendance area low income students	0
Percent of nonprofit private school low income students for equitable service calculations	0.00%

Title I, Part A LEA Allocations

2017-18 Title I, Part A entitlement	\$82,328
Transferred-in amount	\$0
Title I, Part A entitlement after transfers	\$82,328
Note: In order for the 2016-17 allowable carryover amount to be pre-populated, the 2016-17 Title I, Part A Carryover data collection should be completed and saved before beginning data entry on this data collection.	
2016-17 Allowable Carryover (Allowable values are the 12 month 2016-17 carryover amount or, whichever is less either the 15 month 2016-17 carryover amount or 15% of the 2016-17 entitlement plus transferred-in amount)	\$0
Repayment of funds	\$0
2017-18 Total allocation	\$82,328
Nonprofit private school equitable services proportional share amount	\$0
Total allocation after nonprofit private school equitable services proportional share amount	\$82,328
Indirect cost reservation	\$0
Administrative reservation	\$0
2017-18 Title I, Part A adjusted allocation	\$82,328
Indirect Cost and Administration Calculation Tool To help determine allowable indirect cost and administrative reservations, based on the LEA's approved indirect cost rate, as defined on the Indirect Cost Rates Web page at http://www.cde.ca.gov/fg/ac/ic/ , below are recommended values.	
2017-18 Approved indirect cost rate	4.24%
Maximum allowable indirect cost reservation	\$3,349
Recommended administration reservation	\$9,000

*****Warning*****

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2017-18 Title I, Part A Reservations

To report LEA required and authorized reservations before distributing funds to schools.

CDE Program Contact:

Lana Zhou, Title I Policy and Program Guidance Office, lzhou@cde.ca.gov, 916-319-0956
 Rina DeRose, Title I Policy and Program Guidance Office, RDeros@cd.ca.gov, 916-323-0472

Required Reservations

Parent and Family Engagement (1% of the entitlement if greater than \$500,000.)	\$0
School parent and family engagement	\$0
LEA parent and family engagement	\$0
Direct or indirect services to homeless children, regardless of their school of attendance	\$100
Public school Choice transportation (Only applies to students previously transferred under NCLB.)	\$0

Authorized Reservations

Other authorized activities	\$0
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Reservation Summary

Title I, Part A adjusted allocation	\$82,328
Total required reservations	\$100
Total authorized reservations	\$0
Allocation after reservations	\$82,228
School parent and family engagement set-aside	\$0
Amount available for Title I, Part A school allocations	\$82,228

*****Warning*****

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2017-18 Title II, Part A LEA Allocations

The purpose of this data collection is to calculate the total allocation amount available to the LEA for Title II, Part A Preparing, Training, and Recruiting High-Quality Teachers, Principals, and Other School Leaders.

CDE Program Contact:

Melissa Flatt, Educator Excellence Office, mflatt@cde.ca.gov, 916-324-5689
 Juan J. Sanchez, Educator Excellence Office (Title II), jsanchez@cde.ca.gov, 916-319-0452

2017-18 Title II, Part A entitlement	\$10,012
Transferred-in amount	\$0
Total funds transferred out of Title II, Part A	\$0
Total entitlement after transfers	\$10,012
Repayment of funds	\$0
Repayment comment	
Provide an explanation of why repayment dollars were added back to the allocation	
2017-18 Allocation	\$10,012
Administrative and indirect costs	\$0
2017-18 Title II, Part A adjusted allocation	\$10,012

*****Warning*****

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2017-18 Consolidation of Administrative Funds

A request by the LEA to consolidate administrative funds for specific programs.

CDE Program Contact:

Julie Brucklacher, Financial Accountability and Info Srv Office, jbruckla@cde.ca.gov, 916-327-0858

Title I, Part A (Basic) SACS Code 3010	No
Title I, Part C (Migrant Education) SACS Code 3060	No
Title I, Part D (Delinquent) SACS Code 3025	No
Title II, Part A (Supporting Effective Instruction) SACS Code 4035	No
Title III, Part A (Immigrant Students) SACS Code 4201	No
Title III, Part A (English Learner Students) - 2% maximum SACS Code 4203	No
Title IV, Part A (Student Support) SACS Code 4127	No
Title IV, Part B (21st Century Community Learning Centers) SACS Code 4124	No

*****Warning*****

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2017-18 Title I, Part A Notification of Authorization of Schoolwide Program

This report provides notification to the California Department of Education of a school's eligibility and local board approval to operate under and report as Schoolwide Program

CDE Program Contact:

Franco Rozic, Title I Monitoring and Support Office, frozic@cde.ca.gov, 916-319-0269
 Lana Zhou, Title I Policy and Program Guidance Office, lzhou@cde.ca.gov, 916-319-0956

Note:

In order for CDE program staff to have visibility to all SWP authorized schools, it is important to have an Authorized Representative certify this Notification of Authorization data collection after a change is made.

School Name	School Code	Authorized	Local Board Approval Date (ex. 07/30/2017)	Low Income %	SIG Approval Date (ex. 07/30/2017)	SWP Waiver Approval Date (ex. 07/30/2017)
Bert Corona Charter High	0132126	N				

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Bert Corona Charter High (19 64733 0132126)

Status: Draft
 Saved by: ExED Data Management
 Date: 1/29/2018 8:19 PM

2016-17 Title I, Part A Carryover

Report only expenditures for fiscal year 2016-17 allocation to determine funds to be carried over to fiscal year 2017-18.

CDE Program Contact:

Kevin Donnelly, Title I Policy and Program Guidance Office, kdonnelly@cde.ca.gov, 916-319-0942
 Rina DeRose, Title I Policy and Program Guidance Office, RDeros@cde.ca.gov, 916-323-0472

2016-17 Carryover Calculation

2016-17 Title I Part A Entitlement	\$54,244
Transferred in	\$0
Title I Part A available allocation	\$54,244
Expenditures and obligations from July 1, 2016 through June 30, 2017 (12 Months)	\$54,244
Carryover as of June 30, 2017	\$0
Carryover percent as of June 30, 2017	0.00%
Expenditures and obligations from July 1, 2016 through September 30, 2017 (15 Months)	\$54,244
Carryover as of September 30, 2017	\$0
Carryover percent as of September 30, 2017	0.00%

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2015-16 Title II, Part A Fiscal Year Expenditure Report, Closeout 27 Months

A report of year-to-date expenditures and encumbrances by activity. Activity period covered is July 1, 2015 through September 30, 2017.

CDE Program Contact:

Melissa Flatt, Educator Excellence Office, mflatt@cde.ca.gov, 916-324-5689

2015-16 Title II, Part A entitlement	\$349
2015-16 Title II, Part A total apportionment issued	\$349

Professional Development Expenditures

Professional development for teachers	\$349
Professional development for administrators	
Subject matter project	
Other professional development expenditures	

Exams and Test Preparation Expenditures

Exam fees, reimbursement	
Test preparation training and/or materials	
Other exam and test preparation expenditures	

Recruitment, Training, and Retaining Expenditures

Recruitment activities	
Hiring incentive and/or relocation allotment	
National Board Certification and/or stipend	
Verification process for special settings (VPSS)	
University course work	
Other recruitment training and retaining expenditures	

Miscellaneous Expenditures

Class size reduction	
Administrative and indirect costs	
Total funds transferred to Title I, Part A	
Other allowable expenditures or encumbrances	
Total expenditures and encumbrances	\$349
2015-16 Unspent Funds	\$0
Note: CDE will invoice the LEA for the 2015-16 unspent apportionment amount.	
General Comment (Maximum 500 characters)	

*****Warning*****

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2017-18 Title I, Part A School Allocations

This report identifies the amount of Title I, Part A funds to be allocated to eligible schools.

CDE Program Contact:

Lana Zhou, Title I Policy and Program Guidance Office, lzhou@cde.ca.gov, 916-319-0956
 Rina DeRose, Title I Policy and Program Guidance Office, RDerose@cde.ca.gov, 916-323-0472

LEA meets small district criteria.

An LEA is defined as a small district criteria if, based on the school list and the data entered in School Student Counts Actuals, the LEA meets one or more of the following:

- Is a single school district
- Has a single school per grade span
- Has enrollment total for all schools less than 1,000

If an exception to funding is needed, enter an Exception Reason. Use lower case only.

Allowable Exception Reasons

- a - Meets 35% Low Income Requirement
- d - Desegregation Waiver on File
- e - Grandfather Provision
- f - Feeder Pattern
- g - Local Funded Charter Opted Out
- h - Local Funded Charter Opted In
- k - Funded with EIA/SCE

Low income measure	FRPM
Group Schools by Grade Span	No
District-wide low income %	80.79%
Available Title I, Part A school allocation	\$82,228
Available parent and family engagement reservation	\$0
Total participating nonprofit private school low income students	

*****Warning*****

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2017-18 Title I, Part A School Allocations

This report identifies the amount of Title I, Part A funds to be allocated to eligible schools.

School Name	School Code	Grade Span Group	Student Enrollment	Low Income Students	Low Income Student %	Eligible for Funding	Funding Required	Public School	Ranking	Planned for Funding	\$ Per Low Income Student (0.00)	Carryover	TIA School Allocation	Parent and Family Engagement Amount	Total School Allocation	Exception Reason
Bert Corona Charter High	0132126		203	164	80.79	Y	Y	Y	1	N	501.39		82227.96		82227.96	

*****Warning*****

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Monsenor Oscar Romero Charter Middle (19 64733 0114959)

Status: Draft
 Saved by: ExED Data Management
 Date: 2/20/2018 4:27 PM

2017-18 Application for Funding

CDE Program Contact:

Education Data Office, ConApp@cde.ca.gov, 916-319-0297

Local Governing Board Approval

The LEA is required to review and receive approval of their Application for Funding selections with their local governing board.

Date of approval by local governing board	06/29/2017
---	------------

District English Learner Advisory Committee (DELAC) Review

Per Title 5 of the California Code of Regulations Section 11308, if your district has more than 50 English learners the district must establish a District English Learner Advisory Committee (DELAC) and involve them in the application for funding for programs that serve English learners.

DELAC representative's full name	
DELAC review date	
Meeting minutes web address Please enter the Web address of DELAC review meeting minutes (format http://SomeWebsiteName.xxx). If a Web address is not available, the LEA must keep the minutes on file which indicates that the application is approved by the committee.	
DELAC comment If an advisory committee refused to review the application, or if DELAC review is not applicable, enter a comment. (Maximum 500 characters)	LEA has no EIA funds

Title IV, Part A Addendum

To apply for Title IV, Part A categorical funds for the fiscal year select "Yes." Only eligible LEAs will receive Title IV, Part A funds.

Title IV, Part A (Student Support)	Yes
ESSA Sec. 1112(b) SACS 4127	
Date of material change approval by local governing board Participation is considered a material change per Section 64000, as such, local board approval is required.	

Application for Categorical Programs

To receive specific categorical funds for a school year the LEA must apply for the fund by selecting Yes. Only the categorical funds the LEA is eligible to receive are displayed.

Title I, Part A (Basic Grant)	Yes
ESSA Sec. 1111 et seq. SACS 3010	
Title II, Part A (Supporting Effective Instruction)	Yes

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2017-18 Application for Funding

CDE Program Contact:

Education Data Office, ConApp@cde.ca.gov, 916-319-0297

ESEA Sec. 2104 SACS 4035	
Title III, Part A Immigrant	Yes
ESEA Sec. 3102 SACS 4201	
Title III, Part A English Learner	Yes
ESEA Sec. 3102 SACS 4203	

*****Warning*****

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California Department of Education**Consolidated Application**

Monsenor Oscar Romero Charter Middle (19 64733 0114959)

Status: Draft
Saved by: ExED Data Management
Date: 2/20/2018 4:28 PM**2017-18 Federal Transferability**

Federal transferability of funds is governed by Title V in ESSA Section 5102. An LEA may transfer Title II, Part A and Title IV, Part A program funds to other allowable programs. This transferability is not the same as Title V, Subpart 1 Rural Education Achievement Program Flexibility (REAP-Flex) governed by ESEA Section 5211. Funds transferred under REAP-Flex are not to be included on this form.

CDE Program Contact:

Juan J. Sanchez, Educator Excellence Office (Title II), jsanchez@cde.ca.gov, 916-319-0452
Tom Herman, Coordinated School Health & Safety (Title IV), THerman@cde.ca.gov, 916-319-0914

Title II, Part A Transfers	
2017-18 Title II, Part A entitlement	\$16,872
Transferred to Title I, Part A	\$0
Transferred to Title I, Part C	\$0
Transferred to Title I, Part D	\$0
Transferred to Title III, Part A English Learner	\$0
Transferred to Title III, Part A Immigrant	\$0
Transferred to Title IV, Part A	\$0
Transferred to Title V, Part B, Subpart 1 Small, Rural School Achievement Grant	\$0
Transferred to Title V, Part B, Subpart 2 Rural and Low-Income Grant	\$0
Total amount of Title II, Part A funds transferred out	\$0
2017-18 Title II, Part A entitlement after transfers out	\$16,872
Title IV, Part A Transfers	
2017-18 Title IV, Part A entitlement	\$0
Transferred to Title I, Part A	\$0
Transferred to Title I, Part C	\$0
Transferred to Title I, Part D	\$0
Transferred to Title II, Part A	\$0
Transferred to Title III, Part A English Learner	\$0
Transferred to Title III, Part A Immigrant	\$0
Transferred to Title V, Part B, Subpart 1 Small, Rural School Achievement Grant	\$0
Transferred to Title V, Part B, Subpart 2 Rural and Low-Income Grant	\$0
Total amount of Title IV, Part A funds transferred out	\$0
2017-18 Title IV, Part A entitlement after transfers out	\$0

*****Warning*****

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Monsenor Oscar Romero Charter Middle (19 64733 0114959)

Status: Draft
Saved by: ExED Data Management
Date: 2/20/2018 4:28 PM**2017-18 Title I, Part A LEA Allocation**

The purpose of this data collection is to calculate the full Title I, Part A allocation available to the LEA.

CDE Program Contact:Sylvia Hanna, Title I Policy and Program Guidance Office, shanna@cde.ca.gov, 916-319-0948**Nonprofit Private School Equitable Services Percentage Calculation**

Total participating nonprofit private school low income students	
Total participating attendance area low income students	0
Percent of nonprofit private school low income students for equitable service calculations	0.00%

Title I, Part A LEA Allocations

2017-18 Title I, Part A entitlement	\$155,494
Transferred-in amount	\$0
Title I, Part A entitlement after transfers	\$155,494
Note: In order for the 2016-17 allowable carryover amount to be pre-populated, the 2016-17 Title I, Part A Carryover data collection should be completed and saved before beginning data entry on this data collection.	
2016-17 Allowable Carryover (Allowable values are the 12 month 2016-17 carryover amount or, whichever is less either the 15 month 2016-17 carryover amount or 15% of the 2016-17 entitlement plus transferred-in amount)	\$0
Repayment of funds	\$0
2017-18 Total allocation	\$155,494
Nonprofit private school equitable services proportional share amount	\$0
Total allocation after nonprofit private school equitable services proportional share amount	\$155,494
Indirect cost reservation	\$0
Administrative reservation	\$0
2017-18 Title I, Part A adjusted allocation	\$155,494
Indirect Cost and Administration Calculation Tool To help determine allowable indirect cost and administrative reservations, based on the LEA's approved indirect cost rate, as defined on the Indirect Cost Rates Web page at http://www.cde.ca.gov/fg/ac/ic/ , below are recommended values.	
2017-18 Approved indirect cost rate	4.24%
Maximum allowable indirect cost reservation	\$6,325
Recommended administration reservation	\$16,999

*****Warning*****

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Monsenor Oscar Romero Charter Middle (19 64733 0114959)

Status: Draft
Saved by: ExED Data Management
Date: 1/30/2018 8:28 PM**2017-18 Title I, Part A Reservations**

To report LEA required and authorized reservations before distributing funds to schools.

CDE Program Contact:Lana Zhou, Title I Policy and Program Guidance Office, lzhou@cde.ca.gov, 916-319-0956Rina DeRose, Title I Policy and Program Guidance Office, RDeros@cdca.gov, 916-323-0472**Required Reservations**

Parent and Family Engagement (1% of the entitlement if greater than \$500,000.)	\$0
School parent and family engagement	\$0
LEA parent and family engagement	\$0
Direct or indirect services to homeless children, regardless of their school of attendance	\$100
Public school Choice transportation (Only applies to students previously transferred under NCLB.)	\$0

Authorized Reservations

Other authorized activities	\$0
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Reservation Summary

Title I, Part A adjusted allocation	\$0
Total required reservations	\$100
Total authorized reservations	\$0
Allocation after reservations	(\$100)
School parent and family engagement set-aside	\$0
Amount available for Title I, Part A school allocations	\$155,394

*****Warning*****

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2017-18 Title II, Part A LEA Allocations

The purpose of this data collection is to calculate the total allocation amount available to the LEA for Title II, Part A Preparing, Training, and Recruiting High-Quality Teachers, Principals, and Other School Leaders.

CDE Program Contact:

Melissa Flatt, Educator Excellence Office, mflatt@cde.ca.gov, 916-324-5689
 Juan J. Sanchez, Educator Excellence Office (Title II), jsanchez@cde.ca.gov, 916-319-0452

2017-18 Title II, Part A entitlement	\$16,872
Transferred-in amount	\$0
Total funds transferred out of Title II, Part A	\$0
Total entitlement after transfers	\$16,872
Repayment of funds	\$0
Repayment comment	
Provide an explanation of why repayment dollars were added back to the allocation	
2017-18 Allocation	\$16,872
Administrative and indirect costs	\$0
2017-18 Title II, Part A adjusted allocation	\$16,872

*****Warning*****

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2017-18 Consolidation of Administrative Funds

A request by the LEA to consolidate administrative funds for specific programs.

CDE Program Contact:

Julie Brucklacher, Financial Accountability and Info Srv Office, jbruckla@cde.ca.gov, 916-327-0858

Title I, Part A (Basic) SACS Code 3010	No
Title I, Part C (Migrant Education) SACS Code 3060	No
Title I, Part D (Delinquent) SACS Code 3025	No
Title II, Part A (Supporting Effective Instruction) SACS Code 4035	No
Title III, Part A (Immigrant Students) SACS Code 4201	No
Title III, Part A (English Learner Students) - 2% maximum SACS Code 4203	No
Title IV, Part A (Student Support) SACS Code 4127	No
Title IV, Part B (21st Century Community Learning Centers) SACS Code 4124	No

*****Warning*****

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2017-18 Title I, Part A Notification of Authorization of Schoolwide Program

This report provides notification to the California Department of Education of a school's eligibility and local board approval to operate under and report as Schoolwide Program

CDE Program Contact:

Franco Rozic, Title I Monitoring and Support Office, frozic@cde.ca.gov, 916-319-0269
 Lana Zhou, Title I Policy and Program Guidance Office, lzhou@cde.ca.gov, 916-319-0956

Note:

In order for CDE program staff to have visibility to all SWP authorized schools, it is important to have an Authorized Representative certify this Notification of Authorization data collection after a change is made.

School Name	School Code	Authorized	Local Board Approval Date (ex. 07/30/2017)	Low Income %	SIG Approval Date (ex. 07/30/2017)	SWP Waiver Approval Date (ex. 07/30/2017)
Monsenor Oscar Romero Charter Middle	0114959	Y	10/24/2011	93.00%		

*****Warning*****

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Monsenor Oscar Romero Charter Middle (19 64733 0114959)

Status: Draft
 Saved by: ExED Data Management
 Date: 1/30/2018 8:45 PM

2016-17 Title I, Part A Carryover

Report only expenditures for fiscal year 2016-17 allocation to determine funds to be carried over to fiscal year 2017-18.

CDE Program Contact:

Kevin Donnelly, Title I Policy and Program Guidance Office, kdonnelly@cde.ca.gov, 916-319-0942
 Rina DeRose, Title I Policy and Program Guidance Office, RDeroser@cde.ca.gov, 916-323-0472

2016-17 Carryover Calculation

2016-17 Title I Part A Entitlement	\$148,161
Transferred in	\$0
Title I Part A available allocation	\$148,161
Expenditures and obligations from July 1, 2016 through June 30, 2017 (12 Months)	\$148,161
Carryover as of June 30, 2017	\$0
Carryover percent as of June 30, 2017	0.00%
Expenditures and obligations from July 1, 2016 through September 30, 2017 (15 Months)	\$148,161
Carryover as of September 30, 2017	\$0
Carryover percent as of September 30, 2017	0.00%

*****Warning*****

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2016-17 Title III, Part A Immigrant YTD Expenditure Report, 18 Months

A report of year-to-date expenditures by activity. Activity period covered is July 1, 2016 through December 31, 2017.

CDE Program Contact:

Geoffrey Ndirangu, Language Policy and Leadership Office, gndirang@cde.ca.gov, 916-323-5831

Approved Immigrant Sub-grantee Activities

(e) ACTIVITIES BY AGENCIES EXPERIENCING SUBSTANTIAL INCREASES IN IMMIGRANT CHILDREN AND YOUTH-

(1) IN GENERAL-An eligible entity receiving funds under section 3114(d)(1) shall use the funds to pay for activities that provide enhanced instructional opportunities for immigrant children and youth, which may include-

- (A) family literacy, parent outreach, and training activities designed to assist parents to become active participants in the education of their children;
- (B) support for personnel, including teacher aides who have been specifically trained, or are being trained, to provide services to immigrant children and youth;
- (C) provision of tutorials, mentoring, and academic or career counseling for immigrant children and youth
- (D) identification and acquisition of curricular materials, educational software, and technologies to be used in the program carried out with funds;

(E) basic instruction services that are directly attributable to the presence in the school district involved of immigrant children and youth, including the payment of costs of providing additional classroom supplies, costs of transportation, or such other costs as are directly attributable to such additional basic instruction services;

(F) other instruction services that are designed to assist immigrant children and youth to achieve in elementary schools and secondary schools in the United States, such as programs of introduction to the educational system and civics education; and

(G) activities, coordinated with community-based organizations, institutions of higher education, private sector entities with expertise in working with immigrants, to assist parents of immigrant children and youth by offering comprehensive community services.

2016-17 Title III, Part A Immigrant entitlement	\$778
Object Code - Activity	
1000-1999 Certificated personnel salaries	\$0
2000-2999 Classified personnel salaries	\$0
3000-3999 Employee benefits	\$0
4000-4999 Books and supplies	\$778
5000-5999 Services and other operating expenditures	\$0
Administrative and indirect costs	\$0
Total year-to-date expenditures	\$778
2016-17 Unspent funds	\$0
General comment (Maximum 500 characters)	

*****Warning*****

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2015-16 Title II, Part A Fiscal Year Expenditure Report, Closeout 27 Months

A report of year-to-date expenditures and encumbrances by activity. Activity period covered is July 1, 2015 through September 30, 2017.

CDE Program Contact:

Melissa Flatt, Educator Excellence Office, mflatt@cde.ca.gov, 916-324-5689

2015-16 Title II, Part A entitlement	\$1,812
2015-16 Title II, Part A total apportionment issued	\$1,812

Professional Development Expenditures

Professional development for teachers	\$1,812
Professional development for administrators	
Subject matter project	
Other professional development expenditures	

Exams and Test Preparation Expenditures

Exam fees, reimbursement	
Test preparation training and/or materials	
Other exam and test preparation expenditures	

Recruitment, Training, and Retaining Expenditures

Recruitment activities	
Hiring incentive and/or relocation allotment	
National Board Certification and/or stipend	
Verification process for special settings (VPSS)	
University course work	
Other recruitment training and retaining expenditures	

Miscellaneous Expenditures

Class size reduction	
Administrative and indirect costs	
Total funds transferred to Title I, Part A	
Other allowable expenditures or encumbrances	
Total expenditures and encumbrances	\$1,812
2015-16 Unspent Funds	\$0
Note: CDE will invoice the LEA for the 2015-16 unspent apportionment amount.	
General Comment (Maximum 500 characters)	

*****Warning*****

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2015-16 Title III, Part A Immigrant YTD Expenditure Report, Closeout 27 Months

A report of year-to-date expenditures by activity. Activity period covered is July 1, 2015 through September 30, 2017.

CDE Program Contact:

Geoffrey Ndirangu, Language Policy and Leadership Office, gndirang@cde.ca.gov, 916-323-5831

Approved Immigrant Sub-grantee Activities

(e) ACTIVITIES BY AGENCIES EXPERIENCING SUBSTANTIAL INCREASES IN IMMIGRANT CHILDREN AND YOUTH-

(1) IN GENERAL-An eligible entity receiving funds under section 3114(d)(1) shall use the funds to pay for activities that provide enhanced instructional opportunities for immigrant children and youth, which may include-

- (A) family literacy, parent outreach, and training activities designed to assist parents to become active participants in the education of their children;
- (B) support for personnel, including teacher aides who have been specifically trained, or are being trained, to provide services to immigrant children and youth;
- (C) provision of tutorials, mentoring, and academic or career counseling for immigrant children and youth
- (D) identification and acquisition of curricular materials, educational software, and technologies to be used in the program carried out with funds;

(E) basic instruction services that are directly attributable to the presence in the school district involved of immigrant children and youth, including the payment of costs of providing additional classroom supplies, costs of transportation, or such other costs as are directly attributable to such additional basic instruction services;

(F) other instruction services that are designed to assist immigrant children and youth to achieve in elementary schools and secondary schools in the United States, such as programs of introduction to the educational system and civics education; and

(G) activities, coordinated with community-based organizations, institutions of higher education, private sector entities with expertise in working with immigrants, to assist parents of immigrant children and youth by offering comprehensive community services.

2015-16 Title III, Part A Immigrant entitlement	\$611
2015-16 Title III, Part A Immigrant total apportionment issued	\$611
Object Code - Activity	
1000-1999 Certificated personnel salaries	\$0
2000-2999 Classified personnel salaries	\$0
3000-3999 Employee benefits	\$0
4000-4999 Books and supplies	\$611
5000-5999 Services and other operating expenditures	\$0
Administrative and indirect costs	\$0
Total year-to-date expenditures	\$611
2015-16 Unspent funds	\$0
Note: CDE will invoice the LEA for the 2015-16 unspent apportionment amount.	

*****Warning*****

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Monsenor Oscar Romero Charter Middle (19 64733 0114959)

Status: Draft
Saved by: ExED Data Management
Date: 1/30/2018 8:44 PM

2015-16 Title III, Part A Immigrant YTD Expenditure Report, Closeout 27 Months

A report of year-to-date expenditures by activity. Activity period covered is July 1, 2015 through September 30, 2017.

CDE Program Contact:

Geoffrey Ndirangu, Language Policy and Leadership Office, gndirang@cde.ca.gov, 916-323-5831

General comment (Maximum 500 characters)	
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Monsenor Oscar Romero Charter Middle (19 64733 0114959)

Status: Draft
 Saved by: ExED Data Management
 Date: 1/30/2018 8:14 PM

2014-15 Title III, Part A Immigrant YTD Expenditure Report, Supplemental Closeout 39 Months

A report of year-to-date expenditures by activity. Activity period covered is July 1, 2014 through September 30, 2017.

CDE Program Contact:

Geoffrey Ndirangu, Language Policy and Leadership Office, gndirang@cde.ca.gov, 916-323-5831

Approved Immigrant Sub-grantee Activities

(e) ACTIVITIES BY AGENCIES EXPERIENCING SUBSTANTIAL INCREASES IN IMMIGRANT CHILDREN AND YOUTH-

(1) IN GENERAL-An eligible entity receiving funds under section 3114(d)(1) shall use the funds to pay for activities that provide enhanced instructional opportunities for immigrant children and youth, which may include-

- (A) family literacy, parent outreach, and training activities designed to assist parents to become active participants in the education of their children;
- (B) support for personnel, including teacher aides who have been specifically trained, or are being trained, to provide services to immigrant children and youth;
- (C) provision of tutorials, mentoring, and academic or career counseling for immigrant children and youth
- (D) identification and acquisition of curricular materials, educational software, and technologies to be used in the program carried out with funds;

- (E) basic instruction services that are directly attributable to the presence in the school district involved of immigrant children and youth, including the payment of costs of providing additional classroom supplies, costs of transportation, or such other costs as are directly attributable to such additional basic instruction services;
- (F) other instruction services that are designed to assist immigrant children and youth to achieve in elementary schools and secondary schools in the United States, such as programs of introduction to the educational system and civics education; and
- (G) activities, coordinated with community-based organizations, institutions of higher education, private sector entities with expertise in working with immigrants, to assist parents of immigrant children and youth by offering comprehensive community services.

2014-15 Title III, Part A Immigrant supplemental entitlement	\$194
Object Code - Activity	
1000-1999 Certificated personnel salaries	\$0
2000-2999 Classified personnel salaries	\$0
3000-3999 Employee benefits	\$0
4000-4999 Books and supplies	\$194
5000-5999 Services and other operating expenditures	\$0
Administrative and indirect costs	\$0
Total year-to-date expenditures	\$194
2014-15 Unspent funds	\$0
Note: CDE will invoice the LEA for the amount of 2014-15 unspent supplemental entitlement funds.	
General comment	

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Monsenor Oscar Romero Charter Middle (19 64733 0114959)

Status: Draft
Saved by: ExED Data Management
Date: 1/30/2018 8:14 PM

2014-15 Title III, Part A Immigrant YTD Expenditure Report, Supplemental Closeout 39 Months

A report of year-to-date expenditures by activity. Activity period covered is July 1, 2014 through September 30, 2017.

CDE Program Contact:

Geoffrey Ndirangu, Language Policy and Leadership Office, gndirang@cde.ca.gov, 916-323-5831

(Maximum 500 characters)

*****Warning*****

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2017-18 Title I, Part A School Allocations

This report identifies the amount of Title I, Part A funds to be allocated to eligible schools.

CDE Program Contact:

Lana Zhou, Title I Policy and Program Guidance Office, lzhou@cde.ca.gov, 916-319-0956
 Rina DeRose, Title I Policy and Program Guidance Office, RDerose@cde.ca.gov, 916-323-0472

LEA meets small district criteria.

An LEA is defined as a small district criteria if, based on the school list and the data entered in School Student Counts Actuals, the LEA meets one or more of the following:

- Is a single school district
- Has a single school per grade span
- Has enrollment total for all schools less than 1,000

If an exception to funding is needed, enter an Exception Reason. Use lower case only.

Allowable Exception Reasons

- a - Meets 35% Low Income Requirement
- d - Desegregation Waiver on File
- e - Grandfather Provision
- f - Feeder Pattern
- g - Local Funded Charter Opted Out
- h - Local Funded Charter Opted In
- k - Funded with EIA/SCE

Low income measure	FRPM
Group Schools by Grade Span	No
District-wide low income %	96.12%
Available Title I, Part A school allocation	\$155,394
Available parent and family engagement reservation	\$0
Total participating nonprofit private school low income students	

*****Warning*****

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2017-18 Title I, Part A School Allocations

This report identifies the amount of Title I, Part A funds to be allocated to eligible schools.

School Name	School Code	Grade Span Group	Student Enrollment	Low Income Students	Low Income Student %	Eligible for Funding	Funding Required	Public School	Ranking	Planned for Funding	\$ Per Low Income Student (0.00)	Carryover	TIA School Allocation	Parent and Family Engagement Amount	Total School Allocation	Exception Reason
Monsenor Oscar Romero Charter Middle	0114959		335	322	96.12	Y	Y	Y	1	N	482.59		155393.98		155393.98	

*****Warning*****

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2017-18 Application for Funding

CDE Program Contact:

Education Data Office, ConApp@cde.ca.gov, 916-319-0297

Local Governing Board Approval

The LEA is required to review and receive approval of their Application for Funding selections with their local governing board.

Date of approval by local governing board	06/29/2017
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District English Learner Advisory Committee (DELAC) Review

Per Title 5 of the California Code of Regulations Section 11308, if your district has more than 50 English learners the district must establish a District English Learner Advisory Committee (DELAC) and involve them in the application for funding for programs that serve English learners.

DELAC representative's full name	
DELAC review date	
Meeting minutes web address Please enter the Web address of DELAC review meeting minutes (format http://SomeWebsiteName.xxx). If a Web address is not available, the LEA must keep the minutes on file which indicates that the application is approved by the committee.	
DELAC comment If an advisory committee refused to review the application, or if DELAC review is not applicable, enter a comment. (Maximum 500 characters)	LEA has no EIA funds

Title IV, Part A Addendum

To apply for Title IV, Part A categorical funds for the fiscal year select "Yes." Only eligible LEAs will receive Title IV, Part A funds.

Title IV, Part A (Student Support)	Yes
ESSA Sec. 1112(b) SACS 4127	
Date of material change approval by local governing board Participation is considered a material change per Section 64000, as such, local board approval is required.	

Application for Categorical Programs

To receive specific categorical funds for a school year the LEA must apply for the fund by selecting Yes. Only the categorical funds the LEA is eligible to receive are displayed.

Title I, Part A (Basic Grant)	Yes
ESSA Sec. 1111 et seq. SACS 3010	
Title II, Part A (Supporting Effective Instruction)	Yes

Warning

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2017-18 Application for Funding

CDE Program Contact:

Education Data Office, ConApp@cde.ca.gov, 916-319-0297

ESEA Sec. 2104 SACS 4035	
Title III, Part A Immigrant	Yes
ESEA Sec. 3102 SACS 4201	
Title III, Part A English Learner	Yes
ESEA Sec. 3102 SACS 4203	

*****Warning*****

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2017-18 Federal Transferability

Federal transferability of funds is governed by Title V in ESSA Section 5102. An LEA may transfer Title II, Part A and Title IV, Part A program funds to other allowable programs. This transferability is not the same as Title V, Subpart 1 Rural Education Achievement Program Flexibility (REAP-Flex) governed by ESEA Section 5211. Funds transferred under REAP-Flex are not to be included on this form.

CDE Program Contact:

Juan J. Sanchez, Educator Excellence Office (Title II), jsanchez@cde.ca.gov, 916-319-0452
Tom Herman, Coordinated School Health & Safety (Title IV), THerman@cde.ca.gov, 916-319-0914

Title II, Part A Transfers	
2017-18 Title II, Part A entitlement	\$16,962
Transferred to Title I, Part A	\$0
Transferred to Title I, Part C	\$0
Transferred to Title I, Part D	\$0
Transferred to Title III, Part A English Learner	\$0
Transferred to Title III, Part A Immigrant	\$0
Transferred to Title IV, Part A	\$0
Transferred to Title V, Part B, Subpart 1 Small, Rural School Achievement Grant	\$0
Transferred to Title V, Part B, Subpart 2 Rural and Low-Income Grant	\$0
Total amount of Title II, Part A funds transferred out	\$0
2017-18 Title II, Part A entitlement after transfers out	\$16,962
Title IV, Part A Transfers	
2017-18 Title IV, Part A entitlement	\$0
Transferred to Title I, Part A	\$0
Transferred to Title I, Part C	\$0
Transferred to Title I, Part D	\$0
Transferred to Title II, Part A	\$0
Transferred to Title III, Part A English Learner	\$0
Transferred to Title III, Part A Immigrant	\$0
Transferred to Title V, Part B, Subpart 1 Small, Rural School Achievement Grant	\$0
Transferred to Title V, Part B, Subpart 2 Rural and Low-Income Grant	\$0
Total amount of Title IV, Part A funds transferred out	\$0
2017-18 Title IV, Part A entitlement after transfers out	\$0

*****Warning*****

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2017-18 Title I, Part A LEA Allocation

The purpose of this data collection is to calculate the full Title I, Part A allocation available to the LEA.

CDE Program Contact:

Sylvia Hanna, Title I Policy and Program Guidance Office, shanna@cde.ca.gov, 916-319-0948

Nonprofit Private School Equitable Services Percentage Calculation

Total participating nonprofit private school low income students	
Total participating attendance area low income students	0
Percent of nonprofit private school low income students for equitable service calculations	0.00%

Title I, Part A LEA Allocations

2017-18 Title I, Part A entitlement	\$146,906
Transferred-in amount	\$0
Title I, Part A entitlement after transfers	\$146,906
Note: In order for the 2016-17 allowable carryover amount to be pre-populated, the 2016-17 Title I, Part A Carryover data collection should be completed and saved before beginning data entry on this data collection.	
2016-17 Allowable Carryover (Allowable values are the 12 month 2016-17 carryover amount or, whichever is less either the 15 month 2016-17 carryover amount or 15% of the 2016-17 entitlement plus transferred-in amount)	\$0
Repayment of funds	\$0
2017-18 Total allocation	\$146,906
Nonprofit private school equitable services proportional share amount	\$0
Total allocation after nonprofit private school equitable services proportional share amount	\$146,906
Indirect cost reservation	\$0
Administrative reservation	\$0
2017-18 Title I, Part A adjusted allocation	\$146,906
Indirect Cost and Administration Calculation Tool To help determine allowable indirect cost and administrative reservations, based on the LEA's approved indirect cost rate, as defined on the Indirect Cost Rates Web page at http://www.cde.ca.gov/fg/ac/ic/ , below are recommended values.	
2017-18 Approved indirect cost rate	4.24%
Maximum allowable indirect cost reservation	\$5,975
Recommended administration reservation	\$16,060

*****Warning*****

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2017-18 Title I, Part A Reservations

To report LEA required and authorized reservations before distributing funds to schools.

CDE Program Contact:

Lana Zhou, Title I Policy and Program Guidance Office, lzhou@cde.ca.gov, 916-319-0956
 Rina DeRose, Title I Policy and Program Guidance Office, RDeros@cd.ca.gov, 916-323-0472

Required Reservations

Parent and Family Engagement (1% of the entitlement if greater than \$500,000.)	\$0
School parent and family engagement	\$0
LEA parent and family engagement	\$0
Direct or indirect services to homeless children, regardless of their school of attendance	\$99
Public school Choice transportation (Only applies to students previously transferred under NCLB.)	\$0

Authorized Reservations

Other authorized activities	\$0
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Reservation Summary

Title I, Part A adjusted allocation	\$146,906
Total required reservations	\$99
Total authorized reservations	\$0
Allocation after reservations	\$146,807
School parent and family engagement set-aside	\$0
Amount available for Title I, Part A school allocations	\$146,807

*****Warning*****

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2017-18 Title II, Part A LEA Allocations

The purpose of this data collection is to calculate the total allocation amount available to the LEA for Title II, Part A Preparing, Training, and Recruiting High-Quality Teachers, Principals, and Other School Leaders.

CDE Program Contact:

Melissa Flatt, Educator Excellence Office, mflatt@cde.ca.gov, 916-324-5689
 Juan J. Sanchez, Educator Excellence Office (Title II), jsanchez@cde.ca.gov, 916-319-0452

2017-18 Title II, Part A entitlement	\$16,962
Transferred-in amount	\$0
Total funds transferred out of Title II, Part A	\$0
Total entitlement after transfers	\$16,962
Repayment of funds	\$0
Repayment comment	
Provide an explanation of why repayment dollars were added back to the allocation	
2017-18 Allocation	\$16,962
Administrative and indirect costs	\$0
2017-18 Title II, Part A adjusted allocation	\$16,962

*****Warning*****

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Bert Corona Charter (19 64733 0106872)

Status: Draft
 Saved by: ExED Data Management
 Date: 2/20/2018 4:09 PM

2017-18 Title III, Part A English Learner LEA Allocations and Reservations

The purpose of this data collection is to calculate the total allocation amount available to the LEA for Title III, Part A English Learner, and to report required reservations.

CDE Program Contact:

Geoffrey Ndirangu, Language Policy and Leadership Office, gndirang@cde.ca.gov, 916-323-5831

Total Allocation

2017-18 Title III, Part A English Learner entitlement	\$24,317
Transferred-in amount	\$0
Repayment of funds	\$0
2017-18 Allocation	\$24,317

Allocation Reservations

Professional development activities	\$0
Program and other authorized activities	\$0
English Proficiency and Academic Achievement	\$24,317
Parent, family, and community engagement	\$0
Direct administration costs (Amount cannot exceed 2% of the entitlement)	\$0
Indirect costs	\$0
Total allocation reservations	\$24,317

*****Warning*****

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Bert Corona Charter (19 64733 0106872)

Status: Draft
 Saved by: ExED Data Management
 Date: 2/20/2018 4:21 PM

2017-18 Title III, Part A English Learner YTD Expenditure Report, 6 Months

A report of year-to-date expenditures by activity. Activity period covered is July 1, 2017 through December 30, 2017.

CDE Program Contact:

Geoffrey Ndirangu, Language Policy and Leadership Office, gndirang@cde.ca.gov, 916-323-5831

Required and Authorized English Learners Sub-grantee Activities

Required

Section 3115 (c)(1) To increase the English proficiency by providing high-quality language instruction educational programs that are based on scientifically based research demonstrating the effectiveness of the programs.

Section 3115 (c)(2) To provide high quality professional development to classroom teachers (including teachers in classroom settings that are not the settings of language instruction educational programs), principals, administrators, and other school or community-based organizational personnel.

Authorized

- (1) Upgrading program objectives and effective instruction strategies.
- (2) Improving the instruction program for English learners by identifying acquiring and upgrading curricula, instruction materials, educational software, and assessment procedures.
- (3) Providing tutorials and academic or vocational education for English learners and intensified instruction.
- (4) Developing and implementing elementary school or secondary school language instruction educational programs that are coordinated with other relevant programs and services.
- (5) Improving the English language proficiency and academic achievement of English learners.
- (6) Providing community participation programs, family literacy services and parent outreach and training activities to English learners and their families.

(6) Providing community participation programs, family literacy services, and parent and family outreach and training activities to English learners and their families.

(7) Improving the instruction of English learners, which may include English learners with disabilities. Offering early college high school or dual or concurrent enrollment programs or courses designed to help English learners achieve success in postsecondary education.

2017-18 Title III, Part A English learner entitlement	\$24,317
Transferred-in amount	\$0
2017-18 Total allocation	\$24,317
Object Code - Activity	
1000-1999 Certificated personnel salaries	\$0
2000-2999 Classified personnel salaries	\$0
3000-3999 Employee benefits	\$0
4000-4999 Books and supplies	\$874
5000-5999 Services and other operating expenditures	\$12,750
Direct administration costs	\$0
(Amount cannot exceed 2% of the entitlement)	
Indirect costs	\$0

*****Warning*****

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Bert Corona Charter (19 64733 0106872)

Status: Draft
 Saved by: ExED Data Management
 Date: 2/20/2018 4:21 PM

2017-18 Title III, Part A English Learner YTD Expenditure Report, 6 Months

A report of year-to-date expenditures by activity. Activity period covered is July 1, 2017 through December 30, 2017.

CDE Program Contact:

Geoffrey Ndirangu, Language Policy and Leadership Office, gndirang@cde.ca.gov, 916-323-5831

Total year-to-date expenditures	\$13,624
2017-18 Unspent funds	\$10,693
General comment (Maximum 500 characters)	

*****Warning*****

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2017-18 Consolidation of Administrative Funds

A request by the LEA to consolidate administrative funds for specific programs.

CDE Program Contact:

Julie Brucklacher, Financial Accountability and Info Srv Office, jbruckla@cde.ca.gov, 916-327-0858

Title I, Part A (Basic) SACS Code 3010	No
Title I, Part C (Migrant Education) SACS Code 3060	No
Title I, Part D (Delinquent) SACS Code 3025	No
Title II, Part A (Supporting Effective Instruction) SACS Code 4035	No
Title III, Part A (Immigrant Students) SACS Code 4201	No
Title III, Part A (English Learner Students) - 2% maximum SACS Code 4203	No
Title IV, Part A (Student Support) SACS Code 4127	No
Title IV, Part B (21st Century Community Learning Centers) SACS Code 4124	No

*****Warning*****

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2017-18 Title I, Part A Notification of Authorization of Schoolwide Program

This report provides notification to the California Department of Education of a school's eligibility and local board approval to operate under and report as Schoolwide Program

CDE Program Contact:

Franco Rozic, Title I Monitoring and Support Office, frozic@cde.ca.gov, 916-319-0269

Lana Zhou, Title I Policy and Program Guidance Office, lzhou@cde.ca.gov, 916-319-0956

Note:

In order for CDE program staff to have visibility to all SWP authorized schools, it is important to have an Authorized Representative certify this Notification of Authorization data collection after a change is made.

School Name	School Code	Authorized	Local Board Approval Date (ex. 07/30/2017)	Low Income %	SIG Approval Date (ex. 07/30/2017)	SWP Waiver Approval Date (ex. 07/30/2017)
Bert Corona Charter	0106872	Y	10/24/2011	84.00%		

*****Warning*****

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Bert Corona Charter (19 64733 0106872)

Status: Draft
 Saved by: ExED Data Management
 Date: 1/29/2018 7:59 PM

2016-17 Title I, Part A Carryover

Report only expenditures for fiscal year 2016-17 allocation to determine funds to be carried over to fiscal year 2017-18.

CDE Program Contact:

Kevin Donnelly, Title I Policy and Program Guidance Office, kdonnelly@cde.ca.gov, 916-319-0942
 Rina DeRose, Title I Policy and Program Guidance Office, RDeros@cde.ca.gov, 916-323-0472

2016-17 Carryover Calculation

2016-17 Title I Part A Entitlement	\$139,403
Transferred in	\$0
Title I Part A available allocation	\$139,403
Expenditures and obligations from July 1, 2016 through June 30, 2017 (12 Months)	\$139,403
Carryover as of June 30, 2017	\$0
Carryover percent as of June 30, 2017	0.00%
Expenditures and obligations from July 1, 2016 through September 30, 2017 (15 Months)	\$139,403
Carryover as of September 30, 2017	\$0
Carryover percent as of September 30, 2017	0.00%

*****Warning*****

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2016-17 Title III, Part A English Learner YTD Expenditure Report, 18 Months

A report of year-to-date expenditures by activity. Activity period covered is July 1, 2016 through December 30, 2017.

CDE Program Contact:

Geoffrey Ndirangu, Language Policy and Leadership Office, gndirang@cde.ca.gov, 916-323-5831

Required and Authorized English Learners Sub-grantee Activities

Required

Section 3115 (c)(1) To increase the English proficiency by providing high-quality language instruction educational programs that are based on scientifically based research demonstrating the effectiveness of the programs.

Section 3115 (c)(2) To provide high quality professional development to classroom teachers (including teachers in classroom settings that are not the settings of language instruction educational programs), principals, administrators, and other school or community-based organizational personnel.

Authorized

- (1) Upgrading program objectives and effective instruction strategies.
- (2) Improving the instruction program for English learners by identifying acquiring and upgrading curricula, instruction materials, educational software, and assessment procedures.
- (3) Providing tutorials and academic or vocational education for English learners and intensified instruction.
- (4) Developing and implementing elementary school or secondary school language instruction educational programs that are coordinated with other relevant programs and services.
- (5) Improving the English language proficiency and academic achievement of English learners.
- (6) Providing community participation programs, family literacy services and parent outreach and training activities to English learners and their families.

2016-17 Title III, Part A English learner entitlement	\$21,427
Object Code - Activity	
1000-1999 Certificated personnel salaries	\$15,905
2000-2999 Classified personnel salaries	\$0
3000-3999 Employee benefits	\$5,522
4000-4999 Books and supplies	\$0
5000-5999 Services and other operating expenditures	\$0
Administrative and indirect costs	\$0
Total year-to-date expenditures	\$21,427
2016-17 Unspent funds	\$0
General comment (Maximum 500 characters)	

*****Warning*****

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2015-16 Title II, Part A Fiscal Year Expenditure Report, Closeout 27 Months

A report of year-to-date expenditures and encumbrances by activity. Activity period covered is July 1, 2015 through September 30, 2017.

CDE Program Contact:

Melissa Flatt, Educator Excellence Office, mflatt@cde.ca.gov, 916-324-5689

2015-16 Title II, Part A entitlement	\$1,961
2015-16 Title II, Part A total apportionment issued	\$1,961

Professional Development Expenditures

Professional development for teachers	\$1,961
Professional development for administrators	
Subject matter project	
Other professional development expenditures	

Exams and Test Preparation Expenditures

Exam fees, reimbursement	
Test preparation training and/or materials	
Other exam and test preparation expenditures	

Recruitment, Training, and Retaining Expenditures

Recruitment activities	
Hiring incentive and/or relocation allotment	
National Board Certification and/or stipend	
Verification process for special settings (VPSS)	
University course work	
Other recruitment training and retaining expenditures	

Miscellaneous Expenditures

Class size reduction	
Administrative and indirect costs	
Total funds transferred to Title I, Part A	
Other allowable expenditures or encumbrances	
Total expenditures and encumbrances	\$1,961
2015-16 Unspent Funds	\$0
Note: CDE will invoice the LEA for the 2015-16 unspent apportionment amount.	
General Comment (Maximum 500 characters)	

*****Warning*****

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2015-16 Title III, Part A Immigrant YTD Expenditure Report, Closeout 27 Months

A report of year-to-date expenditures by activity. Activity period covered is July 1, 2015 through September 30, 2017.

CDE Program Contact:

Geoffrey Ndirangu, Language Policy and Leadership Office, gndirang@cde.ca.gov, 916-323-5831

Approved Immigrant Sub-grantee Activities

(e) ACTIVITIES BY AGENCIES EXPERIENCING SUBSTANTIAL INCREASES IN IMMIGRANT CHILDREN AND YOUTH-

(1) IN GENERAL-An eligible entity receiving funds under section 3114(d)(1) shall use the funds to pay for activities that provide enhanced instructional opportunities for immigrant children and youth, which may include-

- (A) family literacy, parent outreach, and training activities designed to assist parents to become active participants in the education of their children;
- (B) support for personnel, including teacher aides who have been specifically trained, or are being trained, to provide services to immigrant children and youth;
- (C) provision of tutorials, mentoring, and academic or career counseling for immigrant children and youth
- (D) identification and acquisition of curricular materials, educational software, and technologies to be used in the program carried out with funds;

(E) basic instruction services that are directly attributable to the presence in the school district involved of immigrant children and youth, including the payment of costs of providing additional classroom supplies, costs of transportation, or such other costs as are directly attributable to such additional basic instruction services;

(F) other instruction services that are designed to assist immigrant children and youth to achieve in elementary schools and secondary schools in the United States, such as programs of introduction to the educational system and civics education; and

(G) activities, coordinated with community-based organizations, institutions of higher education, private sector entities with expertise in working with immigrants, to assist parents of immigrant children and youth by offering comprehensive community services.

2015-16 Title III, Part A Immigrant entitlement	\$349
2015-16 Title III, Part A Immigrant total apportionment issued	\$349
Object Code - Activity	
1000-1999 Certificated personnel salaries	\$0
2000-2999 Classified personnel salaries	\$0
3000-3999 Employee benefits	\$0
4000-4999 Books and supplies	\$349
5000-5999 Services and other operating expenditures	\$0
Administrative and indirect costs	\$0
Total year-to-date expenditures	\$349
2015-16 Unspent funds	\$0
Note: CDE will invoice the LEA for the 2015-16 unspent apportionment amount.	

*****Warning*****

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2015-16 Title III, Part A Immigrant YTD Expenditure Report, Closeout 27 Months

A report of year-to-date expenditures by activity. Activity period covered is July 1, 2015 through September 30, 2017.

CDE Program Contact:

Geoffrey Ndirangu, Language Policy and Leadership Office, gndirang@cde.ca.gov, 916-323-5831

General comment (Maximum 500 characters)	
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2015-16 Title III, Part A LEP YTD Expenditure Report, Closeout 27 Months

A report of year-to-date expenditures by activity. Activity period covered is July 1, 2015 through September 30, 2017.

CDE Program Contact:

Geoffrey Ndirangu, Language Policy and Leadership Office, gndirang@cde.ca.gov, 916-323-5831

Required and Authorized LEP Sub-grantee Activities

Required

Section 3115 (c)(1) To increase the English Proficiency by providing high-quality language instruction educational programs that are based on scientifically based research demonstrating the effectiveness of the programs.

Section 3115 (c)(2) To provide high quality professional development to classroom teachers (including teachers in classroom settings that are not the settings of language instruction educational programs), principals, administrators, and other school or community-based organizational personnel.

Authorized

- (1) Upgrading program objectives and effective instruction strategies.
- (2) Improving the instruction program for limited English proficient children by identifying acquiring and upgrading curricula, instruction materials, educational software, and assessment procedures.
- (3) Providing tutorials and academic or vocational education for limited English proficient children and intensified instruction.
- (4) Developing and implementing elementary school or secondary school language instruction educational programs that are coordinated with other relevant programs and services.
- (5) Improving the English proficiency and academic achievement of limited English proficient children.
- (6) Providing community participation programs, family literacy services and parent outreach and training activities to limited English proficient children and their families.

2015-16 Title III, Part A LEP entitlement	\$14,197
2015-16 Title III, Part A LEP total apportionment issued	\$14,197
Object Code - Activity	
1000-1999 Certificated personnel salaries	\$8,197
2000-2999 Classified personnel salaries	\$0
3000-3999 Employee benefits	\$0
4000-4999 Books and supplies	\$6,000
5000-5999 Services and other operating expenditures	\$0
Administrative and indirect costs	\$0
Total year-to-date expenditures	\$14,197
2015-16 Unspent funds	\$0

*****Warning*****

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Bert Corona Charter (19 64733 0106872)

Status: Draft
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 Date: 2/20/2018 4:22 PM

2015-16 Title III, Part A LEP YTD Expenditure Report, Closeout 27 Months

A report of year-to-date expenditures by activity. Activity period covered is July 1, 2015 through September 30, 2017.

CDE Program Contact:

Geoffrey Ndirangu, Language Policy and Leadership Office, gndirang@cde.ca.gov, 916-323-5831

Note: CDE will invoice the LEA for the 2015-16 unspent apportionment amount.	
General comment (Maximum 500 characters)	

*****Warning*****

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2017-18 Title I, Part A School Allocations

This report identifies the amount of Title I, Part A funds to be allocated to eligible schools.

CDE Program Contact:

Lana Zhou, Title I Policy and Program Guidance Office, lzhou@cde.ca.gov, 916-319-0956

Rina DeRose, Title I Policy and Program Guidance Office, RDerose@cde.ca.gov, 916-323-0472

LEA meets small district criteria.

An LEA is defined as a small district criteria if, based on the school list and the data entered in School Student Counts Actuals, the LEA meets one or more of the following:

Is a single school district

Has a single school per grade span

Has enrollment total for all schools less than 1,000

If an exception to funding is needed, enter an Exception Reason. Use lower case only.

Allowable Exception Reasons

a - Meets 35% Low Income Requirement

d - Desegregation Waiver on File

e - Grandfather Provision

f - Feeder Pattern

g - Local Funded Charter Opted Out

h - Local Funded Charter Opted In

k - Funded with EIA/SCE

Low income measure	FRPM
Group Schools by Grade Span	No
District-wide low income %	84.47%
Available Title I, Part A school allocation	\$146,807
Available parent and family engagement reservation	\$0
Total participating nonprofit private school low income students	

*****Warning*****

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2017-18 Title I, Part A School Allocations

This report identifies the amount of Title I, Part A funds to be allocated to eligible schools.

School Name	School Code	Grade Span Group	Student Enrollment	Low Income Students	Low Income Student %	Eligible for Funding	Funding Required	Public School	Ranking	Planned for Funding	\$ Per Low Income Student (0.00)	Carryover	TIA School Allocation	Parent and Family Engagement Amount	Total School Allocation	Exception Reason
Bert Corona Charter	0106872		367	310	84.47	Y	Y	Y	1	N	473.57		146806.70		146806.70	

*****Warning*****

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Coversheet

Committee/ Council Reports

Section: III. ITEMS SCHEDULED FOR INFORMATION
Item: G. Committee/ Council Reports
Purpose: FYI
Submitted by:
Related Material: Bert Corona Charter School Committee and Council Reports.pdf
Bert Corona Charter High School Committee ans Council Reports.pdf

BERT CORONA CHARTER SCHOOL

Parent Advisory Council

November 9, 2017

AGENDA

A meeting of the School Advisory Council was held on November 9, 2017 at 8:30 a.m. in room #5 Annex of Bert Corona Charter Middle School, 9400 Remick Avenue, Pacoima CA 91331.

Call to Order:

Roll Call:

Members Present:

Members of the Public:

Members Absent:

Additions/Corrections to the Agenda:

Approval of Minutes from October 26, 2017:

Item #1 **Minutes from the October 26, 2017 meeting of the Parent Advisory Council**
(Motion to Approve)

Presentations from the Public:

Item #2 **Any persons desiring to address the School Advisory Council on any proper matter.**

Old Business: **None**

New Business:

Item #3 **CELDT& EL PAC Assessments & SFA Designated ELD Time, Ryan Bradford, Coordinator of Instruction**
(Informational Item)

Item #4 **Student Leadership Update, Karina Padilla, Student Body President**
(Action Item)

Item #5 **School Climate and Culture, Kirk Takeyama, School Climate and Culture**
Coordinator of
(Informational Item)

Item #6 **Parent Support and Immigration Concerns, Diana Gamez, Director of**
Operations
(Informational Item)

Announcements:

Next Regular Meeting: Thursday, December 7, 2017 at 8:30 a.m.

Adjournment:

Minutes respectfully submitted by:

BERT CORONA CHARTER SCHOOL

Parent Advisory Council

November 9, 2017

MINUTES

A meeting of the School Advisory Council was held on November 9, 2017 at 8:30 a.m. in room #5 Annex of Bert Corona Charter Middle School, 9400 Remick Avenue, Pacoima CA 91331.

Call to Order: Christian Martinez, Parent Chair
Lorena Acevedo, Parent Co-Chair

Roll Call: Diana Gamez, Secretary

Members Present: Adriana Sanchez, Parent
Cynthia DePaz, Parent
Lorena Acevedo, Parent
Cristian Martinez, Parent
Karina Padilla, Student Body President
Yessica Espinoza, Student Body Secretary
Kathryn Howard, MFT Community Member

Members of the Public: Ryan Bradford, Kirk Takeyama

Members Absent: None

Additions/Corrections to the Agenda: None

Approval of Minutes from October 26, 2017:

Item #1 Minutes from the October 26, 2017 meeting of the Parent Advisory Council
(*Motion to Approve*)

On **MOTION** of Adriana Sanchez, **SECONDED** by Christian Martinez, and **CARRIED**, the Minutes of the Parent Advocacy Committee Meeting of **October 26, 2017** were approved as submitted.

Presentations from the Public:

Item #2 Any persons desiring to address the School Advisory Council on any proper matter.

Old Business: **None**

New Business:

Item #3 **CELDT& EL PAC Assessments & SFA Designated ELD Time, Ryan Bradford, Coordinator of Instruction**
(Informational Item)

Ryan Bradford provided the PAC with an overview of the change in the California EL assessment for the 2017-2018 school year. He shared how both tests assess the following domains; listening, speaking, reading, and writing. Mr. Bradford also shared how SFA supports students developing skills in these four domains during the designated EL time. SFA is the program that helps the BCCS students progress in prepare for success on the ELPAC. The CELDT will no longer be used. Moving forward students will only be tested with the EL PAC assessment.

Item #4 **Student Leadership Update, Karina Padilla, Student Body President**
(Action Item)

Karina Padilla reported to the PAC that Student Leadership was pleased to report that the Book Fair was a success and thanked the PAC members for supporting the event. Ms. Padilla also shared that students were looking forward to the Annual POP Day, which is scheduled for Friday November 17, 2017. Students are currently planning the event and the younger students will play soccer against one another, but the big game will be held on the same day between the 8th grade students and staff. We would like to ask for parent support at the booths. Student Leadership made a recommendation to the PAC to have parents support this year with the booths.

On **MOTION** of Cynthia De Paz, **SECONDED** by Adriana Sanchez, and **CARRIED**, the POP Day Parent Involvement Plan was approved as submitted.

Item #5 **School Climate and Culture, Kirk Takeyama, School Climate and Culture Coordinator of**
(Informational Item)

Coordinator Takeyama informed the council that the SCC Team is working on making school a fun place and safe place to attend. The team continues to working alongside teachers to provide school-wide incentives, such as a trip to the zoo for achievement in Aleks, a publishing party for informative essays written in class, kickball, and Achieve 3000 pizza parties. Students' NWEA scores have increased, however, and most importantly behavioral referrals to the office have decreased. As of today, 89% or 331 students had 0-1 referrals, 7% or 30 students had 2-5 referrals, and only 2% or 9 students had 6+ referrals to the office. The school has partnered with

the Kaiser Foundation and they will present an Anti-Bullying Assembly to all students on Monday, November 17, 2017.

Item #6 **Parent Support and Immigration Concerns, Diana Gamez, Director of Operations**
(Informational Item)

Director informed the council that the Governor of California has declared that schools are safe spaces. She also shared that the community is fearful and that this is causing our students to stress about traveling to and from school. Ms. Gamez has met with the local LAPD Police Captain and he assured Ms. Gamez that LAPD is committed to continue to focus on criminals not immigrants. The school plans to hold a parent meeting where families can obtain information about free and low-cost legal counsel regarding their individual immigration status and on how to create family plans in the event that a parent is deported. Lastly, she reminded PAC that the school has a social worker and counselors on campus who can provide any needed social and emotional support to students.

Announcements:

- The volleyball and football teams continue to do well don't forget to support their games.
- The Academic Committee held a very well attended Math Literacy Night on Friday November 3, 2017.
- There is a regular parent meeting scheduled for November 14, 2017 to review Covered California Applications.
- November 18th, soccer game at Mendez High School
- Fall break is the week of November 20th-24th

Next Regular Meeting: Thursday, December 7, 2017 at 8:30 a.m.

Adjournment: By **MOTION** of Yessica Espinoza, **SECONDED** by Karina Padilla and **CARRIED**, the School Advisory Council was adjourned at 9:30 a.m.

Minutes respectfully submitted by: Diana Gamez, Director of Operations

BERT CORONA CHARTER SCHOOL

Parent Advisory Council

October 6, 2017

AGENDA

A meeting of the School Advisory Council was held on October 6, 2016 at 8:30 a.m. in room #5 Annex of Bert Corona Charter Middle School, 9400 Remick Avenue, Pacoima CA 91331.

Call to Order:

Roll Call:

Members Present:

Members of the Public:

Members Absent:

Additions/Corrections to the Agenda:

Approval of Minutes from September 22, 2017:

Item #1 **Minutes from the September 22, 2017 meeting of the Parent Advisory Council**
(Motion to Approve)

Presentations from the Public:

Item #2 **Any persons desiring to address the School Advisory Council on any proper matter.**

Old Business: **None**

New Business:

Item #3 **Review of Student Data, Ryan Bradford, Coordinator of Instruction**
(Informational Item)

Item #4 **Book Fair Parent Conference Week, Karina Padilla, Student Body President**

(Action Item)

Item #5 Facilities Update, Diana Gamez, Director of Operations (*Informational Item*)

Item #5 Meeting Norms, Christian Martinez, (*Action Item*)

Announcements:

Next Regular Meeting: Thursday, November 10, 2017 at 8:30 a.m.

Adjournment: By **MOTION** of Francisco Covarrubias, **SECONDED** by Yessica Espinoza and **CARRIED**, the School Advisory Council was adjourned at 9:30 p.m.

Minutes respectfully submitted by: Diana Gamez, Director of Operations

BERT CORONA CHARTER SCHOOL

Parent Advisory Council

October 26, 2017

MINUTES

A meeting of the School Advisory Council was held on October 26, 2016 at 8:30 a.m. in room #5 Annex of Bert Corona Charter Middle School, 9400 Remick Avenue, Pacoima CA 91331.

Call to Order: Christian Martinez, Parent Chair
Lorena Acevedo, Parent Co-Chair

Roll Call: Diana Gamez, Secretary

Members Present: Adriana Sanchez, Parent
Cynthia DePaz, Parent
Cristian Martinez, Parent
Karina Padilla, Student Body President
Yessica Espinoza, Student Body Secretary
Kathryn Howard, MFT Community Member

Members of the Public: Ryan Bradford, Coordinator of Instruction

Members Absent: Lorena Acevedo, Parent

Additions/Corrections to the Agenda: None

Approval of Minutes from September 22, 2017:

Item #1 Minutes from the September 22, 2017 meeting of the Parent Advisory Council
(*Motion to Approve*)

On **MOTION** of Adriana Sanchez, **SECONDED** by Christian Martinez, and **CARRIED**, the Minutes of the Parent Advocacy Committee Meeting of **September 22, 2017** were approved as submitted.

Presentations from the Public:

Item #2 Any persons desiring to address the School Advisory Council on any proper matter.

Old Business: None

New Business:

Item #3 Review of Student Data, Ryan Bradford, Coordinator of Instruction
(Informational Item)

Ryan Bradford shared the most recent overall data from the SBACC. The data showed that our ELs are not performing as well as the rest of our Subgroups and that our students with disabilities also had a slight dip in performance from the previous year. Additionally, he shared that this is one of the reasons that Success For All is so important for our EL students because it helps support the English Language Development that our English Learners need. He also shared the internal benchmarks showed that students are making growth. Finally, he reported that some students are doubling their Lexile growth from last year to this year, however, they are so low that we are still pushing to get them to grade level proficiency.

Item #4 Book Fair Parent Conference Week, Karina Padilla, Student Body President
(Action Item)

Karina Padilla reported to the PAC that Student Leadership would like to promote literacy on campus by holding a book fair during the week of parent conferences. She also requested that this event be a joint affair between Student Leadership, Parent Committee, and the Parent Advisory Committee.

On **MOTION** of Yessica Espinoza, **SECONDED** by Cynthia DePaz and **CARRIED**, the PAC will participate and support the Book Fair during the week of fall parent conferences.

Item #5 Facilities Update, Diana Gamez, Director of Operations *(Informational Item)*

Director Diana Gamez informed the council that during the summer and throughout the year many of the classrooms are due to have an upgrade on the air conditioners. Some of the buildings will be painted. She also reported that the classrooms received a deep cleaning with tables refinished, and bathroom walls and floors newly redone.

Item #5 Meeting Norms, Christian Martinez, (Action Item)

Christian Martinez shared that he has served on several school committees in the past and would like for this council to adopt meeting norms so that meeting can run smoothly and respectfully. He recommended the following norms for the group:

- Respect everyone's opinion
- Stay open-minded
- Cell phones (Silence phones)

On **MOTION** of Kathryn Howard, **SECONDED** by Adriana Sanchez and **CARRIED**, the PAC

adopted the above stated meeting norms.

Announcements:

Next Regular Meeting: Thursday, November 10, 2017 at 8:30 a.m.

Adjournment: By **MOTION** of Francisco Covarrubias, **SECONDED** by Yessica Espinoza and **CARRIED**, the School Advisory Council was adjourned at 9:30 p.m.

Minutes respectfully submitted by: Diana Gamez, Director of Operations

BERT CORONA CHARTER SCHOOL

Parent Advisory Council

September 22, 2017

AGENDA

A meeting of the School Advisory Council was held on September 21, 2016 at 8:30 a.m. in room #5 Annex of Bert Corona Charter Middle School, 9400 Remick Avenue, Pacoima CA 91331.

Call to Order:

Roll Call:

Members Present:

Members Absent: None

Additions/Corrections to the Agenda: None

Approval of Minutes from March 15, 2017:

Item #1 Minutes from the March 15, 2017 meeting of the Parent Advisory Council
(Motion to Approve)

Presentations from the Public:

Item #2 Any persons desiring to address the School Advisory Council on any proper matter.

Old Business: None

New Business:

Item #3 Review of Financials, Diana Gamez, Director of Operations *(Informational Item)*

Item #4 Local Control Accountability Plan (LCAP), Yvette King-Berg, YPICS Executive Director *(Informational Item)*

Item #5 Opportunities for Parent Involvement and Parent Voice, Francisco Covarrubias, Parent Coordinator (*Informational Item*)

Announcements:

Next Regular Meeting: Thursday, October 26, 2016 at 5:30 p.m.

Adjournment:

Minutes respectfully submitted by:

BERT CORONA CHARTER SCHOOL

Parent Advisory Council

September 22, 2017

MINUTES

A meeting of the School Advisory Council was held on September 22, 2016 at 8:30 a.m. in room #5 Annex of Bert Corona Charter Middle School, 9400 Remick Avenue, Pacoima CA 91331.

Call to Order: Christian Martinez, Chair
Lorena Acevedo, Parent Co-Chair

Roll Call: Diana Gamez, Secretary

Members Present: Adriana Sanchez, Parent
Cynthia DePaz, Parent
Lorena Acevedo, Parent
Cristian Martinez, Parent
Karina Padilla, Student Body President
Yessica Espinoza, Student Body Secretary
Kathryn Howard, MFT Community Member

Members Absent: None

Additions/Corrections to the Agenda: None

Approval of Minutes from March 15, 2017:

Item #1 Minutes from the March 15, 2017 meeting of the Parent Advisory Council
(Motion to Approve)

On **MOTION** of Adriana Sanchez, **SECONDED** by Lorena Acevedo, and **CARRIED**, the Minutes of the Parent Advocacy Committee Meeting of **March 15, 2017** were approved as submitted.

Presentations from the Public:

Item #2 Any persons desiring to address the School Advisory Council on any proper matter.

Old Business: None

New Business:

Item #3 Review of Financials, Diana Gamez, Director of Operations (*Informational Item*)
Director Diana Gamez informed the council that BCCS finish the year with \$75K in net income which was 25K than previously forecasted. This was due to certificated salary expenses coming in lower than previously forecasted, and nutrition revenue coming in higher than anticipated.

Item #4 Local Control Accountability Plan (LCAP), Yvette King-Berg, YPICS Executive Director (*Informational Item*)

Yvette King-Berg Explained that the LCAP is a plan that makes sure the school is accountable with the way money is being spent here at Bert Corona Charter School. We have a plan that is created and updated every year. We will start the review process in the next couple of months and we will have an updated LCAP ready by May or June for Board Approval. A couple of key areas where we spend money is on curriculum, such as Success for All, Achieve3000, and our Success for All Math program along with the Aleks math support program. PAC had an opportunity to review the current LCAP and were provided individual copies. Additionally PAC was reminded that copies of the LCAP are available online on the BCCS website.

Item #5 Opportunities for Parent Involvement and Parent Voice, Francisco Covarrubias, Parent Coordinator (*Informational Item*)

Francisco Covarrubias provided an overview of the Parent Committee and Parent Advisory Council. Mr. Covarrubias reminded the PAC that the school encourages participation in parent conference attendance, school field trips, classroom visits, and reminded everyone on the importance of providing a quiet space for homework.

Announcements:

- Drop off and pick-up in parking lot
- Important for students to cross at the stop sign

Next Regular Meeting: Thursday, October 6, 2017 at 5:30 p.m.

Adjournment: By MOTION of Christian Martinez, SECONDED by Karina Padilla and CARRIED, the School Advisory Council was adjourned at 9:30 p.m.

Minutes respectfully submitted by: Diana Gamez, Director of Operations

BERT CORONA CHARTER SCHOOL

Parent Advisory Council

March 15, 2017

AGENDA

A meeting of the School Advisory Council was held on March 15, 2017 at 5:30 p.m. in room #5 Annex of Bert Corona Charter Middle School, 9400 Remick Avenue, Pacoima CA 91331.

Call to Order:

Roll Call:

Members Present:

Members of the Public:

Members Absent:

Additions/Corrections to the Agenda: None

Approval of Minutes from January 19, 2017:

Item #1 Minutes from the meeting of the January 19, 2017 Parent Advisory Council
(Motion to Approve)

On **MOTION** of Kathryn Howard, **SECONDED** by Lorena Acevedo, and **CARRIED**, the Minutes of **January 10, 2017** the Parent Advocacy Committee Meeting of were approved as submitted.

Presentations from the Public:

Item #2 Any persons desiring to address the School Advisory Council on any proper matter.

Old Business: None

New Business:

Item #3 Academic Committee, Christian Martinez, Parent
(Informational Item)

Item #4 Drug Awareness Workshops, Kathryn Howard, Community Member, MFT
(Informational Item)

Item #5 Parent School Compact, Diana Gamez, Director of Operations *(Discussion Item)*

Item #6 LCAP, Diana Gamez, Director of Operations *(Discussion- Action)*

Item #6 Student Leadership Update, Yessica Espinoza, Student Body Secretary
(Informational)

Announcements:

Minutes respectfully submitted by:

BERT CORONA CHARTER SCHOOL

Parent Advisory Council

March 15, 2017

MINUTES

A meeting of the School Advisory Council was held on January 19, 2017 at 5:30 p.m. in room #5 Annex of Bert Corona Charter Middle School, 9400 Remick Avenue, Pacoima CA 91331.

Call to Order: Christian Martinez, Parent Chair
Francisco Covarrubias, Parent Coordinator, Co-Chair

Roll Call: Diana Gamez, Secretary

Members Present: Adriana Sanchez, Parent
Cynthia DePaz, Parent
Lorena Acevedo, Parent
Christian Martinez, Parent Chair
Karina Padilla, Student Body President
Yessica Espinoza, Student Body Secretary
Kathryn Howard, MFT Community Member

Members of the Public: Danielle Jones, Speech Therapist

Members Absent:

Additions/Corrections to the Agenda: None

Approval of Minutes from November 10, 2016:

Item #1 Minutes from the meeting of the November 10, 2016 Parent Advisory Council
(*Motion to Approve*)

On **MOTION** of Cynthia DePaz, **SECONDED** by Christian Martinez, and **CARRIED**, the Minutes of **November 10, 2016** the Parent Advocacy Committee Meeting of were approved as submitted.

Presentations from the Public:

Item #2 Any persons desiring to address the School Advisory Council on any proper matter.

Old Business: None

New Business:

Item #3 Parent Night Meeting, Christian Martinez, Parent
(Informational Item)

Christian Martinez reminded the council that the Parent Night Meeting is Happening on Thursday, February 9th at 5:00 pm. Additionally, Students with perfect attendance have been invited to participate on a hiking field trip on Saturday, January 23rd. More details will be sent via the office.

Item #4 Parent Language & Literacy-Danielle Jones, Speech Therapist
(Informational Item)

Danielle Jones informed the council that she will hold a ten-minute overview of what she discusses at her Parent Workshop Meetings at the Parent Night Meeting on Thursday, February 9th. Danielle Jones talks about the benefits of parents who read to their child in English and their native language. Miss Jones also encourages parents to take their children to the Lake View Terrace Library.

Item #5 Parent School Compact, Diana Gamez, Director of Operations *(Discussion Item)*

Director Diana Gamez requested the council to review the most current Parent School Compact. She further explained that there are some new ESSA regulations that have been included to update the Compact. She asked the council to review and recommended approval based on the changes in the ESSA regulations.

By **MOTION** of Yessica Espinoza, **SECONDED** by Lorena Acevedo and **CARRIED**, the School Advisory Council approved the Parent School Compact.

Item #6 LCAP, Diana Gamez, Director of Operations *(Discussion)*

Director Diana Gamez facilitated a discussion with the council regarding the LCAP. She reviewed the December NWEA Maps Assessment data, the State's LCAP priorities, and the governor's budget. She provided the council with the current proposed governor's budget and she provided the group with the a proposed plan and gathered feedback from members present. Members also had an opportunity to discuss in depth the current plan. Asked questions such as should we add anything to the plan to further ensure student success? The council agreed that the focus on literacy across the content areas and ELs should continue to be a focus for next year.

Item #6 Student Leadership Update, Karina Padilla, Student Body President
(Informational)

Student Body President Karina Padilla informed the council that the students just had an opportunity to use the scholar dollars earned for being safe, respectful, and responsible in school at the student store, which was opened this past Wednesday at BCCS.

Announcements:

Next Meeting, March 15, 2017 at 8:30 a.m.

Adjournment: By **MOTION** of Kathryn Howard, **SECONDED** by Christian Martinez and **CARRIED**, the School Advisory Council was adjourned at 6:30 p.m.

Minutes respectfully submitted by: Diana Gamez, Director of Operations

BERT CORONA CHARTER HIGH SCHOOL

School Advisory Council

January 18, 2018

AGENDA

A meeting of the School Advisory Council will be held on January 18, 2018 at 4:00 P.m. in room 11 at Bert Corona Charter High School, 12513 Gain Street, Pacoima CA 91331.

Call to Order: Adriana Sanchez, Chair
Francisco Melendez, Co-Chair

Roll Call:

Members: Francisco Melendez, Parent
Cesar Guzman, Student
Karla Sanchez, Student
Adriana Sanchez, Parent
Christina Soria, Teacher
Nestor Garcia, Teacher
Fernando Avila, LAPD Community Outreach Officer
Yolanda Fuentes, BCCHS Director of Operations
Larry Simonsen, BCCHS Executive Administrator

Members Absent:

Additions/Corrections to the Agenda:

Approval of Minutes from December 14, 2017:

Item #1 Minutes from the December 14, 2017 meeting of the School Advisory Council
(Motion to Approve)

Presentations from the Public:

Item #2 Any persons desiring to address the School Advisory Council on any proper matter.

Old Business: None

New Business:

Item #3 **LAUSD Oversight Visit Update, Larry Simonsen, YPICS Executive Director**
(Informational Item)

Item #4 **Wellness Policy, Yolanda Fuentes, BCCHS Director of Operations**
(Action Item)

Item #5 **Leadership Updates, Student Members,**
(Informational Item)

Item #6 **Instructional Updates, Teacher Members**
(Informational Item)

Item #7 **Community Updates, Officer Avila**
(Informational Item)

Announcements:

- LCAP Step 2 Winter Review of first semester data reflection and next steps to be discussed at the February meeting.
-

Next Regular Meeting: Thursday, February 13, 2018 at 4:00 p.m.

Adjournment:

Bert Corona Charter High School **Wellness Policy**

Bert Corona Charter High School (BCCHS) wellness program supports students, families, faculty and staff to improve their fitness and general nutrition through fitness assessments; health, nutrition, and physical fitness workshops; direct physical activities offered at the schools sites and in the community. The goal is to help our school community to understand, improve, and maintain their physical well-being while working with their families to help them make well informed health, nutrition, and fitness choices.

Objectives:

1. Increase the proportion of students who engage in 60 minutes of daily physical activity.
2. Increase the percentage of students who achieve age appropriate cardiovascular fitness levels.
3. Increase the proportion of students meeting the six areas of physical fitness as defined by the California Physical Fitness Test (Fitnessgram).
4. Provide professional development for physical education teachers to stay abreast of latest research, issues, and trends in the field.
5. Provide age appropriate training for sexual health and suicide prevention.
6. Provide activities and workshops for adult community members to encourage appropriate cardiovascular fitness levels and to follow a healthy lifestyle.

The BCCHS Leadership Team recognizes the link between student health and learning and desires to provide a comprehensive, coordinated school health program that supports and reinforces health literacy through health education, physical education, health services, nutrition services, psychological and counseling services, and health promotion for staff, a safe and healthy school environment, and parent/guardian and community involvement.

Wellness Policy Monitoring:

The BCCHS leadership team, including our physical education teacher, will gather data and discuss our implementation of our wellness plan quarterly. We will utilize our School Advisory Council and our weekly leadership meeting time to review our progress in implementing our policy. Through these groups, we will be able to garner feedback from all stakeholders, thus ensuring quality implementation of our wellness plan. Each quarter, the team will analyze our progress and will set specific goals for increasing healthy living a healthy lifestyle for the BCCHS community. These goals will be based in research and will be consistent with the state's curriculum frameworks.

Health Education:

The BCCHS leadership team will ensure that all stakeholders have the opportunity to engage in health education through the wellness program at our school. Students will learn about the importance of physical activity, as well making healthy food choices, during their physical education courses. When possible, we will leverage grants and programs offered through the community to partner with health professionals who can help to support us in our health education efforts. Information will be disseminated to the community from the school in order to encourage consistent health messages. This information will also be available in the BCCHS front office and will be posted on our website. All outreach will emphasize the relationship between student health and academic performance.

The BCCHS leadership team would like to include a focus on the following health education topics:

- Making healthy snack and drink choices
- The negative effects of skipping meals
- The importance of getting 60 minutes of exercise daily
- Definition of a healthy lifestyle and promoting a healthy lifestyle as a school
- Making healthy choices for maintaining a healthy sexual self
- Understanding ways to recognize when self or friends are potentially suicidal, and knowing the types of help available.

Nutrition Guidelines for Foods and Beverages Available at Schools:

The school will abide by the nutrition guidelines for all foods and beverages available on the campus during the school day, as approved by the Board of Directors and set forth in the YPICS Wellness policy, with objectives of promoting student health (42 USC 1751 Note).

BCCHS believes that foods and beverages available to students and staff at district schools should support the health curriculum and promote optimal health. Nutrition standards adopted by the district for all foods and beverages available to students and staff, including foods and beverages provided through the district's food service program, student stores, vending machines, fundraisers, or other venues, shall, as much as possible, meet or exceed state and federal nutrition standards.

A list of all compliant food and/or beverages that school organizations may use for fundraising purposes will be available in the BCCHS front office.

The BCCHS leadership team acknowledges that the YPICS board prohibits the use of non-nutritious foods as rewards or incentives for students.

The school site staff shall encourage parents/guardians or other volunteers to use non-food items, which they may donate for occasional class parties.

All food and beverages donated to classrooms must be selected from the district-approved list of snacks, which is available in the front office of the school.

Guidelines for Reimbursable Meals:

Foods and beverages provided through federally reimbursable school meal programs shall meet or exceed federal regulations and guidance issued pursuant to 42 USC 1758(f)(1), 1766(a), and 1779(a) and (b), as they apply to schools. (42 USC 1751 Note).

Program Implementation and Evaluation:

Specific quality indicators will be used to measure the implementation and compliance of the wellness policies, district wide and at each school site. These measures shall include but not be limited to:

- Physical Education minutes
- Other food sales
- Nutrition Education
- School Nutrition Program
- Social / Emotional Training Programming, including sexual health education and suicide prevention.

The Executive Director or designee shall report to the Board annually on the implementation and compliance of the wellness policies.

In accordance with Federal law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, disability, and reprisal or retaliation for prior civil rights activity. (Not all prohibited bases apply to all programs.)

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible State or local Agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information is available in languages other than English.

To file a complaint alleging discrimination, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

mail:

U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW Washington, D.C. 20250-9410

fax:

(202) 690-7442; or

email:

program.intake@usda.gov.

This institution is an equal opportunity provider.



BERTCORONA

CHARTER HIGH SCHOOL

LAUSD Oversight Visit Feedback 2018

Positive Feedback

- The Visiting Committee (VC) said that they observed all of the instructional innovations that are mentioned by the school in its program description when they visited classrooms.
- The VC said that the school had done the “hard work of building a like-minded staff that is committed to a vision together.”
- The VC said that, upon talking with students, BCCHS students can clearly articulate both what and how they learn, and can explain how they receive grades.

Feedback for Growth

- The VC stated that the school needs to build in dedicated time to support LTEL students.
- The VC stated that they did not observe the school’s instructional innovations in all classrooms upon their visit.

BERT CORONA CHARTER HIGH SCHOOL ADVISORY COMMITTEE

February Meeting

Meeting Date: January 18, 2018

Facilitator: Mr. Simonsen

Place/Room: BCCHS Room #11

Name	Phone	E-Mail
Cesar Guezman	(818)-256-4668	GC54473@coronacharter.org
Claudia Mendez	(818)256-4668	Claudia.Carmona@gmail.com
FERNANDO AVELA	(818)485-0627	35751@LAPD.ONLINE
Adriana Sanchez	(818)391-2575	adrianasanchez20620@gmail.com
Karla Sanchez	(818)391-2575	SK89460@coronacharter.org
Yolanda Fuentes	(818)480-6810	mfuentes@coronacharter.org
Jacqueline Aristondo	(818)292-2017	qj8745@coronacharter.org
Christina Soria	(818)300-2730	mssoria@coronacharter.org
Nestor Garcia	(818)294-0933	mrgarcia@coronacharter.org
Larry Simonsen	(818)480-6810	mrsimonsen@coronacharter.org

BERT CORONA CHARTER HIGH SCHOOL

School Advisory Council

December 14, 2017

AGENDA

A meeting of the School Advisory Council was held on December 14, 2017 at 4:00 p.m. in room 11 at Bert Corona Charter High School, 12513 Gain Street, Pacoima CA 91331.

Call to Order: **Adriana Sanchez, Chair**
 Francisco Melendez, Co-Chair

Roll Call:

Members Present: **Francisco Melendez, Parent**
 Cesar Guzman, Student
 Karla Sanchez, Student
 Adriana Sanchez, Parent
 Christina Soria, Teacher
 Nestor Garcia, Teacher
 Fernando Avila, LAPD Community Outreach Officer
 Yolanda Fuentes, BCCHS Director of Operations
 Larry Simonsen, BCCHS Executive Administrator

Members Absent:

Additions/Corrections to the Agenda:

Approval of Previous Minutes: None

Item #1 **Approval of Minutes from October 26, 2017 of the School Advisory**
 (Motion to Approve)

Item #2 **Any persons desiring to address the School Advisory Council on any**
 proper matter.

Old Business: **None**

New Business:

Item #3

Proposed Changes to Weekly Calendar (*Informational*)

Item #4

**Inventory of Most Recent MWEA Maps Academic Progress
(*Informational*)**

Announcements:

Nest Meeting: January 18, 2018

Adjournment:

Minutes respectfully submitted by:

BERT CORONA CHARTER HIGH SCHOOL

School Advisory Council

December 14, 2017

MINUTES

A meeting of the School Advisory Council was held on December 14, 2017 at 4:00 p.m. in room 11 at Bert Corona Charter High School, 12513 Gain Street, Pacoima CA 91331.

Call to Order: Adriana Sanchez, Chair
Francisco Melendez, Co-Chair

Roll Call:

Members Present: Francisco Melendez, Parent
Cesar Guzman, Student
Karla Sanchez, Student
Adriana Sanchez, Parent
Jacqueline Aristando, student
Christina Soria, Teacher
Nestor Garcia, Teacher
Fernando Avila, LAPD Community Outreach Officer
Yolanda Fuentes, BCCHS Director of Operations
Larry Simonsen, BCCHS Executive Administrator

Members Absent: None

Additions/Corrections to the Agenda: None

Approval of Minutes from October 26, 2017:

Item #1 **Minutes from the October 26, 2017 meeting of the School Advisory Council**

On **MOTION** of Francisco Melendez, **SECONDED** by Nestor Garcia, and **CARRIED**, the Minutes of the School Advocacy Committee Meeting of **October 26, 2017** were approved as submitted.

Presentations from the Public:

Item #2 Presentations from the Public:

Any persons desiring to address the School Advisory Council on any proper matter.

Old Business:

New Business:

Item #3 Proposed changes to weekly calendar

The school currently holds all 8 course blocks on Mondays. This creates a sense of futility and restlessness on Mondays due to the extremely short class blocks (30 minutes or less). The school leadership team proposes a change to Monday schedules to incorporate only 4 instructional blocks, creating a more typical instructional time period and allowing for significant instruction on those days. The cost to students is that on alternating weeks, they will lose 1 instructional period per block for half of their instructional blocks.

On **MOTION** of Adriana Sanchez, **SECONDED** by Claudia Melendez, and **CARRIED**, the item is approved as submitted.

Item #4 Inventory of most recent NWEA MAPS Academic Progress

Our students finished the most recent Winter 2017-2018 NWEA MAPS testing this week. The committee will inventory the overall school performance using redacted class reports. How are we doing mid-year? How can we as a school update our LCAP Priorities given these most recent results?

Sustained reading

Million Work Club

Book Clubs

Reading Across Curriculum

Incentives

Insight:

- 1. Staffing Changes have hurt student performance*
- 2. Reading takes long periods of focused attention*
- 3. Student don't understand the serious nature of the test.*

Announcements:

Next Regular Meeting: Thursday, January 18, 2018 at 4:00 p.m.

Adjournment of meeting at 5:25 PM



BERT CORONA HIGH SCHOOL



School Advisory Council December 14, 2017

1. Francisco Mendez - Parent <i>Mendez</i>	
2. Cesar Guzman - Student	<i>Cesar Guzman</i>
3. Karla Sanchez - Student	<i>Karla Sanchez</i>
4. Adriana Sanchez - Parent	<i>AS</i>
5. Christina Soñia - Teacher	<i>Christina Soñia</i>
6. Nestor Garcia - Teacher	<i>Nestor Garcia</i>
7. Fernando Avila - LAPD Community Outreach Off.	
8. Yolanda Fuentes - BCCHS Admin	<i>Yolanda Fuentes</i>
9. Larry Simonsen - BCCHS Admin	<i>Larry Simonsen</i>
10. Jacqueline Aristondo	<i>Jacqueline Aristondo</i>

BERT CORONA CHARTER HIGH SCHOOL

School Advisory Council

October 26, 2017

AGENDA

A meeting of the School Advisory Council was held on October 26, 2017 at 4:00 P.m. in room 36 at Bert Corona Charter High School, 12513 Gain Street, Pacoima CA 91331.

Call to Order: Adriana Sanchez, Chair
Francisco Melendez, Co-Chair

Roll Call:

Members Present: Francisco Melendez, Parent
Cesar Guzman, Student
Karla Sanchez, Student
Adriana Sanchez, Parent
Christina Soria, Teacher
Nestor Garcia, Teacher
Fernando Avila, LAPD Community Outreach Officer
Yolanda Fuentes, BCCHS Director of Operations
Larry Simonsen, BCCHS Executive Administrator

Members Absent: None

Additions/Corrections to the Agenda: None

Approval of Minutes from September 21, 2017:

Item #1 Minutes from the September 21, 2017 meeting of the School Advisory Council
(Motion to Approve)

Presentations from the Public:

Item #2 Any persons desiring to address the School Advisory Council on any proper matter.

Old Business: None

BERT CORONA CHARTER HIGH SCHOOL

School Advisory Council

October 26, 2017

AGENDA

A meeting of the School Advisory Council was held on October 26, 2017 at 4:00 P.m. in room 36 at Bert Corona Charter High School, 12513 Gain Street, Pacoima CA 91331.

Call to Order: Adriana Sanchez, Chair
Francisco Melendez, Co-Chair

Roll Call:

Members Present: Francisco Melendez, Parent
Cesar Guzman, Student
Karla Sanchez, Student
Adriana Sanchez, Parent
Christina Soria, Teacher
Nestor Garcia, Teacher
Fernando Avila, LAPD Community Outreach Officer
Yolanda Fuentes, BCCHS Director of Operations
Larry Simonsen, BCCHS Executive Administrator

Members Absent: None

Additions/Corrections to the Agenda: None

Approval of Minutes from September 21, 2017:

Item #1 Minutes from the September 21, 2017 meeting of the School Advisory Council
(*Motion to Approve*)

Presentations from the Public:

Item #2 Any persons desiring to address the School Advisory Council on any proper matter.

Old Business: None

New Business:

Item #3 Parent Survey Data: What Does it tell us as a Learning Community, Larry Simonsen, BCCHS Executive Administrator (*Informational Item*)

Item #4 Local Control Accountability Plan (LCAP) Grades Data for 10 week reporting period, Larry Simonsen, YPICS Executive Director (*Informational Item*)

Item #5 College and Career Update for first class of Graduates, Yolanda Fuentes, Director of Operations (*Informational Item*)

Item #6 Senior Class Activities and Sponsorship, Cesar Guzman, Student (*Informational Item*)

Announcements:

- Suicide Prevention Parent Presentation
- Instructional Updates

Next Regular Meeting: Thursday, November 30, 2017 at 4:00 p.m.

Adjournment:

BERT CORONA CHARTER HIGH SCHOOL

School Advisory Council

October 26, 2017

MINUTES

A meeting of the School Advisory Council was held on October 26, 2017 at 4:00 p.m. in room 11 at Bert Corona Charter High School, 12513 Gain Street, Pacoima CA 91331.

Call to Order: Adriana Sanchez, Chair
Francisco Melendez, Co-Chair

Roll Call:

Members Present: Francisco Melendez, Parent
Cesar Guzman, Student
Karla Sanchez, Student
Adriana Sanchez, Parent
Jacqueline Aristando, student
Christina Soria, Teacher
Nestor Garcia, Teacher
Fernando Avila, LAPD Community Outreach Officer
Yolanda Fuentes, BCCHS Director of Operations
Larry Simonsen, BCCHS Executive Administrator

Members Absent: None

Additions/Corrections to the Agenda: None

Approval of Minutes from September 21, 2017:

Item #1 **Minutes from the September 21, 2017 meeting of the School Advisory Council**

On **MOTION** of Francisco Melendez, **SECONDED** by Nestor Garcia, and **CARRIED**, the Minutes of the School Advocacy Committee Meeting of **March 15, 2017** were approved as submitted.

Presentations from the Public:

Item #2 **Any persons desiring to address the School Advisory Council on any proper matter.**

Old Business: **None**

New Business:

Item #3 **Parent Survey Data: What Does it tell us as a Learning Community, Larry Simonsen, BCCHS Executive Administrator (*Informational Item*)**

Mr. Simonsen led a discussion regarding the parent survey completed during parent conferences. Parents indicated that they are satisfied or highly satisfied with their opportunities to be included in school decision making. They feel respected, welcomed, and that their children are safe.

Mr. Melendez suggested that we move the parent survey to one of the first locations visited during the parent rounds to get more parent feedback.

Item #4 **Local Control Accountability Plan (LCAP) Grades Data for 10 week reporting period, Larry Simonsen, YPICS Executive Director (*Informational Item*)**

Mr. Simonsen shared the first available academic data for this year. The data shows that we are making progress. Prior to this year many of the students were not ready for high school work and now 50 percent, over the previous year of only 36 percent, of the students are high school ready in ELA. Math continues to be an area of struggle, but the data shows tremendous growth.

We are looking at today's data to continue to think about what are some of the next steps to improve what we do for students.

Quick reminder, in January we will reflect on our first semester data and begin to look at what is working or not instructionally to support all of our students as we begin to think about what needs to be added, deleted, or changed in our LCAP at our January meeting.

Mr. Garcia reported that he and the math team are focusing on making greater opportunities in the classroom to work in smaller group to better differentiate for the myriad of student needs. He has observed that students are learning to have greater grit in math and not give up as quickly in the past. He is pleased with the growth.

Item #5 **College and Career Update for first class of Graduates, Yolanda Fuentes, Director of Operations (*Informational Item*)**

We have already officially received our first college acceptance letters from Grand Canyon University and the whole school is excited and anticipating more to come.

Item #6 **Senior Class Activities and Sponsorship, Cesar Guzman, Student**

(Informational Item)

We have elected senior class officers. We have selected our class name, "OG Dreamers", and colors, which are royal blue and white.

Announcements:

- **Suicide Prevention Parent Presentation:**
 - September was Suicide Prevention Month and parents were provided with a Suicide Prevention Workshop. Community Partner Katherine Howard, MFT was able to go over myths about suicide and about what can be done to support students. Mr. Simonsen also shared that Bert Corona Charter High School will follow the LAUSD Suicide Prevention Policy. He briefly provided an overview.
 -
- **Instructional Updates:**
 - Simonsen reported that teachers are continuing to focus on small and cooperative group instruction to better differentiate for individual student needs.
 - Executive Administrator Simonsen reported, "We are going to need to pay more attention to our LTELs our first year we had no LTELS, last year we had 4, this year we have 31. This year we have more LTELs than ever in the history of our school, moving forward we will need to better monitor this student group to ensure that they receive what they need to ensure they are ready to RFEP timely."
 - Mr. Simonsen reported that teachers are continuing to focus on small and cooperative group instruction so that students
- **Student Happenings (Reported by Jackie Aristando)**
 - BCCHS Speech and Debate Team first tournament at Cleveland HS on November 4th
 - Thursday, November 16 - Field Trip to MOCA for grades 9 and 10
 - November 21, 22, and 23 - Junior Knights A-G Planning Conferences with Ms. Palafox

Next Regular Meeting: Thursday, December 7, 2017 at 4:00 p.m.

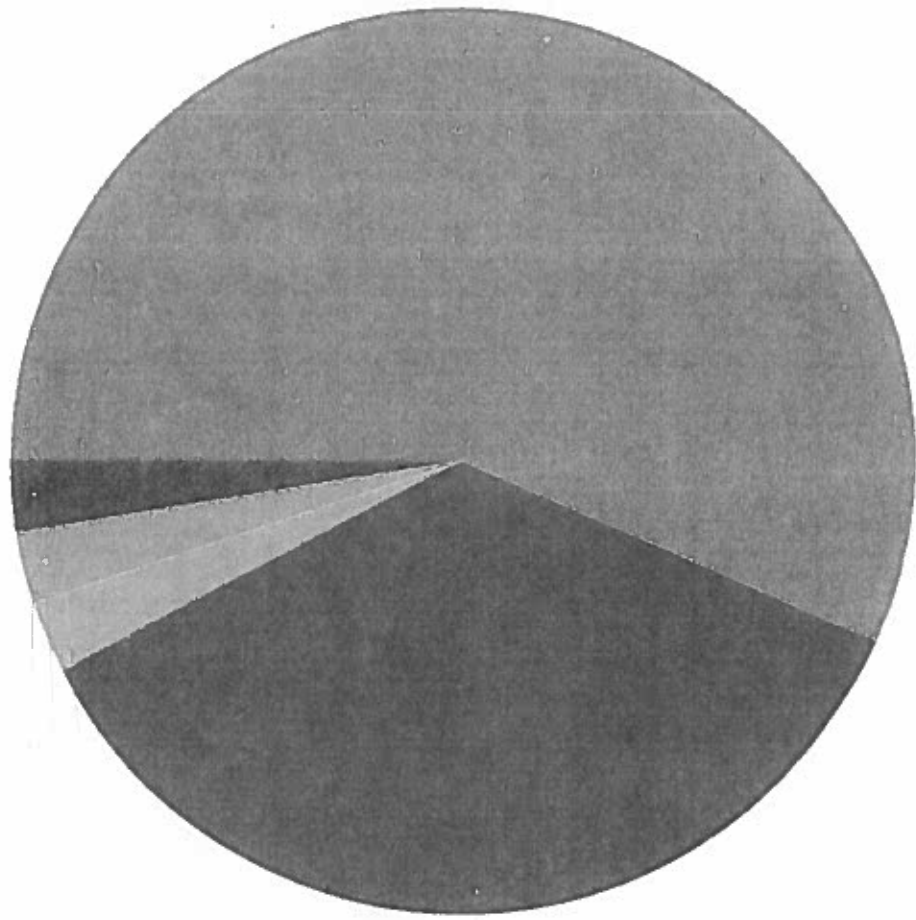
Adjournment: By **MOTION** of Jackie Aristando, **SECONDED** by Adriana Sanchez and **CARRIED**, the School Advisory Council was adjourned at 5:30 p.m.

Minutes respectfully submitted by: Yolanda Fuentes, Director of Operations

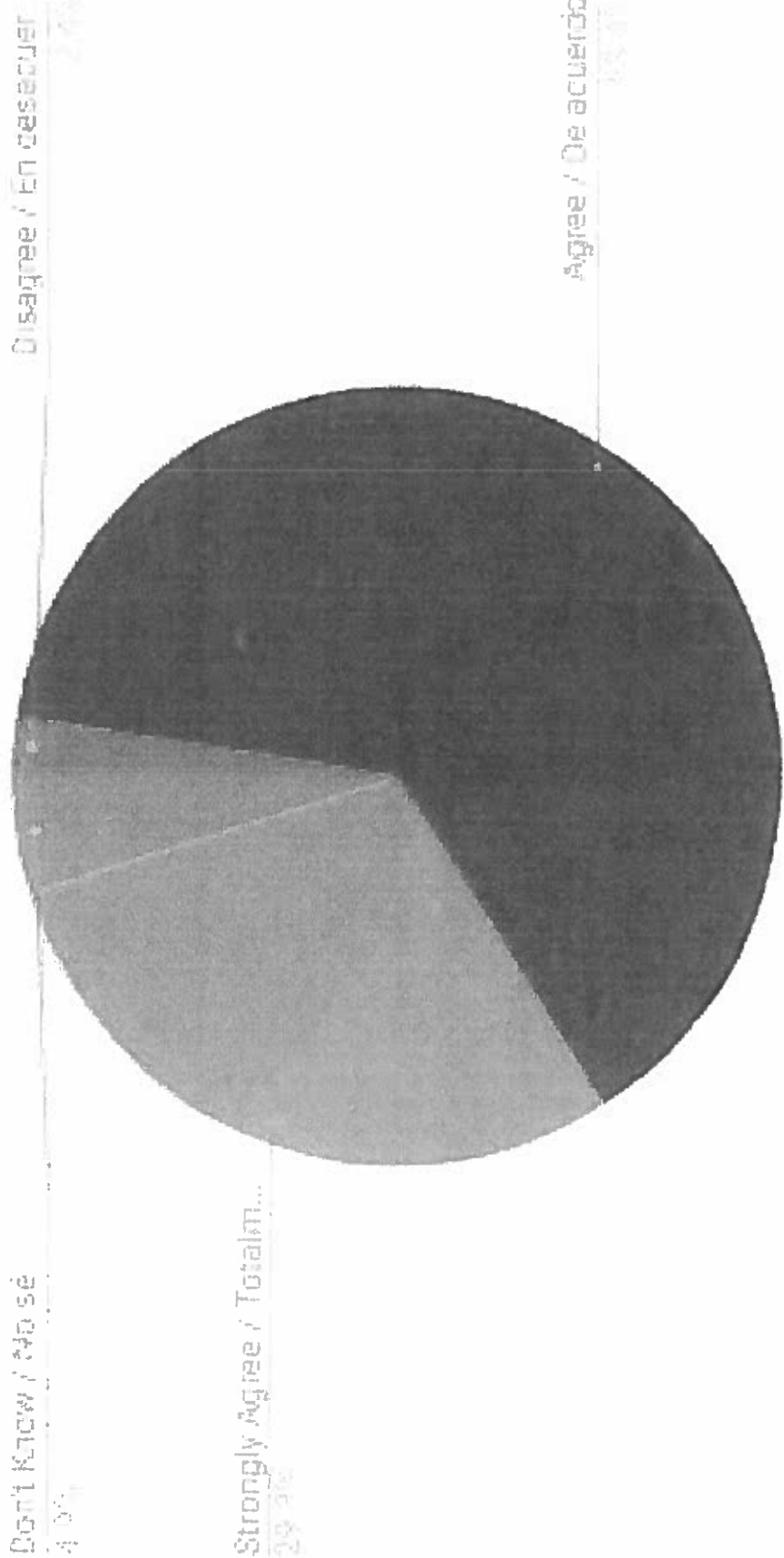
BCCHS

Parent Survey Results

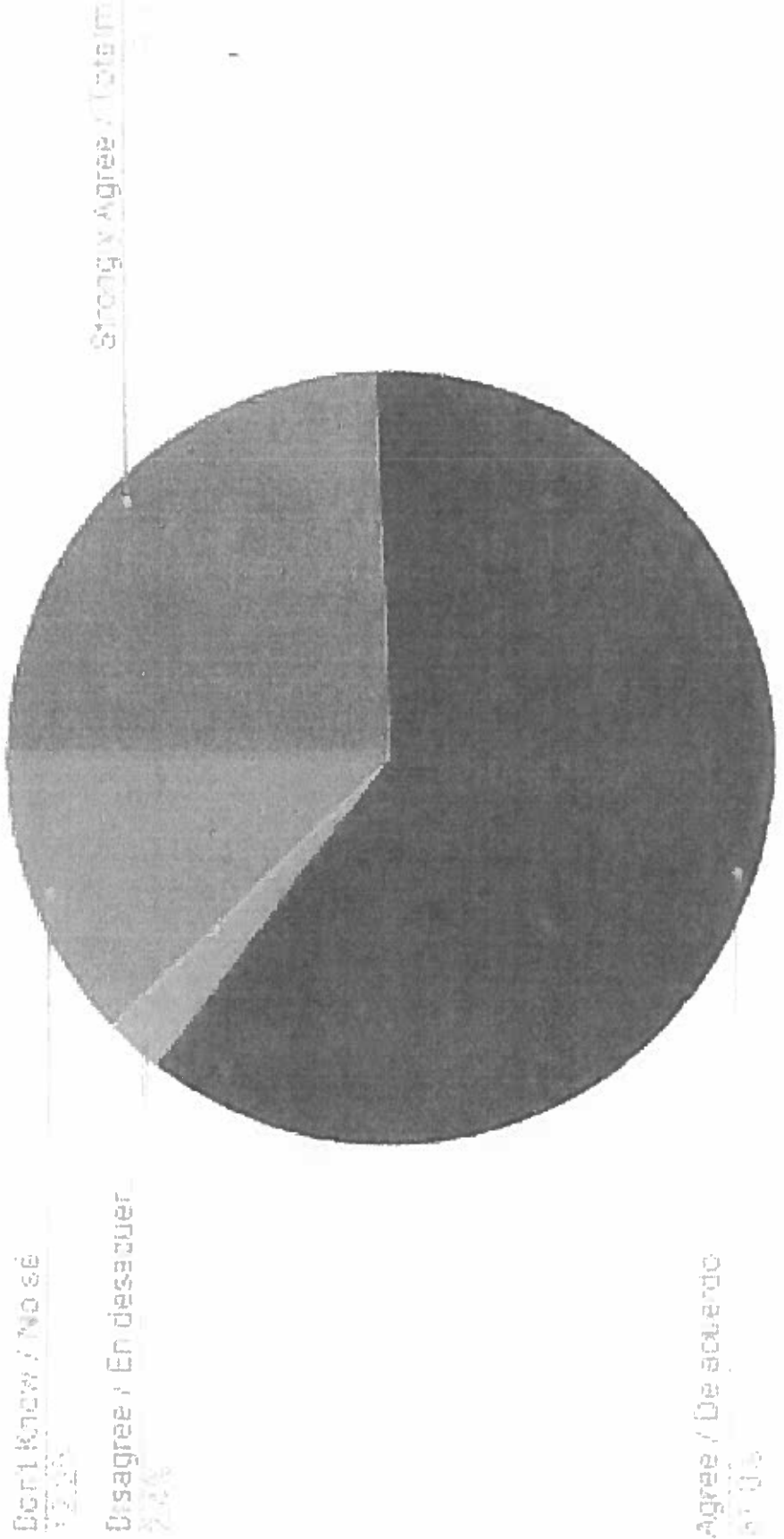
Count of 1A. The school informs me about academic services available to help my child / A la escuela me informan acerca de los servicios académicos disponibles para ayudar a mi hijo



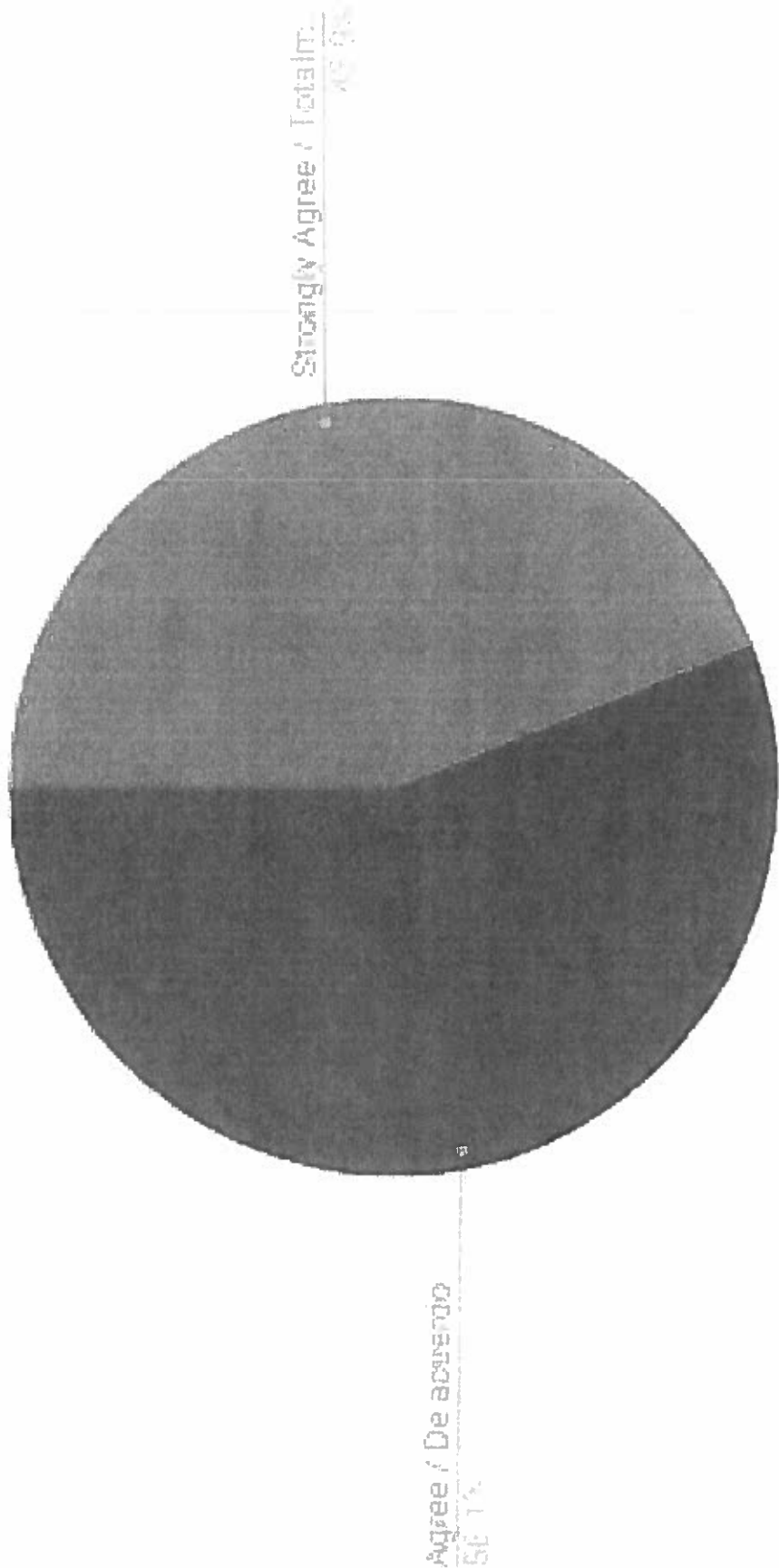
Count of 18. The school offers me opportunities to participate in councils/parent organizations. / B. La escuela me ofrece l...



Count of 10. The school offers parent trainings when I can attend. / C. La escuela ofrece cursos de formación de mis p...



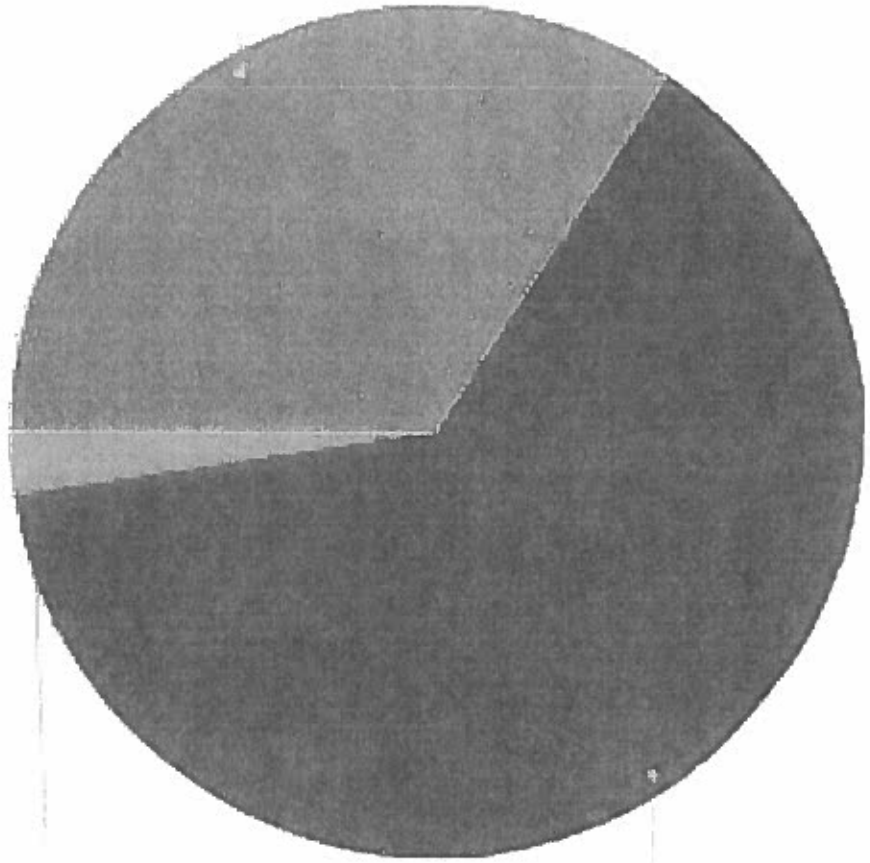
Count of 10. An administrator is always available when I would like to speak with them or if I need to discuss a concern. / D...



Count of 2A. I feel welcome to participate at this school. / A.
Me siento bienvenido a participar en esta escuela.

Don't Know / No sé

0%

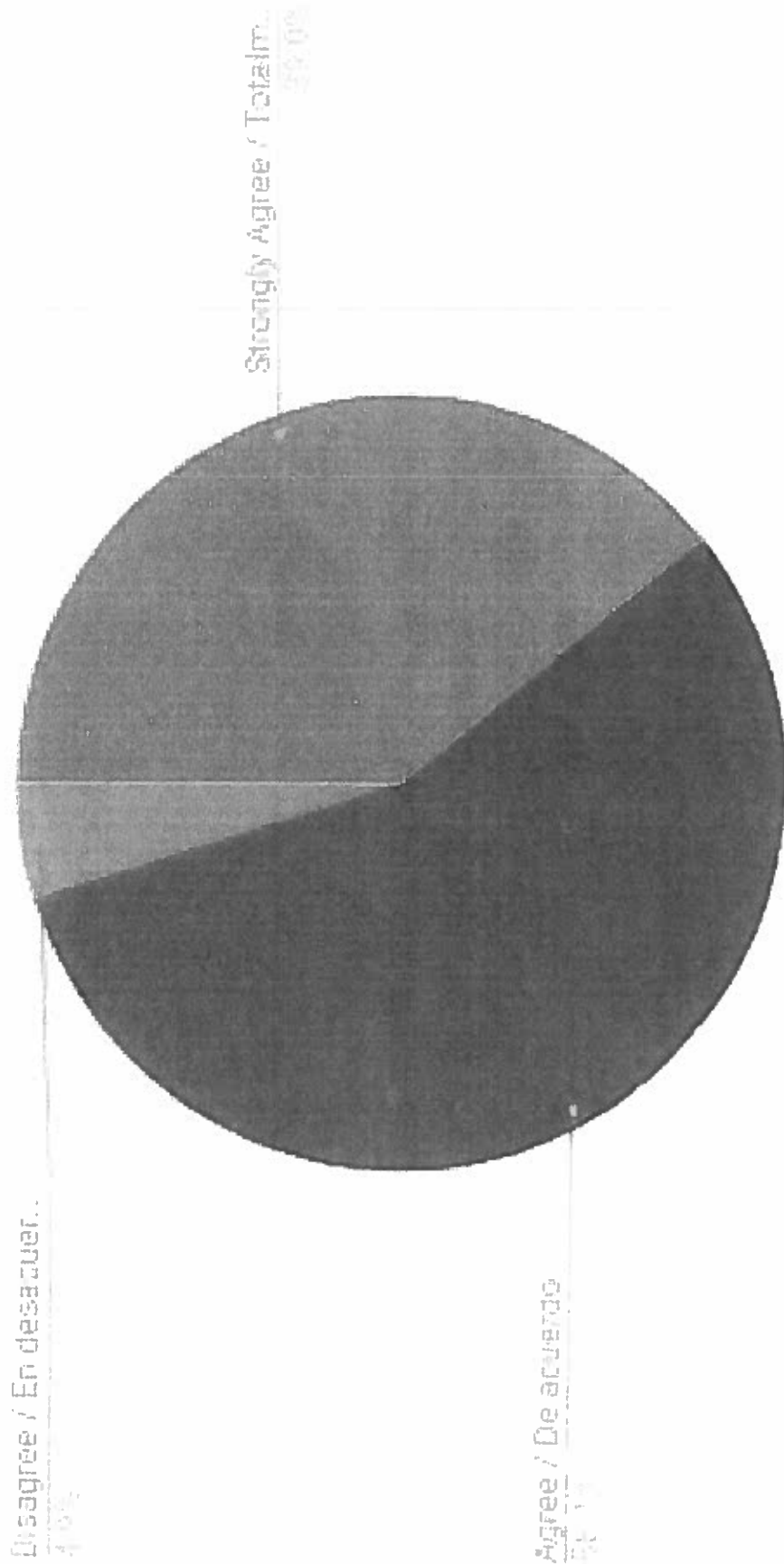


Strongly Agree : Totalmente de acuerdo

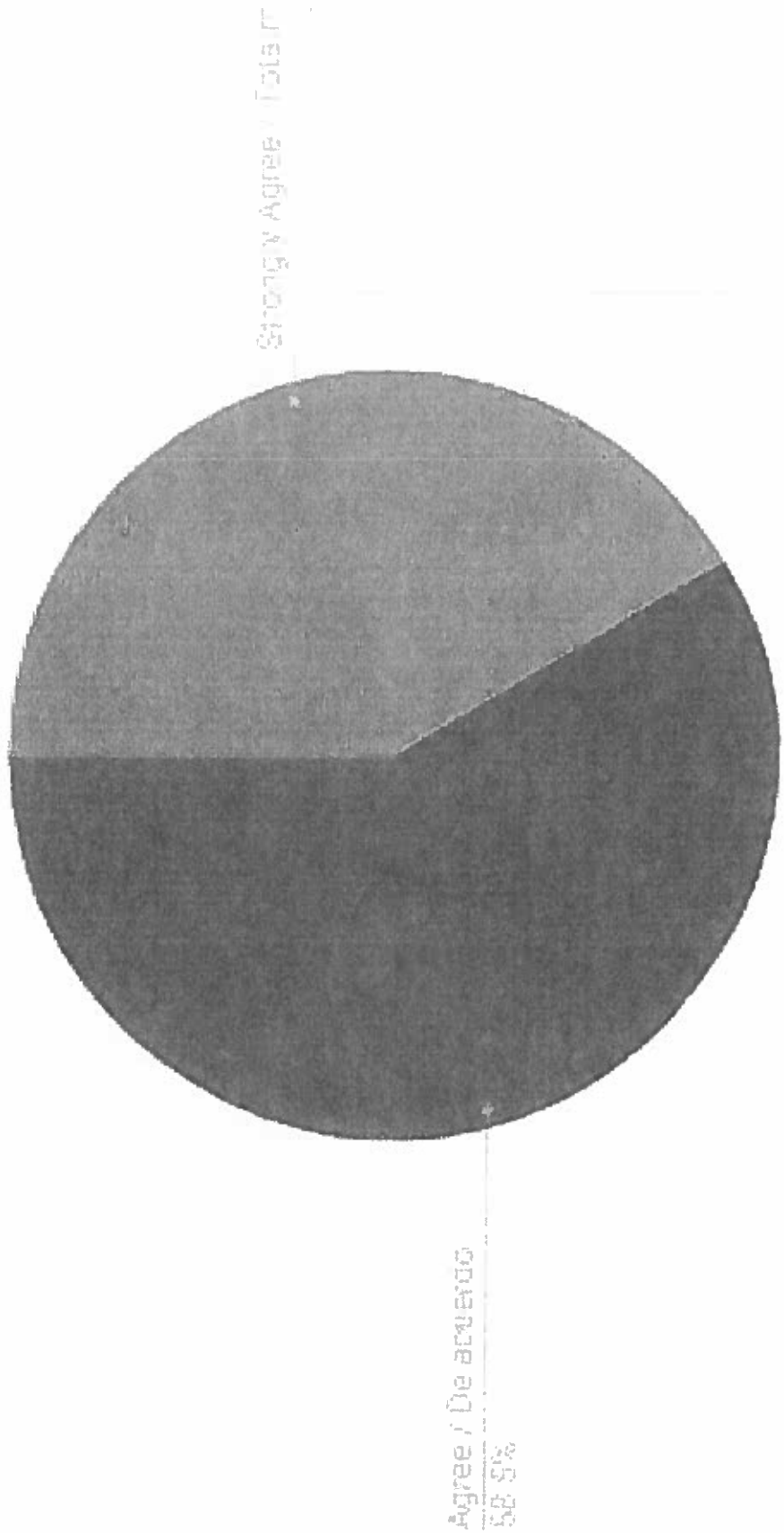
Agree / De acuerdo

75%

Count of 28. My culture is respected at this school. / B. Mi cultura es respetada en esta escuela.



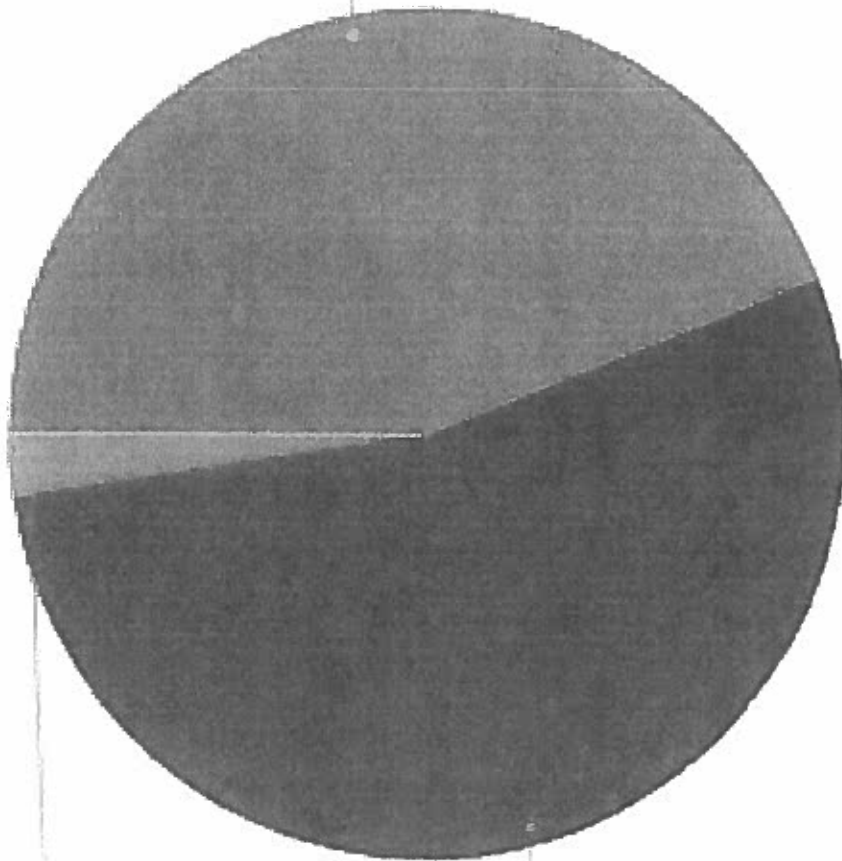
Count of 2C. If I need translation and interpretation, services are readily available. / C. Si necesito traducción e interpretación...



Count of 2D. The office staff treats me with respect. / D. El personal de la oficina me trata con respeto.

Disagree / En desacuer

2.2%



Strongly Agree / Totalm

0.0%

Agree / De acuerdo

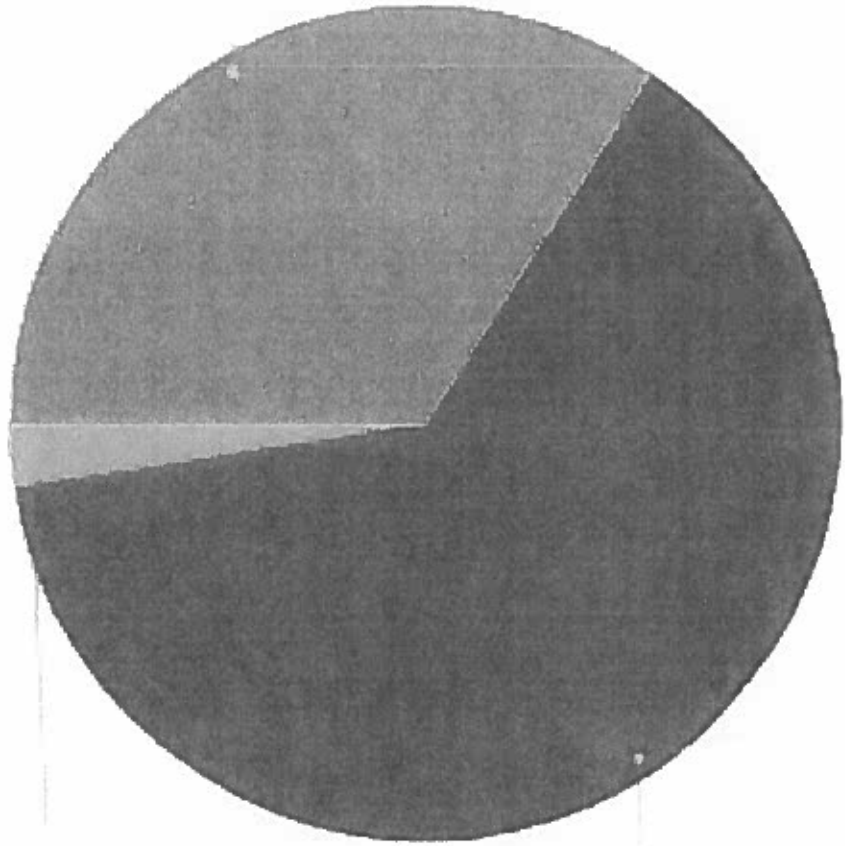
93.7%

Count of 2E. Staff members at the school take my complaints and suggestions seriously. / E. Los miembros del personal d...

Disagree / En desacuerdo

2 (4%)

Strongly Agree / Totalmente



Agree / De acuerdo

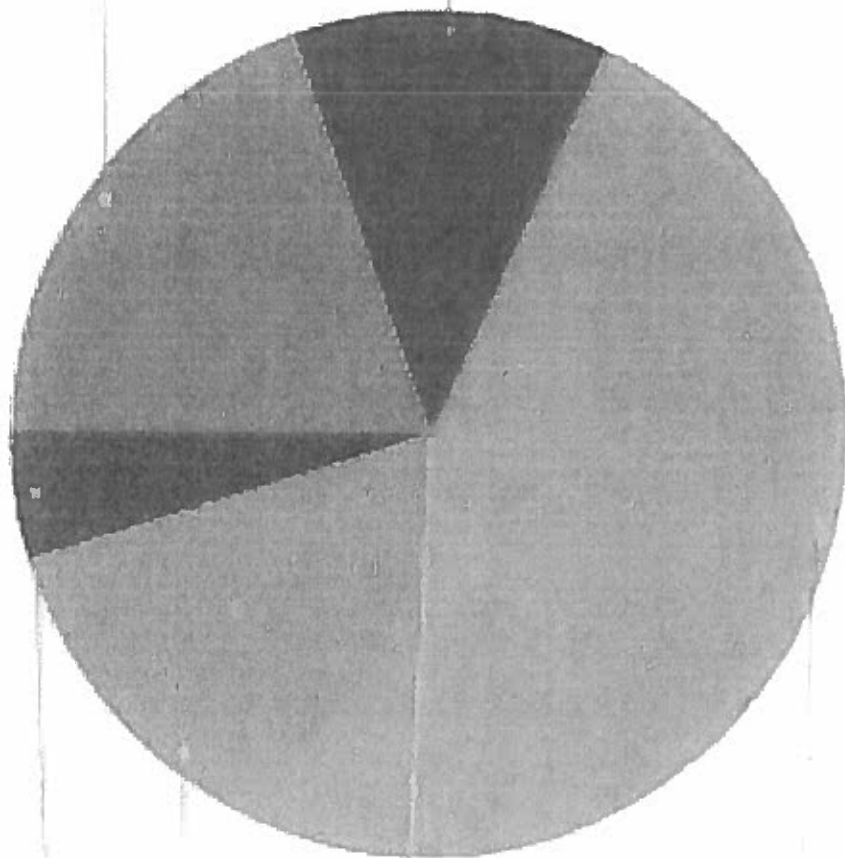
68.4%

Count of 3D. I review my child's schoolwork. / D. Puedo revisar las tareas escolares de mi hijo.

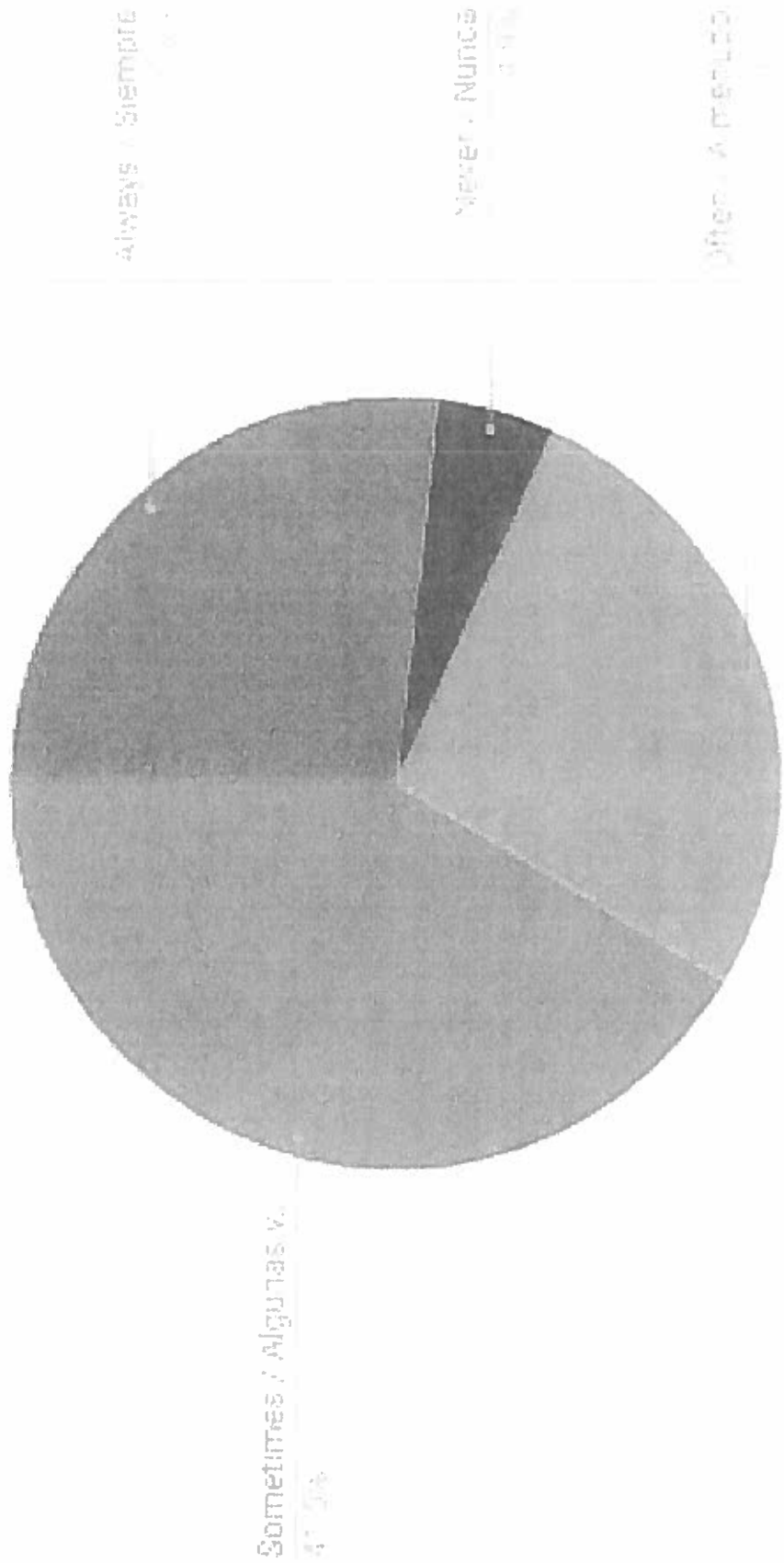
Don't Know / No se 49%

Often / A menudo 19%

Sometimes / Algunas v. 13%



Count of 4A. I talk with the teacher(s) about my child's schoolwork. / R. Hablo con el maestro (s) sobre el trabajo es...



Count of 4B. I talk with the teacher(s) about how I can help my child learn at home. / B. Hablo con el maestro (s) acerca de...

Don't Know / No se

17%

Sometimes / Algunas v...

30 0%

Never / Nunca

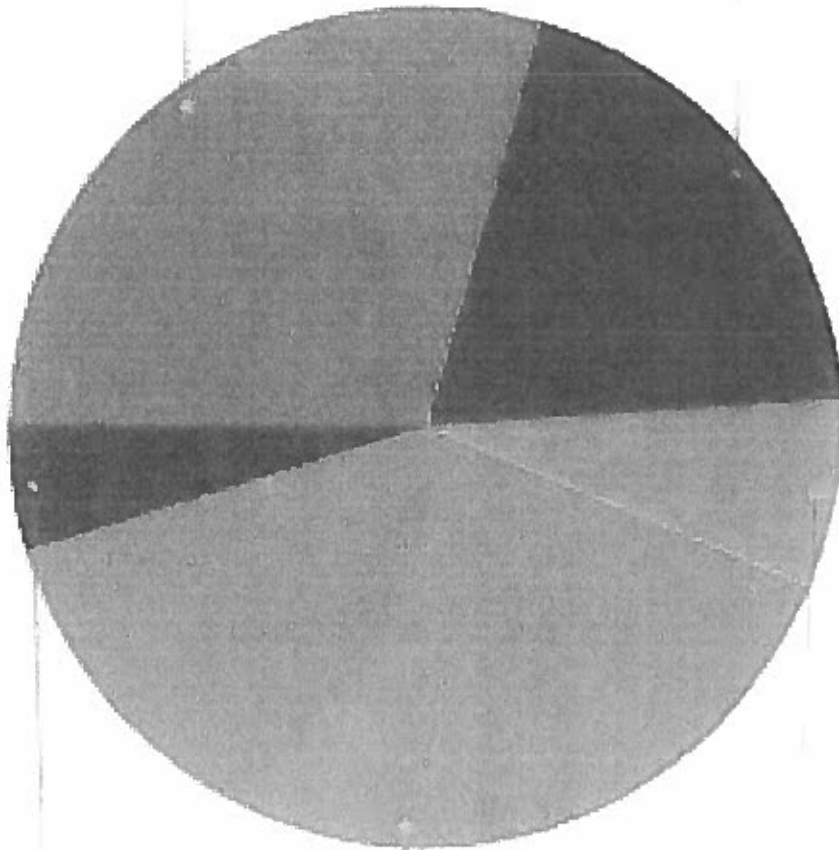
17%

Often / A menudo

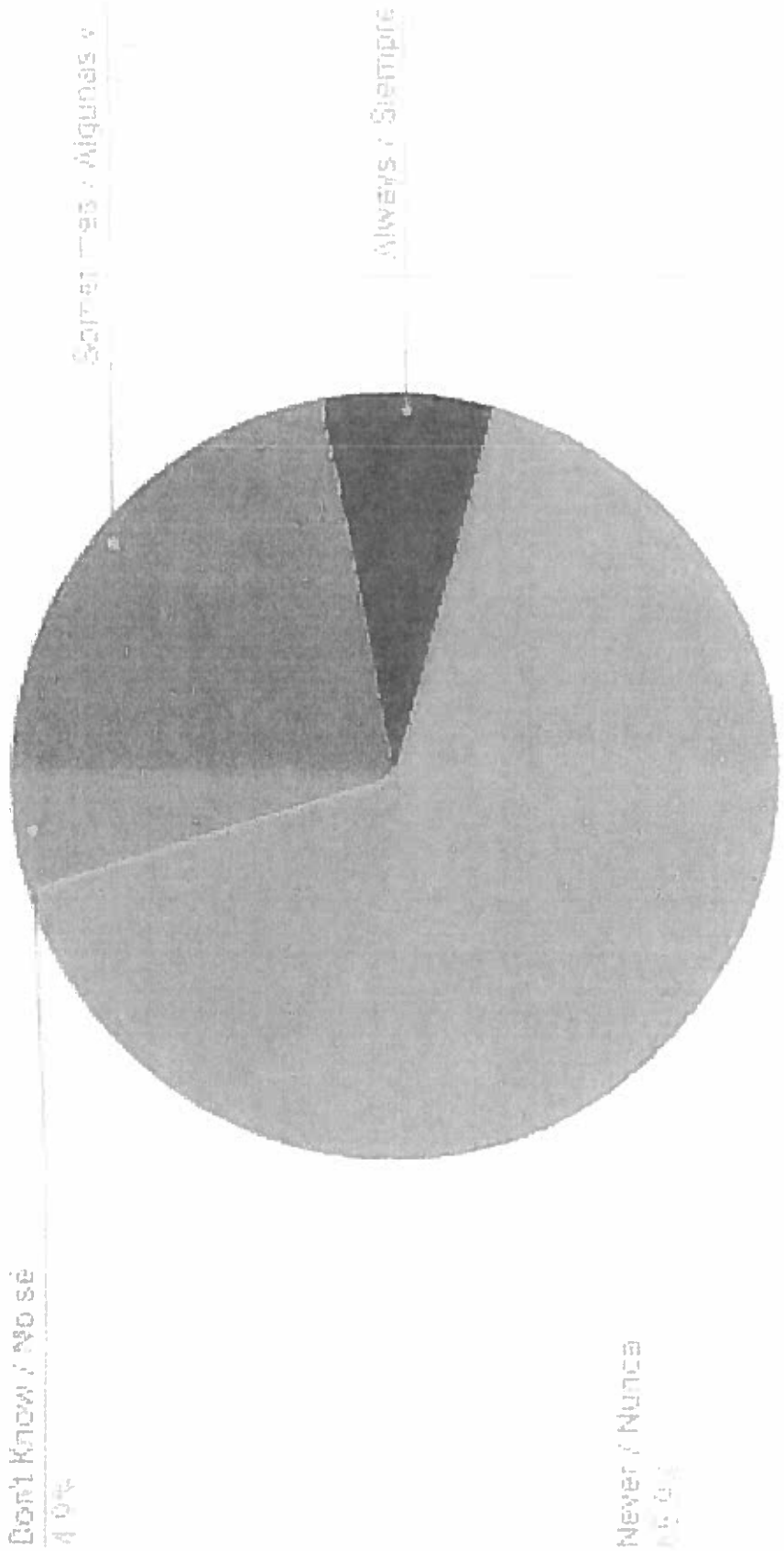
30 0%

Always / Siempre

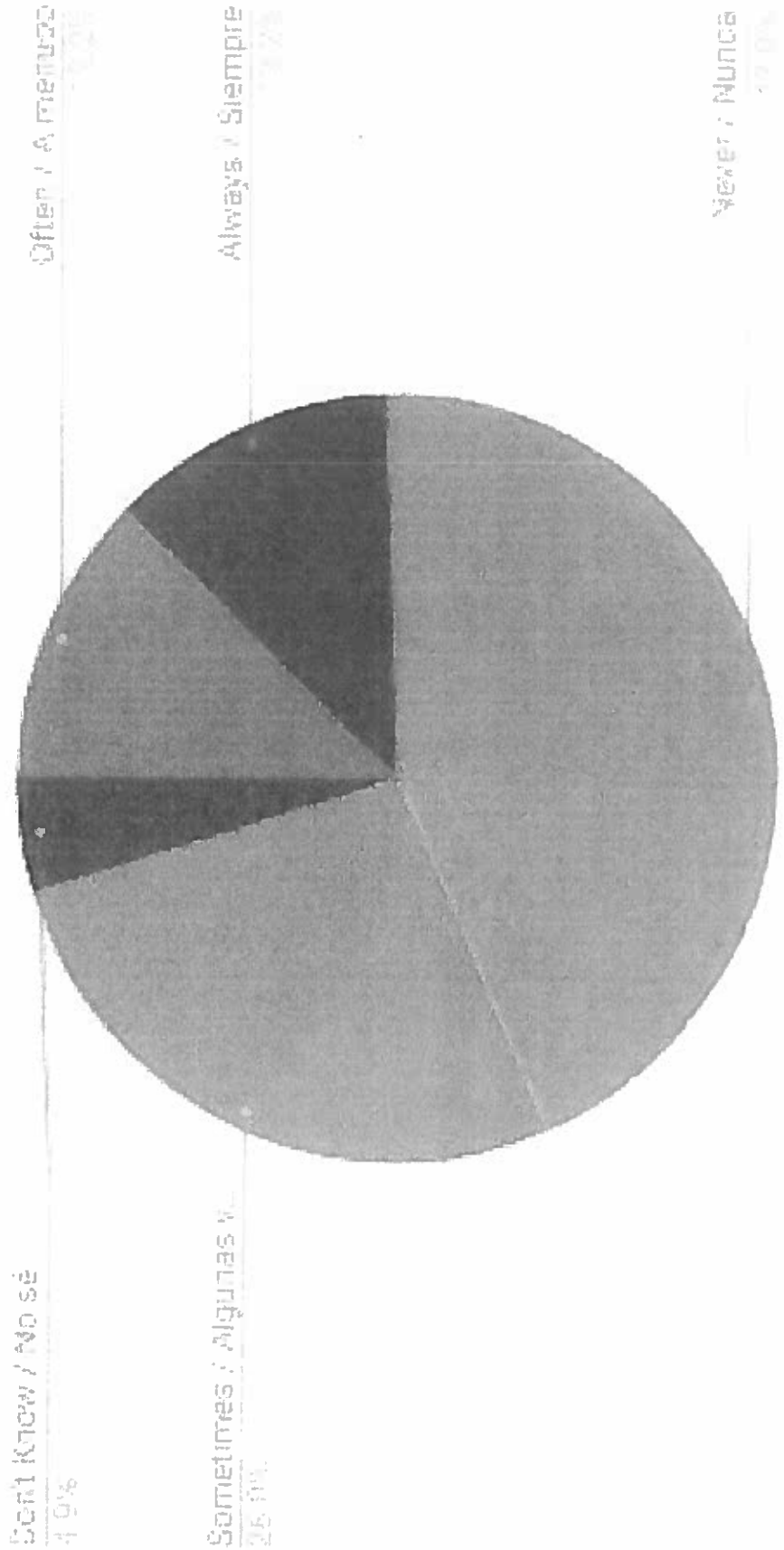
17 0%



Count of 4D. I volunteer at my child's school. / D. Soy voluntario(a) en la escuela de mi hijo.



Count of 4E. I talk with other parents about school meetings and events. / E. Puedo hablar con otros padres acerca de las...



Count of 6A. My child is safe on school grounds. / A. Mi hijo está seguro en la escuela.

Sometimes / Algunas V...

7.3%

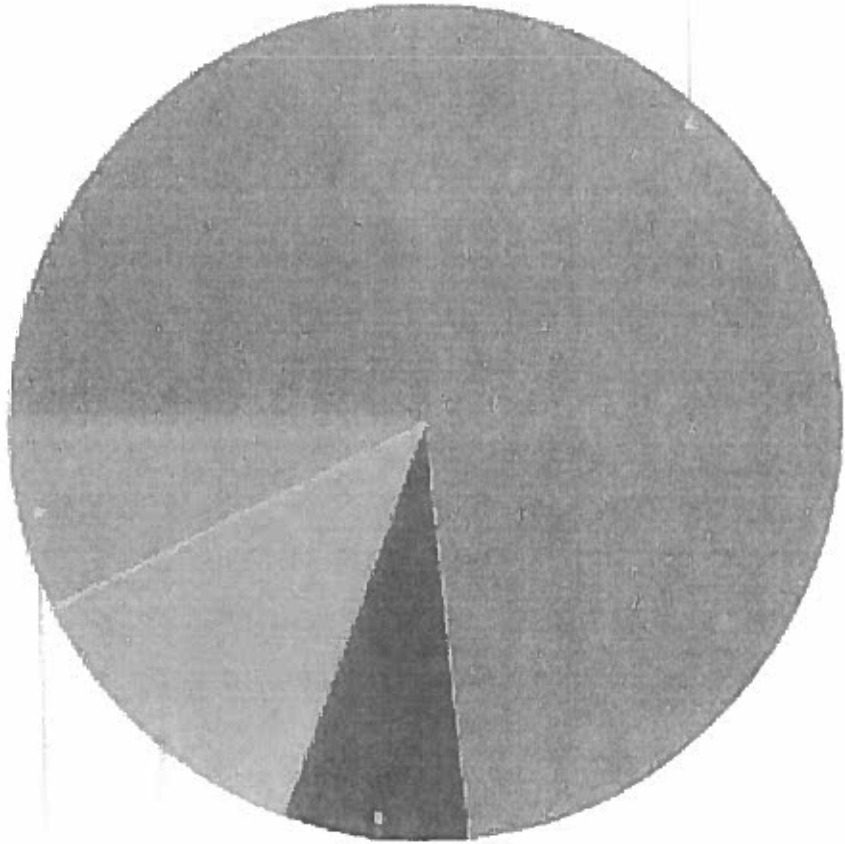
Often / A menudo

12.7%

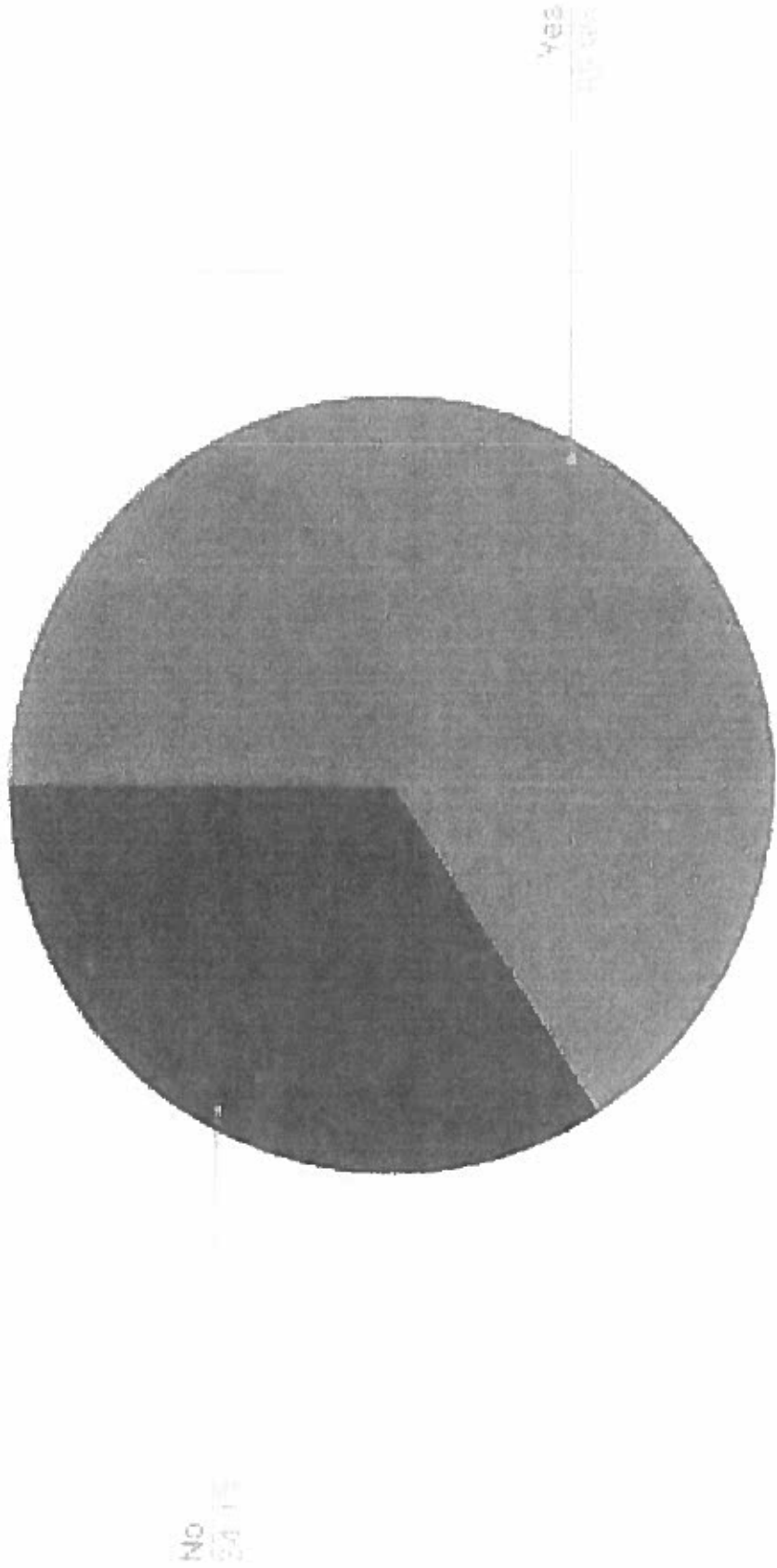
Don't Know / No sé

1.2%

Always / Siempre

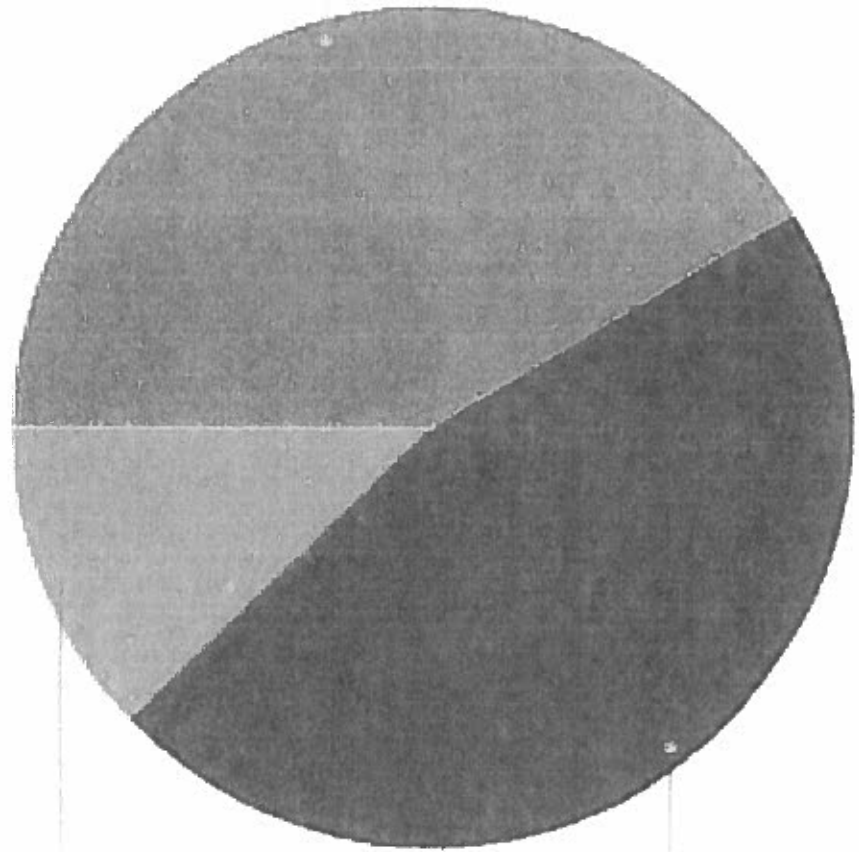


Count of 88. I have a computer at home with Internet access.
B. Tengo una computadora en casa con acceso a Internet.



Count of 10. School promotes academic success. / La escuela promueve el éxito académico.

Don't know / No se
12.1%

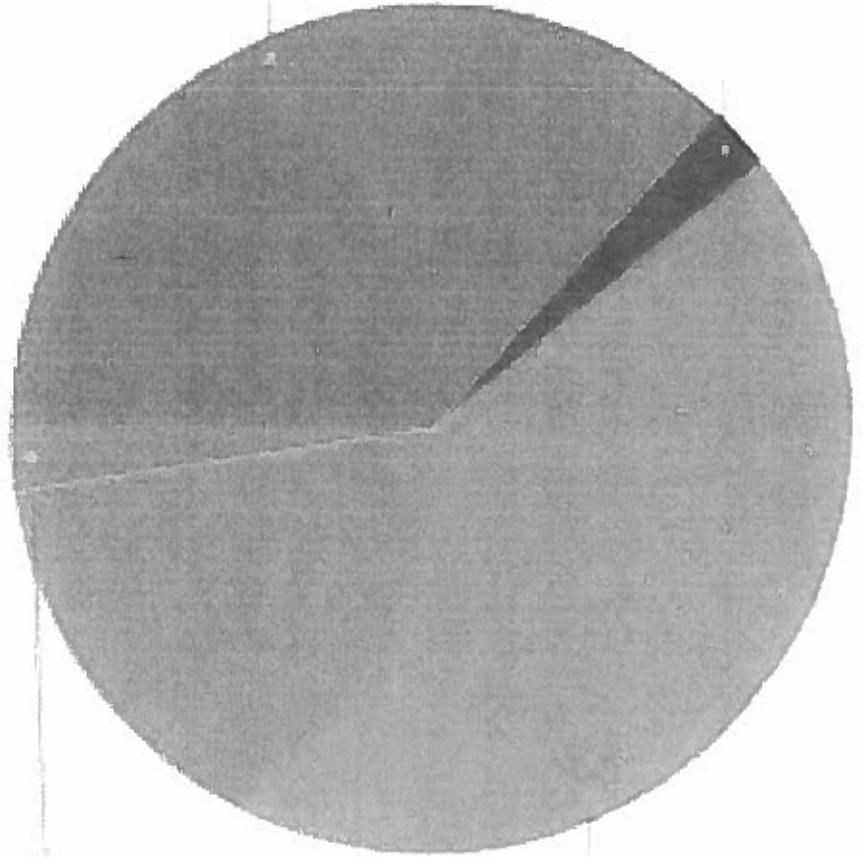


Strongly Agree / Totalmente de acuerdo

Agree / De acuerdo
46.3%

Count of 13. Homework helps develop my child's academic skills. / La tarea ayuda a desarrollar las destrezas académicas...

Strongly Disagree / Tot
2 / 15%

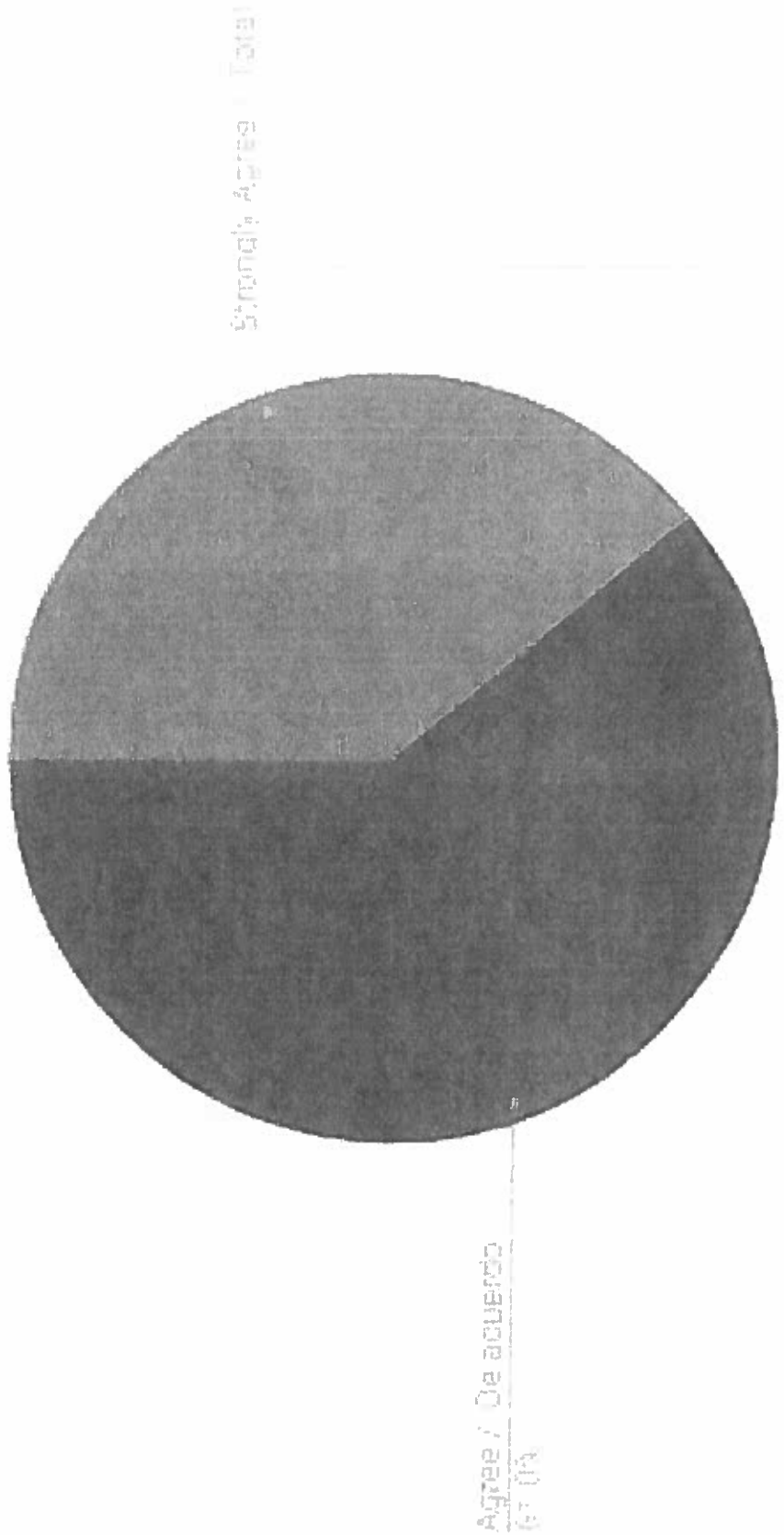


Strongly Agree / Total
3 / 20.0%

Agree / De acuerdo
8 / 66.7%

Don't know / No sé
0 / 0%

Count of 16. The school makes me feel welcomed and heard /
La escuela me hace sentir bienvenido y escuchado.





BERT CORONA HIGH SCHOOL



School Advisory Council October 26

1. Francisco Mendez - Parent <i>Melendez</i>	<i>Francisco M.</i>
2. Cesar Guzman - Student	<i>Cesar Guzman</i>
3. Karla Sanchez - Student	<i>Karla Sanchez</i>
4. Adriana Sanchez - Parent	<i>AS</i>
5. Christina Soria - Teacher	<i>Christina Soria</i>
6. Nestor Garcia - Teacher	<i>Nestor Garcia</i>
7. Fernando Avila - LAPD Community Outreach Off.	<i>Fernando Avila</i>
8. Yolanda Fuentes - BCCHS Admin	<i>Yolanda Fuentes</i>
9. Larry Simonsen - BCCHS Admin	<i>Larry Simonsen</i>

10. Jacqueline Aristondo

Jacqueline A.

BERT CORONA CHARTER HIGH SCHOOL

School Advisory Council

September 21, 2017

AGENDA

A meeting of the School Advisory Council was held on September 21, 2016 at 4:15 P.m. in room 36 at Bert Corona Charter High School, 12513 Gain Street, Pacoima CA 91331.

Call to Order: Adriana Sanchez, Chair
Francisco Melendez, Co-Chair

Roll Call:

Members Present: Francisco Melendez, Parent
Cesar Guzman, Student
Karla Sanchez, Student
Adriana Sanchez, Parent
Christina Soria, Teacher
Nestor Garcia, Teacher
Fernando Avila, LAPD Community Outreach Officer
Yolanda Fuentes, BCCHS Director of Operations
Larry Simonsen, BCCHS Executive Administrator

Members Absent: None

Additions/Corrections to the Agenda: None

Approval of Minutes from March 15, 2017:

Item #1 Minutes from the March 15, 2017 meeting of the Parent Advisory Council
(*Motion to Approve*)

Presentations from the Public:

Item #2 Any persons desiring to address the School Advisory Council on any proper matter.

Old Business: None

New Business:

Item #3 **Review of Financials, Larry Simonsen, BCCHS Executive Administrator**
(Informational Item)

Item #4 **Local Control Accountability Plan (LCAP), Larry Simonsen, YPICS Executive Director** *(Informational Item)*

Item #5 **Opportunities for Parent Involvement and Parent Voice, Yolanda Fuentes, Director of Operations** *(Informational Item)*

Item #6 **CIF Sports Program, Cesar Guzman, Student** *(Informational Item)*

Item #7 **College Visitations and First College Applications**

Announcements:

- LA Mission College Classes
- District Validation Review
- Instructional Updates

Next Regular Meeting: Thursday, October 28, 2016 at 4:15 p.m.

Adjournment:

Minutes respectfully submitted by: Yolanda Fuentes

BERT CORONA CHARTER HIGH SCHOOL

School Advisory Council

September 21, 2017

MINUTES

Call to Order: Adriana Sanchez, Chair
Francisco Melendez, Co-Chair

Roll Call:

Members Present: Francisco Melendez, Parent
Cesar Guzman, Student
Karla Sanchez, Student
Adriana Sanchez, Parent
Christina Soria, Teacher
Nestor Garcia, Teacher
Fernando Avila, LAPD Community Outreach Officer
Yolanda Fuentes, BCCHS Director of Operations
Larry Simonsen, BCCHS Executive Administrator

Members Absent: None

Additions/Corrections to the Agenda: None

Approval of Minutes from March 15, 2016:

Item #1 Minutes from the March 15, 2016 meeting of the Parent Advisory Council
(*Motion to Approve*)

On **MOTION** of Adriana Sanchez, **SECONDED** by Nestor Garcia, and **CARRIED**, the Minutes of the School Advocacy Committee Meeting of **March 15, 2016** were approved as submitted.

Presentations from the Public:

Item #2 Any persons desiring to address the School Advisory Council on any proper matter.

Old Business: None

New Business:

Item #3 Review of Financials, Larry Simonsen, Executive Administrator (*Informational Item*)

Executive Administrator Larry Simonsen informed the council that BCCHS finished the year with \$ 20K in net income, which was 5K than previously forecasted. This was due to certificated salary expenses coming in lower than previously forecasted, and nutrition revenue coming in higher than anticipated.

Item #4 Local Control Accountability Plan (LCAP), Larry Simonsen YPICS Executive Administrator (*Informational Item*)

Larry Simonsen Explained that the LCAP is a plan that makes sure the school is accountable with the way money is being spent here at Bert Corona Charter High School. We have a plan that is created and updated every year. We will start the review process in the next couple of months and we will have an updated LCAP ready by May or June for Board Approval. A couple of key areas where we spend money is on curriculum, such as Success for All, Achieve3000, and our Success for All Math program along with the Aleks math support program. SAC had an opportunity to review the current LCAP and were provided individual copies. Additionally SAC was reminded that copies of the LCAP are available online on the BCCS website.

Item #5 Opportunities for Parent Involvement and Parent Voice, Yolanda Fuentes, Director (*Informational Item*)

Director Fuentes provided a description and the importance of the School Advisory Council. She reminded the SAC that the school encourages participation in parent conference attendance, school field trips, classroom visits, and reminded everyone on the importance of providing a quiet space for homework.

Mr. Melendez expressed that parents need to be involved in our school because we love our school. He also stated, "That parents need to be involved as possible."

Chair Sanchez also discussed that we need to make sure we inform our parents about the services and rights of special needs students too so that they know how to best advocate for their children.

Item #6 CIF Sports Program, Cesar Guzman, Student (*Informational Item*)

Cesar reported that students are excited that we are officially members of CIF, which means our athletic program can compete with other small schools in sports.

Item #7 College Visitations and First College Applications (*Informational Items*)

Executive Administrator Simonsen reported that students will visit more local colleges and universities this year with the expressed purpose to begin to submit university applications. This year we have our first class of seniors and we are looking forward to each of their college acceptances. Students visited UC Riverside during August. Future visits scheduled are to Cal

Tech, CSU Channel Islands, and Grand Canyon University.

Capturing Stakeholder perspectives on participation on SAC:

Officer Avila, "I've worked in Foothill Division for 14 years. I am from the neighborhood. A lot of our parents do not know that just because the kids might need a little help that doesn't mean that there is anything wrong with them. A small school is a great opportunity to get to know parents well and get creative. Building relationship with parents is most important. This community is really responsive to being welcomed.

Cesar, "I wanted to go to a school where I could take AP classes. I really wanted that opportunity."

Karla, "I wanted to be part of a small school. I wanted to know my teachers and fellow students."

Mr. Garcia (Math Teacher), "Working here at a small school allows me to really address the needs of individual students on a persona level, rather than feeling like there are so many students that I can't even know what their needs are."

Ms. Soria (Spanish Teacher), "I grew up in big public schools, so that is all I knew. I didn't know about charter schools. But when I worked at BCCMS as a tutor, I saw how powerful the relationships were, and I became a teacher while doing that work. Now I am an official teacher and can build those relations in my own classroom and can help grow this school.

Announcements:

- LA Mission College Classes- Mr. Simonsen reported that all LA Mission College courses taught on campus are full, students are completing their 4th class towards completing the IGETC, community college tracker to transfer to a 4 year university.
- District Validation Review
- Instructional Updates:
 - BCCHS started AP classes this year.
 - LA Mission College is supporting some of struggling students by offering level 1 math courses on campus.
 - Although we had to cut a teacher to address the low enrollment, we are still offering SFA as planned with LCAP to meet the needs of our incoming 9th grade and upper classman who are struggling readers.

Next Regular Meeting: Thursday, October 6, 2016 at 4:00 p.m.

Adjournment: By **MOTION** of Christiana Soria, **SECONDED** by Karla Sanchez and **CARRIED**, the School Advisory Council was adjourned at 6:00 p.m.

Minutes respectfully submitted by: Yolanda Fuentes, Director of Operations



BERT CORONA HIGH SCHOOL



School Advisory Council September 21

1. Francisco Mendéz - Parent <i>Metendez</i>	<i>Francisco Mendez</i>
2. Cesar Guzman - Student	<i>Cesar Guzman</i>
3. Karla Sanchez - Student	<i>Karla Sanchez</i>
4. Adriana Sanchez - Parent	<i>Adriana Sanchez</i>
5. Christina Soria - Teacher	<i>Christina Soria</i>
6. Nestor Garcia - Teacher	<i>Nestor Garcia</i>
7. Fernando Avila - LAPD Community Outreach Off.	<i>Fernando Avila</i>
8. Yolanda Fuentes - BCCHS Admin	<i>Yolanda Fuentes</i>
9. Larry Simonsen - BCCHS Admin	<i>Larry Simonsen</i>

10. Jacqueline Aristondo

Jacqueline A.

BERT CORONA CHARTER HIGH SCHOOL

School Advisory Council

March 15, 2017

AGENDA

A meeting of the School Advisory Council was held on March 15, 2017 at 4:00 p.m. in room 11 at Bert Corona Charter High School, 12513 Gain Street, Pacoima CA 91331.

Call to Order: **Adriana Sanchez, Chair**
 Francisco Melendez, Co-Chair

Roll Call:

Members Present: **Francisco Melendez, Parent**
 Cesar Guzman, Student
 Karla Sanchez, Student
 Adriana Sanchez, Parent
 Christina Soria, Teacher
 Nestor Garcia, Teacher
 Fernando Avila, LAPD Community Outreach Officer
 Yolanda Fuentes, BCCHS Director of Operations
 Larry Simonsen, BCCHS Executive Administrator

Members Absent:

Additions/Corrections to the Agenda:

Approval of Previous Minutes: None

Item #1 **Minutes from previous meeting of the School Advisory**
 (Motion to Approve)

Presentations from the Public:

Item #2 **Any persons desiring to address the School Advisory Council on any**
 proper matter.

Old Business: **None**

BERT CORONA CHARTER HIGH SCHOOL

School Advisory Council

March 15, 2017

MINUTES

A meeting of the School Advisory Council was held on March 15, 2017 at 4:00 p.m. in room 11 at Bert Coiona Charter High School, 12513 Gain Street, Pacoima CA 91331.

Call to Order: Adriana Sanchez, Chair
Francisco Melendez, Co-Chair

Roll Call:

Members Present: Francisco Melendez, Parent
Cesar Guzman, Student
Karla Sanchez, Student
Adriana Sanchez, Parent
Christina Soria, Teacher
Nestor Garcia, Teacher
Fernando Avila, LAPD Community Outreach Officer
Yolande Fuentes, BCCHS Director of Operations
Larry Simonsen, BCCHS Executive Administrator

Members Absent: None

Additions/Corrections to the Agenda: None

Approval of Previous Minutes: None

Item #1 Minutes from previous meeting of the School Advisory Council (none to report from February)
(Motion to Approve)

Presentations from the Public:

Item #2 Any persons desiring to address the School Advisory Council on any proper matter.

Old Business: None

New Business:

Item #3 Review of Financials, Larry Simonsen, Director of Operations
(Informational Item)

Executive Director Simonsen informed the council that the school is on track for purchasing school materials and supplies. All students have chrome books and a few more were purchased to replace a few that unable to be repaired or reconfigured. We are on track to finishing the year with a positive fund balance.

Item #4 Local Control Accountability Plan (LCAP), Yvette King-Berg, YPICS Executive Director *(Informational Item)*

Yvette King-Berg Explained that the LCAP is a plan that makes sure the school is accountable with the way money is being spent here at Ben Corona Charter High School. We have a plan that is created and updated every year. We will staid the review process in the next couple of months and we will have an updated LCAP ready by May or June for Board Approval. A couple of key areas where we spend money is on curriculum, such as Success for All, Achieved 000, and our Success for All Math program along with the Aleks math support program. SAC had an opportunity to review the current LCAP and were provided individual copies. Additionally SAC was reminded that copies of the LCAP are available online on the BCCHS website.

Item #5 Opportunities for Parent Involvement and Parent Voice, Francisco Melendez, Parent Coordinator *(Informational Item)*

Francisco Melendez reminded everyone that parent conferences are coming up and to that we should help the school promote the activities among parents to ensure that we have good turn out. Also, a parent survey will go out and will be used for school decision- making

Announcements:

- Drop off and pick-up in parking lot
- Important for students to cross at the stop sign

Next Regular Meeting: Thursday, September 21, 2017 at 4:00 p.m.

Adjournment: By MOTION of Christina Soria, SECONDED by Cesar and CARRIED, the School Advisory Council was adjourned at 6:0 p.m.

Minutes respectfully submitted by: Larry Simonsen, Director of Instruction

YPICS / YPI CHARTER SCHOOLS 2017-18



LOCAL CONTROL ACCOUNTABILITY PLAN



BERT CORONA
CHARTER HIGH SCHOOL



STAKEHOLDER ENGAGEMENT

- Community Meetings
- LCAP Workshops/Meetings
- Parent, Academic, School Culture & Climate Committees
- Parent, Staff, and Student Surveys
- Posted on School Site Website
- School Advisory Councils
- Student Leadership Council

INFORM - CONSULT - GATHER FEEDBACK

8 STATE PRIORITIES

1. Basic Services
2. Implementation of Common Core State Standards
3. Parent Engagement
4. Student Achievement
5. Student Engagement
6. School Climate
7. Course Access
8. Pupil Outcomes

GOALS TO ACHIEVE 8 STATE PRIORITIES

MS: 7 Goals

Additional Dropout Reduction Goal

HS: 7 Goals

Additional College Ready Goals

STUDENT FOCUS YPICS SCHOOLS (16-17)

All Students

- TOTAL: 907
- ENGLISH LEARNERS: #187
- LOW INCOME YOUTH: 84%
- FOSTER YOUTH: 0-1%
- STUDENTS WITH DISABILITIES: 15%

PROJECTED LCFF RATE

BCCS	\$9,440.49
BCCHS	\$11,408.90
MORCS	\$9,576.36

PER STUDENT FUNDING

YPICS SCHOOLS EXPENDITURES

- SALARIES 33%
- BENEFITS 11%
- INSTRUCTIONAL MATERIALS 12%
- FACILITIES AND OPERATIONS 42%
- OTHER 2%

GOAL	GOAL SUMMARY	SPENDING
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<p>1A</p> 	<p>100% of teachers hold a valid CA credential with appropriate English Authorization and are appropriately assigned.</p>	<p>HR Director of Operations & HR Specialist</p>
<p>1B</p> 	<p>100% of students, including all significant student subgroups, will have access to standards-aligned materials and additional instructional materials as outlined in our charter petition.</p>	<p>Books and Supplies Textbooks Books other than textbooks Instructional Materials and Supplies Student Activities and Supplies Office Supplies.</p>
<p>1C</p> 	<p>All school facilities are maintained and in good repair.</p>	<p>Supervision and staffing of custodial and maintenance staff. Textbooks Utilities and Housekeeping Rentals/Leases Repairs and Maintenance Copying Expense</p>
<p>2</p> 	<p>100% Implementation of the CCSS</p>	<p>Professional Development for leaders to support implementation of CCSS. Professional Development from outside resource to support teachers.</p>
<p>3</p> 	<p>100% Parent access to opportunities for participation, and input on decision making.</p>	<p>Staff/Parent Meetings Instructional Consultants</p>
<p>4A</p> 	<p>All students will meet or exceed targets for growth in statewide assessments once set by the State.</p>	<p>Books other than textbooks Instructional Materials and Supplies Intervention Program</p>
<p>4B</p> 	<p>School will meet the annual API Growth Target, or equivalent, as mandated by the CA State Board of Education.</p>	<p>Books other than textbooks Instructional Materials and Supplies Intervention Program</p>

GOAL	GOAL SUMMARY	SPENDING
4C 	100% of students are on track to be college and career ready "Reading Comprehension"	Books other than textbooks Instructional Materials and Supplies
4D 	EL students will advance at least one performance level per the CELDT/ELPAC each year.	Books other than textbooks Instructional Materials and Supplies
4E 	EL Students will be reclassified as "Fluent English Proficient" annually.	Director and Coordinators of Instruction and Materials
5A 	High Attendance Rate 96% or higher	Classified Staff Instructional Materials and Supplies
5B 	High Attendance Rate <3 absences	Directors and Coordinators of School Climate and Culture
6A 	Low Suspension Rate <3 %	Classified Staff Directors and Coordinators of School Climate and Culture Instructional Materials and Supplies Instructional Consultants (Social Emotional Learning) LSW
6B 	Low Expulsion Rate <2 %	Classified Staff School Climate and Culture Instructional Materials and Supplies
6C 	High Parent Satisfaction Rate <2 %	Services and Other Operating Expenses Training for Schools of Parent Engagement
7A 	100% Access to Education	Certificated Salaries (Base Amount) RSP Teachers / Director of Specie Education
7B 	Math and ELA Intervention	Instructional Technology Software

ADDITIONAL FUNDING **(BASE, AFTER SCHOOL, GEAR UP, AND CLIMATE TRANSFORMATION GRANT)**

GOAL	GOAL SUMMARY	SPENDING
College Exposure	100% of students are on track to be college and career ready "Reading Comprehension"	Gear Up (BCCHS)
Intervention	100% of students are on track to be college and career ready CELDT/ELPAC growth	ASES Grant (MORCS & BCCS)
Athletic Program	EL Students will be reclassified as "Fluent English Proficient" annually.	BCCHS Program General Budget YPI 21st Century Grant
Suspension Expulsion Reduction	Students will attend school in an emotionally safe environment.	Climate Transformation Grant
Improve Student Satisfaction		

Coversheet

Monsenor Oscar Romero Executive Director's Report

Section: III. ITEMS SCHEDULED FOR INFORMATION
Item: J. Monsenor Oscar Romero Executive Director's Report
Purpose: FYI
Submitted by:
Related Material: 17-18 MORCS EA Board Report (February).pdf



MORCS Executive Administrator Report

February 2018

The mission of the YPI Charter Schools (YPICS) is to prepare students for academic success in high school, as well as post--secondary education; prepare students to be responsible and active participants in their community; and enable students to become life-long learners. Students at YPI Charter Schools will become active citizens who characterize the ideals of a diverse and democratic society. Students will provide service to their community, take responsibility for their own learning, and develop the habits of mind and body that will empower them to be successful in high school and beyond.

Attendance and Enrollment:

Our current enrollment at MORCS is 336.

Enrollment Numbers:

6 th	118
7 th	101
8 th	117
All	336

Attendance:

6th grade - 98.353%

7th grade - 97.740%

8th grade - 98.218%

Overall - 98.118%

Professional Development

In our PD plan for the second semester, we have been focused on meeting the needs of our at risk students. Currently our teachers are participating in a “Choose Your Own PD Adventure” series in which they had the opportunity to select their sessions for the next 5 weeks. Topics include: Project Based Learning, Student Roles and Routines for Classroom Management, Thinking Maps, and EL Strategies. All options were planned intentionally to support our struggling students and our at risk populations. We are also including time for exhibition planning and critical friends groups for unit plan/rubric feedback from peers.

Performance Reviews

Every staff member on campus has received a performance review. For the teachers, this is a very reflective process that includes 4 steps:

1. The first step is to prepare for a meeting in which teachers bring data to discuss the following:
 - a. Goals for the first semester
 - b. Whether or not goals were met (based on data)
 - c. Upcoming goals
 - d. Feedback from administration
 - e. Calibration of strategies across classrooms:
 - i. SFA strategies
 - ii. Hallmarks
 - iii. YPICS resources
2. The second step is to have Mr. Myers and Mr. Zepeda observe your class and record a lesson in which they focus on the areas of growth identified in the initial meeting.
3. The third step is to observe a colleague and focus on how they address the teacher’s area of growth.

4. The final step is to come back to have a meeting with Myers and Zepeda to discuss and reflect on steps 1 through 3.

We are hoping to get through this process twice with everyone by the end of the year!

Continued Work on Positive Culture:

We continue to work on our tier 1 implementation for our PBIS program. To ensure that all students have positive events and experiences at school that will help continue our positive school culture, we have been working on implementing the following activities:

Lunchtime Competitions: During lunch students have the opportunity to participate in activities in which cohorts compete against each other. Most recently we have had Feats of Strength (arm wrestling) and Visual Masters (Pictionary). The kids are very excited and are getting into the competition!

Clubs: Our list of clubs run by teachers and staff continues to grow. Our drama department is now including student soliloquies and one act plays in addition to their full productions. We have more students engaged and excited about drama club and we are looking forward to the spring events. We also have Anime club continuing from last semester, and our teacher-sponsors took a small group of students to an Anime convention in Ontario a couple of weeks ago. One of our English teachers is working with our Youth Advisory Board to focus on student leadership in our service learning projects. These students have also gone into the community to participate in several projects and to volunteer their time at local homeless shelters and soup kitchens. Mr. Castillo and Ms. Archer continue to work with our leadership class and student council to make recommendations to the school leadership team and to plan fun events like movie nights and dances. Mr. Perez holds an art class several days per week in which the kids learn about different art styles and techniques. Mr. Duran leads math tutoring to support our struggling 6th graders. Ms. McKinzie is running a choir during lunch and after school.

Sports: Mr. Zepeda and Mr. Garcia are coaching boys and girls soccer; they are currently just practicing until the season begins, but the kids are really enjoying it! Basketball is in full swing, and the duo of Mr. Hicks and Mr. Strahan are really creating a positive culture on the teams.

Fun Friday: Once per month, teachers use their elective period to provide a time for fun activities for students who have done a great job academically and behaviorally. Activities include Minute to Win It games, chess and other strategic games, and video games.

Pumapalooza: Preparations for our annual talent show are underway! Our kids and teachers are already working on their performances to get ready.

Field Trips: This semester we took a trip to the California Science center and we are working on a few more field trips for the rest of the year, including our annual beach trip!

Assemblies: We had some great assemblies this semester to celebrate growth, better behavior, and to get the kids pumped up about having a great semester!







In addition to the welcome back assemblies, we also had a whole school assembly on gang prevention; we had a reformed gang member who came to speak to the kids about seizing opportunities, and the kids were really engaged and interested in the presentation.

ALEKS Competition: Our academic committee put together a competition to help push student use of the ALEKS program. The competition was between cohorts and the goal was to have the highest percentage of students in the cohort who finished 50+ topics in ALEKS over the course of a month. Here is the email from Mr. Duran, our committee chair, sharing the results of the competition:

On behalf of the Academic Achievement Committee allow me to say thank you to all teachers and staff for helping to support our students during the ALEKS competition. The competition was a success overall increasing student use of ALEKS in all three grade levels. The 6th graders made it a difficult task for both 7th and 8th grade by jumping out to an early lead. Even though the 8th grade made a late push, the 6th graders held them off. Here are the results based on each grade level's performance:

6th Grade

6A (1st place): 20 out of 30 students completed 50 topics - 67%. Total topics completed: 1749
6B (4th place): 10 out of 30 students completed 50 topics - 33%. Total topics completed: 1202
6C (3rd place): 15 out of 30 students completed 50 topics - 50%. Total topics completed: 1613
6D (2nd place): 16 out of 30 students completed 50 topics - 53%. Total topics completed: 1506

7th Grade

7A (7th place): 4 out of 24 students completed 50 topics - 17%. Total topics completed: 674
7B (6th place): 5 out of 26 students completed 50 topics - 19%. Total topics completed: 558
7C (8th place): 4 out of 25 students completed 50 topics - 16%. Total topics completed: 794
7D (12th place): 0 out of 29 students completed 50 topics - 0%. Total topics completed: 607

8th Grade

8A (t-9th place): 4 out of 29 students completed 50 topics - 14%. Total topics completed: 774
8B (11th place): 4 out of 30 students completed 50 topics - 13%. Total topics completed: 859
8C (5th place): 8 out of 29 students completed 50 topics - 28%. Total topics completed: 1337
8D (t-9th place): 4 out of 29 students completed 50 topics - 14%. Total topics completed: 831

Be on the lookout for our next competition with Achieve3000. Feel free to share this info with your students and continue encouraging our students to work on ALEKS. In addition to completing topics, many students also finished courses and moved on to more difficult content so that was a nice side effect of the competition! Thank you all for the support.

8th Grade Culmination:

We recently had mandatory meetings with our 8th grade parents and students to discuss requirements form 8th grade culmination and to push them to put in a strong effort the final quarter. The kids are re-energized and putting in extra effort to speak with their teachers and to master new and old topics.

School Performance Quality Review

On 2/20/18 we invited school leaders from many schools and organizations to come to MORCS, walk through classes and to provide us with some feedback on the work we have been doing. We are excited about our growth as a school and we appreciate the support of these partners. We also Ms. Trujillo, the principal from Berendo, and a few of her teachers to join us; this was a great opportunity for us to continue our collaboration and we greatly appreciated their participation.

School Safety Training:

In light of the recent events nationally, we have been reflecting on our school safety plan and practices and we will be implementing the following in the upcoming weeks:

- 1) Active Shooter Training on our 3/5 TPD for all staff at all schools.
- 2) Officer East (school police officer) will present at an upcoming PD about MORCS and our safety plan (possibly Monday, 2/26).
- 3) Safe Schools Day; this day may follow a similar schedule to our current bell schedule, but kids would not be participating in typical classroom activities. Mr. Castillo will work with the team to come up with activities and trainings we can do for all students on this day. Date TBD.
- 4) Lockdown procedures review for teachers and drill for kids/staff. The staff training *may* be done in collaboration with the training on 3/5 or on 2/26.

Coversheet

YPICS December 2017 and January 2018 Financials

Section: V. ITEMS SCHEDULED FOR ACTION
Item: A. YPICS December 2017 and January 2018 Financials
Purpose: Vote
Submitted by:
Related Material: 17-18 YPICS Financial Board Packet 18.01.pdf

KEY POINTS

- *As of Month 6, Bert Corona High School and Monsenor Oscar Romero are significantly underenrolled.*
- *Expenditures for all schools have been adjusted due to underenrollment.*
- *Combined Net Income for YPICS without Prop 1D revenue is projected to be \$164K.*
- *Operating Cash on hand at June 30th is forecasted to be \$3,394K*

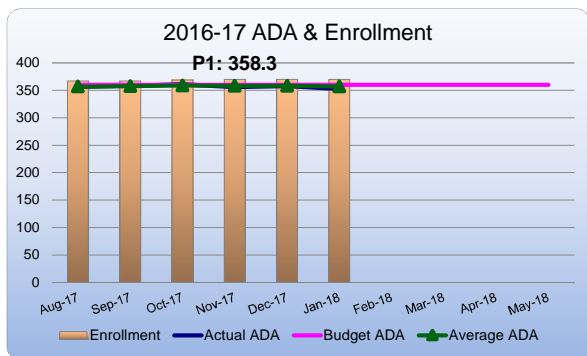
INCOME STATEMENT	FY 17-18 YTD			FY 17-18 Forecast						FY 16-17 Actual	
	Actual YTD	Budget YTD	Variance B/(W)	Total Actual	% of Total	Total Budget	% of Total	Variance B/(W)	% Var	15-16	% of Total
LCFF	4,056,327	4,046,539	9,788	8,740,030	45%	9,235,004	61%	(494,974)	-6%	7,877,262	45%
Federal Revenue	2,510,857	2,114,067	396,790	4,299,413	22%	4,193,871	28%	105,542	2%	5,199,526	30%
State Revenue	4,049,822	679,516	3,370,306	6,200,922	32%	1,468,397	10%	4,732,525	76%	4,165,228	24%
Other Local Revenue	125,603	36,432	89,171	140,483	1%	67,606	0%	72,877	52%	210,003	1%
Grants/Fundraising	20,804	50,176	(29,372)	45,468	0%	60,000	0%	(14,532)	-32%	55,962	0%
TOTAL REVENUE	10,763,413	6,926,729	3,836,683	19,426,316		15,024,878		4,401,438		17,507,981	
Certificated Salaries	1,786,655	1,947,287	160,632	3,304,081	23%	3,529,620	24%	225,540	7%	3,022,520	21%
Classified Salaries	1,055,843	1,007,544	(48,299)	1,913,084	13%	1,874,698	13%	(38,386)	-2%	1,714,611	12%
Benefits	949,595	1,087,614	138,020	1,812,429	12%	1,891,323	13%	78,894	4%	1,558,836	11%
Student Supplies	698,804	1,089,385	390,581	1,723,437	12%	1,795,696	12%	72,259	4%	1,636,851	11%
Operating Expenses	2,788,859	3,038,652	249,794	5,306,047	36%	5,184,243	35%	(121,804)	-2%	6,192,779	43%
Other	308,359	251,518	(56,841)	556,652	4%	454,148	3%	(102,504)	-18%	337,168	2%
TOTAL EXPENSES	7,588,115	8,422,001	833,886	14,615,730		14,729,728		113,998		14,462,765	
INCOME / (LOSS)	3,175,298	(1,495,271)	4,670,569	4,810,587		295,150		4,515,436		3,045,216	
Less: Prop 1D revenue	(1,261,922)	0		(4,646,121)		0		(4,646,121)		(2,548,092)	
ADJ INCOME / (LOSS)	1,913,376	(1,495,271)	3,408,647	164,465		295,150		(130,685)	0	425,835	0

Balance Sheet	6/30/2017	8/31/2017	9/30/2017	6/30/2018 Forecast	Notes
Assets					
Cash	15,050,166	11,321,123	9,913,204	3,393,957	
Accounts Receivable	1,802,119	653,878	452,131	1,310,441	
Due From Others	222,894	93,820	127,820	2,263	
Other Assets	115,700	49,668	61,998	64,134	
Net Fixed Assets	7,135,382	8,713,251	9,849,658	16,527,674	
Total Assets	24,326,262	20,831,739	20,404,810	21,298,470	
Liabilities					
A/P & Payroll	2,447,081	98,334	268,910	433,245	
Due to Others	313,593	197,210	232,324	130,556	
Deferred Revenue	10,417,929	10,504,529	7,495,747	63,012	
Total Debt	3,321,092	3,395,081	4,651,899	8,034,503	
Total Liabilities	16,499,694	14,195,154	12,648,880	8,661,316	
Equity					
Beginning Fund Bal.	4,781,349	7,826,567	7,826,567	7,826,567	
Net Income/(Loss)	3,045,216	(1,189,982)	(70,638)	4,810,587	
Total Equity	7,826,565	6,636,585	7,755,930	12,637,154	
Total Liabilities & Equity	24,326,260	20,831,739	20,404,810	21,298,470	



Key Performance Indicators

- ADA vs. Budget ● Cash on Hand ●
- Net Income / (Loss) ● Year End Cash ●

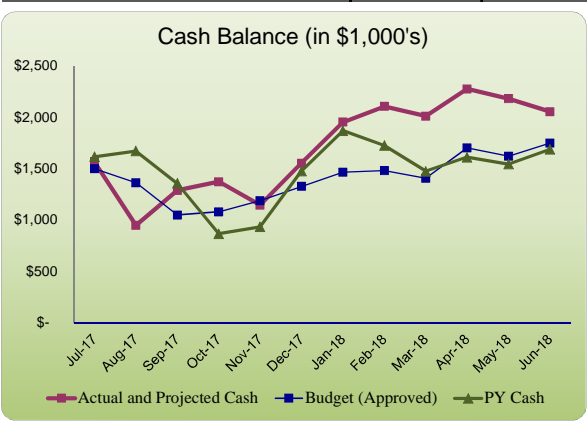


KEY POINTS

- ADA through Month 6 was 357.05 with ending enrollment of 370 students. Enrollment for future month is forecasted at 370 students with ADA of 96.5%
- Revenue is above budget by \$176K
- Expenses are higher than budget by \$189K
- Overall, net income is \$92K which is \$13K lower than budget.
- Cash on hand at June 30th is forecasted to be \$2,056K which represents 27% of total expense. Forecast assumes BCHS will be able to pay all outstanding debt to BCCS June 30th.

ADA Analysis						LCFF S&C Grant Factors			Revenue & Expenses per ADA		
Category	Actual through Month 6	Forecasted P2	Budgeted P2	Better/(Worse)	Prior Year P2	Category	Budget	Forecast	Category	Budget	Forecast
Enrollment	370	370	373	(3)	370	Unduplicated Pupil Count	312	319	Revenue	21,330	21,996
ADA %	96.9%	96.8%	96.5%	0.3%	97.0%	3-Year Average %	86.0%	87.1%	Rev. w/o Fundraising	21,246	21,945
Average ADA	357.05	357.05	359.95	(2.90)	358.09	District UPP	83.5%	83.5%	Expense	21,038	21,738

INCOME STATEMENT	FY 17-18 YTD			FY 17-18 Forecast					FY 17-18 Forecast without Federal grants				
	Actual YTD	Budget YTD	Variance B/(W)	Total Forecast	% of Total	Total Budget	% of Total	Variance B/(W)	Total Forecast	% of Total	Total Budget	% of Total	Variance B/(W)
LCFF	1,669,584	1,663,011	6,572	3,373,936	43%	3,398,105	44%	(24,168)	3,373,936	69%	3,398,105	72%	(24,168)
Federal Revenue	2,153,348	1,865,909	287,439	3,516,502	45%	3,405,107	44%	111,395	555,390	11%	477,995	10%	77,395
State Revenue	299,824	355,228	(55,404)	875,739	11%	808,984	11%	66,755	875,739	18%	808,984	17%	66,755
Other Local Revenue	68,900	19,037	49,863	69,115	1%	35,326	0%	33,789	69,115	1%	35,326	1%	33,789
Grants/Fundraising	4,500	25,295	(20,795)	18,500	0%	30,000	0%	(11,500)	18,500	0%	30,000	1%	(11,500)
TOTAL REVENUE	4,196,156	3,928,480	267,676	7,853,792		7,677,521		176,271	4,892,680		4,750,409		142,271
Certificated Salaries	650,894	678,731	27,837	1,211,400	16%	1,239,236	16%	27,837	1,185,400	25%	1,213,236	26%	27,837
Classified Salaries	395,685	358,332	(37,353)	705,442	9%	668,089	9%	(37,353)	656,143	14%	618,790	13%	(37,353)
Benefits	351,591	371,584	19,993	634,114	8%	646,361	9%	12,247	618,302	13%	630,548	14%	12,247
Student Supplies	347,989	589,483	241,494	941,698	12%	927,473	12%	(14,225)	538,698	11%	531,473	11%	(7,225)
Operating Expenses	2,094,422	1,995,384	(99,038)	3,448,023	44%	3,412,034	45%	(35,989)	981,023	20%	972,034	21%	(8,989)
Other	464,167	392,691	(71,476)	821,043	11%	679,235	9%	(141,807)	821,043	17%	679,235	15%	(141,807)
TOTAL EXPENSES	4,304,748	4,386,204	81,456	7,761,720		7,572,428		(189,291)	4,800,608		4,645,317		(155,291)
INCOME / (LOSS)	(108,592)	(457,723)	349,132	92,072		105,093		(13,020)	92,072		105,093		(13,020)



Y/E Cash Balance		
Projected	Budget	Variance
2,056,441	1,748,945	307,496

Balance Sheet	6/30/2017	12/31/2017	1/31/2018	6/30/2018 Forecast	Notes
Assets					
Cash	1,689,773	1,554,871	1,954,387	2,056,441	
Accounts Receivable	969,435	0	0	580,914	
Due From Others	222,665	207,993	199,628	38	
Other Assets	46,785	10,944	13,509	13,509	
Net Fixed Assets	633,065	773,084	751,773	687,077	
Total Assets	3,561,723	2,546,894	2,919,298	3,337,979	
Liabilities					
A/P & Payroll	615,696	(9,863)	(6,627)	207,332	
Due to Others	38,009	48,010	47,493	51,552	
Deferred Revenue	0	0	0	0	
Total Debt	(0)	79,005	79,005	79,005	
Total Liabilities	653,705	117,152	119,871	337,889	
Equity					
Beginning Fund Bal.	2,731,571	2,908,018	2,908,018	2,908,018	
Net Income/(Loss)	176,447	(478,277)	(108,592)	92,072	
Total Equity	2,908,018	2,429,741	2,799,426	3,000,090	
Total Liabilities & Equity	3,561,723	2,546,894	2,919,298	3,337,979	
Days Cash on Hand	72	76	95	100	> 45 days is good
Cash Reserve %	20%	21%	26%	27%	





Bert Corona Charter School Financial Analysis January 2018

Net Income

Bert Corona Charter School is projected to achieve a net income of \$92K in FY17-18 compared to \$105K in the board approved budget. Reasons for this negative \$13K variance are explained below in the Income Statement section of this analysis.

Balance Sheet

As of January 31, 2018, the school's cash balance was \$1,954K. By June 30, 2018, the school's cash balance is projected to be \$2,056K, which represents a 27.0% reserve.

As of January 31, 2018, the Accounts Receivable balance was zero. All FY16-17 revenue has been received.

As of January 31, 2018, the Accounts Payable balance, including payroll liabilities, totaled \$-7K, compared to \$-10K in the prior month. Negative balance is due to receiving e-rate credits from Time Warner.

As of January 31, 2018, BCCS had a debt balance of \$79K which represents Apple lease.

Income Statement

Revenue

Total revenue for FY17-18 is projected to be \$7,854K, which is \$176K or 2% over budgeted revenue of \$7,678K.

Other Federal Revenue - GEAR UP and School Climate Revenue is projected to be higher by \$34K.

Child Nutrition (Federal) – projected to be higher than budget by \$58K based on the actual CNIPS reports through November.

Other State Revenue – projected to be higher than budget by \$69K due to receipt of Prop 39 – Clean Energy grant funding in the amount of \$55K and increase in ASES grant amount of \$14K

Expenses

Total expenses for FY17-18 are projected to be \$7,762K, which is \$189K or 3% over budgeted expenditures of \$7,572K.

GEAR UP and School Climate Expenses are projected to be higher by \$34K.

Depreciation expense is higher than budgeted by \$95K.

Indirect Cost expense is projected to be higher than budget by \$47K due to increase in Legal Costs charged to Central Admin.

This report will discuss revenue and expenditure variances from the Board-approved budget that are above \$20,000 and 10%.



ADA

Budgeted average ADA for FY17-18 is 359.95 based on an enrollment of 373 and a 96.5% attendance rate.

The forecast assumes an ADA of 357.05 based on an enrollment of 370 and a 96.8% attendance rate.

In Month 6, ADA was 352.30 with 370 students enrolled at the end of the month and a 95% ADA rate.

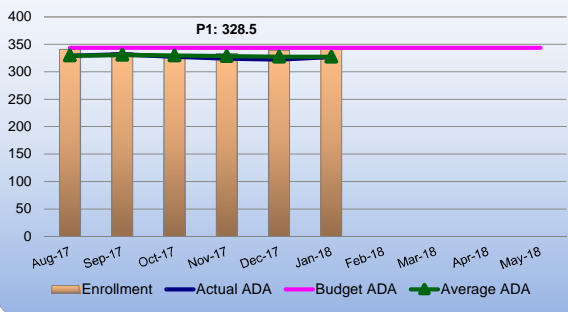
Average ADA for the year (through Month 6) is 357.00 (a 96.9% ADA rate for the year to date).

This report will discuss revenue and expenditure variances from the Board-approved budget that are above \$20,000 and 10%.

Key Performance Indicators

- ADA vs. Budget ● Cash on Hand ●
- Net Income / (Loss) ● Year End Cash ●

2016-17 ADA & Enrollment



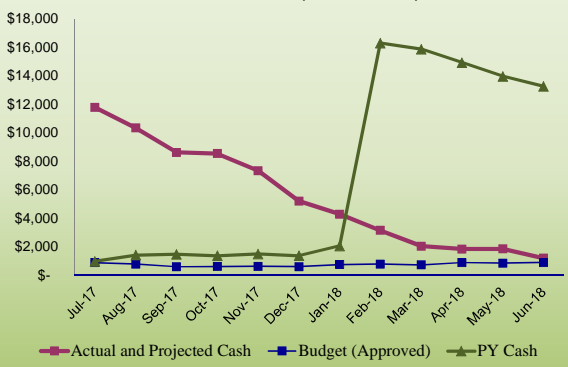
KEY POINTS

- ADA through Month 6 is 327.19 with ending enrollment of 343 students (16 below budget).
- Revenue is forecasted to be above budget by \$4,571K due Prop 1D Revenue (\$4,632K) and decrease in LCFF revenue by \$152K due to lower enrollment .
- Expenses are forecasted lower than budget by \$4K .
- Overall, net income excluding Prop 1D forecasted to be \$72K which is \$70K lower than budget.
- Operating Cash on hand at June 30th is forecasted to be \$1,206K which represents 29% of total expense.

ADA Analysis						LCFF S&C Grant Factors			Revenue & Expenses per ADA		
Category	Actual through Month 6	Forecasted P2	Budgeted P2	Better/(Worse)	Prior Year P2	Category	Budget	Forecast	Category	Budget	Forecast
Enrollment	343	340	356	(16)	337	Unduplicated Pupil Count	333	325	Revenue	12,562	27,142
ADA %	97.3%	97.1%	96.5%	0.6%	97.0%	3-Year Average %	95.3%	96.5%	Rev. w/o Fundraising	12,504	27,103
Average ADA	327.19	327.43	343.54	(16.11)	324.89	District UPP	83.0%	83.0%	Expense	12,147	12,731

INCOME STATEMENT	FY 17-18 YTD			FY 17-18 Forecast				FY 16-17 Actual		FY 15-16 Actual		
	Actual YTD	Budget YTD	Variance B/(W)	Total Forecast	% of Total	Total Budget	% of Total	Variance B/(W)	16-17	% of Total	15-16	% of Total
LCFF	1,538,018	1,529,153	8,865	3,138,174	35%	3,289,863	76%	(151,689)	3,042,857	46%	2,864,136	71%
Federal Revenue	257,287	174,018	83,269	542,110	6%	539,047	12%	3,063	519,912	8%	519,686	13%
State Revenue	3,679,574	244,615	3,434,959	5,138,898	58%	456,544	11%	4,682,355	2,921,202	44%	587,041	15%
Other Local Revenue	50,454	5,389	45,065	55,009	1%	10,000	0%	45,009	72,722	1%	53,991	1%
Grants/Fundraising	6,250	15,833	(9,583)	12,750	0%	20,000	0%	(7,250)	12,000	0%	9,585	0%
TOTAL REVENUE	5,531,583	1,969,009	3,562,574	8,886,942		4,315,454		4,571,488	6,568,693		4,034,440	
Certificated Salaries	578,602	612,145	33,543	1,072,822	26%	1,108,680	27%	35,858	1,034,251	27%	956,919	27%
Classified Salaries	289,645	303,508	13,863	553,536	13%	570,235	14%	16,700	502,618	13%	527,426	15%
Benefits	299,530	318,728	19,197	585,266	14%	553,191	13%	(32,075)	515,379	13%	440,695	12%
Student Supplies	193,956	296,338	102,382	481,724	12%	512,007	12%	30,283	429,416	11%	462,042	13%
Operating Expenses	311,847	527,203	215,355	913,966	22%	895,096	21%	(18,870)	828,572	22%	733,504	21%
Other	317,226	307,823	(9,402)	561,148	13%	533,603	13%	(27,545)	534,686	14%	451,400	13%
TOTAL EXPENSES	1,990,807	2,365,745	374,938	4,168,462		4,172,811		4,349	3,844,921		3,571,986	
INCOME / (LOSS)	3,540,776	(396,736)	3,937,512	4,718,480		142,642		4,575,838	2,723,772		462,453	
Less: Prop 1D revenue	(3,679,574)	0		(4,646,121)		0			(2,548,092)		(8,856)	
ADJ INCOME / (LOSS)	(138,798)	(396,736)	257,938	72,359		142,642		(70,284)	175,680		453,597	

Cash Balance (in \$,000's)



Y/E Cash Balance		
Projected	Budget	Variance
1,206,380	894,806	311,574

Balance Sheet	6/30/2017	12/31/2017	1/31/2018	6/30/2018 Forecast	Notes
Assets					
Operating Cash	2,289,548	1,819,675	2,047,353	1,206,380	
Prop 1D Cash	10,978,123	3,401,459	2,249,219	0	
Accounts Receivable	328,503	0	0	428,976	
Due From Others	86	1,787	1,787	1,787	
Other Assets	28,081	4,926	5,993	5,993	
Net Fixed Assets	6,400,377	12,377,071	13,525,724	15,757,006	
Total Assets	20,024,718	17,604,919	17,830,077	17,400,143	
Liabilities					
A/P & Payroll	1,766,791	22,810	(4,548)	76,308	
Due to Others	47,365	62,201	61,660	65,305	
Deferred Revenue	10,417,929	6,197,413	2,879,760	63,012	
Total Debt	3,171,088	5,072,057	6,730,884	7,855,493	
Total Liabilities	15,403,173	11,354,481	9,667,755	8,060,118	
Equity					
Beginning Fund Bal.	1,897,773	4,621,545	4,621,545	4,621,545	
Net Income/(Loss)	2,723,772	1,628,893	3,540,776	4,718,480	
Total Equity	4,621,545	6,250,438	8,162,321	9,340,025	
Total Liabilities & Equity	20,024,718	17,604,919	17,830,076	17,400,143	

Available Line of Credit					
Days Cash on Hand	219	164	181	107	> 45 days is good
Cash Reserve %	60%	45%	50%	29%	





Monsenor Oscar Romero Charter School Financial Analysis January 2018

Net Income

Monsenor Oscar Romero Charter School is projected to achieve a net income of \$4,719K in FY17-18 compared to \$143K in the board approved budget. Reasons for this positive \$4,576K variance are explained below in the Income Statement section of this analysis.

Balance Sheet

As of January 31, 2018, the school's operating cash balance was \$2,047K. By June 30, 2018, the school's operating cash balance is projected to be \$1,206K, which represents a 29.0% reserve.

As of January 31, 2018, the Accounts Receivable balance was zero. All FY16-17 revenue has been received.

As of January 31, 2018, the Accounts Payable balance, including payroll liabilities, totaled \$-5K, compared to \$23K in the prior month.

As of January 31, 2018, MORCS had a debt balance of \$6,731K compared to \$5,072K in the prior month.

Income Statement

Revenue

Total revenue for FY17-18 is projected to be \$8,887K, which is \$4,571K or 0% over budgeted revenue of \$4,315K.

Local Control Funding Formula, is projected to be under budget by \$152K due to lower than projected ADA.

Other Local Revenue is projected to be over budget by \$4,682K due to Prop 1D revenue (\$4,641K) and ASES grant increase from \$120K to \$164K.

Expenses

Total expenses for FY17-18 are projected to be \$4,168K, which is \$4K or 0% under budgeted expenditures of \$4,173K.

Object 3401 – Health & Welfare Costs is projected to be \$33K below budget based on the first 7 month of actual expenses.

Object 5812 – Field Trips / Transportations is projected to be below budget by \$68K due to reduction bus services from 2 to 1.

Object 5851 – Instructional Consultants costs are projected to be above budget by \$83K due to ASES (\$43K) grant increase and increase in SPED services (\$40K).

This report will discuss revenue and expenditure variances from the Board-approved budget that are above \$20,000 and 10%.



ADA

Budgeted average ADA for FY17-18 is 343.54 based on an enrollment of 356 and a 96.5% attendance rate.

The forecast assumes an ADA of 327.43 based on an enrollment of 340 and a 97.1% attendance rate.

In Month 6, ADA was 327.00 with 343 students enrolled at the end of the month and a 96% ADA rate.

Average ADA for the year (through Month 6) is 327.20 (a 97.3% ADA rate for the year to date).

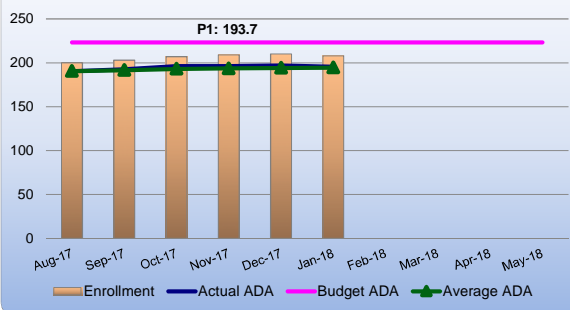
This report will discuss revenue and expenditure variances from the Board-approved budget that are above \$20,000 and 10%.

Bert Corona Charter High School - Financial Dashboard (January 2018)

Key Performance Indicators

- ADA vs. Budget ● Cash on Hand ●
- Net Income / (Loss) ● Year End Cash ●

2016-17 ADA & Enrollment



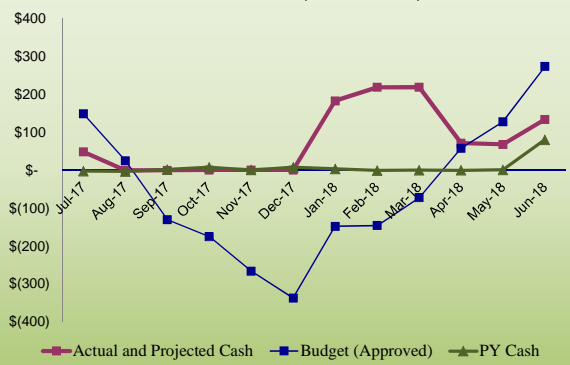
KEY POINTS

- ADA through Month 6 was 194.51 with ending enrollment of 208 students. Enrollment for future month is forecasted at 208 students with ADA of 95%
- Revenue is below budget by \$346K mainly due to lower than budgeted enrollment
- Expenses are lower than budget by \$299K due to savings in salaries, benefits and supplies
- Overall, net income is \$0K which is \$47K lower than budget.
- Cash on hand at June 30th is forecasted to be \$135K which represents 5% of total expense. Forecast assumes that Accrued PCSGP Revenue of \$235K will be received prior to June 30th and BCHS will be able to pay all outstanding debt to BCCS June 30th.

ADA Analysis						LCFF S&C Grant Factors			Revenue & Expenses per ADA		
Category	Actual through Month 6	Forecasted P2	Budgeted P2	Better/(Worse)	Prior Year P2	Category	Budget	Forecast	Category	Budget	Forecast
Enrollment	208	208	235	(27)	150	Unduplicated Pupil Count	198	171	Revenue	13,581	13,756
ADA %	94.9%	94.9%	95.0%	-0.1%	95.0%	3-Year Average %	85.5%	85.5%	Rev. w/o Fundraising	13,536	13,683
Average ADA	194.51	195.23	223.25	(28.02)	143.52	District UPP	84.0%	84.0%	Expense	13,368	13,756

INCOME STATEMENT	FY 17-18 YTD			FY 17-18 Forecast				FY 16-17 Actual		FY 15-16 Actual		
	Actual YTD	Budget YTD	Variance B/(W)	Total Forecast	% of Total	Total Budget	% of Total	Variance B/(W)	16-17	% of Total	15-16	% of Total
LCFF	848,725	854,375	(5,649)	2,227,920	83%	2,547,037	84%	(319,117)	1,599,312	79%	676,748	43%
Federal Revenue	100,222	74,139	26,083	240,801	9%	249,718	8%	(8,917)	183,837	9%	572,345	37%
State Revenue	70,423	79,672	(9,249)	186,284	7%	202,869	7%	(16,584)	204,673	10%	52,387	3%
Other Local Revenue	6,235	12,006	(5,771)	16,329	1%	22,280	1%	(5,951)	27,841	1%	7,061	0%
Grants/Fundraising	10,054	9,048	1,007	14,218	1%	10,000	0%	4,218	15,615	1%	253,098	16%
TOTAL REVENUE	1,035,660	1,029,240	6,420	2,685,552		3,031,903		(346,351)	2,031,277		1,561,639	
Certificated Salaries	438,956	542,299	103,343	820,148	31%	986,084	33%	165,936	590,041	31%	357,546	26%
Classified Salaries	187,740	177,313	(10,427)	342,030	13%	338,679	11%	(3,351)	273,097	14%	176,570	13%
Benefits	226,543	304,723	78,180	454,391	17%	532,188	18%	77,797	305,707	16%	141,881	10%
Student Supplies	154,627	194,299	39,672	285,796	11%	343,905	12%	58,109	180,983	10%	423,457	30%
Operating Expenses	103,863	255,198	151,336	447,538	17%	431,383	14%	(16,155)	264,990	14%	200,968	14%
Other	180,818	199,052	18,234	335,631	12%	352,249	12%	16,618	271,462	14%	96,050	7%
TOTAL EXPENSES	1,292,547	1,672,885	380,338	2,685,534		2,984,488		298,953	1,886,279		1,396,471	
INCOME / (LOSS)	(256,886)	(643,645)	386,758	18		47,415		(47,397)	144,998		165,168	

Cash Balance (in \$1,000's)



Y/E Cash Balance		
Projected	Budget	Variance
134,606	274,342	(139,736)

Balance Sheet	6/30/2017	12/31/2017	1/31/2018	6/30/2018 Forecast	Notes
Assets					
Cash	81,025	815	183,432	134,606	01/31: PCSGP \$109K
Accounts Receivable	504,182	239,172	109,863	300,551	
Due From Others	0	0	0	0	
Other Assets	23,862	5,499	8,534	8,534	
Net Fixed Assets	77,383	68,796	66,861	57,183	
Total Assets	686,451	314,282	368,690	500,874	
Liabilities					
A/P & Payroll	11,224	4,304	5,574	90,148	
Due to Others	228,219	206,327	206,327	13,699	
Deferred Revenue	0	0	0	0	
Total Debt	150,004	133,338	116,672	100,005	
Total Liabilities	389,447	343,968	328,572	203,852	
Equity					
Beginning Fund Bal.	152,006	297,004	297,004	297,004	
Net Income/(Loss)	144,998	(326,690)	(256,886)	18	
Total Equity	297,004	(29,686)	40,118	297,022	
Total Liabilities & Equity	686,451	314,282	368,690	500,874	

Days Cash on Hand	16	0	25	18	> 45 days is good
Cash Reserve %	4%	0%	7%	5%	



Bert Corona Charter High School Financial Analysis January 2018

Net Income

Bert Corona Charter High School is projected to achieve a net income of \$ K in FY17-18 compared to \$47K in the board approved budget. Reasons for this negative \$47K variance are explained below in the Income Statement section of this analysis.

Balance Sheet

As of January 31, 2018, the school's cash balance was \$183K. By June 30, 2018, the school's cash balance is projected to be \$135K, which represents a 5.0% reserve.

As of January 31, 2018, the Accounts Receivable balance was \$110K, down from \$239K in the previous month, due to the receipt of PCSGP funds.

As of January 31, 2018, the Accounts Payable balance, including payroll liabilities, totaled \$6K, compared to \$4K in the prior month.

As of January 31, 2018, BCCHS had a debt balance of \$117K compared to \$133K in the prior month. Due to Bert Corona balance is \$200K.

Income Statement

Revenue

Total revenue for FY17-18 is projected to be \$2,686K, which is \$346K or 11% under budgeted revenue of \$3,032K.

Local Control Funding Formula - State Aid, is projected to be under budget by \$319K due to lower projected ADA.

Object 8311 – SPED AB602 Revenue is projected to be lower than budget by \$14K due to lower enrollment.

Expenses

Total expenses for FY17-18 are projected to be \$2,686K, which is \$299K or 10% under budgeted expenditures of \$2,984K.

Certificated Salaries, are projected to be under budget by \$166K.

STRS expenses, are projected to be under budget by \$24K, due to lower teacher salaries.

H&W Expenses is projected to be above budget by \$56K.

Many supply expenditures are projected to be under budget due to lower projected enrollment. Most significantly:

Object 4110, Textbooks, is projected to be under budget by \$23K

Object 4400, Non Capitalized Equipment, is projected to be under budget by \$38K

This report will discuss revenue and expenditure variances from the Board-approved budget that are above \$12,000 and 10%.



Instructional Consultants expenses are projected to be above budget by \$30K due to higher substitute teacher costs.

ADA

Budgeted average ADA for FY17-18 is 223.25 based on an enrollment of 235 and a 95.0% attendance rate.

The forecast assumes an ADA of 195.23 based on an enrollment of 208 and a 94.9% attendance rate.

In Month 6, ADA was 195.50 with 208 students enrolled at the end of the month and a 94% ADA rate.

Average ADA for the year (through Month 6) is 194.50 (a 94.9% ADA rate for the year to date).

This report will discuss revenue and expenditure variances from the Board-approved budget that are above \$12,000 and 10%.

**YPI Charter Schools
Check Register
From 12/1/2017 to 01/31/18**

Vendor Name	Check Number	Effective Date	Transaction Description	Check Amount
WELLS FARGO	01/24/18 - ED	1/24/2018	Y. KING-BERG AUTOMATIC PAYMENT	188.65
WELLS FARGO	12/26/17 - ED	12/26/2017	R. DUENAS AUTOMATIC PAYMENT	75.56
7 LAYER IT SOLUTIONS, INC.	305219	1/19/2018	01/18 - MANAGEMENT SERVER GOLD PACKAGE	1,120.00
A NOISE WITHIN	305096	12/8/2017	(45)TICKETS FOR SMAT NOISE OFF FIELD TRIP	410.00
ADAM BRUNO	305115	12/18/2017	08/16 - 09/16/16 - COUNSELING SERVICES	680.00
AFLAC WORLDWIDE HEAD QUARTERS	305080	12/8/2017	10/17 HEALTH PREMIUM # JBP37	1,129.50
AFLAC WORLDWIDE HEAD QUARTERS	305080	12/8/2017	10/17- HEALTH PREMIUM # JBP28	779.18
AFLAC WORLDWIDE HEAD QUARTERS	305080	12/8/2017	10/17- HEALTH PREMIUM #JBP46	510.89
AFLAC WORLDWIDE HEAD QUARTERS	305080	12/8/2017	11/17 - HEALTH PREMIUM #JBP42	212.70
AFLAC WORLDWIDE HEAD QUARTERS	305080	12/8/2017	11/17- HEALTH PREMIUM #JBP28	779.18
AFLAC WORLDWIDE HEAD QUARTERS	305110	12/18/2017	11/17- HEALTH PREMIUM # JBP46	510.89
AFLAC WORLDWIDE HEAD QUARTERS	305110	12/18/2017	11/17- HEALTH PREMIUM #JBP37	1,129.50
AFLAC WORLDWIDE HEAD QUARTERS	305212	1/13/2018	12/17 - HEALTH PREMIUM #JBP42	212.70
ALEJANDRA ARCE	305240	1/30/2018	01/31 - 02/02/18 - PER DIEM ILLUMINATE CONFERENCE	160.00
AMERICANA CHARTER SERVICES	305147	1/2/2018	(3)BCCHS- TRANSPORTATION- FIELDTRIP TO MOCA MU	1,125.00
AMERICANA CHARTER SERVICES	305171	1/5/2018	BUS TRANSPORTATION: SPEECH AND DEBATE COMPET	400.00
ANGELICA PAREDES	305107	12/11/2018	FY 16/17 - STRS REFUND	9.49
ASSETGENIE, INC.	305111	12/18/2017	ACER C740 11.6 -COMPUTER PART FOR REPAIR	41.45
ASSETGENIE, INC.	305111	12/18/2017	ACER C740 LCD TOP COVER	25.95
AT&T	305148	1/2/2018	10/22 - 11/21/17- FAX#213 427-2950 067 9	175.88
AT&T	305181	1/11/2018	LATE FEE	186.76
AT&T MOBILITY	305149	1/2/2018	10/20 - 11/19/17- CELL PHONE SERVICES # 287254464:	1,624.51
BERNADETT CASTILLO	305170	1/4/2018	12/09 - 12/24/17 - PAYROLL	249.53
BETTER 4 YOU MEALS, INC.	305112	12/18/2017	11/17- STUDENTS SNACK	51,527.60
BETTER 4 YOU MEALS, INC.	305112	12/18/2017	11/17- VEGETARIAN BREAKFAST	12,265.32
BIO-RAD LABORATORIES, INC	305113	12/18/2017	BACTERIAL TRANSFORMATION KIT	270.55
BIO-RAD LABORATORIES, INC	305113	12/18/2017	PHOTOSYN & CELL REP. KIT	173.84
BROOKS TRANSPORTATION INC	305073	12/1/2017	TRANSPORTATION - SYLMAR BIOTECH TO PEPPERDINE	415.00
BROOKS TRANSPORTATION INC	305081	12/8/2017	ROUND TRIP FROM VAUGHN VISA TO LMU	425.00
BROOKS TRANSPORTATION INC	305082	12/8/2017	ROUND TRIP FROM VAUGHN VISA TO CSULA	407.50
BROOKS TRANSPORTATION INC	305179	1/11/2018	DISCOVERY HS TO CSULA AND NORTON SIMON MUSEU	475.00
CA DEPARTMENT OF EDUCATION	305085	12/8/2017	FY17-18 TITTLE III, OVER PAYMENT	2,685.00
CALIFORNIA CHARTER SCHOOLS ASSOCIATION	305213	1/13/2018	01/01-06/30/18 - CCSA MEMBERSHIP RENEW - MONSEN	6,240.00
CHARLES HARVEY	305189	1/11/2018	01/01 - 01/15/18 - PAYROLL	294.96
CHARLES HARVEY	305244	1/30/2018	01/31 - 02/02/18 - PER DIEM ILLUMINATE CONFERENCE	160.00
CHARTER LIFE	305083	12/8/2017	12/17- FSA ADM. FEE	133.00
CHARTER LIFE	305083	12/8/2017	12/17- HEALTH PREMIUM	91,314.93
CHARTER LIFE	305083	12/8/2017	FSA - 11.30.17	982.95
CHARTER LIFE	305177	1/8/2018	FSA - 12.15.17	982.95
CHARTER LIFE	305177	1/8/2018	FSA - 12.29.17	982.95
CHARTER LIFE	305182	1/11/2018	01/18 - FSA CARD FEE	138.00
CHARTER LIFE	305182	1/11/2018	FSA - 01.12.18	982.95
CHARTERSAFE	305084	12/8/2017	01/18 - WORKERS' COMPENSATION	8,627.01
CHARTERSAFE	305220	1/19/2018	02/18 - INSURANCE PREMIUM	8,627.00
CLIFTONLARSONALLEN LLP	305168	1/2/2018	FY 17/18 - INTERIM AUDIT SERVICE	9,250.00
CLIFTONLARSONALLEN LLP	305233	1/19/2018	SUBMISSION OF THE AUDIT -ACCT #213-111460	125.00
COBRO CONSULTING	305151	1/2/2018	SURVEY FORM MODIFICATION, ADMINISTRATION PREP	3,300.00
COMPREHENSIVE THERAPY ASSOCIATES, INC.	305074	12/1/2017	10/17 - COUNSELING	5,271.65
COMPREHENSIVE THERAPY ASSOCIATES, INC.	305183	1/11/2018	11/17 - COUNSELING	3,470.55
COMPREHENSIVE THERAPY ASSOCIATES, INC.	305221	1/19/2018	08/17 - COUNSELING	4,930.00
DANIEL CENTOFANTI	305086	12/8/2017	10/19/17 - MILEAGE TO PBIS CONFERENCE	151.94
DIRECTED	305075	12/1/2017	08/30 - 09/01/17 - SPECIAL ED SERVICES	687.50
DIRECTED	305075	12/1/2017	11/07 - 11/19/17 - SPECIAL ED SERVICES	659.70
DIRECTED	305075	12/1/2017	11/07/17 - SPECIAL ED SERVICES	210.00
DIRECTED	305075	12/1/2017	11/08/17 - 11/19/17 - SPECIAL ED SERVICES	554.41
DIRECTED	305088	12/8/2017	11/13 - 11/17/17- SUBSTITUTE TEACHER	1,059.60
DIRECTED	305116	12/18/2017	11/13 - 11/14/17 SUBSTITUTE TEACHER	574.00
DIRECTED	305116	12/18/2017	11/14 - 11/16/17- SPECIAL ED SERVICES	532.50
DIRECTED	305116	12/18/2017	11/15 - 11/17/17 - SPECIAL ED SERVICES	585.66
DIRECTED	305116	12/18/2017	11/15/17 - SPECIAL ED SERVICES	577.50
DIRECTED	305116	12/18/2017	11/29/17 - SPECIAL ED SERVICES	304.41
DIRECTED	305152	1/2/2018	11/13 - 11/17/17- SUBSTITUTE TEACHER	2,120.00
DIRECTED	305152	1/2/2018	11/27 - 12/01/17- SUBSTITUTE SERVICES	1,650.00
DIRECTED	305152	1/2/2018	11/27 - 12/01/17- SPED ED SERVICE	1,098.60
DIRECTED	305152	1/2/2018	11/27 - 12/01/17- SUBSTITUTE TEACHER	2,544.00
DIRECTED	305152	1/2/2018	11/28 - 11/29/17- SPECIAL ED SERVICES	759.75
DIRECTED	305184	1/11/2018	11/09 - 11/10/17- SUBSTITUTE TEACHER	275.00
DIRECTED	305184	1/11/2018	12/04/17, 12/06/17 - SPECIAL ED SERVICE	69.75

**YPI Charter Schools
Check Register
From 12/1/2017 to 01/31/18**

Vendor Name	Check Number	Effective Date	Transaction Description	Check Amount
DIRECTED	305184	1/11/2018	12/04/17- SUBSTITUTE TEACHER	330.00
DIRECTED	305184	1/11/2018	12/05 - 12/08/17 - SPECIAL ED SERVICES	879.60
DIRECTED	305184	1/11/2018	12/06/17, 12/08/17- SPECIAL ED SERVICES	554.41
DIRECTED	305184	1/11/2018	12/11 - 12/14/17- SPECIAL ED SERVICES	930.20
DIRECTED	305184	1/11/2018	12/11 - 12/15/17- SPECIAL ED SERVICES	839.70
DIRECTED	305184	1/11/2018	12/11/17 - 12/15/17 - SUBSTITUTE TEACHER	1,696.00
DIRECTED	305184	1/11/2018	12/11/17 - 12/15/17- SUBSTITUTE TEACHER	2,498.00
DIRECTED	305184	1/11/2018	12/12/17, 12/14/17 - SPECIAL ED SERVICES	852.50
DIRECTED	305184	1/11/2018	12/13/17, 12/15/17- SPECIAL ED SERVICES	554.41
DIRECTED	305222	1/19/2018	12/21/17 - SPECIAL ED SERVICES	105.00
DOWNTOWN MINI WAREHOUSE	305117	12/18/2017	01/18 - STORAGE RENT	350.00
DOWNTOWN MINI WAREHOUSE	305214	1/13/2018	02/18- STORAGE RENT	350.00
EMPLOYMENT DEVELOPMENT DEPARTMENT	01/29/18 - SUI	1/29/2018	Q4 - 2017 - SUI PAYMENT	680.61
EMPLOYMENT DEVELOPMENT DEPARTMENT	305218	1/17/2018	01/01 - 03/31/17 - SEF LOCAL EXPERIENCE CHARGE	96.71
EXED	305252	1/31/2018	01/18 - MANAGEMENT CONTRACT FEE	20,168.63
FIRST STUDENT, INC.	305118	12/18/2017	11/17- TRANSPORTATION SERVICES	7,102.77
FIYA	305185	1/11/2018	2018 - BOYS BASKETBALL TEAM	990.00
FLINN SCIENTIFIC INC.	305223	1/19/2018	(2) FLINN SCIENTIFIC FROG DISSECTION GUIDE	97.80
FRANCISCO TOPETE	305133	12/18/2017	11/16 - 11/30/17 - MAINTENANCE SERVICE	117.00
FRANCISCO TOPETE	305133	12/18/2017	DEEP CLEAN CLASSROOMS, BATHROOMS, RAMPS, WALK	1,056.00
FRANCISCO TOPETE	305175	1/5/2018	12/01 - 12/15/17- MAINTENANCE SERVICES	981.00
FRANCISCO TOPETE	305206	1/11/2018	12/16 - 12/31/17 - MAINTENANCE SERVICES	91.00
FRANCISCO TOPETE	305206	1/11/2018	SHAMPOO CARPETS	1,008.00
FREDDY MARTINEZ GUZMAN	305106	12/11/2017	FY 16/17 - STRS REFUND	3.36
FREDDY ZEPEDA	305251	1/30/2018	01/31 - 02/02/18 - PER DIEM ILLUMINATE CONFERENCE	160.00
FRESH START MEALS, INC.	305224	1/19/2018	11/17- JANITORIAL SERVICES	2,400.00
FRESH START MEALS, INC.	305224	1/19/2018	12/17- JANITORIAL SERVICES	2,400.00
FRONTIER	305089	12/8/2017	11/13 -12/12/17 FAX # 818834-8075 070105-5	214.70
FRONTIER	305186	1/11/2018	12/13/17 - 01/12/18 FAX # 818834-8075 070105-5	214.01
GREEN ECONOME	305121	12/18/2017	LADWP ASSISTANCE WITH APPLICATION, INSPECTION I	1,689.44
GREEN WORKS DEVELOPMENT	305120	12/18/2017	EAST SIDE EXTERIOR SIDING & BASE RESTORATION BL	7,097.00
GREEN WORKS DEVELOPMENT	305120	12/18/2017	EAST SIDE SIDING & BASE RESTORATION BUILDING 10	6,797.00
GREEN WORKS DEVELOPMENT	305120	12/18/2017	New VCT Flooring Installation Room 12	6,550.26
GREEN WORKS DEVELOPMENT	305120	12/18/2017	New VCT Flooring Installation Room 13	6,550.26
GREEN WORKS DEVELOPMENT	305120	12/18/2017	NORTH SIDE EXTERIOR SIDING & BASE RESTORATION	4,970.00
GREEN WORKS DEVELOPMENT	305154	1/2/2018	EAST SIDE EXTERIOR SIDING BATHROOM	1,364.84
GREEN WORKS DEVELOPMENT	305154	1/2/2018	PRIMER AND PAINT BUILDING AND BATHROOMS	2,647.51
GREEN WORKS DEVELOPMENT	305154	1/2/2018	REMOVAL OF ELECTRICAL EQUIPMENT, EXTERIOR ROOF	2,652.95
GREEN WORKS DEVELOPMENT	305154	1/2/2018	WALL MOUNT LIGHT FIXTURES AND BELLS BUILDING.	1,235.82
GREEN WORKS DEVELOPMENT	305188	1/11/2018	INSTALL WALL SHEATHING, AND TACKABLE WALL NOR	6,819.50
GREEN WORKS DEVELOPMENT	305188	1/11/2018	INSTALL WALL SHEATHING, AND TACKABLE WALL NOR	7,194.29
GREEN WORKS DEVELOPMENT	305188	1/11/2018	INSTALL WALL SHEATHING, AND TACKABLE WALL SOUT	7,119.29
GREEN WORKS DEVELOPMENT	305188	1/11/2018	INSTALL WALL SHEATHING, AND TACKABLE WALL SOUT	7,019.50
HD SUPPLY FACILITIES MAINTENANCE, LTD.	305225	1/19/2018	(2) BINDER CLIPS, MEDIUM	55.00
HOME DEPOT CREDIT SERVICES	305090	12/8/2017	SPOUT PAIL, AIR WICK FRESH WATERS REFILL	102.75
HOME DEPOT CREDIT SERVICES	305155	1/2/2018	HONDA POWER CONTROL GAS PRESSURE WASHER	449.14
IMPACT CANINE SOLUTIONS	305122	12/18/2017	10/26/17- CANINE SERVICE	180.00
IMPACT CANINE SOLUTIONS	305122	12/18/2017	11/08/17 - CANINE SERVICES	180.00
IMPACT CANINE SOLUTIONS	305122	12/18/2017	11/08/17- CANINE SERVICES	180.00
IMPACT CANINE SOLUTIONS	305226	1/19/2018	12/15/17- CANINE SERVICES	180.00
INLAND MECHANICAL SERVICES	305156	1/2/2018	PM SERVICE - AC SYSTEM	645.00
INLAND MECHANICAL SERVICES	305191	1/11/2018	12/17 - AC MONTHLY MAINTENANCE	460.00
INNOVATION WIRELESS	305123	12/18/2017	(4) WIRELESS BELLS	973.19
ITSAVVY LLC	305124	12/18/2017	(2) SMARTBOARD LAMP FOR SMART LIGHT 40WI	230.59
ITSAVVY LLC	305157	1/2/2018	GRIFFIN SURVIVOR BACK COVER FOR TABLET - SILICO	5,229.72
J.A.C.C	305136	12/20/2017	01/18 - RENT	9,000.00
J.A.C.C	305237	1/23/2018	02/18 - RENT	9,000.00
J.A.C.C	305253	1/31/2018	02/18 - RENT & CATCH UP RENT	4,800.00
JENNIFER I. OBANDO-SALGUERO	305126	12/18/2017	PSYCHOLOGICAL RE-EVALUATION	1,700.00
JENNIFER I. OBANDO-SALGUERO	305227	1/19/2018	01/08/18 - PSYCHOLOGICAL EVALUATION	1,100.00
JORGE HERRERA	305190	1/11/2018	01/08 - 01/24/18 - PAYROLL	308.34
JOSE CASTILLO	305150	1/2/2018	RALPH'S - JUICE - SCTG TIER 3 MEETING	45.88
KELLY PAPER	305091	12/8/2017	WHITE COPY PAPER MULTIPURPOSE	484.26
KEVIN MYERS	305095	12/8/2017	AMAZON - SUPPLIES MAKER MADNESS (STEAM FAMILY	191.71
KEVIN MYERS	305095	12/8/2017	SMART & FINAL- DRINKS AND SNACK FOR PARENT CON	712.48
KEVIN MYERS	305095	12/8/2017	TARGET- STORAGE BINS FOR SFA MATERIALS	41.88
KEVIN MYERS	305125	12/18/2017	BIG 5 - SUPPLIES FOR PE	71.35
KEVIN MYERS	305246	1/30/2018	01/31 - 02/02/18 - PER DIEM ILLUMINATE CONFERENCE	160.00
KIRK TAKEYAMA	305249	1/30/2018	01/31 - 02/02/18 - PER DIEM ILLUMINATE CONFERENCE	160.00

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Vendor Name	Check Number	Effective Date	Transaction Description	Check Amount
LA DEPT. OF WATER AND POWER	305092	12/8/2017	10/13 - 11/13/17 - ELECTRIC CHARGES,CREDIT (-\$140.1	2,612.13
LA DEPT. OF WATER AND POWER	305093	12/8/2017	10/13 - 11/13/17 - SEWER CHARGES# 888 339 0000	627.32
LA DEPT. OF WATER AND POWER	305192	1/11/2018	NEW ACCOUNT DEPOSIT	3,619.00
LA DEPT. OF WATER AND POWER	305193	1/11/2018	11/13 - 12/06/17 - ELECTRIC SERVICES - CLOSING BILL	1,692.12
LA DEPT. OF WATER AND POWER	305194	1/11/2018	11/13 - 12/06/17 - WATER CHARGES #888 339 0000 DE	380.67
LORENZO ENRIQUE TOVAR	305108	12/11/2017	FY 16/17 - STRS REFUND	1.46
LOS ANGELES COUNTY OFFICE OF EDUCATION	01/31/18 - STRS	1/31/2018	01/18 - FY17/18 - STRS PAYMENT	73,770.12
LOS ANGELES COUNTY OFFICE OF EDUCATION	12/01/17 - STRS	12/1/2017	11/17 - FY17/18 - STRS PAYMENT	73,371.15
LOS ANGELES COUNTY OFFICE OF EDUCATION	12/28/147 - STRS	12/28/2017	12/17 - FY17/18 - STRS PAYMENT	75,725.80
LUIS GIRON	305119	12/18/2017	11/17 - GARDENING SERVICES	800.00
LUIS GIRON	305119	12/18/2017	90 GRASS SEED BAGS, STEER MANURE BAGS	1,280.70
LUIS GIRON	305153	1/2/2018	4- TREES TRIMMED	1,650.00
LUIS GIRON	305187	1/11/2018	12/17- GARDENING SERVICES	1,000.00
MAJOR METROPOLITAN SECURITY	305076	12/1/2017	12/17 - MONITORING SERVICES	260.00
MAJOR METROPOLITAN SECURITY	305195	1/11/2018	01/18 - MONITORING SERVICES	260.00
MARIBEL PALAFOX	305228	1/19/2018	54.4-MILES- CASAC CONFERENCE AT LATIC	214.31
MARIBEL PALAFOX	305247	1/30/2018	01/31 - 02/02/18 - PER DIEM ILLUMINATE CONFERENCE	160.00
MARK YABUT	305250	1/30/2018	01/31 - 02/02/18 - PER DIEM ILLUMINATE CONFERENCE	160.00
MASERGY CLOUD COMMUNICATIONS, INC	305114	12/18/2017	11/17- COMMUNICATIONS SERVICES NON-ERATE	239.23
MASERGY CLOUD COMMUNICATIONS, INC	305146	12/28/2017	11/17 - COMMUNICATIONS SERVICES, E RATE DISCOUN	373.65
MASERGY CLOUD COMMUNICATIONS, INC	305146	12/28/2017	11/17- COMMUNICATIONS SERVICES, E RATE DISCOUN	651.67
MCCALLA COMPANY	305196	1/11/2018	(2) SPRAYER	117.00
Mildred Martin	305137	12/20/2017	12/09 - 12/24/17 - PAYROLL	1,039.42
Mildred Martin	305140	12/20/2017	12/09/ - 12/24/17 - PAYROLL	1,989.79
NEOFUNDS BY NEOPOST	305160	1/2/2018	POSTAGE ACCT# 7900 0440 8022 9317	400.00
NEOFUNDS BY NEOPOST	305198	1/11/2018	EQUIPMENT RENTAL	185.25
OFFICE 360	305077	12/1/2017	PERFORATED PAPER TOWEL ROLLS	51.98
OFFICE 360	305127	12/18/2017	(4) POLYESTER REMOVABLE LABEL TAPE	57.03
OFFICE 360	305161	1/2/2018	(2) REMOVABLE COLOR DOTS, ASSORTED COLORS, 101	1,714.14
OFFICE 360	305161	1/2/2018	(2) TRADITIONAL SNACK MIX, 36 PACKS	37.22
OFFICE 360	305161	1/2/2018	(2)FRUIT SNACKS, 80/BOX	420.48
OFFICE 360	305161	1/2/2018	GOLDFISH CRACKERS, 45/CARTON	2,147.01
OFFICE 360	305161	1/2/2018	PROGRAMMABLE GRAPHING CALCULATOR	295.40
OFFICE 360	305172	1/5/2018	(2) FRUIT SNACKS, 80/BOX	470.92
OFFICE 360	305172	1/5/2018	(2) TRADITIONAL SNACK MIX, 36 PACKS/BOX	74.44
OFFICE 360	305180	1/11/2018	NATURE VALLEY GRANOLA BARS, CHEWY TRAIL MIX CE	300.05
OFFICE 360	305180	1/11/2018	WHITE PEARL ERASER, 12/BOX	199.86
ORACLE INVESTIGATIONS GROUP, INC.	305199	1/11/2018	01/09/18 - LEGAS FEES - CASE # 18-1229R	2,000.00
PAUL DURAN	305243	1/30/2018	01/31 - 02/02/18 - PER DIEM ILLUMINATE CONFERENCE	160.00
PAYCOM PAYROLL, LLC	305162	1/2/2018	(30) BARCODED BADGE	172.25
PETER HUANG AND LORETTA HUANG	305138	12/20/2017	01/18 - RENT	4,708.00
PETER HUANG AND LORETTA HUANG	305215	1/13/2018	11/08/17 - 12/08/17- ELECTRICITY	588.80
PETER HUANG AND LORETTA HUANG	305215	1/13/2018	12/08/17 - 01/10/18- ELECTRICITY	805.81
PETER HUANG AND LORETTA HUANG	305238	1/23/2018	02/18 - RENT	4,708.00
PLANCONNECT	305173	1/5/2018	09/17 - 11/30/17 - 403B QUARTERLY DUES	100.00
PRN NURSING CONSULTANTS	305200	1/11/2018	11/09/17 - SPECIAL ED SERVICES	247.50
PRN NURSING CONSULTANTS	305216	1/13/2018	11/30/17- SPECIAL ED SERVICES	247.50
PRN NURSING CONSULTANTS	305229	1/19/2018	11/17/17- SPECIAL ED SERVICES	247.50
PRN NURSING CONSULTANTS	305229	1/19/2018	12/01/17- SPECIAL ED SERVICES	247.50
PURE WATER OF LA	305163	1/2/2018	12/17- WATER COOLER SERVICE	76.48
PURE WATER OF LA	305230	1/19/2018	01/18 - WATER COOLER SERVICE	76.48
RIDERS EXPRESS T&C	305128	12/18/2017	12/8/17 - FIELD TRIP 7TH GRADE STUDENTS TO BURB	379.00
RODDY JOE SHAUL	305248	1/30/2018	02/04 - 02/07/18 - GEAR UP CONFERENCE	138.75
RUBEN DUENAS	305242	1/30/2018	02/04 - 02/07/18 - GEAR UP CONFERENCE	138.75
RYAN BRADFORD	305241	1/30/2018	01/31 - 02/02/18 - PER DIEM ILLUMINATE CONFERENCE	160.00
RYAN EMILE BALLARD	305217	1/17/2018	01/12/18 - REPAYMENT	50.00
SCHOOL SPECIALTY, INC.	305164	1/2/2018	(2) GAME CRIBBAGE BOARD WITH CARDS	541.96
SENROR WOLLY LLC	305097	12/8/2017	ONE YEAR SUBSCRIPTION - PRO PLAN	75.00
SOCAL OFFICE TECHNOLOGIES, INC	305098	12/8/2017	08/07 - 11/6/17- OVERAGE #CN6458-01	2,857.15
SOCAL OFFICE TECHNOLOGIES, INC	305098	12/8/2017	11/28 - 12/27/17- BASE RATE # CN6494-01	123.10
SOCAL OFFICE TECHNOLOGIES, INC	305129	12/18/2017	11/13 - 12/12/17 - OVERAGE # CN7384-01	421.79
SOCAL OFFICE TECHNOLOGIES, INC	305165	1/2/2018	STAPLER REFILL	107.31
SOCAL OFFICE TECHNOLOGIES, INC	305201	1/11/2018	12/28/17 - 01/27/18 - BASE RATE # CN6494-01	123.10
SOCAL OFFICE TECHNOLOGIES, INC	305231	1/19/2018	09/29 - 12/28/17- OVERAGE CHARGE #CN7355-01	1,388.27
SOCAL OFFICE TECHNOLOGIES, INC	305231	1/19/2018	09/29 - 12/28/17- OVERAGE CHARGE #CN7357-01	838.57
SOCAL OFFICE TECHNOLOGIES, INC	305231	1/19/2018	12/16/17 - 1/15/18 BASE RATE CHARGE #CN1945-02	626.21
Sparkletts	305099	12/8/2017	10/01/17 - BOTTLED WATER	212.92
Sparkletts	305130	12/18/2017	11/16- BOTTLE WATER SERVICES	83.66
Sparkletts	305202	1/11/2018	12/17- BOTTLE WATER SERVICES	84.76

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STAPLES ADVANTAGE	305078	12/1/2017	(10) REFILLABLE REMOVABLE ADHESIVE	34.46
STAPLES ADVANTAGE	305078	12/1/2017	(15) ADJUSTABLE 3-HOLE PUNCH	133.70
STAPLES ADVANTAGE	305078	12/1/2017	(2) LOOSE LEAF RINGS	37.43
STAPLES ADVANTAGE	305078	12/1/2017	ALKALINE AAA BATTERIES, 36-PACK	190.64
STAPLES ADVANTAGE	305078	12/1/2017	BLANKS USA WRISTBAND	60.13
STAPLES ADVANTAGE	305078	12/1/2017	MICROFIBER CLOTHS	14.78
STAPLES ADVANTAGE	305078	12/1/2017	ROTARY TRIMMER REPLACEMENT STRAIGHT BLADE	3.44
STAPLES ADVANTAGE	305100	12/8/2017	(2) SHAG PILE CONTEMPORARY RUG, GREEN	154.83
STAPLES ADVANTAGE	305100	12/8/2017	(4)STAPLES BRIGHTS COLORED PAPER	171.29
STAPLES ADVANTAGE	305100	12/8/2017	DESKSIDE RECYCLING CONTAINER	82.45
STAPLES ADVANTAGE	305166	1/2/2018	(3) PORTABLE ROOM DIVIDER, BLUE MIST FABRIC	2,829.34
SUCCESS FOR ALL FOUNDATION, INC.	305131	12/18/2017	10/05/17 - ONSITE TRAINING CONTRACT# 102824	5,100.00
SUCCESS FOR ALL FOUNDATION, INC.	305203	1/11/2018	11/03/17-ONSITE TRAINING CONTRACT #102824	5,100.00
SYNCB/AMAZON	305101	12/8/2017	(3) TRIPOD LAPTOP PROJECTOR STAND	109.23
SYNCB/AMAZON	305101	12/8/2017	(3) INDOOR OR OUTDOOR GIANT MOVIE SCREEN	846.69
SYNCB/AMAZON	305101	12/8/2017	(6)BOUNCY BANDS FOR ELEMENTARY SCHOOL CHAIRS	85.08
SYNCB/AMAZON	305101	12/8/2017	CRYOGENIC CONTAINER LIQUID NITROGEN LN2 TANK	331.00
T-MOBILE	305132	12/18/2017	10/28 - 11/27/17 - GEAR UP CELL PHONE SERVICES	258.45
T-MOBILE	305205	1/11/2018	11/28 - 12/27/17-GEAR UP CELL PHONE # 954283095	139.75
TEACHERS ON RESERVE	305102	12/8/2017	09/17 - SUBSTITUTE TEACHERS	426.19
TEACHERS ON RESERVE	305102	12/8/2017	11/17- SUBSTITUTE TEACHER	1,092.90
TEACHERS ON RESERVE	305174	1/5/2018	12/01/17- SUBSTITUTE TEACHER	802.72
TEACHERS ON RESERVE	305204	1/11/2018	12/08/17 - SUBSTITUTE TEACHER	1,117.73
TECH TO SCHOOL	305158	1/2/2018	LCD MBA 11 LED GLOSSY (REPAIR)	162.04
THE CLM GROUP, INC	305087	12/8/2017	17/18 - MPOWER FOOD SERVICE MGMT. SOFTWARE	2,090.02
THE MC GRAW-HILL COMPANIES	305094	12/8/2017	K-12-40 WEEKS SUBSCRIPTION	35.00
THE MC GRAW-HILL COMPANIES	305159	1/2/2018	ALEKS NINE MONTHS SUBSCRIPTION	35.00
THE MILLER INSTITUTE FOR LEARNING WITH TE	305197	1/11/2018	07/01/17 - 06/30/18 - E-RATE MGMT SERVICES - REMA	3,666.66
TIME WARNER CABLE	305141	12/21/2017	09/16 - 10/15/17- INTERNET SERVICES ACCT# 9720	1,749.65
TIME WARNER CABLE	305142	12/21/2017	10/16 - 11/15/17- INTERNET SERVICES ACC# 8448 20 0	1,385.31
TIME WARNER CABLE	305143	12/21/2017	11/16/17 - 12/15/17 - INTERNET SERVICES	1,390.31
TIME WARNER CABLE	305144	12/21/2017	09/14 - 10/13/17- INTERNET SERVICES ACC# 0984	4,480.48
TIME WARNER CABLE	305145	12/21/2017	10/14 - 11/13/17- INTERNET SERVICES ACC# 0984	3,498.28
TOTAL EDUCATION SOLUTIONS	305207	1/11/2018	10/17 - SPECIAL ED SERVICES	1,609.50
TOTAL EDUCATION SOLUTIONS	305207	1/11/2018	10/17- SPECIAL ED SERVICE	1,617.75
TOTAL EDUCATION SOLUTIONS	305207	1/11/2018	10/17- SPECIAL EDUCATION SERVICE	722.25
TOTAL EDUCATION SOLUTIONS	305232	1/19/2018	11/17- SPECIAL ED SERVICES	2,204.25
TRI-COUNTY FORENSIC LEAGUE	305109	12/14/2017	Granada High School Speech Tournament Fee	100.00
UNUM	305103	12/8/2017	12/17 - PREMIUM ACCT# 0631100-019 7	55.60
UNUM	305103	12/8/2017	12/17 - PREMIUM ACCT# 0933184 001 5	1,494.60
UNUM	305103	12/8/2017	12/17- PREMIUM - ACC# 0631100-020 3	444.76
UNUM	305167	1/2/2018	01/18 - PREMIUM ACCT# 0933184 001 5	674.57
UNUM	305178	1/10/2018	07/17 - PREMIUM ACCT # 0933184 001 5	542.36
UNUM	305178	1/10/2018	08/17 - PREMIUM ACCT # 0933184 001 5	542.36
UNUM	305178	1/10/2018	09/17 - PREMIUM ACCT # 0933184 001 5	542.36
UNUM	305208	1/11/2018	01/18 - PREMIUM ACCT# 0631100-019 7	55.60
UNUM	305208	1/11/2018	01/18 - PREMIUM ACCT# 0631100-020 3	506.20
WACHTER	305209	1/11/2018	CONTROL SYSTEM BY S2 AND AXIS VIDEO DOORS STAT	18,646.51
WAXIE SANITARY SUPPLY	305104	12/8/2017	(2) WHITE FACIAL TISSUE	557.56
WAXIE SANITARY SUPPLY	305104	12/8/2017	2-PLY TOILET TISSUE	51.64
WAXIE SANITARY SUPPLY	305134	12/18/2017	(2) DISINFECTING WIPES	390.56
WAXIE SANITARY SUPPLY	305176	1/5/2018	(5) 1.25 MIL BLACK LINER	333.09
WAXIE SANITARY SUPPLY	305210	1/11/2018	(4) WHITE TOUCHLESS ROLL	304.30
WAXIE SANITARY SUPPLY	305234	1/19/2018	(3) KLEENLINE WHITE UNIV ROLL TOWEL	365.69
XEROX FINANCIAL SERVICES	305079	12/1/2017	10/12 - 11/11/17 - COPIER LEASE#010-0042733-001	1,778.13
XEROX FINANCIAL SERVICES	305105	12/8/2017	11/07 - 12/6/17 - COPIER LEASE# 010-0042736-001	663.05
XEROX FINANCIAL SERVICES	305105	12/8/2017	11/13 - 12/12/17 COPIER LEASE# 010-0058450-003	342.18
XEROX FINANCIAL SERVICES	305135	12/18/2017	11/21 - 12/20/17 - COPIER LEASE #010-0042733-002	337.46
XEROX FINANCIAL SERVICES	305135	12/18/2017	11/29 - 12/28/17 - COPIER LEASE # 010-0058450-001	971.87
XEROX FINANCIAL SERVICES	305135	12/18/2017	11/29 - 12/28/17- COPIER LEASE #010-0058450-002	370.50
XEROX FINANCIAL SERVICES	305169	1/2/2018	11/12 - 12/11/17 - COPIER LEASE # 010-0042733-001	1,778.13
XEROX FINANCIAL SERVICES	305211	1/11/2018	12/07/17 - 01/06/18 - COPIER LEASE# 010-0042736-001	663.05
XEROX FINANCIAL SERVICES	305235	1/19/2018	12/12/17 TO 01/11/18 - COPIER LEASE# 010-0042733-001	1,778.13
XEROX FINANCIAL SERVICES	305235	1/19/2018	12/13/17 - 01/12/18- COPIER LEASE #010-0058450-003	342.18
XEROX FINANCIAL SERVICES	305235	1/19/2018	12/19/17 - 01/28/18 - COPIER LEASE# 010-0058450-001	971.87
XEROX FINANCIAL SERVICES	305235	1/19/2018	12/21/17 - 01/20/18- COPIER LEASE# 010-0042733-002	337.46
XEROX FINANCIAL SERVICES	305235	1/19/2018	12/29/17 - 01/28/18 - COPIER LEASE # 010-0058450-001	370.50
YPI	305236	1/19/2018	01/18 - ADVANCE GEAR UP SERVICES	100,000.00
YPI	305236	1/19/2018	9/25/17 - 10/31/17 - GEAR UP SERVICES	93,890.42

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YVETTE KING-BERG	305245	1/30/2018	02/04 - 02/07/18 - GEAR UP CONFERENCE	138.75
All City Management Services, Inc.	1049	12/5/2017	09/24 - 10/07/17 - CROSSING GUARD SERVICES	1,249.20
All City Management Services, Inc.	1049	12/5/2017	10/08 - 10/21/17 - CROSSING GUARD SERVICES	1,249.20
All City Management Services, Inc.	1052	12/14/2017	10/22 - 11/04/17 - CROSSING GUARD SERVICES	1,249.20
All City Management Services, Inc.	1052	12/14/2017	11/05 - 11/18/17 - CROSSING GUARD SERVICES	1,124.28
All City Management Services, Inc.	1059	1/19/2018	11/19 - 12/02/17 - CROSSING GUARD SERVICES	624.60
All City Management Services, Inc.	1059	1/19/2018	12/03 - 12/16/17 - CROSSING GUARD SERVICES	1,249.20
GKKWORKS	1050	12/5/2017	09/17 - CONSTRUCTION ADMINISTRATION SERVICES	10,023.75
GKKWORKS	1053	12/14/2017	10/17 - CONSTRUCTION ADMINISTRATION SERVICES	10,023.75
GKKWORKS	1060	1/19/2018	11/17 - CONSTRUCTION ADMINISTRATION SERVICE	10,114.88
KEMP BROS CONSTRUCTION, INC.	1051	12/5/2017	CONSTRUCTION SERVICES - APP# 09	815,629.15
KEMP BROS CONSTRUCTION, INC.	1054	12/14/2017	CONSTRUCTION SERVICES - APP# 10	1,259,504.30
KEMP BROS CONSTRUCTION, INC.	1061	1/19/2018	CONSTRUCTION SERVICES - APP #11	1,028,685.65
PACIFIC CHARTER SCHOOL DEVELOPMENT, INC	1055	12/14/2017	PROJECT MGMT FEE - (18/25)	7,860.61
PACIFIC CHARTER SCHOOL DEVELOPMENT, INC	1062	1/19/2018	01/18 - PROJECT MGMT FEE 19/25	7,860.61
STV CONSTRUCTION INC.	1056	12/14/2017	10/17 - CONSTRUCTION MGMT SERVICES	30,050.00
STV CONSTRUCTION INC.	1056	12/14/2017	11/17 - CONSTRUCTION MGMT SERVICES	27,450.00
STV CONSTRUCTION INC.	1063	1/19/2018	12/17 - CONSTRUCTION MGMT SERVICES	24,050.00
TWINING CONSULTING	1057	1/2/2018	09/17 - TESTING, INSPECTION SERVICES	47,297.50
TWINING CONSULTING	1057	1/2/2018	10/17 - TESTING, INSPECTION SERVICES	32,357.00
Total				4,257,529.20

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ObjectCoc	Object	Manag	Date	Doc #	Vendor	Description	Actual Amount	ID
4310	Student Materials	MORC	1/12/2018	11/18/17CCU0145	CALIFORNIA CR AMAZON	- ITEMS FOR ADVISORY DIORAMA COMPETITION	52.20	000
4350	Office Supplies	BCHS	1/12/2018	11/18/17CCU0152	CALIFORNIA CR OFFECE DEPOT	- PAPER CLIP HOLDER, PENS, CASH BOX	67.85	000
4350	Office Supplies	MORC	1/12/2018	11/18/17CCU0178	CALIFORNIA CR HOME DEPOT	- GORILLA TAPE FOR POSTERS AND FLYERS	10.88	000
4350	Office Supplies	MORC	1/12/2018	11/18/17CCU0178	CALIFORNIA CR HOME DEPOT	- GORILLA TAPE FOR POSTERS AND FLYERS	10.93	000
4390	Other Supplies	BCCS	1/12/2018	11/18/17CCU0178	CALIFORNIA CR CRAZY GOODY	- FOOD FOR YPICS ALL STAFF PD	80.07	000
4390	Other Supplies	BCCS	1/12/2018	11/18/17CCU0194	CALIFORNIA CR CRAZY GOODY	- FOOD FOR YPICS ALL STAFF PD	80.15	000
4390	Other Supplies	BCHS	1/12/2018	11/18/17CCU0152	CALIFORNIA CR ASSET GENIE	- TECH SUPPLIES, CROMEBOOK PARTS	203.60	000
4390	Other Supplies	BCHS	1/12/2018	11/18/17CCU0178	CALIFORNIA CR CRAZY GOODY	- FOOD FOR YPICS ALL STAFF PD	43.97	000
4390	Other Supplies	BCHS	1/12/2018	11/18/17CCU0194	CALIFORNIA CR SMART & FINAL	- FOOD - SPEECH AND DEBATE STUDENTS	54.92	000
4390	Other Supplies	BCHS	1/12/2018	11/18/17CCU0194	CALIFORNIA CR CRAZY GOODY	- FOOD FOR YPICS ALL STAFF PD	44.01	000
4390	Other Supplies	BCHS	1/12/2018	11/18/17CCU0194	CALIFORNIA CR SUBWAY	- FOOD - SPEECH AND DEBATE STUDENTS	60.00	000
4390	Other Supplies	BCHS	1/12/2018	11/18/17CCU0194	CALIFORNIA CR SMART & FINAL	- PLASTICS BAGS FOR BREAKFAST PROGRAM	21.99	000
4390	Other Supplies	BCHS	1/12/2018	11/18/17CCU0194	CALIFORNIA CR WN SUPERCENTER	- ANTIBULLING WEEK SUPPLIES FOR	48.04	STU LEA
4390	Other Supplies	BCHS	1/12/2018	11/18/17CCU0194	CALIFORNIA CR SMART & FINAL	- FS ASROSOL TOPPING, GUMBALL - LEADERSHIP	22.93	STU LEA
4390	Other Supplies	CA	1/12/2018	11/18/17CCU0178	CALIFORNIA CR SUBWAY	- FOOD FOR BOARD MEETING	34.00	000
4390	Other Supplies	MORC	1/12/2018	11/18/17CCU0145	CALIFORNIA CR LITTLE CEASERS	- PIZZA FOR MATH ENGINEERING EVENT	39.42	000
4390	Other Supplies	MORC	1/12/2018	11/18/17CCU0178	CALIFORNIA CR CRAZY GOODY	- FOOD FOR YPICS ALL STAFF PD	73.97	000
4390	Other Supplies	MORC	1/12/2018	11/18/17CCU0194	CALIFORNIA CR CRAZY GOODY	- FOOD FOR YPICS ALL STAFF PD	74.04	000
5200	Travel and Conferen	MORC	1/12/2018	11/18/17CCU0145	CALIFORNIA CR IDEAS UNLIMITED SEMINARS	- CONFERENCE REGISTRATION	229.00	000
5300	Dues and Memberst	CA	1/12/2018	11/18/17CCU0129	CALIFORNIA CR CA SECRETARY OF STATE WEB	- FILLING FOR CORPORATION STATEMEN	20.00	000
5812	Pupil Transportation	BCHS	1/12/2018	11/18/17CCU0152	CALIFORNIA CR VANGUARD UNIVERSITY	- PRE VU EVENT FOR STUDENT	25.00	000
5812	Pupil Transportation	BCHS	1/12/2018	11/18/17CCU0152	CALIFORNIA CR VANGUARD UNIVERSITY	- PRE VU EVENT FOR STUDENT	25.00	000
5897	Fundraising Cost	BCHS	1/12/2018	11/18/17CCU0194	CALIFORNIA CR LITTLE CAESARS	- PIZZA FOR MOVIE NIGHT (SALE)	39.42	STU LEA
5897	Fundraising Cost	BCHS	1/12/2018	11/18/17CCU0194	CALIFORNIA CR SMART & FINAL	- SNACK FOR MOVIE NIGHT (SALE)	46.25	STU LEA
5897	Fundraising Cost	BCHS	1/12/2018	11/18/17CCU0194	CALIFORNIA CR SMART & FINAL	- SNACK FOR MOVIE NIGHT (SALE)	85.01	STU LEA
5897	Fundraising Cost	BCHS	1/12/2018	11/18/17CCU0194	CALIFORNIA CR LITTLE CAESARS	- PIZZA FOR MOVIE NIGHT (SALE)	21.90	STU LEA
5897	Fundraising Cost	MORC	1/12/2018	11/18/17CCU0194	CALIFORNIA CR SMART & FINAL	- CANDY - THANKSGIVING GRAMS	61.37	STU LEA
Total							1,575.92	

Coversheet

YPICS 2nd Interim Reports

Section: V. ITEMS SCHEDULED FOR ACTION
Item: B. YPICS 2nd Interim Reports
Purpose: Vote
Submitted by:
Related Material: 58 FY18 2nd Interim_Bert Corona Charter School_(8054)_ExED.pdf
154 FY18 2nd Interim_Monsnr Oscar Romero Chtr MS_(8196)_ExED.pdf
57 FY18 2nd Interim_Bert Corona Charter High_(7598)_ExED.pdf

ENDING NET POSITION CARRY FORWARD NEXT FY				
THIS LINE SHOULD EQUAL TO ZERO (GREEN SHADED COLUMNS)				
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION				
			FY18 ACTUALS	FY18 2ND INTERIM PROJECTION
			ACTUALS AS OF 1/31/18 (7MONTHS)	12 months
	Object Codes	Function Codes		
A. REVENUES (Summary- -See details below)				
1)	LCFF Sources	8010-8099	1,669,583.63	3,373,936.26
2)	Federal Revenue	8100-8299	2,153,348.04	3,516,501.85
3)	Other State Revenue	8300-8599	299,824.33	875,739.10
4)	Other Local Revenue	8600-8799	73,400.12	87,614.77
5)	TOTAL REVENUES		4,196,156.12	7,853,791.98
B. EXPENSES				
1)	Certificated Salaries	1000-1999	650,894.25	1,211,399.62
2)	Classified Salaries	2000-2999	395,685.19	705,442.30
3)	Employee Benefits	3000-3999	351,590.72	634,114.30
4)	Books & Supplies	4000-4999	347,988.84	941,697.90
5)	Services and Other Operating Expenses	5000-5999	2,094,421.65	3,448,022.54
6)	Depreciation	6000-6999	146,696.49	259,392.16
7)	Other Outgo (excluding Transfers of indirect Costs)	7100-7299, 7400-7499	31,935.14	54,837.88
8)	Other Outgo - Transfers of Indirect Costs	7300-7399	285,535.51	506,812.94
9)	TOTAL EXPENSES		4,304,747.79	7,761,719.65
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING SOURCES & USES			(108,591.67)	92,072.33
D. OTHER FINANCING SOURCES/USES				
1)	Interfund Transfers			
a)	Transfers In	8900-8929	-	
b)	Transfers Out	7600-7629	-	
2)	Other Sources/Uses			
a)	Sources	8930-8979	-	-
b)	Uses	7630-7699	-	-
3)	Contributions	8980-8999	-	-
4)	TOTAL OTHER FINANCING SOURCES/USES		-	-
E. NET INCREASE (DECREASE) IN NET POSITION			(108,591.67)	92,072.33
F. NET POSITION				
1)	Beginning Net Position			
a)	As of July 1 (based on unaudited actuals from PY)	9791	2,908,018.01	2,908,018.01
b)	Audit Adjustments	9793	(19.01)	(19.01)
c)	As of July 1 - Audited (F1a + F1b)		2,907,999.00	2,907,999.00
d)	Other Restatements	9795	-	-
e)	Adjusted Beginning Net Position (per audited FS)		2,907,999.00	2,907,999.00
2)	Ending Net Position, June 30		2,799,407.33	3,000,071.33
Components of Ending Net Position				
a)	Net Investment in Capital Assets	9796	687,077.00	687,077.00
b)	Restricted Net Position	9797	-	-
c)	Unrestricted Net Position	9790	2,112,330.33	2,312,994.34
			FY18 ACTUALS	FY18 2ND INTERIM PROJECTION
Revenues (DETAILS)			ACTUALS AS OF 1/31/18 (7MONTHS)	12 months
	SACS Object	Resource Codes		

	EE Ben - STRS - Certificated - Instructional Library, Media, & Techno	3101	2420	-	-
	EE Ben - STRS - Certificated - School Administration	3101	2700	10,811.77	17,502.07
	EE Ben - STRS - Certificated - Guidance & Counseling Services	3101	3110	-	-
	EE Ben - STRS - Certificated - Health Services	3101	3140	-	-
	EE Ben - STRS - Certificated - Other General Admin	3101	2100	-	-
	EE Ben - STRS - Classified			-	-
	EE Ben - STRS - Classified - Instruction	3102	1000	-	-
	EE Ben - STRS - Classified - Instructional Supv and Adm	3102	2100	-	-
	EE Ben - STRS - Classified - School Administration	3102	2700	-	-
	EE Ben - STRS - Classified - Pupil Transportation	3102	3600	-	-
	EE Ben - STRS - Classified - Food Services	3102	3700	-	-
	EE Ben - STRS - Classified - Plant Maintenance & Operation	3102	8100	-	-
	EE Ben - STRS - Classified - Other General Admin	3102	2100	-	-
	EE Ben - PERS - Certificated			-	-
	EE Ben - PERS - Certificated - Instruction	3201	1000	-	-
	EE Ben - PERS - Certificated - Instructional Library, Media, & Techno	3201	2420	-	-
	EE Ben - PERS - Certificated - School Administration	3201	2700	-	-
	EE Ben - PERS - Certificated - Guidance & Counseling Services	3201	3110	-	-
	EE Ben - PERS - Certificated - Health Services	3201	3140	-	-
	EE Ben - PERS - Certificated - Other General Admin	3201	2100	-	-
	EE Ben - PERS - Classified			-	-
	EE Ben - PERS - Classified - Instruction	3202	1000	-	-
	EE Ben - PERS - Classified - Instructional Supv and Adm	3202	2100	-	-
	EE Ben - PERS - Classified - School Administration	3202	2700	-	-
	EE Ben - PERS - Classified - Pupil Transportation	3202	3600	-	-
	EE Ben - PERS - Classified - Food Services	3202	3700	-	-
	EE Ben - PERS - Classified - Plant Maintenance & Operation	3202	8100	-	-
	EE Ben - PERS - Classified - Other General Administration	3202	2100	-	-
	EE Ben - OASDI Reg - Certificated			-	-
	EE Ben - OASDI Reg - Certificated - Instruction	3301	1000	-	-
	EE Ben - OASDI Reg - Certificated - Instructional Library, Media, & Techno	3301	2420	-	-
	EE Ben - OASDI Reg - Certificated - School Administration	3301	2700	-	-
	EE Ben - OASDI Reg - Certificated - Guidance & Counseling Services	3301	3110	-	-
	EE Ben - OASDI Reg - Certificated - Health Services	3301	3140	-	-
	EE Ben - OASDI Reg - Certificated - Other General Admin	3301	2100	-	-
	EE Ben - OASDI Reg - Classified			19,266.01	38,470.95
	EE Ben - OASDI Reg - Classified - Instruction	3302	1000	7,828.16	15,512.55
	EE Ben - OASDI Reg - Classified - Instructional Supervision and Adm	3302	2100	2,797.95	5,481.32
	EE Ben - OASDI Reg - Classified - School Administration	3302	2700	6,281.39	12,982.34
	EE Ben - OASDI Reg - Classified - Pupil Transportation	3302	3600	-	-
	EE Ben - OASDI Reg - Classified - Food Services	3302	3700	-	-
	EE Ben - OASDI Reg - Classified - Plant Maintenance & Operation	3302	8100	1,157.34	1,992.77
	EE Ben - OASDI Reg - Classified - Other General Administration	3302	2100	1,201.17	2,501.97
	EE Ben - OASDI Medicare - Certificated			9,478.70	17,606.69
	EE Ben - OASDI Medicare - Certificated - Instruction	3301	1000	8,505.34	15,951.44
	EE Ben - OASDI Medicare - Certificated - Instructional Library, Media, & Techno	3301	2420	-	-
	EE Ben - OASDI Medicare - Certificated - School Administration	3301	2700	973.36	1,655.25
	EE Ben - OASDI Medicare - Certificated - Guidance & Counseling Services	3301	3110	-	-
	EE Ben - OASDI Medicare - Certificated - Health Services	3301	3140	-	-
	EE Ben - OASDI Medicare - Certificated - Other General Admin	3301	2100	-	-
	EE Ben - OASDI Medicare - Classified			5,762.20	10,253.02
	EE Ben - OASDI Medicare - Classified - Instruction	3302	1000	2,341.30	4,134.30
	EE Ben - OASDI Medicare - Classified - Instructional Supervision and Adm	3302	2100	836.83	1,460.84
	EE Ben - OASDI Medicare - Classified - School Administration	3302	2700	1,878.68	3,459.97
	EE Ben - OASDI Medicare - Classified - Pupil Transportation	3302	3600	-	-
	EE Ben - OASDI Medicare - Classified - Food Services	3302	3700	-	-
	EE Ben - OASDI Medicare - Classified - Plant Maintenance & Operation	3302	8100	346.14	531.10
	EE Ben - OASDI Medicare - Classified - Other General Administration	3302	2100	359.25	666.81
	EE Ben - Retirement in Lieu of OASDI - Cert			-	-
	EE Ben - Retirement in Lieu of OASDI - Cert - Instruction	3301	1000	-	-
	EE Ben - Retirement in Lieu of OASDI - Cert - Instructional Library, Media, & Techno	3301	2420	-	-
	EE Ben - Retirement in Lieu of OASDI - Cert - School Administration	3301	2700	-	-
	EE Ben - Retirement in Lieu of OASDI - Cert - Guidance & Counseling Services	3301	3110	-	-
	EE Ben - Retirement in Lieu of OASDI - Cert - Health Services	3301	3140	-	-
	EE Ben - Retirement in Lieu of OASDI - Cert - Other General Admin	3301	2100	-	-
	EE Ben - Retirement in Lieu of OASDI - Classified			-	-
	EE Ben - Retirement in Lieu of OASDI - Class - Instruction	3302	1000	-	-
	EE Ben - Retirement in Lieu of OASDI - Class - Instructional Supv and Adm	3302	2100	-	-
	EE Ben - Retirement in Lieu of OASDI - Class - School Administration	3302	2700	-	-
	EE Ben - Retirement in Lieu of OASDI - Class - Pupil Transportation	3302	3600	-	-
	EE Ben - Retirement in Lieu of OASDI - Class - Food Services	3302	3700	-	-
	EE Ben - Retirement in Lieu of OASDI - Class - Plant Maintenance & Operation	3302	8100	-	-

EE Ben - Retirement in Lieu of OASDI - Class - Other General Administration	3302	2100	-	-
EE Ben - Health & Welfare Benefits - Certificated			111,185.07	214,466.63
EE Ben - Health & Welfare Benefits - Cert - Instruction	3401	1000	99,767.53	194,304.04
EE Ben - Health & Welfare Benefits - Cert - Instructional Library, Media, & Techno	3401	2420	-	-
EE Ben - Health & Welfare Benefits - Cert - School Administration	3401	2700	11,417.53	20,162.59
EE Ben - Health & Welfare Benefits - Cert - Guidance & Counseling Services	3401	3110	-	-
EE Ben - Health & Welfare Benefits - Cert - Health Services	3401	3140	-	-
EE Ben - Health & Welfare Benefits - Cert - Other General Admin	3401	2100	-	-
EE Ben - Health & Welfare Benefits - Classified			67,590.52	124,891.76
EE Ben - Health & Welfare Benefits - Class - Instruction	3402	1000	27,463.37	50,359.80
EE Ben - Health & Welfare Benefits - Class - Instructional Supv and Adm	3402	2100	9,815.99	17,794.51
EE Ben - Health & Welfare Benefits - Class - School Administration	3402	2700	22,036.86	42,145.75
EE Ben - Health & Welfare Benefits - Class - Pupil Transportation	3402	3600	-	-
EE Ben - Health & Welfare Benefits - Class - Food Services	3402	3700	-	-
EE Ben - Health & Welfare Benefits - Class - Plant Maintenance & Operation	3402	8100	4,060.28	6,469.32
EE Ben - Health & Welfare Benefits - Class - Other General Administration	3402	2100	4,214.03	8,122.38
EE Ben - Unemployment Insurance - Certificated			324.86	605.11
EE Ben - Unemployment Insurance - Cert - Instruction	3501	1000	291.50	548.22
EE Ben - Unemployment Insurance - Cert - Instructional Library, Media, & Techno	3501	2420	-	-
EE Ben - Unemployment Insurance - Cert - School Administration	3501	2700	33.36	56.89
EE Ben - Unemployment Insurance - Cert - Guidance & Counseling Services	3501	3110	-	-
EE Ben - Unemployment Insurance - Cert - Health Services	3501	3140	-	-
EE Ben - Unemployment Insurance - Cert - Other General Admin	3501	2100	-	-
EE Ben - Unemployment Insurance - Classified			197.49	352.38
EE Ben - Unemployment Insurance - Class - Instruction	3502	1000	80.24	142.09
EE Ben - Unemployment Insurance - Class - Instructional Supv and Adm	3502	2100	28.68	50.21
EE Ben - Unemployment Insurance - Class - School Administration	3502	2700	64.39	118.91
EE Ben - Unemployment Insurance - Class - Pupil Transportation	3502	3600	-	-
EE Ben - Unemployment Insurance - Class - Food Services	3502	3700	-	-
EE Ben - Unemployment Insurance - Class - Plant Maintenance & Operation	3502	8100	11.86	18.25
EE Ben - Unemployment Insurance - Class - Other General Administration	3502	2100	12.31	22.92
EE Ben - Workers' Compensation - Certificated			15,827.05	19,371.28
EE Ben - Workers' Compensation - Cert - Instruction	3601	1000	14,201.78	17,550.14
EE Ben - Workers' Compensation - Cert - Instructional Library, Media, & Techno	3601	2420	-	-
EE Ben - Workers' Compensation - Cert - School Administration	3601	2700	1,625.27	1,821.15
EE Ben - Workers' Compensation - Cert - Guidance & Counseling Services	3601	3110	-	-
EE Ben - Workers' Compensation - Cert - Health Services	3601	3140	-	-
EE Ben - Workers' Compensation - Cert - Other General Admin	3601	2100	-	-
EE Ben - Workers' Compensation - Classified			9,621.43	11,280.61
EE Ben - Workers' Compensation - Class - Instruction	3602	1000	3,909.38	4,548.65
EE Ben - Workers' Compensation - Class - Instructional Supervision and Adm	3602	2100	1,397.29	1,607.25
EE Ben - Workers' Compensation - Class - School Administration	3602	2700	3,136.92	3,806.73
EE Ben - Workers' Compensation - Class - Pupil Transportation	3602	3600	-	-
EE Ben - Workers' Compensation - Class - Food Services	3602	3700	-	-
EE Ben - Workers' Compensation - Class - Plant Maintenance & Operation	3602	8100	577.98	584.33
EE Ben - Workers' Compensation - Class - Other General Administration	3602	2100	599.86	733.64
EE Ben - OPEB, Allocated			-	-
EE Ben - OPEB, Allocated - Instruction	3701	1000	-	-
EE Ben - OPEB, Allocated - School Administration	3701	2700	-	-
EE Ben - OPEB, Allocated - Pupil Transportation	3701	3600	-	-
EE Ben - OPEB, Allocated - Food Services	3701	3700	-	-
EE Ben - OPEB, Allocated - Plant Maintenance & Operation	3701	8100	-	-
EE Ben - OPEB, Allocated - Other General Administration	3701	2100	-	-
EE Ben - OPEB, Active Employees			-	-
EE Ben - OPEB, Active Emp - Instruction	3702	1000	-	-
EE Ben - OPEB, Active Emp - Instructional Supervision and Adm	3702	2100	-	-
EE Ben - OPEB, Active Emp - School Administration	3702	2700	-	-
EE Ben - OPEB, Active Emp - Pupil Transportation	3702	3600	-	-
EE Ben - OPEB, Active Emp - Food Services	3702	3700	-	-
EE Ben - OPEB, Active Emp - Plant Maintenance & Operation	3702	8100	-	-
EE Ben - OPEB, Active Emp - Other General Administration	3702	2100	-	-
EE Ben - Other Employment Benefits - Certificated			-	-
EE Ben - Other Emp Benefits - Cert - Instruction	3901	1000	-	-
EE Ben - Other Emp Benefits - Cert - Instructional Library, Media, & Techno	3901	2420	-	-
EE Ben - Other Emp Benefits - Cert - School Administration	3901	2700	-	-
EE Ben - Other Emp Benefits - Cert - Guidance & Counseling Services	3901	3110	-	-
EE Ben - Other Emp Benefits - Cert - Health Services	3901	3140	-	-
EE Ben - Other Emp Benefits - Cert - Other General Administration	3901	2100	-	-
EE Ben - Other Employment Benefits - Classified			7,051.26	10,648.83
EE Ben - Other Emp Benefits - Class - Instruction	3902	1000	2,865.07	4,293.90
EE Ben - Other Emp Benefits - Class - Instructional Supervision and Adm	3902	2100	1,024.04	1,517.24

	EE Ben - Other Emp Benefits - Class - School Administration	3902	2700	2,298.96	3,593.54
	EE Ben - Other Emp Benefits - Class - Pupil Transportation	3902	3600	-	-
	EE Ben - Other Emp Benefits - Class - Food Services	3902	3700	-	-
	EE Ben - Other Emp Benefits - Class - Plant Maintenance & Operation	3902	8100	423.58	551.60
	EE Ben - Other Emp Benefits - Class - Other General Administration	3902	2100	439.62	692.55
	TOTAL EMPLOYEE BENEFITS			351,590.72	634,114.30
4)	Books & Supplies				
	Approved Textbooks and Core Curricula Materials	4100	1000	11,667.36	13,344.00
	Books and Other Reference Materials	4200	1000	15,715.93	16,000.00
	Materials and Supplies	4300	1000	59,732.59	148,492.00
	Noncapitalized Equipment	4400	1000	34,377.97	143,000.00
	Other Supplies	4300	2700	79,122.55	256,140.00
	Pupil Transportation Supplies	4300	3600	-	-
	Food Service Supplies	4700	3700	147,372.44	364,721.90
	TOTAL BOOKS AND SUPPLIES			347,988.84	941,697.90
5)	Services and Other Operating Expenses				
	Personal Services- School Administration	5800	2700	3,738.71	7,844.62
	Personal Services- Other Gen Administration	5800	7200	1,602.31	3,361.98
	Travel and Conference - Instruction	5200	1000	-	-
	Travel and Conference - Other Gen Administration	5200	7200	8,024.49	32,613.00
	Travel and Conference - School Administration	5200	2700	18,723.82	76,097.00
	Travel and Conference - Data Processing	5200	7700	-	-
	Due and Memberships - Instruction	5300	1000	-	-
	Due and Memberships - School Administration	5300	2700	3,450.43	3,450.43
	Due and Memberships - Food Service	5300	3700	-	-
	Due and Memberships - Other Gen Administration	5300	7200	1,478.75	1,478.75
	Due and Memberships - Data Processing	5300	7700	-	-
	Insurance-School Administration	5400	2700	12,720.87	20,958.60
	Insurance - Other General Administration	5400	7200	5,451.80	8,982.26
	Operation and Housekeeping Services	5500	8100	56,712.41	135,154.00
	Rentals/Leases/Repairs&Noncapitalized Improvements	5600	3700	-	-
	Rentals/Leases/Repairs&Noncapitalized Improvements	5600	7200	19,796.04	40,057.00
	Rentals/Leases/Repairs&Noncapitalized Improvements	5600	8100	136,225.87	180,560.00
	Rentals/Leases/Repairs&Noncapitalized Improvements	5600	8700	78,400.00	114,000.00
	Pupil Transportation Contracts	5800	3600	17,874.89	130,100.00
	Transfers of Direct Cost - School Administration	5800	2700	-	-
	Transfers of Direct Cost - Other General Admin	5800	7200	-	-
	Professional Consulting Services& Operating Exp	5800	1000	183,837.91	289,760.00
	Professional Consulting Services& Operating Exp	5800	2100	14,417.94	31,964.00
	Professional Consulting Services& Operating Exp	5800	3700	-	-
	Professional Consulting Services& Operating Exp	5800	4200	-	-
	Professional Consulting Services& Operating Exp	5800	7200	1,488,431.76	2,287,802.90
	Professional Consulting Services& Operating Exp	5800	8100	7,712.06	36,402.00
	Communications - School Administration	5900	2700	25,075.11	33,205.20
	Communications - Other General Administration	5900	7200	10,746.48	14,230.80
	TOTAL SERVICES AND OTHER OPERATING EXPENSES			2,094,421.65	3,448,022.54
6)	Depreciation				
	Depreciation Expense - Instruction	6900	1000	146,696.49	259,392.16
	Depreciation Expense - Instructional Superv & Admin	6900	2100	-	-
	TOTAL DEPRECIATION			146,696.49	259,392.16
7)	Other Outgo (excluding Transfers of Indirect Costs)				
	Tuition				
	Tuition for Instruction Under Interdistrict Attendance Agreements	7110	9200	-	-
	Tuition, Excess Costs, and/or Deficit Payments				
	Payments to Districts or Charter School	7141	9200	-	-
	Payments to County Offices	7142	9200	-	-
	Payments to JPAs	7143	9200	-	-
	Other Transfers Out				
	All Other Transfers	7281-7283	9200	31,935.14	54,837.88
	All Other Transfers Out to All Others	7299	9200	-	-
	Debt Service				
	Debt Service-Interest	7438	9100	-	-
	TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			31,935.14	54,837.88
	OTHER OUTGO-TRANSFERS OF INDIRECT COSTS				
	Transfers of Indirect Cost	7310		-	-
	Transfers of Indirect Cost-Interfund	7350		266,399.37	473,073.57
	TOTAL, OTHER OUTGO-TRANSFERS OF INDIRECT COSTS			266,399.37	473,073.57
8)	Direct Support/Indirect Costs/All Other Financing Uses				
	Indirect Cost (total charter school supervisory oversight fees only)	5800	2700	13,395.30	23,617.55
	Indirect Cost (total charter school supervisory oversight fees only)	5800	7200	5,740.84	10,121.81

		TOTAL INDIRECT COST (OVERSIGHT FEES)			19,136.14	33,739.36
		All Other Financing Uses	7699	9100	-	-
		TOTAL EXPENSES			4,304,747.79	7,761,719.65

	EE Ben - STRS - Certificated - Instructional Library, Media, & Techno	3101	2420	-	-
	EE Ben - STRS - Certificated - School Administration	3101	2700	8,251.62	14,617.15
	EE Ben - STRS - Certificated - Guidance & Counseling Services	3101	3110	-	-
	EE Ben - STRS - Certificated - Health Services	3101	3140	-	-
	EE Ben - STRS - Certificated - Other General Admin	3101	2100	-	-
	EE Ben - STRS - Classified			-	-
	EE Ben - STRS - Classified - Instruction	3102	1000	-	-
	EE Ben - STRS - Classified - Instructional Supv and Adm	3102	2100	-	-
	EE Ben - STRS - Classified - School Administration	3102	2700	-	-
	EE Ben - STRS - Classified - Pupil Transportation	3102	3600	-	-
	EE Ben - STRS - Classified - Food Services	3102	3700	-	-
	EE Ben - STRS - Classified - Plant Maintenance & Operation	3102	8100	-	-
	EE Ben - STRS - Classified - Other General Admin	3102	2100	-	-
	EE Ben - PERS - Certificated			-	-
	EE Ben - PERS - Certificated - Instruction	3201	1000	-	-
	EE Ben - PERS - Certificated - Instructional Library, Media, & Techno	3201	2420	-	-
	EE Ben - PERS - Certificated - School Administration	3201	2700	-	-
	EE Ben - PERS - Certificated - Guidance & Counseling Services	3201	3110	-	-
	EE Ben - PERS - Certificated - Health Services	3201	3140	-	-
	EE Ben - PERS - Certificated - Other General Admin	3201	2100	-	-
	EE Ben - PERS - Classified			-	-
	EE Ben - PERS - Classified - Instruction	3202	1000	-	-
	EE Ben - PERS - Classified - Instructional Supv and Adm	3202	2100	-	-
	EE Ben - PERS - Classified - School Administration	3202	2700	-	-
	EE Ben - PERS - Classified - Pupil Transportation	3202	3600	-	-
	EE Ben - PERS - Classified - Food Services	3202	3700	-	-
	EE Ben - PERS - Classified - Plant Maintenance & Operation	3202	8100	-	-
	EE Ben - PERS - Classified - Other General Administration	3202	2100	-	-
	EE Ben - OASDI Reg - Certificated			-	-
	EE Ben - OASDI Reg - Certificated - Instruction	3301	1000	-	-
	EE Ben - OASDI Reg - Certificated - Instructional Library, Media, & Techno	3301	2420	-	-
	EE Ben - OASDI Reg - Certificated - School Administration	3301	2700	-	-
	EE Ben - OASDI Reg - Certificated - Guidance & Counseling Services	3301	3110	-	-
	EE Ben - OASDI Reg - Certificated - Health Services	3301	3140	-	-
	EE Ben - OASDI Reg - Certificated - Other General Admin	3301	2100	-	-
	EE Ben - OASDI Reg - Classified			16,756.55	32,110.26
	EE Ben - OASDI Reg - Classified - Instruction	3302	1000	4,594.83	8,813.64
	EE Ben - OASDI Reg - Classified - Instructional Supervision and Adm	3302	2100	4,317.60	7,627.43
	EE Ben - OASDI Reg - Classified - School Administration	3302	2700	6,550.57	13,269.75
	EE Ben - OASDI Reg - Classified - Pupil Transportation	3302	3600	-	-
	EE Ben - OASDI Reg - Classified - Food Services	3302	3700	295.40	551.46
	EE Ben - OASDI Reg - Classified - Plant Maintenance & Operation	3302	8100	-	-
	EE Ben - OASDI Reg - Classified - Other General Administration	3302	2100	998.15	1,847.98
	EE Ben - OASDI Medicare - Certificated			8,406.89	15,572.91
	EE Ben - OASDI Medicare - Certificated - Instruction	3301	1000	7,600.31	14,147.24
	EE Ben - OASDI Medicare - Certificated - Instructional Library, Media, & Techno	3301	2420	-	-
	EE Ben - OASDI Medicare - Certificated - School Administration	3301	2700	806.58	1,425.67
	EE Ben - OASDI Medicare - Certificated - Guidance & Counseling Services	3301	3110	-	-
	EE Ben - OASDI Medicare - Certificated - Health Services	3301	3140	-	-
	EE Ben - OASDI Medicare - Certificated - Other General Admin	3301	2100	-	-
	EE Ben - OASDI Medicare - Classified			4,208.45	8,035.03
	EE Ben - OASDI Medicare - Classified - Instruction	3302	1000	1,154.00	2,205.46
	EE Ben - OASDI Medicare - Classified - Instructional Supervision and Adm	3302	2100	1,084.38	1,908.63
	EE Ben - OASDI Medicare - Classified - School Administration	3302	2700	1,645.19	3,320.52
	EE Ben - OASDI Medicare - Classified - Pupil Transportation	3302	3600	-	-
	EE Ben - OASDI Medicare - Classified - Food Services	3302	3700	74.19	137.99
	EE Ben - OASDI Medicare - Classified - Plant Maintenance & Operation	3302	8100	-	-
	EE Ben - OASDI Medicare - Classified - Other General Administration	3302	2100	250.69	462.42
	EE Ben - Retirement in Lieu of OASDI - Cert			-	-
	EE Ben - Retirement in Lieu of OASDI - Cert - Instruction	3301	1000	-	-
	EE Ben - Retirement in Lieu of OASDI - Cert - Instructional Library, Media, & Techno	3301	2420	-	-
	EE Ben - Retirement in Lieu of OASDI - Cert - School Administration	3301	2700	-	-
	EE Ben - Retirement in Lieu of OASDI - Cert - Guidance & Counseling Services	3301	3110	-	-
	EE Ben - Retirement in Lieu of OASDI - Cert - Health Services	3301	3140	-	-
	EE Ben - Retirement in Lieu of OASDI - Cert - Other General Admin	3301	2100	-	-
	EE Ben - Retirement in Lieu of OASDI - Classified			-	-
	EE Ben - Retirement in Lieu of OASDI - Class - Instruction	3302	1000	-	-
	EE Ben - Retirement in Lieu of OASDI - Class - Instructional Supv and Adm	3302	2100	-	-
	EE Ben - Retirement in Lieu of OASDI - Class - School Administration	3302	2700	-	-
	EE Ben - Retirement in Lieu of OASDI - Class - Pupil Transportation	3302	3600	-	-
	EE Ben - Retirement in Lieu of OASDI - Class - Food Services	3302	3700	-	-
	EE Ben - Retirement in Lieu of OASDI - Class - Plant Maintenance & Operation	3302	8100	-	-

EE Ben - Retirement in Lieu of OASDI - Class - Other General Administration	3302	2100	-	-
EE Ben - Health & Welfare Benefits - Certificated			103,869.35	219,777.77
EE Ben - Health & Welfare Benefits - Cert - Instruction	3401	1000	93,903.85	199,657.55
EE Ben - Health & Welfare Benefits - Cert - Instructional Library, Media, & Techno	3401	2420	-	-
EE Ben - Health & Welfare Benefits - Cert - School Administration	3401	2700	9,965.50	20,120.21
EE Ben - Health & Welfare Benefits - Cert - Guidance & Counseling Services	3401	3110	-	-
EE Ben - Health & Welfare Benefits - Cert - Health Services	3401	3140	-	-
EE Ben - Health & Welfare Benefits - Cert - Other General Admin	3401	2100	-	-
EE Ben - Health & Welfare Benefits - Classified			51,996.45	113,397.03
EE Ben - Health & Welfare Benefits - Class - Instruction	3402	1000	14,257.98	31,125.29
EE Ben - Health & Welfare Benefits - Class - Instructional Supv and Adm	3402	2100	13,397.75	26,936.19
EE Ben - Health & Welfare Benefits - Class - School Administration	3402	2700	20,326.76	46,861.98
EE Ben - Health & Welfare Benefits - Class - Pupil Transportation	3402	3600	-	-
EE Ben - Health & Welfare Benefits - Class - Food Services	3402	3700	916.65	1,947.46
EE Ben - Health & Welfare Benefits - Class - Plant Maintenance & Operation	3402	8100	-	-
EE Ben - Health & Welfare Benefits - Class - Other General Administration	3402	2100	3,097.31	6,526.11
EE Ben - Unemployment Insurance - Certificated			292.32	539.40
EE Ben - Unemployment Insurance - Cert - Instruction	3501	1000	264.27	490.02
EE Ben - Unemployment Insurance - Cert - Instructional Library, Media, & Techno	3501	2420	-	-
EE Ben - Unemployment Insurance - Cert - School Administration	3501	2700	28.05	49.38
EE Ben - Unemployment Insurance - Cert - Guidance & Counseling Services	3501	3110	-	-
EE Ben - Unemployment Insurance - Cert - Health Services	3501	3140	-	-
EE Ben - Unemployment Insurance - Cert - Other General Admin	3501	2100	-	-
EE Ben - Unemployment Insurance - Classified			146.33	278.31
EE Ben - Unemployment Insurance - Class - Instruction	3502	1000	40.13	76.39
EE Ben - Unemployment Insurance - Class - Instructional Supv and Adm	3502	2100	37.71	66.11
EE Ben - Unemployment Insurance - Class - School Administration	3502	2700	57.21	115.01
EE Ben - Unemployment Insurance - Class - Pupil Transportation	3502	3600	-	-
EE Ben - Unemployment Insurance - Class - Food Services	3502	3700	2.58	4.78
EE Ben - Unemployment Insurance - Class - Plant Maintenance & Operation	3502	8100	-	-
EE Ben - Unemployment Insurance - Class - Other General Administration	3502	2100	8.72	16.02
EE Ben - Workers' Compensation - Certificated			15,489.39	18,503.35
EE Ben - Workers' Compensation - Cert - Instruction	3601	1000	14,003.30	16,809.41
EE Ben - Workers' Compensation - Cert - Instructional Library, Media, & Techno	3601	2420	-	-
EE Ben - Workers' Compensation - Cert - School Administration	3601	2700	1,486.09	1,693.94
EE Ben - Workers' Compensation - Cert - Guidance & Counseling Services	3601	3110	-	-
EE Ben - Workers' Compensation - Cert - Health Services	3601	3140	-	-
EE Ben - Workers' Compensation - Cert - Other General Admin	3601	2100	-	-
EE Ben - Workers' Compensation - Classified			7,753.91	9,547.03
EE Ben - Workers' Compensation - Class - Instruction	3602	1000	2,126.20	2,620.47
EE Ben - Workers' Compensation - Class - Instructional Supervision and Adm	3602	2100	1,997.92	2,267.79
EE Ben - Workers' Compensation - Class - School Administration	3602	2700	3,031.20	3,945.37
EE Ben - Workers' Compensation - Class - Pupil Transportation	3602	3600	-	-
EE Ben - Workers' Compensation - Class - Food Services	3602	3700	136.69	163.96
EE Ben - Workers' Compensation - Class - Plant Maintenance & Operation	3602	8100	-	-
EE Ben - Workers' Compensation - Class - Other General Administration	3602	2100	461.88	549.44
EE Ben - OPEB, Allocated			-	-
EE Ben - OPEB, Allocated - Instruction	3701	1000	-	-
EE Ben - OPEB, Allocated - School Administration	3701	2700	-	-
EE Ben - OPEB, Allocated - Pupil Transportation	3701	3600	-	-
EE Ben - OPEB, Allocated - Food Services	3701	3700	-	-
EE Ben - OPEB, Allocated - Plant Maintenance & Operation	3701	8100	-	-
EE Ben - OPEB, Allocated - Other General Administration	3701	2100	-	-
EE Ben - OPEB, Active Employees			-	-
EE Ben - OPEB, Active Emp - Instruction	3702	1000	-	-
EE Ben - OPEB, Active Emp - Instructional Supervision and Adm	3702	2100	-	-
EE Ben - OPEB, Active Emp - School Administration	3702	2700	-	-
EE Ben - OPEB, Active Emp - Pupil Transportation	3702	3600	-	-
EE Ben - OPEB, Active Emp - Food Services	3702	3700	-	-
EE Ben - OPEB, Active Emp - Plant Maintenance & Operation	3702	8100	-	-
EE Ben - OPEB, Active Emp - Other General Administration	3702	2100	-	-
EE Ben - Other Employment Benefits - Certificated			-	-
EE Ben - Other Emp Benefits - Cert - Instruction	3901	1000	-	-
EE Ben - Other Emp Benefits - Cert - Instructional Library, Media, & Techno	3901	2420	-	-
EE Ben - Other Emp Benefits - Cert - School Administration	3901	2700	-	-
EE Ben - Other Emp Benefits - Cert - Guidance & Counseling Services	3901	3110	-	-
EE Ben - Other Emp Benefits - Cert - Health Services	3901	3140	-	-
EE Ben - Other Emp Benefits - Cert - Other General Administration	3901	2100	-	-
EE Ben - Other Employment Benefits - Classified			4,604.99	7,838.40
EE Ben - Other Emp Benefits - Class - Instruction	3902	1000	1,262.74	2,151.49
EE Ben - Other Emp Benefits - Class - Instructional Supervision and Adm	3902	2100	1,186.55	1,861.92

	EE Ben - Other Emp Benefits - Class - School Administration	3902	2700	1,800.21	3,239.27
	EE Ben - Other Emp Benefits - Class - Pupil Transportation	3902	3600	-	-
	EE Ben - Other Emp Benefits - Class - Food Services	3902	3700	81.18	134.62
	EE Ben - Other Emp Benefits - Class - Plant Maintenance & Operation	3902	8100	-	-
	EE Ben - Other Emp Benefits - Class - Other General Administration	3902	2100	274.31	451.11
	TOTAL EMPLOYEE BENEFITS			299,530.41	585,266.04
4)	Books & Supplies				
	Approved Textbooks and Core Curricula Materials	4100	1000	10,312.31	13,000.00
	Books and Other Reference Materials	4200	1000	18,921.36	18,921.36
	Materials and Supplies	4300	1000	17,563.50	50,187.00
	Noncapitalized Equipment	4400	1000	1,541.98	12,000.00
	Other Supplies	4300	2700	24,703.02	72,571.51
	Pupil Transportation Supplies	4300	3600	-	-
	Food Service Supplies	4700	3700	120,913.75	315,044.42
	TOTAL BOOKS AND SUPPLIES			193,955.92	481,724.29
5)	Services and Other Operating Expenses				
	Personal Services- School Administration	5800	2700	296.67	14,521.08
	Personal Services- Other Gen Administration	5800	7200	127.15	6,223.32
	Travel and Conference - Instruction	5200	1000	-	-
	Travel and Conference - Other Gen Administration	5200	7200	1,418.70	7,860.00
	Travel and Conference - School Administration	5200	2700	3,310.30	18,340.00
	Travel and Conference - Data Processing	5200	7700	-	-
	Due and Memberships - Instruction	5300	1000	-	-
	Due and Memberships - School Administration	5300	2700	2,584.30	4,025.00
	Due and Memberships - Food Service	5300	3700	-	-
	Due and Memberships - Other Gen Administration	5300	7200	1,107.56	1,725.00
	Due and Memberships - Data Processing	5300	7700	-	-
	Insurance-School Administration	5400	2700	11,647.24	19,073.73
	Insurance - Other General Administration	5400	7200	4,991.68	8,174.46
	Operation and Housekeeping Services	5500	8100	14,400.00	46,470.00
	Rentals/Leases/Repairs&Noncapitalized Improvements	5600	3700	-	-
	Rentals/Leases/Repairs&Noncapitalized Improvements	5600	7200	14,854.74	66,600.00
	Rentals/Leases/Repairs&Noncapitalized Improvements	5600	8100	-	10,400.00
	Rentals/Leases/Repairs&Noncapitalized Improvements	5600	8700	3,881.67	176,515.62
	Pupil Transportation Contracts	5800	3600	40,479.87	115,800.00
	Transfers of Direct Cost - School Administration	5800	2700	-	-
	Transfers of Direct Cost - Other General Admin	5800	7200	-	-
	Professional Consulting Services& Operating Exp	5800	1000	148,441.86	259,509.39
	Professional Consulting Services& Operating Exp	5800	2100	12,147.33	46,500.00
	Professional Consulting Services& Operating Exp	5800	3700	-	-
	Professional Consulting Services& Operating Exp	5800	4200	-	-
	Professional Consulting Services& Operating Exp	5800	7200	22,583.50	48,915.35
	Professional Consulting Services& Operating Exp	5800	8100	7,904.06	10,333.00
	Communications - School Administration	5900	2700	15,169.56	37,086.00
	Communications - Other General Administration	5900	7200	6,501.24	15,894.00
	TOTAL SERVICES AND OTHER OPERATING EXPENSES			311,847.43	913,965.95
6)	Depreciation				
	Depreciation Expense - Instruction	6900	1000	24,476.81	42,413.27
	Depreciation Expense - Instructional Superv & Admin	6900	2100	-	-
	TOTAL DEPRECIATION			24,476.81	42,413.27
7)	Other Outgo (excluding Transfers of Indirect Costs)				
	Tuition				
	Tuition for Instruction Under Interdistrict Attendance Agreements	7110	9200	-	-
	Tuition, Excess Costs, and/or Deficit Payments				
	Payments to Districts or Charter School	7141	9200	-	-
	Payments to County Offices	7142	9200	-	-
	Payments to JPAs	7143	9200	-	-
	Other Transfers Out				
	All Other Transfers	7281-7283	9200	28,984.82	50,288.66
	All Other Transfers Out to All Others	7299	9200	-	-
	Debt Service				
	Debt Service-Interest	7438	9100	-	-
	TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			28,984.82	50,288.66
	OTHER OUTGO-TRANSFERS OF INDIRECT COSTS				
	Transfers of Indirect Cost	7310		-	-
	Transfers of Indirect Cost-Interfund	7350		246,115.38	437,064.37
	TOTAL, OTHER OUTGO-TRANSFERS OF INDIRECT COSTS			246,115.38	437,064.37
8)	Direct Support/Indirect Costs/All Other Financing Uses				
	Indirect Cost (total charter school supervisory oversight fees only)	5800	2700	12,354.01	21,967.21
	Indirect Cost (total charter school supervisory oversight fees only)	5800	7200	5,294.58	9,414.52

		TOTAL INDIRECT COST (OVERSIGHT FEES)			17,648.59	31,381.74
		All Other Financing Uses	7699	9100	-	-
		TOTAL EXPENSES			1,990,806.66	4,168,461.74

ENDING NET POSITION CARRY FORWARD NEXT FY				
THIS LINE SHOULD EQUAL TO ZERO (GREEN SHADED COLUMNS)				
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION				
			FY18 ACTUALS	FY18 2ND INTERIM PROJECTION
			ACTUALS AS OF 1/31/18 (7MONTHS)	12 months
	Object Codes	Function Codes		
A. REVENUES (Summary- -See details below)				
1)	LCFF Sources	8010-8099	848,725.19	2,227,919.83
2)	Federal Revenue	8100-8299	100,221.97	240,801.16
3)	Other State Revenue	8300-8599	71,437.93	187,298.97
4)	Other Local Revenue	8600-8799	15,275.06	29,532.51
5)	TOTAL REVENUES		1,035,660.15	2,685,552.46
B. EXPENSES				
1)	Certificated Salaries	1000-1999	438,955.70	820,147.79
2)	Classified Salaries	2000-2999	187,740.34	342,029.74
3)	Employee Benefits	3000-3999	226,543.22	454,391.39
4)	Books & Supplies	4000-4999	154,626.70	285,796.03
5)	Services and Other Operating Expenses	5000-5999	103,862.60	447,538.26
6)	Depreciation	6000-6999	13,451.07	23,128.66
7)	Other Outgo (excluding Transfers of indirect Costs)	7100-7299, 7400-7499	12,376.04	30,535.13
8)	Other Outgo - Transfers of Indirect Costs	7300-7399	154,990.89	281,967.50
9)	TOTAL EXPENSES		1,292,546.56	2,685,534.50
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING SOURCES & USES			(256,886.41)	17.97
D. OTHER FINANCING SOURCES/USES				
1)	Interfund Transfers			
a)	Transfers In	8900-8929	-	
b)	Transfers Out	7600-7629	-	
2)	Other Sources/Uses			
a)	Sources	8930-8979	-	-
b)	Uses	7630-7699	-	-
3)	Contributions	8980-8999	-	-
4)	TOTAL OTHER FINANCING SOURCES/USES		-	-
E. NET INCREASE (DECREASE) IN NET POSITION			(256,886.41)	17.97
F. NET POSITION				
1)	Beginning Net Position			
a)	As of July 1 (based on unaudited actuals from PY)	9791	297,004.13	297,004.13
b)	Audit Adjustments	9793	2.87	2.87
c)	As of July 1 - Audited (F1a + F1b)		297,007.00	297,007.00
d)	Other Restatements	9795	-	-
e)	Adjusted Beginning Net Position (per audited FS)		297,007.00	297,007.00
2)	Ending Net Position, June 30		40,120.59	297,024.97
	Components of Ending Net Position			
a)	Net Investment in Capital Assets	9796	57,182.98	57,182.98
b)	Restricted Net Position	9797	-	-
c)	Unrestricted Net Position	9790	(17,062.39)	239,841.99
			FY18 ACTUALS	FY18 2ND INTERIM PROJECTION
Revenues (DETAILS)			ACTUALS AS OF 1/31/18 (7MONTHS)	12 months
	SACS Object	Resource Codes		

	EE Ben - STRS - Certificated - Instructional Library, Media, & Techno	3101	2420	-	-
	EE Ben - STRS - Certificated - School Administration	3101	2700	9,092.45	15,666.58
	EE Ben - STRS - Certificated - Guidance & Counseling Services	3101	3110	7,570.47	13,044.16
	EE Ben - STRS - Certificated - Health Services	3101	3140	-	-
	EE Ben - STRS - Certificated - Other General Admin	3101	2100	-	-
	EE Ben - STRS - Classified			-	-
	EE Ben - STRS - Classified - Instruction	3102	1000	-	-
	EE Ben - STRS - Classified - Instructional Supv and Adm	3102	2100	-	-
	EE Ben - STRS - Classified - School Administration	3102	2700	-	-
	EE Ben - STRS - Classified - Pupil Transportation	3102	3600	-	-
	EE Ben - STRS - Classified - Food Services	3102	3700	-	-
	EE Ben - STRS - Classified - Plant Maintenance & Operation	3102	8100	-	-
	EE Ben - STRS - Classified - Other General Admin	3102	2100	-	-
	EE Ben - PERS - Certificated			-	-
	EE Ben - PERS - Certificated - Instruction	3201	1000	-	-
	EE Ben - PERS - Certificated - Instructional Library, Media, & Techno	3201	2420	-	-
	EE Ben - PERS - Certificated - School Administration	3201	2700	-	-
	EE Ben - PERS - Certificated - Guidance & Counseling Services	3201	3110	-	-
	EE Ben - PERS - Certificated - Health Services	3201	3140	-	-
	EE Ben - PERS - Certificated - Other General Admin	3201	2100	-	-
	EE Ben - PERS - Classified			-	-
	EE Ben - PERS - Classified - Instruction	3202	1000	-	-
	EE Ben - PERS - Classified - Instructional Supv and Adm	3202	2100	-	-
	EE Ben - PERS - Classified - School Administration	3202	2700	-	-
	EE Ben - PERS - Classified - Pupil Transportation	3202	3600	-	-
	EE Ben - PERS - Classified - Food Services	3202	3700	-	-
	EE Ben - PERS - Classified - Plant Maintenance & Operation	3202	8100	-	-
	EE Ben - PERS - Classified - Other General Administration	3202	2100	-	-
	EE Ben - OASDI Reg - Certificated			-	-
	EE Ben - OASDI Reg - Certificated - Instruction	3301	1000	-	-
	EE Ben - OASDI Reg - Certificated - Instructional Library, Media, & Techno	3301	2420	-	-
	EE Ben - OASDI Reg - Certificated - School Administration	3301	2700	-	-
	EE Ben - OASDI Reg - Certificated - Guidance & Counseling Services	3301	3110	-	-
	EE Ben - OASDI Reg - Certificated - Health Services	3301	3140	-	-
	EE Ben - OASDI Reg - Certificated - Other General Admin	3301	2100	-	-
	EE Ben - OASDI Reg - Classified			8,652.79	15,805.36
	EE Ben - OASDI Reg - Classified - Instruction	3302	1000	3,152.89	5,865.12
	EE Ben - OASDI Reg - Classified - Instructional Supervision and Adm	3302	2100	2,204.59	3,789.25
	EE Ben - OASDI Reg - Classified - School Administration	3302	2700	2,630.18	4,828.82
	EE Ben - OASDI Reg - Classified - Pupil Transportation	3302	3600	-	-
	EE Ben - OASDI Reg - Classified - Food Services	3302	3700	-	-
	EE Ben - OASDI Reg - Classified - Plant Maintenance & Operation	3302	8100	-	-
	EE Ben - OASDI Reg - Classified - Other General Administration	3302	2100	665.13	1,322.16
	EE Ben - OASDI Medicare - Certificated			6,337.18	11,864.26
	EE Ben - OASDI Medicare - Certificated - Instruction	3301	1000	4,807.95	9,237.44
	EE Ben - OASDI Medicare - Certificated - Instructional Library, Media, & Techno	3301	2420	-	-
	EE Ben - OASDI Medicare - Certificated - School Administration	3301	2700	834.46	1,433.38
	EE Ben - OASDI Medicare - Certificated - Guidance & Counseling Services	3301	3110	694.78	1,193.45
	EE Ben - OASDI Medicare - Certificated - Health Services	3301	3140	-	-
	EE Ben - OASDI Medicare - Certificated - Other General Admin	3301	2100	-	-
	EE Ben - OASDI Medicare - Classified			2,710.40	4,947.80
	EE Ben - OASDI Medicare - Classified - Instruction	3302	1000	987.61	1,836.05
	EE Ben - OASDI Medicare - Classified - Instructional Supervision and Adm	3302	2100	690.57	1,186.21
	EE Ben - OASDI Medicare - Classified - School Administration	3302	2700	823.88	1,511.64
	EE Ben - OASDI Medicare - Classified - Pupil Transportation	3302	3600	-	-
	EE Ben - OASDI Medicare - Classified - Food Services	3302	3700	-	-
	EE Ben - OASDI Medicare - Classified - Plant Maintenance & Operation	3302	8100	-	-
	EE Ben - OASDI Medicare - Classified - Other General Administration	3302	2100	208.34	413.90
	EE Ben - Retirement in Lieu of OASDI - Cert			-	-
	EE Ben - Retirement in Lieu of OASDI - Cert - Instruction	3301	1000	-	-
	EE Ben - Retirement in Lieu of OASDI - Cert - Instructional Library, Media, & Techno	3301	2420	-	-
	EE Ben - Retirement in Lieu of OASDI - Cert - School Administration	3301	2700	-	-
	EE Ben - Retirement in Lieu of OASDI - Cert - Guidance & Counseling Services	3301	3110	-	-
	EE Ben - Retirement in Lieu of OASDI - Cert - Health Services	3301	3140	-	-
	EE Ben - Retirement in Lieu of OASDI - Cert - Other General Admin	3301	2100	-	-
	EE Ben - Retirement in Lieu of OASDI - Classified			-	-
	EE Ben - Retirement in Lieu of OASDI - Class - Instruction	3302	1000	-	-
	EE Ben - Retirement in Lieu of OASDI - Class - Instructional Supv and Adm	3302	2100	-	-
	EE Ben - Retirement in Lieu of OASDI - Class - School Administration	3302	2700	-	-
	EE Ben - Retirement in Lieu of OASDI - Class - Pupil Transportation	3302	3600	-	-
	EE Ben - Retirement in Lieu of OASDI - Class - Food Services	3302	3700	-	-
	EE Ben - Retirement in Lieu of OASDI - Class - Plant Maintenance & Operation	3302	8100	-	-

EE Ben - Retirement in Lieu of OASDI - Class - Other General Administration	3302	2100	-	-
EE Ben - Health & Welfare Benefits - Certificated			88,072.82	193,597.70
EE Ben - Health & Welfare Benefits - Cert - Instruction	3401	1000	66,819.82	150,733.93
EE Ben - Health & Welfare Benefits - Cert - Instructional Library, Media, & Techno	3401	2420	-	-
EE Ben - Health & Welfare Benefits - Cert - School Administration	3401	2700	11,597.11	23,389.46
EE Ben - Health & Welfare Benefits - Cert - Guidance & Counseling Services	3401	3110	9,655.88	19,474.31
EE Ben - Health & Welfare Benefits - Cert - Health Services	3401	3140	-	-
EE Ben - Health & Welfare Benefits - Cert - Other General Admin	3401	2100	-	-
EE Ben - Health & Welfare Benefits - Classified			37,668.54	80,736.87
EE Ben - Health & Welfare Benefits - Class - Instruction	3402	1000	13,725.62	29,960.20
EE Ben - Health & Welfare Benefits - Class - Instructional Supv and Adm	3402	2100	9,597.34	19,356.26
EE Ben - Health & Welfare Benefits - Class - School Administration	3402	2700	11,450.05	24,666.55
EE Ben - Health & Welfare Benefits - Class - Pupil Transportation	3402	3600	-	-
EE Ben - Health & Welfare Benefits - Class - Food Services	3402	3700	-	-
EE Ben - Health & Welfare Benefits - Class - Plant Maintenance & Operation	3402	8100	-	-
EE Ben - Health & Welfare Benefits - Class - Other General Administration	3402	2100	2,895.52	6,753.86
EE Ben - Unemployment Insurance - Certificated			217.62	408.21
EE Ben - Unemployment Insurance - Cert - Instruction	3501	1000	165.11	317.83
EE Ben - Unemployment Insurance - Cert - Instructional Library, Media, & Techno	3501	2420	-	-
EE Ben - Unemployment Insurance - Cert - School Administration	3501	2700	28.66	49.32
EE Ben - Unemployment Insurance - Cert - Guidance & Counseling Services	3501	3110	23.86	41.06
EE Ben - Unemployment Insurance - Cert - Health Services	3501	3140	-	-
EE Ben - Unemployment Insurance - Cert - Other General Admin	3501	2100	-	-
EE Ben - Unemployment Insurance - Classified			93.08	170.24
EE Ben - Unemployment Insurance - Class - Instruction	3502	1000	33.92	63.17
EE Ben - Unemployment Insurance - Class - Instructional Supv and Adm	3502	2100	23.71	40.81
EE Ben - Unemployment Insurance - Class - School Administration	3502	2700	28.29	52.01
EE Ben - Unemployment Insurance - Class - Pupil Transportation	3502	3600	-	-
EE Ben - Unemployment Insurance - Class - Food Services	3502	3700	-	-
EE Ben - Unemployment Insurance - Class - Plant Maintenance & Operation	3502	8100	-	-
EE Ben - Unemployment Insurance - Class - Other General Administration	3502	2100	7.15	14.24
EE Ben - Workers' Compensation - Certificated			8,034.76	9,439.10
EE Ben - Workers' Compensation - Cert - Instruction	3601	1000	6,095.88	7,349.22
EE Ben - Workers' Compensation - Cert - Instructional Library, Media, & Techno	3601	2420	-	-
EE Ben - Workers' Compensation - Cert - School Administration	3601	2700	1,057.99	1,140.38
EE Ben - Workers' Compensation - Cert - Guidance & Counseling Services	3601	3110	880.89	949.49
EE Ben - Workers' Compensation - Cert - Health Services	3601	3140	-	-
EE Ben - Workers' Compensation - Cert - Other General Admin	3601	2100	-	-
EE Ben - Workers' Compensation - Classified			3,436.45	3,936.43
EE Ben - Workers' Compensation - Class - Instruction	3602	1000	1,252.17	1,460.75
EE Ben - Workers' Compensation - Class - Instructional Supervision and Adm	3602	2100	875.55	943.74
EE Ben - Workers' Compensation - Class - School Administration	3602	2700	1,044.57	1,202.65
EE Ben - Workers' Compensation - Class - Pupil Transportation	3602	3600	-	-
EE Ben - Workers' Compensation - Class - Food Services	3602	3700	-	-
EE Ben - Workers' Compensation - Class - Plant Maintenance & Operation	3602	8100	-	-
EE Ben - Workers' Compensation - Class - Other General Administration	3602	2100	264.15	329.29
EE Ben - OPEB, Allocated			-	-
EE Ben - OPEB, Allocated - Instruction	3701	1000	-	-
EE Ben - OPEB, Allocated - School Administration	3701	2700	-	-
EE Ben - OPEB, Allocated - Pupil Transportation	3701	3600	-	-
EE Ben - OPEB, Allocated - Food Services	3701	3700	-	-
EE Ben - OPEB, Allocated - Plant Maintenance & Operation	3701	8100	-	-
EE Ben - OPEB, Allocated - Other General Administration	3701	2100	-	-
EE Ben - OPEB, Active Employees			-	-
EE Ben - OPEB, Active Emp - Instruction	3702	1000	-	-
EE Ben - OPEB, Active Emp - Instructional Supervision and Adm	3702	2100	-	-
EE Ben - OPEB, Active Emp - School Administration	3702	2700	-	-
EE Ben - OPEB, Active Emp - Pupil Transportation	3702	3600	-	-
EE Ben - OPEB, Active Emp - Food Services	3702	3700	-	-
EE Ben - OPEB, Active Emp - Plant Maintenance & Operation	3702	8100	-	-
EE Ben - OPEB, Active Emp - Other General Administration	3702	2100	-	-
EE Ben - Other Employment Benefits - Certificated			-	-
EE Ben - Other Emp Benefits - Cert - Instruction	3901	1000	-	-
EE Ben - Other Emp Benefits - Cert - Instructional Library, Media, & Techno	3901	2420	-	-
EE Ben - Other Emp Benefits - Cert - School Administration	3901	2700	-	-
EE Ben - Other Emp Benefits - Cert - Guidance & Counseling Services	3901	3110	-	-
EE Ben - Other Emp Benefits - Cert - Health Services	3901	3140	-	-
EE Ben - Other Emp Benefits - Cert - Other General Administration	3901	2100	-	-
EE Ben - Other Employment Benefits - Classified			2,268.14	3,811.03
EE Ben - Other Emp Benefits - Class - Instruction	3902	1000	826.46	1,414.22
EE Ben - Other Emp Benefits - Class - Instructional Supervision and Adm	3902	2100	577.89	913.68

	EE Ben - Other Emp Benefits - Class - School Administration	3902	2700	689.44	1,164.34
	EE Ben - Other Emp Benefits - Class - Pupil Transportation	3902	3600	-	-
	EE Ben - Other Emp Benefits - Class - Food Services	3902	3700	-	-
	EE Ben - Other Emp Benefits - Class - Plant Maintenance & Operation	3902	8100	-	-
	EE Ben - Other Emp Benefits - Class - Other General Administration	3902	2100	174.35	318.80
	TOTAL EMPLOYEE BENEFITS			226,543.22	454,391.39
4)	Books & Supplies				
	Approved Textbooks and Core Curricula Materials	4100	1000	23,603.64	23,605.00
	Books and Other Reference Materials	4200	1000	9,500.56	11,500.00
	Materials and Supplies	4300	1000	12,636.48	35,637.50
	Noncapitalized Equipment	4400	1000	24,279.97	28,352.78
	Other Supplies	4300	2700	22,881.74	41,874.00
	Pupil Transportation Supplies	4300	3600	-	-
	Food Service Supplies	4700	3700	61,724.31	144,826.75
	TOTAL BOOKS AND SUPPLIES			154,626.70	285,796.03
5)	Services and Other Operating Expenses				
	Personal Services- School Administration	5800	2700	1,201.21	5,600.00
	Personal Services- Other Gen Administration	5800	7200	514.80	2,400.00
	Travel and Conference - Instruction	5200	1000	-	-
	Travel and Conference - Other Gen Administration	5200	7200	847.96	1,410.00
	Travel and Conference - School Administration	5200	2700	1,978.58	3,290.00
	Travel and Conference - Data Processing	5200	7700	-	-
	Due and Memberships - Instruction	5300	1000	-	-
	Due and Memberships - School Administration	5300	2700	762.02	5,834.97
	Due and Memberships - Food Service	5300	3700	-	-
	Due and Memberships - Other Gen Administration	5300	7200	326.58	2,500.70
	Due and Memberships - Data Processing	5300	7700	-	-
	Insurance-School Administration	5400	2700	6,002.80	14,000.00
	Insurance - Other General Administration	5400	7200	2,572.63	6,000.00
	Operation and Housekeeping Services	5500	8100	720.00	2,477.43
	Rentals/Leases/Repairs&Noncapitalized Improvements	5600	3700	-	-
	Rentals/Leases/Repairs&Noncapitalized Improvements	5600	7200	9,873.21	14,217.00
	Rentals/Leases/Repairs&Noncapitalized Improvements	5600	8100	-	4,400.00
	Rentals/Leases/Repairs&Noncapitalized Improvements	5600	8700	-	178,711.24
	Pupil Transportation Contracts	5800	3600	3,075.00	6,500.00
	Transfers of Direct Cost - School Administration	5800	2700	-	-
	Transfers of Direct Cost - Other General Admin	5800	7200	-	-
	Professional Consulting Services& Operating Exp	5800	1000	47,568.20	105,960.00
	Professional Consulting Services& Operating Exp	5800	2100	1,802.83	23,600.00
	Professional Consulting Services& Operating Exp	5800	3700	45.00	45.00
	Professional Consulting Services& Operating Exp	5800	4200	-	-
	Professional Consulting Services& Operating Exp	5800	7200	11,365.84	23,265.92
	Professional Consulting Services& Operating Exp	5800	8100	1,842.47	15,386.00
	Communications - School Administration	5900	2700	9,354.43	22,358.00
	Communications - Other General Administration	5900	7200	4,009.04	9,582.00
	TOTAL SERVICES AND OTHER OPERATING EXPENSES			103,862.60	447,538.26
6)	Depreciation				
	Depreciation Expense - Instruction	6900	1000	13,451.07	23,128.66
	Depreciation Expense - Instructional Superv & Admin	6900	2100	-	-
	TOTAL DEPRECIATION			13,451.07	23,128.66
7)	Other Outgo (excluding Transfers of Indirect Costs)				
	Tuition				
	Tuition for Instruction Under Interdistrict Attendance Agreements	7110	9200	-	-
	Tuition, Excess Costs, and/or Deficit Payments				
	Payments to Districts or Charter School	7141	9200	-	-
	Payments to County Offices	7142	9200	-	-
	Payments to JPAs	7143	9200	-	-
	Other Transfers Out				
	All Other Transfers	7281-7283	9200	12,058.04	29,984.59
	All Other Transfers Out to All Others	7299	9200	-	-
	Debt Service				
	Debt Service-Interest	7438	9100	318.00	550.53
	TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			12,376.04	30,535.13
	OTHER OUTGO-TRANSFERS OF INDIRECT COSTS				
	Transfers of Indirect Cost	7310		-	-
	Transfers of Indirect Cost-Interfund	7350		146,242.14	259,688.30
	TOTAL, OTHER OUTGO-TRANSFERS OF INDIRECT COSTS			146,242.14	259,688.30
8)	Direct Support/Indirect Costs/All Other Financing Uses				
	Indirect Cost (total charter school supervisory oversight fees only)	5800	2700	6,124.13	15,595.44
	Indirect Cost (total charter school supervisory oversight fees only)	5800	7200	2,624.63	6,683.76

		TOTAL INDIRECT COST (OVERSIGHT FEES)			8,748.75	22,279.20
		All Other Financing Uses	7699	9100	-	-
		TOTAL EXPENSES			1,292,546.56	2,685,534.50

Coversheet

YPICS FY 17-18 Form 990

Section: V. ITEMS SCHEDULED FOR ACTION
Item: C. YPICS FY 17-18 Form 990
Purpose: Vote
Submitted by:
Related Material: YPI Charter Schools, Inc. 2016 990 Draft 2-12-18.PDF

CLIFTONLARSONALLEN LLP
2210 EAST ROUTE 66
GLENORA, CA 91740
626-857-7300

FEBRUARY 12, 2018

YPI CHARTER SCHOOLS, INC.
FKA BERT CORONA CHARTER SCHOOL
9400 REMICK AVENUE
PACOIMA, CA 91331

YPI CHARTER SCHOOLS, INC. FKA BERT CORONA CHARTER SCHOOL:

ENCLOSED ARE THE ORIGINAL AND ONE COPY OF THE 2016 EXEMPT ORGANIZATION RETURNS, AS FOLLOWS...

2016 FORM 990

2016 CALIFORNIA FORM 199

EACH ORIGINAL SHOULD BE DATED, SIGNED AND FILED IN ACCORDANCE WITH THE FILING INSTRUCTIONS. THE COPY SHOULD BE RETAINED FOR YOUR FILES.

VERY TRULY YOURS,

WADE MCMULLEN, CPA

EXTENDED TO MAY 15, 2018

Form **990**

Return of Organization Exempt From Income Tax
Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

OMB No. 1545-0047

2016
Open to Public Inspection

Department of the Treasury
Internal Revenue Service

▶ Do not enter social security numbers on this form as it may be made public.
▶ Information about Form 990 and its instructions is at www.irs.gov/form990.

A For the 2016 calendar year, or tax year beginning JUL 1, 2016 and ending JUN 30, 2017

B Check if applicable: <input type="checkbox"/> Address change <input type="checkbox"/> Name change <input type="checkbox"/> Initial return <input type="checkbox"/> Final return/terminated <input type="checkbox"/> Amended return <input type="checkbox"/> Application pending	C Name of organization YPI CHARTER SCHOOLS, INC. FKA BERT CORONA CHARTER SCHOOL Doing business as Number and street (or P.O. box if mail is not delivered to street address) Room/suite 9400 REMICK AVENUE City or town, state or province, country, and ZIP or foreign postal code PACOIMA, CA 91331 F Name and address of principal officer: YVETTE KING-BERG 9400 REMICK AVENUE, PACOIMA, CA 91331	D Employer identification number 20-0407224 E Telephone number 213-688-2802 G Gross receipts \$ 17,507,981. H(a) Is this a group return for subordinates? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No H(b) Are all subordinates included? <input type="checkbox"/> Yes <input type="checkbox"/> No If "No," attach a list. (see instructions) H(c) Group exemption number ▶
I Tax-exempt status: <input checked="" type="checkbox"/> 501(c)(3) <input type="checkbox"/> 501(c) () (insert no.) <input type="checkbox"/> 4947(a)(1) or <input type="checkbox"/> 527		
J Website: ▶ HTTP://YPICS.ORG/SCHOOLS/		
K Form of organization: <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Trust <input type="checkbox"/> Association <input type="checkbox"/> Other ▶		L Year of formation: 2003 M State of legal domicile: CA

Part I Summary

1	Briefly describe the organization's mission or most significant activities: PREPARE STUDENTS FOR ACADEMIC SUCCESS IN HIGH SCHOOL, AS WELL AS POST-SECONDARY EDUCATION. PREPARE		
2	Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.		
3	Number of voting members of the governing body (Part VI, line 1a)	3	7
4	Number of independent voting members of the governing body (Part VI, line 1b)	4	7
5	Total number of individuals employed in calendar year 2016 (Part V, line 2a)	5	186
6	Total number of volunteers (estimate if necessary)	6	464
7a	Total unrelated business revenue from Part VIII, column (C), line 12	7a	0.
7b	Net unrelated business taxable income from Form 990-T, line 34	7b	0.
8	Contributions and grants (Part VIII, line 1h)	Prior Year	Current Year
9	Program service revenue (Part VIII, line 2g)	13,328,877.	17,297,978.
10	Investment income (Part VIII, column (A), lines 3, 4, and 7d)	0.	0.
11	Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	319.	540.
12	Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)	75,094.	209,463.
13	Grants and similar amounts paid (Part IX, column (A), lines 1-3)	13,404,290.	17,507,981.
14	Benefits paid to or for members (Part IX, column (A), line 4)	0.	0.
15	Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)	0.	0.
16a	Professional fundraising fees (Part IX, column (A), line 11e)	5,344,664.	6,295,968.
16b	Total fundraising expenses (Part IX, column (D), line 25) ▶	0.	0.
17	Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	6,859,284.	8,166,815.
18	Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)	12,203,948.	14,462,783.
19	Revenue less expenses. Subtract line 18 from line 12	1,200,342.	3,045,198.
20	Total assets (Part X, line 16)	Beginning of Current Year	End of Year
21	Total liabilities (Part X, line 26)	6,316,472.	24,103,582.
22	Net assets or fund balances. Subtract line 21 from line 20	1,535,120.	16,277,032.
22		4,781,352.	7,826,550.

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here	Signature of officer YVETTE KING-BERG, EXECUTIVE DIRECTOR Type or print name and title	Date _____		
Paid Preparer Use Only	Print/Type preparer's name WADE MCMULLEN, CPA	Preparer's signature _____	Date 02/12/18	Check <input type="checkbox"/> if self-employed PTIN P00541671
	Firm's name ▶ CLIFTONLARSONALLEN, LLP	Firm's EIN ▶ 41-0746749		
	Firm's address ▶ 2210 E ROUTE 66 GLENDORA, CA 91700	Phone no. 626-857-7300		

May the IRS discuss this return with the preparer shown above? (see instructions) Yes No

YPI CHARTER SCHOOLS, INC.
FKA BERT CORONA CHARTER SCHOOL

Form 990 (2016)

Part III Statement of Program Service Accomplishments

Check if Schedule O contains a response or note to any line in this Part III

1 Briefly describe the organization's mission:
PREPARE STUDENTS FOR ACADEMIC SUCCESS IN HIGH SCHOOL, AS WELL AS POST-SECONDARY EDUCATION. PREPARE STUDENTS TO BE RESPONSIBLE AND ACTIVE PARTICIPANTS IN THEIR COMMUNITY. ENABLE STUDENTS TO BECOME LIFE-LONG LEARNERS.

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? Yes No
If "Yes," describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? Yes No
If "Yes," describe these changes on Schedule O.

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code: _____) (Expenses \$ **11,463,964.** including grants of \$ _____) (Revenue \$ **209,463.**)
PROVIDED EDUCATIONAL SERVICES FOR GRADES 5 THROUGH 10, GRADE STUDENTS WITH THE EMPHASIS ON THE USE OF TECHNOLOGIES.

4b (Code: _____) (Expenses \$ _____ including grants of \$ _____) (Revenue \$ _____)

4c (Code: _____) (Expenses \$ _____ including grants of \$ _____) (Revenue \$ _____)

4d Other program services (Describe in Schedule O.)
(Expenses \$ _____ including grants of \$ _____) (Revenue \$ _____)

4e Total program service expenses **11,463,964.**

YPI CHARTER SCHOOLS, INC.
FKA BERT CORONA CHARTER SCHOOL

Form 990 (2016)

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Part IV Checklist of Required Schedules

	Yes	No
1 Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? <i>If "Yes," complete Schedule A</i>	X	
2 Is the organization required to complete <i>Schedule B, Schedule of Contributors?</i>		X
3 Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? <i>If "Yes," complete Schedule C, Part I</i>		X
4 Section 501(c)(3) organizations. Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? <i>If "Yes," complete Schedule C, Part II</i>		X
5 Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Revenue Procedure 98-19? <i>If "Yes," complete Schedule C, Part III</i>		X
6 Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? <i>If "Yes," complete Schedule D, Part I</i>		X
7 Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? <i>If "Yes," complete Schedule D, Part II</i>		X
8 Did the organization maintain collections of works of art, historical treasures, or other similar assets? <i>If "Yes," complete Schedule D, Part III</i>		X
9 Did the organization report an amount in Part X, line 21, for escrow or custodial account liability, serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? <i>If "Yes," complete Schedule D, Part IV</i>		X
10 Did the organization, directly or through a related organization, hold assets in temporarily restricted endowments, permanent endowments, or quasi-endowments? <i>If "Yes," complete Schedule D, Part V</i>		X
11 If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X as applicable.		
a Did the organization report an amount for land, buildings, and equipment in Part X, line 10? <i>If "Yes," complete Schedule D, Part VI</i>	X	
b Did the organization report an amount for investments - other securities in Part X, line 12 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VII</i>		X
c Did the organization report an amount for investments - program related in Part X, line 13 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VIII</i>		X
d Did the organization report an amount for other assets in Part X, line 15 that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part IX</i>		X
e Did the organization report an amount for other liabilities in Part X, line 25? <i>If "Yes," complete Schedule D, Part X</i>	X	
f Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? <i>If "Yes," complete Schedule D, Part X</i>	X	
12a Did the organization obtain separate, independent audited financial statements for the tax year? <i>If "Yes," complete Schedule D, Parts XI and XII</i>	X	
b Was the organization included in consolidated, independent audited financial statements for the tax year? <i>If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional</i>		X
13 Is the organization a school described in section 170(b)(1)(A)(ii)? <i>If "Yes," complete Schedule E</i>	X	
14a Did the organization maintain an office, employees, or agents outside of the United States?		X
b Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at \$100,000 or more? <i>If "Yes," complete Schedule F, Parts I and IV</i>		X
15 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or other assistance to or for any foreign organization? <i>If "Yes," complete Schedule F, Parts II and IV</i>		X
16 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or other assistance to or for foreign individuals? <i>If "Yes," complete Schedule F, Parts III and IV</i>		X
17 Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? <i>If "Yes," complete Schedule G, Part I</i>		X
18 Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? <i>If "Yes," complete Schedule G, Part II</i>		X
19 Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? <i>If "Yes," complete Schedule G, Part III</i>		X

Form 990 (2016)

YPI CHARTER SCHOOLS, INC.
FKA BERT CORONA CHARTER SCHOOL

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Part IV Checklist of Required Schedules (continued)

	Yes	No
20a Did the organization operate one or more hospital facilities? <i>If "Yes," complete Schedule H</i>		X
b If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return?		
21 Did the organization report more than \$5,000 of grants or other assistance to any domestic organization or domestic government on Part IX, column (A), line 1? <i>If "Yes," complete Schedule I, Parts I and II</i>		X
22 Did the organization report more than \$5,000 of grants or other assistance to or for domestic individuals on Part IX, column (A), line 2? <i>If "Yes," complete Schedule I, Parts I and III</i>		X
23 Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5 about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? <i>If "Yes," complete Schedule J</i>	X	
24a Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? <i>If "Yes," answer lines 24b through 24d and complete Schedule K. If "No," go to line 25a</i>		X
b Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?		
c Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?		
d Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?		
25a Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in an excess benefit transaction with a disqualified person during the year? <i>If "Yes," complete Schedule L, Part I</i>		X
b Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? <i>If "Yes," complete Schedule L, Part I</i>		X
26 Did the organization report any amount on Part X, line 5, 6, or 22 for receivables from or payables to any current or former officers, directors, trustees, key employees, highest compensated employees, or disqualified persons? <i>If "Yes," complete Schedule L, Part II</i>		X
27 Did the organization provide a grant or other assistance to an officer, director, trustee, key employee, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity or family member of any of these persons? <i>If "Yes," complete Schedule L, Part III</i>		X
28 Was the organization a party to a business transaction with one of the following parties (see Schedule L, Part IV instructions for applicable filing thresholds, conditions, and exceptions):		
a A current or former officer, director, trustee, or key employee? <i>If "Yes," complete Schedule L, Part IV</i>		X
b A family member of a current or former officer, director, trustee, or key employee? <i>If "Yes," complete Schedule L, Part IV</i>		X
c An entity of which a current or former officer, director, trustee, or key employee (or a family member thereof) was an officer, director, trustee, or direct or indirect owner? <i>If "Yes," complete Schedule L, Part IV</i>		X
29 Did the organization receive more than \$25,000 in non-cash contributions? <i>If "Yes," complete Schedule M</i>		X
30 Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? <i>If "Yes," complete Schedule M</i>		X
31 Did the organization liquidate, terminate, or dissolve and cease operations? <i>If "Yes," complete Schedule N, Part I</i>		X
32 Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? <i>If "Yes," complete Schedule N, Part II</i>		X
33 Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? <i>If "Yes," complete Schedule R, Part I</i>		X
34 Was the organization related to any tax-exempt or taxable entity? <i>If "Yes," complete Schedule R, Part II, III, or IV, and Part V, line 1</i>	X	
35a Did the organization have a controlled entity within the meaning of section 512(b)(13)?		X
b If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? <i>If "Yes," complete Schedule R, Part V, line 2</i>		
36 Section 501(c)(3) organizations. Did the organization make any transfers to an exempt non-charitable related organization? <i>If "Yes," complete Schedule R, Part V, line 2</i>		X
37 Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? <i>If "Yes," complete Schedule R, Part VI</i>		X
38 Did the organization complete Schedule O and provide explanations in Schedule O for Part VI, lines 11b and 19?	X	

Note. All Form 990 filers are required to complete Schedule O

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Part V Statements Regarding Other IRS Filings and Tax Compliance

Check if Schedule O contains a response or note to any line in this Part V

		Yes	No
1a	Enter the number reported in Box 3 of Form 1096. Enter -0- if not applicable		
1b	Enter the number of Forms W-2G included in line 1a. Enter -0- if not applicable		
1c	Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?	X	
2a	Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return		
2b	If at least one is reported on line 2a, did the organization file all required federal employment tax returns? Note. If the sum of lines 1a and 2a is greater than 250, you may be required to e-file (see instructions)	X	
3a	Did the organization have unrelated business gross income of \$1,000 or more during the year?		X
3b	If "Yes," has it filed a Form 990-T for this year? If "No," to line 3b, provide an explanation in Schedule O		
4a	At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?		X
4b	If "Yes," enter the name of the foreign country: See instructions for filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).		
5a	Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?		X
5b	Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?		X
5c	If "Yes," to line 5a or 5b, did the organization file Form 8886-T?		
6a	Does the organization have annual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions?		X
6b	If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?		
7	Organizations that may receive deductible contributions under section 170(c).		
7a	Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods and services provided to the payor?		X
7b	If "Yes," did the organization notify the donor of the value of the goods or services provided?		
7c	Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?		X
7d	If "Yes," indicate the number of Forms 8282 filed during the year		
7e	Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?		X
7f	Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?		X
7g	If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required?		
7h	If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C?		
8	Sponsoring organizations maintaining donor advised funds. Did a donor advised fund maintained by the sponsoring organization have excess business holdings at any time during the year?		
9	Sponsoring organizations maintaining donor advised funds.		
9a	Did the sponsoring organization make any taxable distributions under section 4966?		
9b	Did the sponsoring organization make a distribution to a donor, donor advisor, or related person?		
10	Section 501(c)(7) organizations. Enter:		
10a	Initiation fees and capital contributions included on Part VIII, line 12		
10b	Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities		
11	Section 501(c)(12) organizations. Enter:		
11a	Gross income from members or shareholders		
11b	Gross income from other sources (Do not net amounts due or paid to other sources against amounts due or received from them.)		
12a	Section 4947(a)(1) non-exempt charitable trusts. Is the organization filing Form 990 in lieu of Form 1041?		
12b	If "Yes," enter the amount of tax-exempt interest received or accrued during the year		
13	Section 501(c)(29) qualified nonprofit health insurance issuers.		
13a	Is the organization licensed to issue qualified health plans in more than one state? Note. See the instructions for additional information the organization must report on Schedule O.		
13b	Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans		
13c	Enter the amount of reserves on hand		
14a	Did the organization receive any payments for indoor tanning services during the tax year?		X
14b	If "Yes," has it filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O		

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Part VI Governance, Management, and Disclosure For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes in Schedule O. See instructions.

Check if Schedule O contains a response or note to any line in this Part VI

Section A. Governing Body and Management

		Yes	No
1a	Enter the number of voting members of the governing body at the end of the tax year If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain in Schedule O.		
1b	Enter the number of voting members included in line 1a, above, who are independent		
2	Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee?		X
3	Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors, or trustees, or key employees to a management company or other person?		X
4	Did the organization make any significant changes to its governing documents since the prior Form 990 was filed?		X
5	Did the organization become aware during the year of a significant diversion of the organization's assets?		X
6	Did the organization have members or stockholders?		X
7a	Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body?	X	
7b	Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body?		X
8	Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:		
8a	The governing body?	X	
8b	Each committee with authority to act on behalf of the governing body?	X	
9	Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If "Yes," provide the names and addresses in Schedule O		X

Section B. Policies (This Section B requests information about policies not required by the Internal Revenue Code.)

		Yes	No
10a	Did the organization have local chapters, branches, or affiliates?		X
10b	If "Yes," did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes?		
11a	Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form?	X	
11b	Describe in Schedule O the process, if any, used by the organization to review this Form 990.		
12a	Did the organization have a written conflict of interest policy? If "No," go to line 13	X	
12b	Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts?	X	
12c	Did the organization regularly and consistently monitor and enforce compliance with the policy? If "Yes," describe in Schedule O how this was done	X	
13	Did the organization have a written whistleblower policy?	X	
14	Did the organization have a written document retention and destruction policy?		X
15	Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?		
15a	The organization's CEO, Executive Director, or top management official	X	
15b	Other officers or key employees of the organization	X	
	If "Yes" to line 15a or 15b, describe the process in Schedule O (see instructions).		
16a	Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year?		X
16b	If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements?		

Section C. Disclosure

- 17** List the states with which a copy of this Form 990 is required to be filed **CA**
- 18** Section 6104 requires an organization to make its Forms 1023 (or 1024 if applicable), 990, and 990-T (Section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply.
 Own website Another's website Upon request Other (explain in Schedule O)
- 19** Describe in Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year.
- 20** State the name, address, and telephone number of the person who possesses the organization's books and records: **EXED - 310-394-1152**
11858 LA GRANGE AVENUE, 2ND FLOOR, LOS ANGELES, CA 90025

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Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors

Check if Schedule O contains a response or note to any line in this Part VII

Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

1a Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
- List all of the organization's **current** key employees, if any. See instructions for definition of "key employee."
- List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than \$100,000 from the organization and any related organizations.
- List all of the organization's **former** officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.
- List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.

List persons in the following order: individual trustees or directors; institutional trustees; officers; key employees; highest compensated employees; and former such persons.

Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and Title	(B) Average hours per week (list any hours for related organizations below line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(1) EUGENE STRAUB PRESIDENT	2.00	X		X				0.	0.	0.
(2) ALEX REZA MEMBER	2.00	X						0.	0.	0.
(3) JOE LUCENTE TREASURER	2.00	X		X				0.	0.	0.
(4) JONATHAN WILLIAMS MEMBER	2.00	X						0.	0.	0.
(5) SANDRA MENDOZA SECRETARY	2.00	X		X				0.	0.	0.
(6) CARLOS VAQUERANO MEMBER	2.00	X						0.	0.	0.
(7) MARY KEIPP MEMBER	2.00	X						0.	0.	0.
(8) YVETTE KING-BERG EXECUTIVE DIRECTOR	40.00			X				175,631.	0.	43,425.
(9) RUBEN DUENAS CHIEF OPERATING OFFI	40.00			X				139,111.	0.	38,089.
(10) KEVIN MYERS DIRECTOR OF ACADEMIC ACHIEVEMENT	40.00					X		101,760.	0.	23,015.

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Part VIII Statement of Revenue

Check if Schedule O contains a response or note to any line in this Part VIII

			(A)	(B)	(C)	(D)	
			Total revenue	Related or exempt function revenue	Unrelated business revenue	Revenue excluded from tax under sections 512 - 514	
Contributions, Gifts, Grants and Other Similar Amounts	1 a Federated campaigns	1a					
	b Membership dues	1b					
	c Fundraising events	1c					
	d Related organizations	1d					
	e Government grants (contributions)	1e	17,242,015.				
	f All other contributions, gifts, grants, and similar amounts not included above	1f	55,963.				
	g Noncash contributions included in lines 1a-1f: \$						
	h Total. Add lines 1a-1f			17,297,978.			
Program Service Revenue	2 a _____	Business Code					
	b _____						
	c _____						
	d _____						
	e _____						
	f All other program service revenue						
	g Total. Add lines 2a-2f						
Other Revenue	3 Investment income (including dividends, interest, and other similar amounts)		540.			540.	
	4 Income from investment of tax-exempt bond proceeds						
	5 Royalties						
	6 a Gross rents	(i) Real	(ii) Personal				
		b Less: rental expenses					
		c Rental income or (loss)					
		d Net rental income or (loss)					
	7 a Gross amount from sales of assets other than inventory	(i) Securities	(ii) Other				
		b Less: cost or other basis and sales expenses					
		c Gain or (loss)					
		d Net gain or (loss)					
	8 a Gross income from fundraising events (not including \$ _____ of contributions reported on line 1c). See Part IV, line 18	a					
		b Less: direct expenses	b				
		c Net income or (loss) from fundraising events					
	9 a Gross income from gaming activities. See Part IV, line 19	a					
b Less: direct expenses		b					
c Net income or (loss) from gaming activities							
10 a Gross sales of inventory, less returns and allowances	a						
	b Less: cost of goods sold	b					
	c Net income or (loss) from sales of inventory						
Miscellaneous Revenue		Business Code					
11 a ALL OTHER LOCAL REVENUE	611110		209,463.	209,463.			
b _____							
c _____							
d All other revenue							
e Total. Add lines 11a-11d			209,463.				
12 Total revenue. See instructions.			17,507,981.	209,463.	0.	540.	

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Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX X

	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.				
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21				
2 Grants and other assistance to domestic individuals. See Part IV, line 22				
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees	411,973.	261,720.	150,253.	
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	4,413,692.	2,795,202.	1,618,490.	
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)	411,995.	271,990.	140,005.	
9 Other employee benefits	898,922.	577,578.	321,344.	
10 Payroll taxes	159,386.	94,983.	64,403.	
11 Fees for services (non-employees):				
a Management	79,415.	79,415.		
b Legal	20,698.		20,698.	
c Accounting	249,520.		249,520.	
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees				
g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Sch O.)	4,044,264.	4,032,400.	11,864.	
12 Advertising and promotion	6,593.	5,360.	1,233.	
13 Office expenses	252,379.		252,379.	
14 Information technology				
15 Royalties				
16 Occupancy	952,115.	889,610.	62,505.	
17 Travel				
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings	200,283.	170,988.	29,295.	
20 Interest	569.		569.	
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	257,185.	250,607.	6,578.	
23 Insurance	60,811.		60,811.	
24 Other expenses. Itemize expenses not covered above. (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a INSTRUCTIONAL MATERIALS	1,593,745.	1,589,936.	3,809.	
b PUPIL TRANSPORTATION /	257,768.	254,863.	2,905.	
c SPECIAL ED FAIR SHARE (125,153.	123,743.	1,410.	
d DUES AND MEMBERSHIP	59,429.	58,759.	670.	
e All other expenses	6,888.	6,810.	78.	
25 Total functional expenses. Add lines 1 through 24e	14,462,783.	11,463,964.	2,998,819.	0.
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation.				

Check here if following SOP 98-2 (ASC 958-720)

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Part X Balance Sheet

Check if Schedule O contains a response or note to any line in this Part X

		(A)		(B)
		Beginning of year		End of year
Assets	1 Cash - non-interest-bearing	2,311,412.	1	15,050,167.
	2 Savings and temporary cash investments		2	
	3 Pledges and grants receivable, net	1,566,491.	3	1,802,120.
	4 Accounts receivable, net	16,566.	4	230.
	5 Loans and other receivables from current and former officers, directors, trustees, key employees, and highest compensated employees. Complete Part II of Schedule L		5	
	6 Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), persons described in section 4958(c)(3)(B), and contributing employers and sponsoring organizations of section 501(c)(9) voluntary employees' beneficiary organizations (see instr). Complete Part II of Sch L		6	
	7 Notes and loans receivable, net		7	
	8 Inventories for sale or use		8	
	9 Prepaid expenses and deferred charges	100,030.	9	105,434.
	10a Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D	10a 8,883,334.		
	b Less: accumulated depreciation	10b 1,747,969.	2,316,473.	10c 7,135,365.
	11 Investments - publicly traded securities		11	
	12 Investments - other securities. See Part IV, line 11		12	
	13 Investments - program-related. See Part IV, line 11		13	
	14 Intangible assets		14	
	15 Other assets. See Part IV, line 11	5,500.	15	10,266.
16 Total assets. Add lines 1 through 15 (must equal line 34)	6,316,472.	16	24,103,582.	
Liabilities	17 Accounts payable and accrued expenses	514,225.	17	2,491,375.
	18 Grants payable		18	
	19 Deferred revenue	60,326.	19	9,355,525.
	20 Tax-exempt bond liabilities		20	
	21 Escrow or custodial account liability. Complete Part IV of Schedule D		21	
	22 Loans and other payables to current and former officers, directors, trustees, key employees, highest compensated employees, and disqualified persons. Complete Part II of Schedule L		22	
	23 Secured mortgages and notes payable to unrelated third parties		23	
	24 Unsecured notes and loans payable to unrelated third parties	912,998.	24	3,321,092.
	25 Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D	47,571.	25	1,109,040.
	26 Total liabilities. Add lines 17 through 25	1,535,120.	26	16,277,032.
Net Assets or Fund Balances	Organizations that follow SFAS 117 (ASC 958), check here <input checked="" type="checkbox"/> and complete lines 27 through 29, and lines 33 and 34.			
	27 Unrestricted net assets	4,755,323.	27	7,773,593.
	28 Temporarily restricted net assets	26,029.	28	52,957.
	29 Permanently restricted net assets		29	
	Organizations that do not follow SFAS 117 (ASC 958), check here <input type="checkbox"/> and complete lines 30 through 34.			
	30 Capital stock or trust principal, or current funds		30	
	31 Paid-in or capital surplus, or land, building, or equipment fund		31	
	32 Retained earnings, endowment, accumulated income, or other funds		32	
33 Total net assets or fund balances	4,781,352.	33	7,826,550.	
34 Total liabilities and net assets/fund balances	6,316,472.	34	24,103,582.	

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Part XI Reconciliation of Net Assets

Check if Schedule O contains a response or note to any line in this Part XI

1	Total revenue (must equal Part VIII, column (A), line 12)	1	17,507,981.
2	Total expenses (must equal Part IX, column (A), line 25)	2	14,462,783.
3	Revenue less expenses. Subtract line 2 from line 1	3	3,045,198.
4	Net assets or fund balances at beginning of year (must equal Part X, line 33, column (A))	4	4,781,352.
5	Net unrealized gains (losses) on investments	5	
6	Donated services and use of facilities	6	
7	Investment expenses	7	
8	Prior period adjustments	8	
9	Other changes in net assets or fund balances (explain in Schedule O)	9	0.
10	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 33, column (B))	10	7,826,550.

Part XII Financial Statements and Reporting

Check if Schedule O contains a response or note to any line in this Part XII

	Yes	No
1 Accounting method used to prepare the Form 990: <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual <input type="checkbox"/> Other _____ If the organization changed its method of accounting from a prior year or checked "Other," explain in Schedule O.		
2a Were the organization's financial statements compiled or reviewed by an independent accountant? _____ If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both: <input type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis		X
b Were the organization's financial statements audited by an independent accountant? _____ If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both: <input checked="" type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis	X	
c If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant? _____ If the organization changed either its oversight process or selection process during the tax year, explain in Schedule O.	X	
3a As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133? _____	X	
b If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why in Schedule O and describe any steps taken to undergo such audits _____	X	

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YPI CHARTER SCHOOLS, INC.

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Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ►	(a) 2012	(b) 2013	(c) 2014	(d) 2015	(e) 2016	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
3 The value of services or facilities furnished by a governmental unit to the organization without charge ...						
4 Total. Add lines 1 through 3						
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						
6 Public support. Subtract line 5 from line 4.						

Section B. Total Support

Calendar year (or fiscal year beginning in) ►	(a) 2012	(b) 2013	(c) 2014	(d) 2015	(e) 2016	(f) Total
7 Amounts from line 4						
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources ...						
9 Net income from unrelated business activities, whether or not the business is regularly carried on ...						
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
11 Total support. Add lines 7 through 10						
12 Gross receipts from related activities, etc. (see instructions)					12	
13 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here						<input type="checkbox"/>

Section C. Computation of Public Support Percentage

14 Public support percentage for 2016 (line 6, column (f) divided by line 11, column (f))	14	%
15 Public support percentage from 2015 Schedule A, Part II, line 14	15	%
16a 33 1/3% support test - 2016. If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
b 33 1/3% support test - 2015. If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
17a 10% -facts-and-circumstances test - 2016. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
b 10% -facts-and-circumstances test - 2015. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
18 Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions		<input type="checkbox"/>

Schedule A (Form 990 or 990-EZ) 2016

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Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 10 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ►	(a) 2012	(b) 2013	(c) 2014	(d) 2015	(e) 2016	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose						
3 Gross receipts from activities that are not an unrelated trade or business under section 513						
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5 The value of services or facilities furnished by a governmental unit to the organization without charge						
6 Total. Add lines 1 through 5						
7a Amounts included on lines 1, 2, and 3 received from disqualified persons						
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year						
c Add lines 7a and 7b						
8 Public support. (Subtract line 7c from line 6.)						

Section B. Total Support

Calendar year (or fiscal year beginning in) ►	(a) 2012	(b) 2013	(c) 2014	(d) 2015	(e) 2016	(f) Total
9 Amounts from line 6						
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources						
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
c Add lines 10a and 10b						
11 Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on						
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
13 Total support. (Add lines 9, 10c, 11, and 12.)						

14 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and **stop here**

Section C. Computation of Public Support Percentage

15 Public support percentage for 2016 (line 8, column (f) divided by line 13, column (f))	15	%
16 Public support percentage from 2015 Schedule A, Part III, line 15	16	%

Section D. Computation of Investment Income Percentage

17 Investment income percentage for 2016 (line 10c, column (f) divided by line 13, column (f))	17	%
18 Investment income percentage from 2015 Schedule A, Part III, line 17	18	%

19a 33 1/3% support tests - 2016. If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and **stop here**. The organization qualifies as a publicly supported organization

b 33 1/3% support tests - 2015. If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and **stop here**. The organization qualifies as a publicly supported organization

20 Private foundation. If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions

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Part IV Supporting Organizations

(Complete only if you checked a box in line 12 on Part I. If you checked 12a of Part I, complete Sections A and B. If you checked 12b of Part I, complete Sections A and C. If you checked 12c of Part I, complete Sections A, D, and E. If you checked 12d of Part I, complete Sections A and D, and complete Part V.)

Section A. All Supporting Organizations

	Yes	No
1 Are all of the organization's supported organizations listed by name in the organization's governing documents? <i>If "No," describe in Part VI how the supported organizations are designated. If designated by class or purpose, describe the designation. If historic and continuing relationship, explain.</i>		
2 Did the organization have any supported organization that does not have an IRS determination of status under section 509(a)(1) or (2)? <i>If "Yes," explain in Part VI how the organization determined that the supported organization was described in section 509(a)(1) or (2).</i>		
3a Did the organization have a supported organization described in section 501(c)(4), (5), or (6)? <i>If "Yes," answer (b) and (c) below.</i>		
b Did the organization confirm that each supported organization qualified under section 501(c)(4), (5), or (6) and satisfied the public support tests under section 509(a)(2)? <i>If "Yes," describe in Part VI when and how the organization made the determination.</i>		
c Did the organization ensure that all support to such organizations was used exclusively for section 170(c)(2)(B) purposes? <i>If "Yes," explain in Part VI what controls the organization put in place to ensure such use.</i>		
4a Was any supported organization not organized in the United States ("foreign supported organization")? <i>If "Yes," and if you checked 12a or 12b in Part I, answer (b) and (c) below.</i>		
b Did the organization have ultimate control and discretion in deciding whether to make grants to the foreign supported organization? <i>If "Yes," describe in Part VI how the organization had such control and discretion despite being controlled or supervised by or in connection with its supported organizations.</i>		
c Did the organization support any foreign supported organization that does not have an IRS determination under sections 501(c)(3) and 509(a)(1) or (2)? <i>If "Yes," explain in Part VI what controls the organization used to ensure that all support to the foreign supported organization was used exclusively for section 170(c)(2)(B) purposes.</i>		
5a Did the organization add, substitute, or remove any supported organizations during the tax year? <i>If "Yes," answer (b) and (c) below (if applicable). Also, provide detail in Part VI, including (i) the names and EIN numbers of the supported organizations added, substituted, or removed; (ii) the reasons for each such action; (iii) the authority under the organization's organizing document authorizing such action; and (iv) how the action was accomplished (such as by amendment to the organizing document).</i>		
b Type I or Type II only. Was any added or substituted supported organization part of a class already designated in the organization's organizing document?		
c Substitutions only. Was the substitution the result of an event beyond the organization's control?		
6 Did the organization provide support (whether in the form of grants or the provision of services or facilities) to anyone other than (i) its supported organizations, (ii) individuals that are part of the charitable class benefited by one or more of its supported organizations, or (iii) other supporting organizations that also support or benefit one or more of the filing organization's supported organizations? <i>If "Yes," provide detail in Part VI.</i>		
7 Did the organization provide a grant, loan, compensation, or other similar payment to a substantial contributor (defined in section 4958(c)(3)(C)), a family member of a substantial contributor, or a 35% controlled entity with regard to a substantial contributor? <i>If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).</i>		
8 Did the organization make a loan to a disqualified person (as defined in section 4958) not described in line 7? <i>If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).</i>		
9a Was the organization controlled directly or indirectly at any time during the tax year by one or more disqualified persons as defined in section 4946 (other than foundation managers and organizations described in section 509(a)(1) or (2))? <i>If "Yes," provide detail in Part VI.</i>		
b Did one or more disqualified persons (as defined in line 9a) hold a controlling interest in any entity in which the supporting organization had an interest? <i>If "Yes," provide detail in Part VI.</i>		
c Did a disqualified person (as defined in line 9a) have an ownership interest in, or derive any personal benefit from, assets in which the supporting organization also had an interest? <i>If "Yes," provide detail in Part VI.</i>		
10a Was the organization subject to the excess business holdings rules of section 4943 because of section 4943(f) (regarding certain Type II supporting organizations, and all Type III non-functionally integrated supporting organizations)? <i>If "Yes," answer 10b below.</i>		
b Did the organization have any excess business holdings in the tax year? <i>(Use Schedule C, Form 4720, to determine whether the organization had excess business holdings.)</i>		

YPI CHARTER SCHOOLS, INC.

Schedule A (Form 990 or 990-EZ) 2016 FKA BERT CORONA CHARTER SCHOOL

Part IV Supporting Organizations (continued)

	Yes	No
11 Has the organization accepted a gift or contribution from any of the following persons?		
a A person who directly or indirectly controls, either alone or together with persons described in (b) and (c) below, the governing body of a supported organization?		
b A family member of a person described in (a) above?		
c A 35% controlled entity of a person described in (a) or (b) above? If "Yes" to a, b, or c, provide detail in Part VI.		
11a		
11b		
11c		

Section B. Type I Supporting Organizations

	Yes	No
1 Did the directors, trustees, or membership of one or more supported organizations have the power to regularly appoint or elect at least a majority of the organization's directors or trustees at all times during the tax year? If "No," describe in Part VI how the supported organization(s) effectively operated, supervised, or controlled the organization's activities. If the organization had more than one supported organization, describe how the powers to appoint and/or remove directors or trustees were allocated among the supported organizations and what conditions or restrictions, if any, applied to such powers during the tax year.		
2 Did the organization operate for the benefit of any supported organization other than the supported organization(s) that operated, supervised, or controlled the supporting organization? If "Yes," explain in Part VI how providing such benefit carried out the purposes of the supported organization(s) that operated, supervised, or controlled the supporting organization.		
1		
2		

Section C. Type II Supporting Organizations

	Yes	No
1 Were a majority of the organization's directors or trustees during the tax year also a majority of the directors or trustees of each of the organization's supported organization(s)? If "No," describe in Part VI how control or management of the supporting organization was vested in the same persons that controlled or managed the supported organization(s).		
1		

Section D. All Type III Supporting Organizations

	Yes	No
1 Did the organization provide to each of its supported organizations, by the last day of the fifth month of the organization's tax year, (i) a written notice describing the type and amount of support provided during the prior tax year, (ii) a copy of the Form 990 that was most recently filed as of the date of notification, and (iii) copies of the organization's governing documents in effect on the date of notification, to the extent not previously provided?		
2 Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported organization(s) or (ii) serving on the governing body of a supported organization? If "No," explain in Part VI how the organization maintained a close and continuous working relationship with the supported organization(s).		
3 By reason of the relationship described in (2), did the organization's supported organizations have a significant voice in the organization's investment policies and in directing the use of the organization's income or assets at all times during the tax year? If "Yes," describe in Part VI the role the organization's supported organizations played in this regard.		
1		
2		
3		

Section E. Type III Functionally Integrated Supporting Organizations

1 Check the box next to the method that the organization used to satisfy the Integral Part Test during the year (see instructions).		
a <input type="checkbox"/> The organization satisfied the Activities Test. Complete line 2 below.		
b <input type="checkbox"/> The organization is the parent of each of its supported organizations. Complete line 3 below.		
c <input type="checkbox"/> The organization supported a governmental entity. Describe in Part VI how you supported a government entity (see instructions).		
2 Activities Test. Answer (a) and (b) below.		
a Did substantially all of the organization's activities during the tax year directly further the exempt purposes of the supported organization(s) to which the organization was responsive? If "Yes," then in Part VI identify those supported organizations and explain how these activities directly furthered their exempt purposes, how the organization was responsive to those supported organizations, and how the organization determined that these activities constituted substantially all of its activities.	Yes	No
b Did the activities described in (a) constitute activities that, but for the organization's involvement, one or more of the organization's supported organization(s) would have been engaged in? If "Yes," explain in Part VI the reasons for the organization's position that its supported organization(s) would have engaged in these activities but for the organization's involvement.		
3 Parent of Supported Organizations. Answer (a) and (b) below.		
a Did the organization have the power to regularly appoint or elect a majority of the officers, directors, or trustees of each of the supported organizations? Provide details in Part VI.		
b Did the organization exercise a substantial degree of direction over the policies, programs, and activities of each of its supported organizations? If "Yes," describe in Part VI the role played by the organization in this regard.		
2a		
2b		
3a		
3b		

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Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations

1 Check here if the organization satisfied the Integral Part Test as a qualifying trust on Nov. 20, 1970 (explain in Part VI.) **See instructions.** All other Type III non-functionally integrated supporting organizations must complete Sections A through E.

Section A - Adjusted Net Income		(A) Prior Year	(B) Current Year (optional)
1	Net short-term capital gain	1	
2	Recoveries of prior-year distributions	2	
3	Other gross income (see instructions)	3	
4	Add lines 1 through 3	4	
5	Depreciation and depletion	5	
6	Portion of operating expenses paid or incurred for production or collection of gross income or for management, conservation, or maintenance of property held for production of income (see instructions)	6	
7	Other expenses (see instructions)	7	
8	Adjusted Net Income (subtract lines 5, 6, and 7 from line 4)	8	

Section B - Minimum Asset Amount		(A) Prior Year	(B) Current Year (optional)
1	Aggregate fair market value of all non-exempt-use assets (see instructions for short tax year or assets held for part of year):		
a	Average monthly value of securities	1a	
b	Average monthly cash balances	1b	
c	Fair market value of other non-exempt-use assets	1c	
d	Total (add lines 1a, 1b, and 1c)	1d	
e	Discount claimed for blockage or other factors (explain in detail in Part VI):		
2	Acquisition indebtedness applicable to non-exempt-use assets	2	
3	Subtract line 2 from line 1d	3	
4	Cash deemed held for exempt use. Enter 1-1/2% of line 3 (for greater amount, see instructions)	4	
5	Net value of non-exempt-use assets (subtract line 4 from line 3)	5	
6	Multiply line 5 by .035	6	
7	Recoveries of prior-year distributions	7	
8	Minimum Asset Amount (add line 7 to line 6)	8	

Section C - Distributable Amount			Current Year
1	Adjusted net income for prior year (from Section A, line 8, Column A)	1	
2	Enter 85% of line 1	2	
3	Minimum asset amount for prior year (from Section B, line 8, Column A)	3	
4	Enter greater of line 2 or line 3	4	
5	Income tax imposed in prior year	5	
6	Distributable Amount. Subtract line 5 from line 4, unless subject to emergency temporary reduction (see instructions)	6	
7	<input type="checkbox"/> Check here if the current year is the organization's first as a non-functionally integrated Type III supporting organization (see instructions).		

Schedule A (Form 990 or 990-EZ) 2016

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Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations (continued)

Section D - Distributions	Current Year
1 Amounts paid to supported organizations to accomplish exempt purposes	
2 Amounts paid to perform activity that directly furthers exempt purposes of supported organizations, in excess of income from activity	
3 Administrative expenses paid to accomplish exempt purposes of supported organizations	
4 Amounts paid to acquire exempt-use assets	
5 Qualified set-aside amounts (prior IRS approval required)	
6 Other distributions (describe in Part VI). See instructions	
7 Total annual distributions. Add lines 1 through 6	
8 Distributions to attentive supported organizations to which the organization is responsive (provide details in Part VI). See instructions	
9 Distributable amount for 2016 from Section C, line 6	
10 Line 8 amount divided by Line 9 amount	

Section E - Distribution Allocations (see instructions)	(i) Excess Distributions	(ii) Underdistributions Pre-2016	(iii) Distributable Amount for 2016
1 Distributable amount for 2016 from Section C, line 6			
2 Underdistributions, if any, for years prior to 2016 (reasonable cause required- explain in Part VI). See instructions			
3 Excess distributions carryover, if any, to 2016:			
a			
b			
c From 2013			
d From 2014			
e From 2015			
f Total of lines 3a through e			
g Applied to underdistributions of prior years			
h Applied to 2016 distributable amount			
i Carryover from 2011 not applied (see instructions)			
j Remainder. Subtract lines 3g, 3h, and 3i from 3f.			
4 Distributions for 2016 from Section D, line 7: \$			
a Applied to underdistributions of prior years			
b Applied to 2016 distributable amount			
c Remainder. Subtract lines 4a and 4b from 4			
5 Remaining underdistributions for years prior to 2016, if any. Subtract lines 3g and 4a from line 2. For result greater than zero, explain in Part VI. See instructions			
6 Remaining underdistributions for 2016. Subtract lines 3h and 4b from line 1. For result greater than zero, explain in Part VI. See instructions			
7 Excess distributions carryover to 2017. Add lines 3j and 4c			
8 Breakdown of line 7:			
a			
b Excess from 2013			
c Excess from 2014			
d Excess from 2015			
e Excess from 2016			

Schedule A (Form 990 or 990-EZ) 2016

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Part VI

Supplemental Information. Provide the explanations required by Part II, line 10; Part II, line 17a or 17b; Part III, line 12; Part IV, Section A, lines 1, 2, 3b, 3c, 4b, 4c, 5a, 6, 9a, 9b, 9c, 11a, 11b, and 11c; Part IV, Section B, lines 1 and 2; Part IV, Section C, line 1; Part IV, Section D, lines 2 and 3; Part IV, Section E, lines 1c, 2a, 2b, 3a, and 3b; Part V, line 1; Part V, Section B, line 1e; Part V, Section D, lines 5, 6, and 8; and Part V, Section E, lines 2, 5, and 6. Also complete this part for any additional information. (See instructions.)

Horizontal lines for supplemental information input.

DRAFT

SCHEDULE D
(Form 990)

Department of the Treasury
Internal Revenue Service

Supplemental Financial Statements

▶ **Complete if the organization answered "Yes" on Form 990, Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b.**

▶ **Attach to Form 990.**

▶ **Information about Schedule D (Form 990) and its instructions is at www.irs.gov/form990.**

OMB No. 1545-0047

2016

Open to Public Inspection

Name of the organization YPI CHARTER SCHOOLS, INC.
FKA BERT CORONA CHARTER SCHOOL **Employer identification number**
20-0407224

Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts. Complete if the organization answered "Yes" on Form 990, Part IV, line 6.

	(a) Donor advised funds	(b) Funds and other accounts
1 Total number at end of year		
2 Aggregate value of contributions to (during year)		
3 Aggregate value of grants from (during year)		
4 Aggregate value at end of year		
5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control?		<input type="checkbox"/> Yes <input type="checkbox"/> No
6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds can be used only for charitable purposes and not for the benefit of the donor or donor advisor, or for any other purpose conferring impermissible private benefit?		<input type="checkbox"/> Yes <input type="checkbox"/> No

Part II Conservation Easements. Complete if the organization answered "Yes" on Form 990, Part IV, line 7.

1 Purpose(s) of conservation easements held by the organization (check all that apply).

Preservation of land for public use (e.g., recreation or education) Preservation of a historically important land area

Protection of natural habitat Preservation of a certified historic structure

Preservation of open space

2 Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year.

	Held at the End of the Tax Year
a Total number of conservation easements	2a
b Total acreage restricted by conservation easements	2b
c Number of conservation easements on a certified historic structure included in (a)	2c
d Number of conservation easements included in (c) acquired after 8/17/06, and not on a historic structure listed in the National Register	2d

3 Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year ▶ _____

4 Number of states where property subject to conservation easement is located ▶ _____

5 Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds?

Yes No

6 Staff and volunteer hours devoted to monitoring, inspecting, handling of violations, and enforcing conservation easements during the year ▶ _____

7 Amount of expenses incurred in monitoring, inspecting, handling of violations, and enforcing conservation easements during the year ▶ \$ _____

8 Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B)(i) and section 170(h)(4)(B)(ii)?

Yes No

9 In Part XIII, describe how the organization reports conservation easements in its revenue and expense statement, and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements.

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets.

Complete if the organization answered "Yes" on Form 990, Part IV, line 8.

1a If the organization elected, as permitted under SFAS 116 (ASC 958), not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide, in Part XIII, the text of the footnote to its financial statements that describes these items.

b If the organization elected, as permitted under SFAS 116 (ASC 958), to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items:

(i) Revenue included on Form 990, Part VIII, line 1

▶ \$ _____

(ii) Assets included in Form 990, Part X

▶ \$ _____

2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under SFAS 116 (ASC 958) relating to these items:

a Revenue included on Form 990, Part VIII, line 1

▶ \$ _____

b Assets included in Form 990, Part X

▶ \$ _____

LHA For Paperwork Reduction Act Notice, see the Instructions for Form 990. Schedule D (Form 990) 2016

YPI CHARTER SCHOOLS, INC.
FKA BERT CORONA CHARTER SCHOOL

Schedule D (Form 990) 2016

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Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets (continued)

- 3 Using the organization's acquisition, accession, and other records, check any of the following that are a significant use of its collection items (check all that apply):
- a Public exhibition
 - b Scholarly research
 - c Preservation for future generations
 - d Loan or exchange programs
 - e Other _____
- 4 Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII.
- 5 During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection? Yes No

Part IV Escrow and Custodial Arrangements. Complete if the organization answered "Yes" on Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

- 1a Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X? Yes No
- b If "Yes," explain the arrangement in Part XIII and complete the following table:
- | | Amount |
|---------------------------------|--------|
| c Beginning balance | 1c |
| d Additions during the year | 1d |
| e Distributions during the year | 1e |
| f Ending balance | 1f |
- 2a Did the organization include an amount on Form 990, Part X, line 21, for escrow or custodial account liability? Yes No
- b If "Yes," explain the arrangement in Part XIII. Check here if the explanation has been provided on Part XIII

Part V Endowment Funds. Complete if the organization answered "Yes" on Form 990, Part IV, line 10.

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
1a Beginning of year balance					
b Contributions					
c Net investment earnings, gains, and losses					
d Grants or scholarships					
e Other expenditures for facilities and programs					
f Administrative expenses					
g End of year balance					

- 2 Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as:
- a Board designated or quasi-endowment _____ %
 - b Permanent endowment _____ %
 - c Temporarily restricted endowment _____ %
- The percentages on lines 2a, 2b, and 2c should equal 100%.
- 3a Are there endowment funds not in the possession of the organization that are held and administered for the organization by:
- | | Yes | No |
|--|--------|----|
| (i) unrelated organizations | 3a(i) | |
| (ii) related organizations | 3a(ii) | |
| b If "Yes" on line 3a(ii), are the related organizations listed as required on Schedule R? | 3b | |
- 4 Describe in Part XIII the intended uses of the organization's endowment funds.

Part VI Land, Buildings, and Equipment.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11a. See Form 990, Part X, line 10.

Description of property	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
1a Land				
b Buildings		1,435,277.	981,167.	454,110.
c Leasehold improvements		118,764.	62,975.	55,789.
d Equipment		983,868.	703,827.	280,041.
e Other		6,345,425.		6,345,425.
Total. Add lines 1a through 1e. (Column (d) must equal Form 990, Part X, column (B), line 10c.)				7,135,365.

Schedule D (Form 990) 2016

YPI CHARTER SCHOOLS, INC.
FKA BERT CORONA CHARTER SCHOOL

Schedule D (Form 990) 2016

20-0407224 Page 3

Part VII Investments - Other Securities.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11b. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) Financial derivatives		
(2) Closely-held equity interests		
(3) Other		
(A)		
(B)		
(C)		
(D)		
(E)		
(F)		
(G)		
(H)		
Total. (Col. (b) must equal Form 990, Part X, col. (B) line 12.) ▶		

Part VIII Investments - Program Related.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11c. See Form 990, Part X, line 13.

(a) Description of investment	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1)		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		
Total. (Col. (b) must equal Form 990, Part X, col. (B) line 13.) ▶		

Part IX Other Assets.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11d. See Form 990, Part X, line 15.

(a) Description	(b) Book value
(1)	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col. (B) line 15.) ▶	

Part X Other Liabilities.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11e or 11f. See Form 990, Part X, line 25.

1. (a) Description of liability	(b) Book value
(1) Federal income taxes	
(2) AMOUNT HELD FOR OTHERS	1,109,040.
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col. (B) line 25.) ▶	1,109,040.

2. Liability for uncertain tax positions. In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FIN 48 (ASC 740). Check here if the text of the footnote has been provided in Part XIII

Schedule D (Form 990) 2016

YPI CHARTER SCHOOLS, INC.
FKA BERT CORONA CHARTER SCHOOL

Schedule D (Form 990) 2016

20-0407224 Page 4

Part XI Reconciliation of Revenue per Audited Financial Statements With Revenue per Return.

Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total revenue, gains, and other support per audited financial statements		1	17,507,981.
2	Amounts included on line 1 but not on Form 990, Part VIII, line 12:			
a	Net unrealized gains (losses) on investments	2a		
b	Donated services and use of facilities	2b		
c	Recoveries of prior year grants	2c		
d	Other (Describe in Part XIII.)	2d		
e	Add lines 2a through 2d		2e	0.
3	Subtract line 2e from line 1		3	17,507,981.
4	Amounts included on Form 990, Part VIII, line 12, but not on line 1:			
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a		
b	Other (Describe in Part XIII.)	4b		
c	Add lines 4a and 4b		4c	0.
5	Total revenue. Add lines 3 and 4c . (This must equal Form 990, Part I, line 12.)		5	17,507,981.

Part XII Reconciliation of Expenses per Audited Financial Statements With Expenses per Return.

Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total expenses and losses per audited financial statements		1	14,462,783.
2	Amounts included on line 1 but not on Form 990, Part IX, line 25:			
a	Donated services and use of facilities	2a		
b	Prior year adjustments	2b		
c	Other losses	2c		
d	Other (Describe in Part XIII.)	2d		
e	Add lines 2a through 2d		2e	0.
3	Subtract line 2e from line 1		3	14,462,783.
4	Amounts included on Form 990, Part IX, line 25, but not on line 1:			
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a		
b	Other (Describe in Part XIII.)	4b		
c	Add lines 4a and 4b		4c	0.
5	Total expenses. Add lines 3 and 4c . (This must equal Form 990, Part I, line 18.)		5	14,462,783.

Part XIII Supplemental Information.

Provide the descriptions required for Part II, lines 3, 5, and 9; Part III, lines 1a and 4; Part IV, lines 1b and 2b; Part V, line 4; Part X, line 2; Part XI, lines 2d and 4b; and Part XII, lines 2d and 4b. Also complete this part to provide any additional information.

PART X, LINE 2:

THE SCHOOL IS A NON-PROFIT ENTITY EXEMPT FROM THE PAYMENT OF INCOME TAXES UNDER INTERNAL REVENUE CODE SECTION 501(C)(3) AND CALIFORNIA REVENUE AND TAXATION CODE SECTION 23701D. ACCORDINGLY, NO PROVISION HAS BEEN MADE FOR INCOME TAXES. MANAGEMENT HAS DETERMINED THAT ALL INCOME TAX POSITIONS ARE MORE LIKELY THAN NOT OF BEING SUSTAINED UPON POTENTIAL AUDIT OR EXAMINATION; THEREFORE, NO DISCLOSURES OF UNCERTAIN INCOME TAX POSITIONS ARE REQUIRED. THE SCHOOL FILES INFORMATIONAL RETURNS IN THE U.S. FEDERAL JURISDICTION, AND THE STATE OF CALIFORNIA. THE STATUTE OF LIMITATIONS FOR FEDERAL AND CALIFORNIA STATE PURPOSES IS GENERALLY THREE AND FOUR YEARS, RESPECTIVELY.

SCHEDULE E
(Form 990 or 990-EZ)

Schools

OMB No. 1545-0047

2016

Open to Public Inspection

▶ **Complete if the organization answered "Yes" on Form 990, Part IV, line 13, or Form 990-EZ, Part VI, line 48.**

▶ **Attach to Form 990 or Form 990-EZ.**

▶ **Information about Schedule E (Form 990 or 990-EZ) and its instructions is at www.irs.gov/form990.**

Department of the Treasury
Internal Revenue Service

Name of the organization **YPI CHARTER SCHOOLS, INC.**
FKA BERT CORONA CHARTER SCHOOL Employer identification number **20-0407224**

Part I

- 1** Does the organization have a racially nondiscriminatory policy toward students by statement in its charter, bylaws, other governing instrument, or in a resolution of its governing body?
- 2** Does the organization include a statement of its racially nondiscriminatory policy toward students in all its brochures, catalogues, and other written communications with the public dealing with student admissions, programs, and scholarships?
- 3** Has the organization publicized its racially nondiscriminatory policy through newspaper or broadcast media during the period of solicitation for students, or during the registration period if it has no solicitation program, in a way that makes the policy known to all parts of the general community it serves? If "Yes," please describe. If "No," please explain. If you need more space, use Part II
- THE SCHOOL PUBLICIZES ITS RACIAL NONDISCRIMINATORY POLICY WHEN THEY SOLICIT STUDENTS.**

	YES	NO
1	X	
2	X	
3	X	
4a	X	
4b		X
4c	X	
4d	X	
5a		X
5b		X
5c		X
5d		X
5e		X
5f		X
5g		X
5h		X
6a	X	
6b		X
7	X	

- 4** Does the organization maintain the following?
- a** Records indicating the racial composition of the student body, faculty, and administrative staff?
- b** Records documenting that scholarships and other financial assistance are awarded on a racially nondiscriminatory basis?
- c** Copies of all catalogues, brochures, announcements, and other written communications to the public dealing with student admissions, programs, and scholarships?
- d** Copies of all material used by the organization or on its behalf to solicit contributions?
- If you answered "No" to any of the above, please explain. If you need more space, use Part II.
- THE SCHOOL DOES NOT PROVIDE ANY SCHOLARSHIPS OR FINANCIAL ASSISTANCE.**

- 5** Does the organization discriminate by race in any way with respect to:
- a** Students' rights or privileges?
- b** Admissions policies?
- c** Employment of faculty or administrative staff?
- d** Scholarships or other financial assistance?
- e** Educational policies?
- f** Use of facilities?
- g** Athletic programs?
- h** Other extracurricular activities?
- If you answered "Yes" to any of the above, please explain. If you need more space, use Part II.

- 6a** Does the organization receive any financial aid or assistance from a governmental agency?
- b** Has the organization's right to such aid ever been revoked or suspended?
- If you answered "Yes" on either line 6a or line 6b, explain on Part II.
- 7** Does the organization certify that it has complied with the applicable requirements of sections 4.01 through 4.05 of Rev. Proc. 75-50, 1975-2 C.B. 587, covering racial nondiscrimination? If "No," explain on Part II

LHA For Paperwork Reduction Act Notice, see the Instructions for Form 990 or Form 990-EZ.

Schedule E (Form 990 or 990-EZ) 2016

YPI CHARTER SCHOOLS, INC.

Schedule E (Form 990 or 990-EZ) 2016 FKA BERT CORONA CHARTER SCHOOL

20-0407224 Page 2

Part II Supplemental Information. Provide the explanations required by Part I, lines 3, 4d, 5h, 6b, and 7, as applicable.

Also provide any other additional information.

SCH E - FINANCIAL AID OR GOVERNMENT ASSISTANCE EXPLANATION

AS A PUBLIC CHARTER SCHOOL, YPI CHARTER SCHOOLS, INC. RECEIVES A PER ADA FEE FROM THE CALIFORNIA DEPARTMENT OF EDUCATION FOR EVERY PUPIL ATTENDING THE SCHOOL. ADDITIONALLY, YPI CHARTER SCHOOLS INC. IS ELGIBLE FOR LOCAL, STATE, FEDERAL PROGRAMS AND CALIFORNIA LOTTERY FUNDS.

DRAFT

**SCHEDULE J
(Form 990)**

Compensation Information

OMB No. 1545-0047

2016

Open to Public Inspection

For certain Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

▶ Complete if the organization answered "Yes" on Form 990, Part IV, line 23.

▶ Attach to Form 990.

▶ Information about Schedule J (Form 990) and its instructions is at www.irs.gov/form990.

Department of the Treasury
Internal Revenue Service

Name of the organization **YPI CHARTER SCHOOLS, INC.
FKA BERT CORONA CHARTER SCHOOL** Employer identification number **20-0407224**

Part I Questions Regarding Compensation

1a Check the appropriate box(es) if the organization provided any of the following to or for a person listed on Form 990, Part VII, Section A, line 1a. Complete Part III to provide any relevant information regarding these items.

- | | |
|--|---|
| <input type="checkbox"/> First-class or charter travel | <input type="checkbox"/> Housing allowance or residence for personal use |
| <input type="checkbox"/> Travel for companions | <input type="checkbox"/> Payments for business use of personal residence |
| <input type="checkbox"/> Tax indemnification and gross-up payments | <input type="checkbox"/> Health or social club dues or initiation fees |
| <input type="checkbox"/> Discretionary spending account | <input type="checkbox"/> Personal services (such as, maid, chauffeur, chef) |

b If any of the boxes on line 1a are checked, did the organization follow a written policy regarding payment or reimbursement or provision of all of the expenses described above? If "No," complete Part III to explain

2 Did the organization require substantiation prior to reimbursing or allowing expenses incurred by all directors, trustees, and officers, including the CEO/Executive Director, regarding the items checked on line 1a?

3 Indicate which, if any, of the following the filing organization used to establish the compensation of the organization's CEO/Executive Director. Check all that apply. Do not check any boxes for methods used by a related organization to establish compensation of the CEO/Executive Director, but explain in Part III.

- | | |
|--|--|
| <input type="checkbox"/> Compensation committee | <input checked="" type="checkbox"/> Written employment contract |
| <input type="checkbox"/> Independent compensation consultant | <input type="checkbox"/> Compensation survey or study |
| <input type="checkbox"/> Form 990 of other organizations | <input type="checkbox"/> Approval by the board or compensation committee |

4 During the year, did any person listed on Form 990, Part VII, Section A, line 1a, with respect to the filing organization or a related organization:

- a** Receive a severance payment or change-of-control payment?
- b** Participate in, or receive payment from, a supplemental nonqualified retirement plan?
- c** Participate in, or receive payment from, an equity-based compensation arrangement?
- If "Yes" to any of lines 4a-c, list the persons and provide the applicable amounts for each item in Part III.

Only section 501(c)(3), 501(c)(4), and 501(c)(29) organizations must complete lines 5-9.

5 For persons listed on Form 990, Part VII, Section A, line 1a, did the organization pay or accrue any compensation contingent on the revenues of:

- a** The organization?
- b** Any related organization?
- If "Yes" on line 5a or 5b, describe in Part III.

6 For persons listed on Form 990, Part VII, Section A, line 1a, did the organization pay or accrue any compensation contingent on the net earnings of:

- a** The organization?
- b** Any related organization?
- If "Yes" on line 6a or 6b, describe in Part III.

7 For persons listed on Form 990, Part VII, Section A, line 1a, did the organization provide any nonfixed payments not described on lines 5 and 6? If "Yes," describe in Part III

8 Were any amounts reported on Form 990, Part VII, paid or accrued pursuant to a contract that was subject to the initial contract exception described in Regulations section 53.4958-4(a)(3)? If "Yes," describe in Part III

9 If "Yes" on line 8, did the organization also follow the rebuttable presumption procedure described in Regulations section 53.4958-6(c)?

	Yes	No
1b		
2		
4a		X
4b		X
4c		X
5a		X
5b		X
6a		X
6b		X
7		X
8		X
9		

LHA For Paperwork Reduction Act Notice, see the Instructions for Form 990.

Schedule J (Form 990) 2016

YPI CHARTER SCHOOLS, INC.
FKA BERT CORONA CHARTER SCHOOL

20-0407224

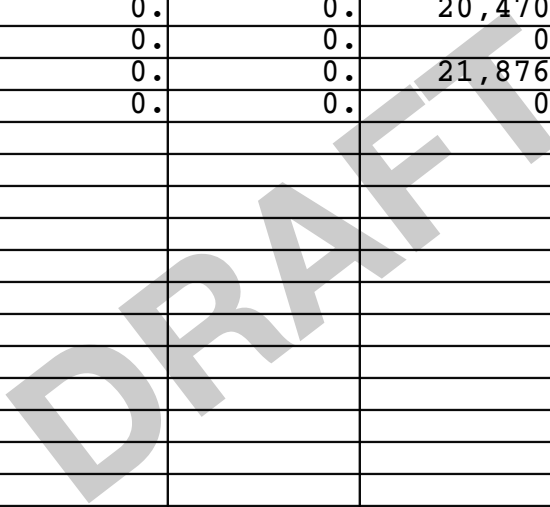
Schedule J (Form 990) 2016

Part II Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees. Use duplicate copies if additional space is needed.

For each individual whose compensation must be reported on Schedule J, report compensation from the organization on row (i) and from related organizations, described in the instructions, on row (ii). Do not list any individuals that aren't listed on Form 990, Part VII.

Note: The sum of columns (B)(i)-(iii) for each listed individual must equal the total amount of Form 990, Part VII, Section A, line 1a, applicable column (D) and (E) amounts for that individual.

(A) Name and Title		(B) Breakdown of W-2 and/or 1099-MISC compensation			(C) Retirement and other deferred compensation	(D) Nontaxable benefits	(E) Total of columns (B)(i)-(D)	(F) Compensation in column (B) reported as deferred on prior Form 990
		(i) Base compensation	(ii) Bonus & incentive compensation	(iii) Other reportable compensation				
(1) YVETTE KING-BERG EXECUTIVE DIRECTOR	(i)	175,631.	0.	0.	20,470.	22,955.	219,056.	0.
	(ii)	0.	0.	0.	0.	0.	0.	0.
(2) RUBEN DUENAS CHIEF OPERATING OFFI	(i)	139,111.	0.	0.	21,876.	16,213.	177,200.	0.
	(ii)	0.	0.	0.	0.	0.	0.	0.
	(i)							
	(ii)							
	(i)							
	(ii)							
	(i)							
	(ii)							
	(i)							
	(ii)							
	(i)							
	(ii)							
	(i)							
	(ii)							
	(i)							
	(ii)							
	(i)							
	(ii)							
	(i)							
	(ii)							



SCHEDULE O
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.

▶ Attach to Form 990 or 990-EZ.

▶ Information about Schedule O (Form 990 or 990-EZ) and its instructions is at www.irs.gov/form990.

OMB No. 1545-0047

2016

Open to Public
Inspection

Name of the organization	YPI CHARTER SCHOOLS, INC. FKA BERT CORONA CHARTER SCHOOL	Employer identification number	20-0407224
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FORM 990, PART I, LINE 1, DESCRIPTION OF ORGANIZATION MISSION:

STUDENTS TO BE RESPONSIBLE AND ACTIVE PARTICIPANTS IN THEIR COMMUNITY.

ENABLE STUDENTS TO BECOME LIFE-LONG LEARNERS.

FORM 990, PART VI, SECTION A, LINE 7A:

THE SOLE MEMBER IS YOUTH POLICY INSTITUTE INC. HOWEVER BOARD MEMBERS WERE NOT APPOINTED BY THE MEMBER.

FORM 990, PART VI, SECTION B, LINE 11B:

BOARD RECEIVED AND REVIEWED A COPY OF THE 990 PRIOR TO FILING.

FORM 990, PART VI, SECTION B, LINE 12C:

THE OFFICERS, DIRECTORS, AND TRUSTEES ALL SIGN THE CONFLICT OF INTEREST POLICY ON AN ANNUAL BASIS.

FORM 990, PART VI, SECTION B, LINE 15:

THE GROUP PERFORMS ANNUAL EVALUATIONS OF THEIR EMPLOYEES.

FORM 990, PART VI, SECTION C, LINE 19:

AVAILABLE UPON REQUEST

FORM 990, PART IX, LINE 11G, OTHER FEES:

NONINSTRUCTIONAL CONSULTANTS:

PROGRAM SERVICE EXPENSES	3,407,567.
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MANAGEMENT AND GENERAL EXPENSES	11,864.
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FUNDRAISING EXPENSES	0.
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LHA For Paperwork Reduction Act Notice, see the Instructions for Form 990 or 990-EZ.

Schedule O (Form 990 or 990-EZ) (2016)

Schedule O (Form 990 or 990-EZ) (2016)

Page 2

Name of the organization	YPI CHARTER SCHOOLS, INC. FKA BERT CORONA CHARTER SCHOOL	Employer identification number	20-0407224
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TOTAL EXPENSES 3,419,431.

INSTRUCTIONAL CONSULTANTS:

PROGRAM SERVICE EXPENSES 622,167.

MANAGEMENT AND GENERAL EXPENSES 0.

FUNDRAISING EXPENSES 0.

TOTAL EXPENSES 622,167.

OTHER FEES FOR SERVICES:

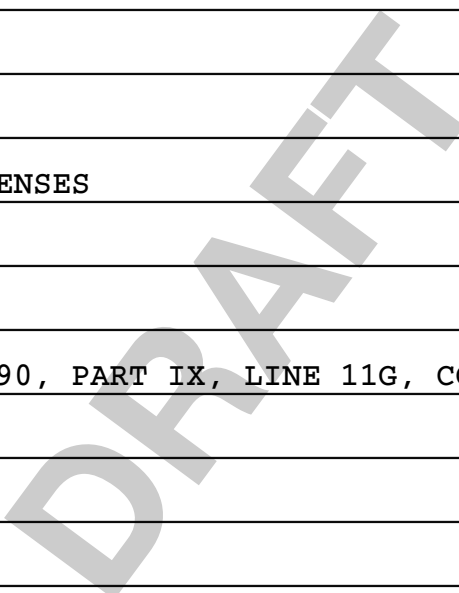
PROGRAM SERVICE EXPENSES 2,666.

MANAGEMENT AND GENERAL EXPENSES 0.

FUNDRAISING EXPENSES 0.

TOTAL EXPENSES 2,666.

TOTAL OTHER FEES ON FORM 990, PART IX, LINE 11G, COL A 4,044,264.



**SCHEDULE R
(Form 990)**

Department of the Treasury
Internal Revenue Service

Related Organizations and Unrelated Partnerships

▶ Complete if the organization answered "Yes" on Form 990, Part IV, line 33, 34, 35b, 36, or 37.
▶ Attach to Form 990.

▶ Information about Schedule R (Form 990) and its instructions is at www.irs.gov/form990.

OMB No. 1545-0047

2016
Open to Public Inspection

Name of the organization **YPI CHARTER SCHOOLS, INC.
FKA BERT CORONA CHARTER SCHOOL** Employer identification number **20-0407224**

Part I Identification of Disregarded Entities. Complete if the organization answered "Yes" on Form 990, Part IV, line 33.

(a) Name, address, and EIN (if applicable) of disregarded entity	(b) Primary activity	(c) Legal domicile (state or foreign country)	(d) Total income	(e) End-of-year assets	(f) Direct controlling entity

Part II Identification of Related Tax-Exempt Organizations. Complete if the organization answered "Yes" on Form 990, Part IV, line 34 because it had one or more related tax-exempt organizations during the tax year.

(a) Name, address, and EIN of related organization	(b) Primary activity	(c) Legal domicile (state or foreign country)	(d) Exempt Code section	(e) Public charity status (if section 501(c)(3))	(f) Direct controlling entity	(g) Section 512(b)(13) controlled entity?	
						Yes	No
YOUTH POLICY INSTITUTE - 52-1278339 634 SOUTH SPRING ST, 10 FLOOR LOS ANGELES, CA 90014	FAMILY EDUCATION	CALIFORNIA	501(C)(3)	LINE 2	N/A		X

YPI CHARTER SCHOOLS, INC.

Schedule R (Form 990) 2016

FKA BERT CORONA CHARTER SCHOOL

20-0407224

Page 2

Part III Identification of Related Organizations Taxable as a Partnership. Complete if the organization answered "Yes" on Form 990, Part IV, line 34 because it had one or more related organizations treated as a partnership during the tax year.

(a) Name, address, and EIN of related organization	(b) Primary activity	(c) Legal domicile (state or foreign country)	(d) Direct controlling entity	(e) Predominant income (related, unrelated, excluded from tax under sections 512-514)	(f) Share of total income	(g) Share of end-of-year assets	(h) Disproportionate allocations?		(i) Code V-UBI amount in box 20 of Schedule K-1 (Form 1065)	(j) General or managing partner?		(k) Percentage ownership
							Yes	No		Yes	No	

Part IV Identification of Related Organizations Taxable as a Corporation or Trust. Complete if the organization answered "Yes" on Form 990, Part IV, line 34 because it had one or more related organizations treated as a corporation or trust during the tax year.

(a) Name, address, and EIN of related organization	(b) Primary activity	(c) Legal domicile (state or foreign country)	(d) Direct controlling entity	(e) Type of entity (C corp, S corp, or trust)	(f) Share of total income	(g) Share of end-of-year assets	(h) Percentage ownership	(i) Section 512(b)(13) controlled entity?	
								Yes	No

YPI CHARTER SCHOOLS, INC.
FKA BERT CORONA CHARTER SCHOOL

Schedule R (Form 990) 2016

20-0407224 Page 3

Part V Transactions With Related Organizations. Complete if the organization answered "Yes" on Form 990, Part IV, line 34, 35b, or 36.

Note: Complete line 1 if any entity is listed in Parts II, III, or IV of this schedule.

	Yes	No
1 During the tax year, did the organization engage in any of the following transactions with one or more related organizations listed in Parts II-IV?		
a Receipt of (i) interest, (ii) annuities, (iii) royalties, or (iv) rent from a controlled entity		X
b Gift, grant, or capital contribution to related organization(s)		X
c Gift, grant, or capital contribution from related organization(s)		X
d Loans or loan guarantees to or for related organization(s)		X
e Loans or loan guarantees by related organization(s)		X
f Dividends from related organization(s)		X
g Sale of assets to related organization(s)		X
h Purchase of assets from related organization(s)		X
i Exchange of assets with related organization(s)		X
j Lease of facilities, equipment, or other assets to related organization(s)		X
k Lease of facilities, equipment, or other assets from related organization(s)		X
l Performance of services or membership or fundraising solicitations for related organization(s)	X	
m Performance of services or membership or fundraising solicitations by related organization(s)		X
n Sharing of facilities, equipment, mailing lists, or other assets with related organization(s)		X
o Sharing of paid employees with related organization(s)		X
p Reimbursement paid to related organization(s) for expenses	X	
q Reimbursement paid by related organization(s) for expenses		X
r Other transfer of cash or property to related organization(s)		X
s Other transfer of cash or property from related organization(s)		X

2 If the answer to any of the above is "Yes," see the instructions for information on who must complete this line, including covered relationships and transaction thresholds.

(a) Name of related organization	(b) Transaction type (a-s)	(c) Amount involved	(d) Method of determining amount involved
(1)			
(2)			
(3)			
(4)			
(5)			
(6)			

YPI CHARTER SCHOOLS, INC.

FKA BERT CORONA CHARTER SCHOOL

Schedule R (Form 990) 2016

Part VII Supplemental Information.

Provide additional information for responses to questions on Schedule R. See instructions.

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Form **8868**
(Rev. January 2017)

Application for Automatic Extension of Time To File an Exempt Organization Return

OMB No. 1545-1709

Department of the Treasury
Internal Revenue Service

▶ **File a separate application for each return.**

▶ **Information about Form 8868 and its instructions is at www.irs.gov/form8868 .**

Electronic filing (e-file). You can electronically file Form 8868 to request a 6-month automatic extension of time to file any of the forms listed below with the exception of Form 8870, Information Return for Transfers Associated With Certain Personal Benefit Contracts, for which an extension request must be sent to the IRS in paper format (see instructions). For more details on the electronic filing of this form, visit www.irs.gov/efile, click on Charities & Non-Profits, and click on e-file for Charities and Non-Profits.

Automatic 6-Month Extension of Time. Only submit original (no copies needed).

All corporations required to file an income tax return other than Form 990-T (including 1120-C filers), partnerships, REMICs, and trusts must use Form 7004 to request an extension of time to file income tax returns.

		Enter filer's identifying number
File by the due date for filing your return. See instructions.	Name of exempt organization or other filer, see instructions. YPI CHARTER SCHOOLS, INC. FKA BERT CORONA CHARTER SCHOOL	Employer identification number (EIN) or 20-0407224
	Number, street, and room or suite no. If a P.O. box, see instructions. 9400 REMICK AVENUE	Social security number (SSN)
	City, town or post office, state, and ZIP code. For a foreign address, see instructions. PACOIMA, CA 91331	

Enter the Return Code for the return that this application is for (file a separate application for each return) 0 | 1

Application Is For	Return Code	Application Is For	Return Code
Form 990 or Form 990-EZ	01	Form 990-T (corporation)	07
Form 990-BL	02	Form 1041-A	08
Form 4720 (individual)	03	Form 4720 (other than individual)	09
Form 990-PF	04	Form 5227	10
Form 990-T (sec. 401(a) or 408(a) trust)	05	Form 6069	11
Form 990-T (trust other than above)	06	Form 8870	12

EXED - 11858 LA GRANGE AVENUE, 2ND FLOOR - LOS ANGELES, CA 90025

- The books are in the care of ▶ **310-394-1152** Telephone No. ▶ _____ Fax No. ▶ _____
- If the organization does not have an office or place of business in the United States, check this box
- If this is for a Group Return, enter the organization's four digit Group Exemption Number (GEN) _____. If this is for the whole group, check this box . If it is for part of the group, check this box and attach a list with the names and EINs of all members the extension is for.

1 I request an automatic 6-month extension of time until **MAY 15, 2018**, to file the exempt organization return for the organization named above. The extension is for the organization's return for:

▶ calendar year _____ or
 ▶ tax year beginning **JUL 1, 2016**, and ending **JUN 30, 2017**.

2 If the tax year entered in line 1 is for less than 12 months, check reason: Initial return Final return Change in accounting period

3a If this application is for Forms 990-BL, 990-PF, 990-T, 4720, or 6069, enter the tentative tax, less any nonrefundable credits. See instructions.	3a	\$	0.
b If this application is for Forms 990-PF, 990-T, 4720, or 6069, enter any refundable credits and estimated tax payments made. Include any prior year overpayment allowed as a credit.	3b	\$	0.
c Balance due. Subtract line 3b from line 3a. Include your payment with this form, if required, by using EFTPS (Electronic Federal Tax Payment System). See instructions.	3c	\$	0.

Caution: If you are going to make an electronic funds withdrawal (direct debit) with this Form 8868, see Form 8453-EO and Form 8879-EO for payment instructions.

LHA **For Privacy Act and Paperwork Reduction Act Notice, see instructions.**

Form **8868** (Rev. 1-2017)

TAXABLE YEAR
2016

California Exempt Organization Annual Information Return

628941 11-30-16
FORM

199

Calendar Year 2016 or fiscal year beginning (mm/dd/yyyy) **07/01/2016**, and ending (mm/dd/yyyy) **06/30/2017**

Corporation/Organization name YPI CHARTER SCHOOLS, INC. FKA BERT CORONA CHARTER SCHOOL		California corporation number 2529151
Additional information. See instructions.		FEIN 20-0407224
Street address (suite or room) 9400 REMICK AVENUE		PMB no.
City PACOIMA	State CA	ZIP code 91331
Foreign country name	Foreign province/state/country	Foreign postal code

<p>A First Return <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>B Amended Return <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>C IRC Section 4947(a)(1) trust <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>D Final Information Return? <input type="checkbox"/> Dissolved <input type="checkbox"/> Surrendered (Withdrawn) <input type="checkbox"/> Merged/Reorganized Enter date: (mm/dd/yyyy)</p> <p>E Check accounting method: (1) <input type="checkbox"/> Cash (2) <input checked="" type="checkbox"/> Accrual (3) <input type="checkbox"/> Other</p> <p>F Federal return filed? (1) <input type="checkbox"/> 990T (2) <input type="checkbox"/> 990-PF (3) <input type="checkbox"/> Sch H (990) (4) <input checked="" type="checkbox"/> Other 990 series</p> <p>G Is this a group filing? See instructions <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>H Is this organization in a group exemption <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "Yes," what is the parent's name?</p> <p>I Did the organization have any changes to its guidelines not reported to the FTB? See instructions <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>	<p>J If exempt under R&TC Section 23701d, has the organization engaged in political activities? See instructions. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>K Is the organization exempt under R&TC Section 23701g? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "Yes," enter the gross receipts from nonmember sources \$ _____</p> <p>L If organization is exempt under R&TC Section 23701d and meets the filing fee exception, check box. No filing fee is required. <input checked="" type="checkbox"/></p> <p>M Is the organization a Limited Liability Company? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>N Did the organization file Form 100 or Form 109 to report taxable income? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>O Is the organization under audit by the IRS or has the IRS audited in a prior year? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>P Is a federal Form 1023/1024 pending? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Date filed with IRS _____</p>
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Part I Complete Part I unless not required to file this form. See General Instructions B and C.

Receipts and Revenues	1	Gross sales or receipts from other sources. From Side 2, Part II, line 8	1	210,003.00
	2	Gross dues and assessments from members and affiliates	2	00
	3	Gross contributions, gifts, grants, and similar amounts received	3	17,297,978.00
	4	Total gross receipts for filing requirement test. Add line 1 through line 3. This line must be completed. If the result is less than \$50,000, see General Instruction B	4	17,507,981.00
	5	Cost of goods sold	5	00
	6	Cost or other basis, and sales expenses of assets sold	6	00
	7	Total costs. Add line 5 and line 6	7	00
	8	Total gross income. Subtract line 7 from line 4	8	17,507,981.00
Expenses	9	Total expenses and disbursements. From Side 2, Part II, line 18	9	14,462,783.00
	10	Excess of receipts over expenses and disbursements. Subtract line 9 from line 8	10	3,045,198.00
Filing Fee	11	Total payments	11	00
	12	Use tax. See General Instruction K	12	00
	13	Payment balance. If line 11 is more than line 12, subtract line 12 from line 11	13	00
	14	Use tax balance. If line 12 is more than line 11, subtract line 11 from line 12	14	00
	15	Filing fee \$10 or \$25. See General Instruction F	15	N/A 00
	16	Penalties and Interest. See General Instruction J	16	00
	17	Balance due. Add line 12, line 15, and line 16. Then subtract line 11 from the result	17	00

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge.

Sign Here	Signature of officer EXECUTIVE DIRE	Date	• Telephone
Paid Preparer's Use Only	Preparer's signature	Date 02/12/18	• PTIN P00541671
	Firm's name (or yours, if self-employed) and address		• FEIN 41-0746749
			• Telephone 626-857-7300

May the FTB discuss this return with the preparer shown above? See instructions Yes No

Part II Organizations with gross receipts of more than \$50,000 and private foundations regardless of amount of gross receipts - complete Part II or furnish substitute information.

628951 11-30-16

Receipts from Other Sources	1	Gross sales or receipts from all business activities. See instructions	•	1	00
	2	Interest	•	2	540.00
	3	Dividends	•	3	00
	4	Gross rents	•	4	00
	5	Gross royalties	•	5	00
	6	Gross amount received from sale of assets (See Instructions)	•	6	00
	7	Other income	•	7	209,463.00
	8	Total gross sales or receipts from other sources. Add line 1 through line 7. Enter here and on Side 1, Part I, line 1	•	8	210,003.00
	9	Contributions, gifts, grants, and similar amounts paid	•	9	00
	10	Disbursements to or for members	•	10	00
	11	Compensation of officers, directors, and trustees	•	11	411,973.00
	12	Other salaries and wages	•	12	4,413,692.00
	13	Interest	•	13	569.00
	14	Taxes	•	14	159,386.00
	15	Rents	•	15	952,115.00
	16	Depreciation and depletion (See instructions)	•	16	257,185.00
	17	Other Expenses and Disbursements	•	17	8,267,863.00
	18	Total expenses and disbursements. Add line 9 through line 17. Enter here and on Side 1, Part I, line 9	•	18	14,462,783.00

Schedule L Balance Sheet		Beginning of taxable year		End of taxable year	
		(a)	(b)	(c)	(d)
Assets					
1	Cash		2,311,412.		15,050,167.
2	Net accounts receivable		16,566.		230.
3	Net notes receivable				
4	Inventories				
5	Federal and state government obligations				
6	Investments in other bonds				
7	Investments in stock				
8	Mortgage loans				
9	Other investments				
10 a	Depreciable assets	3,807,241.		8,883,334.	
b	Less accumulated depreciation	(1,490,768.)	2,316,473.	(1,747,969.)	7,135,365.
11	Land				
12	Other assets STMT 4		1,672,021.		1,917,820.
13	Total assets		6,316,472.		24,103,582.
Liabilities and net worth					
14	Accounts payable		514,225.		2,491,375.
15	Contributions, gifts, or grants payable				
16	Bonds and notes payable				
17	Mortgages payable				
18	Other liabilities STMT 5		1,020,895.		13,785,657.
19	Capital stock or principal fund				
20	Paid-in or capital surplus. Attach reconciliation				
21	Retained earnings or income fund		4,781,352.		7,826,550.
22	Total liabilities and net worth		6,316,472.		24,103,582.

Schedule M-1 Reconciliation of income per books with income per return			
Do not complete this schedule if the amount on Schedule L, line 13, column (d), is less than \$50,000.			
1	Net income per books	•	3,045,198.
2	Federal income tax	•	
3	Excess of capital losses over capital gains	•	
4	Income not recorded on books this year	•	
5	Expenses recorded on books this year not deducted in this return	•	
6	Total. Add line 1 through line 5	•	3,045,198.
7	Income recorded on books this year not included in this return.	•	
8	Deductions in this return not charged against book income this year	•	
9	Total. Add line 7 and line 8	•	
10	Net income per return. Subtract line 9 from line 6	•	3,045,198.

FORM 199	OTHER INCOME	STATEMENT	1
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DESCRIPTION	AMOUNT
ALL OTHER LOCAL REVENUE	209,463.
TOTAL TO FORM 199, PART II, LINE 7	209,463.

FORM 199	COMPENSATION OF OFFICERS, DIRECTORS AND TRUSTEES	STATEMENT	2
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NAME AND ADDRESS	TITLE AND AVERAGE HRS WORKED/WK	COMPENSATION
EUGENE STRAUB 9400 REMICK AVENUE PACOIMA, CA 91331	PRESIDENT 2.00	0.
ALEX REZA 9400 REMICK AVENUE PACOIMA, CA 91331	MEMBER 2.00	0.
JOE LUCENTE 9400 REMICK AVENUE PACOIMA, CA 91331	TREASURER 2.00	0.
JONATHAN WILLIAMS 9400 REMICK AVENUE PACOIMA, CA 91331	MEMBER 2.00	0.
SANDRA MENDOZA 9400 REMICK AVENUE PACOIMA, CA 91331	SECRETARY 2.00	0.
CARLOS VAQUERANO 9400 REMICK AVENUE PACOIMA, CA 91331	MEMBER 2.00	0.
MARY KEIPP 9400 REMICK AVENUE PACOIMA, CA 91331	MEMBER 2.00	0.
YVETTE KING-BERG 9400 REMICK AVENUE PACOIMA, CA 91331	EXECUTIVE DIRECTOR 40.00	228,862.

YPI CHARTER SCHOOLS, INC. FKA BERT CORON

20-0407224

RUBEN DUENAS 9400 REMICK AVENUE PACOIMA, CA 91331	CHIEF OPERATING OFFI 40.00	183,111.
KEVIN MYERS 9400 REMICK AVENUE PACOIMA, CA 91331	DIRECTOR OF ACADEMIC ACHIE 40.00	0.
TOTAL TO FORM 199, PART II, LINE 11		<u>411,973.</u>

FORM 199	OTHER EXPENSES	STATEMENT	3
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DESCRIPTION	AMOUNT
INSTRUCTIONAL MATERIALS	1,593,745.
PUPIL TRANSPORTATION /	257,768.
SPECIAL ED FAIR SHARE (125,153.
DUES AND MEMBERSHIP	59,429.
PENSION PLAN CONTRIBUTIONS	411,995.
OTHER EMPLOYEE BENEFITS	898,922.
MANAGEMENT FEES	79,415.
LEGAL FEES	20,698.
ACCOUNTING FEES	249,520.
OTHER PROFESSIONAL FEES	4,044,264.
ADVERTISING AND PROMOTION	6,593.
OFFICE EXPENSES	252,379.
CONFERENCES AND CONVENTIONS	200,283.
INSURANCE	60,811.
ALL OTHER EXPENSES	6,888.
TOTAL TO FORM 199, PART II, LINE 17	<u>8,267,863.</u>

FORM 199	OTHER ASSETS	STATEMENT	4
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DESCRIPTION	BEG. OF YEAR	END OF YEAR
PLEDGES AND GRANTS RECEIVABLE	1,566,491.	1,802,120.
PREPAID EXPENSES AND DEFERRED CHARGES	100,030.	105,434.
OTHER ASSETS	5,500.	10,266.
TOTAL TO FORM 199, SCHEDULE L, LINE 12	<u>1,672,021.</u>	<u>1,917,820.</u>

FORM 199	OTHER LIABILITIES	STATEMENT	5
DESCRIPTION		BEG. OF YEAR	END OF YEAR
AMOUNT HELD FOR OTHERS		45,727.	1,109,040.
CAPITAL LEASE PAYABLE		1,844.	0.
DEFERRED REVENUE		60,326.	9,355,525.
UNSECURED NOTES AND LOANS PAYABLE		912,998.	3,321,092.
TOTAL TO FORM 199, SCHEDULE L, LINE 18		1,020,895.	13,785,657.

FORM 199	FUND BALANCES	STATEMENT	6
DESCRIPTION		BEG. OF YEAR	END OF YEAR
UNRESTRICTED ASSETS		4,755,323.	7,773,593.
TEMPORARILY RESTRICTED ASSETS		26,029.	52,957.
TOTAL TO FORM 199, SCHEDULE L, LINE 21		4,781,352.	7,826,550.

DRAFT

Coversheet

YPICS Fiscal Policy

Section:	V. ITEMS SCHEDULED FOR ACTION
Item:	D. YPICS Fiscal Policy
Purpose:	Vote
Submitted by:	
Related Material:	YPICS Fiscal Policies and Procedures 2-26-18BM.pdf

YPI Charter Schools Inc. (YPICS) Fiscal Policies & Procedures

YPI Charter Schools Inc. (YPICS) Fiscal Policies & Procedures

Proposed 2-26-2018

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Introduction

The Governing Board of YPI Charter Schools Inc. (YPICS) has reviewed and adopted the following policies and procedures to ensure the most effective use of the funds of YPI Charter Schools Inc. to support its mission and to ensure that the funds are budgeted, accounted for, expended and maintained appropriately.

Accounting Procedures

This section covers basic accounting procedures for the organization. The accounting procedures used by the organization shall conform to Generally Accepted Accounting Principles (GAAP) to ensure accuracy of information and compliance with external standards.

Basis of Accounting

Policy: The organization uses the accrual-basis of accounting at year-end, meaning that revenues are recorded when earned, and expenses are recorded when a liability is incurred regardless of when the receipt or payment of cash takes place.

Procedures:

- Throughout the fiscal year, revenue is recorded in the month in which it is received and expenses are recorded in the month in which they occur.
- At the close of the fiscal year, all revenue earned in the fiscal year, but not received is accrued. All expenses that have been incurred but not paid are also accrued. This ensures that the year-end financial statements reflect all revenue earned and all expenses incurred during the fiscal year.
- Year-end books, inclusive of adjusting journal entries, are closed by December 15, the date by which the audit report must be submitted to the state controller and respective reporting agencies.

Bank Reconciliations

Policy: Bank reconciliation and approval will occur on a monthly basis.

Procedures:

- The ExED Accounting Associate or Senior Accounting Associate (AA/SAA) assigned to the organization will print the bank statements directly from the online banking system. If online banking is unavailable, the organization will make copies of the original statement available to ExED.
- The ExED AA/SAA will prepare the bank reconciliation.
- The Accounting Manager or Vice President, School Finance assigned to the organization will review and approve the bank reconciliation by initialing and dating the report.

Record Keeping

Policy: Financial records will be retained for a minimum of seven years or as outlined in the 990 policy.

Procedures:

- ExED will retain financial records, including transaction ledgers, canceled/duplicate checks, attendance and entitlement records, payroll record, and any other necessary fiscal documentation at its site until the prior year audit has been completed.
- ExED will deliver financial records to the organization for storage for the remaining years of the seven year retention period.
- At the discretion of the Governing Board or Executive Director, certain documentation may be maintained for a longer period of time.
- Financial records will be shredded at the end of their retention period.
- Backup copies of electronic and/or paper documentation should be stored in a secure location.

Internal Controls

The organization employs several safeguards to ensure that financial transactions are properly authorized, appropriated, executed and recorded.

All documentation related to financial matters will be completed by computer, typewriter, or ink. Completion by pencil is not permitted.

Lines of Authority

Governing Board

- Approves the fiscal policies and procedures and delegates administration of the policies and procedures to the Executive Director.
- Ensures that the fiscal policies and procedures are current, meaning that they have been reviewed and updated annually.
- Approves the opening and closing of bank accounts and the list of authorized signers and the organization address on record.
- Approves all third-party loans.
- Approves the opening of business credit cards.
- Reviews and approves the annual budget.
- Reviews annual and monthly financial statements, including the monthly check register and the ExED-prepared financial dashboard and budget-to-actual variance analysis.
- Reviews the Executive Director's performance annually and establishes the salary.
- Reviews and approves all contracts over \$50,000.
- Reviews and approves all non-budgeted expenditures over \$50,000 and any irregular expenditures.
- Commissions the annual financial audit by an independent third party auditor approved by the State of California.
- Approves the annual financial audit by December 15.

- Appoints someone else to perform the duties of the Executive Director in the case of absence.

Executive Director

- Is responsible for all operations and activities related to financial management.
- Develops the annual budget with ExED.
- Reviews and approves all contracts under \$50,000.
- Reviews and approves all expenditures under \$50,000.
- Oversees the adherence to all internal controls.
- Appoints someone else to perform his/her duties in case of absence.

Chief Operations Officer

- Is responsible for all operations and activities related to financial management.
- Develops the annual budget with ExED
- Approves payroll
- Oversees budgets

Executive Administrator

- Is responsible for the daily operations and activities related to financial management
- Manage site budgets
- Approve site payroll

Segregation of Duties

Policy: The organization's financial duties shall be distributed among multiple people to help ensure protection from fraud and error. The distribution of duties aims for maximum protection of the organization's assets while also considering efficiency of operations.

Procedures:

- Procedures for each section of this document will identify the position responsible for carrying out each function so that no single person or entity has sole control over cash receipts, disbursements, payrolls, and reconciliation of bank accounts.
- ~~All administrative employees are required to take annual vacations of at least five (5) consecutive days. During the mandatory vacation, responsibilities shall shift to another employee who has been cross-trained in those responsibilities.~~

Financial Planning & Reporting

Budgeting Process

Policy: In consultation with the Executive Director and Finance Committee, ExED will prepare the annual budget for approval by the Governing Board. The budget is to be approved by the Governing Board prior to the start of each fiscal year.

Procedures:

- The Executive Director will work together with the Chief Operations Officer and ~~all program managers~~ **Executive Administrators** to ensure that the annual budget is an accurate reflection of programmatic and infrastructure goals for the coming year.
- ExED will ensure that the budget is developed using the organization's standard revenue recognition and cost allocation procedures.
- ExED, in consultation with the Governing Board, will set a target net income goal to meet strategic goals and/or comply with existing loan covenants.
- ExED will present a draft budget to the Finance Committee prior to the end of the fiscal year.
- The Finance Committee shall review and approve a recommended fiscal year budget and submit it for approval to the Governing Board.
- The Governing Board will review and approve the budget no later than its last meeting prior to the start of the fiscal year.
- ExED will prepare financial statements displaying budget vs. actual results for presentation to the Governing Board at each board meeting.

Internal Financial Reports

Policy: The organization reviews regular financial reports ~~on a monthly basis~~ **at scheduled board meetings.**

Procedures:

- ExED is responsible for producing the following year-to-date reports within 45 days of the end of each month (in August through June): Income Statement including budget to actual variances, Balance Sheet, Financial Analysis, and Cash Flow Projection.
- ExED will also present a check register at each board meeting.
- ~~The Executive Director, Chief Operations Officer, and Board Finance Committee will review financial reports each month.~~
- ExED and/or the ~~Finance Committee~~ **Board Treasurer** will present the financial reports to the Governing Board at each meeting.

Audit

Policy: The Governing Board will contract annually with a qualified independent certified public accounting firm to conduct an audit of the organization's financial statements in accordance with auditing standards generally accepted in the United States of America, *Government Auditing Standards* issued by the Comptroller General of the United States, and, if applicable, the *U.S Office of Management and Budget's Circular A-133*. The selected audit firm must be familiar with these standards, related State of California and Charter School regulations, and the *Standards and Procedures for Audits of California K-12 Local Education Agencies Audit Guide* (which can be found at <http://eaap.ca.gov/audit-guide/current-audit-guide-booklet/>), in order to properly conduct the audit engagement.

After six consecutive fiscal years, the organization will contract with a new audit firm or require a change/rotation in audit partners in the seventh year, unless a waiver is obtained from the Educational Audit Appeals Panel. (Education Code 41020).

Procedures:

- The Governing Board will appoint an Audit Committee of one or more persons by January 1 of each year.
- The Audit Committee may include persons who are not members of the board, but may not include any members of the staff of the corporation, including the president or CEO or the treasurer or CFO. In addition, any person with expenditure authorization or recording responsibilities within the organization may not serve on the committee.
- The Audit Committee will be responsible for contracting with an audit firm by March 1 of each year, unless the existing contract is a multi-year contract.
- The Audit Committee will be responsible for reviewing the results of the annual audit and developing a corrective action plan to address all relevant weaknesses noted by the auditor.
- The Governing Board will review and approve the audit no later than December 15.
- The audit firm will be responsible for submitting the audit to all reporting agencies no later than December 15.

Tax Compliance

Exempt Organization Returns

Policy: The audit firm contracted by the Governing Board to conduct the annual financial audit will prepare the annual Federal Form 990 and the California Form 199. The tax forms are to be filed no later than May 15 of each year.

Procedures:

- ExED will work with the tax preparer to complete the organization's tax returns.
- The Executive Director will review the tax returns before submitting to the Governing Board for final approval prior to May 15.
- The Form 990 will be available to the public via GuideStar, an information service specializing in reporting on U.S. nonprofit companies.

Quarterly/Annual Payroll Reports

Policy: ExED will prepare the state and federal quarterly and annual payroll tax forms and will submit the forms to the respective agencies within established deadlines.

Procedures:

- ExED will prepare employee W2s by January 31 each year.
- ExED will file quarterly payroll tax reports (941 and DE9) by the filing deadline.

Revenue & Accounts Receivable

Cash Receipts

Policy: Cash receipts (including check or cash payments received via mail or in person and deposits received via Electronic Fund Transfer) shall be recorded completely and accurately to prevent the misappropriation of assets.

Procedures:

- For each fundraising or other event in which cash or checks will be collected, the Chief Operations Officer **or Executive Administrator** will designate **a site administrator** ~~staff member~~ to be responsible for managing the process to collect and hold all cash and checks related to the event.
- A **staff** designee will record each transaction in a receipt book or document each item sold at the time the transaction is made in a log or similar.
- A **staff** designee shall give the cash, checks, deposit summary, and any related supporting documentation to the ~~Coordinator of Accounts Payable~~ **designated site administrator** immediately.
- The ~~Coordinator of Accounts Payable~~ **designated site administrator** and the **staff** designee will recount and reconcile the amount received with the supplied supporting documentation and each will sign for approval. The ~~Coordinator of Accounts Payable~~ **designated site administrator** will immediately put the funds in a secure, locked location.
- Cash/checks dropped off in the classroom will be held by the teacher. Each morning, the teacher will collect all forms, payments, etc. that have been brought in by students that day and place them in a large envelope. Before the end of the work day, the teacher will bring the envelope from his/her classroom to the office where the cash/checks will be counted by the teacher and the **designated site administrator**.
- Mail (including anything official such as governmental notices, invoices and checks) received at the school must be opened by office staff members and stamped with a “received” stamp. If possible, the person opening the mail should not also be responsible for making bank deposits.
- ~~Once a week, the Coordinator of Accounts Payable~~ **Accounts Payable Department** will log cash or checks received ~~into the Cash Receipts Book~~. Copies of Cash Receipt records should be sent to ExED for posting into the general ledger.
- ~~When utilizing merchant or online web contribution services, appropriate segregation of duties shall be in place to ensure that no single person is able to perform incompatible functions (custody, recording, approving).~~

Deposits

Policy: The Chief Operations Officer, **Executive Administrator** or designee is responsible for making bank deposits. Deposits totaling less than \$2,000 will be made weekly. Deposits totaling more than \$2,000 will be deposited within 72 hours.

Procedures:

- The ~~Coordinator of Accounts Payable~~ **Department** will restrictively endorse each check received (e.g. For Deposit Only YPIE Charter Schools, ~~or Bert Corona Charter School, or Monseñor Oscar Romero Charter School, or Bert Corona Charter High School~~).
- The Accounts Payable Department or **designated site administrator** will prepare a deposit packet itemizing the amount, source, and purpose of each check or cash payment received. The deposit packet will include a copy of each check and a bank deposit slip.
- The Chief Operations Officer **or Executive Administrator** will review and approve the deposit packet.
- The ~~Chief Operations Officer~~ **Accounts Payable Department or designated site administrator** will make the deposit and attach the deposit receipt to the deposit packet.
- The Accounts Payable Department will forward the deposit packet to ExED.

- ExED will reconcile the cash receipts to the deposit slip and the bank statement as part of the monthly close process.

Expense & Accounts Payable

Payroll

Policy: Employees are paid on a semi-monthly basis (15th and end of month). Under the supervision of the Executive Director, ExED will be responsible for processing payroll through a third-party provider.

Time Sheet Preparation & Approval

Policy: All **non-exempt** employees are required to record time worked, holidays, and leave taken for payroll, benefits tracking, and cost allocation purposes.

Procedures:

- **Non-exempt** Employees will be responsible for completing a timesheet, recording hours worked and vacation, sick or holiday time if applicable.
- Each **non-exempt** employee will approve (verify) his/her timesheet via his/her signature or submission through the payroll system.
- Each supervisor will review and **provide final approval of** his/her employees' timesheets by signing each timesheet or approving each timesheet in the payroll system.
- Supervisors will return, either physically or via the payroll system, incomplete timesheets to the employee for revision.
- If an employee is unexpectedly absent and therefore prevented from working on the last day of the pay period or turning in his/her timesheet, the employee is responsible for notifying the signatory supervisor or for making other arrangements to submit the timesheet. ~~The employee must still complete and submit the timesheet upon return.~~
- **Salaried** Employees are responsible for requesting leave, and supervisors are responsible for tracking leave taken by salaried employees.

Payroll Additions, Deletions, and Changes

Policy: The Executive Director, ~~or~~ Chief Operations Officer, **or Executive Administrator** is authorized to approve all payroll changes within the scope of his/her budget authority.

Procedures:

- Chief Operations Officer or Coordinator of Accounts Payable will submit, either physically or electronically via payroll system, new hire or employee change paperwork to ExED prior to the payroll dead**line**.

Payroll Preparation & Approval

Policy: ExED will prepare payroll in accordance with the organization's payroll calendar.

Procedures:

- Five days prior to each check date, the Executive Director or Chief Operations Office will provide ExED with a summary payroll report that includes:
 - A listing of salaried staff to be included in the payroll and an accounting of any vacation, sick, or personal hours to be recorded for each salaried employee.
 - The number of hours each hourly employee worked during the pay period as well as an account of any vacation, sick, or personal hours to be recorded for each hourly employee.
 - The ExED Accounting Analyst, Associate, or Senior Associate assigned to the organization will prepare payroll based upon the summary payroll report and submit the “Register Prior to Processing” to the ExED Accounting Manager (AM) or Vice President (VP), School Finance.
 - The ExED senior staff will review the “Register Prior to Processing” and the supporting “Employee Change Listing” for accuracy and completeness.
 - If there are changes between the payroll summary report and the register, ExED will obtain approval from the Executive Director before submitting payroll.
 - The ExED Accounting Manager or Vice President, School Finance will submit payroll to the 3rd party payroll provider for check and direct deposit processing.
 - The 3rd party payroll provider will deliver the payroll package to the organization address on file one day prior to the check date.
 - The Executive Director or designee will be responsible for opening the payroll package, reviewing reports for accuracy, and notifying ExED of any missing checks.
 - The Executive Director or designee will distribute pay stubs to employees on the check date.
-
- Review electronic time cards within the payroll system to ensure that they are complete and approved for that pay period.
 - The ExED Accounting Analyst, Associate, or Senior Associate assigned to the organization will prepare payroll upon notification from the Executive Director or Chief Operations Officer that payroll for that pay period is approved.
 - Once processed, the payroll processor ExED Accounting Manager (AM) or Vice President (VP), School Finance will review the Payroll Review Report for accuracy and completeness and will review the Employee Change Report to verify the appropriateness of all changes.
 - The ExED Accounting Manager or Vice President, School Finance will submit payroll to the 3rd party payroll provider for check (if applicable) and direct deposit processing.
 - The 3rd party payroll provider will deliver the payroll package to the organization address on file one day prior to the check date (if applicable).
 - The Executive Director or Chief Operations Officer will be responsible for opening the payroll package, reviewing reports for accuracy, and notifying ExED of any missing check (if applicable).
 - The Executive Director or Chief Operations Officer will distribute pay stubs to employees on the check date (if applicable).

Pay Upon Termination

Policy: Employees who are discharged shall be paid all wages due at the time of termination. (Labor Code § 201) Employees who quit without giving prior notice shall be paid wages within 72 hours (inclusive of weekends and holidays). If the employee gives at least 72 hours’ notice, the wages must be paid on the last day worked. (Labor Code § 202)

Procedures:

- The Executive Director or Chief Operations Officer will inform ExED of any involuntary termination immediately and will provide an accounting of the hours/days worked since the last payroll and any accrued Paid Time Off (PTO) to be paid.
- The Executive Director, Chief Operations Officer, or Coordinator of Human Resources will inform ExED of any voluntary termination immediately and will provide an accounting of the hours/days worked since the last payroll and any accrued Paid Time Off (PTO) to be paid.
- ExED will calculate the final check based on the hours/days worked and the employee's pay rate.
- ExED will prepare the final check and provide to the school in accordance with the timelines required by law. The organization is responsible for creating and obtaining the employee's signature on the final check acknowledgement.
- An employee who quits without 72 hours' notice may request that his or her final wage payment be mailed to a designated address. The date of mailing will be considered the date of payment. (Labor Code § 202)
- The final check may not be provided via direct deposit.
- The organization must provide ExED with a list of non-returning staff two weeks prior to the last day of instruction to ensure that final checks are distributed in accordance with labor law.

Purchases & Procurement

Policy: All purchases must be authorized by the Executive Director, Chief Operations Officer, or Executive Administrator. Any expenditure in excess of \$10,000 for the purchase of a single item should have bids from three (3) suppliers if possible. Any food contract that exceeds \$150,000 (the small purchase threshold set by the US Department of Agriculture) shall follow a competitive bid process.

Goods or services purchased with federal funds must follow federal procurement guidelines as outlined in Education Department General Administration Regulations (EDGAR), Part 80—Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments, Sub-part C (Post Award Requirements), Section 80.36 (Procurement) located at: <http://www2.ed.gov/policy/fund/reg/edgarReg/edgar.html>.

The Governing Board must approve any contract over \$50,000.

Procedures:

- All purchases over \$500 require a purchase requisition.
- The Executive Director, Chief Operations Officer, or Executive Administrator will approve the purchase requisition after determining:
 - If the expenditure is budgeted.
 - If funds are available for the expenditure.
 - If the expenditure is allowable under the appropriate revenue source.
 - If the expenditure is appropriate and consistent with the vision, approved charter, school policies and procedures and any related laws or applicable regulations.
 - If the price is competitive and prudent and proper bidding procedures have been followed.

- The Governing Board will review expenditures during each board meeting through the review of a check register that will list all checks written since the Governing Board's last meeting and will include the check #, check date, payee, and check amount.

Contracts

- The Executive Director or Chief Operations Officer , **or Executive Administrator** will consider in-house capabilities to accomplish services before contracting for them.
- The Chief Operations Officer **or Executive Administrator** will keep and maintain a contract file evidencing the competitive bids obtained (if any were required) and the justification of need for any contract over \$10,000.
- The Chief Operations Officer **or Executive Administrator** will confirm that the contractor is not listed in the US government's Suspended or Disbarred list via a search of the System for Award Management (www.sam.gov). The Chief Operations Officer **or Executive Administrator** will keep a record of all searches.
- The Chief Operations Officer **or Executive Administrator** will ensure that a written contract clearly defining work to be performed is on file for all contract service providers (i.e. consultants, independent contractors, subcontractors).
- Contract service providers must show proof of being licensed and bonded, if applicable, and of having adequate liability insurance and workers' compensation insurance currently in effect. The Executive Director may also require that contract service providers list the school as an additional insured.
- The Executive Director, **Chief Operations Officer, or Executive Administrator** will approve proposed contracts and modifications in writing.
- Contract service providers will be paid in accordance with approved contracts as work is performed.
- The Executive Director, **Chief Operations Officer, or Executive Administrator** will be responsible for ensuring the terms of the contracts are fulfilled.
- Potential conflicts of interest will be disclosed upfront, and the Executive Director and/or Member(s) of the Governing Board with the conflict will excuse themselves from discussions and from voting on the contract.

Credit Cards

Policy: Organization credit cards shall only be issued with the formal approval of the Governing Board and may only be used for organization-related expenditures.

Procedures:

- Purchase requisition and other documentation requirements apply to credit card purchases.
- The bank and/or consumer credit card (Amazon, Home Depot, Staples, etc.) will be kept under the supervision of the card holder.
- An itemized receipt should be turned in for all purchases.
- ~~If receipts are not available, missing or~~ If receipts ~~are not available, missing or~~ contain an inappropriate expense, the individual making the charge will be held responsible for payment.
- In the case of a missing receipt, a missing receipt form shall be submitted and approved by the Executive Director, Chief Operations Officer, or Executive Administrator.
- Should the Executive Director be required to complete a "missing receipt" form, authorization must be granted by a member of the Governing Board. Should the Chief Operations Officer be required to complete a "missing receipt" form, authorization must be granted by the Executive Director. **Should an Executive Administrator be required to**

complete a “missing receipt” form, authorization must be granted by the Executive Director or Chief Operations Officer.

- Credit cards will bear the names of both the organization and the cardholder as authorized by the Governing Board.
- No personal charges are permitted.
- All reward points or discounts are property of the school. Use of such points or discounts is at the discretion of the Executive Director and should be used for the benefit of the organization.
- Upon termination, the employee shall immediately return the credit card and all receipts to the Executive Director or Chief Operations Officer.

Debit Cards

Policy: Organization debit cards are not permitted.

Procedures:

If a debit card is automatically issued by the bank, the Executive Director or Chief Operations Officer will:

- Contact the bank to deactivate debit card service from the account.
- Destroy the physical debit card.

Independent Contractors

Policy: The organization will comply with all applicable federal and state laws relative to the use of independent contractors.

Procedures:

- The Executive Director and the Chief Operations Officer have the authority to establish a contract with an independent contractor and are responsible for verifying that the person is appropriately classified as an independent contractor and not as an employee and for obtaining a Form W-9.
- School employees may not serve as independent contractors.
- Contract service providers must show proof of being licensed and bonded, if applicable, and of having adequate liability insurance and workers’ compensation insurance currently in effect. The Executive Director may also require that contract service providers list the school as an additional insured.
- All services performed by independent contractors will be processed as accounts payable.
- At the close of the calendar year, ExED will issue a Form 1099 to all independent contractors in accordance with IRS regulations.

Invoice Approval & Processing

Policy: The Executive Director, Chief Operations Officer, or Executive Administrator may must approve all invoices within the scope of their respective budget authorities. Any invoice over \$50,000 must also receive approval from a member of the Board. The following procedures will be performed either manually or electronically.

Procedures:

- The ~~Coordinator of Accounts Payable or Accounts Payable Assistant~~ Department will open and review invoices and bills and will notify the Executive Director, Chief Operations Officer of any unexpected or unauthorized expense.
- When receiving tangible goods from a vendor, the ~~receiving clerk~~ designated office staff at the school will trace the merchandise to the packing list and note any items that were not in the shipment.
- The ~~Coordinator of Accounts Payable~~ Department or ~~Accounts Payable Assistant~~ will code invoices to the correct budget line.
- Invoices are then routed to the Executive Director or Chief Operations Officer for payment approval.
- If the vendor is a sole proprietor or a partnership (including LP, and LLP) providing a service, the ~~Coordinator of Accounts Payable~~ Department will obtain a W-9 from the vendor prior to submitting any requests for payments to ExED.
- ExED will review the invoice for sufficient supporting documentation, verify the coding, and process payment.

Cash Disbursements

Policy: Bank checks will be issued upon receipt of appropriate documentation (e.g. vendor invoice, purchase order, packing slip, etc.).

Procedures:

- Once an invoice is approved by the Executive Director or Chief Operations Officer for payment, the ExED Accounting Analyst will prepare an in-sequence check and will submit the check to the ExED AM or VP.
- The ExED AM or VP will review the supporting documentation for completeness and the check for accuracy and will sign the check with the Executive Director’s facsimile signature stamp, which is maintained in a secured location when not in use.
- ExED will distribute the check as follows:
 - Original – mailed or delivered to payee
 - Duplicate or voucher – attached to the invoice and filed by vendor name by an ExED accountant.
- Should a check need to be voided, “VOID” will be written in ink on the signature line of the check.

Petty Cash

Policy: The ~~Program Coordinator~~ Executive Administrator will keep a petty cash box not to exceed ~~\$100~~ \$500. Petty cash will be kept in a lockbox that is stored in a secure location. Access to the cash box should be limited to authorized personnel. Petty cash shall only be used for reasonable and allowable school purposes (~~not advances, personal uses, reimbursements, etc.~~ No personal use).

Procedures:

- The ~~Program Coordinator~~ Executive Administrator will manage the petty cash fund.
- The ~~Program Coordinator~~ Executive Administrator will maintain a log of all disbursements made from the petty cash fund and will use a petty cash slip for all disbursements. The

petty cash slip must be signed by the ~~Program Coordinator~~ **Executive Administrator** and the petty cash recipient.

- Within 48 hours of the petty cash withdrawal, the petty cash recipient will submit an original receipt to the ~~Program Coordinator~~ **Executive Administrator** who will attach the receipt to the petty cash slip and store in the petty cash box.
- At all times the petty cash box must contain receipts, petty cash slips, and cash totaling ~~\$100~~ **\$500**.
- When the petty cash balance is low the ~~Program Coordinator~~ **Executive Administrator** will prepare a petty cash reimbursement form, totaling all the petty cash disbursements and attaching the original petty cash slips and receipts to the form. The ~~Director of Operations~~ **Executive Director** or **Chief Financial Officer** will review and approve the petty cash reimbursement form and supporting documentation.
- The ~~Office Manager~~ **Accounts Payable Department** will forward the petty cash reimbursement form and original supporting documentation to ExED.
- The ExED Accounting Analyst will record the petty cash disbursements in the general ledger and issue a check made payable to the Program Coordinator in the amount of the total petty cash disbursement.
- It is the ~~Program Coordinator's~~ **Executive Administrator's** responsibility to cash the check and to keep track of funds in the box. Reconciliation must occur when funds are replenished, and/or at a minimum, annually.
- ExED will conduct surprise counts of the petty cash fund.
- Loans will not be made from the petty cash fund.

Employee and Volunteer Expense Reimbursements

Policy: The organization will reimburse pre-authorized school-related expenses that are accompanied by an original receipt or other appropriate documentation. Only the Executive Director, or ~~Chief Operations Officer~~ **Chief Financial Officer**, or ~~Lead Administrator~~ **Executive Administrator** may incur school-related expenses without pre-approval.

Procedures:

- An employee or school volunteer seeking to make a school-related purchase must obtain pre-approval from the Executive Director, Chief Operations Officer, or ~~Lead Administrator~~ **Executive Administrator**.
- Employees will submit signed expense reports monthly, as necessary, to the Chief Operations Officer or **Executive Administrator** for approval. Original receipts or other appropriate documentation (e.g. email receipt) must be attached to the expense report.
- **All expense reports must be submitted within the fiscal year which the expense is incurred.**
- ~~Employees will submit expense reports within the fiscal year in which the expenses were incurred.~~
- ~~Chief Operations Officer~~ **Executive Administrator** expense reports must be approved by the Executive Director or Chief Operations Officer.
- **Chief Operations Officer expense reports must be approved by the Executive Director.**
- Executive Director expense reports must be approved by a member of the board.
- The ~~Coordinator of Accounts Payable~~ **Accounts Payable Department** will submit the approved expense report and supporting documentation to ExED.
- ExED will issue a reimbursement check within ~~five~~ 15 business days of receipt of appropriate and complete documentation.

- The organization reserves the right to refuse reimbursement for any inappropriate expenses made.

Travel Expenses

Policy: The Executive Director must pre-approve all school related travel. Mileage will be reimbursed at the organization-approved mileage rate, not to exceed the current IRS reimbursement rate.

Procedures:

- For the purposes of mileage reimbursement, where a trip is commenced or terminated at the employee's home, the distance traveled shall be reduced by the employee's home-to-office commute distance.
- Employees will be reimbursed for overnight stays at hotels/motels when pre-approved by an administrator and the event is more than 50 miles from either the employee's residence or the school site. Hotel rates will be negotiated at the lowest level possible, including the corporate, nonprofit or government rate if offered, and the lowest rate available.
- Transportation expenses such as airfare will be purchased at the lowest rate available.
- A per diem will be provided at ~~Employees will be reimbursed up to the established~~ the per diem rate found at (<http://www.gsa.gov/portal/category/100120> - US Government Rates) for any breakfast, lunch, dinner, or incidental expense for items not included in the fee for the event. Employees will be responsible for any excess expenses beyond the established per diem rate. Employees should utilize bus/shuttle service whenever possible. When traveling in groups, taxis may be more economical. Employees should choose between long-term parking or a taxi based on whichever is the more economical for the organization. Reimbursements will be provided for ground transportation travel expenses directly related to the event, not including transportation from home to airport.
- After the trip, the employee must enter all of the appropriate information on an expense report, attach original receipts, and submit it to the Chief Operations Officer **or Executive Administrator** for approval and then on to ExED for processing.

Governing Board Expenses

- The individual incurring authorized expenses while carrying out the duties of the school will complete and sign an expense report and attach original receipts.
- The Executive Director and/or another board member will approve and sign the expense report, and submit it to ExED for payment.

Asset Management

Cash Management and Investments

Policy: All funds will be maintained in high quality financial institution or invested with the following objectives in order of priority; preservation and safety of principal, liquidity, and yield.

Procedures:

- The Executive Director will obtain Governing Board approval before opening or closing a bank account.

- Governing Board will adopt an investment policy before funds are to be invested.

Capital Equipment

Policy: The organization capitalizes any item, purchased or donated, with a value of \$1,000 or more and with a useful life of more than one year.

Procedures:

- ExED will maintain a ledger of all capitalized items. The ledger will include the original purchase price and date and a brief description of the asset.
- The organization will take a physical inventory of all assets within 90 days of the end of each fiscal year, indicating the condition and location of the asset.
- The Executive Director and Chief Operations Officer will be notified of all cases of theft, loss, damage or destruction of assets.
- The Chief Operations Officer or Director of Technology will submit to ExED written notification of plans for disposing of assets with a clear and complete description of the asset and the date of the disposal.

Loans

Policy: The Governing Board will approve all loans from third parties. In the case of a long-term loan, approval may also be required from the chartering authority in accordance with the terms of the charter and/or other lenders in accordance with the loan documents. Employee loans, including salary advances, are not allowed.

Procedures:

- The Executive Director and/or Governing Board designee shall review and sign the promissory note before funds are borrowed.
- Loan agreements should specify all applicable terms, including the purpose of the loan, the interest rate, and the repayment schedule.
- Loan covenants and reporting requirements are to be acknowledged by the board at the time of adoption.

Insurance

Policy: The organization will maintain insurance with a high quality insurance agency at all times for:

- General Liability
- Property
- Workers' Compensation
- Professional Liability
- Directors' and Officers' Coverage

Umbrella and student accident policies are considered prudent add-ons.

Procedures:

- The Executive Director will carefully review insurance policies with the Broker on an annual basis prior to renewal to determine compliance with Charter authorizer and any applicable loan covenant requirements.
- The Chief Operations Officer will forward to ExED all insurance policies and related documents (e.g. certificates of insurance, claim forms, etc.).

Parking Lot Liability

Policy: Parking lot related incidences are not covered under any school insurance policy. The organization assumes no liability for damage to cars unless a student is observed by an adult accidentally causing damage to a vehicle while engaged in a school activity.

Procedures:

- If a student willfully causes damage the student's parent or guardian is responsible.
- If a parent or other visitor causes damage, that individual is responsible.
- If an employee causes damage, the employee is responsible.
- If an unknown person causes damage and there is no witness, the affected individual would determine if he/she has applicable coverage though his/her individual insurance policies.

Operating Reserves

Policy: The organization will ensure adequate cash balances to meet annual cash flow needs. The target minimum operating reserve fund is recommended to be equal to: ~~3 months of average operating costs:~~

- the greater of 5% or \$55,000 for a school with 0-300 ADA
- the greater of 4% or \$55,000 for a school with 301-1,000 ADA

The amount of Operating Reserves will be calculated each year after approval of the annual budget and included in monthly financial reports.

Procedures:

- ExED will monitor the organization's reserve level and will report the reserve level to the Executive Director and the Governing Board on a monthly basis.
- It is the responsibility of the Executive Director and the Governing Board to understand the organization's cash situation and it is the responsibility of the Executive Director to prioritize payments as necessary to manage cash flow.
- The Governing Board may restrict a portion of the operating reserve fund for strategic goals.
- The Governing Board may develop an additional Operating Reserve Policy to specify use of the Operating Reserves.

Coversheet

YPICS Social Media Policy

Section: V. ITEMS SCHEDULED FOR ACTION
Item: E. YPICS Social Media Policy
Purpose: Vote
Submitted by:
Related Material: Social Media Policy (employee) 072417 (JAR).pdf

SOCIAL MEDIA POLICY

Social media can be a valuable and powerful means of communication. The Charter School recognizes the importance of the Internet in shaping public thinking about the Charter School and our current and potential services, employees, partners, volunteers, and students. The Charter School is also committed to supporting your right to interact knowledgeably, responsibly, and socially in the blogosphere and on the Internet through blogging and participation in social media sites.

Scope

In light of the explosive growth and popularity of social media technology in today's society, the Charter School has developed the following policy to establish rules and guidelines regarding the appropriate use of social media by employees. This policy applies to situations when you: (1) make a post to a social media platform that is related to the Charter School; (2) engage in social media activities during working hours; (3) use Charter School equipment or resources while engaging in social media activities; (4) use your Charter School e-mail address to make a post to a social media platform; (5) post in a manner that reveals your affiliation with the Charter School; or (6) interact with students on the Internet and on social media sites.

For the purposes of this policy, the phrase "social media" refers to the use of a website or other electronic application to connect with other people, including, but not limited to, Facebook, Instagram, Twitter, LinkedIn, and YouTube, as well as related web-based media, such as blogs, wikis, and any other form of user-generated media or web-based discussion forums. Social media may be accessed through a variety of electronic devices, including computers, cell phones, smart phones, PDAs, tablets, and other similar devices.

This policy is intended to supplement, not replace, the Charter School's other policies, rules, and standards of conduct. For example, Charter School policies on confidentiality, use of Charter School equipment, professionalism, employee references and background checks, workplace violence, unlawful conduct (harassment, discrimination, and retaliation), and other rules of conduct are not affected by this policy.

You are required to comply with all Charter School policies whenever your social media activities may involve or implicate the Charter School in any way, including, but not limited to, the policies contained in this Handbook.

Standards of Conduct

You are required to comply with the following rules and guidelines when participating in social media activities that are governed by this policy:

- Employees are free to create their own pages on social media sites such as Facebook using personal technology or technology issued by YPICS. But, if those pages/sites associate the employee with the organization or if those pages/sites link to pages/sites created and controlled by students, then the organization has the right

to monitor those pages/sites and take appropriate action, up to and including termination, in the event that something inappropriate is detected. The organization has sole discretion to determine what is and is not appropriate, and the employee should remember that all interaction with students and colleagues on social media is subject to the same standard of professionalism and decorum that is expected on campus and in the classroom.

- Comply with the law at all times. Do not post any information or engage in any social media activity that may violate applicable local, state, or federal laws or regulations.
- Do not engage in any discriminatory, harassing, or retaliatory behavior in violation of Charter School policy.
- Respect copyright, fair use, and financial disclosure rules and regulations. Identify all copyrighted or borrowed material with proper citations and/or links.
- Maintain the confidentiality of the Charter School's trade secrets and private or confidential information (as defined in this Handbook). Do not post internal reports, policies, procedures, or other internal business-related confidential communications. This prohibition applies both during and after your employment with the Charter School.
- Do not post confidential information about the Charter School, its employees, or its students. Remember that most student information is protected by the Family Educational Rights and Privacy Act, including any and all information that might identify the student.
- While it is acceptable to engage in limited and incidental social media activities at work, such social media activities may not interfere with your job duties or responsibilities. Do not use your Charter School-authorized email address to register on social media websites, blogs, or other online tools utilized for personal use.
- Be knowledgeable about and comply with the Charter School's reference policy. Do not post employment references for current or former employees, regardless of the substance of such comments, without prior approval from the Executive Director. This includes references and referrals on sites such as LinkedIn.
- Be knowledgeable about and comply with the Charter School's background check procedures. Do not "research" job candidates on the Internet or social media websites without prior approval from Human Resources.
- Always be fair and courteous to fellow employees, students, customers, suppliers, or other people who work on behalf of the Charter School. Avoid using statements, photographs, video, or audio that could be reasonably viewed as malicious, obscene, threatening, or intimidating, that disparage employees, customers, suppliers, or other people who work on behalf of the Charter School, or that might constitute harassment or bullying.
- Make sure you are always honest and accurate when posting information or news, and if you make a mistake, correct it quickly. Never post any information or rumors that you know to be false about the Charter School, fellow employees, students, customers, suppliers, people working on behalf of the Charter School, or competitors.

- Express only your personal opinions. Never represent yourself as a spokesperson for the Charter School. If you publish social media content that may be related to your work or subjects associated with the Charter School, make it clear that you are not speaking behalf of the Charter School and that your views do not represent those of the Charter School, fellow employees, students, customers, suppliers, or other people working on behalf of the Charter School. It is best to use a disclaimer such as “The postings on this site are my own and do not necessarily reflect the views of the Charter School.”
- Never be false or misleading with respect your professional credentials.

Policy Limitation

The Charter School respects the rights of employees to communicate with one another or with third parties for purposes protected by law, including concerted activity protected by state and federal laws and the National Labor Relations Act. Nothing in this policy will be interpreted to prohibit such communications, nor shall any employee suffer any adverse job action due to such communications.

Access

Employees are reminded that the Charter School’s various electronic communications systems, including its computers, telephones, e-mail accounts, video conferencing, voicemail, facsimiles, and internal and external networks, are the property of the Charter School. All communications and information transmitted by, received from, or stored in these systems are Charter School records.

As a result, the Charter School may, and does, monitor its employees’ use of these electronic communication systems, including for social media activities, from time to time. The Charter School may monitor such activities randomly, periodically, and/or in situations when there is reason to believe that someone associated with the Charter School has engaged in a violation of this, or any other, Charter School policy. As a result, employees do not have a reasonable expectation of privacy in this regard.

To set up social media that is owned and operated by the Charter School in compliance with this policy, employees must adhere to the following procedures:

- Request and obtain permission to create Charter School social media from the Principal.
- Contact the Executive Director to set up the social media. Provide the Executive Director with the username and password that you would like assigned to the account. If you change the username and/or password, you must immediately update this information with the Executive Director. Failure to do so may result in disciplinary action, up to and including termination. The Charter School has final approval over all content and reserves the right to close the social media at any time, with or without notice.

Discipline

Any violation of this policy may result in disciplinary action, up to and including termination.

Retaliation Is Prohibited

The Charter School prohibits retaliation against any employee for reporting a possible violation of this policy or for cooperating in an investigation of a potential violation of this policy. Any employee who retaliates against another employee for reporting a possible violation of this policy or for cooperating in an investigation will be subject to disciplinary action, up to and termination.

Questions

In the event you have any questions about whether a particular social media activity may involve or implicate the Charter School, or may violate this policy, please contact the Executive Director.

Social media is in a state of constant evolution, and the Charter School recognizes that there will likely be events or issues that are not addressed in these guidelines. Thus, each Charter School employee is responsible for using good judgment and seeking guidance, clarification, or authorization before engaging in social media activities that may implicate this policy.