

# Youth Policy Institute Charter Schools (YPICS)

## Board Meeting

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### Date and Time

Monday September 25, 2017 at 6:00 PM PDT

### Location

Bert Corona Charter School - 9400 Remick Avenue, Pacoima CA 91331

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Meeting Call In Number: (641) 715-3680, Access# 1004153. Board Members calling in from 1625 W. Olympic Blvd., Los Angeles, CA 90015, 25024 Highspring Avenue, Newhall, CA 91321, 405 Hillgard Avenue, Los Angeles, CA 90024, and 4000 S. Main Street, Los Angeles, CA 90037.

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:00 PM</b>
Opening Items			
<b>A. Record Attendance and Guests</b>		Yesenia Zubia	1 m
<b>B. Call the Meeting to Order</b>		Gene Straub	1 m
<b>C. Flag Salute</b>			5 m
<b>D. Additions/Corrections to Agenda</b>		Gene Straub	2 m
<b>E. Approve August 7, 2017 Minutes</b>	Approve Minutes	Gene Straub	5 m
<b>II. COMMUNICATIONS</b>			<b>6:14 PM</b>
Academic Excellence			

	Purpose	Presenter	Time
<b>A. Presentations from the Public</b>	FYI	Gene Straub	5 m

Any persons present desiring to address the Board of Directors on any proper matter.

The YPI Charter Public Schools ("Charter Schools") welcome your participation at the Charter Schools' Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the Charter Schools in public. Your participation assures us of continuing community interest in our Charter Schools. To assist you in the case of speaking/participating in our meetings, the following guidelines are provided:

*Agenda Items:* No individual presentation shall be more than five (5) minutes and total time for this purpose shall not exceed thirty (30) minutes per agenda item.

*Non-Agenda Items:* No individual presentation shall be for more than three (3) minutes and total time shall not exceed fifteen (15) minutes.

When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.

Ordinarily, Board Members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.

Any public records relating to an agenda item for an open session of the Board which are distributed to all of the Board members shall be available for public inspection at 1157 S. Berendo Street, Los Angeles, California 90006, 12513 Gain Street, Pacoima, CA 91331, 9400 Remick Avenue, Pacoima, California 91331 and 10660 White Oak Avenue, Granada Hills, CA 91344.

**Americans with Disabilities**

YPI Charter Schools, Inc. adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact us at least 48 hours in advance at 818-834-5805/ 213-413-9600, or [info@coronacharter.org](mailto:info@coronacharter.org) / [info@romerocharter.org](mailto:info@romerocharter.org). All efforts will be made for reasonable accommodations.

**III. ITEMS SCHEDULED FOR INFORMATION 6:19 PM**

<b>A. Transfer of CTEIG Funds</b>	FYI	Yvette King-Berg	5 m
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Transfer of funds update

<b>B. Facilities Update</b>	FYI	Ruben Duenas	5 m
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This update is for all of the YPICS' schools.

<b>C. Risk Management and Safety Trainings</b>	FYI		5 m
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Purpose    Presenter    Time

All YPICS administrators and supervisors were trained in AB1825 Sexual Harassment Prevention (Safe Schools - California AB1825 Full Course 2-hour training).

**D.** LAUSD Charter Schools Division Oversight Process    FYI    Yvette King-Berg    5 m

**E.** Committee/ Council Reports    FYI

- 1. Academic Committee Reports
- 2. Climate and Culture Committee Reports
  - 1. Student Leadership Council
- 3. Parent/ Committee Advocacy/ Engagement Reports
  - 1. School Sight Council
  - 2. English Learner Advisory Committee
- 4. LCAP Advisory Committee Reports

**F.** Directors' Reports    FYI    10 m

**G.** Executive Director's Report    FYI    Yvette King-Berg    5 m

**IV. CONSENT AGENDA ITEMS 6:54 PM**

Audit

**A.** Background    FYI

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/ enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board Member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board's vote on them. The Executive Director recommends approval of all consent agenda items.

**B.** Consent Items    Vote    Yvette King-Berg    2 m

- 1. Recommendation to approve Employment Agreements for BCCS, MORCS, and BCCHS for the 2017-2018 school year
- 2. Recommendation to approve Memorandum of Understanding between YPI Charter Schools, Inc and Youth Policy Institute
- 3. Recommendation to approve final staff rosters for BCCS, MORCS, and BCCHS for the 2017-2018 school year
- 4. Recommendation to approve 2017-2018 bell schedules and instructional minutes offered by BCCS, MORCS and BCCHS for the 2017-2018 school year

Purpose      Presenter      Time

**V. ITEMS SCHEDULED FOR ACTION** **6:56 PM**

- |  |      |                  |      |
|--|------|------------------|------|
| <b>A.</b> 17-18 YPICS Board Calendar     | Vote | Yvette King-Berg | 5 m  |
| <b>B.</b> Budget Update                  | FYI  | Irina Castillo   | 5 m  |
| <b>C.</b> June 2017 Unaudited Financials | Vote | Irina Castillo   | 10 m |

Recommendation to approve the unaudited June 2016 financials for Bert Corona Charter School, Monsenor Oscar Romero Charter School , and Bert Corona Charter High school.

- |   |      |             |     |
|---|------|-------------|-----|
| <b>D.</b> AD HOC Committee for Board Membership<br>- Recommending Michael Green | Vote | Joe Lucente | 5 m |
|---|------|-------------|-----|

The Ad Hoc Board Membership committee would like to recommend to the Board adding Michael Green onto the slate of board members.

- |  |      |             |     |
|--|------|-------------|-----|
| <b>E.</b> Recommendation to Approve Slate of Directors for 2017-2018 | Vote | Gene Straub | 5 m |
|--|------|-------------|-----|

**VI. CLOSED SESSION** **7:26 PM**

- |  |         |             |     |
|--|---------|-------------|-----|
| <b>A.</b> Conference with Legal Counsel - Anticipated Litigation | Discuss | Gene Straub | 5 m |
|--|---------|-------------|-----|

Exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: cases

**VII. OPEN SESSION** **7:31 PM**

- |                                      |      |             |     |
|--------------------------------------|------|-------------|-----|
| <b>A.</b> Items Scheduled for Action | Vote | Gene Straub | 2 m |
|--------------------------------------|------|-------------|-----|

**VIII. ANNOUNCEMENTS** **7:33 PM**

- |                                 |     |                  |     |
|---------------------------------|-----|------------------|-----|
| <b>A.</b> Closing Announcements | FYI | Yvette King-Berg | 2 m |
|---------------------------------|-----|------------------|-----|

**IX. Closing Items** **7:35 PM**

- |                           |      |  |  |
|---------------------------|------|--|--|
| <b>A.</b> Adjourn Meeting | Vote |  |  |
|---------------------------|------|--|--|



# Coversheet

## Approve August 7, 2017 Minutes

**Section:** I. Opening Items  
**Item:** E. Approve August 7, 2017 Minutes  
**Purpose:** Approve Minutes  
**Submitted by:**  
**Related Material:** Minutes for Regular Board Meeting on August 7, 2017

**APPROVED**

# Youth Policy Institute Charter Schools (YPICS)

## Minutes

### Regular Board Meeting

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#### **Date and Time**

Monday August 7, 2017 at 6:00 PM

#### **Location**

10660 White Oak Avenue, Suite B101, Granada Hills CA 91344

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Meeting Call In Number: (641) 715-3680, Access# 1004153. Board Members calling in from 1625 W. Olympic Blvd., Los Angeles, CA 90015, 25024 Highspring Avenue, Newhall, CA 91321, 405 Hillgard Avenue, Los Angeles, CA 90024, and 4000 S. Main Street, Los Angeles, CA 90037.

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#### **Trustees Present**

A. Reza, G. Straub, J. Lucente, M. Keipp, S. Mendoza

#### **Trustees Absent**

C. Vaquerano, J. Williams

#### **Trustees who arrived after the meeting opened**

M. Keipp

#### **Guests Present**

I. Castillo, Janelle Ruley, K. Myers, R. Duenas, Y. King-Berg, Y. Zubia

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

G. Straub called a meeting of the board of trustees of Youth Policy Institute Charter Schools (YPICS) to order on Monday Aug 7, 2017 at 6:20 PM.

#### **C. Flag Salute**

#### **D. Additions/Corrections to Agenda**

#### **E. Approve May 22, 2017 Minutes**

J. Lucente made a motion to approve minutes from the Board Meeting on 05-22-17 Board Meeting on 05-22-17.

S. Mendoza seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **F. Approve June 9, 2017 Minutes**

J. Lucente made a motion to approve minutes from the Board Meeting Conference Call on 06-09-17 Board Meeting Conference Call on 06-09-17.

S. Mendoza seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **G. Approve June 29, 2017 Minutes (I)**

J. Lucente made a motion to approve minutes from the Board Meeting on 06-29-17 Board Meeting on 06-29-17.

S. Mendoza seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **H. Approve June 29, 2017 Minutes (II)**

J. Lucente made a motion to approve minutes from the Board Meeting on 06-29-17 Board Meeting on 06-29-17.

S. Mendoza seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. ITEMS SCHEDULED FOR INFORMATION**

### **A. Directors' Reports**

### **B. Executive Director's Report**

### **C. OIG Final Audit Report**

M. Keipp arrived.

YPICS received the final Office of Inspector General report which included responses from YPICS and the Charter School Division. In response to the findings, YPICS will have a parent engagement update added to the board meeting agendas along with discussions on the areas of concern.

## **III. ITEMS SCHEDULED FOR ACTION**

### **A. Credit Cards for Executive Administrators and Leads**

Currently only Ms. King-Berg and Ruben Duenas have credit cards for the organization. Due to the restructuring, a card per school site is necessary for purchasing items we cannot obtain on the credit card. The credit cards will not be used in lieu of other purchasing methods.

M. Keipp made a motion to approve the new California Credit Union credit cards in the combined amount of a \$24,000 monthly limit for Regina Yvette Kingberg, Ruben Duenas, Kevin Myers, Lorence (Larry) Simonsen, Diana Gamez, Lilia K. Gamez, Yolanda Fuentes, and Charles Harvey.

S. Mendoza seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B.**

### **YPICS Fiscal Policy Updates**

This action item is moved to the next board meeting.

### **C. 17-18 YPICS Board Calendar**

After discussing the proposed dates and finding conflicting dates, YPICS will revise the recommended board meeting calendar and add to next month's agenda for approval.

### **D. New Bank Account with California Credit Union**

J. Lucente made a motion to approve the opening of a new checking account with California Credit Union which is to be used to pay the new directors' schools' California Credit credit cards.

M. Keipp seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **E. Closing of Wells Fargo Credit Cards**

M. Keipp made a motion to approve the closing of the two Wells Fargo credit cards.

S. Mendoza seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **F. Ad Hoc Committee for Board Membership**

G. Straub made a motion to establish Mary Keipp and Joe Lucente as permanent members of the Ad Hoc Committee for Board Membership.

S. Mendoza seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **G. Ad Hoc Committee for Academic Achievement**

No action was taken on this item.

### **H. Los Angeles City College MOU for Monsenor Oscar Romero Charter School**

M. Keipp made a motion to approve the MOU between Los Angeles City College MOU and Monsenor Oscar Romero Charter School.

J. Lucente seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **IV. Closed Session**

### **A. CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION**

President Straub made the following announcement:

“The Board of Directors will now be moving into closed session to discuss matters described in Section VI. Matters to be discussed are those permitted by Government Code Section 54956.9 (existing or anticipated litigation)”

The Board convened to Closed Session at 7:12 p.m.

### **RETURN TO OPEN SESSION - ITEMS SCHEDULED FOR ACTION**

The Board reconvened to Open Session at 7:28 p.m.

President Straub announced the following:

“No action was taken in Closed Session.”

## **V. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:30 PM.

Respectfully Submitted,  
Y. Zubia

# Coversheet

## Transfer of CTEIG Funds

**Section:** III. ITEMS SCHEDULED FOR INFORMATION  
**Item:** A. Transfer of CTEIG Funds  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:**  
CTEIG Updated MOU YPICS Request for Change in Fiscal Agent 073117.pdf  
CTEIG Check for Vaughn.pdf



**Memorandum of Understanding**  
**Youth Policy Institute Charter Schools**

AND

**Career Technical Education Incentive Grant**

This agreement herein describes the agreed upon responsibilities and expectations between Youth Policy Institute Charter Schools (YPICS) with offices at 6464 Sunset Boulevard, Suite 650, Los Angeles, CA 90028 and Career Technical Education Incentive Grant (CTEIG) with offices located at 1430 N Street, Suite 4202 Sacramento, CA 95814.

**REQUEST TO CHANGE FISCAL AGENT LEA**

Youth Policy Institute Charter Schools is requesting to change from having Monseñor Oscar Romero Charter School, the current LEA for this grant, move to remain solely a member with all of the member responsibilities listed in this MOU. Additionally, The Board of Directors for Youth Policy Institute Charter Schools also agreed to have Vaughn Next Century Learning Center, a current member of the YPICS CTEIG Consortium, step into the position as the Lead Educational Agency. The Board of Directors of Vaughn Next Century Learning Center has agreed to take on the role and responsibilities of the LEA as outlined in this MOU effective July 1, 2017.

**STATEMENT OF INTENT**

Youth Policy Institute Charter Schools (YPICS) and Career Technical Education Incentive Grant (CTEIG) seeks to established as a state education, economic, and workforce development initiative with the goal of providing pupils in kindergarten through grade twelve, inclusive, with the knowledge and skills necessary to transition to employment and postsecondary education. The purpose of this program is to encourage and maintain the delivery of career technical education (CTE) programs during implementation of the school district and charter school local control funding formula (LCFF) pursuant to California *Education Code (EC)* Section 42238.02.

**TERM AND TERMINATION**

Term. The term of MOU begins July 15, 2015 the Effective Date and ends on June 30, 2017. This MOU may be extended or amended at any time upon mutual written consent of the





**PARTIES.** This Agreement will take effect on the Effective Date and will remain in effect, unless earlier terminated or until all of the Services have been completed.

**Termination.** This Agreement may be terminated in whole or in part by either party without cause with 30 days written notice of termination and shall be sent via certified or registered mail with return receipt requested.

### **RELATIONSHIP OF THE PARTIES**

As recipients of CTEIG funds, the Youth Policy Institute Charter Schools (YPICS) Consortium is committed to implementing and maintaining a CTE program that meets all of the following high quality CTE program requirements:

- a. Offer high quality curriculum and instruction aligned with the California CTE Model Curriculum Standards including, but not limited to, providing a coherent sequence of CTE courses that enable pupils to transition to postsecondary education programs that lead to a career pathway or attain employment upon graduation from high school.
- b. Provide pupils with quality career exploration and guidance.
- c. Provide pupil support services including counseling and leadership development.
- d. Provide for system alignment, coherence, and articulation, including ongoing and structural regional or local partnerships with postsecondary educational institutions, with documented formal written agreements.
- e. Form ongoing and structural industry and labor partnerships, documented through formal written agreements and through participation on advisory committees.
- f. Reflect regional or local labor market demands focusing on current or emerging high-skill, high-wage, or high-demand occupations.
- g. Reflect regional or local labor market demands focusing on current or emerging high-skill, high-wage, or high-demand occupations.
- h. Lead to an industry-recognized credential, certificate, appropriate postsecondary training, or employment.





- i. Staffed by skilled teachers (CTE credentialed teachers) or faculty and provide professional development opportunities for those teachers or faculty members.
- j. Report data to allow for an evaluation of the program.

**ATTENDANCE AND MATCH COMMITMENTS:**

The below table outlines the average daily attendance (ADA) for grades 7-12, and corresponding match commitments, from each school within the YPICS Consortium. Schools will receive \$163.00 per ADA served through CTE Program,

School Name	ADA (grades 7-12)	Match Commitment
Los Angeles Academy of Arts & Enterprise Charter	120	\$23,280
Camino Nuevo Charter High	100	\$19,400
Community Collaborative Charter (closed)	-100	-\$19,400
Alliance Health Services Academy High	400	\$77,600
APEX Academy	60	\$11,640
Mission View Public	100	\$20,000
Vaughn Next Century Learning Center	400	\$77,600
Bert Corona Charter	239	\$46,366
Monsenor Oscar Romero Charter School	211	\$60,344
YPI Valley Public Charter High (Name changed to Bert Corona Charter High School)	400	\$77,600
Total by grant's end	2030 students	\$413,486 match dollars



### USE AND RELEASE OF INFORMATION

All parties involved in this MOU agree to maintain confidentiality of the information gathered and provided through this agreement and to comply with all laws and regulations governing the information referenced therein.

### DATA/PROGRAM EVALUATION RESPONSIBILITIES & COMMITMENTS

Data aligned with the core metrics required by the federal Workforce Innovation and Opportunity Act and the quality indicators described in the California State Plan for CTE and by the Perkins IV. The data to be reported includes all of the following:

- The number of pupils completing high school.
- The number of pupils completing CTE coursework.
- The number of pupils obtaining an industry-recognized credential, certificate, license, or other measure of technical skill attainment.
- The number of former pupils employed and the types of businesses in which they are employed.
- The number of former pupils enrolled in a postsecondary educational institution, a state apprenticeship program, or another form of job training.
- Quarterly reports must be made on each metric to YPI's Research and Evaluation Department as well as YPI's Director of Academic Support,
- Postsecondary entry and progress should be collected from the National Student Clearinghouse and shared with YPI. It is the responsibility of the grantee to have a contract with National Student Clearinghouse to receive the data.

### USE AND RELEASE OF INFORMATION

All parties involved in this MOU agree to maintain confidentiality of the information gathered and provided through this agreement and to comply with all laws and regulations governing the information referenced therein.



## **TERMINATION**

This Agreement may be terminated in whole or in part by either party without cause, with 30 days written notice of intent to termination and shall be sent via certified or registered mail with return receipt requested. Failure to honor any of the obligations stated above may also result in the termination of this Agreement.

## **GOVERNING LAW**

This agreement will be governed by the laws of the state of California without regard to its conflicts of law's provisions. The state and federal courts within the State of California shall have non-exclusive jurisdiction over all disputes arising out of this agreement.

## **AMENDMENTS TO THE MOU**

MOU change requests may be submitted in writing by any party at any time. Any proposed changes to the MOU must be signed and approved by the authorized signers from both parties before going into effect.

## **COMPLETE AGREEMENT**

This Memorandum of Understanding is executed in two (2) duplicate originals, each of which is deemed to be an original. This Memorandum of Understanding includes Five (2) pages, which constitute the entire understanding and agreement of the PARTIES.

## **COUNTERPARTS**

This Agreement may be executed via counterparts, each of which shall be deemed to be an original.

## **AUTHORITY**

The individuals signing below have the authority to commit the party they represent to the terms of this MOU, and do so commit by signing. This MOU is of no force or effect until signed by representatives of both parties.





**In Witness Whereof**, the parties have executed this Memorandum of Understanding as of the effective date.

Youth Policy Institute Charter Schools

By: Yvette King Berg  
Title: Executive Director  
Date: 7/21/17

School: Los Angeles Academy of Arts & Enterprise Charter

By: Dr. Fredrick B. Lanuza  
Signature: Dr. Fredrick B. Lanuza  
Title: Principal

Date: 07.27.17.R

School: Community Collaborative Charter

By: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

School: Camino Nuevo Charter High

By: Ana F. Ponce  
Signature: [Signature]  
Title: CEO  
Date: 7/24/17

School: Alliance Health Services Academy High

By: Carla M. McCallough  
Signature: [Signature]  
Title: Principal  
Date: 7/31/17



School: APEX Academy  
By: Alfonso Paz  
Signature: [Signature]  
Title: Director

Date: 7/24/2017

School: Vaughn Next Century Learning Center

By: Anita Zepeda  
Signature: [Signature]  
Title: Executive Director

Date: 07/21/2017

School: Monsenor Oscar Romero Charter School

By: Kevin Myers  
Signature: [Signature]  
Title: Executive Administrator

Date: 7/21/17

School: Mission View Public  
By: William Toomey

Signature: [Signature]

Title: Executive V.P. Chief Academic Officer

Date: 7/24/2017

School: Bert Corona Charter

By: Ruben Duenias  
Signature: [Signature]

Title: Chief Operations Officer

Date: 7-21-17

School: YPI Valley Public Charter High

By: Ruben Duenias  
Signature: [Signature]

Title: Chief Operations Officer

Date: 7-21-17



I hereby acknowledge that I have received the reassured reimbursement / stipend check.

C/O Yvonne Chan  
Vaughn Next Century Charter School  
Print Name

\_\_\_\_\_  
Date

*Yvonne Chan*  
Signature

9/18/2018 yc  
Date

chk# 304777  
Check Number

1,062,404.00  
Amount

Payee VAUGHN NEXT CENTURY CHARTER SCHOOL  
 Vendor ID VAUG001

Account #:

304777  
 9/15/2017

Invoice	Description	Discount	Amount
STD09/07/17-V	TRANSFER GTEIG FUNDS TO VAUGHN	\$0.00	\$1,062,404.00
<b>Total :</b>		<b>\$0.00</b>	<b>\$1,062,404.00</b>

YPI CHARTER SCHOOLS INC  
 9400 REMICK AVE  
 PACOIMA, CA 91331

PACIFIC WESTERN BANK  
 21600 OXNARD ST., STE. 100  
 WOODLAND HILLS, CA 91367  
 1-800-654-7962

304777

\*\*\*\*One Million Sixty Two Thousand Four Hundred Four and 00/100 Dollars

9/15/2017  
 VOID AFTER 90 DAYS

\$1,062,404.00

PAY TO THE  
 ORDER OF

VAUGHN NEXT CENTURY CHARTER SCHOOL  
 13330 VAUGHN ST - MAINLAND CAMPUS  
 SAN FERNANDO, CA 91340

*Yvette King Perry*  
 AUTHORIZED SIGNATURE

⑈ 304777⑈ ⑆ 122238200⑆ 1001006905⑈

Management		ObjectCode		Object ID	Vendor	Description	Doc #	Month	Date	Actual Amount	ORG	LocationCode	ID Code	SessionID	Original Source	Res Cnt
MORCS	8698	8698		Career Technical Education Incentive Grant		RECLASS: FY16/17 - CAREER TECH EDUC INSENT GRANT TO 9650	01/17 - RECL 6	1	01/19/2017	\$0.00	YPI CS	000	CTEIG	03/07/17K1J	JV	4
MORCS	8698	8698		Career Technical Education Incentive Grant		FY16/17 - CAREER TECHNICAL EDUCATION INCENTIVE GRANT	01/19/17 - DEP	1	01/19/2017	(\$549,179.00)	YPI CS	000	CTEIG	02/23/17K1D	CR	1
MORCS	8698	8698		Career Technical Education Incentive Grant		FY15/16 - CAREER TECHNICAL EDUCATION INCENTIVE GRANT	08/24/16 - DEP	8	08/24/2016	(\$513,225.00)	YPI CS	000	CTEIG	09/23/16K1D	CR	1
MORCS	8698	8698		Career Technical Education Incentive Grant		RECLASS: FY15/16 - CAREER TECH EDUC INSENT GRANT TO 9650	10/16 - RECL	8	08/24/2016	\$513,225.00	YPI CS	000	CTEIG	11/17/16K1J	JV	1



# Coversheet

## Risk Management and Safety Trainings

**Section:** III. ITEMS SCHEDULED FOR INFORMATION  
**Item:** C. Risk Management and Safety Trainings  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:** Sexual Harassment Training.pdf  
Sign-In Sheet for Administrators and Supervisors AB 1825 Training.pdf



# Sexual Harassment: Policy and Prevention California AB1825 Full

**Congratulations!** You've completed this course. [Get a certificate of completion](#)

[Provide Course Feedback](#)



## Select an item from the list

Introduction	Completed	▶
Sexual Harassment: Know the Facts	Completed	▶
A Costly Problem	Completed	▶
Discrimination	Completed	▶
Harassing Behaviors	Completed	▶
Quid Pro Quo	Completed	▶
Hostile Work Environments	Completed	▶
Abusive Conduct	Completed	▶
Workplace Considerations	Completed	▶
Handling Complaints	Completed	▶
Consensual Relationships	Completed	▶
Preventing Harassment	Completed	▶
Technology	Completed	▶
Sensitivity Awareness	Completed	▶
Course Review	Completed	▶
Quiz	Passed	▶

**Quiz: Download Printable Version or Printable Answer Key**  
*You are seeing this because you are an administrator.*

Have a question? Please contact your SafeSchools coordinator.

## Author

**Wendy Armstrong**



Wendy Armstrong is an attorney licensed to practice in Ohio and California. She received a BA in Psychology from Miami University, a MA in Psychology from Boston University, and a JD from Chase College of Law. Wendy worked for the Hamilton County Court of Domestic Relations (in Cincinnati, OH) as a Family Counselor; she worked for Kaufman and Young Law Firm in Beverly Hills, CA, and is now in private practice. She has authored school-based training on Child Abuse, Intimate Partner Violence, the Clery and Save Acts and others.

## Author

**Catherine Mattice**






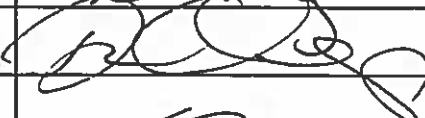






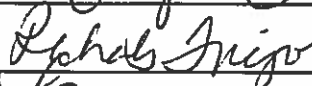

Leadership Staff Training

# Sign-In Sheet:

Date: 9/18/17

Topic: ~~AB~~ 1825 Sexual Harassment Leadership Training

Name:	School:	Signature:
1. Yelania Zubia	Central	[Signature]
2. Elida Gachuzo	Central	[Signature]
3. Susie Castellon	Central	[Signature]
4. Yolanda Fuentes	BCCHS	[Signature]
5. Yvette King-Berg	YPICS	Yvette King-Berg
6. Vashon Nutt	Central	[Signature]
7. Maria Martinez	CENTRAL	[Signature]
8. Kevin Myers	MORCS	[Signature]
9. Karina Gamez	MORCS	[Signature]
10. Gabrielle Aquino	MORCS	[Signature]
11. Jose D Castillo	MORCS	[Signature]
12. Cynthia Jimenez	MORCS	[Signature]
13. Freddy Zepeda	MORCS	[Signature]
14. MICHAEL MARTIN	MORCS	[Signature]

NAME	SCHOOL	Signature
15. Diana GAMEZ	BCCS	
16. Diana Orozco	BCCS	
17. Brian Bradford	BCCS	
18.  Ruben Duenes	BCCS	
19. Kuek TAKRYAMA	BCCS	
20. Valinda Meneses	BCCS	
21. Joseph Amode	BCCS	
22. Rahab Trejo	BCCS	
23. Larry Simonsen	BCCS	
24.		
25.		
26.		
27.		
28.		
29.		
30.		

# Coversheet

## LAUSD Charter Schools Division Oversight Process

**Section:** III. ITEMS SCHEDULED FOR INFORMATION  
**Item:** D. LAUSD Charter Schools Division Oversight Process  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:**  
Board support documents LAUSD Charter Schools Division oversight process .pdf



## YPI CHARTER SCHOOLS

September 25, 2017

**TO:** YPI Charter Schools  
Board of Directors

**FROM:** Yvette King-Berg  
Executive Director

**SUBJECT: LAUSD Charter Schools Division oversight process**

### BACKGROUND

The LAUSD Charter Schools Division (CSD) conducts yearly oversight visits and formal reviews of the instructional and operational practices of all District-authorized charter schools. All charter schools contribute a percentage of their operating revenue to the District for this purpose as required by law.

### ANALYSIS

The LAUSD Charter Schools Division conducts performance-based oversight aligned to the California Charter Schools Act and includes four categories and a sub-category: 1) Governance Documentation, 2) Student Achievement and Educational Performance Documentation, 3) Organizational Management, Programs, and Operations Documentation, 3A) Documentation of Compliance with DOJ and TB clearance, credentialing, ESSA requirements, and Mandated Reporter Training Requirements, etc., and 4) Fiscal Operations.

“Category 1, Governance” specifically reviews the ways in which the Board of Directors fulfill its fiduciary responsibility to effectively direct and provide oversight of the YPICS. As part of this responsibility, the Board is asked to monitor and review all documents that demonstrate that the schools comply with all applicable laws. No later than the March 1, 2018, Board meeting, or as soon as all documentation is ready for review by each of the YPICS, the Board will review all documentation and the Board President will sign off on items as “compliant” or “non-compliant”. The certification document, board agenda and minutes from the meeting at which the documents are certified will be compiled and sent to the District no later than March 16, 2018.

Additionally, beginning in the 2017-2018 school year, by the end of each school’s 7<sup>th</sup> week of school, each school site administrator must submit certification confirming the school’s implementation of safety measures at the beginning of the school year. This beginning of the school year certification by each school administrator informs the FCPS Board and supports the school in ensuring that critical organizational and management

systems are in place as the school year begins, as these requirements greatly impact students, staff and the public. The entire certification document, with only the school administrator's columns completed, along with the administrator's signature, are due to the LAUSD Charter Schools Division by the end of the 7<sup>th</sup> week of school.

The oversight visit dates for each site are listed below:

Bert Corona Middle School:	December 1, 2017
Bert Corona Charter High School:	December 5, 2017
Monseñor Oscar Romero Charter School:	December 7, 2017

### **RECOMMENDATION**

This is an information item and no action is required.

# Coversheet

## Committee/ Council Reports

**Section:** III. ITEMS SCHEDULED FOR INFORMATION  
**Item:** E. Committee/ Council Reports  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:** BCCHS SAC .pdf



BCCHS School Advisory Council Meeting  
September 21

Present:

- |                       |   |
|-----------------------|---|
| 1. Francisco Mendez   | Parent  |
| 2. Cesar Guzman       | Student   |
| 3. Karla Sanchez      | Student   |
| 4. Adriana Sanchez    | Parent  |
| 5. Christina Soria    | Spanish Teacher                                       |
| 6. Nestor Garcia      | Algebra 1 Teacher                                     |
| 7. Fernando Avila     | LAPD Officer - Community Outreach - Foothill Division |
| 8. Yolanda Fuentes    | Director of Operations                                |
| 9. Christina Simonsen | Executive Administrator                               |

Minutes

**4:15** Meeting Commences

Introductions and welcome

Brief LCAP explanation and rationale for convening committee.

Description of importance of all stakeholders helping to guide and direct the efforts of the school.

**4:25** Stakeholder Perspectives on Participation

Francisco - Parents need to be very involved in our school or we lose the school. We need our parents to be as involved as possible.

Adriana - We need to make sure we inform our parents about the services and rights of special needs students so that they know how to best advocate for their children.

Francisco - Parents also need to know how the school works; what are your practices and why do you do what you do. That helps us feel better about what is happening with our children at school.

Officer Avila - I've worked in Foothill Division for 14 years. I'm from the neighborhood. A lot of our parents don't know that just because the kids might need a little help, that doesn't mean that there is anything wrong with them. A small school a great opportunity to get to know parents well and get creative. Building relationship with parents is most important. This community is really responsive to being welcomed.

Cesar - I wanted to go to a school where I could take AP classes. I really wanted that opportunity.

Karla - I wanted to be a part of a small school. I wanted to know my teachers and fellow students.

Nestor - Working here at a small school allows me to really address the needs of individual students on a personal level, rather than feeling like there are so many students that I can't even know what their needs are.

Christina - I grew up in big public schools so that is what I knew. I didn't really know about charter schools. But when i worked at BCCMS as a tutor, I saw how powerful the relationships were, and I became a teacher while doing that work. Now I am an official teacher and can build those relationships in my own classroom, and can help grow this school.

Yvette - I wanted to be a teacher, but a local politician asked me to work in public service with him, and it led me into a life of public service work for 20 years. I have a child with special needs, and I want my children in schools that can care for their needs effectively. After my time

#### **4:55** Update on events and initiatives.

CIF Sports Program

College Visitations and First College Applications

- UC Riverside
- Cal Tech
- CSU Channel Islands
- Grand Canyon University (First Applications!)

LA Mission College - Full Class!!

- Students are completing their 4th class towards the IGETC

AP Classes Launch

DVR Review

#### **5:05**

Establishing best meeting time.

Collecting emails.

#### **5:10**

Meeting Adjourned

# Coversheet

## Directors' Reports

**Section:** III. ITEMS SCHEDULED FOR INFORMATION  
**Item:** F. Directors' Reports  
**Purpose:** FYI  
**Submitted by:** Ruben Duenas  
**Related Material:** Executive Administrator report 9-25-17.doc  
17-18 MORCS EA Board Report.docx  
BCCHS EA Report - Sept 25.pdf

**BACKGROUND:**  
BCCS Executive Administrator Report



## Executive Administrator's Report- Bert Corona Charter School September 25, 2017

*The mission of the YPI Charter Schools (YPICS) is to prepare students for academic success in high school, as well as post-secondary education; prepare students to be responsible and active participants in their community; and enable students to become life-long learners. Students at YPI Charter Schools will become active citizens who characterize the ideals of a diverse and democratic society. Students will provide service to their community, take responsibility for their own learning, and develop the habits of mind and body that will empower them to be successful in high school and beyond.*

### **Focus on Fidelity of Implementation with PBIS and SFA**

Fidelity of implementation occurs when teachers use the instructional strategies and deliver the content of the curriculums in the same way that they were designed to be used and delivered.

Why is fidelity of implementation important in teaching research-based curriculums? Fidelity is critical to achieving the same results that were achieved during the research. When changes are made in how the curriculum is presented, it is unclear what the effects on the students will be.

### **Culture and Climate- PBIS Implementation-**

- Goal- 80% Fidelity as measured by the Tiered Fidelity Index (TFI)
  - October Catch- Early Identification and support
    - Students will be provided with additional supports
      - 4 ODR's- 1 Student
      - 5 ODR's- 1 Student
      - 6 ODR's- 4 Students
      - 11 ODR's- 1 Student
- Data Trend
  - Reduction in ODR Majors from last year<sup>[1]</sup><sub>[SEP]</sub>
  - Increase in ODR Minors from last year
  - Analysis: teachers are more aware of the difference between Major and Minor ODR's and are implementing PBIS strategies with greater fidelity

### **Academic Achievement-**

- SFA- Full implementation of the SFA Reading Edge Program
  - Classroom observation
  - Teacher meetings and Conversations
  - Classroom visits
- SBAC Data
  - We are still waiting on a complete set of Data
- NWEA
  - Data is currently being analyzed

### **Operations**

- Attendance
  - Attendance Data
    - 3 - 5 Absences - 14 students
    - 6 - 8 Absences- 3 students<sup>[1]</sup><sub>[SEP]</sub>
    - 9 -11 Absences- 0 Students
  - Early identification of students

- Student/Parent Administrator conferences regarding attendance are being scheduled to identify needs and supports of students and families
- TDAP Reporting
  - Required trainings completed
    - Blood Borne Pathogens
    - Mandated Reporter
    - Sexual Harassment- Supervisor Training

### **Facilities**

- Bert Corona Charter School
  - Basketball Court
    - Concrete and hoops have been installed
    - Lines are pending
  - Security Gates
    - In progress
  - Irrigation System Upgrade
    - In progress
  - Air conditioner concerns
    - Units were strained significantly during heat wave.
    - 3 units have had repeated failures.
      - Manufacturers warranty is still valid and being used
    - The vendor Inland Mechanical Services has been responsive
    - The manufacturer has extended our warranty as a result of the problems
- Monseñor Oscar Romero Charter School
  - The substantial completion date of the project is now August 15th. We add 30 to 60 days to receive keys and to occupy the new building. Opening of the new MORCS campus would be in September or October. Reminder this is current information and is VERY much subject to change.



## ***MORCS Executive Administrator Report***

**September 2017**

*The mission of the YPI Charter Schools (YPICS) is to prepare students for academic success in high school, as well as post--secondary education; prepare students to be responsible and active participants in their community; and enable students to become life-long learners. Students at YPI Charter Schools will become active citizens who characterize the ideals of a diverse and democratic society. Students will provide service to their community, take responsibility for their own learning, and develop the habits of mind and body that will empower them to be successful in high school and beyond.*

### **Academics: Professional Development**

Our professional development for the beginning of the school year has focused on data and goal setting, calibrating best practices, and working towards student exhibitions.

One of the strategies we have been utilizing is the Critical Friends Group. Our teachers bring their lesson plans or unit plans, along with rubrics and student work samples, to a designated professional development meeting. Using a specific protocol, our teachers present their work and receive feedback from a variety of other staff members. The teams typically include teachers of varying content areas, members of the resource team, EL tutors/teachers, and an administrator. Each team member has time to present, answer questions, and receive feedback.

We have also been using data time to help teachers use data analysis protocols to analyze testing and assessment data and to set goals for working with their students. This time also allows grade level teams to collaborate and discuss their students to ensure that they are supported in working on their growth goals in all classes. The teams also work together to create hot list students on whom we will focus particular efforts to support their growth.

Finally, we have been discussing the fact that student exhibitions and working with parents will help give purpose to student work in the classroom. Our teachers have been working on planning for the following events and/or exhibitions:

- Family Engineering Night (October)
- CASA Service Learning Project and Presentations (all year, presentations in May)
- History Day LA (March)
- LACOE Science Fair (Spring 2018)

### **Academics: Hot List Students**

As teachers analyze assessment data during professional development, they work on generating a list of students to whom we will give a particular focus and support. These students will not only receive targeted support during classroom instruction and activities, but they will also receive support from our academic tutoring team.

### **Academics: Academic Support Team**

This year we are trying a new strategy through paraprofessional support. Our goal was to mirror the support program utilized in most resource programs. As we enrolled students during the fall semester, our EL1 count quickly grew from 2 EL1 students to a total of 8 currently. This count includes 6 students who only speak Spanish and 2 students who only speak Russian. To provide the support our students need, our academic team provides pull out support for targeted language development. We use simple texts, explicit vocabulary instruction, and the Duolingo app to teach English. Then during electives, students are pulled out to pre-teach math concepts students will be learning during the week so the students can learn the concepts ahead of time and then attempt to participate in an inclusive model during their actual math classes.

The tutors also work with Mr. Zepeda to review teacher lesson plans and the provide pull out and push in support for all of our ELs and struggling students during core content classes. We are currently working on specific goal sheets for all of our ELs and the students who are receiving support from the tutors so we can monitor their growth and progress through this support.

In addition to this support, our admin team continues to provide ongoing feedback and support to our teachers. Mr. Zepeda observes teachers and meets with them to provide feedback, and Mr. Myers meets with teachers twice per month to review assessment data from benchmark testing and from teacher assessments on standards being taught. For these meetings we use the GREATER coaching model shared with us by the Success for All foundation.

**Academics: MAP and SBAC Results**

SBAC Reading				SBAC Math			
		#	%			#	%
All	1	135	40.42%	All	1	178	53.61%
All	2	116	34.73%	All	2	96	28.92%
All	3	65	19.46%	All	3	38	11.45%
All	4	18	5.39%	All	4	20	6.02%
		334		All		332	
SBAC Reading				SBAC Math			
		#	%			#	%
6	1	52	48.15%	6	1	68	63.55%
6	2	42	38.89%	6	2	29	27.10%
6	3	12	11.11%	6	3	8	7.48%
6	4	2	1.85%	6	4	2	1.87%
6		108				107	
SBAC Reading				SBAC Math			
		#	%			#	%
7	1	46	38.66%	7	1	60	50.42%
7	2	34	28.57%	7	2	40	33.61%
7	3	32	26.89%	7	3	16	13.45%
7	4	7	5.88%	7	4	3	2.52%
7		119				119	
SBAC Reading				SBAC Math			
		#	%			#	%
8	1	37	34.58%	8	1	50	47.17%
8	2	40	37.38%	8	2	27	25.47%
8	3	21	19.63%	8	3	14	13.21%
8	4	9	8.41%	8	4	15	14.15%
8		107				106	

6A - READING	
Mean RIT	201.5
Exceeding	1
Met	1
Nearly Met	6
Did Not Meet	21
7A - READING	
Mean RIT	205.6
Exceeding	0
Met	5
Nearly Met	9
Did Not Meet	10
8A - READING	
Mean RIT	214.2
Exceeding	1
Met	5
Nearly Met	17
Did Not Meet	6

### **Culture:**

One of our huge areas of focus this year is to improve overall school culture. When we analyzed our parent, student, and staff survey data it was clear that we needed to focus on providing more support for our stakeholders and we needed to continually gather feedback from them to push our improvement. We are also focusing on raising expectations for students who are sent out of class so that they receive a consequence, are supported to learn and grow social-emotionally so they don't make the same mistake again, and then ensure that they are working on content standards even though they are not in their classes. Mr. Castillo has also split student leadership with one of our teachers so they can ensure that once our school is safe and everyone is learning, we can also have fun! We just had our first dance on Friday which was a great success. We also continue to use the scholar dollar system for reward and the PBIS support system for consequences and student development.

### **Operations and Parents:**

We have had several great parent events at the beginning of the year. First, we collaborated with CCSA, Great Public Schools, and Berendo Middle School to hold a town hall meeting at which we could discuss what it really means to have a great school and what we need to improve the schools in our community. Over 120 parents and community members attended as we discussed tough topics with school leaders, parents, and Board Member Monica Garcia. Next we held our back to school night where our teachers and parents could meet for the first time to discuss expectations. We have also been having consistent meetings like Coffee with the Directors, English classes with support from LACC, and School Advisory Council meetings to help direct our school. Our parents have been very involved this year and we love the voice they are adding to our community.

We have also been focused on making sure our meal program is running correctly, as our organization will have an audit this year. Ms. Gamez has been doing a great job working with the team to ensure that we are in compliance and has been supporting everyone who works with the meal program to ensure that we are doing it correctly. We are ready!







## **Bert Corona Charter High School Executive Administrator Report**

### **September 24, 2017**

The mission of the YPI Charter Schools (YPICS) is to prepare students for academic success in high school, as well as post--secondary education; prepare students to be responsible and active participants in their community; and enable students to become life-long learners. Students at YPI Charter Schools will become active citizens who characterize the ideals of a diverse and democratic society. Students will provide service to their community, take responsibility for their own learning, and develop the habits of mind and body that will empower them to be successful in high school and beyond.

### **Enrollment**

The current enrollment of Bert Corona High School is 202 as of Friday, September 22<sup>nd</sup>:

9 <sup>th</sup> Grade –	54
10 <sup>th</sup> Grade –	81
11 <sup>th</sup> Grade –	53
12 <sup>th</sup> Grade –	14
Total -	202

This number is 33 under projection for the approved FY 2017-2018 budget. The drop-off in enrollment of Bert Corona Middle School Graduates for the Spring of 2016 was noticeable and had a significant impact on student morale and budget flexibility.

### **Staffing**

Two new full-time administrative staff were recruited and hired for the 2017-2018 academic year. Maribel Palafox, Counselor, and Yolanda Fuentes, Director of Operations.

Teaching positions are now fully staffed, but English 9 and 10 did not start until September 6, and Physics/Chemistry will not be able start until the new hire is appropriately licensed.

### **NTSG (New Teacher Support Group)**

Under the guidance of the Executive Administrator, Ms. Macias (Wakefield) is stewarding a New Teacher Support Group for teachers who have taught for 2 years or less. BCCHS has 5 of 10 teachers who are at this stage in their careers. The group is not focused on professional development, but rather on making sure new teachers feel heard. Ms. Macias is currently enrolled in a school leadership program and is taking on responsibilities that reflect the breadth of roles typically served by administrators.

### **Student Academic Performance/Growth**

BCCHS students have not yet taken the Smarter Balance Assessments in numbers that create a statistically significant subgroup, and therefore Smarter Balance accountability data is not yet available. The academic year 2017-2018 is the first in which an academic cohort of sufficient size will take the Smarter Balance Assessments, which will establish a baseline for the school.

Other performance data available is MAPS data, which is longitudinal, as well as Universal PSAT data, which was baseline data for 2016-2017. The PSAT-9, PSAT-10, and PSAT-NMSQT will be administered again in the second semester of this 2017-2018 academic year.

Longitudinal MAPS data for the first administration of this year is shown below in comparison to the same administration (Fall) for the 2016-2017 school year. The data below are for students who took both administrations only.

#### **Summary for: Mathematics**

Percentage of Students who Met or Exceeded their Projected RIT - 60.8%

Percent of Projected Growth Met - 161.4%

Count of Students with Growth Projection Available and Valid Beginning and Ending Term Scores 97

Count of Students who Met or Exceeded their Projected RIT - 59

Median Conditional Growth Percentile - 60

#### **Summary for: Reading**

Percentage of Students who Met or Exceeded their Projected RIT - 55.7%

Percent of Projected Growth Met - 96.6%

Count of Students with Growth Projection Available and Valid Beginning and Ending Term Scores - 88

Count of Students who Met or Exceeded their Projected RIT - 49

Median Conditional Growth Percentile - 60

## **Graduation Tracking**

BCCHS Counselor Ms. Palafox has been communicating with the families of the first group of seniors regarding their progress towards graduation eligibility. Many of these students came to BCCHS in the first semester of 10<sup>th</sup> grade with significant deficiencies in A through G credit, and have struggled to make up these deficits. There are 4 students of the 14 scheduled to culminate this academic year who will need supplemental learning opportunities to attain the necessary A through G units to be awarded a CA diploma. BCCHS has been making credit recovery a focus of their schedules, including summer school, since Ms. Palafox joined the school in the spring of 2017.

## **College and Career**

Ms. Palafox, Ms. Fuentes and Ms. Guzman have partnered to successfully execute 3 college visitation field trips as of Friday, September 22<sup>nd</sup>. Students from BCCHS have toured UC Riverside, California Institute of Technology, and California State University Channel Islands. Also, all 9<sup>th</sup>, 10<sup>th</sup>, and 11<sup>th</sup> grade students at BCCHS take the PSAT exam that is appropriate to their grade level. This is known as “Universal PSAT” and is widely regarded as one of the most successful strategies for preparing students to be successful on the SAT exam. As a member of the College Board, all PSAT and SAT exams can be offered and administered at BCCHS. These are at varying stages of being calendared.

Representatives from Grand Canyon University visited the campus on September 21, resulting in several students starting the college application process for the first time. This was a significant and emotional moment for many staff and students alike.

LAMC-IGETC courses are now in their 4<sup>th</sup> semester of being offered at BCCHS. The current course is Child Development. Of an initial roster of 55 students, 50 continue to maintain their roster spot and are engaging the material. This is a vast improvement over previous iterations of LAMC courses that were offered after school.

## **Professional Development - Hallmarks....**

Professional Development at BCCHS is being driven this year by compliance visit preparation, emergency preparedness training, and instruction hallmarks. The Executive Administrator, in partnership with the Instructional Leadership team, has developed a dual-purpose for monitoring classroom instruction and providing opportunities for teacher reflection. It is a Google form entitled “Hallmarks, Expectations and Evidence.” Data from reflections and observations is collected for further discussion. The final professional development for September will be a DVR preparation training led by the

Special Education staff. Examining student's work using CFG protocols will be the focus of PD for October.

### **Special Education**

Maria Castañeda has joined the Special Education team at BCCHS for the 2017-2018 academic year. Her credentials and experience are significant and she brings with her a student-centered approach to teaching, learning, and student support.

BCCHS will undergo a District Validation Review on October 3<sup>rd</sup>.

The Special Ed team, under the guidance of Mr. Nutt, is preparing teachers and staff for a review of the program by the LAUSD SELPA.

### **Parent POC (Points of Contact) - SAC, Parent Coffee**

In addition to the yearly open houses and parent conferences that have been very successful for the high school, several new points of contact with parents have been added to the BCCHS calendar.

The first is a coffee with administration called "Pan Con Café." The first was held in September and brought parents from roughly 10% of the student body. This gathering was an opportunity for staff to update parents about significant changes and milestones as the school grows and develops, as well as to answer questions about any area of concern parents might bring to the table. The first meeting lasted about 90 minutes, and several parents stayed longer to work with staff on matters relating to individual students.

The other is the newly assembled "School Advisory Council." This council is designed to operate as an advisory body for the school, and is comprised of 2 or more members of each stakeholder group represented by the school: parents, students, teaching staff, administrative staff, and community members (who may only appear one at a time due to very busy schedules). The minutes of the first BCCHS Student Advisory Council are included at the end of this report.

### **YPI - Gear Up / Extended Day**

YPI Grant Staff continue to have a valuable and lasting impact on students' growth, both academically and socially. Gear Up tutors are daily working with students in classrooms, as part of extended day activities, and for tutoring in specific subjects. Extended Day program staff are running as many clubs as they can to provide opportunities for students to stay involved at the end of the school day. There does appear to be a very limited number of offerings, and often times the students seem to really just be in after-school care. A robust evaluation of the program, combined with a clear set of goals, could help make this construct into something that students are benefitting from in very concrete ways other than tutoring. YPI staff and YPICS staff have a monthly communication meeting at which the EA can broach this concern.

## **CIF Sports**

Mr. James Carroll, PE Teacher and Athletic Director, is developing the BCCHS CIF Athletics Program. BCCHS is in its probationary year of membership and is currently facilitating teams in the following sports:

Girls Volleyball (Fall)	Boys Volleyball (Spring)
Boys Basketball (Winter)	Girls Soccer (Spring)
Girls Basketball (Winter)	Boys Soccer (Spring)

Yolanda Fuentes, Operations Director, is providing support for logistics and fundraising. The current budget does not include funds for transportation to and from games.

## **Prop 39**

The biggest challenge of the 2017-2018 school year, aside from staffing challenges, has been engaging the district on matters of space usage and improvement through Prop 39. To date, the following issues have been on the table:

- Use of multi-purpose space at Maclay in the afternoon
- Use of locker room space and lockers for physical education
- Use of physical education facilities
- Air conditioning
- Office space conversion
- Restroom access
- Custodial services
- Key availability

Some of these issues have been resolved, some are still unresolved. Ms. Fuentes has had a significant impact on improving the district's attention to these matters, as well as improving communication with specific members of the district's operations team.

## **Operations**

BCCHS will undergo an audit of the meal program this fall. Ms. Fuentes, Operations Director, will manage preparation for the audit with guidance from Ms. Castellon (YPICS) and Ms. Gamez (BCCMS).

BCCHS drop off and pick up procedures may need to change to remediate the traffic congestion developing after school as parents double-park and block traffic while waiting for their children to be released from school. The operations team is currently

looking into using the defunct bus transportation throughway on the north side of campus.

### **Budget**

The EA worked with the CFO and ExEd staff to establish a plan for cutting expenses from the 2017-2018 BCCHS Budget. The CFO and ExEd identified considerable savings from salary and benefits, as well as partnerships with YPI, which made the necessity to cut from essential school programs a much less painful process than initially expected. Their leadership is much appreciated. These cuts are unfortunate and will make a noticeable impact on the morale of the school, but should not compromise it's essential outcomes provided the staff recommits itself to the mission and vision of YPICS in lean times as well as good. The detailed summary of proposed cuts will be presented by the CFO at an upcoming board meeting.



# Coversheet

## Executive Director's Report

**Section:** III. ITEMS SCHEDULED FOR INFORMATION  
**Item:** G. Executive Director's Report  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:** YPICS Executive Directors Report -September 2017.pdf



## ***EXECUTIVE DIRECTOR'S REPORT***

**September 25, 2017**

*The mission of the YPI Charter Schools (YPICS) is to prepare students for academic success in high school, as well as post--secondary education; prepare students to be responsible and active participants in their community; and enable students to become life-long learners. Students at YPI Charter Schools will become active citizens who characterize the ideals of a diverse and democratic society. Students will provide service to their community, take responsibility for their own learning, and develop the habits of mind and body that will empower them to be successful in high school and beyond.*

### **CCSA:**

#### **Increase in Membership Fees**

Dear Charter School Leaders,

Earlier this week, the charter school leaders who make up CCSA's Board and Member Council and other key charter school leaders asked you to support a membership dues increase. We at the Association are gratified to hear the many kind things these members said about our efforts to serve California's charter schools. We are also greatly appreciative of the immediate response we have heard from members across the state who have already expressed their support for a membership dues increase.

Without doubt, the past decade has been a period of incredible growth and momentum for California's charter schools, and all of us at CCSA are simply astounded by the amazing progress that you, our members, have made. Whether it's growing the movement to serve more students, making breakthroughs serving our most vulnerable students, generating undisputably higher levels of learning in many of our most historically underserved student communities, or advancing innovations that are now working their way into all public schools in California, CCSA's members have played a catalytic role helping public education improve for all California students.

And yet, for all the progress that the charter school movement has made, there still remains a small but very powerful minority that opposes our progress, and they are doing all they can to knock our movement off stride. Indeed, if we look over the last year, we have seen simply unprecedented attacks against our schools – whole websites and media campaigns created to spread lies and inaccuracies about charter schools, whole new policy positions taken at the state and national levels calling for the defacto elimination of our schools, wantonly irresponsible proposed legislation taking direct aim at the things that allow charter schools to succeed with students, and a constant barrage of local attacks that force our schools to deal with ridiculousness having nothing to do with what is right for kids and families. Unfortunately, as we look to the future, we see ample reason to believe that even greater backlash and unfair attack await us in the years ahead.

In order to come through this new period of heightened risk and opportunity, charter school operators and CCSA are going to have to simply up our game – to take on the additional challenges needed to grow our advocacy strength in the face of new unprecedented threats. A clear part of that will be our membership organization having the resources we need to continue building our

*YPICS Agenda – September 2017*

capacities – the government affairs, regional advocacy, legal defense, communications and grassroots work – that have allowed us to overcome the challenges of the recent past both in the state capitol as well as in school districts and counties across this state.

For more than a decade, CCSA has kept our membership dues flat, but we know the challenges that lay ahead require something different. That is why we were so thankful when the operators on our Board and our Member Council led the effort to ensure CCSA will have the financial stability needed to keep our movement strong well into the next decade. It is also why I ask you, if you have not done so already, **please click this link and join your colleagues who have committed to support a membership dues increase**. If you have questions, please email [membership@ccsa.org](mailto:membership@ccsa.org) or call CCSA at [213-244-1446](tel:213-244-1446).

I thank you once again for the incredible efforts you are making on behalf of your students and communities. Continuing to work together, I am confident that our collective efforts will lead to history making progress on behalf of even more charter school students and families across California.

Sincerely,

Jed Wallace  
President and CEO  
California Charter Schools Association

### **Statement from Jed Wallace and CCSA regarding Trump Administration Rescinding DACA**

September 5, 2017

CCSA is deeply disappointed in the action taken by the Trump Administration today, which places hundreds of thousands of immigrant students benefiting from our public education system in jeopardy by rescinding the Deferred Action for Childhood Arrivals (DACA) program. We believe it is unconscionable to punish DACA recipients who were brought here as children, many of whom have only known the US as their home. Many DACA recipients are attending, have graduated from, or are employed in California charter schools. These young people, along with hundreds of thousands of other Dreamers, have built professional and personal lives that are resulting in vitally important contributions happening in communities across California and indeed across this entire nation, and they deserve much better treatment than they are seeing today.

Since it first came into question whether DACA would be continued, CCSA has taken a firm stance in support of Dreamers and has [called upon our members](#) to take action in support of extending protections for young people under the DACA program. We see these efforts as a natural extension of the work we do on an everyday basis to advance the values of social justice and civil rights that have motivated the charter school movement since its inception. Put simply, we believe that public education is a fundamental right that all young people are entitled to in our state and in our country, and any discontinuation of the DACA program puts at risk that fundamental right.

To that end, CCSA will actively monitor the advocacy landscape and will encourage our members to take additional action to ensure that all Dreamers receive the permanent solution they deserve. In the meantime, should you have questions or comments about CCSA's advocacy efforts related to the DACA program, or should you wish to access resources regarding immigration matters of particular interest to charter schools, we encourage you to visit CCSA's [website](#) or email us at [info@ccsa.org](mailto:info@ccsa.org).

Sincerely,  
 Jed Wallace  
 President and CEO  
 California Charter Schools Association

### **Charter Schools in LAUSD Charter Operated Program (Option 3) Enrolling More Students with Severe Disabilities, Closing Special Education Achievement Gap**

September 5, 2017 In 2011, the charter community and LAUSD came together to build an arrangement, known as the Charter Operated Program: Option 3 (COP3), offering charters flexibility and autonomy while maintaining their participation in the LAUSD SELPA. The COP3 has enabled participating charter schools to provide an expanded range of innovative and high-quality special education services and to increase the number and range of students with special needs that they serve. Our [new report](#) examines the impact of COP3 on enrollment and outcomes of students with disabilities.

#### **Population: Increase:**

After six years of operation, the percentage of students with special needs served by the nearly 140 COP3 member schools has increased by over 40% (11.5% of total enrollment in 2016-17). The population of students with moderate-to-severe disabilities has doubled (2.3% of total enrollment in 2016-17). The largest increase is seen in the shrinking proportion of students identified with learning disabilities and a corresponding increasing proportion of students identified with lower-incidence disabilities, including intellectual disabilities, autism spectrum disorders, and orthopedic impairments.

**Improved Academic Outcomes:** At the same time, COP3 charter schools have made real gains in improving academic outcomes of students with disabilities. On the 2015-16 statewide assessments (CAASPP), students with disabilities outperformed their district counterparts with 13% of COP3 students with disabilities meeting or exceeding English Language Arts (ELA) standards (compared to 10% in district-operated schools). In mathematics, 8% COP3 students with disabilities met or exceeded standards (compared to 7% in district-operated schools).

#### **Increased Graduation Rates:**

The most transformative gains, however, are seen in special education subgroup graduation rates. The data shows that students with disabilities are 1.5 times more likely to graduate from a COP3 charter school than from a district-operated school (an 82% special education graduation rate in COP3 schools vs 55% in district-operated schools). This is an outstanding achievement as graduating with a high school diploma is among the top predictors of postsecondary success.

#### **What Makes COP3 Successful:**

The COP3 is an innovative arrangement that is unique to LAUSD and unparalleled in California. The keys to its success lie in its governance and finance structures. Member schools, while continuing to operate under the umbrella of LAUSD, have full autonomy and bear full responsibility for providing special education services to their students and receive most of their special education funding directly. These schools still contribute a portion to LAUSD for administrative costs; however, they retain most of their special education funding to provide services, to develop their own programs (specifically targeted for students with moderate to severe disabilities) and/or to pool resources between schools. The COP3 structure has, for the first time, allowed charter schools to share services, manage risk, and take advantage of the economies of scale not possible in other arrangements.

The latest data from LAUSD affirms that this innovative model is empowering charter schools to serve all students and resulting in better outcomes for students. We look forward to continuing our collaboration with the district and encourage other districts to implement similar models to ensure the growth of high quality supports and services for students across all settings.

**National:**

**National Alliance Statement on the Senate Labor-HHS Appropriations Bill**

The Senate Labor-HHS Appropriations Subcommittee on September 6, 2017 recommended a \$25 million increase to the federal Charter Schools Program (CSP). National Alliance President and CEO Nina Rees has released the following statement in response to the Subcommittee’s action:

“Today the Senate Labor-HHS Appropriations Subcommittee demonstrated continued support for public charter schools by recommending a \$25 million increase to the Charter Schools Program (CSP). This increase would bring total funding for Fiscal Year 2018 to \$367 million. This critical funding would allow more high-quality charter schools to open, expand, and replicate—giving more students access to great school options and high standards that can help set them up for lifetimes of success. We are grateful to Subcommittee Chairman Roy Blunt and Ranking Member Patty Murray for their continued support.

“However, we urge Congress to lift the FY 2018 budget cap on non-defense discretionary spending. With a higher cap, Congress could meet the goal of \$500 million in CSP funding for FY 2018 and provide funding for other crucial programs on which many of our students, their families and communities depend.

“We look forward to additional progress in meeting American families’ demands for high-quality, high-standards charter schools as the appropriation process moves forward.”

**First Charter School Opened Doors 25 Years Ago**

Representative Virginia Foxx of North Carolina, chairwoman of the U.S. House Committee on Education and the Workforce, [commemorated the 25th anniversary](#) of the opening of the nation’s first charter school and praised the hope and opportunity charter schools across the country provide for students and families.

**State:**

**From School Services of California –****Legislative Analyst’s Office Releases Preliminary Analysis of California’s 2017-18 Spending Plan**

On July 12, 2017, the Legislative Analyst’s Office (LAO) published its preliminary analysis of California’s spending plan as enacted by the 2017-18 State Budget. The Budget package includes \$180 billion in state spending, of which just over \$125 billion comes from the state’s General Fund. The 2017-18 package increases state spending over 2016-17 expenditures by 7%, with a 3% (\$3.7 billion) increase in General Fund spending.

The LAO notes that the Brown Administration’s revenue projections, as used in the enacted State Budget, assume an increase in revenues from the “Big Three”—personal income, sales and use, and corporation taxes—of \$6.3 billion from the revised 2016-17 revenue projections, most of which is generated by the personal income tax (\$5.6 billion).

Regarding Proposition 98 and education funding, the LAO report succinctly captures the calculated reductions to the Proposition 98 minimum guarantee for fiscal years 2015-16 through 2016-17 due to lower-than-expected General Fund revenues, even though education spending increases over the two-year period. For 2017-18, the LAO reports that education spending exceeds revised 2016-17 levels by \$3.1 billion across the period covered by the Budget (or fiscal years 2015-16 through 2017-18). This includes:

- \$2.1 billion in ongoing increases
- \$328 million in one-time investments from other sources
- \$593 million in Proposition 51 general obligation bond proceeds for facilities

Diving deeper into these large investment categories, the report covers the various education initiatives funded by the Budget, beyond the nearly \$1.4 billion increase to fund the Local Control Funding Formula (LCFF), including an additional \$877 million in one-time discretionary funding and investments to address the teacher shortage crisis, Career Technical Education, support for refugee students, an increase to the After School Education and Safety Program, and adjustments to the Mandates Block Grant, most of which have been covered in prior *Fiscal Report* articles.

Finally, the LAO report draws readers’ attention to the six-year extension of the District of Choice (DOC) Program, maintaining the program through July 1, 2023. This extension comes with several new requirements, including new student selection rules that give priority to low-income students and military dependents and require the use of a lottery if the number of students desiring to transfer in exceed the number of slots available in the DOC, additional outreach efforts, and reporting requirements by the DOC to both “home” districts and their respective county offices of education.

The LAO will update its analysis in early fall to include adjustments that may be warranted by later legislative action.

**SBE Approves California ESSA State Plan at September [Board Meeting](#)**

On September 13, 2017, the State Board of Education (SBE) approved California’s Every Student Succeeds Act (ESSA) State Plan that will be sent to the U.S. Department of Education (ED) on September 18, 2017.

As a reminder, the ESSA was signed into law by former [President Barack Obama](#) on December 10, 2015. The law reauthorized the 50-year-old Elementary and Secondary Education Act and replaced the No Child Left Behind (NCLB) Act. As part of the transition from NCLB to the ESSA, each state is required to submit an ESSA State Plan to the ED. The ESSA State Plan requires each state

to describe how it will use federal dollars in its implementation of standards, assessment, accountability, and [assistance programs](#). California is expected to receive approximately \$2.6 billion this year in funding through the ESSA.

As expected, the SBE only made a few changes to the draft plan that was approved at its July meeting and released to the public in August. Most Board Members held the opinion that the approved plan satisfied their obligation to the [federal](#) government without compromising the educational reforms of the Local Control Funding Formula (LCFF). Throughout the 18-month process of drafting and ultimately approving the finalized plan, the SBE consistently maintained that it wanted to meet the ESSA requirements while retaining the tenets and structure of the LCFF.

However, the ESSA State Plan did not receive unanimous approval with Board Members Patricia Rucker and Feliza Ortiz-Licon voting against the plan in an 8-2 vote. Echoing the critiques of several civil rights and student advocacy organizations, Ortiz-Licon expressed her disappointment that the plan does not detail how California plans to narrow the achievement gaps and accelerate the growth of student subgroups that continue to lag behind their peers. The opinion differed from SBE President Michael Kirst who began the discussion by responding to several reports that have been critical of California's plan. Kirst complained that the critics were looking only at the ESSA State Plan rather than the entire context of California educational policy.

One of the few changes that the SBE made from the August draft plan to the adopted plan centered around the definition of an ineffective teacher. The August plan defined an ineffective teacher as "one who is improperly assigned or doesn't have full credentials." The SBE decided to remove the word "full" from the August definition, which appeased some of the concerns expressed by educational organizations, but drew opposition from the California Teachers Association which claimed that the decision to remove the word "full" from the definition was rushed and ill-conceived.

California, along with 30 other states, will submit its plan to the ED on Monday and it will likely be several months before the state hears feedback from the federal government.

In addition to adopting the ESSA State Plan, the SBE approved: 1) several California Department of Education (CDE) staff-recommended revisions to the [calculations](#) of the state indicators for the fall 2017 Dashboard release; 2) the CDE-proposed revisions to the summative assessment (SA) test blueprints for the English Language Proficiency Assessments for California (ELPAC); 3) the revised general performance level descriptors; and 4) the reporting hierarchy of the ELPAC SA and initial assessment score reports (the full SBE agenda can be found [here](#)). The SBE's next meeting will be in November right before the fall 2017 Dashboard public release.

### **CalSTRS Reports 13.4 Percent Net Investment Return for FY 16-17**

#### **Ongoing emphasis on 30-year investment horizon and progress toward long-term funding plan:**

WEST SACRAMENTO, Calif. – July 20, 2017 – The California State Teachers' Retirement System announced today that the fund posted a [13.4 percent net of fees return](#) for the 2016-17 fiscal year, with growth being driven by strong performance across all markets, led by non-U.S. equity. As of June 30, 2017, the total fund value was \$208.7 billion.



This year's performance marks a successful year for CalSTRS following two fiscal years with single digit returns. However, in keeping with CalSTRS' long-term focus, Chief Investment Officer Christopher J. Ailman cautioned against making too much of a single year's high performance.

"Just as one bad year will not break us, one good year won't make us. We intentionally keep our eyes focused on a 30-year horizon and make our adjustments with that timeframe in mind, rather than reactively responding to any given situation at-hand," Mr. Ailman added. "Investment performance over time is the true hallmark and measure of success in a pension fund like CalSTRS, as we aim to achieve long-term value creation to secure the retirement futures for more than 914,000 California educators."

The current year's performance will be a positive contributor to CalSTRS' 7.0 percent 30-year investment return assumption, adopted by the Teachers' Retirement Board in February 2017 as part of the two-year phased-in approach outlined in the [actuarial experience study](#).

"While this year's performance is obviously great news, we need to keep in mind that returns are just one piece of the overall funding picture for CalSTRS," said Chief Executive Officer Jack Ehnes. "The [long-term funding plan](#), set into motion by the Governor and Legislature in July 2014 via AB 1469, established a predictable schedule of contribution rate increases shared between members, the state and employers over a 32-year span to bring CalSTRS toward full funding by 2046. The funding plan is a model of shared responsibility, and it works in tandem with the positive return performance that the investment portfolio generates, to advance CalSTRS along the path of long-term sustainability."

#### **State Treasurer Announces \$2.5 Billion in Bond Sales**

On Wednesday, August 30, 2017, State Treasurer John Chiang announced via [press release](#) the completion of \$2.5 billion in general obligation and refunding bonds for a variety of projects including about \$510 million for school construction and modernization projects. The bonds are backed by the state of California and received an "Aa3" rating by Moody's Investors Service as well as an "AA-" rating from both Standard & Poor's and Fitch Ratings.

A bulk of the \$510 million for schools, approximately \$446 million, came from Proposition 51 bonds. Proposition 51 was passed by voters last November and authorized \$9 billion in general obligation bonds for new construction and modernization of K-12 public school facilities and California community college facilities.

Despite the pleas from the Coalition for Adequate School Housing (CASH) and other school officials to release more Proposition 51 bond funding, the Brown Administration chose to provide only enough funding to cover the projects that are on the Unfunded List, projects that have already received approval and are awaiting funding. CASH wanted the Administration to also cover the nearly \$2.4 billion in projects on the Acknowledged List, projects that are awaiting processing by the Office of Public School Construction and approval from the State Allocation Board.

Proposition 51 bonds are scheduled to be a part of the spring 2018 bond sale, but the Administration has yet to determine the exact amount that will be released.

#### **Governor Signs a Handful of Education Bills**

While the Senate and Assembly Appropriations Committees were busy releasing over 360 bills from the Suspense Files last Friday, Governor Jerry Brown took action on over 40 bills that had already made it to his desk. Of those, only a handful impact K-12 education. Below are summaries of three K-12 education bills Governor Brown signed into law.

**Assembly Bill (AB) 681 (Chapter 199/2017) Teacher credentialing: teacher preparation outside of the United States: temporary certificates.**

This bill authorizes the Commission on Teacher Credentialing (CTC) to determine whether the national teacher credential standards in foreign countries are equivalent to California teacher credentialing standards, in order to expedite the processing time for teacher credential applications from foreign countries; and, specifies that school districts and county offices of education shall not issue a temporary certificate authorizing classroom service until proof that the individual has obtained a credential, certificate, or permit authorizing the performance of services in the public schools from CTC.

**AB 872 (Chapter 167/2017) School employees: employment: sex offenses.\***

Current law prohibits the employment or retention of employment by a school district of a person convicted of a sex offense and defines the term “sex offense” for those purposes and for specified other provisions relating to schools and school employees. This bill updates the list of sex offenses that require CTC to suspend a person’s credential by referencing the list of offenses in the California Penal Code that require registration as a sex offender.

*\*Note: This bill was signed last month by Governor Brown*

**AB 1142 (Chapter 208/2017) High school diplomas: State Seal of Biliteracy: English learners.**

This bill updates the criteria used to determine eligibility for the State Seal of Biliteracy (SSB) to reflect new state assessments in English language development and English language arts, and to authorize SSB for pupils who seek to qualify through a language that is not characterized by listening, speaking, reading, or for which there is no written system.

All three of these bills will go into effect on January 1, 2018.

**Legislature Wraps Up the First Year of the 2017-18 Legislative Session**

The Legislature concluded its work for the first year of the 2017-18 legislative session into the wee hours of Saturday, September 16, 2017, sending hundreds of measures to Governor Jerry Brown for his consideration.

The new 72-hour rule, which requires any legislation to be in print and online in its final form for at least 72 hours before being voted on by the Legislature, appeared to prevent lawmakers from “gutting and amending” legislation during the [final hours](#) of session, a process in which a bill’s original content is removed and replaced with completely different provisions (see, “[72-Hour Rule Faces First End-of-Session Test](#),” in the September 22, 2017, *Fiscal Report*).

With no last minute amendment surprises the Legislature worked methodically through the final slate of bills. Some of the more controversial bills that would affect public education had their fates decided in the final hours of session including a bill that would prohibit middle and high schools from starting before 8:30 a.m., a bill that would establish a state-run Science, Technology, Engineering, and Mathematics (STEM) school for students in Los Angeles County, and the so-called “sanctuary state” bill.

The “sanctuary state” bill, [Senate Bill \(SB\) 54 \(de León, D-Los Angeles\)](#), passed out of the Assembly on a 51-26 vote and then its [amendments](#) were subsequently concurred in by the Senate by a vote of 27-11, sending the bill to Governor Brown’s desk. The Governor is likely to sign the bill after its author, Senate President Pro Tempore Kevin de León, took amendments earlier this

week at the behest of Brown. The bill would require the Attorney General, in consultation with stakeholders, to publish model policies limiting assistance with immigration enforcement to the fullest extent possible. Public entities, including public schools, would then have to implement that policy or an equivalent policy. The bill would also prohibit, with certain exceptions, state and local law enforcement agencies, including school police and security departments, from using resources, money, or personnel to investigate, interrogate, detain, detect, or arrest persons for immigration enforcement purposes.

The late school start time bill, [SB 328 \(Portantino, D-La Cañada Flintridge\)](#), failed passage in the Assembly late Thursday evening after receiving only 26 votes, needing 41 to pass. The bill would have prohibited school districts, including [charter schools](#), from beginning the school day for middle and high schools earlier than 8:30 a.m., while allowing rural school districts to seek a waiver from the State Board of Education to delay implementation. The bill was opposed by the very powerful California [Teachers Association](#) as well as the California Association of School Business Officials, the California School Boards Association, and the California Charters School Association. Despite the bill's failure, Senator Portantino indicated that he will bring this bill back up in 2018.

The state-run STEM school bill, [Assembly Bill \(AB\) 1217 \(Bocanegra, D-San Fernando\)](#), was referred to the Senate inactive file on Friday evening, effectively killing the bill for 2017. The bill would have established a state-run school governed by a nonprofit public benefit corporation for the purpose of providing STEM education to historically underrepresented students in Los Angeles County. AB 1217 united labor unions, school management organizations, and the Department of Finance against the bill. Opponents argued that the bill would have allowed the Legislature to create a state-run charter school while circumventing the charter school approval process and usurping governance authority from locally elected school boards. Don't be surprised to see the author bring this bill back in 2018 after some fine-tuning.

Bills that did not make it through the full legislative process can be taken up again in 2018, when the Legislature returns on January 3. For those bills that passed out of the Legislature, [Governor Brown](#) has until October 15 to sign, veto, or allow the bill to become law without his action.

#### **District:**

The LAUSD Charter Schools Division released the 2017-2018 "District Required Language" on August 16. The revised language reflects some changes and will be used as the renewal documents for FCLA and STEM are prepared.

Dixon Deutsch, the Director of the LAUSD Charter Operated Programs, announced that agreement has been reached on the amount Option 3 schools will contribute. The amount will remain 20% of AB 602 and IDEA revenue for the next five years for schools that renewed in 2017 (FACS, SMBCCS and FPC).

#### **YPICS:**

The work of the Executive Administrative Team along with school-site leadership and staff have spent July and August preparing for the opening of the 2017-2018 School Year. Each of the school leadership teams took a deep dive to review the survey data from Youth Truth and Parent Conference data. Each Team developed action plans to respond to the survey outcomes on how to improve their schools. The YPICS Organizational theme this year is "Excellence whatever it takes!" We have reviewed the mission and vision of our schools along with our core values. Starting at the top of the organization we will continue to work toward excellence in leadership, academic delivery, operations, student support, and ultimately student outcomes. At the beginning of all meetings we will remind the organization of what we are working

toward this year and all YPICS Leadership meetings will include training regarding risk management and school safety by Safe Schools along with academic and school transformation training.

Each of the schools has administered a baseline NWEA Maps assessment to determine where students are now. Our instructional focus is ensuring that all students have access to strong first time direct instruction and a variety of opportunities of small group work with the teacher. Additionally, reviewing the data suggests that our English Learners (ELs) need the greatest attention across the agency. Therefore, this year our professional development focus will continue to be Mastery Grading and implementing best practice instructional strategies to support ELs achieve greater academic outcomes in both English Language Arts and Mathematics. We know that if we can move our ELs and students who have IEP accommodations then we have implemented strategies that will help all of the students to succeed. We will continue to use our focus on project-based learning to connect classroom instruction to real life and to continue to push our gifted and talented students.

Additionally, we will focus more closely on progress monitoring and data chats with teachers throughout the year. Teachers will use the data more intently to create action plans immediately to respond to the academic gaps of their students. We have reached out to colleagues this summer to have discussions about using our Illuminate system more effectively. We are thankful to Dr. David Reddick, Director Santa Monica Charter School, for sharing with us quick tips on Illuminate reports that will better help us in this effort.

We are off to a great start and we are looking forward to great outcomes this school year!

# Coversheet

## Consent Items

**Section:** IV. CONSENT AGENDA ITEMS

**Item:** B. Consent Items

**Purpose:** Vote

**Submitted by:**

**Related Material:**

17-18 YPICS Staff Roster 0 - revised 9-21-17.xlsx

2017 -2018 Bell Schedule.docx.pdf

17-18 MORCS Calendar.Instructional Minutes.Bell Schedule (1).xlsx

20162017 EXL MOU Template\_YPICS.pdf

YPICSBCCHS At-Will Employment Agreement Template 080217.pdf

Copy of BCCHS 17-18 Calendar.Instructional Minutes.Bell Schedule - BCCHS Bell Schedule.pdf

17-18 BCCS Calendar.Instructional Minutes.Bell Schedule (1).xlsx

## Notice

The following file is attached to this PDF. You will need to open this packet in an application that supports attachments to pdf files, e.g. [Adobe Reader](#):

17-18 YPICS Staff Roster 0 - revised 9-21-17.xlsx



**BERTCORONA**  
CHARTER HIGH SCHOOL

# 2017-2018 Bell Schedule

Monday (Shortened Day)	
Period	Time
Block 1	8:40 AM - 9:10 AM
Passing	9:10AM - 9:15 AM
Block 2	9:15 AM - 9:45 AM
Break	9:45 AM - 10:00 AM
Passing	10:00 AM - 10:05 AM
Block 3	10:05 AM - 10:35 AM
Passing	10:35 AM - 10:40 AM
Block 4	10:40 AM - 11:10 AM
Passing	11:10 AM - 11:15 AM
Block 5	11:15 AM - 11:45 AM
<b>Lunch</b>	<b>11:45 AM - 12:25 PM</b>
Passing	12:25 PM - 12:30 PM
Block 6	12:30 PM - 1:00 PM
Passing	1:00 PM - 1:05 PM
Block 7	1:05 PM - 1:35 PM
Passing	1:35 PM - 1:40 PM
Block 8	1:40 PM - 2:10 PM

Regular (Tuesday - Friday)	
Period	Time
Block 1 or 5	8:40 AM - 10:00 AM
Passing	10:00 AM - 10:05 AM
Block 2 or 6	10:05 AM - 11:25 AM
Passing	11:25 AM - 11:30 AM
Advisory	11:30 AM - 12:15 PM
<b>Lunch</b>	<b>12:15 PM - 12:55 PM</b>
Passing	12:55 PM - 1:00 PM
Block 3 or 7	1:00 PM - 2:20 PM
Passing	2:20 PM - 2:25 PM
Block 4 or 8	2:25 PM - 3:45 PM

Minimum Day ( Día Mínimo)	
Period	Time
Block 1 or 5	8:40 AM - 9:20 AM
Passing	9:20AM - 9:25 AM
Block 2 or 6	9:25 AM - 10:05 AM
Passing	10:05 AM - 10:10 AM
Advisory	10:10 AM - 10:40 AM
Passing	10:40 AM - 10:45 AM
<b>Lunch</b>	<b>10:45 AM - 11:15 AM</b>
Passing	11:15 AM - 11:20 AM
Block 3 or 7	11:20 AM - 12:00 PM
Passing	12:00 PM - 12:05 PM
Block 4 or 8	12:05 PM - 12:45 PM



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The following file is attached to this PDF. You will need to open this packet in an application that supports attachments to pdf files, e.g. [Adobe Reader](#):

17-18 MORCS Calendar.Instructional Minutes.Bell Schedule (1).xlsx

## MEMORANDUM OF UNDERSTANDING BETWEEN

Youth Policy Institute

AND

YPI - Charter Schools

This MOU (the “Agreement”) is effective July 1, 2016 and made between Youth Policy Institute (“YPI”) and YPI-Charter Schools (School), (collectively, the “Parties”)

### RECITALS

WHEREAS SCHOOL, a California Nonprofit Public Benefit Corporation, has established a Charter School, to provide an educational program.

WHEREAS, the primary mission of YPI is to transform Los Angeles neighborhoods using a holistic approach by ensuring families have access to high quality schools, and enable a successful transition from cradle to college and career.

WHEREAS, the Parties share a vision to improve the quality of instruction and learning for student participants;

### AGREEMENTS

#### 1. DEFINITIONS

- a. N/A

#### 2. GRANT(S) - See Attachment B.

#### 3. LEGAL RELATIONSHIP

- a. Separate Legal Entity. The parties acknowledge that YPI and School are separate legal entities under the control and direction of independent Board of Directors or Charter School as outlined in their respective Articles of Incorporation, Bylaws, and the California Charter Schools Act.
- b. Independent Capacity. YPI and School are acting in their independent capacity under the Agreement. YPI and School shall not act or represent that they are an agent(s) and/or employee(s) of the other party.
- c. No partnership. Nothing in the Agreement is intended or deemed to constitute a partnership or joint venture between the parties as defined under the law.

#### 4. TERM AND RENEWAL

- a. TERM. The term of the Agreement shall be effective July 1, 2016 and shall continue until June 30, 2018 (the "Term"), unless it is renewed, amended, or terminated as set forth in the Agreement.
- b. TERMINATION. Either party may terminate the Agreement without cause with ninety (90) days written notice to the other party.

## 5. SERVICES

- a. Youth Policy Institute (YPI) agrees to:
  - i. Provide necessary personnel, materials and supervision to establish and maintain a quality Expanded Learning Program.
    - 1. Any program supplies purchased with **21st Century** grant funding should be used to support the program and will remain property of the Youth Policy Institute. Programs are prohibited from using 21st CCLC funds to pay for existing levels of service. Grant funds must supplement, not supplant, existing services (21st CCLC Non-Regulatory Guidance, Section G-7)
    - 2. Any program supplies purchased with **ASES** grant funding should be used to support the program and will remain property of the School.
  - ii. Provide additional staff, technical support and infrastructure to implement and monitor a successful Expanded Learning Program.
  - iii. Maintain open communication and collaboration with school liaison to align program with school's academic curriculum.
  - iv. Obtain prior approval from the school liaison for any communications that will be sent out to parents about the program, activities or events.
  - v. Consult with the school liaison prior to finalizing staffing decisions.
  - vi. Provide the school liaison with a schedule and calendar of program activities.
  - vii. Provide a grant information sheet to the school liaison.
  - viii. Provide training for all Expanded Learning Program staff as stipulated by the grant guidelines.
  - ix. Provide monthly professional development to the Site Coordinator.
    - x. Monitor and track program attendance on a regular basis.
    - xi. Monitor and track program supply inventory.
  - xii. Regional Supervisor will conduct monthly site observations to monitor progress.
  - xiii. Conduct data and program evaluations to ensure program reporting compliance.
- b. YPI-Charter Schools agrees to:
  - i. Designate one administrator to be the liaison between the regular school day and the Expanded Learning Program, and meet with Regional Supervisor and Site Coordinator on a regularly scheduled basis.
  - ii. Host the YPI Expanded Learning Program by identifying and providing:

1. Office space to be used before, during, and after the regular school day hours, with access to phone, fax, and computer internet connection;
  2. Storage space to be used to safely store Expanded Learning Program supplies (including but not limited to curriculum, sports and enrichment equipment, etc.);
  3. Share use of learning resources and school space (including but not limited to classroom (1 for each tutor), computer lab, cafeteria, library, gymnasium, multi-purpose room, auditorium, restrooms, athletic fields, etc.
- iii. Assist the Site Coordinator with referral, recruitment and assignment of students to the program by:
1. Participating in the promotion of YPI Expanded Learning Program activities among students, teachers, counselors, and parents/guardians;
  2. Providing access to regular day teachers, counselors, students and parents/guardians through meetings and written school communications (including but not limited to parent meetings, faculty meetings, school newsletter, school bulletin, PA announcements, automated communication methods, etc.);
  3. Providing assistance in identifying students who will most benefit by participating in Expanded Learning Program activities;
  4. Assisting with meeting attendance goals as stated in the "Attendance Goals and Grade Levels per School" attached hereto as Attachment B for the YPI Expanded Learning Program on a daily basis, in order to sustain Grant funding stream.
  5. Coordinating 1:1 services and other reasonable accommodations for special needs students through local resource center and other community resources.
- iv. Support the implementation of the Expanded Learning Program as stipulated by the grant
- v. Support and adhere to YPI's requirements related to attendance and program operating hours
- vi. Ensure that appropriate grade level of students, as stated Attachment B, attend program every day the program is run
- vii. Allow for a 20:1 student to staff ratio to take place
- viii. Follow operational requirements: program must commence immediately upon the conclusion of the regular school day, and operate a minimum of 15 hours per week, and remain open until at least 6:30 PM on every regular school day.
- ix. Contributing in kind, pro bono, and leverage resources to the program including custodial services, leasing agreements and associated costs

- x. Ensure that leasing agreements for co-located campuses will include Youth Policy Institute Expanded Learning programs at no cost to the Youth Policy Institute

## 6. DATA COLLECTION AND MANAGEMENT

- a. School agrees to provide appropriate staff support to create and transmit to YPI Primary Data Sets as specified in Attachment A. School agrees to allow YPI to collect and manage data in accordance with the requirements as stated in the "Master Data Sharing Procedures" attached hereto as Attachment A and incorporated into this Agreement. YPI agrees to provide appropriate staff support to execute its data stewardship, data management, custodial responsibilities, and analysis under this Agreement.

## 7. COMPENSATION

- a. See Attachment B.

## 8. INSURANCE AND RISK MANAGEMENT

- a. Required Insurance Coverage: Both YPI and School will maintain at their own expense the following insurance coverage from reputable insurance provider:
  - i. General liability insurance in the amount of at least one (1) million dollars and two (2) million aggregate.
  - ii. Workers compensation in the amount of at least one (1) million dollars.
  - iii. Sexual misconduct insurance,
  - iv. Automobile insurance, and
  - v. Appropriate directors and officers liability insurance
- b. Additional Insured. The Parties shall both list each other as additional insured on their respective insurance policies.
- c. Certificates of Insurance. The Parties shall both provide each other with certificates of proof of insurance, and shall provide additional certificates of insurance upon each renewal of such insurance.
- d. Notice of Change. The Parties shall both provide prompt notice of each other of any material change in the nature of any insurance policy, including any changes in the level of coverage or any material exclusions from coverage.

## 9. NOTIFICATIONS

- a. Notices. Any notices from either party to the other shall be given in writing to the attention of the persons listed below, or to other such addresses or addresses as may hereafter be designated in writing for notices by either party to the other. A notice shall be deemed received when delivered or five business days after deposit in the US Mail, postage prepaid, whichever is earlier.

**Youth Policy Institute:**

Dixon Slingerland, President & CEO  
Youth Policy Institute  
6464 Sunset Blvd. Suite 650  
Hollywood, CA 90028  
Phone: 213-688-2802  
Email: [dslingerland@ypiusa.org](mailto:dslingerland@ypiusa.org)

**School:**

Yvette King-Berg  
Executive Director  
YPI - Charter Schools  
10660 White Oak Ave.  
Granada Hills, CA 91344  
Phone: (818) 729-8883  
Email: [ykingberg@ypics.org](mailto:ykingberg@ypics.org)

10. MANAGEMENT AND ADMINISTRATION

- a. Section 504 Compliance. It is understood that all students will have physical access to School and no student shall be denied admissions due to a disability. School hereby represents to YPI its intention and agreement to comply with section 504 of the Rehabilitation Act of 1973.
- b. No Discrimination. The Parties recognize and agree that School shall admit all students regardless of race, religion, sex, sexual orientation, gender, mental or physical disability or ethnic origin and any other legally protected status and such provisions of non-discrimination shall apply to employment as well.
- c. Employees. The Parties agree to hire, supervise, and compensate its employees in accordance with the law and comply with State and Federal background check requirements.
- d. Debts and Obligations. The parties agree and acknowledge that YPI shall not be liable for the debts and obligations of School, and that neither School shall be liable for the debts and obligations of YPI.
- e. Operational Changes. School shall provide YPI with 60 days notice of changes in operation that shall affect student participants or the Agreement such as change in charter school status, change in key personnel, change in affiliated board of education agency, closure or relocation of charter school site and loss of accreditation status. For purposes of the Agreement, the Chief Executive Officer of School shall be deemed key personnel.
- f. Reporting and Evaluation. YPI shall collect data to fulfill monitoring and reporting requirements, and to evaluate services rendered pursuant to the Agreement at its own expense.

11. INDEMNIFICATION

- a. Mutual Indemnification. With respect to its operations under the Agreement, both YPI and School shall, to the fullest extent permitted by law, mutually hold harmless, indemnify, and defend each other, their respective officers, directors, agents, suits, losses, liability expenses and costs including without limitation, attorneys' fees and costs arising out of injury to any persons, including death or damage to any property caused by, connected with, or attributable to the willful misconduct, negligent acts, errors omissions of either organization or its officers, employees, agents and consultants under the Agreement.

## 12. RECORD KEEPING

- a. Maintenance of Records. YPI shall maintain original records regarding student participants for five (5) years after termination of the Agreement for reporting and auditing purposes. Records may be retained longer than five (5) years, as required by law.
- b. Access to Records. School shall provide YPI with data regarding student participants and education services for reports, audits, or monitoring reviews. For purposes of the Agreement, data includes, but is not limited to, information regarding student enrollment and attendance, demographics and academic outcomes, such as credit recovery records (specific data variables needed for the purposes listed above are included in Attachment A). School shall comply with the Family Educational Rights and Privacy Act, the California Education Code, and any applicable privacy laws regarding the release of information. The Parties recognize that School shall not be obligated to release information that is determined by applicable law or by the California Education Code to be confidential in nature, and/or that will interfere with the orderly educational activities of the school nor compromise the safety and privacy rights of students and staff. Such information will not be subject to third party release, and the CEO of School shall be the sole arbiter of such.

## 13. MISCELLANEOUS PROVISIONS

- a. Compliance with Law. The Parties agree to comply with all required local, state, and federal laws in the performance of services under the Agreement.
- b. Assignment. Neither party shall assign or transfer any of its rights and interests hereunder through contract or otherwise, without prior written consent of the other party. Any attempted assignment without the other party's prior written consent shall be void and of no force or effect.
- c. Binding Effect. The Agreement shall be binding upon, and inure to the benefit of, the Parties hereto and their successors and assigns.
- d. Construction of Agreement. The Agreement shall be governed by and interpreted in accordance with the laws of the State of California. No waiver by any party or breach of any term hereunder shall be construed as a waiver



of any subsequent breach of that term or of any other term of the same or different nature.

- e. Counterparts. The Agreement may be executed in two or more counterparts, each of which shall be deemed an original for all purposes and all of which, when taken together, shall constitute one agreement.
- f. Severability. In the event that any covenant, condition, or other paragraph or provision of the Agreement is held to be inoperative, invalid, void or illegal by any court, administrative body, or arbitrator of competent jurisdiction, such term or condition shall be deemed severable from the remainder of the Agreement and shall in no way affect impair or invalidate any other covenant or other provision shall be deemed invalid due to its/their scope or breadth, such covenant, condition, or other provision(s) shall be deemed valid to the extent of the scope or breadth permitted by law.
- g. Applicable Law. The Agreement, and the rights and obligations contained herein shall be governed by and construed in accordance with the laws of the State of California, without regard to any conflicts of law principles that would require the application of the laws of any other jurisdiction.
- h. Arbitration. In the event any dispute should arise between the parties to the Agreement as to the validity, construction, enforceability or performance of the Agreement or any provision hereof, such dispute shall be settled by binding arbitration in accordance with the rules of the American Arbitration Association with the seat of such arbitration in Los Angeles, California. Judgment upon the arbitration award may be entered in any court of competent jurisdiction. The arbitrator shall have the discretion to award reasonable attorneys' fees and costs to the prevailing party.
- i. Entire and Final Agreement. The Agreement is intended to be and is final and binding, regardless of any claims of misrepresentation, concealment of fact, or mistake of law fact. This is the entire Agreement between the Parties and it supersedes any previous negotiations, agreements and understandings concerning this subject matter.
- j. No Waiver of Modification. The Agreement may not be modified, altered or amended except in writing and signed by each of the parties. No waiver of any provision of the Agreement will be valid unless in writing and signed by the party against whom such waiver is charged.

IN WITNESS WHEREOF, the Parties hereto have executed the Agreement as of Effective Date. The undersigned certify that by signing the Agreement they are duly authorized to execute the Agreement.

**YOUTH POLICY INSTITUTE**

**YPI - Charter Schools**

By: \_\_\_\_\_  
 Print Name: Dixon Slingerland  
 Title: President & CEO  
 Date: \_\_\_\_\_

By: \_\_\_\_\_  
 Print Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

## Attachment A Master Data-Sharing Procedures

**1. PURPOSE AND INTENDED USE OF DATA SHARING** is to facilitate the creation and maintenance of individual level datasets and a linked Master Data Set by YPI and Participation in this Agreement on the part of School entails providing individual-level and individually identifiable data to YPI. These data will be used for the following purposes:

- a. **For inclusion in YPI case management system**, which is used by YPI to internally coordinate, manage, and track the services provided by YPI to individuals and families.
- b. **For reporting measures of participant characteristics, program participation, and outcomes to the designated parties as stated in the funding agreement.** Data reported externally, as required by law to the California Department of Education (CDE) and funder(s) may include:
  - (i) aggregated summary indicators of participant characteristics, program participation, and outcomes and, when specified, (ii) de-identified individual-level data.

### **2. DESCRIPTION OF DATA.**

a. **Primary Data Set.** Data shared by School with YPI under the Agreement shall be limited to the data elements specifically defined as listed in this Attachment. The specific record and file formats of the Primary Data Set will be as negotiated between designated representatives of School and YPI.

b. **Adding to the Primary Data Set.** Subject to applicable law, and provided there is mutual agreement of the Parties to this Agreement, content of the Primary Data Set(s) may also include other records mutually agreed upon by School and YPI to be necessary and appropriate for the proper execution of this Data-Sharing Agreement. Records as listed in subsequent sections may be modified as required by funding grant.

**3. TIMING AND FREQUENCY OF UPDATES.** School agrees to provide the data as specified in this Attachment to this Agreement, with specific timing of updates to be negotiated between designated representatives of School and YPI.

### **4. CUSTODIAL RESPONSIBILITY AND DATA STEWARDSHIP.**

- a. The parties mutually agree that upon receipt of data, YPI will be designated as Custodian of the raw and linked data sets and will be responsible for the observance of all conditions for use and for establishment and maintenance of security arrangements as specified in this Agreement to prevent unauthorized use.
- b. Unless otherwise stated or modified in this Agreement, data will be managed, linked, and stored as specified in **YPI's Data Security Plan**. While YPI will make its best efforts to facilitate the secure transmission of data from School to YPI, YPI is not responsible for ensuring the internal or network security of School or

for any breaches of security occurring prior to the confirmed receipt of data by YPI.

c. YPI is hereby informed and agrees that School will release data under this Agreement only upon the condition that YPI will not disclose the information to any unauthorized party and will not use the information for any purpose other than the purposes specified in this Attachment. Further, YPI agrees to fully cooperate with School in the event that a student or the parent or guardian of a child under 18 years old requests the opportunity to review his/her personally identifiable information disclosed to YPI by School or wishes to revoke their consent to data sharing with YPI.

**5. CONTACTS**

a. The following YPI staff members are assigned to roles related to the proper management, processing, and distribution of the data under this Agreement.

<b>Role</b>	<b>Name, Title, and Organization</b>	<b>Contact Information</b>
<b>Youth Policy Institute Data Steward</b>	<b>Tara Watford, PhD</b> Director of Research and Evaluation Youth Policy Institute	E-mail: tarawatford@ypiusa.org Phone: 213-797-4890
<b>Youth Policy Institute Data Steward/Manager</b>	<b>Gemma North</b> Assistant Director of Research and Evaluation Youth Policy Institute	E-mail: gnorth@ypiusa.org Phone: 213-797-4851
<b>Youth Policy Institute Data Steward/Manager</b>	<b>Marianne Chen</b> Research and Evaluation Manager Youth Policy Institute	Email: mchen@ypiusa.org Phone: 323-978-1570

b. Data will be shared as required by the original funding grant. Information may be shared among authorized YPI staff and appropriate city, state, and or federal government agencies as is necessary.

c. The following person(s) will serve as primary contact(s) at YPI and the School for matters relating to the transfer and management of School data:

Youth Policy Institute Contact	School Contact
<p><b>Gemma North</b>                      Assistant Director of Research and Evaluation                      Youth Policy Institute                      6464 Sunset Blvd. Suite 650                      Los Angeles, CA 90028                      E-mail: gnorth@ypiusa.org                      Phone: 213-797-4851</p> <p><b>Marianne Chen</b>                      Research and Evaluation Manager                      Youth Policy Institute                      6464 Sunset Blvd. Suite 650                      Los Angeles, CA 90028                      E-mail: mchen@ypiusa.org                      Phone: 323-978-1570</p>	<p>Yvette King-Berg                      Executive Director                      YPI - Charter Schools                      10660 White Oak Ave.                      Granada Hills, CA 91344                      Phone: (818) 729-8883                      Email: ykingberg@ypics.org</p>

d. The following person(s) will serve as primary contact(s) at YPI and School for matters relating to the administration of this Agreement:

Youth Policy Institute Contact	School Contact
<p><b>Tara Watford, PhD</b>                      Director of Research and Evaluation                      Youth Policy Institute                      6464 Sunset Blvd. Suite 650                      Los Angeles, CA 90028                      E-mail: tarawatford@ypiusa.org                      Phone: 213-797-4890</p> <p><b>Dawn Williams</b>                      Program Compliance Manager                      Youth Policy Institute                      6464 Sunset Blvd. Suite 650                      Los Angeles, CA 90028                      E-mail: dwilliams@ypiusa.org                      Phone: 323-978-1571</p>	<p>Yvette King-Berg                      Executive Director                      YPI - Charter Schools                      10660 White Oak Ave.                      Granada Hills, CA 91344                      Phone: (818) 729-8883                      Email: ykingberg@ypics.org</p>

**6. PERMISSIBLE DATA USE, LINKING AND SHARING UNDER THIS AGREEMENT.** All data shared as part of this Agreement and any related Data Use Agreements remain the property of the supplying School. This Agreement represents and warrants further that data covered under this Agreement shall not be disclosed,

released, revealed, showed, sold, rented, leased, or loaned to any person or organization except as (1) specified herein, (2) approved in an executed Data Use Agreement, (3) otherwise authorized in writing by School, or (4) required by law. Access to the data covered by this Agreement shall be limited to the minimum number of individuals necessary to achieve the purpose stated in this section and to those individuals on a need-to-know basis only. Notwithstanding these exceptions, YPI understands and agrees that it will not, under any circumstances, disclose personally identifiable information from the records it receives from School to any other party not authorized by this Agreement without the prior written consent, and YPI understands and agrees that it will not use the information for any purpose other than the purposes for which the disclosure was made.

a. **Authorized Linkage and Data Transfers of Data-Contributing Organizations for Program and Site Management.** Access to limited identifiable individual-level data will be restricted to a tightly controlled data stream of “need to know” users at end service points and carefully selected organizational administrators to see this data. Only records with a signed consent or authorization agreement will be transmitted for this purpose.

**Attachment B (2016 - 2017)**  
**YPI - Charter Schools**  
**Attendance Units Benchmark and Grade Levels per School**

		21st Century Before School Base		21st Century After School Base		21st Century After School ASSET's		21st Century Before School Supplemental		21st Century After School Supplemental		ASES		21st Century Family Literacy
Grant Amount		\$34,460.80		\$150,000		\$30,000		\$10,338.24		\$45,000		\$150,000 (Bert Corona) \$120,060 (MORCS)		\$25,000
School		Grades	Attendance Units Benchmark	Grades	Attendance Units Benchmark	Grades	Attendance Units Benchmark	Grades	Attendance Units Benchmark	Grades	Attendance Units Benchmark	Grades	Attendance Units Benchmark	Unduplicated Adults
1	Bert Corona Charter MS	6-8	6,892	6-8	20,000			6-8	2,068	6-8	6,000	6-8	20,000	100
2	Monsenor Oscar Romero Charter MS											6-8	16,008	
3	Bert Corona HS					9-11	3,000							

**COMPENSATION:**

- 21st Century CCLC / ASSET's** - Neither of the Parties shall receive any monetary compensation for the services detailed in Section 5 of the Agreement.
  - School agrees to subcontract Youth Policy Institute (YPI) to operate the Expanded Learning program at YPI - Charter Schools
    - Monsenor Oscar Romero Charter MS
    - Bert Corona Charter MS
    - Bert Corona Charter HS
  - YPI was awarded a grant from the California Department of Education to operate the program(s) at the School.
  - YPI will complete fiscal reporting through ASSIST
  - School will work with YPI to ensure that all reporting through ASSIST and that all fiscal requirements are met by deadlines.
  - Collaborate to meet attendance and other goals in order to sustain the 21st Century Grant funding stream.

**Attachment B (2017 - 2018)**  
**YPI - Charter Schools**  
**Attendance Units Benchmark and Grade Levels per School**

		21st Century Before School Base		21st Century After School Base		21st Century After School ASSET's		21st Century Before School Supplemental		21st Century After School Supplemental		ASES		21 st Century Family Literacy
Grant Amount		\$16,572		\$150,000		\$30,000		\$4,971		\$45,000(Bert Corona MS) \$36,021.15 (MORCS)		\$150,000 (Bert Corona) \$149,770.50 (MORCS)		\$25,000
School		Grades	Attendance Units Benchmark	Grades	Attendance Units Benchmark	Grades	Attendance Units Benchmark	Grades	Attendance Units Benchmark	Grades	Attendance Units Benchmark	Grades	Attendance Units Benchmark	Unduplicated Adults
1	Bert Corona Charter MS	6-8	3,314	6-8	20,000			6-8	663	6-8	6,000	6-8	20,000	100
2	Monsenor Oscar Romero Charter MS									6-8	4,803	6-8	19,969	
3	Bert Corona HS					9-11	3,000							

**COMPENSATION:**

- ❑ **21st Century CCLC / ASSET's** - Neither of the Parties shall receive any monetary compensation for the services detailed in Section 5 of the Agreement.
  - School agrees to subcontract Youth Policy Institute (YPI) to operate the Expanded Learning program at YPI - Charter Schools
    - Monsenor Oscar Romero Charter MS
    - Bert Corona Charter MS
    - Bert Corona Charter HS
  - YPI was awarded a grant from the California Department of Education to operate the program(s) at the School.
  - YPI will complete fiscal reporting through ASSIST
  - School will work with YPI to ensure that all reporting through ASSIST and that all fiscal requirements are met by deadlines.
  - Collaborate to meet attendance and other goals in order to sustain the 21st Century Grant funding stream.



## Attachment C: Data Sharing Process and Specification

### Data Sharing Process

*The following provides a more detailed description of the data sharing process as agreed upon by YPI and the School.*

- YPI will collect the following information from students using the agency Enrollment Form: first, middle and last names; date of birth; grade level; race/ethnicity and gender. This information will be stored in YPI's database and linked to students' participation data in YPI programs.
- YPI will send student names and date of birth to be validated by the School three times a year to ensure clean data (according to the schedule outlined in the Specification section below). YPI will also request the following information needed for reporting purposes at the same intervals as above: State Student Identification Number (SSID), Free and Reduced Lunch Eligibility status, Individualized Education Plan status, English Language Support/Limited English Proficiency status, grade level, race/ethnicity and gender, and Smarter Balanced Assessment Consortium (SBAC) English and Math Summative Assessment Math levels. YPI will limit sharing data for validation and reporting purposes, and request data from the School only for the students who started receiving YPI EXL services between each data request window (as outlined below).
- To fulfill CDE reporting requirements, YPI will request at the conclusion of the academic year the student SSID, grade, and total days attended regular school for each student that attended the School.
- The School will validate the data received from YPI, and send this and additional requested variables to YPI within a month of receiving the request to do so (according to the schedule listed below in the Specification section.)
- YPI will submit validation or data requests a month prior to the receipt deadline dates (see Specification section below for more details). All data will be transferred between YPI and the School using a File Transfer Protocol (FTP) system. Each party will have a logon and will limit access to the system to those individuals designated to manage the transfer of information between YPI and the School.

Item/Field Description	Purpose
State Student Identification Number (SSIDs)	Required for CDE reporting
Student Free & Reduced Lunch Eligibility Status (Y/N)	Required for CDE reporting
Individualized Education Plan (Y/N)	Required for CDE reporting
English Language Support/ Limited English Proficiency (Y/N)	Required for CDE reporting
Days Attended Regular School	Required for CDE reporting
Student Last, Middle and First Names	Data validation and merging YPI participation data and data collected by School
Student Date of Birth	Data validation and merging YPI participation data and data collected by School
Student Race/Ethnicity	Required for CDE reporting and data validation
Student Grade	Required for CDE reporting and data validation
Student Gender	Required for CDE reporting and data validation

Student English Language Arts/Literacy SBAC results	Required for CDE reporting
Student Mathematics SBAC results	Required for CDE reporting

### Specification

*This matrix lists the data elements to be shared on a rolling basis with YPI under this MOU. Data is used to export, match, and validate student demographic data; and complete the following reports:*

- *California Department of Education (CDE) Annual Performance Review (APR) for 21<sup>st</sup> CCLC grants,*
- *CDE Semi-Annual Report for 21<sup>st</sup> CCLC, ASSETS and ASES grants,*
- *CDE Outcome Based Data Report for 21<sup>st</sup> CCLC, ASSETS and ASES grants.*

*YPI will have access to data listed for students served between each request. The School will provide access to all CDE required student data fields only (see table above). Personal identifiable information will be validated.*

#### Individually-identifiable and aggregate-level data

Item/Field Description	Type	Population	Deadline
<ol style="list-style-type: none"> <li>1. Student Last Name</li> <li>2. Student First Name</li> <li>3. Student Middle Name</li> <li>4. Student Date of Birth</li> <li>5. Student Grade</li> <li>6. Student Race/Ethnicity*</li> <li>7. Student Gender</li> </ol>	Validate	All YPI After School Participants Served Between <b>July 1 – September 30</b>	October 31
<ol style="list-style-type: none"> <li>1. Student Last Name</li> <li>2. Student First Name</li> <li>3. Student Middle Name</li> <li>4. Student Date of Birth</li> <li>5. Student Grade</li> <li>6. Student Race/Ethnicity*</li> <li>7. Student Gender</li> </ol>	Validate	Only new YPI After School Participants Served Between <b>October 1 – February 28</b>	March 31
<ol style="list-style-type: none"> <li>1. Student Free &amp; Reduced Lunch Eligibility Status (Y/N)</li> <li>2. Individualized Education Plan (Y/N)</li> <li>3. English Language Support/Limited English Proficiency (Y/N)</li> <li>4. Students not proficient on English Language Arts/Literacy SBAC for year <i>before</i> prior academic year (grades PreK-5 only, or grade levels tested at elementary school level)</li> <li>5. Students not proficient on Mathematics SBAC for year <i>before</i> prior academic year (grade 6-12 only, or grade levels tested at middle and high school level)</li> <li>6. Students who improved to proficient or above on English Language Arts/Literacy SBAC in prior year (grades PreK-5 only, or grade levels tested at elementary school level)</li> <li>7. Students who improved to proficient or above on Mathematics SBAC in prior year (grade 6-12 only, or grade levels tested at middle and high school level)</li> </ol>	Request Aggregate-level	All 21 <sup>st</sup> CCLC student participants enrolled between <b>July 1-December 31</b>	March 31*

<ol style="list-style-type: none"> <li>1. Student Last Name</li> <li>2. Student First Name</li> <li>3. Student Middle Name</li> <li>4. Student Date of Birth</li> <li>5. Student Grade</li> <li>6. Student Race/Ethnicity*</li> <li>7. Student Gender</li> </ol>	<p>Validate</p>	<p>Only new YPI After School Participants Served Between <b>March 1 – June 30</b></p>	<p>July 31</p>
<ol style="list-style-type: none"> <li>1. Student Free &amp; Reduced Lunch Eligibility Status (Y/N)</li> <li>2. Individualized Education Plan (Y/N)</li> <li>3. English Language Support/Limited English Proficiency (Y/N)</li> <li>4. Students not proficient on English Language Arts/Literacy SBAC for year <i>before</i> prior academic year (grades PreK-5 only, or grade levels tested at elementary school level)</li> <li>5. Students not proficient on Mathematics SBAC for year <i>before</i> prior academic year (grade 6-12 only, or grade levels tested at middle and high school level)</li> <li>6. Students who improved to proficient or above on English Language Arts/Literacy SBAC in prior year (grades PreK-5 only, or grade levels tested at elementary school level)</li> <li>7. Students who improved to proficient or above on Mathematics SBAC in prior year (grade 6-12 only, or grade levels tested at middle and high school level)</li> </ol>	<p>Request Aggregate-level</p>	<p>All 21st CCLC student participants enrolled between <b>January 1 - June 30</b></p>	<p>July 31*</p>
<ol style="list-style-type: none"> <li>1. State Student Identification Number (SSIDs)</li> <li>2. Days Attended Regular School</li> </ol>	<p>Request Individual-level</p>	<p>All students enrolled between <b>the start and end of the school year</b></p>	<p>July 31*</p>

\*Reporting dates may change to reflect CDE deadlines. YPI will communicate state report due dates as soon as they are made available, as well as the updated deadline for receiving data from the school site.



**AT-WILL EMPLOYMENT AGREEMENT**  
**Between**  
**YOUTH POLICY INSTITUTE CHARTER SCHOOLS & \_\_\_\_\_**

THIS EMPLOYMENT AGREEMENT (“Agreement”) is entered into by and between the above-named employee (“Employee”) and the Governing Board (“Board”) of Youth Policy Institute Charter Schools (“YPICS”), a California nonprofit public benefit corporation operating public charter schools approved by the Los Angeles Unified School District (“District”). The Board desires to hire employees who will assist YPICS in implementing its purposes, policies, and procedures, and in achieving the goals and meeting the requirements of YPICS’s charter. The parties recognize that YPICS is not governed by the provisions of the California Education Code, except as expressly set forth in the Charter Schools Act of 1992.

WHEREAS, YPICS and the Employee wish to enter into an employment relationship under the conditions set forth herein, the parties hereby agree as follows:

**A. STATUTORY PROVISIONS RELATING TO CHARTER SCHOOL EMPLOYMENT**

1. YPICS operates charter schools that have been established pursuant to the Charter Schools Act of 1992, Education Code section 47600, *et seq.*, and which have been duly approved by the District, according to the laws of the State of California.
2. Pursuant to Education Code section 47604, YPICS has elected to be formed and to operate as a nonprofit public benefit corporation pursuant to the Non-profit Public Benefit Corporation Law of California (Part 2, commencing with section 5110 *et seq.* of the Corporations Code). As such, YPICS is considered a separate legal entity from the District, which granted the charters. The District shall not be liable for any debts and obligations of YPICS, and the employee signing below expressly recognizes that he/she is being employed by YPICS and not the District.
3. Pursuant to Education Code section 47610, YPICS must comply with all of the provisions set forth in its operative charters, but is otherwise exempt from the laws governing school districts except as specified in Education Code section 47610.
4. YPICS shall be deemed the exclusive public school employer of the employees at YPICS for purposes of Government Code section 3540.1.

**B. EMPLOYMENT TERMS AND CONDITIONS**

**1. Duties**

The Employee shall work in the position of \_\_\_\_\_ at \_\_\_\_\_ Charter School. The Employee will perform such duties as YPICS may reasonably assign and the Employee will abide by all YPICS policies and procedures as adopted and amended from time to time. The Employee further agrees to abide by the provisions of YPICS’s charter. A copy of the job description for the above position is attached

hereto and incorporated by reference herein. These duties may be amended from time to time in the sole discretion of YPICS.

## 2. Work Schedule

The minimum on-site obligations for this position shall generally be **Monday through Friday from \_\_\_\_ a.m. to \_\_\_\_ p.m.** While the Employee shall be available on-site during this time period, the duties of this exempt position may require work on weekends, as well as before and after the regular work year or hours of the work-day. Workdays on which the Employee is expected to be on-site shall be consistent with the applicable calendar of workdays for this position. The current year schedule is attached hereto and incorporated by reference herein. The Employee will not render services in person or by electronic means, paid or otherwise, for any other person or entity during contracted work hours with YPICS.

In addition, Employee is required to work at YPICS during Professional Development days and parent conference days designated by YPICS. Employee's attendance at these pupil-free Professional Development days and parent conferences is mandatory. Employee also is required to attend a minimum of three YPICS-sponsored special events, such as night performances and other similar activities that could occur in the evenings or on the weekends. YPICS reserves the right to require Employee to attend a specific special event.

Parent engagement is a key component of the school's vision. Therefore employees will be expected to participate on teacher committees as outlined below:

- Minimum of 2 events per semester
- Participation in one event not connected to your committee per month
- All Staff Required (not included in above)
- Grade Level Orientations, Parent Conferences, Back to School Night, Family Summit, Culmination, Your Advisory POL's

Employee must fulfill the foregoing attendance requirements for Professional Development days, parent conference days and YPICS-sponsored events unless the Employee obtains advance, written permission from YPICS's Executive Administrator to miss an event due to compelling circumstances, and YPICS's Executive Administrator shall have complete discretion to grant or deny such a request.

## 3. Compensation

The annual compensation for this position shall be \$\_\_\_\_\_, to be paid twice monthly, subject to all regular withholdings. The Employee's compensation may be prorated depending on whether the Employee remains employed, or in active work status, for the entire year. As an exempt employee, the Employee shall not be eligible to earn

overtime.

4. **Employee Benefits**

The Employee shall be entitled to participate in designated employee benefit programs and plans established by YPICS (subject to program and eligibility requirements) for the benefit of its employees, which from time to time may be modified by YPICS in its sole discretion.

5. **Performance Evaluation**

The Employee shall receive periodic performance reviews conducted by his/her supervisor. At a minimum, performance evaluations will be conducted annually, on or about the anniversary date of employment with YPICS. The frequency of performance evaluations may vary depending upon length of service, job position, past performance, changes in job duties, or recurring performance problems. Failure to evaluate the Employee shall not prevent YPICS from disciplining or dismissing the Employee at-will in accordance with this Agreement.

6. **Employee Rights**

Employment rights and benefits for employment at YPICS shall only be as specified in this Agreement, YPICS's charters, the Charter Schools Act, and YPICS's Employee Handbook, which YPICS may amend and modify from time to time. Employment rights and benefits may be affected by other applicable agreements or directives or advisories from the California Department of Education or the State Board of Education. During the term of this Agreement, the Employee shall not acquire or accrue tenure, or any employment rights with YPICS.

7. **Licensure**

The Employee understands that employment is contingent upon verification and maintenance of any applicable licensure and/or credentials.

8. **Child Abuse and Neglect Reporting**

California Penal Code section 11166 requires any child care custodian who has knowledge of, or observes, a child in his/her professional capacity or within the scope of his/her employment whom he/she knows or reasonably suspects has been the victim of child abuse to report the known or suspected instance of child abuse to a child protective agency immediately, or as soon as practically possible, by telephone and to prepare and send a written report thereof within thirty-six (36) hours of receiving the information concerning the incident. By executing this Agreement, the Employee acknowledges he/she is a child-care custodian and is certifying that he/she has knowledge of California Penal Code section 11166 and will comply with its provisions.

9. **Fingerprinting/TB Clearance**

Fingerprint clearance for the Employee will be acquired through submitting the Employee's fingerprints to the California Department of Justice. The Employee will be required to assume the cost of all fees related to the fingerprinting process. The Employee will be required to submit evidence from a licensed physician and/or licensed entity that the Employee was found to be free from tuberculosis risk factors, or active tuberculosis if risk factors were identified. Both clearances must be in place prior to the first day of service.

10. **Conflicts of Interest**

The Employee understands that, while employed at YPICS, he/she will have access to confidential and proprietary information. The Employee therefore shall not maintain employment or contracts for employment, or engage in any consultant or independent contractor relationship, with any other agency or school that will in any way conflict with his/her employment with YPICS.

11. **Outside Professional Activities**

Upon obtaining prior written approval of the Executive Director, the Employee may undertake for consideration outside professional activities, including consulting, speaking, and writing. The outside activities shall not occur during regular work hours. YPICS shall in no way be responsible for any expenses attendant to the performance of such outside activities.

C. **EMPLOYMENT AT-WILL**

YPICS may terminate this Agreement and the Employee's employment at any time with or without cause, with or without advance notice, and at YPICS's sole and unreviewable discretion. Either party may immediately terminate this Agreement and the Employee's employment upon written notice to the other party.

The Employee also may be demoted or disciplined and the terms of his/her employment may be altered at any time, with or without cause, at the discretion of YPICS. No one other than the Board has the authority to alter this arrangement, to enter into an agreement for employment for a specified period of time, or to make any agreement contrary to the terms of this Agreement, and any such agreement must be in writing and must be signed by the Board and by the affected employee and must specifically state the intention to alter this "at-will" relationship.

Employee shall be employed for an \_\_\_\_\_ -month term beginning on **July 1, 2017** and concluding on **June 30, 2018** (the "Agreement Term"), subject to the terms of the Introductory Period and termination provisions set forth below.

Employee must complete to YPICS's satisfaction an Introductory Period from August 1 through October 31, 2017. During this timeframe, YPICS and Employee each have the right to terminate this Agreement at any time, with or without advance notice and with or without



cause.

During the period from November 1, 2017 through June 30, 2018, YPICS may terminate this Agreement for “cause.” “Cause” includes, but is not limited to, the following

- *Failure to fulfill the Job Performance Guidelines set forth in the Termination, Discipline and Rules of Conduct section of the YPICS Employee Handbook.*
- *Violation of this Agreement, including but not limited to failing to fulfill any of the job duties and responsibilities set forth in Section A of this Agreement with the professional dignity, competence or diligence required by YPICS.*
- *Violation of YPICS policies, procedures, rules or regulations.*
- *Layoffs deemed necessary as a result of low student enrollment, financial hardship or need of YPICS.*
- *Inability of Employee to perform the essential functions of the position, with or without a reasonable accommodation, due to a physical or mental disability after Employee has exhausted all leave benefits available under state and federal law.*
- *YPICS’s receipt of a notification from the California Department of Justice that Employee is not authorized to work with children.*
- *Employee’s death.*

*In the event that YPICS terminates this Agreement pursuant to its rights under Section C, YPICS shall be required to pay Employee all wages due up to and including the last day of employment, and Employee shall not be entitled to receive any other payments or benefits under this Agreement.*

*During the period from November 1, 2017, through June 30, 2018, Employee may terminate this Agreement upon thirty (30) days written notice, in which case YPICS’s sole obligation shall be to pay Employee all wages due up to and including the last day of employment. YPICS retains the right to accelerate the effective date of Employee’s termination, provided that YPICS pays Employee compensation for the entire thirty (30) day notice period. If Employee provides less than thirty (30) days written notice, YPICS retains the right to accelerate the effective date of his or her termination and shall only be responsible for paying Employee all wages due, up to and including the last day of employment.*

In the event of charter revocation or non-renewal, all contractual obligations under this Agreement cease immediately upon the effective date of revocation or non-renewal.

**D. Renewal**

Employee will be advised in a writing signed by the Executive Director no later than May 30, 2018 if his or her contract will be renewed for the following school year. Employee acknowledges and agrees that there shall be no automatic renewals of this Agreement and nothing in this Agreement shall be construed to entitle Employee to continued employment beyond June 30, 2018. YPICS retains the sole discretion to renew or not renew Employee’s Agreement. Any agreement contrary to this Section D must be set forth in a written agreement signed by both Employee and the Executive Director.

If Employee is not interested in returning to YPICS for the following school year, the Employee is requested to notify the Executive Director in writing by March 15, 2018.

Employee does not acquire or accrue tenure rights.

**E. Confidentiality of Information Policy**

During employment, Employee may have access to and/or become aware of information of a confidential, proprietary, or private nature (“Confidential Information”). For purposes of this policy, “Confidential Information” includes, but is not limited to, information and data relating to YPICS’s students, non-public YPICS budget or financial information, and payroll and personnel information relating to current or former employees.

At all times during and after employment with YPICS, Employee is required to hold all Confidential Information in trust and keep Confidential Information confidential. Additionally, Employee must comply with all confidentiality-related obligations imposed by the Family Educational Rights and Privacy Act (FERPA).

During employment with YPICS, Employee may use Confidential Information or disclose Confidential Information to a third party only: (1) as reasonably required in the course of employment with YPICS; (2) as permitted with the prior written consent of YPICS; or (3) as may otherwise be required by law. If Employee is in doubt about whether information should be disclosed or used, Employee should discuss the situation with the YPICS School Executive Administrator or the Executive Director before disclosing or using the information.

Employee’s obligations under this Confidentiality of Information policy remain in effect even after his or her employment relationship with YPICS ends. After separation of employment, Employee may not use or disclose Confidential Information to any third party unless required to do so by law. Upon separation of employment, Employee must immediately return to YPICS any and all documents, computer or electronic files, printouts, copies, or other information containing Confidential Information in Employee’s possession, custody or control. If Employee is requested to disclose Confidential Information to a third party in a subpoena or similar type of request, Employee shall give written notice to the current YPICS School Executive Administrator of such request as soon as is reasonably possible and at least five business days prior to Employee making any such disclosures.

By signing below, Employee certifies that he or she understands and agrees to abide by this Confidentiality of Information policy.

**F. GENERAL PROVISIONS**

1. **Waiver of Breach**

The waiver by either party, or the failure of either party to claim a breach of any provision of this Agreement, will not operate or be construed as a waiver of any subsequent breach.

2. **Assignment**

The rights and obligations of the respective parties under the Agreement will inure to the benefit of and will be binding upon the heirs, legal representatives, successors and assigns of the parties hereto; provided, however, that this Agreement will not be assignable by either party without prior written consent of the other party.

3. **Governing Law**

This Agreement will be governed by, construed, and enforced in accordance with the laws of the State of California.

4. **Partial Invalidity**

If any provision of this Agreement is found to be invalid or unenforceable by any court, the remaining provisions hereof will remain in effect unless such partial invalidity or unenforceability would defeat an essential business purpose of the Agreement.

**G. ACCEPTANCE OF EMPLOYMENT**

By signing below, the Employee declares as follows:

1. I have read this Agreement and accept employment with YPICS on the terms specified herein.
2. All information I have provided to YPICS related to my employment is true and accurate.
3. A copy of the job description is attached hereto.
4. This is the entire agreement between YPICS and me regarding the terms and conditions of my employment. This is a final and complete agreement and there are no other agreements, oral or written, express or implied, concerning the subject matter of this Agreement.

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**YPICS Approval:**

Date: \_\_\_\_\_  
\_\_\_\_\_  
Yvette King-Berg, Executive Director

***This Employment Agreement is subject to ratification  
and approval by the Governing Board of YPICS.***





## Notice

The following file is attached to this PDF. You will need to open this packet in an application that supports attachments to pdf files, e.g. [Adobe Reader](#):

17-18 BCCS Calendar.Instructional Minutes.Bell Schedule (1).xlsx

# Coversheet

## 17-18 YPICS Board Calendar

**Section:** V. ITEMS SCHEDULED FOR ACTION  
**Item:** A. 17-18 YPICS Board Calendar  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** 17-18 Final Board Calendar.pdf





**YPI Charter Schools  
Board of Directors  
Board Meeting Dates 2017-2018**

<b>Date</b> All board meetings are held on Monday and begin at 6:00 p.m	<b>Location</b>
September 25, 2017	<b>Bert Corona Charter School</b> 9400 Remick Avenue Pacoima, CA 91331
October 30, 2017	<b>Monsenor Oscar Romero Charter School</b> 1157 S. Berendo Street Los Angeles, CA 90006
December 4, 2017 <i>Ad Hoc Finance Meeting</i>	<b>YPICS Central Office</b> 10660 White Oak Avenue Granada Hills, CA 91344
December 11, 2017	<b>Bert Corona Charter High School (YPIVPCHS)</b> 12513 Gain Street Pacoima, CA 91331
January 29, 2018	<b>YPICS Central Office</b> 10660 White Oak Avenue Granada Hills, CA 91344
February 26, 2018	<b>YPICS Central Office</b> 10660 White Oak Avenue Granada Hills, CA 91344
March 12, 2018 <i>Ad Hoc Finance Meeting</i>	<b>YPICS Central Office</b> 10660 White Oak Avenue Granada Hills, CA 91344
March 19, 2018	<b>YPICS Central Office</b> 10660 White Oak Avenue Granada Hills, CA 91344
April 23, 2018	<b>Bert Corona Charter School</b> 9400 Remick Avenue Pacoima, CA 91331
May 21, 2018	<b>Monsenor Oscar Romero Charter School</b> 1157 S. Berendo Street Los Angeles, CA 90006
June 4, 2018 Finance Committee	<b>YPICS Central Office</b> 10660 White Oak Avenue Granada Hills, CA 91344
June 28, 2018 <b>Thursday</b>	<b>Bert Corona Charter High School (YPIVPCHS)</b> 12513 Gain Street Pacoima, CA 91331

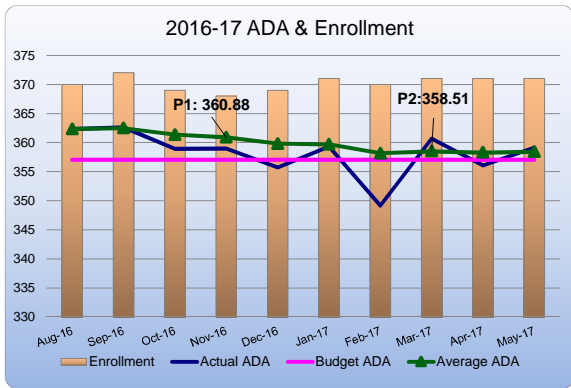
# Coversheet

## June 2017 Unaudited Financials

**Section:** V. ITEMS SCHEDULED FOR ACTION  
**Item:** C. June 2017 Unaudited Financials  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** 16-17 YPI CS Board Packet - 17.06.pdf  
FY16.17 LAUSD UAR Bert Corona High.pdf  
155FY17 UAR Monsenor Oscar Romero Chtr MS (8196).pdf  
60FY17 UAR Bert Corona (8054).pdf

**Key Performance Indicators**

- ADA vs. Budget ● Cash on Hand ●
- Net Income / (Loss) ● Year End Cash ●



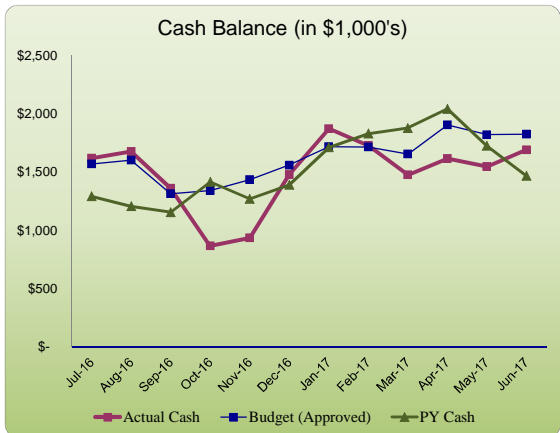
**KEY POINTS**

- P1 ADA: 359.80
- P2 ADA: 358.51
- Annual ADA: 358.41
- Revenue is above budget by \$1.2M mainly due to higher than budgeted GEAR UP and School Climate funding and receipt of Prop 39 - Clean Energy funding.
- Expenses are higher than budget by \$1.24M. GEAR UP and School Climate grant expenses.
- Overall, net income is \$138K which is \$23K lower than budget.
- Cash on hand at June 30th is \$1,690K which represents 20% of total expense.

ADA Analysis					
Category	Actual through Month 10	Forecasted P2	Budgeted P2	Better/(Worse)	Prior Year P2
Enrollment	371	371	370	1	370
ADA %	97.0%	97.1%	96.5%	0.6%	96.0%
Average ADA	358.41	358.51	357.05	1.46	362.54

Revenue & Expenses per ADA		
Category	Budget	Forecast
Revenue	13,013	13,920
Revenue w/o Fundraising	12,985	13,841
Expense	12,560	13,535

INCOME STATEMENT	FY 16-17 YTD			FY 16-17 Actual				FY 16-17 Actual without Federal grants					
	Actual YTD	Budget YTD	Variance B/(W)	Total Actual	% of Total	Total Budget	% of Total	Variance B/(W)	Total Forecast	% of Total	Total Budget	% of Total	Variance B/(W)
LCFF	3,268,181	3,265,727	2,454	3,268,181	38%	3,265,727	44%	2,454	3,268,181	65%	3,265,727	70%	2,454
Federal Revenue	4,187,353	3,247,995	939,358	4,187,353	49%	3,247,995	44%	939,358	578,281	12%	511,374	11%	66,907
State Revenue	956,337	789,936	166,401	956,337	11%	789,936	11%	166,401	956,337	19%	789,936	17%	166,401
Other Local Revenue	159,367	69,324	90,044	159,367	2%	69,324	1%	90,044	159,367	3%	69,324	1%	90,044
Grants/Fundraising	28,348	10,000	18,348	28,348	0%	10,000	0%	18,348	28,348	1%	10,000	0%	18,348
<b>TOTAL REVENUE</b>	<b>8,599,586</b>	<b>7,382,981</b>	<b>1,216,605</b>	<b>8,599,586</b>		<b>7,382,981</b>		<b>1,216,605</b>	<b>4,990,514</b>		<b>4,646,360</b>		<b>344,153</b>
Certificated Salaries	1,115,727	1,172,968	57,241	1,115,727	13%	1,172,968	16%	57,241	1,085,540	22%	1,146,946	26%	61,406
Classified Salaries	637,929	668,264	30,335	637,929	8%	668,264	9%	30,335	604,629	12%	634,964	14%	30,335
Benefits	563,526	591,850	28,324	563,526	7%	591,850	8%	28,324	556,711	11%	585,622	13%	28,910
Student Supplies	984,201	827,357	(156,844)	984,201	12%	827,357	11%	(156,844)	481,201	10%	527,357	12%	46,156
Operating Expenses	4,394,900	3,257,408	(1,137,492)	4,394,900	52%	3,257,408	45%	(1,137,492)	1,359,129	28%	886,337	20%	(472,792)
Other	765,019	703,497	(61,522)	765,019	9%	703,497	10%	(61,522)	765,019	16%	703,497	16%	(61,522)
<b>TOTAL EXPENSES</b>	<b>8,461,302</b>	<b>7,221,343</b>	<b>(1,239,960)</b>	<b>8,461,302</b>		<b>7,221,343</b>		<b>(1,239,960)</b>	<b>4,852,230</b>		<b>4,484,722</b>		<b>(367,508)</b>
<b>INCOME / (LOSS)</b>	<b>138,284</b>	<b>161,638</b>	<b>(23,355)</b>	<b>138,284</b>		<b>161,638</b>		<b>(23,355)</b>	<b>138,284</b>		<b>161,638</b>		<b>(23,355)</b>



Balance Sheet	6/30/2016	5/31/2017	6/30/2017 Actual	Notes
<b>Assets</b>				
Cash	1,466,956	1,545,618	1,689,773	
Accounts Receivable	816,916	0	661,010	
Due From Others	2,773	220,871	222,665	
Other Assets	42,469	52,726	46,785	
Net Fixed Assets	734,336	706,657	633,065	
<b>Total Assets</b>	<b>3,063,449</b>	<b>2,525,873</b>	<b>3,253,299</b>	
<b>Liabilities</b>				
A/P & Payroll	290,876	15,769	307,272	
Due to Others	39,159	39,616	76,173	
Deferred Revenue	0	0	0	
Total Debt	1,844	(0)	(0)	
<b>Total Liabilities</b>	<b>331,879</b>	<b>55,386</b>	<b>383,445</b>	
<b>Equity</b>				
Beginning Fund Bal.	2,148,374	2,731,571	2,731,571	
Net Income/(Loss)	583,196	(261,083)	138,284	
<b>Total Equity</b>	<b>2,731,571</b>	<b>2,470,487</b>	<b>2,869,854</b>	
<b>Total Liabilities &amp; Equity</b>	<b>3,063,449</b>	<b>2,525,873</b>	<b>3,253,299</b>	

Y/E Cash Balance		
Projected	Budget	Variance
1,689,773	1,823,719	(133,946)

Available Line of Credit				
Days Cash on Hand	76	69	75	> 45 days is good
Cash Reserve %	0.207322544	19%	20%	





## **BERT CORONA CHARTER SCHOOL**

### **Financial Analysis**

### **June 2017**

#### **Net Income**

BERT CORONA CHARTER SCHOOL has achieved a net income of \$138K in FY16-17 compared to \$162K in the board approved budget. Reasons for this negative \$23K variance are explained below in the Income Statement section of this analysis.

#### **Balance Sheet**

As of June 30, 2017, the school's cash balance was \$1,690K, which represents a 20.5% reserve.

As of June 30, 2017, the Accounts Receivable balance was \$661K, up from zero in the previous month, due to revenue earned in FY16-17 but not received by June 30th.

As of June 30, 2017, the Accounts Payable balance, including payroll liabilities, totaled \$307K, compared to \$16K in the prior month.

As of June 30, 2017, had a debt balance of zero.

#### **Income Statement**

##### *Revenue*

Total revenue for FY16-17 is \$8,600K, which is \$1,217K or 16% over budgeted revenue of \$7,383K.

Other Federal Revenue - GEAR UP and School Climate Revenue is higher by \$949K.

Other State Revenue is higher than budget by \$163K due to a receipt of Prop 39 Clean Energy funds.

##### *Expenses*

Total expenses for FY16-17 are \$8,461K, which is \$1,240K or 17% over budgeted expenditures of \$7,221K.

GEAR UP and School Climate Expenses are higher by \$949K.

Vendor repairs are higher than budget by \$231K due to repairs needed for the modular buildings and Prop 39 lighting retrofit project.

Instructional Consultants costs are higher than budget by \$176K mainly to higher Substitute Costs (\$95K) and higher SPED costs (\$40K).

#### **ADA**

Budgeted average ADA for FY16-17 is 357.05 based on an enrollment of 370 and a 96.5% attendance rate.

*This report will discuss revenue and expenditure variances from the Board-approved budget that are above \$20,000 and 10%.*



In Month 10, ADA was 359.17 with 371 students enrolled at the end of the month and a 97% ADA rate.

Average ADA for the year (through Month 10) is 358.41 (a 97.0% ADA rate for the year to date).

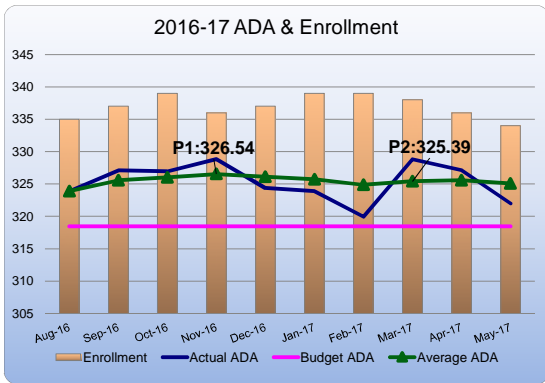
*This report will discuss revenue and expenditure variances from the Board-approved budget that are above \$20,000 and 10%.*

**Key Performance Indicators**

ADA vs. Budget ● Cash on Hand ●  
 Net Income / (Loss) ● Year End Cash ●

**KEY POINTS**

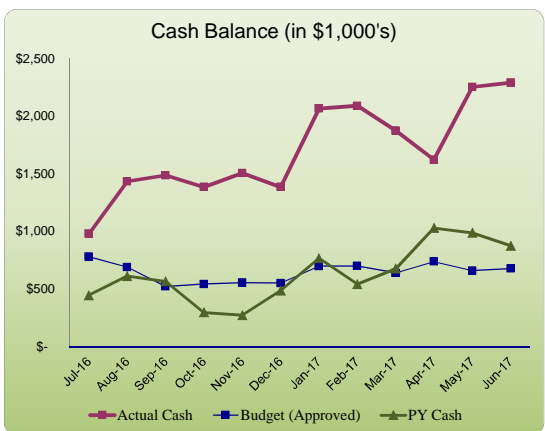
- P1 ADA: 326.09
- P2 ADA: 325.39
- Annual ADA: 325.07
- Revenue is above budget by \$2,520K mainly due Prop 1D Revenue (\$2,415K)
- Expenses are lower than budget by \$122K mainly due to savings in Salaries and Student Supplies.
- Overall, net income is \$2,680K which is \$2,642K higher than budget.
- Operating Cash on hand at June 30th is \$1,227K which represents 32% of total expense.



Category	Actual through Month 10	Forecasted P2	Budgeted P2	Better/(Worse)	Prior Year P2
Enrollment	334	338	330	8	330
ADA %	96.6%	96.6%	96.5%	0.1%	96.0%
Average ADA	325.07	325.39	318.45	6.94	327.18

Category	Budget	Forecast
Revenue	12,577	20,054
Revenue w/o Fundraising	12,546	20,017
Expense	12,456	11,816

INCOME STATEMENT	FY 16-17 YTD			FY 16-17 Actual					FY 15-16 Actual		FY 14-15 Actual	
	Actual YTD	Budget YTD	Variance B/(W)	Total Actual	% of Total	Total Budget	% of Total	Variance B/(W)	15-16	% of Total	14-15	% of Total
LCFF	3,014,701	2,971,219	43,482	3,014,701	46%	2,971,219	74%	43,482	2,853,836	71%	2,273,172	66%
Federal Revenue	519,912	517,253	2,659	519,912	8%	517,253	13%	2,659	519,686	13%	482,999	14%
State Revenue	2,877,902	456,638	2,421,264	2,877,902	44%	456,638	11%	2,421,264	587,041	15%	592,525	17%
Other Local Revenue	100,878	50,062	50,815	100,878	2%	50,062	1%	50,815	53,991	1%	90,409	3%
Grants/Fundraising	12,000	10,000	2,000	12,000	0%	10,000	0%	2,000	9,585	0%	14,500	0%
<b>TOTAL REVENUE</b>	<b>6,525,393</b>	<b>4,005,172</b>	<b>2,520,221</b>	<b>6,525,393</b>		<b>4,005,172</b>		<b>2,520,221</b>	<b>4,024,140</b>		<b>3,453,605</b>	
Certificated Salaries	1,034,251	1,119,314	85,063	1,034,251	27%	1,119,314	28%	85,063	956,919	27%	942,337	29%
Classified Salaries	502,618	524,564	21,946	502,618	13%	524,564	13%	21,946	527,426	15%	404,835	13%
Benefits	515,379	507,295	(8,084)	515,379	13%	507,295	13%	(8,084)	440,695	12%	374,857	12%
Student Supplies	429,416	490,689	61,273	429,416	11%	490,689	12%	61,273	462,042	13%	423,163	13%
Operating Expenses	828,572	804,484	(24,088)	828,572	22%	804,484	20%	(24,088)	733,504	21%	697,806	22%
Other	534,686	520,381	(14,305)	534,686	14%	520,381	13%	(14,305)	451,400	13%	367,960	11%
<b>TOTAL EXPENSES</b>	<b>3,844,921</b>	<b>3,966,727</b>	<b>121,806</b>	<b>3,844,921</b>		<b>3,966,727</b>		<b>121,806</b>	<b>3,571,986</b>		<b>3,210,957</b>	
<b>INCOME / (LOSS)</b>	<b>2,680,472</b>	<b>38,445</b>	<b>2,642,026</b>	<b>2,680,472</b>		<b>38,445</b>		<b>2,642,026</b>	<b>452,153</b>		<b>242,648</b>	



Projected	Budget	Variance
2,289,548	676,040	1,613,509

Balance Sheet	6/30/2016	5/31/2017	6/30/2017 Actual	Notes
<b>Assets</b>				
Cash	873,809	2,250,714	2,289,548	\$1,062,404 - CTEIG Funds
Cash - Prop 1D		11,715,900	10,978,123	
Accounts Receivable	432,308	0	328,502	
Due From Others	16,422	86	86	
Other Assets	28,610	2,556	28,081	
Net Fixed Assets	1,489,468	3,968,049	6,313,777	
<b>Total Assets</b>	<b>2,840,617</b>	<b>17,937,305</b>	<b>19,938,117</b>	
<b>Liabilities</b>				
A/P & Payroll	143,949	16,051	1,680,190	
Due to Others	25,571	41,619	47,365	
Deferred Revenue	60,327	15,334,113	10,504,529	
Total Debt	712,996	712,996	3,127,788	
<b>Total Liabilities</b>	<b>942,844</b>	<b>16,104,778</b>	<b>15,359,872</b>	
<b>Equity</b>				
Beginning Fund Bal.	1,445,620	1,897,773	1,897,773	
Net Income/(Loss)	452,153	(65,246)	2,680,472	
Total Equity	1,897,773	1,832,527	4,578,245	
<b>Total Liabilities &amp; Equity</b>	<b>2,840,617</b>	<b>17,937,305</b>	<b>19,938,117</b>	
Available Line of Credit				
Days Cash on Hand	90	212	219	> 45 days is good
Cash Reserve %	25%	58%	60%	





**MONSEÑOR OSCAR ROMERO CHARTER SCHOOL**  
**Financial Analysis**  
**June 2017**

**Net Income**

MONSEÑOR OSCAR ROMERO CHARTER SCHOOL has achieved a net income of \$2,680K in FY16-17 compared to \$38K in the board approved budget. Reasons for this positive \$2,642K variance are explained below in the Income Statement section of this analysis.

**Balance Sheet**

As of June 30, 2017, the school's cash balance was \$2,290K, which represents a 59.9% reserve.

As of June 30, 2017, the Accounts Receivable balance was \$329 K, up from zero in the previous month, due to revenue earned in FY16-17 but not received by June 30th.

As of June 30, 2017, the Accounts Payable balance, including payroll liabilities, totaled \$1,680K, compared to \$16K in the prior month.

As of June 30, 2017, 12:00:00 AM had a debt balance of \$3,128K compared to \$713K in the prior month.

**Income Statement**

*Revenue*

Total revenue for FY16-17 is \$6,525K, which is \$2,520K or 63% over budgeted revenue of \$4,005K.

Other State Revenue is \$2,415K over budget due to Prop 1D revenue.

*Expenses*

Total expenses for FY16-17 are \$3,845K, which is \$122K or 3% under budgeted expenditures of \$3,967K.

Students Supplies are \$57K below budget.

**ADA**

Budgeted average ADA for FY16-17 is 318.45 based on an enrollment of 330 and a 96.5% attendance rate.

In Month 10, ADA was 322.00 with 334 students enrolled at the end of the month and a 96% ADA rate.

Average ADA for the year (through Month 10) is 325.07 (a 96.6% ADA rate for the year to date).

*This report will discuss revenue and expenditure variances from the Board-approved budget that are above \$20,000 and 10%.*

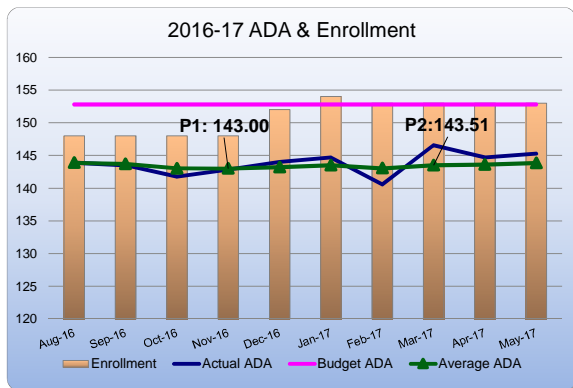


Key Performance Indicators

- ADA vs. Budget ● Cash on Hand ●
- Net Income / (Loss) ● Year End Cash ●

KEY POINTS

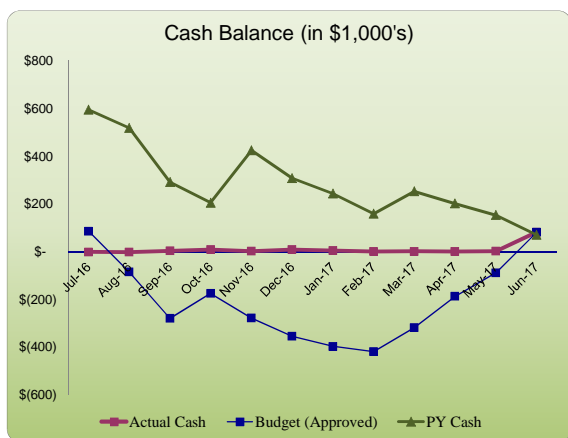
- P1 ADA: 143.22
- P2 ADA: 143.51
- Annual ADA: 143.83
- Revenue is below budget by \$199K mainly due to lower than budgeted enrollment and lower PCSGP revenue for FY16-17
- Expenses are lower than budget by \$257K due to lower PCSGP expenses
- Overall, net income is \$145K which is \$58K higher than budget.
- Cash on hand at June 30th is \$81K which represents 4% of total expense. BCBS had an outstanding debt to BCCS in the amount of \$223K at June 30th.



ADA Analysis					
Category	Actual through Month 10	Forecasted P2	Budgeted P2	Better/(Worse)	Prior Year P2
Enrollment	153	153	160	(7)	63
ADA %	95.4%	95.5%	95.5%	0.0%	96.0%
Average ADA	143.83	143.51	152.80	(9.29)	64.14

Revenue & Expenses per ADA		
Category	Budget	Forecast
Revenue	14,595	14,154
Revenue w/o Fundraising	14,595	14,045
Expense	14,025	13,144

INCOME STATEMENT	FY 16-17 YTD			FY 16-17 Actual			FY 15-16 Actual		FY 14-15 Actual			
	Actual YTD	Budget YTD	Variance B/(W)	Total Actual	% of Total	Total Budget	% of Total	Variance B/(W)	15-16	% of Total	14-15	% of Total
LCFF	1,594,380	1,702,607	(108,227)	1,594,380	78%	1,702,607	76%	(108,227)	676,748	43%	0	0%
Federal Revenue	183,837	361,369	(177,533)	183,837	9%	361,369	16%	(177,533)	572,345	37%	51,622	100%
State Revenue	204,673	141,275	63,398	204,673	10%	141,275	6%	63,398	52,387	3%	0	0%
Other Local Revenue	32,773	24,906	7,867	32,773	2%	24,906	1%	7,867	7,061	0%	0	0%
Grants/Fundraising	15,615	0	15,615	15,615	1%	0	0%	15,615	253,098	16%	0	0%
<b>TOTAL REVENUE</b>	<b>2,031,277</b>	<b>2,230,157</b>	<b>(198,880)</b>	<b>2,031,277</b>		<b>2,230,157</b>		<b>(198,880)</b>	<b>1,561,639</b>		<b>51,622</b>	
Certificated Salaries	590,041	735,633	(145,592)	590,041	31%	735,633	34%	145,592	357,546	26%	31,453	49%
Classified Salaries	273,097	174,449	(98,648)	273,097	14%	174,449	8%	(98,648)	176,570	13%	14,383	22%
Benefits	305,707	254,005	(51,702)	305,707	16%	254,005	12%	(51,702)	141,881	10%	5,784	9%
Student Supplies	180,983	425,934	(244,951)	180,983	10%	425,934	20%	244,951	423,457	30%	4,784	7%
Operating Expenses	286,698	296,436	(9,738)	286,698	15%	296,436	14%	9,738	200,968	14%	8,357	13%
Other	249,753	256,497	(6,744)	249,753	13%	256,497	12%	6,744	96,050	7%	22	0%
<b>TOTAL EXPENSES</b>	<b>1,886,279</b>	<b>2,142,954</b>	<b>256,675</b>	<b>1,886,279</b>		<b>2,142,954</b>		<b>256,675</b>	<b>1,396,471</b>		<b>64,783</b>	
<b>INCOME / (LOSS)</b>	<b>144,998</b>	<b>87,204</b>	<b>57,795</b>	<b>144,998</b>		<b>87,204</b>		<b>57,795</b>	<b>165,168</b>		<b>(13,162)</b>	



Balance Sheet	6/30/2016	5/31/2017	6/30/2017 Actual	Notes
<b>Assets</b>				
Cash	70,646	1,675	81,025	
Accounts Receivable	317,267	195,212	504,182	PCSGP (\$195K)
Due From Others	(0)	(0)	(0)	
Other Assets	19,000	1,734	23,862	
Net Fixed Assets	67,904	79,269	77,383	
<b>Total Assets</b>	<b>474,816</b>	<b>277,890</b>	<b>686,451</b>	
<b>Liabilities</b>				
A/P & Payroll	109,152	(2,845)	11,224	
Due to Others	13,656	240,791	228,219	\$223K due to BCCS
Deferred Revenue	0	0	0	
<b>Total Debt</b>	<b>200,002</b>	<b>150,004</b>	<b>150,004</b>	
<b>Total Liabilities</b>	<b>322,810</b>	<b>387,951</b>	<b>389,447</b>	
<b>Equity</b>				
Beginning Fund Bal.	(13,162)	152,006	152,006	
Net Income/(Loss)	165,168	(262,067)	144,998	
<b>Total Equity</b>	<b>152,006</b>	<b>(110,061)</b>	<b>297,004</b>	
<b>Total Liabilities &amp; Equity</b>	<b>474,816</b>	<b>277,890</b>	<b>686,451</b>	

Y/E Cash Balance		
Projected	Budget	Variance
81,025	81,088	(64)

Available Line of Credit			
Days Cash on Hand	19	0	16 > 45 days is good
Cash Reserve %	5%	0%	4%





## Bert Corona Charter High School Financial Analysis June 2017

### Net Income

Bert Corona Charter High School has achieved a net income of \$145K in FY16-17 compared to \$87K in the board approved budget. Reasons for this positive \$58K variance are explained below in the Income Statement section of this analysis.

### Balance Sheet

As of June 30, 2017, the school's cash balance was \$81K, which represents a 4.3% reserve.

As of June 30, 2017, the Accounts Receivable balance was \$504K, up from \$195K in the previous month, due to revenue earned in FY16-17 but not received by June 30th.

As of June 30, 2017, the Accounts Payable balance, including payroll liabilities, totaled \$11K, compared to \$-3K in the prior month.

As of June 30, 2017, 12:00:00 AM had a debt balance of \$150K compared to \$150K in the prior month. Due to Bert Corona balance was \$223K.

### Income Statement

#### Revenue

Total revenue for FY16-17 is \$2,031K, which is \$199K or 9% under budgeted revenue of \$2,230K.

Local Control Funding Formula - State Aid, is under budget by \$108K due to lower projected ADA.

Object 8291 – Child Nutrition Programs – Federal is lower than budget by \$46K. Lower revenue is offset by lower costs for Food and Food Supplies (Object 4700) by \$22K.

Object 8296, Title V (Public Charter School Grant Program), is under budget by \$137K. Title V revenue, which helps cover start up costs for new charter schools, is tied to eligible expenses anticipated in the forecast.

Object 8599, Other State Revenue, is over budget by \$75K due to receipt of College Readiness grant. These funds were used to pay for College counselor for Bert Corona High School

#### Expenses

Total expenses for FY16-17 are projected to be \$1,886K, which is \$257K or 12% under budgeted expenditures of \$2,143K.

Certificated Salaries, are under budget by \$146K.

Classified Salaries, are over budget by \$98K, due to reclassification of non-certificated teachers' salaries.

*This report will discuss revenue and expenditure variances from the Board-approved budget that are above \$12,000 and 10%.*



H&W Expenses is above budget by \$69K.

Many supply expenditures are under budget due to lower projected enrollment and PCSGP expenditures occurring in FY15-16. Most significantly:

Object 4110, Textbooks, is under budget by \$92K

Object 4400, Non Capitalized Equipment, is under budget by \$46K

Object 4390, Other Supplies, is under budget by \$12K

Object 5851 – Instructional Consultants expense is over budget by \$20K due to higher substitute costs, higher SPED costs and addition of YPI Afterschool program.

## **ADA**

Budgeted average ADA for FY16-17 is 152.80 based on an enrollment of 160 and a 95.5% attendance rate.

In Month 10, ADA was 145.25 with 153 students enrolled at the end of the month and a 95% ADA rate.

Average ADA for the year (through Month 10) is 143.83 (a 95.4% ADA rate for the year to date).

*This report will discuss revenue and expenditure variances from the Board-approved budget that are above \$12,000 and 10%.*

**YPI Charter Schools  
Check Register  
From 06/1/2017 to 06/30/17**

Vendor Name	Check Number	Effective Date	Transaction Description	Check Amount
BERT CORONA CHARTER SCHOOL	304382	6/9/2017	TRANSFER FUNDS FROM WF TO PWB	1,000,000.00
WELLS FARGO	06/01/17 - ED	6/1/2017	R. DUENAS AUTOMATIC PAYMENT	4,298.23
WELLS FARGO	06/01/17 - ED1	6/1/2017	Y. KING-BERG AUTOMATIC PAYMENT	2,947.57
WELLS FARGO	06/09/17 - ED	6/9/2017	Y. KING-BERG AUTOMATIC PAYMENT	3,203.79
WELLS FARGO	06/09/17 - ED1	6/9/2017	R. DUENAS AUTOMATIC PAYMENT	1,921.00
WELLS FARGO	06/14/17 - ED	6/14/2017	R. DUENAS AUTOMATIC PAYMENT	483.20
WELLS FARGO	06/14/17 - ED1	6/14/2017	Y. KING-BERG AUTOMATIC PAYMENT	2,186.69
WELLS FARGO	06/19/17 - ED	6/19/2017	R. DUENAS AUTOMATIC PAYMENT	3,734.67
WELLS FARGO	06/19/17 - ED1	6/19/2017	Y. KING-BERG AUTOMATIC PAYMENT	1,015.73
7 LAYER IT SOLUTIONS, INC.	304459	6/27/2017	07/17- MANAGEMENT SERVICE GOLD PACKAGE	1,120.01
ACADEMIC PERFORMANCE EXCELLENCE ACADEM	304416	6/23/2017	REIMB. TO APEX ACADEMY FOR HOLLYWOOD HALF MAF	662.65
ACADEMIC PERFORMANCE EXCELLENCE ACADEM	304416	6/23/2017	REIMBURSEMENT FOR APEX TRAINING PROGRAM	5,000.00
ADAM BRUNO	304474	6/29/2017	04/05 - 06/01/17- COUNSELING	800.00
ADELANTE EDUCATIONAL SERVICES, INC	304414	6/23/2017	05/08 - 05/10/17 - SUBSTITUTE SERVICES	630.00
AFLAC WORLDWIDE HEAD QUARTERS	304359	6/2/2017	05/17- HEALTH PREMIUM ACC# JBP46	837.24
AFLAC WORLDWIDE HEAD QUARTERS	304359	6/2/2017	5/17- HEALTH PREMIUM ACC# JBP37	638.42
AFLAC WORLDWIDE HEAD QUARTERS	304359	6/2/2017	5/17- HEALTH PREMIUM ACC#JBP28	934.16
AFLAC WORLDWIDE HEAD QUARTERS	304359	6/2/2017	5/17- HEALTH PREMIUM ACC#JBP42	236.76
ANNA REEVE	304444	6/23/2017	10/17 - 4 CO TEACHING & INSTRUCTIONAL SUPPORT P.	3,700.00
AQUARIUM OF THE PACIFIC	304417	6/23/2017	SELF GUIDED ADULT FIELDTRIP	306.00
AT&T	304383	6/12/2017	04/22 -05/21/17- FAX 213 427-2950 067 9	117.61
AT&T MOBILITY	304418	6/23/2017	03/20 - 04/19/17- CELL PHONE SERVICES #2872544643	142.87
AT&T MOBILITY	304418	6/23/2017	04/20 -05/19/17- CELL PHONE SERVICES #2872544643	1,600.83
AT&T MOBILITY	CLEAR ERATE	6/30/2017	01/20-02/19/17- Cell phone #287254464371	(2,620.04)
AT&T MOBILITY	CLEAR ERATE	6/30/2017	03/20 - 04/19/17- CELL PHONE SERVICES #2872544643	2,620.04
BARNES & NOBLE, INC.	304384	6/12/2017	DIVERGENT (DIVERGENT SERIES #1) BY VERONICA RO	1,412.39
BENJAMIN BANNEKER SP.ED. CTR	304360	6/2/2017	SPED COP MEETING LUNCH - DRINKS, APPETIZERS, SAN	600.00
BETTER 4 YOU MEALS, INC.	304385	6/12/2017	05/17- STUDENTS BREAKFAST, LUNCH AND SNACKS	88,513.71
BETTER 4 YOU MEALS, INC.	304473	6/29/2017	06/01 - 06/19/17- STUDENTS BREAKFAST, LUNCH AND S	3,724.16
BETTER 4 YOU MEALS, INC.	304473	6/29/2017	06/01 06/09/17- STUDENTS BREAKFAST, LUNCH AND SN	10,877.70
BETTER 4 YOU MEALS, INC.	304473	6/29/2017	06/01- 06/09/17- STUDENTS BREAKFAST, LUNCH AND S	16,522.81
BROOKS TRANSPORTATION INC	304387	6/12/2017	ROUND TRIP TO SAN MARCOS: EM LARGE BUS	700.00
BROOKS TRANSPORTATION INC	304388	6/12/2017	ROUND TRIP TO SAN MARCOS: EM: LARGE BUS 9593	700.00
BROOKS TRANSPORTATION INC	304419	6/23/2017	DISCOVERY FIELD TRIP TO UC IRVINE	575.00
BROOKS TRANSPORTATION INC	304420	6/23/2017	ROUND TRIP BUSES - GRIFFITH OBSERVATORY	700.00
CALIFORNIA SCIENCE CENTER	304421	6/23/2017	A BEAUTIFUL PLANET (CHILD)	240.00
CALIFORNIA STATE UNIVERSITY LOS ANGELES	304460	6/27/2017	2017 CSU HIGH SCHOOL COUNSELOR CONF. REGISTRA	85.00
CALTAC-PBIS, INC.	304422	6/23/2017	05/07/17 - TIER II LEADERSHIP ACADEMY TRAINING	2,000.00
CAST, INC.	304423	6/23/2017	12/17 - KEYNOTE SPEAKER FOR COP3	4,500.00
CHARTER LIFE	304475	6/29/2017	07/17 -FSA PREMIUM	75.00
CHARTER LIFE	304475	6/29/2017	07/17- FSA PREMIUM	150.00
CHARTER LIFE	304475	6/29/2017	07/17- HEALTH PREMIUM	74,881.32
COBRO CONSULTING	304389	6/12/2017	SURVEY FORM MODIFICATION AS NEEDED, SURVEY ADI	4,500.00
COLLEGE ENTRANCE EXAMINATION BOARD	304390	6/12/2017	SYLMAR BIO: PSAT 8/9 TEST FEES SPRING 2017	680.00
CONSCIOUS TEACHING LLC	304424	6/23/2017	HALF DAY WORKSHOP FOR COP3	4,500.00
CUSTOMINK	304425	6/23/2017	LEADERSHIP T-SHIRT	345.77
DANIELLE RIFKIN	304447	6/23/2017	BRANDING/ DESIGN WORK FOR COP3	2,500.00
DATA DIRECT SYSTEMS INC	304362	6/2/2017	XEROX C-70 TONER	502.62
DIANA OROZCO	304404	6/12/2017	SMART & FINAL- SANDWICH BAGS FOR TICKETS	119.32
DIRECTED	304363	6/2/2017	04/24 - 04/28/17- SUBSTITUTE SERVICES	1,915.00
DIRECTED	304363	6/2/2017	05/16/17- SUBSTITUTE SERVICE	147.00
DIRECTED	304363	6/2/2017	05/17/17- SUBSTITUTE SERVICE	215.00
DIRECTED	304391	6/12/2017	05/10 - 05/12/2017- SUBSTITUTE SERVICES	430.00
DIRECTED	304391	6/12/2017	05/23 -05/26/17- SUBSTITUTE SERVICES	860.00
DIRECTED	304426	6/23/2017	05/15 - 05/19/17- SUBSTITUTE SERVICES	2,990.00
DIRECTED	304426	6/23/2017	05/22 - 05/26/17 - SUBSTITUTE SERVICES	4,135.44
DIRECTED	304426	6/23/2017	05/30 - 06/02/17- SUBSTITUTE SERVICES	3,493.24
DIRECTED	304426	6/23/2017	05/31/17 - SUBSTITUTE SERVICES	215.00
DIRECTED	304426	6/23/2017	SPECIAL ED SERVICES	1,574.91
DIRECTED	304461	6/27/2017	06/05 - 06/06/17- SPECIAL ED SERVICES	450.00
DIRECTED	304461	6/27/2017	06/05 - SPECIAL ED SERVICES	20.60
DIRECTED	304461	6/27/2017	06/09/17 - SUBSTITUTE SERVICES	215.00
DIRECTED	304476	6/29/2017	06/01 - 06/02/17- SUBSTITUTE SERVICES	430.00
DIRECTED	304476	6/29/2017	06/07 - 06/09/17- SUBSTITUTE SERVICES	792.00
DISCIPLINE ASSOCIATES, LLC DBA TEACHER LEA	304427	6/23/2017	SEMINAR: MOTIVATING & REACH UNINTERESTED & DIS	5,000.00
DISTRICT MANAGEMENT GROUP	304428	6/23/2017	P.D. SERVICES - CLOSING ACHIEVEMENT GAP FOR STRU	6,000.00
DOWNTOWN MINI WAREHOUSE, LLP	304462	6/27/2017	07/17- STORAGE RENT	350.00
EMDIN SUPPORT SERVICES LLC	304429	6/23/2017	01/26/18 - KEYNOTE SPEAKER FOR COP3	9,000.00

**YPI Charter Schools  
Check Register  
From 06/1/2017 to 06/30/17**

Vendor Name	Check Number	Effective Date	Transaction Description	Check Amount
EXED	304413	6/14/2017	06/17 - MANAGEMENT CONTRACT FEE	19,165.81
FIRST STUDENT, INC.	304477	6/29/2017	04/17- TRANSPORTATION SERVICES	10,860.92
FIRST STUDENT, INC.	304477	6/29/2017	05/17- TRANSPORTATION SERVICE	17,067.16
FIRST STUDENT, INC.	304477	6/29/2017	06/17- TRANSPORTATION SERVICES	5,430.46
FRANCISCO TOPETE	304375	6/2/2017	05/01 - 05/15/17 - MAINTENANCE SERVICE	1,065.99
FRANCISCO TOPETE	304375	6/2/2017	05/01 - 05/15/17- MAINTENANCE SERVICES	143.00
FRANCISCO TOPETE	304452	6/23/2017	05/16 - 05/31/17 MAINTENANCE SERVICE	143.00
FRANCISCO TOPETE	304452	6/23/2017	05/16 - 05/31/17- MAINTENANCE SERVICES	1,252.00
FRANCISCO TOPETE	304452	6/23/2017	06/01 - 06/15/17- MAINTENANCE SERVICES	143.00
FRANCISCO TOPETE	304452	6/23/2017	2 HRS DEEP CLEANING	1,279.00
FRESH START MEALS, INC.	304393	6/12/2017	05/17 - JANITORIAL SERVICES	3,300.00
GREEK ESCAPE	304431	6/23/2017	ADDITIONAL EMBROIDERY	662.72
GREEN WORKS DEVELOPMENT	304364	6/2/2017	FRONT IRRIGATION UTILITY BOX	5,988.23
GREEN WORKS DEVELOPMENT	304364	6/2/2017	PEDESTRIAN RAMP VENTILATION	2,639.00
GREEN WORKS DEVELOPMENT	304364	6/2/2017	TRENCH FOR CAMARA /ELECTRICAL SYSTEM	15,892.53
HOME DEPOT CREDIT SERVICES	304394	6/12/2017	POWERSHOT STAPLE AND NAIL, STAPLES, NAIL	577.15
IMPACT CANINE SOLUTIONS	304395	6/12/2017	05/12/17 - CANINE SERVICES	180.00
IMPACT CANINE SOLUTIONS	304395	6/12/2017	05/22/17- CANINE SERVICE	180.00
INTERQUEST DETECTION CANINES	304396	6/12/2017	04/18/17- CANINE DETECTION	124.00
ITSAVVY LLC	304365	6/2/2017	USB CABLE	40.59
ITSAVVY LLC	304397	6/12/2017	CRUCIAL MX300 SOLID STATE DRIVE	103.68
J.A.C.C	304432	6/23/2017	07/17 - RENT	9,000.00
JAMES CARROLL	304488	6/30/2017	06/30 - PAYROLL	464.71
JAN BERKLEY	304361	6/2/2017	05/26/17 -PRESENTER AT MONSEÑOR OSCAR ROMERO	200.00
KELLY PAPER	304366	6/2/2017	COPY PAPER	565.60
KEVIN MYERS	304381	6/5/2017	06/07 - 06/09/17 - NCLR CONFERENCE - PER DIEM	1,255.50
KEVIN MYERS	304401	6/12/2017	99 CENT STORE-SUPPLIES FOR CASA PRESENTATION BC	179.82
KEVIN MYERS	304401	6/12/2017	SUBWAY- DINNER FOR BOARD MEETING AT MORCS	62.72
KEVIN MYERS	304401	6/12/2017	US POST OFFICE-OVERNIGHT	95.00
KRISTAL ROSAS	303872	6/28/2017	02/09/17 - CA HIGH SCHOOL PBIS SYMPOSIUM	(81.00)
KRISTAL ROSAS	304483	6/29/2017	02/09/17 - CA HIGH SCHOOL PBIS SYMPOSIUM	81.00
LA DEPT. OF WATER AND POWER	304367	6/2/2017	04/14 - 05/15/17- WATER CHARGES	747.72
LA DEPT. OF WATER AND POWER	304368	6/2/2017	03/16 - 05/15/17- ELECTRIC CHARGES	5,383.95
LAW OFFICES OF YOUNG, MINNEY & CORR, LLP	304398	6/12/2017	05/17- LEGAL SERVICE	212.00
LORENZO ENRIQUE TOVAR	304410	6/12/2017	COSTCO - FOOD FOR STAFF PD RETREAT	611.21
LOS ANGELES COUNTY OFFICE OF EDUCATION	06/29/17 - STRS	6/29/2017	06/17 - FY16/17 - STRS PAYMENT	65,621.65
LOS ANGELES COUNTY OFFICE OF EDUCATION	304267	6/8/2017	SPECIAL EDUCATION CLEAR PROGRAM (LACOE)	(3,000.00)
LOS ANGELES COUNTY OFFICE OF EDUCATION	304433	6/23/2017	05/25/17 - ELPAC WORKSHOP (R. BRADFORD)	180.00
LRP PUBLICATIONS	304434	6/23/2017	LIFELINES IN THE CLASSROOM TRAINING MODULES	25,816.40
LUIS GIRON	304430	6/23/2017	05/17 - GARDEN SERVICES	800.00
MAJOR METROPOLITAN SECURITY	304463	6/27/2017	07/17- MONITORING SERVICES	260.00
MARC D. PURCHIN	304442	6/23/2017	FY17/18 - ALTERNATIVE DISPUTE RESOLUTION SUPPOF	3,000.00
MARIANA MYERS	304380	6/5/2017	06/07 - 06/09/17 - NCLR CONFERENCE - PER DIEM	139.50
MCCALLA COMPANY	304399	6/12/2017	PLATINUM TOILET TISSUE	56.25
MICHAEL PIH	304440	6/23/2017	GRANT PROGRAM ANALYSIS BY RELATED SERVICE TIER	0.00
MICHAEL PIH	304465	6/27/2017	GRANT PROGRAM ANALYSIS BY RELATED SERVICE TIER	5,250.00
MONICA WAWRZYNIAK	304470	6/27/2017	SALEFORCE CONFIGURATION AND CUSTOMIZATION	1,500.00
MULTI BUSINESS SYSTEMS	304435	6/23/2017	POLOS	883.73
MULTI BUSINESS SYSTEMS	304435	6/23/2017	T-SHIRTS XXL G640	898.57
NALLELY BRAVO	304386	6/12/2017	ART SUPPLY FOR MOTHERS DAY ACTIVITY	83.56
NEOFUNDS BY NEOPOST	304369	6/2/2017	POSTAGE	100.00
NEOFUNDS BY NEOPOST	304402	6/12/2017	LATE FEE	339.00
NYC Charter School Center	304436	6/23/2017	SPED TRAINING: COMMUNICATION & LEADERSHIP SUR	290.36
OFFICE 360	304403	6/12/2017	DRY ERASE MARKERS	144.70
OFFICE 360	304403	6/12/2017	ECONOMY BALLPOINT STICK OIL-BASED PEN	1,691.20
OFFICE 360	304403	6/12/2017	FOIL-ENHANCED PARCHMENT CERTIFICATE	159.49
OFFICE 360	304403	6/12/2017	GREAT WHITE RECYCLED COPY PAPER	48.13
OFFICE 360	304403	6/12/2017	INTERIOR FILE FOLDERS	470.01
OFFICE 360	304437	6/23/2017	FOOD STORAGE BAGS, SANDWICH BAGS	15.25
OFFICE 360	304478	6/29/2017	FRUIT SNACKS	654.64
OFFICE 360	304478	6/29/2017	GRAPH PAPER, QUADRILLE (4 SQ/IN)	633.75
OLIVER WORLDCLASS LABS	304438	6/23/2017	NOTEBOOK LESSON 1 YEAR EXTENDED SOFTWARE MAI	560.25
PETER HUANG AND LORETTA HUANG	304439	6/23/2017	05/08 -06/09/17- ELECTRICITY	629.66
PETER HUANG AND LORETTA HUANG	304439	6/23/2017	07/17 - RENT	4,708.00
PLANCONNECT	304466	6/27/2017	403B - QUARTERLY FEES	100.00
PRN NURSING CONSULTANTS	304479	6/29/2017	05/05/17- NURSING CONSULTANTS	233.75
PUC NATIONAL	304441	6/23/2017	01/17 - 06/17 - COUNSELING - 2 INTERN	11,000.00
PUC TRIUMPH	304370	6/2/2017	PSAT TEST EXAM FEES	180.00
PURE WATER OF LA	304467	6/27/2017	06/17- WATER COOLER SERVICES	76.13

**YPI Charter Schools  
Check Register  
From 06/1/2017 to 06/30/17**

Vendor Name	Check Number	Effective Date	Transaction Description	Check Amount
QUANTUM LEARNING NETWORK	304443	6/23/2017	SUPER CAP SENIOR FORUM	20,000.00
REPUBLIC SERVICES #902	304415	6/23/2017	06/17- WASTE DISPOSAL SERVICE	1,149.21
REYNA CAMACHO	304379	6/5/2017	06/07 - 06/09/17 - NCLR CONFERENCE - PER DIEM	139.50
RIDERS EXPRESS T&C	304371	6/2/2017	05/24/17 - TRANSPORT STUDENTS TO KENNETH HAHN F	946.00
RIDERS EXPRESS T&C	304445	6/23/2017	06/01/17 TRANSPORT 7TH GRADE STUDENTS TO KENNI	946.00
RIDERS EXPRESS T&C	304446	6/23/2017	06/07/17 - TRANSPORT STUDENTS TO DOCKWEILER BE	946.00
RIDERS EXPRESS T&C	304480	6/29/2017	05/11/17- TRANSPORT 6TH GRADE STUDENTS TO THE I	454.50
RIDERS EXPRESS T&C	304481	6/29/2017	05/26/17- TRANSPORT TO DOCKWEILER BEACH	1,200.00
RIDERS EXPRESS T&C	304482	6/29/2017	06/25/17 - RETURN FROM CLEAR CREEK CAMP	1,200.00
SANTA BARBARA ZOO	304358	6/1/2017	FIELD TRIP - SANTA BARBARA ZOO	900.00
SCHOOL SPECIALTY, INC.	304405	6/12/2017	STRESS BALL APPLE - SCHOOL SMART	135.77
SKY SPORTSWEAR	304372	6/2/2017	126 PCS T-SHIRTS 7TH GRADE (CASA)	513.00
SKY SPORTSWEAR	304448	6/23/2017	RED SHIRTS FOR CASA EVENT	2,366.00
SOCAL OFFICE TECHNOLOGIES, INC	304406	6/12/2017	INK CARTRIDGE	60.90
SOCAL OFFICE TECHNOLOGIES, INC	304484	6/29/2017	05/13 - 06/12/17- OVERAGE# CN7384-01	129.78
SOUTHWINDS TRANSPORTATION	304449	6/23/2017	ROUNDTRIP - MONROE TO UCLA.	448.10
Sparkletts	304373	6/2/2017	04/21 - 05/09/17 - WATER SERVICES	309.89
Stratton Consulting	304450	6/23/2017	06/01/17 - 06/01/18 - ANNUAL LICENSING RENEWAL FE	2,333.71
SUCCESS FOR ALL FOUNDATION, INC.	304374	6/2/2017	04/27- ONSITE TRAINING CONTRACT#102264	2,500.00
T-MOBILE	304409	6/12/2017	04/28 - 05/27/17- COMMUNICATIONS #954283095	137.59
TANIA ESPINOZA	304392	6/12/2017	3/31/17-LITTLE GROUND- BREAKFAST SCIENCE TEACHE	133.69
TEACHERS ON RESERVE	304407	6/12/2017	05/19/17- SUBSTITUTE SERVICE	170.00
TEACHERS ON RESERVE	304407	6/12/2017	05/26/17- SUBSTITUTE SERVICES	297.50
TEACHERS ON RESERVE	304485	6/29/2017	06/02/17- SUBSTITUTE SERVICES	266.22
THE MILLER INSTITUTE FOR LEARNING WITH TE	304400	6/12/2017	07/01 -06/30/17- E-RATE MGMT SERVICES (PMT 2 OF 3)	1,833.35
THE MILLER INSTITUTE FOR LEARNING WITH TE	304464	6/27/2017	07/01/17 - 06/30/18 - E-RATE MGMT SERVICES	8,526.00
TIME WARNER CABLE	304408	6/12/2017	06/17 - INTERNET SERVICES ACC#8448200184000338	3,646.46
TIME WARNER CABLE	304451	6/23/2017	06/16 - 07/15/17- INTERNET SERVICES ACC# 9720	1,136.12
TOTAL EDUCATION SOLUTIONS	304376	6/2/2017	04/17- SPECIAL ED SERVICES	3,782.50
UC REGENTS	304468	6/27/2017	SUMMER INSTITUTE - TRAINING FOR MATH EDUCATOR	1,000.00
UC REGENTS	304486	6/29/2017	09/07/17 - COUSELOR CONFERENCE REGISTRATION FO	60.00
UNUM	304453	6/23/2017	06/17 - PREMIUM ACCT#0933184-0015	542.36
UNUM	304469	6/27/2017	07/17- PREMIUM ACC# 0631100-0197	67.80
UNUM	304469	6/27/2017	07/17- PREMIUM ACC# 0631100-0203	637.60
VICENTI LLOYD STUTZMAN LLP	304454	6/23/2017	FY 16/17- AUDIT SERVICES - FINAL PAYMENT	350.00
WAXIE SANITARY SUPPLY	304377	6/2/2017	KLEENLINE WHITE UNIV ROLL TOWEL	223.14
WAXIE SANITARY SUPPLY	304455	6/23/2017	ROLL TOWEL	590.34
XEROX FINANCIAL SERVICES	304378	6/2/2017	05/13 - 06/12/17- COPIER LEASE # 010 0058450-003	304.87
XEROX FINANCIAL SERVICES	304411	6/12/2017	04/12 - 05/11/17- LATE FEE	1,721.53
XEROX FINANCIAL SERVICES	304411	6/12/2017	05/07 - 06/06/17- COPIER LEASE #010-0042736-001	639.75
XEROX FINANCIAL SERVICES	304456	6/23/2017	05/21 - 06/20/17- COPIER LEASE #010-0042733-002	335.15
XEROX FINANCIAL SERVICES	304456	6/23/2017	05/29 - 06/28/17 - COPIER LEASE # 010-0058450-001	944.23
XEROX FINANCIAL SERVICES	304456	6/23/2017	05/29 - 06/28/17 - COPIER LEASE #010-0058450-002	352.30
YPI	304412	6/12/2017	06/17- GEAR UP CONTRACT SERVICE	100,000.00
YPI	304457	6/23/2017	05/17 - SCHOOL CLIMATE SERVICES	49,870.35
YPI	304471	6/27/2017	04/17- SCHOOL CLIMATE SERVICES	44,362.23
YVETTE GUTIERREZ	304487	6/29/2017	06/29/17 - PAYROLL	257.94
ZEAHNA YOUNG	304458	6/26/2017	06/23/17 - PAYROLL	0.00
ZEAHNA YOUNG	304472	6/28/2017	06/23/17 - PAYROLL	548.05
All City Management Services, Inc.	1013	6/23/2017	05/21 - 06/03/17 - CROSSING GUARD SERVICES	1,124.28
ATKINSON, ANDELSON, LOYA, RUUD & ROMO	1014	6/23/2017	04/17 - LEGAL SERVICES	551.25
CITADEL ENVIRONMENTAL SERVICES, INC	1015	6/23/2017	02/28 - 03/31/17 - CONSULTANT TRANSITE PIPE ABATE	3,646.01
GKKWORKS	1016	6/23/2017	05/17 - ARCHITECTURAL ENGINEERING	10,023.75
KEMP BROS CONSTRUCTION, INC.	1017	6/23/2017	CONSTRUCTION SERVICES - APP#04	660,927.65
PACIFIC CHARTER SCHOOL DEVELOPMENT, INC	1012	6/12/2017	PROJECT MGMT FEE (11/25)	7,867.69
PACIFIC CHARTER SCHOOL DEVELOPMENT, INC	1018	6/23/2017	PROJECT MGMT FEE - 12/25	7,860.61
STV CONSTRUCTION INC.	1019	6/23/2017	04/17 - CONSTRUCTION MGMT SERVICES	27,050.00
STV CONSTRUCTION INC.	1019	6/23/2017	05/17 - CONSTRUCTION MGMT SERVICES	30,050.00
<b>Total</b>				<b>2,531,266.54</b>



**YPI Charter Schools  
Credit Card Register  
From 06/1/2017 to 06/30/17**

ObjectCoc	Object	Management	Date	Doc #	Vendor	Description	Actual Amount	ID
4110	ApprovedText	CA	6/30/2017	STD05/03/17WFB2402.	WELLS FARGO	AMAZON.COM - STORYTELLING WITH DATA	84.63	STU LEA
4110	ApprovedText	HS	6/30/2017	STD02/03/17WFB9913	WELLS FARGO	AMAZON - SFA BOOKS FORTY- CENT TIP	8.25	
4110	ApprovedText	HS	6/30/2017	STD03/03/17WFB9913.	WELLS FARGO	SOCIAL STUDIES - NYSTROM WORLD ATLAS LESSONS	<u>152.60</u>	
4210	BooksOther	HS	6/30/2017	STD05/03/17WFB4736	WELLS FARGO	AMAZON MKTPLACE PMTS - 10-TEACHER MAN: A MEMOIR, MCCOURT, FR	101.40	
4210	BooksOther	HS	6/30/2017	STD05/03/17WFB4736	WELLS FARGO	AMAZON MKTPLACE PMTS - 3-TEACHER MAN: A MEMOIR, MCCOURT, FRA	37.02	
4210	BooksOther	HS	6/30/2017	STD05/03/17WFB4736	WELLS FARGO	AMAZON.COM - READING BOOK THE BOY IN THE STRIPED PAJAMA	135.80	
4310	Student Materia	BC	6/30/2017	STD03/03/17WFB9913.	WELLS FARGO	GILMORE GLOBAL US - REPLACEMENT OF SMART PENS & ERASER	31.83	
4310	Student Materia	BC	6/30/2017	STD05/03/17WFB2402.	WELLS FARGO	ROSETTA STONE - LANGUAGE SOFTWARE FOR STUDENTS	79.00	
4310	Student Materia	HS	6/30/2017	STD02/03/17WFB9913	WELLS FARGO	AMAZON - PE EQUIPMENT AND KITCHEN FACILITIES	231.36	
4310	Student Materia	BC	6/30/2017	STD04/05/17WFB9556	WELLS FARGO	BULLY MOVIE OUTHREACH NY - BULLY PROJECT VIDEO 7TH GRADE ST	65.00	NCLR
4310	Student Materia	BC	6/30/2017	STD06/05/17WFB4736	WELLS FARGO	STAPLES - CLASSROOM SUPPLIES	337.39	
4310	Student Materia	HS	6/30/2017	STD04/05/17WFB9556	WELLS FARGO	AMAZON - SCIENTIFIC CALCULATORS FOR PSAT EXAMS	329.70	
4310	Student Materia	HS	6/30/2017	STD06/05/17WFB2402.	WELLS FARGO	AMAZON.COM - MINI INSTANT FILM	39.12	STU LEA
4310	Student Materia	HS	6/30/2017	STD07/05/17WFB2402.	WELLS FARGO	BIO CORPORATION - MATERIALS FOR SCIENCE CLASS	485.60	
4310	Student Materia	HS	6/30/2017	STD07/05/17WFB2402.	WELLS FARGO	CAROLINA BIOLOGIC SUPPLY - MATERIALS FOR SCIENCE CLASS	427.41	
4310	Student Materia	HS	6/30/2017	STD07/05/17WFB2402.	WELLS FARGO	FLINN SCIENTIFIC - MATERIALS FOR SCIENCE CLASS	729.45	
4310	Student Materia	HS	6/30/2017	STD07/05/17WFB2402.	WELLS FARGO	PASADENA IMAGE PRINTING PASADENA - PRINT MATERIALS FOR	249.61	
4350	Office Supplies	BC	6/30/2017	STD02/03/17WFB9913	WELLS FARGO	STAPLES - TAB WRITE	72.25	
4350	Office Supplies	BC	6/30/2017	STD05/03/17WFB2402.	WELLS FARGO	GIH*GLOBAL INDUSTRIAL EQ - STORAGE LOCKERS FOR CAMERAS	1,673.47	STU LEA
4350	Office Supplies	CA	6/30/2017	STD05/03/17WFB2402.	WELLS FARGO	GRIFFIN TECHNOLOGY INC - WORKSTAND FOR IPAD AIR 2	33.48	
4350	Office Supplies	HS	6/30/2017	STD02/03/17WFB9913	WELLS FARGO	OFFICE DEPOT - FILE CABINET 3 DR	65.24	
4350	Office Supplies	HS	6/30/2017	STD02/03/17WFB9913	WELLS FARGO	OFFICE DEPOT - INK FOR OFFICE PRINTER	154.40	
4350	Office Supplies	HS	6/30/2017	STD02/03/17WFB9913	WELLS FARGO	OFFICE DEPOT - MEMORY CARD	61.95	
4350	Office Supplies	HS	6/30/2017	STD05/03/17WFB2402.	WELLS FARGO	OFFICE DEPOT - DESKPAD	6.51	
4350	Office Supplies	HS	6/30/2017	STD05/03/17WFB2402.	WELLS FARGO	OFFICE DEPOT - FILE CABINET	95.23	SCHCLMT
4350	Office Supplies	HS	6/30/2017	STD05/03/17WFB2402.	WELLS FARGO	OFFICE DEPOT - ORGANIZER, FILE STEP,PEN STAPLER	227.82	
4350	Office Supplies	HS	6/30/2017	STD05/03/17WFB2402.	WELLS FARGO	OFFICE DEPOT - PENS FINE POINT GEL INK	17.17	SCHCLMT
4350	Office Supplies	OR	6/30/2017	STD02/03/17WFB9913	WELLS FARGO	STAPLES - TAB WRITE	72.25	
4350	Office Supplies	BC	6/30/2017	STD07/05/17WFB4736	WELLS FARGO	TARGET PACOIMA - 5TH GRADE PHOTO PAPER FOR CERTIFICATED	14.12	
4350	Office Supplies	CA	6/30/2017	STD06/05/17WFB4736	WELLS FARGO	OFFICE DEPOT SYLMAR, CA - INDEX MARKERS, LABELS	228.73	
4350	Office Supplies	CA	6/30/2017	STD07/05/17WFB4736	WELLS FARGO	STAPLES GRANADA HILLS - TONER FOR PRINTER	21.74	
4350	Office Supplies	HS	6/30/2017	STD06/05/17WFB2402.	WELLS FARGO	OFFICE DEPOT - COPY PAPER	97.84	
4350	Office Supplies	HS	6/30/2017	STD06/05/17WFB2402.	WELLS FARGO	PAY PAL - INK CARTRIDGE	18.99	
4350	Office Supplies	HS	6/30/2017	STD07/05/17WFB2402.	WELLS FARGO	AMAZON.COM - COLOR PAPER AND CARD STOCK	43.76	
4350	Office Supplies	BC	6/30/2017	STD05/03/17WFB2402.	WELLS FARGO	RECL: OFFICE DEPOT - FILE CABINET TO BC	95.23	SCHCLMT
4350	Office Supplies	BC	6/30/2017	STD05/03/17WFB2402.	WELLS FARGO	RECL: OFFICE DEPOT - PENS FINE POINT GEL INK TO BC	17.17	SCHCLMT
4350	Office Supplies	HS	6/30/2017	STD05/03/17WFB2402.	WELLS FARGO	RECL: OFFICE DEPOT - FILE CABINET TO BC	(95.23)	SCHCLMT
4350	Office Supplies	HS	6/30/2017	STD05/03/17WFB2402.	WELLS FARGO	RECL: OFFICE DEPOT - PENS FINE POINT GEL INK TO BC	(17.17)	SCHCLMT
4370	CustodialSupp	CA	6/30/2017	STD03/03/17WFB9913.	WELLS FARGO	LOWES NORTHBRIDGE - MOPS, COTTON DUST FLOOR	61.89	
4370	CustodialSupp	CA	6/30/2017	STD03/03/17WFB9913.	WELLS FARGO	ORCHARD SUPPLY - PLUNGER, RUGS, ALL PURPOSE CLE	44.54	
4390	OtherSupplies	BC	6/1/2017	STD09/05/16WFB9913	WELLS FARGO	RECL: PIZZA HUT - FOOD - CLIMATE DATA MEETING TO BC	75.75	SCHCLMT
4390	OtherSupplies	CA	6/1/2017	STD09/05/16WFB9913	WELLS FARGO	RECL: PIZZA HUT - FOOD - CLIMATE DATA MEETING TO BC	(75.75)	SCHCLMT

ObjectCoc	Object	Management	Date	Doc #	Vendor	Description	Actual Amount	ID
4390	OtherSupplies	BC	6/30/2017	STD02/03/17WFB9556	WELLS FARGO	EL MILAGRO LAKEVIEW TERRACE - FOOD FOR YPICS PD	215.00	
4390	OtherSupplies	BC	6/30/2017	STD02/03/17WFB9556	WELLS FARGO	SMART & FINAL GRANADA HILL - FOOD FOR YPICS PD	76.52	
4390	OtherSupplies	BC	6/30/2017	STD02/03/17WFB9556	WELLS FARGO	TARGET GRANADA HILL - FOOD FOR YPICS PD	75.72	
4390	OtherSupplies	BC	6/30/2017	STD02/03/17WFB9913	WELLS FARGO	FEDEX OFFICE - CHEER CARDS	173.96	
4390	OtherSupplies	BC	6/30/2017	STD02/03/17WFB9913	WELLS FARGO	SP * AMERICANBUTTON TX - PINBACK BUTTON STUDENT	68.52	
4390	OtherSupplies	BC	6/30/2017	STD02/03/17WFB9913	WELLS FARGO	U-HAUL NORTHRIDGE - MOVING CHEER MATS	101.77	
4390	OtherSupplies	BC	6/30/2017	STD02/03/17WFB9913	WELLS FARGO	UNITED SPIRIT ASSOC. - CHEER REGISTRATION FOR COMPETITION	300.00	
4390	OtherSupplies	BC	6/30/2017	STD02/03/17WFB9913	WELLS FARGO	UNIVERSITY NORTHRIDGE - GAS FOR MOVING CHEERS MATS	6.58	
4390	OtherSupplies	BC	6/30/2017	STD03/03/17WFB9913.	WELLS FARGO	COSTCO PACOIMA - CHEER FOOD	447.46	
4390	OtherSupplies	BC	6/30/2017	STD03/03/17WFB9913.	WELLS FARGO	EXXON MOBIL ARLETA - CHEER SNACKS	5.67	
4390	OtherSupplies	BC	6/30/2017	STD03/03/17WFB9913.	WELLS FARGO	EXXON MOBIL ARLETA - GAS FOR CHEER TRANSPORTATION	81.27	
4390	OtherSupplies	BC	6/30/2017	STD03/03/17WFB9913.	WELLS FARGO	MANARIN ISLAND CHINESE - SCTG DAY 3 TRAINING	315.73	SCHCLMT
4390	OtherSupplies	BC	6/30/2017	STD03/03/17WFB9913.	WELLS FARGO	SMAT & FINAL - CHEER FOOD	8.46	
4390	OtherSupplies	BC	6/30/2017	STD03/03/17WFB9913.	WELLS FARGO	SQ SHINE ALLSTAR - CHEER BOWS	572.60	
4390	OtherSupplies	BC	6/30/2017	STD03/03/17WFB9913.	WELLS FARGO	UNITED SPIRIT ASSOC. - REGISTRATION FOR JUNIOR NATIONALS	1,779.00	
4390	OtherSupplies	BC	6/30/2017	STD03/03/17WFB9913.	WELLS FARGO	VALLARTA PACOIMA - CHEER FOOD	12.09	
4390	OtherSupplies	BC	6/30/2017	STD03/03/17WFB9913.	WELLS FARGO	VONS - SCTG DAY 3 TRAINING	15.64	
4390	OtherSupplies	BC	6/30/2017	STD05/03/17WFB2402.	WELLS FARGO	AY PAPA QUE RICO ARLETA - FOOD LAUSD SITE VISIT	108.97	STU LEA
4390	OtherSupplies	BC	6/30/2017	STD05/03/17WFB2402.	WELLS FARGO	MANDARIN ISLAND CHINESE - BOARD MEETING	144.63	
4390	OtherSupplies	BC	6/30/2017	STD05/03/17WFB2402.	WELLS FARGO	MANDARIN ISLAND CHINESE - LAUSD SITE VISIT	198.73	SCHCLMT
4390	OtherSupplies	BC	6/30/2017	STD05/03/17WFB2402.	WELLS FARGO	STARBUCKS - SCTG COACH	54.85	
4390	OtherSupplies	BC	6/30/2017	STD05/03/17WFB2402.	WELLS FARGO	TARGET PACOIMA - DRINKS FOR LAUSD SITE VISIT	46.39	
4390	OtherSupplies	BC	6/30/2017	STD05/03/17WFB2402.	WELLS FARGO	ZANKOUCHICKEN GRANDA HILLS - SCTG COACH	125.05	
4390	OtherSupplies	HS	6/30/2017	STD02/03/17WFB9556	WELLS FARGO	EL MILAGRO LAKEVIEW TERRACE - FOOD FOR YPICS PD	85.00	
4390	OtherSupplies	HS	6/30/2017	STD02/03/17WFB9556	WELLS FARGO	SMART & FINAL GRANADA HILL - FOOD FOR YPICS PD	30.25	
4390	OtherSupplies	HS	6/30/2017	STD02/03/17WFB9556	WELLS FARGO	TARGET GRANADA HILL - FOOD FOR YPICS PD	29.94	
4390	OtherSupplies	HS	6/30/2017	STD02/03/17WFB9913	WELLS FARGO	SQ GOSQ.COM OLIVER - LEADERSHIP DANCE DJ	150.00	STU LEA
4390	OtherSupplies	HS	6/30/2017	STD02/03/17WFB9913	WELLS FARGO	SUBWAY - PACOIMA CA - FOOD - STUDENT PRESENTATION TO	78.00	
4390	OtherSupplies	HS	6/30/2017	STD02/03/17WFB9913	WELLS FARGO	TARGET.COM - PE SUPPLIES - FRISBEE, VOLLEYBALL, DODGEBALL	105.20	
4390	OtherSupplies	HS	6/30/2017	STD02/03/17WFB9913	WELLS FARGO	WALMART.COM - STUDENT STORE SUPPLIES - CANDY	221.27	STU LEA
4390	OtherSupplies	HS	6/30/2017	STD05/03/17WFB2402.	WELLS FARGO	FRG*FANSEDGE.COM - COLLEGE APPARELS FOR LEADERSHIP	111.21	STU LEA
4390	OtherSupplies	HS	6/30/2017	STD05/03/17WFB2402.	WELLS FARGO	PAYPAL *JHRRERA - EQUIPMENT RENTAL FOR SPRING SEMI FORMAL	460.00	STU LEA
4390	OtherSupplies	HS	6/30/2017	STD12/05/16WFB9556	WELLS FARGO	FKC - FOOD -PD FOR TEACHERS	130.80	
4390	OtherSupplies	OR	6/30/2017	STD02/03/17WFB9556	WELLS FARGO	EL MILAGRO LAKEVIEW TERRACE - FOOD FOR YPICS PD	200.00	
4390	OtherSupplies	OR	6/30/2017	STD02/03/17WFB9556	WELLS FARGO	FRESH BROTHERS PIZZA LA - PIZZA	14.60	
4390	OtherSupplies	OR	6/30/2017	STD02/03/17WFB9556	WELLS FARGO	SMART & FINAL GRANADA HILL - FOOD FOR YPICS PD	71.18	
4390	OtherSupplies	OR	6/30/2017	STD02/03/17WFB9556	WELLS FARGO	TARGET GRANADA HILL - FOOD FOR YPICS PD	70.44	
4390	OtherSupplies	OR	6/30/2017	STD02/03/17WFB9913	WELLS FARGO	AMERICAN BUTTON - ADJUSTABLE CIRCLE CUTTER WITH INSTR	105.44	
4390	OtherSupplies	OR	6/30/2017	STD02/03/17WFB9913	WELLS FARGO	EL COMAO RESTAURANT LA - CONSTRUCTION MEETING	64.15	
4390	OtherSupplies	OR	6/30/2017	STD12/05/16WFB9556	WELLS FARGO	TARGET - SNACKS -PD FOR TEACHERS	118.36	
4390	OtherSupplies	BC	6/30/2017	STD04/05/17WFB9556	WELLS FARGO	EL NUEVO MIRADOR - LUNCH FOR TPD	195.08	
4390	OtherSupplies	BC	6/30/2017	STD04/05/17WFB9556	WELLS FARGO	SMART & FINAL - DRINKS FOR TPD	71.61	
4390	OtherSupplies	BC	6/30/2017	STD06/05/17WFB2402.	WELLS FARGO	AMERICAN BUTTON - PINBACK SETS	98.07	
4390	OtherSupplies	BC	6/30/2017	STD06/05/17WFB2402.	WELLS FARGO	AY PAPA QUE RICO - PD FOOD TRAINING	115.47	
4390	OtherSupplies	BC	6/30/2017	STD06/05/17WFB2402.	WELLS FARGO	LOWES - HAVAHART CAGE ANIMAL TRAPS	61.92	
4390	OtherSupplies	BC	6/30/2017	STD06/05/17WFB4736	WELLS FARGO	AMERICAN CELEBRATIONS LA - PARENTS APPRECIATION SUPPLIES	104.18	
4390	OtherSupplies	BC	6/30/2017	STD06/05/17WFB4736	WELLS FARGO	ANDERSON TROPHY N. HOLLYWOOD - 8TH GRADE AWARDS AND SPORTS M	1,653.11	
4390	OtherSupplies	BC	6/30/2017	STD06/05/17WFB4736	WELLS FARGO	FIRST BARGAIN CENTER PACOIMA - FOOD FOR CLASSROOM	98.88	



ObjectCoc	Object	Management	Date	Doc #	Vendor	Description	Actual Amount	ID
4390	OtherSupplies	BC	6/30/2017	STD06/05/17WFB4736	WELLS FARGO	GENEVA GAS & SUPPLY N. HOLLYWOOD - HELIUM FOR 5TH GRADE AWAR	190.36	
4390	OtherSupplies	BC	6/30/2017	STD06/05/17WFB4736	WELLS FARGO	PORTOS BAKERY BURBANK - BAKERY FOR 8TH GRADE AWARDS NIGHT FO	787.70	
4390	OtherSupplies	BC	6/30/2017	STD06/05/17WFB4736	WELLS FARGO	PORTOS BAKERY BURBANK - BAKERY FOR CASA KNIGHT EVENT	1,015.36	NCLR
4390	OtherSupplies	BC	6/30/2017	STD06/05/17WFB4736	WELLS FARGO	SUBWAY PACOIMA - FOOD FOR TEACHERS PD	138.66	
4390	OtherSupplies	BC	6/30/2017	STD06/05/17WFB4736	WELLS FARGO	SUBWAY PACOIMA - TEACHERS FOOD 8TH GRADE AWARDS	122.25	
4390	OtherSupplies	BC	6/30/2017	STD06/05/17WFB4736	WELLS FARGO	TAQUERIA LA CHISPITA - LUNCH FOR STAFF FOR CASA KNIGHT, DRIN	400.00	NCLR
4390	OtherSupplies	BC	6/30/2017	STD06/05/17WFB4736	WELLS FARGO	TARGET - CHIPS & DRINKS FOR TEACHERS PD ACTIVITY	132.07	
4390	OtherSupplies	BC	6/30/2017	STD06/05/17WFB4736	WELLS FARGO	TARGET PACOIMA - DRINKS FOR CASA NIGHT PARENTS & FAMILY	251.38	NCLR
4390	OtherSupplies	BC	6/30/2017	STD06/05/17WFB4736	WELLS FARGO	TARGET PACOIMA - DRINKS FOR FAMILIES 8TH GRADE AWARDS	195.94	NCLR
4390	OtherSupplies	BC	6/30/2017	STD06/05/17WFB4736	WELLS FARGO	TARGET PACOIMA - DRINKS FOR PARENTS APPRECIATION	375.16	
4390	OtherSupplies	BC	6/30/2017	STD06/05/17WFB4736	WELLS FARGO	TARGET PACOIMA - RAFFLE PRICES FOR CASA KNIGHT EVENT	611.13	NCLR
4390	OtherSupplies	BC	6/30/2017	STD07/05/17WFB2402.	WELLS FARGO	COSTCO WAREHOUSE NORTHRIDGE - 3 FOLDING TABLES FOR CENTRAL O	70.67	
4390	OtherSupplies	BC	6/30/2017	STD07/05/17WFB2402.	WELLS FARGO	COSTCO WAREHOUSE NORTHRIDGE - YPICS MEETING	73.24	
4390	OtherSupplies	BC	6/30/2017	STD07/05/17WFB2402.	WELLS FARGO	DENNYS SAN FERNANDO - PD - FOOD	184.24	
4390	OtherSupplies	BC	6/30/2017	STD07/05/17WFB2402.	WELLS FARGO	NUGH GRANADA HILLS - LUNCH -YPICS LEADERSHIP MEETING	69.04	
4390	OtherSupplies	BC	6/30/2017	STD07/05/17WFB2402.	WELLS FARGO	PAPA JOHN'S - FOOD FOR YPICS LEADERSHIP MEETING	42.99	
4390	OtherSupplies	BC	6/30/2017	STD07/05/17WFB2402.	WELLS FARGO	REFUND: SCHOOL OUTFITTERS - UNIFORMS	(188.02)	
4390	OtherSupplies	BC	6/30/2017	STD07/05/17WFB2402.	WELLS FARGO	REFUND: WALMART.COM - PE EQUIPMENT	(48.75)	
4390	OtherSupplies	BC	6/30/2017	STD07/05/17WFB4736	WELLS FARGO	99 CENTS - ONLY - DECORATIONS FOR 8TH GRADE CULMINATION	19.58	
4390	OtherSupplies	BC	6/30/2017	STD07/05/17WFB4736	WELLS FARGO	99 CENTS-ONLY - PD END OF THE YEAR APPRECIATION FOR	79.33	
4390	OtherSupplies	BC	6/30/2017	STD07/05/17WFB4736	WELLS FARGO	AIRGAS LONG BEACH - 8TH GRADE CULMINATION DECORATIONS	99.67	
4390	OtherSupplies	BC	6/30/2017	STD07/05/17WFB4736	WELLS FARGO	ANDERSON TROPHY - 5TH GRADE AWADS FOR CULMINATION	215.66	
4390	OtherSupplies	BC	6/30/2017	STD07/05/17WFB4736	WELLS FARGO	LITTLE CAESARS PANORAMA - PIZZA FOR 5TH GRADE STUDENTS	41.38	
4390	OtherSupplies	BC	6/30/2017	STD07/05/17WFB4736	WELLS FARGO	LITTLE CAESARS PANORAMA - PIZZA FOR SUPPORT ON 8TH GRADE CUL	21.75	
4390	OtherSupplies	BC	6/30/2017	STD07/05/17WFB4736	WELLS FARGO	MANDARIN ISLAND - FOOD FOR TEACHERS PD END OF THE YEAR	386.01	
4390	OtherSupplies	BC	6/30/2017	STD07/05/17WFB4736	WELLS FARGO	MARISCOS LA SIRENITA PANORAMA - PARENTS APPRECIATION	1,000.00	
4390	OtherSupplies	BC	6/30/2017	STD07/05/17WFB4736	WELLS FARGO	PORTOS BAKERY - BAKERY FOR FAMILIES 5TH GRADE CULMINATION	536.56	
4390	OtherSupplies	BC	6/30/2017	STD07/05/17WFB4736	WELLS FARGO	PRECISION DYNAMICS - WRIST BANDS - 5TH & 8TH GRADE	32.78	
4390	OtherSupplies	BC	6/30/2017	STD07/05/17WFB4736	WELLS FARGO	REFUND: OLIVE GARDEN	(63.60)	
4390	OtherSupplies	BC	6/30/2017	STD07/05/17WFB4736	WELLS FARGO	SUBWAY PACOIMA - FOOD FOR 5TH GRADE STUDENTS (PICNIC)	60.00	
4390	OtherSupplies	BC	6/30/2017	STD07/05/17WFB4736	WELLS FARGO	TARGET - DRINKS AND SNACKS FOR 5TH GRADE STUDENTS	67.33	
4390	OtherSupplies	BC	6/30/2017	STD07/05/17WFB4736	WELLS FARGO	TARGET PACOIMA - DRINKS FOR FAMILIES 5TH GRADE CULMINATION	152.83	
4390	OtherSupplies	BC	6/30/2017	STD07/05/17WFB4736	WELLS FARGO	TARGET PACOIMA - DRINKS FOR FAMILIES 8TH GRADE CULMINATION	693.68	
4390	OtherSupplies	BC	6/30/2017	STD07/05/17WFB4736	WELLS FARGO	TARGET PACOIMA - PD ACTIVITIES END OF THE YEAR	28.17	
4390	OtherSupplies	CA	6/30/2017	STD05/03/17WFB4736	WELLS FARGO	CASA TORRES RESTAURANT - MEAL FOR GUESTS FROM NORTHERN IRELA	95.63	
4390	OtherSupplies	CA	6/30/2017	STD07/05/17WFB2402.	WELLS FARGO	ORCHARD SUPPLY - 3 NUTS FOR BUTCHER PAPER HOLDER	0.85	
4390	OtherSupplies	HS	6/30/2017	STD05/03/17WFB4736	WELLS FARGO	AMAZON MKTPLACE PMTS - FLASH DRIVES FOR GEOMETRY	298.87	
4390	OtherSupplies	HS	6/30/2017	STD05/03/17WFB4736	WELLS FARGO	MANDARIN ISLAND - SUPPLIES FOR HS OPEN HOUSE	271.42	
4390	OtherSupplies	HS	6/30/2017	STD05/03/17WFB4736	WELLS FARGO	OLIVE GARDEN - FOOD FOR SPRING SEMI-FORMAL DANCE	418.54	STU LEA
4390	OtherSupplies	HS	6/30/2017	STD06/05/17WFB2402.	WELLS FARGO	PAYPAL - DJ FOR DANCE	150.00	STU LEA
4390	OtherSupplies	HS	6/30/2017	STD06/05/17WFB4736	WELLS FARGO	AMAZON - LEADERSHIP EVENT - LUAU MATERIALS	44.33	
4390	OtherSupplies	HS	6/30/2017	STD06/05/17WFB4736	WELLS FARGO	AMAZON MKTPLACE PMTS - LEADERSHIP EVENT - LUAU MATERIALS	53.24	
4390	OtherSupplies	HS	6/30/2017	STD06/05/17WFB4736	WELLS FARGO	ANTONIO'S TACOS - FOOD PD	274.55	
4390	OtherSupplies	HS	6/30/2017	STD06/05/17WFB4736	WELLS FARGO	FOOD 4 LESS PACOIMA - FOOD OVERSIGHT VISIT	8.92	
4390	OtherSupplies	HS	6/30/2017	STD06/05/17WFB4736	WELLS FARGO	SUBWAY PACOIMA - FOOD FOR LA USD VISIT	34.00	

ObjectCoc	Object	Management	Date	Doc #	Vendor	Description	Actual Amount	ID
4390	OtherSupplies	HS	6/30/2017	STD07/05/17WFB2402.	WELLS FARGO	COSTCO WAREHOUSE NORTHRIDGE - 3 FOLDING TABLES FOR CENTRAL O	28.26	
4390	OtherSupplies	HS	6/30/2017	STD07/05/17WFB2402.	WELLS FARGO	COSTCO WAREHOUSE NORTHRIDGE - YPICS MEETING	29.29	
4390	OtherSupplies	HS	6/30/2017	STD07/05/17WFB2402.	WELLS FARGO	GOODWILL STORE PASADENA - TABLE FOR MAIN OFFICE	99.99	
4390	OtherSupplies	HS	6/30/2017	STD07/05/17WFB2402.	WELLS FARGO	LAKEWOOD FARM MARKET - PLASTIC CUPS, ICE AND DRINKS FOR BOAR	42.65	
4390	OtherSupplies	HS	6/30/2017	STD07/05/17WFB2402.	WELLS FARGO	MYKE'S CAFE PACOIMA - LUNCH FOR PD	202.79	
4390	OtherSupplies	HS	6/30/2017	STD07/05/17WFB2402.	WELLS FARGO	NUGH GRANADA HILLS - LUNCH -YPICS LEADERSHIP MEETING	27.61	
4390	OtherSupplies	HS	6/30/2017	STD07/05/17WFB2402.	WELLS FARGO	PANDA EXPRESS - BOARD MEETING FOOD	101.46	
4390	OtherSupplies	HS	6/30/2017	STD07/05/17WFB2402.	WELLS FARGO	PAPA JOHN'S - FOOD FOR YPICS LEADERSHIP MEETING	17.19	
4390	OtherSupplies	HS	6/30/2017	STD07/05/17WFB2402.	WELLS FARGO	WALMART.COM - PE EQUIPMENT	3,217.60	
4390	OtherSupplies	OR	6/30/2017	STD04/05/17WFB9556	WELLS FARGO	EL NUEVO MIRADOR - LUNCH FOR TPD	195.08	
4390	OtherSupplies	OR	6/30/2017	STD04/05/17WFB9556	WELLS FARGO	SMART & FINAL - DRINKS FOR TPD	71.61	
4390	OtherSupplies	OR	6/30/2017	STD07/05/17WFB2402.	WELLS FARGO	COSTCO WAREHOUSE NORTHRIDGE - 3 FOLDING TABLES FOR CENTRAL O	64.16	
4390	OtherSupplies	OR	6/30/2017	STD07/05/17WFB2402.	WELLS FARGO	COSTCO WAREHOUSE NORTHRIDGE - YPICS MEETING	66.49	
4390	OtherSupplies	OR	6/30/2017	STD07/05/17WFB2402.	WELLS FARGO	DOMINO'S LOS ANGELES - PIZZA FOR PD	209.07	
4390	OtherSupplies	OR	6/30/2017	STD07/05/17WFB2402.	WELLS FARGO	LITTLE CAESARS LOS ANGELES - STUDENTS INCENTIVE	97.88	
4390	OtherSupplies	OR	6/30/2017	STD07/05/17WFB2402.	WELLS FARGO	NORTHGATE #33 LOS ANGELES - STUDENTS INCENTIVE	43.68	
4390	OtherSupplies	OR	6/30/2017	STD07/05/17WFB2402.	WELLS FARGO	NUGH GRANADA HILLS - LUNCH -YPICS LEADERSHIP MEETING	62.68	
4390	OtherSupplies	OR	6/30/2017	STD07/05/17WFB2402.	WELLS FARGO	PAPA JOHN'S - FOOD FOR YPICS LEADERSHIP MEETING	39.03	
4390	OtherSupplies	OR	6/30/2017	STD07/05/17WFB2402.	WELLS FARGO	ROSS STORES - RAFFLE PRIZES FOR PARENTS AT CASA EVENT	220.90	NCLR
4390	OtherSupplies	OR	6/30/2017	STD07/05/17WFB2402.	WELLS FARGO	SMART & FINAL - WATER FOR PARENTS CASA EVENT	31.70	NCLR
4390	OtherSupplies	OR	6/30/2017	STD07/05/17WFB4736	WELLS FARGO	PORTOS BAKERY - BAKERY FOR GROUND BREAKING EVENT	238.00	
4390	OtherSupplies	OR	6/30/2017	STD07/05/17WFB4736	WELLS FARGO	RALPHS SHERMAN OAKS - DRINKS GROUND BREAKING EVENT	23.97	
4400	NonCapitalized	BC	6/30/2017	STD03/03/17WFB9913.	WELLS FARGO	BEST BUY - CAMERAS FOR RECORDING INSTRUCTION F	1,450.92	
4400	NonCapitalized	CA	6/30/2017	STD02/03/17WFB9556	WELLS FARGO	APPLE STORE - APPLE CARE	107.66	
4400	NonCapitalized	CA	6/30/2017	STD02/03/17WFB9556	WELLS FARGO	APPLE STORE - IPAD PRO	1,113.20	
4400	NonCapitalized	HS	6/30/2017	STD03/03/17WFB9913.	WELLS FARGO	BEST BUY NORTHRIDGE - CAMERAS FOR RECORDING INSTRUCTION	1,450.92	
4400	NonCapitalized	HS	6/30/2017	STD12/05/16WFB9556	WELLS FARGO	SP AMERICAN BUTTON - BUTTON MACHINE	403.21	
4400	NonCapitalized	OR	6/30/2017	STD03/03/17WFB9913.	WELLS FARGO	BEST BUY NORTHRIDGE - CAMERAS FOR RECORDING INSTRUCTION	1,940.28	
4400	NonCapitalized	BC	6/30/2017	STD06/05/17WFB2402.	WELLS FARGO	SCHOOL OUTFITTERS - LCD MONITOR	243.38	
4400	NonCapitalized	BC	6/30/2017	STD06/05/17WFB2402.	WELLS FARGO	SHERMAN OAKS MEDICAL - WHEELCHAIR	498.50	SPED
4400	NonCapitalized	HS	6/30/2017	STD04/05/17WFB9556	WELLS FARGO	WALMART.COM - PE EQUIPMENT	499.60	
4400	NonCapitalized	HS	6/30/2017	STD06/05/17WFB2402.	WELLS FARGO	AMAZON - HP PRINTER INK CARTRIDGE	132.72	
4400	NonCapitalized	HS	6/30/2017	STD06/05/17WFB2402.	WELLS FARGO	SCHOOL OUTFITTERS - LCD MONITOR	243.38	
4400	NonCapitalized	HS	6/30/2017	STD07/05/17WFB2402.	WELLS FARGO	APPLE STORE NORTHRIDGE - COMPUTER FOR YOLANDA FUENTES	1,612.29	
4400	NonCapitalized	OR	6/30/2017	STD06/05/17WFB2402.	WELLS FARGO	SCHOOL OUTFITTERS - LCD MONITOR	243.38	
5200	Travel and Conf	BC	6/30/2017	STD02/03/17WFB9556	WELLS FARGO	AMERICAN AIRLINE - MANDATORY GEAR DIRECTOR MEETING	504.70	GEAR-UP
5200	Travel and Conf	BC	6/30/2017	STD02/03/17WFB9556	WELLS FARGO	EXPEDIA.COM WA - MANDATORY GEAR DIRECTOR MEETING	36.00	GEAR-UP
5200	Travel and Conf	BC	6/30/2017	STD02/03/17WFB9913	WELLS FARGO	HILTON NEW YORK - HOTEL GEAR UP CONFERENCE NY R. RU	346.60	GEAR-UP
5200	Travel and Conf	BC	6/30/2017	STD02/03/17WFB9913	WELLS FARGO	HILTON NEW YORK - HOTEL GEAR UP CONFERENCE NY	346.60	GEAR-UP
5200	Travel and Conf	BC	6/30/2017	STD02/03/17WFB9913	WELLS FARGO	HILTON NEW YORK - HOTEL GEAR UP CONFERENCE NY Y. KI	346.60	GEAR-UP
5200	Travel and Conf	BC	6/30/2017	STD02/03/17WFB9913	WELLS FARGO	HYATT NEWPORT BCH - HOTEL ROOMS FOR PBIS CONFERENCE NE	1,732.49	SCHCLMT
5200	Travel and Conf	BC	6/30/2017	STD02/03/17WFB9913	WELLS FARGO	MARRIOTT NY - SFA CONFERENCE NEW YORK (M. MYERS)	695.55	
5200	Travel and Conf	BC	6/30/2017	STD02/03/17WFB9913	WELLS FARGO	NCCEP - 2017 GEAR UP CONFERENCE NY Y. KING BERG	980.00	GEAR-UP
5200	Travel and Conf	BC	6/30/2017	STD02/03/17WFB9913	WELLS FARGO	NCCEP - 2017 NCCEP / GEAR UP CONFERENCE NY	980.00	GEAR-UP
5200	Travel and Conf	BC	6/30/2017	STD02/03/17WFB9913	WELLS FARGO	NCCEP - 2017 NCCEP/GEAR UP CONFERENCE NY R. RUBEN	980.00	GEAR-UP
5200	Travel and Conf	BC	6/30/2017	STD02/03/17WFB9913	WELLS FARGO	TREATMENT INNOVATIONS MA - SAFETY TRAINING	2,795.00	SCHCLMT
5200	Travel and Conf	BC	6/30/2017	STD02/03/17WFB9913	WELLS FARGO	VIRGIN AMERICA- SAN FRANCISCO - GEAR UP CONFERENCE NJ	364.40	GEAR-UP

ObjectCoc	Object	Management	Date	Doc #	Vendor	Description	Actual Amount	ID
5200	Travel and Conf	BC	6/30/2017	STD03/03/17WFB9556	WELLS FARGO	NATIONAL SCIENCE TEACHER - LA TEACHERS NATIONAL CONF. -	395.00	
5200	Travel and Conf	BC	6/30/2017	STD03/03/17WFB9556	WELLS FARGO	RAMADA INNS SAN DIEGO - IEUC 2017 CONFERENCE (ILLUMINATE)	976.38	
5200	Travel and Conf	BC	6/30/2017	STD03/03/17WFB9913.	WELLS FARGO	HILTON NEW YORK - NCCEP/GEAR UP CONFERENCE NY	0.01	GEAR-UP
5200	Travel and Conf	BC	6/30/2017	STD03/03/17WFB9913.	WELLS FARGO	HILTON NEW YORK - NCCEP/GEAR UP CONFERENCE NY R. R	693.22	GEAR-UP
5200	Travel and Conf	BC	6/30/2017	STD03/03/17WFB9913.	WELLS FARGO	HILTON NEW YORK - NCCEP/GEAR UP CONFERENCE NY.	693.23	GEAR-UP
5200	Travel and Conf	BC	6/30/2017	STD03/03/17WFB9913.	WELLS FARGO	HILTON NEW YORK NEW YORK - NCCEP/GEAR UP CONFERENCE NY.	693.23	GEAR-UP
5200	Travel and Conf	BC	6/30/2017	STD03/03/17WFB9913.	WELLS FARGO	HYATT REGENCY NEWPORT BEACH - PBIS CONFERENCE NEWPORT BEACH	250.70	SCHCLMT
5200	Travel and Conf	BC	6/30/2017	STD12/05/16WFB9556	WELLS FARGO	SUCCESS FOR ALL - SFA CONFERENCE IN NY (M. MAYERS)	680.00	
5200	Travel and Conf	CA	6/30/2017	STD02/03/17WFB9556	WELLS FARGO	JURYS INN BELFAST - NORTHERN IRELAND CONFERENCE DINNER	25.31	
5200	Travel and Conf	CA	6/30/2017	STD02/03/17WFB9556	WELLS FARGO	JURYS INN BELFAST - NORTHERN IRELAND CONFERENCE DINNER	24.15	
5200	Travel and Conf	CA	6/30/2017	STD02/03/17WFB9556	WELLS FARGO	MCCAUSLAND - NORTHERN IRELAND EXCHANGE - PARKING	17.28	
5200	Travel and Conf	CA	6/30/2017	STD02/03/17WFB9556	WELLS FARGO	MCCAUSLAND - NORTHERN IRELAND EXCHANGE- PARKING	16.72	
5200	Travel and Conf	CA	6/30/2017	STD02/03/17WFB9556	WELLS FARGO	MCCAUSLAND - NORTHERN IRELAND EXCHANGE- PARKING	7.43	
5200	Travel and Conf	CA	6/30/2017	STD03/03/17WFB9556	WELLS FARGO	SWA INFLIGHT WIF - WI FI	8.00	
5200	Travel and Conf	HS	6/30/2017	STD02/03/17WFB9913	WELLS FARGO	MARRIOTT - SFA CONFERENCE NEW YORK (G. MCCALL)	685.05	
5200	Travel and Conf	HS	6/30/2017	STD02/03/17WFB9913	WELLS FARGO	MARRIOTT NY - SFA CONFERENCE NEW YORK (G. MCCALL)	10.50	
5200	Travel and Conf	HS	6/30/2017	STD03/03/17WFB9556	WELLS FARGO	RAMADA INNS SAN DIEGO - IEUC 2017 CONFERENCE (ILLUMINATE)	385.94	
5200	Travel and Conf	HS	6/30/2017	STD03/03/17WFB9913.	WELLS FARGO	NATIONAL SCIENCE TEACHER - CONFERENCE NATIONAL SCIENCE TEACH	395.00	
5200	Travel and Conf	HS	6/30/2017	STD12/05/16WFB9556	WELLS FARGO	SUCCESS FOR ALL - SFA CONFERENCE IN NY (P. DURAN)	680.00	
5200	Travel and Conf	OR	6/30/2017	STD02/03/17WFB9913	WELLS FARGO	MARRIOTT NY - SFA CONFERENCE NEW YORK (P. DURAN)	695.55	
5200	Travel and Conf	OR	6/30/2017	STD03/03/17WFB9556	WELLS FARGO	NATIONAL SCIENCE TEACHER - LA TEACHERS NATIONAL CONF. -	395.00	
5200	Travel and Conf	OR	6/30/2017	STD03/03/17WFB9556	WELLS FARGO	RAMADA INNS SAN DIEGO - IEUC 2017 CONFERENCE (ILLUMINATE)	885.38	
5200	Travel and Conf	OR	6/30/2017	STD12/05/16WFB9556	WELLS FARGO	SUCCESS FOR ALL - SFA CONFERENCE IN NY (G. MCCALL)	680.00	
5200	Travel and Conf	BC	6/30/2017	STD04/05/17WFB9556	WELLS FARGO	MARRIOTT LA - NSTA 2017 NATIONAL CONF. LODGING	595.18	
5200	Travel and Conf	BC	6/30/2017	STD06/05/17WFB4736	WELLS FARGO	DELTA AIRLINES - FLY TO DC FOR CASA YOUTH SUMMIT (K. MYERS)	283.70	NCLR
5200	Travel and Conf	CA	6/30/2017	STD04/05/17WFB9556	WELLS FARGO	SOUTHWEST DALLAS - FLIGHT TO CCSA CONFERE	30.00	
5200	Travel and Conf	CA	6/30/2017	STD04/05/17WFB9556	WELLS FARGO	SOUTHWEST TX - FLIGHT TO CCSA CON	473.88	
5200	Travel and Conf	OR	6/30/2017	STD04/05/17WFB9556	WELLS FARGO	MARRIOTT LA - NSTA 2017 NATIONAL CONF. LODGING	595.18	
5200	Travel and Conf	OR	6/30/2017	STD06/05/17WFB2402.	WELLS FARGO	FIVE STAR VACATION RENT - MORCS RETREAT	3,700.00	
5200	Travel and Conf	OR	6/30/2017	STD06/05/17WFB4736	WELLS FARGO	DELTA AIRLINES - FLY TO DC FOR CASA YOUTH SUMMIT (K. MYERS)	283.70	NCLR
5300	DuesMembership	BC	6/30/2017	STD02/03/17WFB9913	WELLS FARGO	API * ITUNES.COM - MANAGED LICENSES	273.90	
5300	DuesMembership	BC	6/30/2017	STD02/03/17WFB9913	WELLS FARGO	ROSETTA STONE - CANCELLATION FEES	59.00	
5300	DuesMembership	BC	6/30/2017	STD03/03/17WFB9556	WELLS FARGO	NORTON - ANNUAL SUBSCRIPTION IDENTITY PROTECTION	89.99	
5300	DuesMembership	BC	6/30/2017	STD05/03/17WFB2402.	WELLS FARGO	REFUND: UNITED SPIRIT ASSOCIATION MEMBERSHIP	(50.00)	
5300	DuesMembership	CA	6/30/2017	STD02/03/17WFB9913	WELLS FARGO	GOOGLE SVCSAPPS - YPICS - YPICS DOMAIN	52.09	
5300	DuesMembership	CA	6/30/2017	STD03/03/17WFB9913.	WELLS FARGO	GOOGLE SVCSAPPS - YPICS DOMAIN CHARGES	50.00	
5300	DuesMembership	CA	6/30/2017	STD05/03/17WFB2402.	WELLS FARGO	GOOGLE SVCSAPPS - YPICS DOMAIN	50.00	
5300	DuesMembership	BC	6/30/2017	STD07/05/17WFB4736	WELLS FARGO	B&N MEMBERSHIP - BARNES AND NOBLE MEMBERSHIP RENEWAL	11.96	
5300	DuesMembership	CA	6/30/2017	STD04/05/17WFB9556	WELLS FARGO	SAN JOAQUIN COUNTY OFF - ED JOINT MEMBERSHIP	750.00	
5300	DuesMembership	CA	6/30/2017	STD06/05/17WFB2402.	WELLS FARGO	GOOGLE SVCSAPPS - YPICS DOMAIN	50.00	
5300	DuesMembership	CA	6/30/2017	STD07/05/17WFB2402.	WELLS FARGO	GOOGLE SVCSAPPS - YPICS DOMAIN CHARGES	50.00	
5300	DuesMembership	HS	6/30/2017	STD07/05/17WFB4736	WELLS FARGO	B&N MEMBERSHIP - BARNES AND NOBLE MEMBERSHIP RENEWAL	4.62	
5300	DuesMembership	OR	6/30/2017	STD07/05/17WFB4736	WELLS FARGO	B&N MEMBERSHIP - BARNES AND NOBLE MEMBERSHIP RENEWAL	10.60	
5610	BuildingRental	BC	6/30/2017	STD03/03/17WFB9913.	WELLS FARGO	PAY HOMEAWAY HA - HOUSE RENT FOR CHEER TEAM	1,210.90	
5610	BuildingRental	CA	6/30/2017	STD03/03/17WFB9913.	WELLS FARGO	PUBLIC STORAGE - STORAGE SPACE	419.00	
5610	BuildingRental	CA	6/30/2017	STD06/05/17WFB2402.	WELLS FARGO	PUBLIC STORAGE - STORAGE SPACE	838.00	
5610	BuildingRental	CA	6/30/2017	STD07/05/17WFB2402.	WELLS FARGO	PUBLIC STORAGE - STORAGE SPACE RENTAL	458.00	
5812	FieldTrip	HS	6/30/2017	STD07/05/17WFB2402.	WELLS FARGO	HILTON ADVPURCH MENPHIS TN - (3) STUDENTS FIELD TRIP FOR	570.90	

ObjectCoc	Object	Management	Date	Doc #	Vendor	Description	Actual Amount	ID
5830	Advertisement	BC	6/30/2017	STD12/05/16WFB9556	WELLS FARGO	DRI' NEXTDAY FLYERS - BANERS 10X5	169.33	
5830	Advertisement	OR	6/30/2017	STD05/03/17WFB2402.	WELLS FARGO	DRI*NEXTDAY FLYERS - FLYERS OPEN HOUSE	358.73	NCLR
5830	Advertisement	OR	6/30/2017	STD12/05/16WFB9556	WELLS FARGO	DRI' NEXTDAY FLYERS - BANERS 10X5	169.33	
5830	Advertisement	BC	6/30/2017	STD04/05/17WFB9556	WELLS FARGO	SYNERCOMM - CALIFORNIA CHARTER SCHOOLS JOB FAIRS	132.00	
5830	Advertisement	BC	6/30/2017	STD06/05/17WFB4736	WELLS FARGO	DRI*NEXTDAY FLYERS - BUSINESS CARDS	58.76	
5830	Advertisement	BC	6/30/2017	STD06/05/17WFB4736	WELLS FARGO	DRI*NEXTDAY FLYERS - CLUB FLYERS	110.46	
5830	Advertisement	CA	6/30/2017	STD04/05/17WFB9556	WELLS FARGO	CSU NORTHRIDGE - TEACHER JOB FAIR REGISTRATION	250.00	
5830	Advertisement	HS	6/30/2017	STD04/05/17WFB9556	WELLS FARGO	SYNERCOMM - CALIFORNIA CHARTER SCHOOLS JOB FAIRS	51.00	
5830	Advertisement	HS	6/30/2017	STD06/05/17WFB2402.	WELLS FARGO	DRI*NEXTDAY FLYERS - BUSINESS CARD	51.03	
5830	Advertisement	HS	6/30/2017	STD06/05/17WFB2402.	WELLS FARGO	INDEED - JOB POSTING	128.97	
5830	Advertisement	HS	6/30/2017	STD07/05/17WFB2402.	WELLS FARGO	INDEED - JOB POSTING	180.59	
5830	Advertisement	HS	6/30/2017	STD07/05/17WFB4736	WELLS FARGO	DRI*NEXTDAY FLYERS - RECRUITMENT STREET BANNERS	600.20	
5830	Advertisement	OR	6/30/2017	STD04/05/17WFB9556	WELLS FARGO	SYNERCOMM - CALIFORNIA CHARTER SCHOOLS JOB FAIRS	117.00	
5830	Advertisement	OR	6/30/2017	STD06/05/17WFB2402.	WELLS FARGO	DRI*NEXTDAY FLYERS - CASA RAFFLE CARDS	58.76	NCLR
5830	Advertisement	OR	6/30/2017	STD06/05/17WFB2402.	WELLS FARGO	DRI*NEXTDAY FLYERS - CLUB FLYERS CASA EVENT	110.46	NCLR
5890	OtherFees	BC	6/30/2017	STD02/03/17WFB9913	WELLS FARGO	OVERLIMIT FEE - OVERLIMIT FEE	39.00	
5890	OtherFees	BC	6/30/2017	STD03/03/17WFB9913.	WELLS FARGO	OVERLIMIT FEE - OVERLIMIT FEE	39.00	
5890	OtherFees	BC	6/30/2017	STD06/05/17WFB2402.	WELLS FARGO	OVERLIMIT FEE - OVERLIMIT FEE	39.00	
5890	OtherFees	CA	6/30/2017	STD06/05/17WFB2402.	WELLS FARGO	WELLS FARGO - ANNUAL MEMBERSHIP	50.00	
5900	Communications	BC	6/30/2017	STD12/05/16WFB9556	WELLS FARGO	FEDX - SHIPPING FEE	35.50	
5900	Communications	OR	6/30/2017	STD05/03/17WFB2402.	WELLS FARGO	USPS GRANADA HILLS - PROP 1D REPORT MAIL	6.65	STU LEA
5900	Communications	BC	6/30/2017	STD07/05/17WFB2402.	WELLS FARGO	SLACK SLACK.COM - SLACK	4.33	
5900	Communications	CA	6/30/2017	STD04/05/17WFB9556	WELLS FARGO	FEDEX - MAIL DOC. MR. RUIZ H-1 WORK VISA	27.50	
5900	Communications	CA	6/30/2017	STD04/05/17WFB9556	WELLS FARGO	UNITED - WI FI	7.99	
5900	Communications	HS	6/30/2017	STD07/05/17WFB2402.	WELLS FARGO	SLACK SLACK.COM - SLACK	1.76	
5900	Communications	OR	6/30/2017	STD07/05/17WFB2402.	WELLS FARGO	SLACK SLACK.COM - SLACK	3.93	
<b>Total</b>							<b>73,493.65</b>	







Monsenor Oscar Romero Chtr MS					
FY 2017 Unaudited Actual Report					
FI Charter Schools - Fund 62					
DUE DATE - AUGUST 4, 2017					
<b>NOTE: PLEASE DO NOT INSERT COLUMNS OR ROWS OR CHANGE ANY CODES IN THE TEMPLATE</b>					
					<b>FY2017 UNAUDITED ACTUALS</b>
<b>BALANCE SHEET - FULL ACCRUAL</b>					
<b>A) ASSETS</b>			<b>Object Codes</b>		<b>As of June 30, 2017</b>
1) Cash					
a) In County Treasury (don't put your \$ here if they are not in LACOE)			9110		-
1) Fair Value Adjustment to Cash in County Treasury			9111		-
b) In Banks			9120		13,267,671.52
c) In Revolving Fund			9130		-
d) with Fiscal Agent			9135		-
e) collection awaiting deposit			9140		-
2) Investments			9150		-
3) Accounts Receivable			9200		85.87
4) Due from Grantor Government			9290		328,501.92
5) Due from Other Funds			9310		-
6) Stores			9320		-
7) Prepaid Expenditures			9330		28,080.63
8) Other Current Assets			9340		-
9) Fixed Assets:					
a) Land			9410		-
b) Land Improvements			9420		-
c) <b>Less - Accumulated Depreciation-Land Improvements</b>			<b>9425</b>		<b>0.00</b>
d) Buildings			9430		3,088.12
e) <b>Less - Accumulated Depreciation-Buildings</b>			<b>9435</b>		<b>(3,088.12)</b>
f) Equipment			9440		177,940.07
g) <b>Less - Accumulated Depreciation-Equipment</b>			<b>9445</b>		<b>(122,988.39)</b>
h) Work in Progress			9450		6,258,825.24
<b>10) TOTAL ASSETS</b>					<b>19,938,116.86</b>
<b>B. DEFERRED OUTFLOWS OF RESOURCES</b>					
1) Deferred Outflows Of Resources			9490		-
<b>2) TOTAL DEFERRED OUTFLOWS</b>					<b>-</b>
<b>C. LIABILITIES</b>					
1) Accounts Payable			9500		1,706,668.30
2) Due to Grantor Governments			9590		6,403.06
3) Due to Other Funds			9610		-
4) Current Loans			9640		-
5) Unearned Revenue			9650		10,504,529.01
6) Long-Term Liabilities:					
a) Net Pension Liability			9663		-
b) NET OPEB Obligation			9664		-
c) Compensated Absences			9665		14,484.15
d) COPs Payable			9666		-
e) Capital Leases Payable			9667		-
f) Lease Revenue Bonds Payable			9668		-
g) Other General Long-Term Liabilities			9669		3,127,787.62
<b>7) TOTAL LIABILITIES</b>					<b>15,359,872.14</b>
<b>D. DEFERRED INFLOWS OF RESOURCES</b>					
1) Deferred Inflows of Resources			9690		-
<b>2) TOTAL DEFERRED INFLOWS</b>					<b>-</b>
<b>E. NET POSITION, June 30</b>					<b>4,578,244.72</b>
<b>DIFF BET. END NET POSITION &amp; FUND EQTY ( this should be zero)</b>					<b>-</b>









## Coversheet

### AD HOC Committee for Board Membership - Recommending Michael Green

<b>Section:</b>	V. ITEMS SCHEDULED FOR ACTION
<b>Item:</b>	D. AD HOC Committee for Board Membership - Recommending Michael Green
<b>Purpose:</b>	Vote
<b>Submitted by:</b>	
<b>Related Material:</b>	Michael Green Resume-1 (1).pdf

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## MICHAEL GREEN

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17037 CHATSWORTH STREET, GRANADA HILLS, CALIFORNIA 91344  
PHONE: (818) 832-3610 CELL: (818) 642-5843  
mrdgreen@earthlink.net

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### -----PROFESSIONAL SUMMARY -----

Experienced owner and president of a real estate, mortgage and insurance company with a strong background in financial management services.

Long history of serving educators in the greater Los Angeles area (Los Angeles Unified School District, Los Angeles Community College District, and Los Angeles area charter schools).

Since the opening of the first charter school in Los Angeles, has been instrumental in identifying viable insurance options for charter school employees.

Engaged by Housing and Urban Development (HUD) after the 1994 Northridge Earthquake to promote, list and sell HUD properties to unburden the Los Angeles real estate market.

Appointed by former Los Angeles City Councilmember Richard Alarcon to the Community Redevelopment Board after the Northridge Earthquake as rebuilding efforts in the cities of Pacoima and San Fernando were prioritized and implemented.

For over 20 years, has served on the Board of CIS, a school and community services based non-profit organization, which provides assistance to families throughout the San Fernando Valley.

Served on the Fenton Avenue Charter School Council of Councils from 1994 to 2008 and member of the San Fernando Board of Realtors from 1989 to present.

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### -----SKILLS -----

- Strong community relations
- Community leader
- Budgeting and finance expertise
- Operations management experience
- Strong interpersonal skills
- Sound judgment
- Approachable
- Strategic thinker

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### -----WORK HISTORY -----

**President**, Current (since 1995)

**Michael Green Reality and Investment** - Granada Hills, California

Sole owner of real estate, mortgage and insurance business serving Southern California:

- Represented buyers and sellers of developed and undeveloped properties.
- Guided clients from beginning to end of buying and selling process.
- Advertised client properties through various media.
- Showed properties to potential buyers and other brokers at open houses and by appointment.
- Generated listings for sales and rental properties through cold calls and referrals.
- Accompanied buyers and sellers to their home inspection and appraisals.
- Negotiated, facilitated and managed real estate transactions.
- Continually stayed up-to-date on mortgage rates and related real estate news
- Developed and maintains long-lasting relationships for clients.

**Insurance Broker**, Current (since 1990)

**Michael Green Investment Services, Inc.** – Granada Hills, California

- Provided quotes and educated potential clients on insurance options.
- Met with prospective customers and business owners in their homes, businesses and other settings.
- Followed up with customers on unresolved issues.
- Reported policy changes.
- Conducted annual reviews of existing policies to update information.

**Associate Broker**, 1994 to 1995

**Fred Sands Realty** – Northridge, California

- Delivered positive, effective sales presentations.
- Met all monthly and quarterly sales goals.

**Realtor** – 1989-1994

**Park Regency Realty** – Granada Hills, California

- Showed properties to potential buyers and sellers.
- Generated listing for sales and rental properties.

**Insurance and Financial Services Provider** – 1986 - 1990

**United Resources** – Los Angeles, California

- Advised clients on insurance and financial needs.
- Provided Mutual Fund and 403b planning and acquisition to educators.

**Insurance Agent** – 1982 - 1986

**Insurance Services** – Northridge, California

- Offered insurance options to clients.

-----**EDUCATION AND LICENSES**-----

**California State University, Northridge**

- Major: Music

**Licenses:**

- California Real Estate Broker
- California Mortgage Broker
- California Insurances

-----**REFERENCES**-----

**Tony Cardenas**

United States Congressman

**Alex Padilla**

California Secretary of State

**Dr. Tyree Wieder**

Interim Chancellor (post-retirement), Los Angeles Community College District  
President (retired), Los Angeles Valley College

**Irene Sumida**

Executive Director, Fenton Charter Public Schools