

Youth Policy Institute Charter Schools (YPICS)

YPICS Regular Board Meeting

Date and Time

Monday February 6, 2023 at 6:00 PM PST

Location

Join Zoom Meeting

<https://exed.zoom.us/j/92000544949?pwd=YmFJaHdDL0RNMjZGYUozWk5Sbk5kZz09>

Meeting ID: 920 0054 4949

Passcode: 097266

One tap mobile

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Find your local number: <https://exed.zoom.us/u/ab6UCmrruc>

You may join the meeting via your computer and/or phone.

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
Opening Items			
A. Record Attendance and Guests		Yesenia Zubia	
B. Call the Meeting to Order		Mary Keipp	
C. Additions/Corrections to Agenda		Mary Keipp	1 m

	Purpose	Presenter	Time
D. Approval of January 9, 2023 Regular Board Meeting Minutes	Approve Minutes	Mary Keipp	1 m
E. Approval of Board Findings relating to Teleconference Meetings During State of Emergency	Vote	Mary Keipp	1 m

Board findings pursuant to Government Code Section 54953(e)

The Charter School Board of Directors determines, in accordance with Government Code Section 54953(e)(1)(B), that meeting in person would present imminent risks to the health or safety of attendees. Pursuant to Government Code Section 54953(e)(3), the Board has also reconsidered the circumstances of the State of Emergency declared by the Governor on March 4, 2020, and finds the State of Emergency continues to directly impact the ability of the Directors to meet safely in person and/or that State or local officials continue to impose or recommend measures to promote social distancing.

II. Communications

6:03 PM

A. Presentations from the Public	FYI	Mary Keipp
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Any persons present desiring to address the Board of Directors on any proper matter.

YPICS (or the "Charter Schools") welcome your participation at the Charter Schools' Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the Charter Schools in public. Your participation assures us of continuing community interest in our Charter Schools. To assist you in the case of speaking/participating in our meetings, the following guidelines are provided:

When addressing the Board, speakers are requested (but not required) to state their name and address from the podium and adhere to the time limits set forth.

Ordinarily, Board Members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.

Any public records relating to an agenda item for an open session of the Board which are distributed to all of the Board members shall be available for public inspection on the Charter Schools website at ypics.org or at 2670 W 11th Street, Los Angeles, California 90006, 12513 Gain Street, Pacoima, CA 91331, 9400 Remick Avenue, Pacoima, California 91331 and 10660 White Oak Avenue, Granada Hills, CA 91344.

YPICS adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact us at least 48 hours in advance at (818) 834-5805, (213) 413-9600 or (818) 480-6810 or at

Purpose Presenter Time

info@coronacharter.org, info@romerocharter.org. All efforts will be made for reasonable accommodations.

Instructions for public comments at board meetings conducted via Zoom:
 If you wish to make a public comment the YPICS Board of Trustees requests that member of the public please utilize the following procedures:

1. A Google Form “sign-up” will be open to members of the public 30 minutes prior to the public meeting. This Google Form will take the place of “speaker cards” available at meetings. <https://bit.ly/2Xtb5xx>
2. Speakers are asked (but not required) to fill in their names and select if they wish to address the board regarding specific agenda item (5 minutes allotted) or a non-agenda item (3 minutes allotted).
3. Speakers are asked to attend the board meeting virtually through the Zoom invitation link on the top of the agenda.
4. When it is time for the speaker to address the board, their name will be called by the Board Chair and the requesting speaker’s microphone will be activated.
5. Speakers are requested (but not required to) rename their Zoom profile with their real name to expedite this process.

Alternatively, member of the public who wish to comment during the Board meeting may use the "raise hand"function on the Zoom platform. Members of the public calling in will be given the opportunity to address the Board during the meeting.

III. Board of Trustees Professional Development 6:03 PM

A. Brown Act Annual Training	FYI	Janelle Ruley, Esq.	30 m
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The Brown Act Training will be presented by Janelle Ruley, Esq., partner at Young, Minney, & Corr.

IV. Items Scheduled for Information 6:33 PM

A. School Committee/ Council Reports	FYI		3 m
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Each month school council and committee meeting minutes are provided for the board to review. Board members will direct senior staff regarding any minutes or committee concerns that may arise.

B. Board Committee Reports	FYI		6 m
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1. Board Academic Committee update presented by Committee Chair, Cesar Lopez
2. Board Finance Committee update presented by Committee Chair, Michael Green

	Purpose	Presenter	Time
3. Board Technology Committee update presented by Committee Chair, Dean Cho			
C. Director of Technology & Integration's Report	FYI	Ryan Bradford	2 m
D. Chief Operation Officer/ BCCHS Interim EA Report	FYI	Ruben Duenas	3 m
E. Executive Director's Report	FYI	Yvette King-Berg	3 m
F. LACOE Williams Sufficiency of Materials Letters for BCCS, BCCHS, and MORCS	FYI	Yvette King-Berg	2 m
G. Form 700 Filers Board Brief and Sample Form	FYI	Yvette King-Berg	2 m
H. Prop 39 BCCHS February 1, 2023 Preliminary Offer	FYI	Yvette King-Berg	4 m
I. Instructional Update & YPICS MS iReady Mid Year Growth Reports	FYI	Yvette King-Berg	3 m

V. Consent Agenda Items

7:01 PM

A. Background	FYI	Mary Keipp	1 m
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All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board's vote on them. The Executive Director recommends approval of all consent agenda items.

B. Consent Items	Vote	Yvette King-Berg	2 m
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1. Recommendation to approve School Accountability Report Cards for BCCS, BCCHS, and MORCS
2. Recommendation to ratify executive action on YPICS COVID-19 Sick Bank

VI. Items Scheduled For Action

7:04 PM

	Purpose	Presenter	Time
A. YPICS December 2022 Financials and Check Registers	Vote	Irina Castillo	5 m
This is a recommendation to approve the December 2022 financials and check registers for Bert Corona Charter School, Bert Corona Charter High School, and Monseñor Oscar Romero Charter School.			
B. Year Ending June 30, 2022 Audit	Vote	Irina Castillo	5 m
This is a recommendation to approve the Audit, year ending June 30, 2022			
C. Auditor Selection for Fiscal Year Ending June 30, 2023	Vote	Yvette King-Berg	5 m
This is a recommendation to approve the auditor selection for fiscal year ending June 30, 2023.			
D. ASES Grant Award Notifications for BCCS and MORCS	Vote	Yvette King-Berg	5 m
This is a recommendation to approve and receive the ASES GAN for BCCS and MORCS.			
E. Limits on Designated Persons for CFRA and Sick Leave	Vote	Yvette King-Berg	3 m
This is a recommendation to limit the designated persons for CFRA and sick leave.			
F. CCU Credit Card Proposed Changes	Vote	Ruben Duenas	3 m
This is a recommendation to close out Lorence Simonsen's card, issue a card to Isis Pena (HS Ops lead) and increase Yolanda Fuentes' (Assistant EA) card limit to \$5,000.			
G. YPICS Petty Cash Policy Update to the Fiscal Policies & Procedures	Vote	Ruben Duenas	3 m
This is a recommendation to change the YPICS Petty Cash Policy and Procedure based on the needs of the school.			
<ol style="list-style-type: none"> 1. Remove Assistant Executive Administrator 2. Increase amount to \$1000 			

VII. Closed Session

7:33 PM

A. Closed Session - Government Code 54956.8	Discuss	Ruben Duenas	10 m
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	Purpose	Presenter	Time
CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Gov. Code Section 54956.8)			

Lease discussion for Bert Corona Charter School located at 9400 Remick Avenue between YPI Charter Schools and the Japanese American Cultural Center.

VIII. Open Session **7:43 PM**

A. Action Taken in Closed Session - Government Code 54956.8	FYI	Mary Keipp	2 m
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CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Gov. Code Section 54956.8)

Lease discussion for Bert Corona Charter School located at 9400 Remick Avenue between YPI Charter Schools and the Japanese American Cultural Center.

Reporting out action taken in Closed Session.

IX. Announcements **7:45 PM**

A. Closing Announcements	FYI	Yvette King-Berg	2 m
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X. Closing Items **7:47 PM**

A. Adjourn Meeting	Vote	Mary Keipp	
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