

# Youth Policy Institute Charter Schools (YPICS)

## YPICS Regular Board Meeting

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### Date and Time

Monday October 31, 2022 at 6:00 PM PDT

### Location

<https://exed.zoom.us/j/95657227341?pwd=Ny9KMFZob0UybS9CNXNGdDBTTct1Zz09>

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### Join Zoom Meeting

<https://exed.zoom.us/j/95657227341?pwd=Ny9KMFZob0UybS9CNXNGdDBTTct1Zz09>

Meeting ID: 956 5722 7341

Passcode: 639164

One tap mobile [+16699006833,,95657227341#](tel:+16699006833,,95657227341#)

US (San Jose) [+16692192599,,95657227341#](tel:+16692192599,,95657227341#)

US (San Jose) Dial by your location +1 669 900 6833

US (San Jose) +1 669 219 2599

US (San Jose)

Meeting ID: 956 5722 7341

Find your local number: <https://exed.zoom.us/u/abat9cnbGy>

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:00 PM</b>
Opening Items			
<b>A.</b> Record Attendance and Guests		Yesenia Zubia	
<b>B.</b> Call the Meeting to Order		Mary Keipp	
<b>C.</b> Approval of Board Findings relating to Teleconference Meetings During State of Emergency	Vote	Mary Keipp	1 m

### Board findings pursuant to Government Code Section 54953(e)

The Charter School Board of Directors determines, in accordance with Government Code Section 54953(e)(1)(B), that meeting in person would present imminent risks to the health or safety of attendees. Pursuant to Government Code Section 54953(e)(3), the Board has also reconsidered the circumstances of the State of Emergency declared by the Governor on March 4, 2020, and finds the State of Emergency continues to directly impact the ability of the Directors to meet safely in person and/or that State or local officials continue to impose or recommend measures to promote social distancing.

<b>D.</b> Additions/Corrections to Agenda		Mary Keipp	1 m
<b>E.</b> Approval of September 26, 2022 Regular Board Meeting Minutes	Approve Minutes	Mary Keipp	1 m

**II. Communications** **6:03 PM**

<b>A.</b> Presentations from the Public	FYI	Mary Keipp
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Any persons present desiring to address the Board of Directors on any proper matter.

YPICS (or the "Charter Schools") welcome your participation at the Charter Schools' Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the Charter Schools in public. Your participation assures us of continuing community interest in our Charter Schools. To assist you in the case of speaking/participating in our meetings, the following guidelines are provided:

When addressing the Board, speakers are requested (but not required) to state their name and address from the podium and adhere to the time limits set forth.

Ordinarily, Board Members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.

Any public records relating to an agenda item for an open session of the Board which are distributed to all of the Board members shall be available for public inspection on the Charter Schools website at [ypics.org](http://ypics.org) or at 2670 W 11th Street, Los Angeles, California 90006, 12513 Gain Street, Pacoima, CA 91331, 9400 Remick Avenue, Pacoima, California 91331 and 10660 White Oak Avenue, Granada Hills, CA 91344.

YPICS adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact us at least 48 hours in advance at (818) 834-5805, (213) 413-9600 or (818) 480-6810 or at [info@coronacharter.org](mailto:info@coronacharter.org), [info@romerocharter.org](mailto:info@romerocharter.org). All efforts will be made for reasonable accommodations.

Instructions for public comments at board meetings conducted via Zoom:

If you wish to make a public comment the YPICS Board of Trustees requests that member of the public please utilize the following procedures:

1. A Google Form “sign-up” will be open to members of the public 30 minutes prior to the public meeting. This Google Form will take the place of “speaker cards” available at meetings. <https://bit.ly/2Xtb5xx>
2. Speakers are asked (but not required) to fill in their names and select if they wish to address the board regarding specific agenda item (5 minutes allotted) or a non-agenda item (3 minutes allotted).
3. Speakers are asked to attend the board meeting virtually through the Zoom invitation link on the top of the agenda.
4. When it is time for the speaker to address the board, their name will be called by the Board Chair and the requesting speaker’s microphone will be activated.
5. Speakers are requested (but not required to) rename their Zoom profile with their real name to expedite this process.

Alternatively, member of the public who wish to comment during the Board meeting may use the "raise hand"function on the Zoom platform. Members of the public calling in will be given the opportunity to address the Board during the meeting.

**III. Items Scheduled for Information 6:03 PM**

<b>A.</b> Bert Corona Executive Administrator's Report	FYI	Kevin Myers	2 m
<b>B.</b> Monseñor Oscar Romero Executive Administrator's Report	FYI	Freddy Zepeda	2 m
<b>C.</b> Bert Corona Charter High School Executive Administrator's Report	FYI	Ruben Duenas	2 m
<b>D.</b> Chief Operation Officer's Report	FYI	Ruben Duenas	3 m
<b>E.</b> Executive Director's Report	FYI	Yvette King-Berg	3 m

**IV. Board of Trustees Professional Development**

**V. Consent Agenda 6:15 PM**

<b>A.</b> A. Background			5 m
<b>B.</b> Consent Items	FYI	Mary Keipp	1 m

Purpose    Presenter    Time

There are no consent items for this meeting.

**VI. Items Scheduled For Action** **6:21 PM**

<p><b>A.</b> Receive, review, discuss and file 21-22 LAUSD Oversight Visit Reports for BCCS, MORCS, and BCCHS.</p>	Vote	Yvette King-Berg	5 m
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This is a recommendation to the Board of Trustees to receive, review, discuss and file 21-22 LAUSD Oversight Visit Reports for BCCS, MORCS, and BCCHS.

<p><b>B.</b> Board Policy: Administering Medication &amp; Monitoring Health Conditions (Naloxone and Epinephrine Auto Injectors)</p>	Vote	Yvette King-Berg	5 m
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This is a recommendation to the Board of Trustees to approve the Administering Medication & Monitoring Health Conditions (Naloxone and Epinephrine Auto Injectors) Board Policy.

<p><b>C.</b> Approval of EL Plans for Bert Corona Charter School, Monseñor Oscar Romero Charter School, and Bert Corona Charter High School</p>	Vote	Yvette King-Berg	5 m
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This is a recommendation to the Board of Trustees for approval of the EL Plans for Bert Corona Charter School, Monseñor Oscar Romero Charter School, and Bert Corona Charter High School.

<p><b>D.</b> BCCS Local Assignment Option and BCCS Provisional Internship Permit for Staff</p>	Vote	Yvette King-Berg	2 m
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This is a recommendation to the Board of Trustees to approve the following:

1. A Local Assignment Option for Christina Luc to teach 7th grade math at Bert Corona Charter School for the 2022-2023 school year.
2. A Provisional Internship Permit (PIP) for Alberto Castellon to teach 8th grade Math - included in the 22-23 Declaration of Need.

<p><b>E.</b> Think Together Updated ASES MOU for Bert Corona Charter School and Monseñor Oscar Romero School</p>	Vote	Yvette King-Berg	3 m
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This a recommendation to the Board of Trustees to approve the updated MOUs for Bert Corona Charter School and Monseñor Oscar Romero Charter School.

<p><b>F.</b> Contracts and Purchases Above Spending Authority of the Executive Director</p>	Vote	Yvette King-Berg	4 m
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This is recommendation to the Board of Trustees for approval of any contracts or purchases over the spending authority of the Executive Director.

	Purpose	Presenter	Time
1. Elevation EL Platform 2. Luminarias			
<b>G. Updated YPICS Fiscal Policies and Procedures</b>	Vote	Irina Castillo	5 m
This is a recommendation to the Board of Trustees for approval of changes to the YPICS Fiscal Polices and Procedures.			
<ul style="list-style-type: none"> <li>• Updated verbiage for bank reconciliation procedures</li> <li>• Updated amount required for purchase requisitions</li> </ul>			
<b>H. FY22-23 YPICS September Financials</b>	Vote	Irina Castillo	5 m
This is a recommendation to the Board of Trustees for approval of the FY22-23 September financials and check registers as submitted.			
<b>VII. Closed Session</b>			<b>6:55 PM</b>
<b>A. Government Code 54957 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE</b>	Discuss		5 m
<b>VIII. Open Session</b>			<b>7:00 PM</b>
<b>A. Return to Open Session</b>			5 m
<b>IX. Announcements</b>			<b>7:05 PM</b>
<b>A. Closing Announcements</b>	FYI	Yvette King-Berg	2 m
<b>X. Closing Items</b>			<b>7:07 PM</b>
<b>A. Adjourn Meeting</b>	Vote	Mary Keipp	