

# Youth Policy Institute Charter Schools (YPICS)

## Regular Board Meeting

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### Date and Time

Monday September 30, 2019 at 6:00 PM PDT

### Location

Monsenor Oscar Romero Charter School - 2670 W. 11th Street, Los Angeles, CA 90006

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Meeting Call In Number: (605) 313-5086, Access# 1004153.

Board Member calling in from: 1200 W. 7th Street, Los Angeles, CA.

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:00 PM</b>
Opening Items			
<b>A. Record Attendance and Guests</b>		Yesenia Zubia	1 m
<b>B. Call the Meeting to Order</b>		Mary Keipp	
<b>C. Flag Salute</b>			1 m
<b>D. Additions/Corrections to Agenda</b>		Mary Keipp	1 m
<b>E. Approval of September 16, 2019 Board Meeting Minutes</b>	Approve Minutes	Mary Keipp	1 m
<b>II. Communications</b>			<b>6:04 PM</b>
Academic Excellence			

	Purpose	Presenter	Time
<b>A. Presentations from the Public</b>	FYI	Mary Keipp	5 m

Any persons present desiring to address the Board of Trustees on any proper matter.

The YPI Charter Public Schools ("Charter Schools") welcome your participation at the Charter Schools' Board meetings. The purpose of a public meeting of the Board of Trustees ("Board") is to conduct the affairs of the Charter Schools in public. Your participation assures us of continuing community interest in our Charter Schools. To assist you in the case of speaking/participating in our meetings, the following guidelines are provided:

*Agenda Items:* No individual presentation shall be more than five (5) minutes and total time for this purpose shall not exceed thirty (30) minutes per agenda item.

*Non-Agenda Items:* No individual presentation shall be for more than three (3) minutes and total time shall not exceed fifteen (15) minutes.

When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.

Ordinarily, Board Members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.

Any public records relating to an agenda item for an open session of the Board which are distributed to all of the Board members shall be available for public inspection at 2670 W 11th Street, Los Angeles, California 90006, 12513 Gain Street, Pacoima, CA 91331, 9400 Remick Avenue, Pacoima, California 91331 and 10660 White Oak Avenue, Granada Hills, CA 91344.

#### Americans with Disabilities

YPI Charter Schools, Inc. adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact us at least 48 hours in advance at (818) 834-5805, (213) 413-9600 or (818) 480-6810 or at [info@coronacharter.org](mailto:info@coronacharter.org), [info@romerocharter.org](mailto:info@romerocharter.org). All efforts will be made for reasonable accommodations.

### III. Consent Agenda Items

**6:09 PM**

#### Audit

##### A. Background

FYI

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/ enacted by the Board in one motion in the form listed below.

Unless specifically requested by a Board Member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board's vote on them. The Executive Director recommends approval of all consent agenda items.

	Purpose	Presenter	Time
<b>B. Consent Items</b>	Vote	Yvette King-Berg	5 m

1. Recommendation to approve the 2019-2020 Board Resolution regarding council and committee responsibilities and membership
2. Recommendation to approve final staff rosters and employee contracts for BCCS, BCCHS, and MORCS for the 2019-2020 school year.
3. Recommendation to approve 2019-2020 bell schedules and instructional minutes offered by BCCS, BCCHS, and MORCS.
4. Recommendation to approve 2019-2020 Parent Involvement Policies and Home School Agreements for BCCS, BCCHS, and MORCS.

**IV. Items Scheduled For Action 6:14 PM**

<b>A. Board Member Nominations</b>	Vote	Mary Keipp	10 m
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Recommendation to approve the nominations of additional board members to the Board.

<b>B. Board of Trustees Slate</b>	Vote	Mary Keipp	10 m
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Recommendation to approve slate of YPICS Board of Trustees for the 2019-2020 school year.

<b>C. BCCHS Prop 39 Overallocation Fees for school years 16-17, 17-18, and 18-19</b>	Vote	Yvette King-Berg	5 m
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Recommendation to approve Bert Corona Charter High School's Proposition 39 over allocation fees as follows:

School Year 2016-2017: \$37,175.04

School Year 2017-2018: \$87,700.55

School Year 2018-2019: \$74,024.28

<b>D. Receiving June 30, 2019 Unaudited Actual Reports</b>	Vote	Yvette King-Berg	10 m
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Recommendation to receive June 30, 2019 Unaudited Actual Reports for Bert Corona Charter School, Bert Corona Charter High School, and Monseñor Oscar Romero Charter School.

<b>E. August 2019 YPICS Financials</b>	Vote	Irina Castillo	10 m
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Recommendation to approve the August 2019 financials, check registers, and credit card registers as submitted.

	Purpose	Presenter	Time
<b>F. Updating YPICS Fiscal Policies and Procedures</b>	Vote	Yvette King-Berg	5 m

Recommendation to approve updating the YPICS Fiscal Policies and Procedures to include

"/Assistant Executive Administrator" after any instance where "Executive Administrator" is written.

<b>G. 2019-2020 Independent Study</b>	Vote	Yvette King-Berg	5 m
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Recommendation to approve Independent Study for the 2019-2020 school year.

<b>H. LACOE Certificate of Signatures</b>	Vote	Irina Castillo	5 m
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Recommendation to approve the Los Angeles County Office of Education "Certification of Signatures"

<b>I. YPICS 2019-2020 EL Plans</b>	Vote	Yvette King-Berg	5 m
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Recommendation to approve EL plans for Bert Corona Charter School, Monseñor Oscar Romero Charter School, and Bert Corona Charter School.

**V. Closed Session 7:19 PM**

<b>A. Closed Session - Personnel</b>	Discuss	Mary Keipp	15 m
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The Board will now move into Closed Session to discuss Personnel Issues

**VI. Open Session 7:34 PM**

<b>A. Action Taken</b>	FYI	Mary Keipp	5 m
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The Board President will announce if any action was taken in Closed Session.

**VII. Items Scheduled For Information 7:39 PM**

<b>A. Bert Corona Charter High School Renewal Approved</b>	FYI	Yvette King-Berg	5 m
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<b>B. Youth Policy Institute Leadership Transition</b>	FYI	Yvette King-Berg	5 m
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	Purpose	Presenter	Time
<b>C. LAUSD Charter Schools Division Oversight Process</b>	FYI	Yvette King-Berg	5 m

Our oversight visit dates are as follows:

Monseñor Oscar Romero - 11/12/19

Bert Corona Middle - 12/13/19

Bert Corona High - 2/14/20

<b>D. Bert Corona Executive Administrator Report</b>	FYI	Ruben Duenas	5 m
<b>E. Monsenor Oscar Romero Executive Administrator Report</b>	FYI	Rene Quon	5 m
<b>F. Bert Corona Charter High School Executive Administrator Report</b>	FYI	Yolanda Fuentes	5 m
<b>G. Executive Director's Report</b>	FYI	Yvette King-Berg	5 m

#### **VIII. Closing Items**

**8:14 PM**

<b>A. Adjourn Meeting</b>	Vote		
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#### **IX. Announcements**

**8:14 PM**

<b>A. Closing Announcements</b>	FYI	Yvette King-Berg	2 m
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