

Youth Policy Institute Charter Schools (YPICS)

Regular Board Meeting

Date and Time

Monday February 26, 2018 at 6:00 PM PST

Location

YPICS Learning and Support Center - 10660 White Oak Avenue, Suite B101, Granada Hills, CA

Meeting Call In Number: (641) 715-3680, Access# 1004153. Board Members calling in from 1625 W. Olympic Blvd., Los Angeles, CA 90015, 25024 Highspring Avenue, Newhall, CA 91321, and 405 Hillgard Avenue, Los Angeles, CA 90024.

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
Opening Items			
A. Record Attendance and Guests		Yesenia Zubia	1 m
B. Call the Meeting to Order		Mary Keipp	
C. Flag Salute			5 m
D. Additions/Corrections to Agenda		Mary Keipp	2 m
E. Approve December 11, 2017 Minutes	Approve Minutes	Mary Keipp	5 m
F. Approve January 8, 2018 Minutes	Approve Minutes	Mary Keipp	5 m
G. Approve January 29, 2018 Minutes	Approve Minutes	Mary Keipp	5 m

Purpose Presenter Time

II. COMMUNICATIONS

6:23 PM

Academic Excellence

- | | | | |
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| A. Presentations from the Public | FYI | Mary Keipp | 5 m |
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Any persons present desiring to address the Board of Directors on any proper matter.

The YPI Charter Public Schools ("Charter Schools") welcome your participation at the Charter Schools' Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the Charter Schools in public. Your participation assures us of continuing community interest in our Charter Schools. To assist you in the case of speaking/participating in our meetings, the following guidelines are provided:

Agenda Items: No individual presentation shall be more than five (5) minutes and total time for this purpose shall not exceed thirty (30) minutes per agenda item.

Non-Agenda Items: No individual presentation shall be for more than three (3) minutes and total time shall not exceed fifteen (15) minutes.

When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.

Ordinarily, Board Members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.

Any public records relating to an agenda item for an open session of the Board which are distributed to all of the Board members shall be available for public inspection at 1157 S. Berendo Street, Los Angeles, California 90006, 12513 Gain Street, Pacoima, CA 91331, 9400 Remick Avenue, Pacoima, California 91331 and 10660 White Oak Avenue, Granada Hills, CA 91344.

Americans with Disabilities

YPI Charter Schools, Inc. adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact us at least 48 hours in advance at 818-834-5805/ 213-413-9600, or info@coronacharter.org / info@romerocharter.org. All efforts will be made for reasonable accommodations.

III. ITEMS SCHEDULED FOR INFORMATION

6:28 PM

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| A. FY 18-19 School Calendars | Discuss | Yvette King-Berg | 5 m |
| B. 2018 - 2019 YPICS Reorganization Packet | FYI | Yvette King-Berg | 5 m |

Purpose Presenter Time

The reorganization of the schools and assignment of teachers was reconstructed during the 2014-2015 school year to ensure voice from the teaching staff and clear expectations from administration. For the 2018-2019 school year we will be continuing with the process that was initiated during the 2014-2015 school year. Teachers who serve as teacher leads (instructional coach, data leads, committee chairs, lead teachers, coordinators) for YPICS will assist as part of this process this year. The process has been designed to best accommodate all schools.

C. February Employee Performance Status Update	FYI	Yvette King-Berg	5 m
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YPICS believes that Performance evaluations are one of the most important communication tools an organization can use. They need not be complicated; they just need to be done. Performance evaluations benefit both employee and employer. It is a time to provide feedback, recognize quality performance and set expectations for future job performance. It is also a time to have candid conversations about performance that is lacking and how performance can be improved. Ongoing performance discussions can assist in avoiding serious problems in the future. During the month of February YPICS has been in the process of have performance conversations will all employees. We are on track to complete the process no later than 3/15/18.

D. Status Update on COP3 Contracts	FYI	Yvette King-Berg	5 m
E. YPICS Winter Con App	FYI	Irina Castillo	5 m
F. Form 700 - Statement of Economic Interests	FYI	Yvette King-Berg	5 m

Statements of Economic Interests - Form 700. Every elected official and public employee who makes or influences governmental decisions is required to submit a Statement of Economic Interest, also known as the Form 700. The board will review their form 700s and prepare to submit to the LAUSD Ethics office.

G. Committee/ Council Reports	FYI		5 m
<ul style="list-style-type: none"> 1. Academic Committee Reports 2. Climate and Culture Committee Reports <ul style="list-style-type: none"> 1. Student Leadership Council 3. Parent/ Committee Advocacy/ Engagement Reports <ul style="list-style-type: none"> 1. School Site Council 2. English Learner Advisory Committee 4. LCAP Advisory Committee Reports 			

H. Facilites Update	FYI	Ruben Duenas	5 m
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This update is for all of the YPICS' schools.

	Purpose	Presenter	Time
I. Bert Corona Executive Administrator Report	FYI	Ruben Duenas	5 m
J. Monsenor Oscar Romero Executive Director's Report	FYI	Kevin Myers	5 m
K. Bert Corona Charter High School Executive Director's Report	FYI	Larry Simonsen	5 m
L. Executive Director's Report	FYI	Yvette King-Berg	5 m

IV. CONSENT AGENDA ITEMS

7:28 PM

Audit

- A. Background FYI

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/ enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board Member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board's vote on them. The Executive Director recommends approval of all consent agenda items.

- B. Consent Items Vote Yvette King-Berg 5 m

V. ITEMS SCHEDULED FOR ACTION

7:33 PM

- A. YPICS December 2017 and January 2018 Financials Vote Irina Castillo 10 m

Recommendation to approve the YPI Charter Schools December 2017 and January 2018 financials with the check registers as submitted.

- B. YPICS 2nd Interim Reports Vote Yvette King-Berg 5 m
- C. YPICS FY 17-18 Form 990 Vote Yvette King-Berg 5 m
- D. YPICS Fiscal Policy Vote Irina Castillo 5 m
- E. YPICS Social Media Policy Vote Yvette King-Berg 5 m
- F. YPICS Audit Committee Selection Vote Mary Keipp 5 m

As part of its fiduciary responsibilities to the nonprofit, the board is responsible for oversight of the charitable nonprofit's accounting functions and the performance of the

independent auditor if one is hired. The board of directors as a whole is responsible, unless it delegates this authority, such as to an audit committee.

	Purpose	Presenter	Time
G. Establish Ad Hoc Board Member Selection Committee	Vote	Mary Keipp	5 m

VI. ANNOUNCEMENTS

8:13 PM

A. Closing Announcements	FYI	Yvette King-Berg	2 m
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VII. Closing Items

8:15 PM

A. Adjourn Meeting	Vote		
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