APPROVED

Hill View Montessori

Minutes

Accountability Committee Meeting

Date and Time
Monday April 13, 2026 at 6:00 PM

Welcome to the February Accountability Meeting!!

Committee Members Present
H. Herklotz (remote), J. Hood (remote), K. Laureano, N. Dolan (remote)

Committee Members Absent
None

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

K. Laureano called a meeting of the Accountability Committee of Hill View Montessori to order on Monday Apr 13, 2026 at 6:03 PM.

C. Approve Minutes - none

II. Accountability

A. Review Timeline of Data

- September – Set Data review plan for the year;
- October – Review MCAS (Compare Current year and past 2 years at HVM, Haverhill Public and MA Levels)
- November – Review STAR & DIBELS (Compare Current year and past 2 years at HVM, Haverhill Public and MA Levels) and Review accountability plan from DESE
- December - Parent Survey Prep.
- January – Staff Survey Prep.
- February- Disaggregated Data review (STAR & DIBELS)
- March – Finalize presentation of Disaggregated Data to Board
- April – TBD/Placeholder for action items after Audit

Kristin addresses April/ May student data - Hannah confirms that there is not data to be collected/ presented for April and May - Kristin and Nimah confirm that the staff and parent survey were created at this time last year.

- May - TBD/Placeholder for action items after Audit
- June – TBD/Placeholder for action items after Audit

Kristin reminds all about the data collection google form
Hannah shares access denied
Kristin will look into sharing
Data Review timeline
https://docs.google.com/document/d/1OlndoLqPWQCWdLh0eSoVmQz7cF0q8iSZk8bfAdS6Ti4/edit?usp=sharing

B. Upcoming Data to be reviewed & Presented

Look Ahead to EOY data presentation

Kristin_ what are we going to see for EOY data
Hannah- DIBELS and STAR will be semi disaggregated again in June (focus on Hispanic and low income)
and possibly present DERS data
Kristin - recheck the sharing on the Data Collection
Kristin reminds all about the data collection google form
Hannah shares access denied
Kristin will look into sharing
Data Collection
https://docs.google.com/spreadsheets/d/1jF1YamjYSHWo0rTwYXR6xG8Xg1m3V2zRUO4HeNk0TJ8/edit?usp=sharing

C. Accountability Plan

Update:
Hannah-

showed her trackiner for the Accountablilty plan (Link here)
https://docs.google.com/document/d/1p4ZXdAKe7YNCTo1pYYWEMwOokuhyq4w4R7YZwyZsfpA/edit?tab=t.0

https://app2.boardontrack.com/org/GqCfpR/attachment/download/432475
Review and record progress towards goals

Kristin and Hannah pull out highlights for the board meeting to update the BOT of the plan and goals as well as progress towards the set plan.

D. Surveys

Latest version of the staff survey 25-26

Kristin has edited/ created the staff survey.
Hannah - pointed out Gingers feedback
Kristin-will make changes
All discus date
Board calendar say survey in March
Decide to send out second week in May after MCAS
Sent out by Kristin
After edits Jeff says all green lights/ no need for more BOT feedback
Nihmah- will get me a list of staff emails

https://docs.google.com/forms/d/e/1FAIpQLSeLO9zIdog11kIIG0IJQ8tB4JsKo2Q6ekAUPa4cGgyTmVXoAw/viewfor
usp=sharing&ouid=110221400593298027309

Family survey

Kristin: will figure out how to share survey and last years results with committee members to discus at may board meeting
Kristin will begin to transfer into a google survey
Nimah- last year was sent out in June 6
This years date TBD

See document section

E. Action Items

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:44 PM.

Respectfully Submitted,
K. Laureano