

APPROVED



## Hill View Montessori

# Minutes

## Accountability Committee Meeting

---

### Date and Time

Monday April 13, 2026 at 6:00 PM

---

Welcome to the February Accountability Meeting!!

---

### Committee Members Present

H. Herklotz (remote), J. Hood (remote), K. Laureano, N. Dolan (remote)

### Committee Members Absent

*None*

---

## I. Opening Items

### A. Record Attendance

### B. Call the Meeting to Order

K. Laureano called a meeting of the Accountability Committee of Hill View Montessori to order on Monday Apr 13, 2026 at 6:03 PM.

### C. Approve Minutes - none

## II. Accountability

### A. Review Timeline of Data

- September – Set Data review plan for the year;
- October – Review MCAS (Compare Current year and past 2 years at HVM, Haverhill Public and MA Levels)
- November – Review STAR & DIBELS (Compare Current year and past 2 years at HVM, Haverhill Public and MA Levels) and Review accountability plan from DESE
- December - Parent Survey Prep.
- January – Staff Survey Prep.
- February- Disaggregated Data review (STAR & DIBELS)
- March – Finalize presentation of Disaggregated Data to Board
- April – TBD/Placeholder for action items after Audit

Kristin addresses April/ May student data - Hannah confirms that there is not data to be collected/ presented for April and May - Kristin and Nimah confirm that the staff and parent survey were created at this time last year.

- May - TBD/Placeholder for action items after Audit
- June – TBD/Placeholder for action items after Audit

Kristin reminds all about the data collection google form

Hannah shares access denied

Kristin will look into sharing

Data Review timeline

<https://docs.google.com/document/d/1OIndoLqPWQCWdLh0eSoVmQz7cF0q8iSZk8bfAdS6Ti4/edit?usp=sharing>

## **B. Upcoming Data to be reviewed & Presented**

Look Ahead to EOY data presentation

Kristin\_ what are we going to see for EOY data

Hannah- DIBELS and STAR will be semi disaggregated again in June (focus on Hispanic and low income )

and possibly present DERS data

Kristin - recheck the sharing on the Data Collection

Kristin reminds all about the data collection google form

Hannah shares access denied

Kristin will look into sharing

Data Collection

<https://docs.google.com/spreadsheets/d/1jF1YamjYSHWo0rTwYXR6xG8Xg1m3V2zRUO4HeNk0TJ8/edit?usp=sharing>

## **C. Accountability Plan**

Update:

Hannah-

showed her trackiner for the Accountabilty plan (Link here)

<https://docs.google.com/document/d/1p4ZXdAKe7YNCTo1pYYWEMwOokuhyq4w4R7YZwyZsfpA/edit?tab=t.0>

<https://app2.boardontrack.com/org/GqCfpR/attachment/download/432475>

Review and record progress towards goals

Kristin and Hannah pull out highlights for the board meeting to update the BOT of the plan and goals as well as progress towards the set plan.

#### **D. Surveys**

Latest version of the staff survey 25-26

Kristin has edited/ created the staff survey.

Hannah - pointed out Gingers feedback

Kristin-will make changes

All discus date

Board calendar say survey in March

Decide to send out second week in May after MCAS

Sent out by Kristin

After edits Jeff says all green lights/ no need for more BOT feedback

Nihmah- will get me a list of staff emails

<https://docs.google.com/forms/d/e/1FAIpQLSeLO9zldog11kIIG0IJQ8tB4JsKo2Q6ekAUPa4cGgyTmVXoAw/viewform?usp=sharing&ouid=110221400593298027309>

Family survey

Kristin: will figure out how to share survey and last years results with committee members to discus at may board meeting

Kristin will begin to transfer into a google survey

Nimah- last year was sent out in June 6

This years date TBD

See document section

#### **E. Action Items**

### **III. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:44 PM.

Respectfully Submitted,  
K. Laureano