DRAFT

Hill View Montessori

Minutes

Development Committee Meeting

Date and Time
Monday May 12, 2025 at 6:30 PM

Location
Remote
Meeting ID: 752 6782 1569
Passcode: GZ8uW6

Committee Members Present
A. Kwiatkowski (remote), J. Greene (remote), L. Plourde (remote), R. Turner (remote), S. Brush (remote)

Committee Members Absent
None

Guests Present
T. Polanco (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

S. Brush called a meeting of the Development Committee of Hill View Montessori to order on Monday May 12, 2025 at 6:31 PM.

C. Approve Previous Meeting's Minutes

S. Brush made a motion to approve the minutes from Development Committee Meeting on 04-08-25.
L. Plourde seconded the motion.
The committee **VOTED** to approve the motion.

D. Approve Previous Meeting's Minutes

S. Brush made a motion to approve the minutes from Development Committee Meeting on 03-11-25.
L. Plourde seconded the motion.
The committee **VOTED** to approve the motion.

II. Updates

A. General Updates

1. FB Reminder: Add MS Form to RSVP- Sent 5/12/25
2. Pull list of 1st graduating class and share- **Tai will pull up**
3. Have invites gone out to others, like Mayor, elected officials? Andy Vargas, no response as of today. Discussion on whether Ginger could send invite to mayor
4. Check-in Table: 3 tables needed in total - check in, community food, and artwork

a. Table - Tai will bring 3 tables
b. Tablecloth - Tai has table cloth
c. Name tags - Jenny will bring name tags, Sarah and Andrea will bring Pens

5. Dessert- some Lindts left, no hummus left
6. Frames are schedule to arrive Thursday
7. Speech confirmation- Jenny will open, Lisa and Ryan will present to Founders
8. Confirm schedule - 12:25 call everyone together - 12:30 Jenny opens with welcome, hands It over to Ryan for performance, after performance Lisa and Ryan speak for the Founder presentation
9. Plan if it rains - Will make a decision on Friday depending on weather forecast
10. Tai will arrive at 10:30, Planning for most of group to arrive by 11 to help set up for 11:30 start time

B. New/Other Business

III. Closing Items

A. Next Meeting

June 10 at 6:30PM via Zoom

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:59 PM.

Respectfully Submitted,
S. Brush