Hill View Montessori

Board of Trustees Meeting

Published on June 22, 2026 at 6:43 PM EDT

Date and Time

Thursday June 25, 2026 at 6:30 PM EDT

Location

Hill View Montessori Charter Public School
75 Foundation Ave.
Haverhill, MA 01835

Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**6:30 PM**
	A. Record Attendance		June Gibbons	1 m
	B. Call the Meeting to Order		Jeff Hood	
	C. Public Comment		Jeff Hood	
	D. Approve Minutes	Approve Minutes	Jeff Hood	1 m
	Approve minutes for Board of Trustees Meeting on May 28, 2026			
II.	**Updates**			**6:32 PM**

		Purpose	Presenter	Time
A.	Pentucket Bank Access	Vote	Jeff Landry	5 m
	Pentucket Bank requires a Board Vote for the following: Remove Ganesh Kumar & Veronica Guzman from all accounts. Add Ginger Whitson to all accounts. Add Jeff Landry to PTO account.			
B.	2026-27 Board Slate		Jeff Hood	10 m
	Roles and Committee Assignments for FY26/27 Recognize outgoing members			
C.	Director Evaluations	Discuss	Jeff Landry	10 m
	Review results of Director Evaluations			
D.	Building/HVAC Update	FYI	Jeff Landry	5 m
E.	Faculty Liaison	FYI	Jeff Hood	8 m
	Staff Questions/Issues for the Board: Consistently Late Busses Pay Scale: what determines where an employee's pay falls within their range Unreliable school printers. Address expectations of Faculty Liaison Role			
F.	Strategic Planning Committee	FYI	Jeff Hood	3 m
G.	PTO Update	FYI	Jeff Hood	3 m
H.	New Business	Discuss	Jeff Hood	5 m
I.	Directors Report	FYI	Ginger Whitson	10 m
J.	Accountability	FYI	Kristin Laureano	5 m
K.	Development	FYI	Jeff Landry	5 m
	HVM Community of Service Award DonorPerfect			
L.	Finance	Vote	Jeff Landry	10 m
	Review Financials Approve FY26/27 Budget			

		Purpose	Presenter	Time
III.	**Closing Items**			**7:51 PM**
A.	Next Meeting	Discuss	Jeff Hood	1 m
	Discuss whether or not there should be a July meeting.			
B.	Executive Session	Discuss	Jeff Hood	10 m
	Propose Executive Session to conduct contract negotiations for non-union personal			
C.	Adjourn Meeting	Vote	Jeff Hood	

Coversheet

Approve Minutes

Section: I. Opening Items
Item: D. Approve Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Board of Trustees Meeting on May 28, 2026

DRAFT

Hill View Montessori

Minutes

Board of Trustees Meeting

Date and Time
Thursday May 28, 2026 at 6:30 PM

Location
Hill View Montessori Charter Public School
75 Foundation Ave.
Haverhill, MA 01835

Trustees Present
J. Hood, J. Landry, K. Bridges, K. Laureano, P. Carelis, S. Stecher, V. Guzman

Trustees Absent
A. Fergus, S. Brush

Ex Officio Members Present
G. Whitson

Non Voting Members Present
G. Whitson

Guests Present
H. Herklotz, J. Gibbons, N. Dolan

I. Opening Items

A.

Record Attendance

B. Call the Meeting to Order

J. Hood called a meeting of the board of trustees of Hill View Montessori to order on Thursday May 28, 2026 at 6:30 PM.

C. Public Comment

D. Approve Minutes

J. Hood made a motion to approve the minutes from Board of Trustees Meeting on 04-30-26.
K. Laureano seconded the motion.
The board **VOTED** to approve the motion.

II. Updates

A. Director of Finance & Administration Access

J. Landry made a motion to To remove Maec Wright as a bank signatory.
J. Hood seconded the motion.

- Jeff L. reported that Marc Wright's position ends June 30
- Marc is currently unavailable, so the standard bank signature removal process cannot be completed normally
- Board discussed the need for a formal vote to remove him as a bank signatory
- Motion made to remove Marc Wright from all bank accounts
- Vote: all in favor
- Action: Removal will be documented in meeting minutes and submitted to the bank for processing

The board **VOTED** unanimously to approve the motion.

Roll Call

K. Bridges	Aye
J. Hood	Aye
S. Stecher	Aye
A. Fergus	Absent
J. Landry	Aye
K. Laureano	Aye
V. Guzman	Aye
P. Carelis	Aye
S. Brush	Absent

B. Director Evaluations

- Ginger submitted her self-assessment and presented her director report

- Board members were asked to complete director evaluations for Ginger and Marc, due by the 22nd, with discussion scheduled for the next meeting
- Ginger reported on academic and assessment completion:
    - MCAS testing is fully completed for the year
    - STAR and DIBELS assessments for the final term are also completed
    - Data is being entered into Open Architects, with a full report expected at the June meeting
    - Final performance data is still being compiled, but overall trends are positive
- Credentialing update (Ginger):
    - Significant improvement in teacher licensure completion this year
    - Last year: 20 licensed / 18 not licensed
    - This year: 32 licensed / 8 not licensed
    - Of the 8 remaining, 6 are actively in the licensure process
    - Stronger hiring expectations now in place so teachers are either already licensed or complete licensure within their first year
    - Niamh added context about testing timelines, SEI endorsement requirements, and delays in exam scheduling
- Family and community engagement (Ginger):
    - Highlighted successful school events, including The Lion King performance, noting strong student participation and community turnout
- External professional development visit (Hannah present):
    - HVM hosted Greenfield Learning, a national PD organization focused on special education, literacy, and math
    - School received an $18,000 gift certificate from Greenfield Learning
    - Feedback included strong validation of instructional practices and student engagement
    - High levels of student engagement across classrooms, including students with IEPs and 504 plans being highly integrated and active
    - Organization emphasized systems coaching over curriculum sales
    - STAR assessment dips mid-year were noted as expected due to adaptive testing design
- After-school programming expansion (Ginger):
    - Introduced new branding: “The Hive Montessori Explorations”
    - Designed to align with school mascot identity (“Buzzy”)
    - Program includes 23 clubs plus athletics and theater
    - Structured into seven 5-week sessions (38 total offerings)
    - Designed to increase student choice and avoid scheduling conflicts
    - Also supports revenue generation and teacher stipends
- Logistics discussion:
    - Jeff L. asked about potential parking and pickup congestion with expanded programming
    - Ginger responded that staggered scheduling and enrollment limits should prevent traffic issues
- Hiring updates (Ginger):

    - Strong hiring activity over the past two months
    - New hires include special education, Spanish, middle school math, and health/wellness (pending acceptance), plus classroom assistants and support staff
    - Emphasis on stronger hiring process including demonstrations and team interviews
    - Continued need for additional nurse substitutes
    - Custodial coverage restructuring underway (second shift custodian replacing contracted cleaning support)
    - Remaining hiring efforts to continue into August
- Summer operations (Ginger):
    - Building hours standardized: 9:00 AM–1:00 PM, Monday–Thursday
    - Front desk staffed for calls and deliveries
    - Employment agreements distributed and returned smoothly
    - Pay scale updates improved transparency and predictability
    - Some staff received lump-sum bonuses (~3%) instead of base increases
- Additional programs and events:
    - Planned graduation “clap-out” on June 2 for returning alumni in caps and gowns
    - Students will line hallways to celebrate
    - Veronica suggested adding an 8th grade clap-out at graduation, which Ginger supported as a strong idea to include in graduation celebrations

C. Building/HVAC Update

Jeff H. noted next item was the building/HVAC update following completion of evaluation timeline discussion
Jeff L. reported that increased heat has highlighted ongoing air conditioning issues across the building
The team is currently waiting on a final quote, expected Monday, for HVAC work
Plan is to replace two HVAC units this summer using a capital expense already included in the budget
Estimated timeline: purchase/installation around July 1 or later
System overview discussion:

- Approximately 16 HVAC units total across the building
- Some units are not connected or not functioning properly
- Ongoing effort to create a full map of what each unit serves and what is actually operational

Specific problem areas identified:

- Middle school units, including systems affecting Sycamore (longstanding issue)
- Upper L classrooms including Cedar and Sequoia areas

- Some shared systems affect multiple rooms due to linked thermostat zones

Ginger noted that part of the issue is lack of clarity historically around what systems control which areas, and current work is focused on mapping and diagnosing system function
Discussion on removal of old/non-functioning units:

- Question raised about whether existing non-working units should be removed
- Jeff L. noted this may be considered during crane work, though not fully confirmed or in scope yet
- Agreement that removal could be addressed while equipment is already on-site, depending on cost and logistics

Functionality discussion:

- Some units provide both heating and cooling, with cooling being the primary issue area
- At least one unit (notably affecting Cedar/Sequoia) may no longer be functioning effectively
- Winter heating has generally not been a major issue compared to cooling failures

Jeff L. confirmed final quote is expected Monday and will determine final scope and cost
Jeff H. closed the discussion and invited questions before moving on

D. Faculty Liaison

- Jeff H. asked the faculty liaison if there was anything to share from the faculty
- Natalie (faculty liaison) responded that she had nothing to report at this time

E. Strategic Planning Committee

- Group met on May 22nd and included Ginger, Jeff H., Jeff L., Hannah, Andy, and Scott
- Focus was on refining the school’s strategic planning process, particularly around facilities and long-term growth
- Existing strategic priorities were reviewed and validated, with some refinement based on feedback (including an AI-generated review process)
- Strong emphasis on facilities planning, including developing a realistic 3-year facilities approach while maintaining a longer-term vision
- Discussion included alignment with ongoing work in general operations and recruiting processes
- Agreement that current priority should be strengthening academics and board development to build operational capacity before pursuing major expansion efforts
- Recognized need to increase “board horsepower” before scaling larger initiatives

- Plan for strategic plan to function as a living document:
  - Year 1: detailed and focused
  - Years 2–3: more flexible and adaptive
- Consideration of forming a formal strategic planning committee going forward
- Next meeting and potential vote/next steps to be scheduled
- General agreement that the structure and planning process will support clearer execution and accountability moving forward

F. PTO Update

- Ice cream trucks scheduled for field day
- Jeff H. reported the PTO's last meeting of the school year is scheduled for June 2 at 5pm

G. New Business

- Jeff L. shared that Robert Carpenter from the Massachusetts Charter Public School Association (MCPSA) sent a survey request asking board members to complete it to help inform how MCPSA can better support member schools

H. Directors Report

I. Accountability

- Jeff H. asked Kristen if there were any additional items to cover on the accountability side following discussion of surveys and related action items
- Kristen provided an update on the family survey, noting:
  - She received follow-up from Felicia after about two weeks
  - The prior year's survey has been consolidated into JotForm to allow for translation capabilities
  - Plan is to finalize edits and send out the updated version after the next meeting
  - Requested input on additional questions and confirmed needed languages: Spanish, Portuguese, and Haitian Creole

J. Development

- Jeff L. reported meeting with a fundraising consultant, Star Sneed, who has experience in school and education fundraising
- Initial discussions were described as productive, with several key strategy questions and follow-ups to revisit at the next meeting
- Jeff L. and Hannah also met with a representative from DonorPerfect (donor management software)
- Donor management software discussion (DonorPerfect):

- Platform presented as a comprehensive donor tracking and fundraising tool
- Includes wealth prospecting features, allowing identification of potential donors based on capacity and location
- Can generate lists of prospective donors (e.g., estimated giving capacity, proximity to school, philanthropic history)
- System allows task assignment and team coordination for outreach efforts
- Provides tracking of donor activity, contributions, and engagement history in one system
- Noted as cost-effective and includes strong functionality compared to expectations
- Team expressed cautious excitement, noting both effectiveness and sensitivity/privacy considerations

• Hannah added:

- The system can identify high-capacity donors and philanthropic networks in the area
- Raised discussion about how detailed and “data-driven” the prospecting feels, but acknowledged industry standard use
- Noted that serious donors often expect schools/nonprofits to use structured fundraising and prospect research tools

• Jeff L. noted:

- The platform cost is minimal relative to its functionality
- The team plans to continue evaluation and meet again next week before full implementation
- Supports collaborative use, with shared access and assignment features for fundraising tasks

• Additional fundraising strategy ideas discussed:

- Paul suggested promoting corporate matching gift programs, noting many families may not realize employers will match donations
- Idea introduced for a campaign encouraging parents to check employer matching opportunities

• Hannah added:

- Some organizations offer incentives based on participation rates rather than donation amounts
- Example discussed: grants triggered when a certain percentage of families contribute, even small amounts

• Jeff L. proposed:

- A possible “$1 drive” campaign to increase participation rates
- Goal would be broad participation rather than donation size, to help meet potential grant or funding thresholds

K. Finance

Jeff L.

- Reported projected net surplus of over $300,000 (closer to $380,000) for the current fiscal year
- Current approach is to apply incoming funds toward the current year and reduce surplus where appropriate
- Overall financial position for the year described as strong and stable
- Jeff L. noted:
    - No significant unexpected expenses anticipated for the remainder of the year
    - Financial outlook may improve further as Marc Wright is fully removed from payroll/expenses
    - Budget for next year is still being refined and will be voted on at the next meeting
    - Current projection shows approximately $195,000 under budget surplus for next year
    - Continued effort to maintain a “snapping model” budget approach (controlled and flexible spending)
    - Professional development costs are being managed through a tuition reimbursement policy, reducing prior overages
    - Organization remains focused on responsible spending and long-term revenue growth planning
- Overall sentiment: school is in a strong financial position with stable projections moving forward

III. Closing Items

A. Next Meeting

June 25th

B. Executive Session

C. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:30 PM.

Respectfully Submitted,
J. Gibbons

Coversheet

Strategic Planning Committee

Section: II. Updates
Item: F. Strategic Planning Committee
Purpose: FYI
Submitted by:
Related Material: Strategic Plan Simplified June 22.pdf

Goal 1: Academic Excellence & Student Well-Being
We will cultivate an exceptional Montessori learning environment where every student is challenged to achieve academic excellence, supported in their social-emotional growth, and inspired to develop the independence, confidence, and curiosity needed to thrive in school and beyond.

ACCOUNTABILITY COMMITTEE

Goal 1 Objectives	Strategies
Raise academic achievement aligned with DESE Criteria 5 & 6	**Set Ambitious Goals & Monitor Progress:** Develop a comprehensive assessment framework with formative, summative, and diagnostic assessments. Benchmark academic progress and monitor key accountability measures. Use data to drive instruction in numeracy and literacy. **Ensure High Quality, Aligned Curriculum for all Subjects and Grades:** Implement standards-aligned curricula with industry-backed special education practices, ensuring equitable, high-quality education for all students. **Strengthen Instructional Quality** Increase state licensure and Montessori credentialing among Lead Teachers, expand coaching and mentoring opportunities, and build internal leadership capacity. Build systems that bolster recruitment, development, and retention of high-quality teaching staff.
Strengthen intervention systems aligned with DESE Criterion 5	**Provide Targeted Support & Intervention:** Develop an improved Multi-Tiered System of Supports (MTSS) framework to implement and track interventions and provide tailored support to address academic challenges in specific disciplines.
Support Student Well-Being aligned with DESE Criterion 7	**Strengthen Family Partnerships** Implement initiatives to reduce chronic absenteeism and tardiness. Introduce an annual student climate survey. Provide engaging parent education related to student well-being and healthy technology use. **Ensure Equitable Access to a Positive and Supportive Learning Environment** Reduce subgroup disparities in academics, attendance, behavior, and climate indicators. j

Goal 2: Financial Sustainability & Development
We will build a strong culture of philanthropy, partnership, and community engagement that increases awareness of Hill View Montessori, strengthens financial sustainability, and expands opportunities for students now and into the future.

DEVELOPMENT COMMITTEE, FINANCE COMMITTEE

Goal 2 Objectives	Strategies
Create a culture of financial discipline and sustainability aligned with DESE Criterion 10	**Strengthen the school's financial health** Establish diversified revenue sources, responsible fiscal systems, and allocate resources strategically**.**
Build a sustainable culture of philanthropy aligned with DESE Criterion 10	**Set Ambitious Goals for Development** Build fundraising systems. Generate the resources needed to advance the school's mission and strategic priorities. Actively involve the Board of Trustees in giving and engagement efforts. Build a major donor pipeline. Launch recurring giving program.
Develop philanthropic partnerships to expand opportunities for students aligned with DESE Criterion 10	**Inspire Broad Community Engagement & Investment** Establish 15-20 strategic philanthropic partnerships.

Goal 3: Board Capacity & Governance
We will develop a highly engaged, skilled, and mission-driven Board of Trustees that provides effective governance, strategic leadership, and responsible stewardship to advance Hill View Montessori's mission, strengthen its sustainability, and support its continued growth and success.

COMMITTEE ON TRUSTEES

Goal 3 Objectives	Strategies
Build the governance system aligned with DESE Criterion 9	**Enhance Board Effectiveness** Strengthen board composition by increasing overall number of trustees, recruiting diverse expertise, strengthening governance practices, and improving board systems such as on-boarding, training and engagement. Strengthen committee involvement and influence. **Use Data to Drive Effectiveness** Implement dashboard systems to actively monitor academic outcomes, financial health, enrollment & retention and accountability measures. **Strategically Leverage Board Member's Skills** Build a culture in which the Board actively shapes strategic priorities such as long-term financial sustainability, philanthropy, facilities planning and academic excellence.
Support the growing culture of philanthropy aligned with DESE Criterion 9	**Activate Board Members as Key Philanthropic Leaders** Actively involve Board members in building a culture of giving and securing resources that advance the school's strategic priorities. Position board members as ambassadors of the school's mission who actively cultivate philanthropic support and community investment.

Goal 4: Facilities & Learning Environment
We will strategically enhance our facilities and learning environments to support safety, student success, program growth, operational sustainability, and the evolving needs of our school community.

FINANCE & DEVELOPMENT COMMITTEE

Goal 4 Objectives	Strategies
Thoroughly audit, assess, and analyze current space aligned with DESE Criteria 8 & 9	**Conduct a Comprehensive Facilities Audit** Establish a prioritized list of facilities improvements. Implement a phase-based improvement system. Improve school facilities to ensure they are safe, functional and adequate. **Conduct a Space Utilization Survey** Analyze overall space usage. Create a plan for maximizing use of overall space and shared spaces. Identify and implement alternative office and instructional spaces. Explore partnerships with HPS and community facilities to expand available resources. Introduce project tracking system.
Connect facility improvements with student learning needs aligned with DESE Criteria 1, 8 & 9	**Implement a Plan to Improve Learning Spaces** Improve and modernize learning spaces in support of student learning and Montessori practice. Increase opportunities for outdoor Montessori work and environmental education.
Collaborate with Development team members aligned with DESE Criteria 8 & 9	**Create a Capital Plan** Develop a data-informed capital plan, in collaboration with Development leadership, to guide phased facility improvements and long-term capital investment.

Goal 5: Enrollment, Retention & Community Engagement
We will foster strong relationships with current and prospective families, alumni, and community partners to build a vibrant, engaged school community that supports student success and the continued growth of Hill View Montessori.

DEVELOPMENT COMMITTEE

Goal 5 Objectives	Strategies
Cultivate strong, trusting family partnerships aligned with DESE Criterion 7	**Strengthen family engagement** Increase opportunities for charter school families to connect and interact in ways that support their students and the school. Establish a family directory. Create onboarding experiences for new families. Develop a family ambassador program. Increase volunteer and leadership opportunities for families. Implement family recognition, VIP events, and appreciation initiatives.
Cultivate a positive and collaborative staff culture aligned with DESE Criterion 7	**Foster an exceptional work environment** Cultivate a mission-driven, student-centered workplace culture. Define clear roles & responsibilities for staff at all levels. Fully implement transparent, equitable, competitive compensation structures. Implement regular staff climate surveys and action planning based on feedback. Promote staff wellness through work-life balance initiatives.
Maintain Full Enrollment & Grow the Waitlist aligned with DESE Criteria 1 & 7	**Analyze Trends and Opportunities** Conduct enrollment and retention data analysis to identify trends and opportunities. Develop a comprehensive plan to reach underserved communities. Audit enrollment processes to ensure they are family-friendly and accessible. **Focus on Messaging** Develop clear messaging that articulates Hill View's Montessori mission, academic outcomes, and distinctive strengths.
Increase Community Visibility aligned with DESE Criterion 1 & 7	**Engage Alumni** Initiate annual alumni event. Highlight alumni success stories in communications. Engage alumni in mentoring, career exploration, and school events. **Increase Community Awareness of Hill View Montessori**

	Host signature community events that showcase student learning and Montessori education. Increase student participation in community-based learning and service opportunities. **Develop Community Partnerships** Establish partnerships that support enrollment goals, enrichment opportunities, teacher recruitment, and student success.

Goal 6: Montessori Identity & Fidelity
We will strengthen and clearly define Hill View Montessori's identity by ensuring high-fidelity Montessori implementation across all classrooms while preserving the school's commitment to academic excellence, equity, innovation, and student-centered learning. Students will experience authentic Montessori environments that foster independence, responsibility, curiosity, concentration, collaboration, and a lifelong love of learning.

ACCOUNTABILITY COMMITTEE

Goal 6 Objectives	Strategies
Ensure authentic Montessori implementation across classrooms aligned with DESE Criteria 1 & 5	**Define Montessori Excellence** Develop and adopt a Hill View Montessori Fidelity Framework that defines core Montessori principles, instructional practices and student outcomes **Establish HVM Environment Standards** Develop core standards for the K-6 prepared environment, material organization, and supports for academic success and student independence. Establish systems for conducting classroom environment audits. Develop improvement plans for classrooms requiring support. **Increase Montessori Fidelity Across K-6 Classrooms** Actively support HVM faculty members to achieve AMI or AMS Montessori certification. Provide annual Montessori-focused professional development opportunities to strengthen instructional practice and program fidelity.
Ensure Multi-Age Classroom Excellence aligned with DESE Criterion 1 & 5	**Define Expectations for Effective Multi-Age Classrooms in Gr 1-6** Provide professional development focused on differentiation, leadership opportunities for older students and cross-age collaboration
Improve Practical Life & Student Independence aligned with DESE Criterion 1 & 5	**Develop K-6 continuum of Practical Life and independence skills** Identify developmental benchmarks for organization, executive functioning, responsibility, and care of environment. Adopt Practical Life framework for Gr 1-6.

DESE Criteria

Criterion 1: Mission and Key Design Elements - The school is faithful to its mission, implements the key design elements outlined in its charter, and substantially meets its Accountability Plan goals.

Criterion 2: Access and Equity - The school ensures access and equity for all students eligible to attend the school.

Criterion 3: Compliance - The school operates in compliance with the terms of its charter and applicable federal and state laws and regulations regarding public charter schools.

Criterion 4: Dissemination - The school provides innovative models for replication and best practices to other public schools in the district where the charter school is located.

Criterion 5: Student Performance - The school consistently makes progress in student academic achievement for all students as defined by the statewide accountability system.

Criterion 6: Program Delivery - The school delivers a high quality academic program that meets the needs of all students.

Criterion 7: School Climate and Family Engagement - The school creates safe, positive, healthy, culturally responsive, inclusive, and welcoming learning environments. These environments cultivate supportive, authentic relationships and a strong sense of belonging and connection, which value the diverse assets and voices of all students, staff, and families.

Criterion 8: Capacity - The school sustains a well-functioning organizational structure and creates a professional, inclusive, respectful, and welcoming working climate for all staff.

Criterion 9: Governance - Members of the board of trustees uphold their responsibilities under Massachusetts law and regulations to act as public agents authorized by the state and provide competent and appropriate governance to ensure the success and sustainability of the school.

Criterion 10: Finance - The school maintains sound and stable finances and operates in a financially sound and publicly accountable manner.

Coversheet

Directors Report

Section: II. Updates
Item: I. Directors Report
Purpose: FYI
Submitted by:
Related Material: June 2026 HOS Report (1).pdf

Head of School Report

June 25, 2026

Ginger Whitson, LCSW

Agenda:

1.) MA Legislature, DESE & MCPSA News
2.) Goals Update: Accountability + Leadership Focus Areas
3.) Enrollment Update
4.) Faculty Updates
5.) Academic Updates
6.) Special Education Updates
7.) Calendar of Events

Massachusetts Legislature, DESE & MCPSA News

Massachusetts Legislature

- State policymakers continue to focus on public school funding, accountability, educator workforce development, and implementation of the Student Opportunity Act.
- Discussions regarding charter school funding and reimbursement remain active.
- The FY26 state budget maintained significant investments in K–12 education, including funding for charter school tuition reimbursements and other education initiatives.

Department of Elementary and Secondary Education (DESE)

- HVM’s Annual Report due to DESE by July 31, 2026
- Charter schools seeking future enrollment, grade-span, or region amendments should note DESE's published timelines and amendment submission requirements for the 2026–27 school year.

Massachusetts Charter Public School Association (MCPSA)

- MCPSA will offer Board Retreat for Hill View Montessori on Aug 20th

Monthly Update on Focus Areas

Goal 1: Elevating Teaching & Learning

- Awaiting MCAS scores for all students
- Hiring completed
- 3 faculty will provide PT Math Intervention, in addition to 2 FT Math Interventionists

Goal 3: Improving family & community engagement

- Field Day: June 5
- Haverhill ArtsWalk Information Table: June 6
- 3rd Grade Luncheon: June 12
- MS Graduation: June 12
- K Crossover: June 15
- 6th Grade Celebration: June 16
- Haverhill Pride Parade: June 20

Goal 4: Improving the professional standards of the school

- Security cameras to be installed in July. Communication will be sent to families.
- Summer building improvements include new carpeting in select areas and updating of the lobby and bullpen areas.

Enrollment Update

Grade	# of Students
K	37
1	34
2	34
3	36
4	34
5	34
6	32
7	33
8	31
Total	305

Current Wait List

Waitlist SY 25-26	
Grade	# of Applications
K	62
1	60
2	30
3	31
4	17
5	17
6	15
7	12
8	10
Total	254

Faculty Updates

- Latino Educators Shine Awards:
  - Natali Mercedes nominated by our legislators and selected!
  - Honored in Boston on 6/23!
- Faculty Hiring for 2026-27
  - Spanish Teacher
    - Mackenzie Kennedy
  - Health & Wellness Teacher
    - Lauren Sylvester
  - Summer hiring
    - 2nd Shift Custodian
    - Nursing subs (on-call)

Student Updates

- 7 students not returning
  - All due to moving out of state or out of district
  - (3 to Andover, 2 to NH, 1 to Newburyport, 1 to Lowell)

Academic Director Updates

Spring Data

Special Education Director Updates

At the conclusion of the 2025-26 school year, HVM's Special Education Department was managing:

- 62 IEPs
- 17 504p plans

We held 100 Initial/3yr/Progress/504 meetings

We have 4 incoming Kindergarten students with IEPs

We have 1 incoming LE student with a service-heavy IEP

For 2026-27, we will reorganize the SPED department to provide more intervention support.

For 2026-27, we will overhaul the MTSS system at the school, per the recommendation of DESE's Accountability Site Visit Report.

Calendar

Last Day of School: June 18th

Placement Letters: July 27th

LSCI training: Aug 17-20th

Prep Week: Aug 26-Sept 1

Back to School Popsicle Party: Sept 1

First day of 2026-27 school year: Sept 2



Coversheet

Finance

Section: II. Updates
Item: L. Finance
Purpose: Vote
Submitted by:
Related Material: May 5.31.26 (1).xlsx
FY27 Budget FinCom Approved 6.22.26.pdf

Notice

The following file is attached to this PDF. You will need to open this packet in an application that supports attachments to pdf files, e.g. Adobe Reader:

May 5.31.26 (1).xlsx

HILL VIEW MONTESSORI
Charter Public School

FY27 Budget

Tuition Posted: 4/28/2026
Per Student: $18,175.70
Student: 306

REVENUE	FY26 Budget	FY27 Budget	FY26 vs FY27	% Change
Tuition	$ 5,334,804	$ 5,561,764	$ 226,960	4%
Grants	$ 229,509	$ 248,527	$ 19,018	8%
Nutrition Program	$ 155,000	$ 175,000	$ 20,000	13%
Fundraising (Internal)	$ 10,000	$ 12,000	$ 2,000	20%
Fundraising (Foundation)	$ 10,000	$ 13,500	$ 3,500	35%
Misc. Income	$ -	$ -	$ -	0%
Interest Income	$ 2,500	$ 25,000	$ 22,500	900%
E-Rate Funding	$ 13,560	$ 9,480	$ (4,080)	-30%
TOTAL REVENUE	**$ 5,755,373**	**$ 6,045,271**	**$ 289,898**	5%

EXPENSES	FY26 Budget	FY27 Budget	FY26 vs FY27	% Change
PERSONNEL				
Salaries	$ 3,780,682	$ 3,920,677	$ 139,995	4%
Benefits	$ 378,068	$ 392,068	$ 14,000	4%
Workers Comp	$ 32,000	$ 32,000	$ -	0%
Payroll Taxes	$ 130,262	$ 129,382	$ (880)	-1%
Total Personnel Costs (5000)	**$ 4,321,012**	**$ 4,474,127**	**$ 153,115**	4%
ADMINISTRATIVE COSTS	**FY26 Budget**	**FY27 Budget**	**FY26 vs FY27**	**% Change**
Recruitement and Advertising	$ 5,000	$ 5,000	$ -	0%
Contracted Services - Technology	$ 55,000	$ 59,000	$ 4,000	7%
Supplies & Materials - Admin	$ 12,500	$ 8,500	$ (4,000)	-32%
Supplies & Materials - IT	$ 12,000	$ 7,000	$ (5,000)	-42%
Dues, Subscriptions & Other Expenses	$ 61,994	$ 86,800	$ 24,806	40%
Contracted Services - Audit	$ 21,825	$ 25,000	$ 3,175	15%
Contracted Services - Legal	$ 500	$ 1,500	$ 1,000	200%
Contracted Services - HR	$ 50,980	$ 56,280	$ 5,300	10%
Contracted Services - Business/Finance	$ 65,000	$ 65,000	$ -	0%
Total Administrative Costs (5100)	**$ 284,799**	**$ 314,080**	**$ 9,475**	**3%**
INSTRUCTIONAL SERVICES	**FY26 Budget**	**FY27 Budget**	**FY26 vs FY27**	**% Change**
Contracted Services - Other Teaching	$ 147,863	$ 154,264	$ 6,401	4%
Instructional Copier	$ 9,240	$ 12,000	$ 2,760	30%
Instructional Furniture & Equipment	$ 12,000	$ 12,000	$ -	0%
Instructional Supplies	$ 60,000	$ 61,839	$ 1,839	3%
Contracted Services - Professional Dev.	$ 77,243	$ 39,059	$ (38,184)	-49%
Contracted Services - Montessori Training	$ 22,000	$ 33,000	$ 11,000	50%
Professional Dev. Travel	$ 2,500	$ 2,500	$ -	0%
Instructional Software	$ 14,316	$ 13,662	$ (654)	-5%
Instructional Hardware	$ -	$ 17,500	$ 17,500	0%
Total Instructional Services Costs (5200)	**$ 345,162**	**$ 345,824**	**$ 662**	**0%**
OTHER STUDENT SERVICES	**FY26 Budget**	**FY27 Budget**	**FY26 vs FY27**	**% Change**
Student Activities (planned)	$ 20,000	$ 28,350	$ 8,350	42%
Student Activities & Expenses (ad hoc)	$ 10,000	$ 7,500	$ (2,500)	-25%
Fundraising	$ 2,000	$ -	$ (2,000)	-100%
Nutrion Program	$ 165,000	$ 185,000	$ 20,000	12%
Total Other Student Services Cost (5300)	**$ 197,000**	**$ 220,850**	**$ 23,850**	**12%**
FACILITIES	**FY26 Budget**	**FY27 Budget**	**FY26 vs FY27**	**% Change**
Maintenance of Building & Permits	$ 83,700	$ 110,382	$ 26,682	32%
Utilities	$ 115,000	$ 115,000	$ -	0%
Maintenance Supplies	$ 25,000	$ 32,500	$ 7,500	30%
Rent	$ 126,000	$ 178,370	$ 52,370	42%
Insurance (non-Employee)	$ 61,037	$ 65,540	$ 4,503	7%
Networking & Communication	$ 19,347	$ 20,500	$ 1,153	6%
Depreciation	$ 83,541	$ 115,000	$ 31,459	38%
Total Facilities Cost (5400)	**$ 513,625**	**$ 637,292**	**$ 123,667**	**24%**
TOTAL EXPENSES	**$ 5,661,598**	**$ 5,992,174**	**$ 310,770**	**5%**
NET INCOME		**$ 53,097**		

JPL, 6/22/2026

Finance Committee Approved 6/22/2026