



# Helix Network of Educational Choices

# **Minutes**

# **Board Meeting**

Helix Mentorship STEAM Academy

#### **Date and Time**

Thursday September 7, 2023 at 8:00 AM

# **Board of Directors Meeting Notice**

Thursday, September 7, 2023 8:00 a.m.

Baker Donelson Law Firm

Chase North Tower

450 Laurel St., 21st Floor

Baton Rouge, LA 70801

#### **Directors Present**

A. Cooper, L. Young, M. Victorian, R. Chatelain, T. Burbach, V. Sizer

#### **Directors Absent**

W. Berthelot

#### **Guests Present**

Ivan Earls, M. Grand, N. Millender, P. Castille, Jr.

#### I. Opening Items

#### A. Record Attendance

## B. Call the Meeting to Order

A. Cooper called a meeting of the board of directors of Helix Network of Educational Choices to order on Thursday Sep 7, 2023 at 8:11 AM.

# C. Approve Agenda

R. Chatelain made a motion to approve agenda.

The board **VOTED** unanimously to approve the motion.

# D. Approve Minutes - April 24, 2023 Special Meeting

- T. Burbach made a motion to approve the minutes from Special Meeting on 04-24-23.
- R. Chatelain seconded the motion.

The board **VOTED** unanimously to approve the motion.

# E. Approve Minutes - July 27, 2023 Meeting

- T. Burbach made a motion to approve in globo the minutes from Board Meeting on 07-27-23.
- R. Chatelain seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### F. Approve Minutes - August 21, 2023 Special Meeting

- T. Burbach made a motion to approve the minutes from Board Meeting on 08-21-23.
- M. Victorian seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### G. 2023-24 HMSA Budget Approval

- R. Chatelain made a motion to approve 2023-2024 HMSA Budget.
- L. Young seconded the motion.

The board **VOTED** unanimously to approve the motion.

# H. Resolution Authorizing Preston Castille to Execute Agreement to Sell Passenger Vehicles

- L. Young made a motion to approve Resolution Authorizing Preston Castille to Execute Agreement to Sell Passenger Vehicles.
- M. Victorian seconded the motion.

The board **VOTED** unanimously to approve the motion.

I.

## 2023-2024 Board Meeting Schedule Approval

- R. Chatelain made a motion to approve the 2023-2024 Board Meeting Schedule.
- T. Burbach seconded the motion.

The board **VOTED** unanimously to approve the motion.

# **II. Finance Report**

#### A. Finance Report

Preston Castille provided the financial report. Highlights included:

- Review of financial statements for Helix Mentorship STEAM Academy.
- Review of financial statements for Helix Aviation Academy.
- Review of financial statements for Helix Legal Academy.
- **B.** Helix Mentorship STEAM Academy Financial Statements
- C. Helix Aviation Academy Financial Statements
- D. Helix Legal Academy Financial Statements

## **III. Development Report**

#### A. Development Report

Neshira Millender provided the Development Report. Highlights included:

- · Updates regarding major grants awarded.
- Updates regarding pending major grant applications.
- Updates regarding Helix Unlimited wraparound services program.

#### IV. Academics Report

# A. Academic Report

Helix Leadership team provided the Academic Report. Highlights included:

 Dr. Ivan Earls provided updates regarding the launch of HMSA's Corporate Work Study Program and LHSAA eligibility.

# V. HCS President's Report

A.

# **President's Report**

Preston Castille provided the President's Report. Highlights included:

- Review of current enrollment for HMSA, HAA, and HLA.
- Updates regarding school facilities and expansion of HAA and HMSA.
- Updates regarding transportation.

# VI. Closing Items

# A. Adjourn Meeting

- V. Sizer made a motion to adjourn meeting.
- L. Young seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:13 AM.

Respectfully Submitted,

N. Millender