

APPROVED



## Helix Network of Educational Choices

### Minutes

#### Board Meeting

Helix Mentorship STEAM Academy

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#### Date and Time

Wednesday November 9, 2022 at 8:00 AM

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#### Board of Directors Meeting Notice

Wednesday, November 9, 2022 8:00 a.m.

Baker Donelson Law Firm

Chase North Tower

450 Laurel St., 21st Floor

Baton Rouge, LA 70801

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#### Directors Present

L. Young, R. Chatelain, T. Burbach, V. Sizer, W. Berthelot

#### Directors Absent

A. Cooper, M. Victorian

#### Guests Present

A. Domingue, D. Ford, Jourdan Curet, L. Thrower, M. Grand, N. Millender, P. Castille, Jr., R. Webb

## I. Opening Items

### A. Record Attendance

### B. Call the Meeting to Order

W. Berthelot called a meeting of the board of directors of Helix Network of Educational Choices to order on Wednesday Nov 9, 2022 at 8:26 AM.

### C. Approve Agenda

R. Chatelain made a motion to approve agenda.

L. Young seconded the motion.

The board **VOTED** to approve the motion.

### D. Approve Minutes

R. Chatelain made a motion to approve the minutes from Board Meeting on 08-25-22.

L. Young seconded the motion.

The board **VOTED** to approve the motion.

### E. Louisiana Audit Compliance Questionnaire

T. Burbach made a motion to approve Louisiana Audit Compliance Questionnaire.

R. Chatelain seconded the motion.

The board **VOTED** to approve the motion.

### F. Enrollment/Lottery Policy and Procedure

T. Burbach made a motion to approve Enrollment/Lottery Policy and Procedure.

R. Chatelain seconded the motion.

The board **VOTED** to approve the motion.

## II. Finance & Operations Report

### A. Finance Report

Donald Ford provided the Finance Report. Highlights included:

- Review of Year-to-Date Statements and Balance Sheets for Helix Mentorship STEAM Academy.
- Review of Year-to-Date Statements and Balance Sheets for Helix Aviation Academy.
- Review of Year-to-Date Statements and Balance Sheets for Helix Legal Academy.

### B. Operations Report

Lisa Thrower provided the Operations Report. Highlights Included:

- Updates regarding ongoing elevator renovations.
- Updates regarding the transition to Highflyer.

### III. Development Report

#### A. Development Report

Ne'Shira Millender provided the Development Report. Highlights included:

- Updates regarding the Helix Unlimited Grant.
- Updates regarding the CSP Developer's Grant.
- Updates regarding ongoing marketing efforts.

### IV. Academics Report

#### A. Academic Report

Angela Domingue, Ph.D. presented the Academics Report. Highlights included:

- Updates regarding the 2022 Incubator Group from Attuned Education Partners.
- Review of NWEA/MAP test scores for Helix Aviation Academy, Helix Legal Academy, and Helix Mentorship STEAM Academy.

### V. HCS President's Report

#### A. President's Report

Preston Castille presented the President's Report. Highlights Included:

- Review of historical enrollment data for Helix Mentorship STEAM Academy.
- Updates regarding Helix Aviation Academy Expansion.

### VI. Closing Items

#### A. Adjourn Meeting

V. Sizer made a motion to adjourn meeting.

R. Chatelain seconded the motion.

The board **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:24 AM.

Respectfully Submitted,  
N. Millender