



Helix Network of Educational Choices

Minutes

Board Meeting

Helix Mentorship STEAM Academy

Date and Time

Wednesday November 9, 2022 at 8:00 AM

Board of Directors Meeting Notice

Wednesday, November 9, 2022 8:00 a.m.

Baker Donelson Law Firm

Chase North Tower

450 Laurel St., 21st Floor

Baton Rouge, LA 70801

Directors Present

L. Young, R. Chatelain, T. Burbach, V. Sizer, W. Berthelot

Directors Absent

A. Cooper, M. Victorian

Guests Present

A. Domingue, D. Ford, Jourdan Curet, L. Thrower, M. Grand, N. Millender, P. Castille, Jr., R. Webb

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

W. Berthelot called a meeting of the board of directors of Helix Network of Educational Choices to order on Wednesday Nov 9, 2022 at 8:26 AM.

C. Approve Agenda

R. Chatelain made a motion to approve agenda.

L. Young seconded the motion.

The board **VOTED** to approve the motion.

D. Approve Minutes

R. Chatelain made a motion to approve the minutes from Board Meeting on 08-25-22.

L. Young seconded the motion.

The board **VOTED** to approve the motion.

E. Louisiana Audit Compliance Questionnaire

T. Burbach made a motion to approve Louisiana Audit Compliance Questionnaire.

R. Chatelain seconded the motion.

The board **VOTED** to approve the motion.

F. Enrollment/Lottery Policy and Procedure

T. Burbach made a motion to approve Enrollment/Lottery Policy and Procedure.

R. Chatelain seconded the motion.

The board **VOTED** to approve the motion.

II. Finance & Operations Report

A. Finance Report

Donald Ford provided the Finance Report. Highlights included:

- Review of Year-to-Date Statements and Balance Sheets for Helix Mentorship STEAM Academy.
- Review of Year-to-Date Statements and Balance Sheets for Helix Aviation Academy.
- Review of Year-to-Date Statements and Balance Sheets for Helix Legal Academy.

B. Operations Report

Lisa Thrower provided the Operations Report. Highlights Included:

- Updates regarding ongoing elevator renovations.
- Updates regarding the transition to Highflyer.

III. Development Report

A. Development Report

Ne'Shira Millender provided the Development Report. Highlights included:

- Updates regarding the Helix Unlimited Grant.
- Updates regarding the CSP Developer's Grant.
- Updates regarding ongoing marketing efforts.

IV. Academics Report

A. Academic Report

Angela Domingue, Ph.D. presented the Academics Report. Highlights included:

- Updates regarding the 2022 Incubator Group from Attuned Education Partners.
- Review of NWEA/MAP test scores for Helix Aviation Academy, Helix Legal Academy, and Helix Mentorship STEAM Academy.

V. HCS President's Report

A. President's Report

Preston Castille presented the President's Report. Highlights Included:

- Review of historical enrollment data for Helix Mentorship STEAM Academy.
- Updates regarding Helix Aviation Academy Expansion.

VI. Closing Items

A. Adjourn Meeting

V. Sizer made a motion to adjourn meeting.

R. Chatelain seconded the motion.

The board **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:24 AM.

Respectfully Submitted,
N. Millender