



Exploration Elementary Charter School for Science and Technology

Minutes

Board Meeting

Date and Time

Thursday January 18, 2024 at 6:00 PM

Location

Exploration Elementary Charter School
1001 Lake Avenue
Rochester, New York 14611

meet.google.com/dct-hyut-dqm (remote link)

Proof of Public Notice of Meeting:

The following information was included on the notarized affidavit of Public Notice that on Thursday January, 11, 2024. A Public Notice was posted at the school location, Exploration Elementary Charter School for Science and Technology, 1001 Lake Avenue, Rochester, NY, Bloomz, Facebook and Instagram, and on the school's website, to indicate a board meeting. A notice was also sent to the following local media to publish: news@13wham.com; newsroom@wroctv.com; and news10@whec.com.

Conflict of Interest Reminder: The Chairperson read the following statement: "The Chair reminds everyone that if a potential conflict of interest exists concerning a subject under discussion by the Board, you have an obligation to disclose the potential conflict and, if deemed a conflict, recuse yourself and leave the room during any discussion and vote on the subject."

Opportunity for Public Comment: The Chair would like to remind speakers that they will have 2 minutes to speak and that the board uses this time as a time for visitors to share their comments with the Board. The Board often will not respond during public comment but does want the speakers to know that following the board meeting the appropriate person(s) will follow up with each speaker as needed or requested

Trustees Present

C. Cong, C. Pierce, F. Drysdale, K. LoMaglio, M. Crane, W. White (remote)

Trustees Absent

H. Escher, S. Colson

Guests Present

Alysha Campbell (remote), Angella Cocchiara (remote), Brannon Thomas, C. Villanueva, Carole Rogers, Danielle Nolan, Jasmine Craddock (remote), Krystal Demery, Leslie Meyers, Lindsay Hoang (remote), Lisa Standing (remote), R. Simmons, S. Polowitz (remote), Stephanie Santiago (remote), Sydnee Miceli (remote), Tatiana Tolbert, Zakiya Henderson (remote)

I. Opening Items

A. Call the Meeting to Order

M. Crane called a meeting of the board of trustees of Exploration Elementary Charter School for Science and Technology to order on Thursday Jan 18, 2024 at 6:10 PM.

B. Record Attendance

II. Approve Minutes

A. Approve Minutes

<https://app2.boardontrack.com/org/GeLGD1/attachment/download/307002>

F. Drysdale made a motion to approve the minutes from Board Meeting on 12-19-23.

C. Pierce seconded the motion.

Approved-All/Opposed-None/Abstain-None

The board **VOTED** to approve the motion.

III. Exexecutive Committee

A. Executive Committee Update

- Executive Committee did not meet this month

IV. Academics Committee

A. Academic Committee Update

- Academic Committee met on 1/9/24
- Attendance rate is at 89.51% with 2nd grade leading with 91.94%
- Devereux Student Strengths Assessment (DESSA) will be check point will begin again from January 12 to January 26
- i-Ready Winter Diagnostics will begin 1/26/24

<https://app2.boardontrack.com/org/GeLGD1/media/viewer/309572?navId=meetings>

V. Ad Hoc Facilities Committee

A. Ad Hoc Facilities Update

- Ad Hoc Facilities did not meet this month

VI. Finance

A. Finance Committee Update

- Finance Committee met on 1/12/2024
- There is an unexpected increase in utilities

<https://app2.boardontrack.com/org/GeLGD1/media/viewer/309573?navId=meetings>

VII. Governance Committee

A. Governance Committee Update

- Governance Committee did not meet this month

VIII. HR Committee

A. HR Committee Update

- Reviewed updated Employee Handbook for Board of Trustees approval

<https://app2.boardontrack.com/org/GeLGD1/media/viewer/307001?navId=meetings>

C. Cong made a motion to approve updated Employee Handbook.

F. Drysdale seconded the motion.

Approved-All/Opposed-None/Abstain-None

The board **VOTED** to approve the motion.

IX. School Leader Report

A. School Leader Report Update

- Reviewed slides from School Leader Report
- Current Enrollment is 391 students with 3rd & 4th grade being over enrolled
- Student Attrition is a concern and the Board is suggesting that Leadership attend conferences to learn how others are dealing with it, as well as reaching out to other schools outside of the Rochester area for their ideas
- Reviewed Spring 2023 New York State Testing results in ELA & Math. Board is suggesting gathering results from Pittsford, Webster, West Irondequoit & Greece districts to see how Exploration compares to them

<https://app2.boardontrack.com/org/GeLGD1/media/viewer/307154?navId=meetings>

C. Cong made a motion to Accept the January 2024 School Leader Report.

C. Pierce seconded the motion.

Approved-All/Opposed-None/Abstain-None

The board **VOTED** to approve the motion.

X. Old Buiness

A. DEI Update from Culture Shift HR

- Alysha Campbell from Culture Shift HR presented the results from DEI survey from Exploration Staff as well as what the next steps would be in the process.

XI. February Board Meeting

A. February 2024 Board Meeting

Thursday, February 15, 2024

Exploration Elementary Charter School

Room 210

Rochester, New York 14613

6:00pm-7:30pm

meet.google.com/wdw-pwmk-eiy (remote link)

XII. Closing Items

A. Adjourn Meeting

C. Cong made a motion to adjourn January 2024 Board of Trustees Meeting.

F. Drysdale seconded the motion.

Approved-All/Opposed-None/Abstain-None

The board **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:30 PM.

Respectfully Submitted,
R. Simmons