

APPROVED



Shining Rock Classical Academy

Minutes

Monthly Board Meeting

Date and Time

Wednesday August 27, 2025 at 6:30 PM

Location

SRCA

2150 Russ Avenue, Waynesville, NC 28786.

SRCA regular board meetings occur the 4th Wednesday of the month.

In person and remote.

Join Zoom Meeting

<https://us02web.zoom.us/j/83602558461?pwd=tjdBEUunKUXAaF1Vup0skuPrO28m0O.1>

Meeting ID: 836 0255 8461

Passcode: 799970

Directors Present

A. Weimar, B. Buckelew, B. Mullinix (remote), J. Sims, L. Davis, R. Gevjan, S. Messer

Directors Absent

A. Adeleke, A. Wilkins

Ex Officio Members Present

J. Morgan

Non Voting Members Present

J. Morgan

Guests Present

A. Anderson, B. Weimar, Barby Bowser, C. White, Cory Vallaincourt (remote), H. Wilson (remote), S. Jenkins, T. Gresham, T. Inman, Terry White

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

A. Weimar called a meeting of the board of directors of Shining Rock Classical Academy to order on Wednesday Aug 27, 2025 at 6:32 PM.

C. SRCA Mission Statement

Alyson read aloud the SRCA Mission Statement

D. Announcements

Alyson announced the date and time of the next board meeting which is on September 24th at 6:30 PM ET

E. Approve Minutes - Regular session

L. Davis made a motion to approve the minutes from Monthly Board Meeting on 07-23-25.

S. Messer seconded the motion.

The board **VOTED** unanimously to approve the motion.

F. Approve minutes - Closed session 7/23

R. Gevjan made a motion to approve the minutes from Closed Session - As part of 7/23 board meeting on 07-23-25.

L. Davis seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Public Comment and Records

A. Public Comment

No public comment; Alyson reminded the audience of how to request public comment

B. Public Records Monthly Update

No update

C.

Board Comment Request

Cory Vallaincourt has requested that the Board comment on an article he has published regarding Joshua Morgan, SRCA Head of School.

The Board had replied with its general approach to media response.

III. Head of School Report

A. August School Report

Josh Morgan shared the following

- This August school report was broadcast on ParentSquare
- Student attendance has improved
- Western Carolina University has collaborated with us in teaching our 6th graders who in turn teach a lower grade level
 - Alyson suggested broadcasting information about this to media
- BOG testing is complete despite technical issues
- Laurne Bulla was awarded a \$1250 grant for the music program
- Christina White and Tom Gilfoy were awarded a \$5000 grant for outdoor learning opportunities for high school students
- Alex Anderson has been invited to present at the state EC conference
- Amanda Muri has shifted roles to 4th grade teacher
- We followed state guidance to comply with the Safer Schools program
- Information for Epicenter, the state clearinghouse for all public school data, is up-to-date
 - Alyson noted that this is a task that Katy Ridnour was performing which Josh Morgan is now handling
- Sidewalk concrete addition has improved car line efficiency and safety
- Sidewalk awning is set to be installed within 6 weeks time
- To be installed during Fall Break:
 - Curtain to be installed in the gym to divide it
 - Four basketball goals to be installed
- FEMA update @ Dellwood campus
 - Roof repair
 - Retention pond repair
- Budget stalemate at the state legislature is impacting us in so far as
 - We are using last year's payscale for our staff this year
 - Without the release of a state budget, cost of living has not been accounted for
 - Health plan costs have changed
- Student cell phone policy
 - Top of the agenda for next policy meeting
- Organization chart updated to reflect new structure

IV. Policy Committee

A. Grievance Policy and Form revision

- Revised to make it more standardized
- Teacher first, then Director, then Head of School

S. Messer made a motion to Approve grievance policy and form revision.

B. Mullinix seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Student name change revision

- A form is required to establish a change to a student's name, pronouns, and/or gender
- This is not a legal name change
- Identifies the child at Shining Rock Classical Academy only

A. Weimar made a motion to Approve student name change form revision.

B. Buckelew seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Drug Free Work Place - 1st read only

- Standardization
- For 1st read only
- Drug screening is requirement pre-employment

J. Sims made a motion to Approve 1st read of Drug Free Work Place policy revision.

A. Weimar seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Media Policy

- Gives the right to the media to ask the Board of Directors for information
- Cyberbullying details are included
- Ties to grievance policy
- Outlines the process for public comment

B. Mullinix made a motion to Approve on 1st read for temporary establishment.

R. Gevjan seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Attendance promotion and attendance policy - revision

- The state school board has removed the FF designation wherein students are failing due to attendance
 - This revision covers the gap created by the aforementioned removal
- Expect another revision of this document because it is due for another cleanup
- We are voting on this revision which was wrought by the academic committee and its mix of participants because it is immediately needed

L. Davis made a motion to Approve revision of Attendance promotion and attendance policy.

S. Messer seconded the motion.

The board **VOTED** unanimously to approve the motion.

F. Wellness policy

- Nutrition standards
- Physical activity standards
- In preparation to conform for the federally assisted nutrition program
- We have professional resources we are querying as we practice this policy

A. Weimar made a motion to Approve the wellness policy.

J. Sims seconded the motion.

The board **VOTED** unanimously to approve the motion.

G. Employee Handbook Addendum

- Do not place yourself in a 1-1 situation with a student
- Ensure there is line of sight between a staff member and a student
- Rule of three to assist a child in the event that assistance is needed during a trip to the restroom

V. Finance Committee

A. Finance Report

- Rob Gevjan highlighted the following
 - Finance committee did not meet in July
 - Communicating to our bond holders such there is mutual understanding of fiscal responsibility
 - We have a surplus and, though it is modest, the presence of a surplus is great
 - Everything that is going on with the capital improvements, we are being responsible with
 - Waiting until funds are released from the state before we establish any high-yield accounts
 - Rob asked Travis Gresham how CSP is supporting her in her duties

- They are supporting her in HR and finance with
 - Reporting
 - Auditing
 - Entering employee information into the various benefit platforms
- Butch Mullinix noted that the budget last year ran a deficit and that this year we are running a surplus and asked/suggested
 - Does the board decide on how a surplus is used
 - Teachers are deserving of an increase in pay and that seems one of the best designations for a surplus
 - Josh Morgan noted that we must be mindful of the unpredictability of state and federal funding and it would be wise to wait until the Spring semester to decide on use of surplus funds

VI. Academic Committee

A. Updates

Alyson stated that at this point in the meeting we have covered everything that the academic committee has been focusing on

VII. School Culture / NEST Committee

A. Updates

- Recapped latest NEST minutes from the August meeting
- Alyson asked about the struggle wherein teacher's don't tend to share needs/wants with NEST
 - Alyson and Josh Morgan advised using a form for teachers to share that information
- Rachel McFalls stepping down after 3 years of service as NEST President

VIII. Transportation & Facilities Committee

A. Updates

Main update is the school nutrition procurement plan (see below)

B. School Nutrition Procurement Plan

- Nutrition consultant that visited today was very helpful in forming this plan
- This is strictly for the school nutrition program
- Does not affect procurement for other services

R. Gevjan made a motion to Approve the draft of the School Nutrition Procurement Plan.

B. Mullinix seconded the motion.

The board **VOTED** unanimously to approve the motion.

IX. Approval of Job Descriptions

A. Director Job Description

- Removes the distinguishment of upper vs lower director
- Sara Jenkins, currently serving Director, asserted
 - The accuracy of the job description
 - That the new position is proving to be effective

L. Davis made a motion to Approve the Director Job Description.

B. Buckelew seconded the motion.

The board **VOTED** unanimously to approve the motion.

X. Other Business

A. Board Positions

B. Abby Wilkins is resigning from the Board

- Alyson spoke about
 - Abby Wilkins's years dedication and service
 - Abby was unavailable to join tonight's meeting as she is on-call in the OR

C. Barby Bowser applied to join the Board

The Board has reviewed Barby Bowser's application and Alyson Weimar, Joshua Sims, and Rob Gevjan interviewed Barby earlier this week

D. Open Discussion- Other Business (Board Members)

None

XI. Closed session

A. Enter Closed Session

L. Davis made a motion to Enter closed session.

A. Weimar seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Return to Open Session

R. Gevjan made a motion to Return to open session.

S. Messer seconded the motion.

The board **VOTED** unanimously to approve the motion.

C.

Closed Session Summary

L. Davis made a motion to Approve personnel report.

J. Sims seconded the motion.

The board **VOTED** unanimously to approve the motion.

A. Weimar made a motion to Approve Barby Bowser's membership to the board.

S. Messer seconded the motion.

The board **VOTED** unanimously to approve the motion.

XII. Closing Items

A. Adjourn Meeting

A. Weimar made a motion to Adjourn meeting.

R. Gevjan seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:09 PM.

Respectfully Submitted,

J. Sims

Documents used during the meeting

- 2500_Public_Comment_Policy.pdf
- SRCA Organization Chart Update 2025.pdf
- School Report August 2025.pdf
- August Teacher Spotlight (Muri).pdf
- 1999 Grievance DRAFT2025.pdf
- 1999-F Grievance Form.pdf
- 7500 Media Policy.pdf
- Staff Handbook Addendum 2025.pdf
- 03_BOARD_REPORT_2025_07_SHINING_ROCK_CLASSICAL_ACADEMY_CFA_20250822.pdf
- Shining Rock Procurement Plan Final Draft 8.27.2025.pdf
- LSD to Director 2025 (Red Line).pdf
- Director 2025.pdf
- Resignation_Abbie.pdf