

APPROVED



Shining Rock Classical Academy

Minutes

Governance Committee Meeting and Work session

Plan agenda for upcoming board work session set reg meeting schedule

Date and Time

Wednesday August 16, 2023 at 2:00 PM

Location

Join Zoom Meeting

<https://us06web.zoom.us/j/8647859927?pwd=ZUUyYjRXU3JzUDZ3L2k3dUVaTHF4UT09>

Meeting ID: 864 785 9927

Passcode: 197140

Committee Members Present

F. Lay (remote), N. Malis (remote)

Committee Members Absent

None

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

N. Malis called a meeting of the Governance Committee of Shining Rock Classical Academy to order on Wednesday Aug 16, 2023 at 2:07 PM.

II. Board Recruitment and Succession Plan

A. New candidate for board membership

Frank, Natalie and Katy reviewed the CV and application of Alyson Weimar. Professional experience and education are in line with our needs for the board. Her commitment to SRCA community as a parent is also valuable and she can provide insight to the board through this lens. While her spouse is a faculty member, the school Counsel, and Board Consultant both agree that we can mitigate any potential conflict of interest. Her expertise in academics and her life experience far outweigh the hypotheticals. The recommendation from this committee is to nominate her to the full board to head the academic committee, and after a year assess whether she is ready to move up to an officer position.

B. SRCA Board Succession Plan for Chair and Officers

- Natalie's family transitioned to Europe for the year. Discussed the need to step down as Board Chair. Natalie is committed to the Board and School and will remain a voting member and Frank recommends she move to Vice Chair to lend knowledge and expertise for the continued development of the board. Natalie will make a motion to move Frank on as Chair and then Frank will nominate Natalie to Vice Chair.
- Discussed having Secretary present at monthly governance meetings and managing the Committee Chair's usage of Board on Track for agenda and minutes so that they get pushed out to all stakeholders in accordance with Charter School Compliance Rules. Natalie will add all committees to BOT platform and get an updated list of members to add as users in the system.
- Discussed why skills or talents we are missing on our board. In need of someone with experience working with and procuring endowments, and special campus-related projects that can be commissioned through donations that would be named after the donor (i.e. an outdoor classroom, canopy/shaded seating adjacent to the building on the far side of the campus (away from the road). Ask members of the Board to think of members in the community who they know may have this type of experience. Also, remind the members that as part of their responsibilities, we look to them to suggest candidates so that we keep seats filled and allow for members to move up to Officer Roles or roll off with less urgency.

III. Committee Agendas for 23/24

A. Goals of Culture committee and Membership

- Primary Goals - 1) To create clear and consistent methods of communication within the school and out into the community. 2) Identify and implement a standard for modeling and evaluating the Core Values of SRCA from K-12. 3) Revitalize the sense of community for all stakeholders that SRCA had pre-COVID while continuing to grow in size and numbers.
- Membership - Frank to assist in forming this committee and act as "secretary" for it, with the suggestion that Sandy Brantly takes the Chair role. Other members to include 1 member of faculty from the 1st floor, 1 from the 2nd floor and 1 from the high school. Paul Matthews and/or the new front desk person, as a large chunk of the work revolves around communication to families. Cristina White as a member of the Administration and one who has a great grasp of our SRCA culture and will be working directly with new faculty. Suggestions of faculty were Cassie White, Stephanie Hill, Laura Cook, Kirby Philips, Mr. Morgan (high school teacher).
- Next steps: 1) Decide on a regular meeting time. 2) Get to work on an anti-bully event or activity for October. 3) Find out what is in the pipeline from K-2, 3-5, 6-8, and high school for September. Find out if there are any open house nights planned, or if the school plans to commemorate 9-11 this year so that we can get the word out to the community ahead of the event.

B. Formulation of the Facilities Sub-Committee

- Due to the need for increasing the transportation fleet, make repairs and improvements to Dellwood campus and plan for alternative places for regular instruction until Phase 2 is complete the Board would benefit from an ADHOC sub-committee to the Finance Committee.
- Shane would be a great asset to the committee as well as the facilities director, custodial manager, Josh Morgan and possibly someone else from the town or county to give the committee input.
- Would not need to meet every month, but maybe every other month or quarterly and report findings and progress to Finance.
- Next Steps: reach out to Shane and Josh for thoughts.

IV. SRCA Board FALL Work Session

A. Seems like the 24th of September is the best day for the work session for most members. Proposing 8:30AM-12:30PM with guests Josh Morgan and Katy Ridenour.

- Agenda items:
 - How to be proactive in keeping morale high while phase 2 is on hold and space is tight on campus.
 - How to improve school culture in the classroom and demonstrate this to the community and all stakeholders

- Survey faculty and families at the start of the year. What do we want to know from them

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:18 PM.

Respectfully Submitted,
N. Malis