

APPROVED



Shining Rock Classical Academy

Minutes

SRCA Regular Board Meeting

Date and Time

Wednesday April 24, 2024 at 6:30 PM

Location

2150 Russ Ave, Waynesville NC 28786

Directors Present

A. Adeleke (remote), A. Weimar, A. Wilkins, B. Mullinix (remote), B. Newsome (remote), J. Schleifer, L. Davis, S. Brantly (remote), S. Messer

Directors Absent

N. Malis

Guests Present

Christina White, J Sims, Kasey White, Kirby Phillips, Lindsey Long, S. Jenkins, Sar, Terri Inman (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

A. Wilkins called a meeting of the board of directors of Shining Rock Classical Academy to order on Wednesday Apr 24, 2024 at 6:40 PM.

C.

Motion to approve the agenda

A. Weimar made a motion to approve the agenda.

A. Wilkins seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Pledge of Allegiance

E. SRCA Mission Statement

Shining Rock Classical Academy cultivates critical thinking skills and fosters a lifelong love of learning through rigorous academics, experiential education, and our core values of Integrity, Respect, Compassion, Responsibility, Wisdom, and Leadership.

F. Approve Minutes

L. Davis made a motion to approve the minutes from SRCA Regular Board Meeting on 03-27-24.

J. Schleifer seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Academic Excellence

A. Standards Based Grading Updates and Discussion

SBG Presentation

L Long; K. White; A. Anderson

- SBG - already used in K and 1 for mastery
- SBG will be focused on learning objectives for the course
- SBG is more targeted towards each standard and allows for more feedback on specific concepts mastery
- Refer to related support documents

EC and SBG

- IEPs are written using SBG concepts already
- SBG will help us fill gaps and assist in placement
- Provides more detailed information on concept achievement and needs

Highschool

- Conversion table for 4.0 scale
- Standards based will help with honors course placement to ensure pre-req skills are mastered

Implementation

- Process - change communication, mind-shift , training needed - parents and teachers
- Rubric development
- 2025-2026 potential goal for earlier implementation
- Math standards - good starting point for pilot
- Implementation may be specific grades

Parent implementation

- Variety of dissemination approaches discussed - see related documents

Related documents -

[Seven Reasons for Standards-Based Grades.pdf](#)

[16Aug2022 board presentation on PLCs \(2\).pdf](#)

[Standards-Based-Grading-Handbook WY see pg 4.pdf](#)

Board member discussion:

- A. Weimar - How do the honors, college, and AP courses align? (refer to grading policy -4605)
 - J Morgan - we will need to convert to 4.5 and 5.0 based on 4.0 conversion scale
- A. Wilkins- What additional workload for teachers
 - Anderson and Long - initial increase but will be a more specific teaching and testing method
- J. Schliefer - what will go in the rubric to determine if the student has mastered the standard?
 - K. White - formative, summative assessments. NC DCPI standards for each course, check-ins, benchmarks
- J. Schliefer - child with IEP - delayed grade - concern for their mastery
 - A. Anderson - EC will show IEP goal progress (including unmastered standards)
 - Morgan - this will help draw a more distinct line between the student's grade mastery and IEP goals (which may not be grade level)
 - K White - helps provide a parent with guidance on what areas the child needs to improve
- Morgan - also consider the benefit for AIG kids - if they have mastered standards, we can focus on more advanced work
- Morgan - will assist with grading in specials (Art, Music)
- Weimar - Should we vote on receiving an official proposal by September (grades for implementation, courses for implementation)?

- J. Schliefer concurs - offers August as a reasonable time line for an initial proposal by SBG committee
- Morgan - SBG proposals due August for board to consider

B. High School Attendance Recovery Plan

Highschool PLC created an attendance recovery protocol for high school

- Hours made up for each course - morning and afternoon
- Waivers may be offered for individual circumstances - Inman sends to Morgan.
- The attendance procedure will be as stated in the Attendance Protocol for HS

[Attendance_Recovery_4_24.pdf](#)

III. Policy

A. High School Policy Reviews

The following policies require revision or creation from Policy Committee:

- Graduation Hours Policy - review and revise the 22-hour HS credit pathway.
- Enrollment Policy - review and revise in reference to new students starting HS at SRCA
- College Courses and online courses "W" - establish a policy regarding "W" from college or online courses and transcript grades for SRCA.

[5440 Dual Enrollment \(DRAFT\).pdf](#)

[5550 Graduation Requirements \(DRAFT\).pdf](#)

[4605 Academic Grading \(Rev\).pdf](#)

Board discussion

- Dual enrollment - policy 5440
- Graduation requirements - policy 5550
- Academic grading - policy 4605 [4605 Academic Grading \(Rev\).pdf](#)
 - For dual enrollment courses, the grade earned by the partner institution will be the grade of record. This includes grades of Incomplete (I) and Withdrawn (W).
 - Strike "incomplete" from above statement on page 3
 - Vote

A. Wilkins made a motion to Approve - Dual enrollment - policy 5440 Graduation requirements - policy 5550 Academic grading - - policy 4605.

J. Schleifer seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. SRJA and SRCA communications

J Morgan -

Increased rent - 4% per lake increase

Need more board members

IV. Facility

A. Facility updates or business

J Morgan -

Formal bid - Appalachian Hydroseeding & Landscaping - best bid and broader scope.

Same pricing as last year.

Will give 30 day notice to current entity

[Mowing and Snow Proposal 2024-25.pdf](#)

L. Davis made a motion to change landscaping vendors.

S. Brantly seconded the motion.

The board **VOTED** unanimously to approve the motion.

V. Finance

A. March financial report

Bert Newsome

[03. Board Report 2024.03 - SRCA.pdf](#)

B. Renewal of Board on Track

[BoardOnTrack - Shining Rock Classical_ 2024-2025 Renewal.pdf](#)

Board will vote next month on BOT renewal

VI. Head of School Report

A. April School Report

[School Report April 2024.pdf](#)

- Capstones in progress
- Integrated Arst well attended
- Kinder preview - well attended
- Refer to report - many end of year highlights

B. SRCA Organization Chart

J Morgan

Presentation of SRCA Organizational Chart of all current office, administration, faculty, facility staff, and support services (indicating part-time, full-time, and contract workers positions and any vacancies).

[SRCA Organization Chart Update 2024.pdf](#)

- Additional support is needed as the school grows
- Recommendation for 3 additional positions - Upper School Director, Facilities Director, Title 1, and Testing Coordinator

C. SRCA Job Descriptions

J Morgan -

Job descriptions for board review

[Facilities Director 2024.pdf](#) - action needed

[Title I & Testing Coordinator 2024.pdf](#) - action needed

[Upper School Director 2021.pdf](#) (previously approved - no action needed)

Approval of job descriptions primary

The budget will need to be considered for hiring

Discussion -

Board recognizes need - concern for burnout of leadership and staff (J. Schlifer; B.Mullinax); what is the budget range (B.Mullinax) - J. Morgan - 175-200K to fund all 3 positions.

J. Schleifer made a motion to approve job descriptions (Upper School Director and Facilities Director).

L. Davis seconded the motion.

The board **VOTED** unanimously to approve the motion.

VII. Closing Items

A. Adjourn Meeting

A. Wilkins made a motion to adjourn board meeting.

J. Schleifer seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,

A. Weimar