

APPROVED



# Shining Rock Classical Academy

## Minutes

### SRCA Regular Board Meeting

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#### Date and Time

Wednesday April 24, 2024 at 6:30 PM

#### Location

2150 Russ Ave, Waynesville NC 28786

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#### Directors Present

A. Adeleke (remote), A. Weimar, A. Wilkins, B. Mullinix (remote), B. Newsome (remote), J. Schleifer, L. Davis, S. Brantly (remote), S. Messer

#### Directors Absent

N. Malis

#### Guests Present

Christina White, J Sims, Kasey White, Kirby Phillips, Lindsey Long, S. Jenkins, Sar, Terri Inman (remote)

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### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

A. Wilkins called a meeting of the board of directors of Shining Rock Classical Academy to order on Wednesday Apr 24, 2024 at 6:40 PM.

#### C.

### **Motion to approve the agenda**

A. Weimar made a motion to approve the agenda.

A. Wilkins seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. Pledge of Allegiance**

### **E. SRCA Mission Statement**

Shining Rock Classical Academy cultivates critical thinking skills and fosters a lifelong love of learning through rigorous academics, experiential education, and our core values of Integrity, Respect, Compassion, Responsibility, Wisdom, and Leadership.

### **F. Approve Minutes**

L. Davis made a motion to approve the minutes from SRCA Regular Board Meeting on 03-27-24.

J. Schleifer seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Academic Excellence**

### **A. Standards Based Grading Updates and Discussion**

SBG Presentation

L Long; K. White; A. Anderson

- SBG - already used in K and 1 for mastery
- SBG will be focused on learning objectives for the course
- SBG is more targeted towards each standard and allows for more feedback on specific concepts mastery
- Refer to related support documents

EC and SBG

- IEPs are written using SBG concepts already
- SBG will help us fill gaps and assist in placement
- Provides more detailed information on concept achievement and needs

Highschool

- Conversion table for 4.0 scale
- Standards based will help with honors course placement to ensure pre-req skills are mastered

## Implementation

- Process - change communication, mind-shift , training needed - parents and teachers
- Rubric development
- 2025-2026 potential goal for earlier implementation
- Math standards - good starting point for pilot
- Implementation may be specific grades

## Parent implementation

- Variety of dissemination approaches discussed - see related documents

## Related documents -

[Seven Reasons for Standards-Based Grades.pdf](#)

[16Aug2022 board presentation on PLCs \(2\).pdf](#)

[Standards-Based-Grading-Handbook WY see pg 4.pdf](#)

## Board member discussion:

- A. Weimar - How do the honors, college, and AP courses align? (refer to grading policy -4605)
  - J Morgan - we will need to convert to 4.5 and 5.0 based on 4.0 conversion scale
- A. Wilkins- What additional workload for teachers
  - Anderson and Long - initial increase but will be a more specific teaching and testing method
- J. Schliefer - what will go in the rubric to determine if the student has mastered the standard?
  - K. White - formative, summative assessments. NC DCPI standards for each course, check-ins, benchmarks
- J. Schliefer - child with IEP - delayed grade - concern for their mastery
  - A. Anderson - EC will show IEP goal progress (including unmastered standards)
  - Morgan - this will help draw a more distinct line between the student's grade mastery and IEP goals (which may not be grade level)
  - K White - helps provide a parent with guidance on what areas the child needs to improve
- Morgan - also consider the benefit for AIG kids - if they have mastered standards, we can focus on more advanced work
- Morgan - will assist with grading in specials (Art, Music)
- Weimar - Should we vote on receiving an official proposal by September (grades for implementation, courses for implementation)?

- J. Schliefer concurs - offers August as a reasonable time line for an initial proposal by SBG committee
- Morgan - SBG proposals due August for board to consider

## **B. High School Attendance Recovery Plan**

Highschool PLC created an attendance recovery protocol for high school

- Hours made up for each course - morning and afternoon
- Waivers may be offered for individual circumstances - Inman sends to Morgan.
- The attendance procedure will be as stated in the Attendance Protocol for HS

[Attendance\\_Recovery\\_4\\_24.pdf](#)

## **III. Policy**

### **A. High School Policy Reviews**

The following policies require revision or creation from Policy Committee:

- Graduation Hours Policy - review and revise the 22-hour HS credit pathway.
- Enrollment Policy - review and revise in reference to new students starting HS at SRCA
- College Courses and online courses "W" - establish a policy regarding "W" from college or online courses and transcript grades for SRCA.

[5440 Dual Enrollment \(DRAFT\).pdf](#)

[5550 Graduation Requirements \(DRAFT\).pdf](#)

[4605 Academic Grading \(Rev\).pdf](#)

Board discussion

- Dual enrollment - policy 5440
- Graduation requirements - policy 5550
- Academic grading - policy 4605 [4605 Academic Grading \(Rev\).pdf](#)
  - For dual enrollment courses, the grade earned by the partner institution will be the grade of record. This includes grades of Incomplete (I) and Withdrawn (W).
  - Strike "incomplete" from above statement on page 3
  - Vote

A. Wilkins made a motion to Approve - Dual enrollment - policy 5440 Graduation requirements - policy 5550 Academic grading - - policy 4605.

J. Schleifer seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. SRJA and SRCA communications**

J Morgan -

Increased rent - 4% per lake increase

Need more board members

**IV. Facility**

**A. Facility updates or business**

J Morgan -

Formal bid - Appalachian Hydroseeding & Landscaping - best bid and broader scope.

Same pricing as last year.

Will give 30 day notice to current entity

[Mowing and Snow Proposal 2024-25.pdf](#)

L. Davis made a motion to change landscaping vendors.

S. Brantly seconded the motion.

The board **VOTED** unanimously to approve the motion.

**V. Finance**

**A. March financial report**

Bert Newsome

[03. Board Report 2024.03 - SRCA.pdf](#)

**B. Renewal of Board on Track**

[BoardOnTrack - Shining Rock Classical\\_ 2024-2025 Renewal.pdf](#)

Board will vote next month on BOT renewal

**VI. Head of School Report**

**A. April School Report**

[School Report April 2024.pdf](#)

- Capstones in progress
- Integrated Arst well attended
- Kinder preview - well attended
- Refer to report - many end of year highlights

## B. SRCA Organization Chart

J Morgan

Presentation of SRCA Organizational Chart of all current office, administration, faculty, facility staff, and support services (indicating part-time, full-time, and contract workers positions and any vacancies).

[SRCA Organization Chart Update 2024.pdf](#)

- Additional support is needed as the school grows
- Recommendation for 3 additional positions - Upper School Director, Facilities Director, Title 1, and Testing Coordinator

## C. SRCA Job Descriptions

J Morgan -

Job descriptions for board review

[Facilities Director 2024.pdf](#) - action needed

[Title I & Testing Coordinator 2024.pdf](#) - action needed

[Upper School Director 2021.pdf](#) (previously approved - no action needed)

Approval of job descriptions primary

The budget will need to be considered for hiring

Discussion -

Board recognizes need - concern for burnout of leadership and staff (J. Schlifer; B.Mullinax); what is the budget range (B.Mullinax) - J. Morgan - 175-200K to fund all 3 positions.

J. Schleifer made a motion to approve job descriptions (Upper School Director and Facilities Director).

L. Davis seconded the motion.

The board **VOTED** unanimously to approve the motion.

## VII. Closing Items

### A. Adjourn Meeting

A. Wilkins made a motion to adjourn board meeting.

J. Schleifer seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,

A. Weimar