



# **Shining Rock Classical Academy**

# **Minutes**

# **SRCA Regular Board Meeting**

### **Date and Time**

Wednesday July 26, 2023 at 6:30 PM

#### Location

2150 Russ Ave, Waynesville NC 28786

#### **Directors Present**

A. Wilkins (remote), F. Lay (remote), N. Malis (remote), S. Messer

### **Directors Absent**

B. Newsome, S. Brantly

# **Ex Officio Members Present**

J. Morgan

### **Non Voting Members Present**

J. Morgan

# I. Opening Items

# A. Call the Meeting to Order

N. Malis called a meeting of the board of directors of Shining Rock Classical Academy to order on Wednesday Jul 26, 2023 at 6:43 PM.

В.

# Pledge of Allegiance

- C. Record Attendance
- D. Mission Statement
- E. Approve Agenda

# F. Approve Minutes From June 29, 2023

- F. Lay made a motion to approve the minutes from Regular Board Meeting on 06-29-23.
- S. Messer seconded the motion.

The board **VOTED** to approve the motion.

# II. School Report - July 24, 2023

# A. School Report

- -3rd grade will be moving upstairs to the second floor to accommodate growth
- -Parent Square to be incorporated 3 year contract
- -Gym to be multifunctional use to accommodate increase in enrollment
- -Still have students on a waitlist
- -Cart, to be used for several specialties, will travel to various classrooms
- -WINGS program: No transportation needed for this year. That bus to be used for athletics. Late carline parents will pick up their children from WINGS and will be charged accordingly.

# **III. Information Reports**

# A. NC Public Charter School Association Conference Report

- -Conference held this summer in Cherokee, NC represented by board members, teachers, and staff.
- -Sara Jenkins: Learned ways to streamline staff and teachers' work life, pyscosocial/emotional issues addressed.
- -Terry Inman: WCU has curriculum for health initiative
- -Joshua Morgan received several accolades from keynote speaker at the conference
- -Conference was very positive and a lot of positive acknowledgements were received from people unaffiliated with SRCA.

# B. Board Meeting Calendar 23/24

#### **IV. New Business**

### A. Step Installation on Russ

F. Lay made a motion to Approve construction of steps.

A. Wilkins seconded the motion.

The board **VOTED** unanimously to approve the motion.

- -Quote for steps at side of building: \$10,000. We anticipate the actual amount to be closer to \$7,000
- F. Lay made a motion to Approve the quote for construction of the steps on the side of the building for \$10,000.
- A. Wilkins seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### B. Food Service Contract for 23-24 School Year

- F. Lay made a motion to Approve MCBS Vending for the hot lunch food services.
- S. Messer seconded the motion.

The board **VOTED** unanimously to approve the motion.

Contract with NCBS Trade Incorporated

- F. Lay made a motion to Approve contract with NCBS Trade Inc. for school year 23'-24'.
- S. Messer seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

- B. Newsome Absent
- F. Lay Aye
- N. Malis Aye
- A. Wilkins Aye
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- S. Brantly Absent
- S. Messer Aye

# C. HVAC Repairs for Russ Campus

- F. Lay made a motion to Approve MSS HVAC contract.
- A. Wilkins seconded the motion.

The board **VOTED** unanimously to approve the motion.

- -HVAC issues in Russ Ave building
- -Has anyone looked into warranties for this? New construction warranty, Equipment warranty, etc.
- F. Lay made a motion to Approve repairs to the HVAC system on Russ Ave. campus by MSS for the amount of \$21.956.19.
- A. Wilkins seconded the motion.

The board **VOTED** unanimously to approve the motion.

### D. ParentSquare Contract

- -Continuous issues beyond our control with previous communication system (Blackboard)
- -Charlotte/Mecklenburg uses this vendor throughout their entire school system. They spoke very highly of this program
- -Helps with streamlining communication

- -What are the contract terms? Do we have rights to the data?
- -Student data is all in power school and we own that data
- -It is a shared portal but we own the rights to our own data. We would have an opportunity to download all of our data.
- -This will replace Class Dojo, Blackboard, and Remind
- -Sports communications: Parents and athletes will have their own square groups
- -Institutional wide consistency in communication venues
- -Parents will be able to pay for field trips through this
- -\$500 discount to be applied for SRCA
- -3-year agreement proposed
- -\$5,520 annual fees for a 3 year contract
- F. Lay made a motion to Approve 3-year agreement with ParentSquare as presented.
- A. Wilkins seconded the motion.

The board **VOTED** unanimously to approve the motion.

F. Lay made a motion to Approve a 3 year contract with Parent Square from Aug. 1,2023-July 31, 2026, for a total of \$5,520 each year.

A. Wilkins seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### E. Related Services for OT/PT

- -New service providers for OT/PT and for psychological services
- -Existing issues for medicaid billing
- -OT: paying approx. \$2,000 per month for services currently
- -New contract will be much more cost effective
- -N. Malis suggests we make a motion "pending read over by SRCA's counsel".
- F. Lay made a motion to Approve OT/PT contracts with Carolina School Services as presented pending review by board attorney.
- S. Messer seconded the motion.

The board **VOTED** unanimously to approve the motion.

- F. Lay made a motion to Approve to approve OT at \$75/hour and PT at \$95/hour, as laid out in the contract (See related services OT/PT) subject to review of this contract by the school's legal counsel.
- S. Messer seconded the motion.

The board **VOTED** unanimously to approve the motion.

### F. Related Services for Psychological

F. Lay made a motion to Approve Psychological contracts with BPS as presented pending review by board attorney.

A. Wilkins seconded the motion.

Ask council to focus on item #13

Include indebtedness clause

The board **VOTED** unanimously to approve the motion.

- -F. Lay suggest rewording of language in the contract under 13 to include "provide psychological services".
- F. Lay made a motion to Approve the contract with Biltmore Psychological Services at a rate of \$115/hour for a one year contract, subject to prior review by SRCA's legal counsel.
- A. Wilkins seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### V. Closed Session

### A. Personnel

Motion to pause public board meeting and go into closed session (143-318.11 subsection 6) @ 8:00pm

- F. Lay made a motion to Go into closed session at 8:00pm.
- A. Wilkins seconded the motion.

The board **VOTED** unanimously to approve the motion.

- F. Lay made a motion to Approve Personnel Report as presented in Closed Session.
- S. Messer seconded the motion.

The board **VOTED** unanimously to approve the motion.

- F. Lay made a motion to Report out of closed session.
- N. Malis seconded the motion.

The board **VOTED** unanimously to approve the motion.

# VI. Closing Items

### A. Adjourn Meeting

- N. Malis made a motion to Adjourn Meeting.
- F. Lay seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:40 PM.

Respectfully Submitted,

A. Wilkins

# **B.** Next Regularly Scheduled Meeting