APPROVED

Shining Rock Classical Academy

Minutes

SRCA Regular Board Meeting

Date and Time
Wednesday July 26, 2023 at 6:30 PM

Location
2150 Russ Ave, Waynesville NC 28786

Directors Present
A. Wilkins (remote), F. Lay (remote), N. Malis (remote), S. Messer

Directors Absent
B. Newsome, S. Brantly

Ex Officio Members Present
J. Morgan

I. Opening Items

A. Call the Meeting to Order

N. Malis called a meeting of the board of directors of Shining Rock Classical Academy to order on Wednesday Jul 26, 2023 at 6:43 PM.

B. Pledge of Allegiance

C. Record Attendance

D.

Mission Statement

E. Approve Agenda

F. Approve Minutes From June 29, 2023

F. Lay made a motion to approve the minutes from Regular Board Meeting on 06-29-23.
S. Messer seconded the motion.
The board **VOTED** to approve the motion.

II. School Report - July 24, 2023

A. School Report

-3rd grade will be moving upstairs to the second floor to accommodate growth
-Parent Square to be incorporated - 3 year contract
-Gym to be multifunctional use to accommodate increase in enrollment
-Still have students on a waitlist
-Cart, to be used for several specialties, will travel to various classrooms
-WINGS program: No transportation needed for this year. That bus to be used for athletics. Late carline parents will pick up their children from WINGS and will be charged accordingly.

III. Information Reports

A. NC Public Charter School Association Conference Report

-Conference held this summer in Cherokee, NC - represented by board members, teachers, and staff.
-Sara Jenkins: Learned ways to streamline staff and teachers' work life, pysco-social/emotional issues addressed.
-Terry Inman: WCU has curriculum for health initiative
-Joshua Morgan received several accolades from keynote speaker at the conference
-Conference was very positive and a lot of positive acknowledgements were received from people unaffiliated with SRCA.

B. Board Meeting Calendar 23/24

IV. New Business

A. Step Installation on Russ

F. Lay made a motion to Approve construction of steps.
A. Wilkins seconded the motion.
The board **VOTED** unanimously to approve the motion.
-Quote for steps at side of building: $10,000. We anticipate the actual amount to be closer to $7,000

F. Lay made a motion to Approve the quote for construction of the steps on the side of the building for $10,000.
A. Wilkins seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Food Service Contract for 23-24 School Year

F. Lay made a motion to Approve MCBS Vending for the hot lunch food services.
S. Messer seconded the motion.
The board **VOTED** unanimously to approve the motion.
Contract with NCBS Trade Incorporated
F. Lay made a motion to Approve contract with NCBS Trade Inc. for school year 23'-24'.
S. Messer seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Messer	Aye
F. Lay	Aye
A. Wilkins	Aye
S. Brantly	Absent
N. Malis	Aye
B. Newsome	Absent

C. HVAC Repairs for Russ Campus

F. Lay made a motion to Approve MSS HVAC contract.
A. Wilkins seconded the motion.
The board **VOTED** unanimously to approve the motion.
-HVAC issues in Russ Ave building
-Has anyone looked into warranties for this? New construction warranty, Equipment warranty, etc.

F. Lay made a motion to Approve repairs to the HVAC system on Russ Ave. campus by MSS for the amount of $21.956.19.
A. Wilkins seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. ParentSquare Contract

-Continuous issues beyond our control with previous communication system (Blackboard)
-Charlotte/Mecklenburg uses this vendor throughout their entire school system. They spoke very highly of this program
-Helps with streamlining communication
-What are the contract terms? - Do we have rights to the data?
-Student data is all in power school and we own that data
-It is a shared portal but we own the rights to our own data. We would have an opportunity to download all of our data.

-This will replace Class Dojo, Blackboard, and Remind
-Sports communications: Parents and athletes will have their own square groups
-Institutional wide consistency in communication venues
-Parents will be able to pay for field trips through this
-$500 discount to be applied for SRCA
-3-year agreement proposed
-$5,520 annual fees for a 3 year contract
F. Lay made a motion to Approve 3-year agreement with ParentSquare as presented.
A. Wilkins seconded the motion.
The board **VOTED** unanimously to approve the motion.
F. Lay made a motion to Approve a 3 year contract with Parent Square from Aug. 1,2023-July 31, 2026, for a total of $5,520 each year.
A. Wilkins seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Related Services for OT/PT

-New service providers for OT/PT and for psychological services
-Existing issues for medicaid billing
-OT: paying approx. $2,000 per month for services currently
-New contract will be much more cost effective
-N. Malis suggests we make a motion "pending read over by SRCA's counsel".
F. Lay made a motion to Approve OT/PT contracts with Carolina School Services as presented pending review by board attorney.
S. Messer seconded the motion.
The board **VOTED** unanimously to approve the motion.
F. Lay made a motion to Approve to approve OT at $75/hour and PT at $95/hour, as laid out in the contract (See related services - OT/PT) subject to review of this contract by the school's legal counsel.
S. Messer seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Related Services for Psychological

F. Lay made a motion to Approve Psychological contracts with BPS as presented pending review by board attorney.
A. Wilkins seconded the motion.
Ask council to focus on item #13
Include indebtedness clause
The board **VOTED** unanimously to approve the motion.
-F. Lay suggest rewording of language in the contract under 13 to include "provide psychological services".
F. Lay made a motion to Approve the contract with Biltmore Psychological Services at a rate of $115/hour for a one year contract, subject to prior review by SRCA's legal counsel.

A. Wilkins seconded the motion.
The board **VOTED** unanimously to approve the motion.

V. Closed Session

A. Personnel

Motion to pause public board meeting and go into closed session (143-318.11 subsection 6) @ 8:00pm
F. Lay made a motion to Go into closed session at 8:00pm.
A. Wilkins seconded the motion.
The board **VOTED** unanimously to approve the motion.
F. Lay made a motion to Approve Personnel Report as presented in Closed Session.
S. Messer seconded the motion.
The board **VOTED** unanimously to approve the motion.
F. Lay made a motion to Report out of closed session.
N. Malis seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. Closing Items

A. Adjourn Meeting

N. Malis made a motion to Adjourn Meeting.
F. Lay seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:40 PM.

Respectfully Submitted,
A. Wilkins

B. Next Regularly Scheduled Meeting