

APPROVED



# Shining Rock Classical Academy

## Minutes

### SRCA Regular Board Meeting

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#### Date and Time

Wednesday July 26, 2023 at 6:30 PM

#### Location

2150 Russ Ave, Waynesville NC 28786

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#### Directors Present

A. Wilkins (remote), F. Lay (remote), N. Malis (remote), S. Messer

#### Directors Absent

B. Newsome, S. Brantly

#### Ex Officio Members Present

J. Morgan

#### Non Voting Members Present

J. Morgan

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### I. Opening Items

#### A. Call the Meeting to Order

N. Malis called a meeting of the board of directors of Shining Rock Classical Academy to order on Wednesday Jul 26, 2023 at 6:43 PM.

#### B.

## **Pledge of Allegiance**

### **C. Record Attendance**

### **D. Mission Statement**

### **E. Approve Agenda**

### **F. Approve Minutes From June 29, 2023**

F. Lay made a motion to approve the minutes from Regular Board Meeting on 06-29-23.

S. Messer seconded the motion.

The board **VOTED** to approve the motion.

## **II. School Report - July 24, 2023**

### **A. School Report**

-3rd grade will be moving upstairs to the second floor to accommodate growth

-Parent Square to be incorporated - 3 year contract

-Gym to be multifunctional use to accommodate increase in enrollment

-Still have students on a waitlist

-Cart, to be used for several specialties, will travel to various classrooms

-WINGS program: No transportation needed for this year. That bus to be used for athletics. Late carline parents will pick up their children from WINGS and will be charged accordingly.

## **III. Information Reports**

### **A. NC Public Charter School Association Conference Report**

-Conference held this summer in Cherokee, NC - represented by board members, teachers, and staff.

-Sara Jenkins: Learned ways to streamline staff and teachers' work life, pycso-social/emotional issues addressed.

-Terry Inman: WCU has curriculum for health initiative

-Joshua Morgan received several accolades from keynote speaker at the conference

-Conference was very positive and a lot of positive acknowledgements were received from people unaffiliated with SRCA.

### **B. Board Meeting Calendar 23/24**

## **IV. New Business**

### **A. Step Installation on Russ**

F. Lay made a motion to Approve construction of steps.

A. Wilkins seconded the motion.

The board **VOTED** unanimously to approve the motion.

-Quote for steps at side of building: \$10,000. We anticipate the actual amount to be closer to \$7,000

F. Lay made a motion to Approve the quote for construction of the steps on the side of the building for \$10,000.

A. Wilkins seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **B. Food Service Contract for 23-24 School Year**

F. Lay made a motion to Approve MCBS Vending for the hot lunch food services.

S. Messer seconded the motion.

The board **VOTED** unanimously to approve the motion.

Contract with NCBS Trade Incorporated

F. Lay made a motion to Approve contract with NCBS Trade Inc. for school year 23'-24'.

S. Messer seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **Roll Call**

|            |        |
|------------|--------|
| A. Wilkins | Aye    |
| F. Lay     | Aye    |
| S. Messer  | Aye    |
| B. Newsome | Absent |
| N. Malis   | Aye    |
| S. Brantly | Absent |

## **C. HVAC Repairs for Russ Campus**

F. Lay made a motion to Approve MSS HVAC contract.

A. Wilkins seconded the motion.

The board **VOTED** unanimously to approve the motion.

-HVAC issues in Russ Ave building

-Has anyone looked into warranties for this? New construction warranty, Equipment warranty, etc.

F. Lay made a motion to Approve repairs to the HVAC system on Russ Ave. campus by MSS for the amount of \$21,956.19.

A. Wilkins seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **D. ParentSquare Contract**

-Continuous issues beyond our control with previous communication system (Blackboard)

-Charlotte/Mecklenburg uses this vendor throughout their entire school system. They spoke very highly of this program

-Helps with streamlining communication

- What are the contract terms? - Do we have rights to the data?
  - Student data is all in power school and we own that data
  - It is a shared portal but we own the rights to our own data. We would have an opportunity to download all of our data.
  - This will replace Class Dojo, Blackboard, and Remind
  - Sports communications: Parents and athletes will have their own square groups
  - Institutional wide consistency in communication venues
  - Parents will be able to pay for field trips through this
  - \$500 discount to be applied for SRCA
  - 3-year agreement proposed
  - \$5,520 annual fees for a 3 year contract
- F. Lay made a motion to Approve 3-year agreement with ParentSquare as presented.  
A. Wilkins seconded the motion.  
The board **VOTED** unanimously to approve the motion.
- F. Lay made a motion to Approve a 3 year contract with Parent Square from Aug. 1,2023- July 31, 2026, for a total of \$5,520 each year.  
A. Wilkins seconded the motion.  
The board **VOTED** unanimously to approve the motion.

#### **E. Related Services for OT/PT**

- New service providers for OT/PT and for psychological services
  - Existing issues for medicaid billing
  - OT: paying approx. \$2,000 per month for services currently
  - New contract will be much more cost effective
  - N. Malis suggests we make a motion "pending read over by SRCA's counsel".
- F. Lay made a motion to Approve OT/PT contracts with Carolina School Services as presented pending review by board attorney.  
S. Messer seconded the motion.  
The board **VOTED** unanimously to approve the motion.
- F. Lay made a motion to Approve to approve OT at \$75/hour and PT at \$95/hour, as laid out in the contract (See related services - OT/PT) subject to review of this contract by the school's legal counsel.  
S. Messer seconded the motion.  
The board **VOTED** unanimously to approve the motion.

#### **F. Related Services for Psychological**

- F. Lay made a motion to Approve Psychological contracts with BPS as presented pending review by board attorney.  
A. Wilkins seconded the motion.  
Ask council to focus on item #13  
Include indebtedness clause  
The board **VOTED** unanimously to approve the motion.

-F. Lay suggest rewording of language in the contract under 13 to include "provide psychological services".

F. Lay made a motion to Approve the contract with Biltmore Psychological Services at a rate of \$115/hour for a one year contract, subject to prior review by SRCA's legal counsel.

A. Wilkins seconded the motion.

The board **VOTED** unanimously to approve the motion.

## V. Closed Session

### A. Personnel

Motion to pause public board meeting and go into closed session (143-318.11 subsection 6) @ 8:00pm

F. Lay made a motion to Go into closed session at 8:00pm.

A. Wilkins seconded the motion.

The board **VOTED** unanimously to approve the motion.

F. Lay made a motion to Approve Personnel Report as presented in Closed Session.

S. Messer seconded the motion.

The board **VOTED** unanimously to approve the motion.

F. Lay made a motion to Report out of closed session.

N. Malis seconded the motion.

The board **VOTED** unanimously to approve the motion.

## VI. Closing Items

### A. Adjourn Meeting

N. Malis made a motion to Adjourn Meeting.

F. Lay seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:40 PM.

Respectfully Submitted,

A. Wilkins

### B. Next Regularly Scheduled Meeting