

## High School Attendance Recovery Plan

\*(Credit Recovery is not reflective of what is happening - we are recovering time in a course.)

- Attendance recovery sessions will begin at the end of week four of each semester.
- Students must begin within two weeks of absence 6 for an individual semester-based class.
- Students will be notified using our current processes of parent call/contact at absence 4 and letter at absence 5 for each individual semester-based class.
- Attendance recovery sessions will end the last day of classes each semester.
- Students may recover attendance during exam week on days they do not have exams or afternoons after exams if this falls within the two week allotted make up window.
- Students may recover attendance on 1:00 dismissal days or virtual days as allowable and as monitors are available.
- Students will report to the attendance recovery room with work in hand. Students must report on time or they will not receive credit for their time. Students will not be allowed to leave the credit recovery session to pick up additional work. They should plan ahead of time to have assignments to work on.
- In addition to work owed or enrichment work, students may also work on Pathful, Edmentum, ACT prep, or other appropriate instructional apps.
- There will be no fee for credit recovery.
- Mrs. Nicholson will send truancy letters at absence 10 for an individual class.
- Credit recovery sessions shall be Tuesday, Wednesday, Thursday of each week from 7:00 a.m.-8:15 a.m. and from 3:15 p.m. - 4:30 p.m. in the posted room. A calendar schedule will be posted in the common areas and shared with parents and students.

\*\*Need times for year-long classes for 8th grade high school classes.