



Springfield Prep

Minutes

Governance Committee Meeting

Date and Time

Monday September 26, 2016 at 5:45 PM

Location

370 Pine St.

This meeting of the Springfield Prep Charter School Governance Committee will be held at 370 Pine St. on 9/26 at 5:45 pm. Meeting notice was posted on the school's website (www.springfieldprep.org) on 9/22 at 5 pm.

Committee Members Present

A. Grant, B. Spirer, D. Williams

Committee Members Absent

None

I. Opening Items

A. Call the Meeting to Order

D. Williams called a meeting of the Governance Committee of Springfield Prep to order on Monday Sep 26, 2016 at 5:52 PM.

B. Record Attendance and Guests

C. Approve Minutes

D. Williams made a motion to approve minutes from the Governance Committee Meeting on 05-18-16 Governance Committee Meeting on 05-18-16.

A. Grant seconded the motion.

The committee **VOTED** unanimously to approve the motion.

II. Governance

A. Enrollment Policy and Student Application

The committee discussed the policy and provided edits:

- Section 2.4 - Add "unless it is corrected, after having been given notice by the school."

B. Board Recruitment

The committee discussed board recruitment goals and related topics:

- The Finance Committee will discuss fundraising needs and goals and bring to the full board
- Bill will get comparative fundraising numbers from other charters (e.g., Alma, Veritas)
- Governance committee will make board recruitment an explicit goal for this school year and the committee will discuss recruitment strategies again at next meeting
- Bill will reach out to Gareth and Tricia about potential Finance Committee members
- Bill will look into the OnBoard event at Hall of Fame

C. Setting board goals

The Committee discussed the following:

- Committees will present goals at the November meeting.
- The Board will add a standing committee report to every board meeting agenda
- The Governance Committee will develop goals at its October meeting.

D. Protocol for public participation in board meetings

This item was tabled until next month

E. Board Orientation Plan

The Committee reviewed the Orientation Binder and suggested to add a guide to Open Meeting Law, school leadership bios, and the "What Makes Us Unique document.

F. Recognition of board service

Bill will work with operations team to get quotes on a plaque to recognize board service.

III. Closing Items

A.

Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:43 PM.

Respectfully Submitted,
B. Spirer