

APPROVED



**Springfield Prep**  
CHARTER SCHOOL

## Springfield Prep

# Minutes

## Finance Committee Meeting

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### **Date and Time**

Tuesday September 27, 2016 at 7:30 AM

### **Location**

370 Pine St.

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This meeting of the Springfield Prep Charter School Finance Committee will be held at 370 Pine St. on 9/27/16 at 7:30 am. Meeting notice was posted on the school's website ([www.springfieldprep.org](http://www.springfieldprep.org)) on 9/23/16 at 8 am.

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### **Committee Members Present**

B. Spierer, M. Wagner, R. Olejarz

### **Committee Members Absent**

J. Brown, L. Goncalves

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## **I. Opening Items**

### **A. Record Attendance and Guests**

### **B. Call the Meeting to Order**

R. Olejarz called a meeting of the Finance Committee of Springfield Prep to order on Tuesday Sep 27, 2016 at 7:49 AM.

### **C. Approve July Finance Committee Minutes**

Minutes will be approved at next meeting - no quorum to approve at this meeting.

## **II. Finance**

### **A. Review August Financials**

The committee discussed the August financials:

- The committee requested that the column "% projections to annual budget" be replaced with "% YTD Actual to Annual Budget"
- The committee requested that Lynne to add notes showing key highlights, and any major discrepancies, to the board.

### **B. Facility budget discussion**

There being no major update on this, the committee did not discuss this topic.

### **C. Finance Committee Goals**

Finance committee will discuss goals at next month's meeting, including development goals.

### **D. Approvals, as needed**

## **III. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:27 AM.

Respectfully Submitted,  
B. Spirer