APPROVED

Springfield Prep
CHARTER SCHOOL

Springfield Prep

Minutes

Board Meeting

Date and Time
Wednesday October 5, 2016 at 5:45 PM

Location
370 Pine St.

This meeting of the Springfield Prep Charter School Board will be held at 370 Pine St. on 10/5/16 at 5:45 pm. Meeting notice was posted on the school's website (www.springfieldprep.org) on 9/30/16 at 4 pm.

Trustees Present
D. Williams, J. Brown, P. Ellis

Trustees Absent
A. Grant, K. Molina, K. Murphy, R. Olejarz, T. Walker

Ex Officio Members Present
B. Spirer

Guests Present
Bob Leonard, David Kelleher, M. Wagner, Tiffany Wopshall

I. Opening Items

A. **Record Attendance and Guests**

B. **Call the Meeting to Order**

D. Williams called a meeting of the board of trustees of Springfield Prep to order on Wednesday Oct 5, 2016 at 5:50 PM.

C. Approve July Minutes

Meeting did not have quorum; item will be presented for a vote at the next meeting.

D. Updates & Recognitions

II. Finance

A. FY16 Audit

Dave Kelleher and Tiffany Wopshall from AAF presented the FY16 audit. They reported a clean audit with no findings and the school in a strong financial position. Given the lack of quorum, the board made a plan to have a special meeting to vote to approve the audit on October 19.

B. August Financials

The board reviewed August financials and discussed highlights. All spending is in line with year-to-date budget projections and the annual budget projections.

III. Facility Task Force

A. Facility update

Bill provided an update on facility negotiations. The board discussed the state of the site search and concern over the timeline.

IV. Governance

A. Revised Enrollment Policy and Application

Meeting did not have quorum; item will be presented for a vote at the next meeting.

B. FY17 Committee Goal and Reporting Plan

Bill shared the plan for committees to develop goals for the upcoming school year at next month's meeting and to develop a structure where committees are reporting out on goal progress at each month's board meetings.

V. Academic Achievement

A. August Academic Dashboard

Bill presented the dashboard with a focus on demographic and attendance data. So far this year, our demographic closely mirrors the SPS demographic and attendance is strong.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:35 PM.

Respectfully Submitted,
B. Spirer