APPROVED

Springfield Prep
CHARTER SCHOOL

Springfield Prep

Minutes

Governance Committee Meeting

Date and Time
Monday April 27, 2026 at 12:30 PM

Location

Join Zoom Meeting
https://springfieldprep.zoom.us/j/84946586895?pwd=2x4MYQparJyz1RpjMthwiftFDqxTQD.1
Meeting ID: 849-4658-6895
Password: 926036
Dial by your location
(646) 558 8656 (New York)

Committee Members Present
S. Balogun (remote), S. Monson (remote), W. Janes (remote)

Committee Members Absent
A. Malone

Guests Present
M. Wagner (remote), P. Wigmore (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

S. Monson called a meeting of the Governance Committee of Springfield Prep to order on Monday Apr 27, 2026 at 12:30 PM.

C. Approve Minutes

W. Janes made a motion to approve the minutes from Governance Committee Meeting on 03-16-26.
S. Balogun seconded the motion.
The committee **VOTED** to approve the motion.

Roll Call

S. Monson	Aye
S. Balogun	Aye
A. Malone	Absent
W. Janes	Aye

II. Governance

A. Bylaws Amendment

The Board discussed proposed amendments to the school's bylaws, including changes related to board composition, trustee term limits, officer terms, and meeting frequency. Sarah shared that she had reviewed the proposed revisions and was comfortable with the changes as presented. Garth asked about the next steps in the process, and Patrick explained that the amendments would require formal Board approval before being submitted to DESE for Commissioner approval.

B. SY 25-26 Staff and Family Survey Report

Meghan presented the annual staff and family survey results, highlighting the strong staff survey participation rate this year and noting that incentives were provided to encourage participation. She reviewed the overall positive trends in the data, including improvements in overall staff satisfaction and workload sustainability, while explaining that the dip in survey results in 2022 was likely tied to the post-COVID return to in-person work and inflation-related challenges. Sarah noted that the overall results were very positive and praised the high response rate, while Sherriff commented that the overall story reflected a strong organizational position. The Committee also encouraged future review of staff by their tenure at Springfield Prep, and Meghan shared that the school reviews that, but this year it aligned with the broader results.

C. Board Calendar

Discussion of the Board calendar was postponed until the next meeting.

D. School Year Calendar

The proposed 2026–27 school year calendar was presented and will be brought to the next Board meeting for approval. Sarah and Meghan noted adjustments that were made to align with changes to the Springfield Public Schools calendar.

E. Board Self-Assessment Discussion

Discussion of the Board self-assessment was postponed until the next meeting.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:03 PM.

Respectfully Submitted,
S. Monson

Documents used during the meeting

- Bylaw Amendment .pdf
- Staff & family survey Board report - 2025-26.pdf
- Board & Committee Meeting Calendar.pdf
- Calendar 26-27- DRAFT VF.pdf
- Board Self-Assessment Discussion Process.pdf