APPROVED

Springfield Prep
CHARTER SCHOOL

Springfield Prep

Minutes

Governance Committee Meeting

Date and Time
Monday September 22, 2025 at 12:00 PM

The agenda was published and submitted to the Attorney General's Office on September 17, 2025.

Committee Members Present
A. Malone (remote), D. Haghighat (remote), S. Balogun (remote), S. Monson (remote), W. Janes (remote)

Committee Members Absent
None

Guests Present
B. Spirer (remote), P. Wigmore (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

S. Monson called a meeting of the Governance Committee of Springfield Prep to order on Monday Sep 22, 2025 at 12:03 PM.

C. Approve Prior Governance Committee Meeting Minutes

S. Balogun made a motion to approve the minutes from Governance Committee Meeting on 04-28-25.
W. Janes seconded the motion.
The committee **VOTED** to approve the motion.

Roll Call	
S. Balogun	Aye
S. Monson	Aye
D. Haghighat	Aye
A. Malone	Aye
W. Janes	Aye

II. Governance Items

A. Board Recruitment and Board Slate

- The board discussed the need to identify prospective new members as current trustees near the end of their terms, considering whether recruitment should be driven by a skills-based framework or by identifying strong candidates first. Anne asked whether establishing a formal skills model would be more effective than evaluating individuals after they are identified.
- Sherriff asked whether there was a need for MassMutual representation on the board and offered to lead in identifying a candidate who both fulfilled that connection and aligned with other board skill needs.
- Anne, Bill, and Sherriff identified skills needed among future members, including backgrounds in education, community connections, and expertise in audit/financial oversight.
- The board agreed on the need to recruit two to three new members, with Anne noting the importance of maintaining an odd number of total trustees.

B. Bylaw Amendment Consideration

Bill reminded the committee of its discussion last school year about possibly amending the school's bylaws. He suggested that the committee wait to address this until later in the year. No board discussion occurred.

C. ED Evaluation

- Bill left the meeting at 12:30 PM.
- Sarah reiterated the need for all trustees to complete the evaluation process and noted that the job description has been adjusted to better align with desired outcomes, particularly in academic areas.
- Committee members discussed staff comments that had been submitted. Sarah will synthesize the material and circulate it to the board.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:45 PM.

Respectfully Submitted,
S. Monson
A. Malone made a motion to Adjourn.
W. Janes seconded the motion.
The committee **VOTED** to approve the motion.

Roll Call

W. Janes	Aye
D. Haghighat	Aye
S. Monson	Aye
S. Balogun	Aye
A. Malone	Aye

Documents used during the meeting

- FY26 Board Recruitment & Succession Plan.pdf