APPROVED

Springfield Prep
CHARTER SCHOOL

Springfield Prep

Minutes

Academic Achievement Committee Meeting

Date and Time
Monday November 24, 2025 at 10:00 AM

Location

Join Zoom Meeting
https://springfieldprep.zoom.us/j/86203271287?pwd=iOjnPrBJrKW1EadTwJQ8bbEXIVxMPB.1
Meeting ID: 862-0327-1287
Password: 467033
Dial by your location
(646) 558 8656 (New York)

Committee Members Present
A. Narvaez (remote), L. McCoy (remote), S. Fuller (remote)

Committee Members Absent
S. Mitchell

Guests Present
B. Spirer (remote), J. Yiannos (remote), P. Wigmore (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

S. Fuller called a meeting of the Academic Achievement Committee of Springfield Prep to order on Monday Nov 24, 2025 at 10:00 AM.

C. Approve Prior Meeting Minutes

L. McCoy made a motion to approve the minutes from Academic Achievement Committee Meeting on 10-07-25.
A. Narvaez seconded the motion.
The committee **VOTED** to approve the motion.

Roll Call

L. McCoy	Aye
S. Mitchell	Absent
A. Narvaez	Aye
S. Fuller	Aye

II. Academic Achievement

A. Academic & Culture Report

Jess presented an update on the Academic Achievement Committee dashboard, noting that chronic absenteeism has improved and is trending better than prior years. She emphasized that academic gaps become increasingly difficult to close as students advance through grades. Sally asked clarifying questions about why catching students up becomes harder over time and how skills compound across grade levels.

In response to Shawna's question about what instructional supports are in place as STEP demands increase, Jess explained that kindergarten focuses heavily on decoding skills, first grade builds comprehension, and later steps require students to integrate these skills through written responses. She noted that Step 9 is particularly challenging because it requires both mastery and sustained effort. Sally commented that the framework was helpful for distinguishing between skill gaps and motivation gaps, particularly for third-grade students.

Jess reviewed recent ANET results and shared optimism about overall performance trends, while cautioning that individual data points are not predictive on their own. She reported a six-point year-over-year improvement in math, with ELA slightly lower but still meeting network benchmarks. Bill added that reading development tends to be cumulative over time, while math requires mastery of multiple discrete skills, which can affect assessment outcomes. Jess expanded that reading builds sequentially, while math assessments often test several independent concepts at once.

Jess concluded with an overview of the VOCAL survey, which measures student perceptions of safety, engagement, and environment. Results were generally strong, with the lowest ratings related to peer-to-peer respect and whether students feel they have a voice in school rules. Shawna described the use of classroom constitutions and norms to

address these concerns, and the board discussed the balance between schoolwide expectations and classroom-level rules. Bill noted that while these indicators merit continued attention, they are less concerning in the context of strong overall academic performance.

B. Fall Pulse Survey

Bill reviewed results from the staff Pulse survey, which showed high levels of staff satisfaction and engagement. Sally asked about staff groupings referenced in the survey, and Bill explained the small-team structures used at Springfield Prep to support continuity and coordination.

C. Annual Campaign Board Member Guide

Bill reviewed the Board Fundraising Toolkit and asked board members to support the annual campaign by reaching out to their networks.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:00 AM.

Respectfully Submitted,
S. Fuller

Documents used during the meeting

- AAC - 11.24.25.pdf
- Pulse Survey - Fall 2025-.pdf
- SY 25-26 Board Member Annual Campaign Toolkit.docx