APPROVED

Springfield Prep
CHARTER SCHOOL

Springfield Prep

Minutes

Board Meeting

Date and Time
Monday June 8, 2026 at 5:45 PM

Location
This meeting is in-person at Springfield Prep, 2071 Roosevelt Ave., Springfield, MA 01104.

Trustees Present
A. Malone, A. Piela, L. McCoy, M. Frodema, R. Molina-Brantley, S. Balogun, S. Fuller, S. Monson, W. Janes

Trustees Absent
A. Narvaez

Guests Present
J. Yiannos, M. Wagner, P. Wigmore, W. Soref

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

S. Balogun called a meeting of the board of trustees of Springfield Prep to order on Monday Jun 8, 2026 at 6:05 PM.

C. Introduction of Board Candidates

D. Public Comment, if Any

II. Recognition of Retiring Board Members: Sherriff Balogun and Sally Fuller

A. Dinner

Springfield Prep Founder Bill Spirer recognized two retiring long-serving trustees and reflected on their many contributions to Springfield Prep and the lasting impact of their service to the school community.

III. Consent Agenda

A. Approve Minutes

A. Piela made a motion to approve the minutes from Board Meeting on 05-07-26.
A. Malone seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Monson	Aye
S. Fuller	Abstain
R. Molina-Brantley	Aye
S. Balogun	Aye
A. Narvaez	Absent
M. Frodema	Aye
W. Janes	Aye
A. Malone	Aye
A. Piela	Aye
L. McCoy	Aye

B. April Financials

C. DESE Compliance Related Handbook Updates

D. Vote to approve consent agenda items

A. Piela made a motion to approve consent agenda items.
A. Malone seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

L. McCoy	Aye
M. Frodema	Aye
S. Fuller	Aye
A. Narvaez	Absent
W. Janes	Aye
S. Balogun	Aye
S. Monson	Aye
A. Piela	Aye

Roll Call

R. Molina-Brantley	Aye
A. Malone	Aye

IV. ED Items

A. Executive Director Report

Meghan reviewed highlights from her June Executive Director Report, including updates on board giving and annual financial disclosures, recent advocacy and policy developments affecting charter schools, and several end-of-year school events and celebrations. She also shared recent school accomplishments, including Springfield Prep's selection to present at the DESE Dissemination Fair, the school's annual English Spanish Community Dinner, an alumni engagement event, and the Spring Art Exhibit, noting the strong sense of community and student achievement as the school approaches the end of the academic year.

The Board also discussed the implementation of recent family rights guidance and the school's experiences during its first year of implementation. Meghan provided an overview of how the school has approached these matters, and trustees asked several clarifying questions about the process and family engagement. Jess noted that schools must operate within state requirements when responding to requests and balancing educational programming considerations.

V. Annual Meeting Items

A. Consideration of Prospective Board Member: Natasha Perales

The Board briefly discussed the qualifications and background of Natasha Perales as a prospective trustee candidate.
W. Janes made a motion to appoint Natasha Perales to serve as a Trustee of Springfield Preparatory Charter School for a term beginning July 1, 2026 and ending June 30, 2029.
S. Monson seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Balogun	Aye
A. Malone	Aye
W. Janes	Aye
R. Molina-Brantley	Aye
S. Monson	Aye
M. Frodema	Aye
L. McCoy	Aye
A. Piela	Aye
A. Narvaez	Absent
S. Fuller	Aye

B.

Consideration of Prospective Board Member: Brandon Quiterio

The Board briefly discussed the qualifications and background of Brandon Quiterio as a prospective trustee candidate.
W. Janes made a motion to Made a motion to appoint Brandon Quiterio to serve as a Trustee of Springfield Preparatory Charter School for a term beginning July 1, 2026 and ending June 30, 2029.
S. Monson seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

A. Narvaez	Absent
A. Piela	Aye
S. Monson	Aye
L. McCoy	Aye
A. Malone	Aye
W. Janes	Aye
S. Balogun	Aye
S. Fuller	Aye
M. Frodema	Aye
R. Molina-Brantley	Aye

C. Board Slate for 2026-27 School Year

Sarah presented the proposed FY27 Board Slate, including the re-election of Mary Kate Frodema to a second term as Trustee, officer appointments, and committee assignments. Trustees briefly reviewed the slate and discussed committee composition and responsibilities. In response to a question from a trustee, Sarah provided additional context on the role and work of each committee. The Board expressed support for the proposed slate before taking action.
S. Fuller made a motion to approve the FY27 Board Slate, including the election of Board officers and committee assignments, as presented.
R. Molina-Brantley seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Monson	Aye
A. Malone	Aye
A. Narvaez	Absent
S. Balogun	Aye
A. Piela	Aye
R. Molina-Brantley	Aye
S. Fuller	Aye
L. McCoy	Aye
M. Frodema	Aye
W. Janes	Aye

S. Fuller made a motion to re-elect Mary Kate Frodema to a second term as Trustee of Springfield Preparatory Charter School for a term beginning July 1, 2026 and ending June 30, 2029.
R. Molina-Brantley seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
A. Piela	Aye
S. Balogun	Aye
S. Fuller	Aye
A. Malone	Aye
S. Monson	Aye
M. Frodema	Aye
L. McCoy	Aye
R. Molina-Brantley	Aye
A. Narvaez	Absent
W. Janes	Aye

D. Board Calendar for 2026-27 School Year

S. Fuller made a motion to accept the Board Calendar for 2026-27 School Year.
W. Janes seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
M. Frodema	Aye
L. McCoy	Aye
S. Monson	Aye
W. Janes	Aye
S. Balogun	Aye
A. Piela	Aye
A. Malone	Aye
R. Molina-Brantley	Aye
S. Fuller	Aye
A. Narvaez	Absent

VI. Academic Achievement

A. End of Year Academic Update

Jess presented an academic update highlighting year-end student achievement data, including early literacy outcomes, internal reading assessments, and nationally normed benchmark assessments used to measure student progress and performance. She reviewed overall trends, areas of strength, and how multiple assessment tools are used together to provide a more complete picture of student achievement and inform instructional planning. Trustees discussed the role of various assessment measures, including ANet, MAP, and internal assessments, and how the school uses these data

points to evaluate progress over time. Jess explained that while assessment results help identify long-term trends and areas for improvement, curriculum adjustments are typically made thoughtfully over time rather than in response to a single data point. She also provided additional context on the school's curriculum resources and assessment framework in response to trustee questions.

B. REDI Strategic Plan Progress Report

Wendy provided an update on the school's Racial Equity, Diversity, and Inclusion (REDI) work, including ongoing initiatives related to staff development, student support, recruitment and retention, and family engagement. She also reviewed several priorities for the upcoming year and how REDI considerations continue to be integrated into the school's broader planning efforts. Natasha expressed interest in supporting the school's REDI work as she begins her service on the Board.

VII. Finance

A. End of Year Financial Projections

Meghan reviewed year-end financial projections and a recommendation related to the school's capital reserve planning. She provided background on the school's approach to maintaining financial flexibility while supporting future facility and infrastructure needs. Ron summarized the Finance Committee's discussion of the proposal and noted the committee's support for the recommended approach. Amy emphasized the importance of proactive long-term planning for capital projects and maintaining resources to address facility needs in a thoughtful and strategic manner rather than relying on short-term decisions.

S. Fuller made a motion to approve a contribution of up to $125,000 to the Capital Reserve Fund, as presented.

A. Malone seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

S. Balogun	Aye
M. Frodema	Aye
L. McCoy	Aye
S. Fuller	Aye
A. Piela	Aye
W. Janes	Aye
A. Narvaez	Absent
A. Malone	Aye
S. Monson	Aye
R. Molina-Brantley	Aye

VIII. Governance

A.

ED Evaluation

Sarah and Patrick presented updates to the Executive Director Evaluation Process, incorporating feedback and suggestions from prior Board and Governance Committee discussions. The evaluation detailed the proposed timeline, evaluation framework, and key components of the process.
W. Janes made a motion to approve the Executive Director Evaluation Process for the 2026–27 school year, as presented.
S. Monson seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
M. Frodema	Aye
W. Janes	Aye
S. Monson	Aye
A. Narvaez	Absent
A. Piela	Aye
S. Fuller	Aye
S. Balogun	Aye
A. Malone	Aye
R. Molina-Brantley	Aye
L. McCoy	Aye

B. Board Self-Evaluation

Patrick presented the proposed Board Self-Assessment process and discussion framework, which is intended to support ongoing Board reflection and governance development. Due to time constraints, the Board agreed to defer the self-assessment discussion and instead complete the assessment individually through a SurveyMonkey survey, with results to be reviewed at a future date.

IX. Closing Items

A. Upcoming Meetings and events

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:30 PM.

Respectfully Submitted,
S. Balogun

Documents used during the meeting

- (0) Dashboard April 26.pdf

- (2) SPCS Summary April 26.pdf
- (3) SP Friends Detail April 26.pdf
- (4) SP Realty Summary April 26.pdf
- (5) SP SNP April 26.pdf
- Policy and Handbook Updates.pdf
- ED Report 6.8.26.pdf
- Resume Natasha Perales.pdf
- Brandon M Quiterio_Resume.pdf
- Board Slate 2026-27.pdf
- Board & Committee Meeting Calendar.pdf
- Academic and Culture Update Board 6.8.26.pdf
- End of Year Financial Projections 6.8.26.pdf
- ED Evaluation Process 2026-27.pdf
- Board Self-Assessment.pdf