

APPROVED



Springfield Prep
CHARTER SCHOOL

Springfield Prep

Minutes

Board Meeting

Date and Time

Wednesday June 22, 2022 at 5:45 PM

Location

Zoom meeting

This meeting of the Springfield Prep Charter School Board will be held via Zoom videoconference on Wednesday, June 22, 2022 at 5:45 pm.

Meeting notice was posted on the school's website (www.springfieldprep.org) on 06/17/2022 at 7:55 AM

Trustees Present

A. Grant (remote), A. Malone (remote), A. Narvaez (remote), A. Piela (remote), R. Leonard (remote), S. Balogun, S. Fuller (remote), S. Monson (remote)

Trustees Absent

D. Morrin, J. Rosewell, K. Molina

Trustees who arrived after the meeting opened

S. Balogun

Ex Officio Members Present

B. Spirer (remote)

Non Voting Members Present

B. Spirer (remote)

Guests Present

M. Wagner (remote), N. Abramowitz (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

R. Leonard called a meeting of the board of trustees of Springfield Prep to order on Wednesday Jun 22, 2022 at 5:47 PM.

C. Public Comment, If Any

II. Consent Agenda

A. Approve May 25th Board Meeting Minutes

B. Approve May Financials

C. Contract Approvals

D. Vote to approve consent agenda items

S. Fuller made a motion to approve the consent agenda.

A. Malone seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

K. Molina	Absent
D. Morrin	Absent
S. Fuller	Aye
R. Leonard	Aye
A. Malone	Aye
S. Monson	Aye
R. Molina-Brantley	Absent
A. Piela	Aye
J. Rosewell	Absent
A. Grant	Aye
S. Balogun	Absent
A. Narvaez	Aye

III. Hiring Update

A.

Hiring Update

Wendy Soref, the Director of Talent, joined the meeting. She presented overall hiring data and trends, recruitment strategies, retention results and strategies, as well as teacher diversification. She shared that nearly all positions for next year are filled and staff retention is very strong. She also noted meaningful progress in the number of BIPOC teachers and staff members over the past 3 years.

Wendy shared about partnerships with several local organizations, including Generation Teach where Amneris works, Teach Western Mass, Teach for America, as well as local universities. Wendy shared that dissemination is part of our charter and that it will be even more of a focus now that the school is fully grown.

The Board discussed the breakdown of teacher and staff identities and if it mirrors the district, and how that compares across the district and state.

IV. Executive Director's Report

A. Executive Director Report

Bill reviewed the ED memo as presented. He highlighted a number of end of year events the school held. Bill discussed the upcoming Board Retreat and that the school has brought on a consultant, Julia Bowen, to facilitate the retreat. She will speak with a few board members over the next few weeks to get their input. The board talked about scheduling and logistics for this event.

Bill provided an update about the changes to the COVID testing recommendations and support from the state and that, at this time, the school plans to do symptomatic testing only. He briefly reviewed the attendance and discipline data.

As this is the final meeting for some board members, Bill and other board members expressed gratitude for everyone's contributions. They also acknowledged Nancy's work over the past three years.

S. Balogun arrived at 6:00 PM.

V. Governance

A. Board Slate for FY23

S. Balogun made a motion to elect Bob and Anne for an additional term as trustees.

S. Fuller seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

J. Rosewell Absent

S. Balogun Aye

A. Piela Aye

Roll Call

A. Narvaez Aye
D. Morrin Absent
A. Malone Aye
A. Grant Aye
S. Monson Aye
S. Fuller Aye
K. Molina Absent
R. Leonard Aye

S. Fuller made a motion to elect the slate of officers for a one year term.

S. Monson seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

R. Leonard Aye
D. Morrin Absent
A. Piela Aye
A. Narvaez Aye
S. Balogun Aye
A. Malone Aye
J. Rosewell Absent
K. Molina Absent
A. Grant Aye
S. Monson Aye
S. Fuller Aye

B. FY23 Board meeting schedule

A. Piela made a motion to approve the SY22-23 board meeting schedule.

S. Balogun seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

S. Monson Aye
A. Grant Aye
S. Fuller Aye
A. Malone Aye
R. Leonard Aye
J. Rosewell Absent
K. Molina Absent
D. Morrin Absent
S. Balogun Aye
A. Narvaez Aye
A. Piela Aye

C. Approve Annual Report

The board decided to table this item until year-end inancials are available.

D. ED Evaluation Process Updates

Anne, as incoming Secretary will be leading the executive Director evaluation process.

Anne shared an overview of the process, including keeping the schedule and process the same for this year. She shared plans to review the evaluation process this year to determine if using additional tools, such as additional functions in Board on Track or moving to another tool to make the process more efficient and effective.

E. Y7 DESE Site Visit Report

Bill shared that he believed the report to be very strong overall with no major areas of concern. The one area of noncompliance that was stated in the report was related to all teachers having the appropriate MTEs passed for their role, an issue which other districts have faced. He explained that the HR and Talent teams are working to create more effective tracking processes for this to support teachers in passing these exams in the appropriate time frame.

Bill shared that the areas related to the board were particularly strong. Amy asked about the comment related to classroom culture and climate and the board discussed this.

F. Naloxone (NARCAN) Policy Approval

The School health team has worked with our school physician and attorney to draft a policy using the standard policy language provided by the state. Alex raised a concern about what would happen in the event Naloxone was needed but when the nurse was temporarily not being available to provide authorization in the moment. Nancy shared that state law requires that Naloxone (or any controlled substance) purchased by the school can only be authorized by the nurse. Bill agreed to research this topic to see how school districts address this. The Board suggested that the school list all safety measures in the family handbook, or other messaging.

A. Piela made a motion to approve the Naloxone policy as presented.

S. Fuller seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

A. Malone Aye

J. Rosewell Absent

R. Leonard Aye

S. Fuller Aye

D. Morrin Absent

K. Molina Absent

A. Grant Aye

S. Balogun Aye

A. Narvaez Aye

A. Piela Aye

S. Monson Aye

VI. Closing Items

A. Next Board Meeting

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:30 PM.

Respectfully Submitted,
R. Leonard