

APPROVED



**Springfield Prep**  
CHARTER SCHOOL

## Springfield Prep

# Minutes

## Academic Achievement Committee Meeting

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### **Date and Time**

Wednesday September 16, 2020 at 8:00 AM

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This meeting of the Springfield Prep Charter School Academic Achievement Committee will be held via Zoom video conference on 9/16/2020 at 8 am. Meeting notice was posted on the school's website ([www.springfieldprep.org](http://www.springfieldprep.org)) on 9/11/2020 at 2:30 PM.

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### **Committee Members Present**

B. Spirer (remote), J. Pistorius (remote), J. Yiannos (remote), N. Abramowitz (remote), S. Balogun (remote), W. Soref (remote)

### **Committee Members Absent**

*None*

### **Committee Members who arrived after the meeting opened**

S. Balogun

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## **I. Opening Items**

### **A. Record Attendance and Guests**

### **B. Call the Meeting to Order**

J. Pistorius called a meeting of the Academic Achievement Committee of Springfield Prep to order on Wednesday Sep 16, 2020 at 8:10 AM.

## **II. Academic Achievement**

### **A.**

### **Remote Learning Update and Data Review**

S. Balogun arrived.

Jess, Wendy, and Bill discussed the Academic Achievement Committee as shared, including student demographics for the year, attendance year-to-date, and successes and challenges of remote learning so far for the leadership team, staff, and families. The committee discussed how the school will track student engagement, curriculum covered, and student learning.

### **B. Approve Prior Meeting Minutes**

J. Pistorius made a motion to approve the minutes from Academic Achievement Committee Meeting on 07-15-20.

S. Balogun seconded the motion.

The committee **VOTED** unanimously to approve the motion.

### **C. Approve April Meeting Minutes**

J. Pistorius made a motion to approve the minutes from Academic Achievement Committee Meeting on 04-22-20.

S. Balogun seconded the motion.

The committee **VOTED** unanimously to approve the motion.

### **D. Assessment Strategy for the Fall**

Wendy discussed how the school will use both formal and informal assessments to gauge students' initial knowledge and progress throughout the school year, as well as how these assessments will function in a remote environment. The committee discussed how graded assignments will contribute to understanding students' grasp of content.

### **E. Mission and goals of Academic Achievement Committee for 2020-21**

Bill discussed the possibility of transitioning this committee to an Academic Achievement and Equity Committee. The committee discussed the pros and cons of such an approach, in light of the Board's role governing the ED but not staff, as well as the formation of the DEI task force and the goal of incorporating DEI best practices and governance in all aspects of the Board's work. Bill agreed to consider and seek further input on this topic further before formally proposing any changes.

## **III. Closing Items**

### **A. Next Academic Achievement Committee Meeting**

Confirm the next Academic Achievement Committee meeting, which is scheduled for TUESDAY, 11/10/2020 at 8 am.

### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 AM.

Respectfully Submitted,  
N. Abramowitz

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### **Documents used during the meeting**

- Academic Achievement Committee Dashboard 2020-2021.pdf