APPROVED

Springfield Prep
CHARTER SCHOOL

Springfield Prep

Minutes

Governance Committee Meeting

Date and Time
Monday January 13, 2020 at 5:00 PM

Location
594 Converse St. Longmeadow, MA 01106

This meeting of the Springfield Prep Charter School Governance Committee was held at 594 Converse St., Longmeadow, MA 01106, on 1/13/19 at 11 am. Meeting notice was posted on the school's website (www.springfieldprep.org) on 1/9/20 at 4:30 pm.

Committee Members Present
R. Leonard, S. Fuller

Committee Members Absent
A. Grant

Ex Officio Members Present
B. Spirer

Guests Present
N. Abramowitz (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

R. Leonard called a meeting of the Governance Committee of Springfield Prep to order on Monday Jan 13, 2020 at 11:20 AM.

C. Approve Minutes

S. Fuller made a motion to approve the minutes from Governance Committee Meeting on 10-15-19.
R. Leonard seconded the motion.
The committee **VOTED** unanimously to approve the motion.

II. Governance

A. Temporary Amendment Request - Location of School for 2020-21 school year

The committee reviewed the letter to MA DESE requesting approval of an amendment to continue operating in the current Longmeadow school facility for the 2020-2021 school year.

B. Executive Director Parental Leave Plan

The committee reviewed Bill's previously-discussed parental leave plan.

C. Check in on 2019-20 board recruitment goals

The committee discussed potential prospective Board members and decided on a plan to approach these individuals about potential board involvement.

D. Report on 2019-20 ED Goals

Bill reviewed the annual goals for himself and for the organization and provided progress updates. The committee agreed that the ED and the organization are progressing appropriately toward these goals.

III. Other Business

A. Next Governance Committee Meeting

The committee agrees to cancel the planned meeting on 2/10; the next scheduled meeting of the Governance Committee is planned for Monday, March 9th, 2020 at 5pm.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:17 PM.

Respectfully Submitted,
B. Spirer

Documents used during the meeting

- Springfield Prep. Temporary amendment request regarding location. DRAFT.docx
- Board Recruitment Goals 2019-20.pdf