



## Springfield Prep

### Minutes

#### Governance Committee Meeting

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**Date and Time**

Monday January 13, 2020 at 5:00 PM

**Location**

594 Converse St. Longmeadow, MA 01106

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This meeting of the Springfield Prep Charter School Governance Committee was held at 594 Converse St., Longmeadow, MA 01106, on 1/13/19 at 11 am. Meeting notice was posted on the school's website ([www.springfieldprep.org](http://www.springfieldprep.org)) on 1/9/20 at 4:30 pm.

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**Committee Members Present**

R. Leonard, S. Fuller

**Committee Members Absent**

A. Grant

**Guests Present**

N. Abramowitz (remote)

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**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

R. Leonard called a meeting of the Governance Committee of Springfield Prep to order on Monday Jan 13, 2020 at 11:20 AM.

**C.**

### **Approve Minutes**

S. Fuller made a motion to approve the minutes from Governance Committee Meeting on 10-15-19.

R. Leonard seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## **II. Governance**

### **A. Temporary Amendment Request - Location of School for 2020-21 school year**

The committee reviewed the letter to MA DESE requesting approval of an amendment to continue operating in the current Longmeadow school facility for the 2020-2021 school year.

### **B. Executive Director Parental Leave Plan**

The committee reviewed Bill's previously-discussed parental leave plan.

### **C. Check in on 2019-20 board recruitment goals**

The committee discussed potential prospective Board members and decided on a plan to approach these individuals about potential board involvement.

### **D. Report on 2019-20 ED Goals**

Bill reviewed the annual goals for himself and for the organization and provided progress updates. The committee agreed that the ED and the organization are progressing appropriately toward these goals.

## **III. Other Business**

### **A. Next Governance Committee Meeting**

The committee agrees to cancel the planned meeting on 2/10; the next scheduled meeting of the Governance Committee is planned for Monday, March 9th, 2020 at 5pm.

## **IV. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:17 PM.

Respectfully Submitted,

B. Spirer

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### **Documents used during the meeting**

- Springfield Prep. Temporary amendment request regarding location. DRAFT.docx
- Board Recruitment Goals 2019-20.pdf