

APPROVED



Springfield Prep
CHARTER SCHOOL

Springfield Prep

Minutes

Governance Committee Meeting

Date and Time

Tuesday October 15, 2019 at 3:00 PM

Location

594 Converse St. Longmeadow, MA 01106

This meeting of the Springfield Prep Charter School Governance Committee will be held at 594 Converse St., Longmeadow, MA 01106, on 10/15/19 at 3 pm. Meeting notice was posted on the school's website (www.springfieldprep.org) on 10/11/19 at 3 pm.

Committee Members Present

B. Spirer, R. Leonard, S. Fuller

Committee Members Absent

A. Grant

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

R. Leonard called a meeting of the Governance Committee of Springfield Prep to order on Tuesday Oct 15, 2019 at 3:00 PM.

C. Approve Minutes

R. Leonard made a motion to approve the minutes from Governance Committee Meeting on 09-09-19.

S. Fuller seconded the motion.

The committee **VOTED** unanimously to approve the motion.

II. Governance

A. Executive Director Goals for 2019-20

Bill shared his goals for the 2019-20 school year. These goals reflect key priorities for the school. The committee discussed these goals and agreed that they were the right ones.

B. Board make-up and recruitment goals for 2019-20

The committee discussed board recruitment. The goal is to recruit 2-3 new board members with experience in finance, banking, accounting, real estate development and/or business development, with a priority of having deep Springfield ties. Committee members discussed individuals in their respective networks who may be good connectors to board candidates, and made plans to contact them.

C. Executive Director Parental Leave Plan

The committee reviewed Bill's leave plan.

D. Plan for Acknowledging Danielle's serve and leadership

The committee discussed the plans for the upcoming School of Recognition celebration, at which the school will acknowledge Danielle's service and made plans to invite board members to the event.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:21 PM.

Respectfully Submitted,
B. Spirer

Documents used during the meeting

- SP Org Goals SY19-20 DRAFT.pdf
- SPCS. Board Member Terms, Committees & Contact List. SY19-20.pdf
- Memo. Executive Director Parental Leave Plan 2019.pdf