

APPROVED



Springfield Prep
CHARTER SCHOOL

Springfield Prep

Minutes

Academic Achievement Committee Meeting

Date and Time

Wednesday January 23, 2019 at 8:00 AM

Location

594 Converse St, Longmeadow, MA 01106

This meeting of the Springfield Prep Charter School Academic Achievement Committee will be held at 594 Converse St., Longmeadow, MA on 1/17/19 at 8:00 am. Meeting notice was posted on the school's website (www.springfieldprep.org).

Committee Members Present

B. Spirer, J. Pistorius, J. Yiannos, K. Molina, W. Soref

Committee Members Absent

S. Balogun

Guests Present

M. Maggi, Shirae Leslie

I. Opening Items

A. Record Attendance and Guests

Kelvin welcomed Shirae Leslie to the committee and everyone introduced themselves.

B. Call the Meeting to Order

K. Molina called a meeting of the Academic Achievement Committee of Springfield Prep to order on Wednesday Jan 23, 2019 at 8:07 AM.

C. Approve minutes

J. Pistorius made a motion to approve minutes from the Academic Achievement Committee Meeting on 10-17-18 Academic Achievement Committee Meeting on 10-17-18.

K. Molina seconded the motion.

The committee **VOTED** unanimously to approve the motion.

D. Next Academic Achievement Committee Meeting

The committee discussed changing the time of the meeting to accommodate schedules. Beginning on February 13, the committee will meet at 7:30 am.

II. Academic Achievement

A. Academic Achievement Dashboard Review

The committee reviewed the Academic Dashboard for the month of January. Highlights of the discussion are below:

- STEP performance shows significant percentages of students below the target, but there are multiple windows left for students to grow towards the target.
- On STAR, the goal is to have 70% of our fourth graders performing at or above grade level, and the rate is currently 65%.
- On ANet, all grade levels had met the goals of exceeding the network by 15 points, although third grade performance was lower than in the previous assessment window and the same window last year.
- Student attendance is strong. There was a decrease from 10% to 7% in chronic absenteeism in the month of January and students who are close to reaching the threshold for chronic absenteeism are receiving extra support to ensure they are in school.
- The suspension rate remains very low and there were no suspensions to report over the past month.

III. Other Business

A. Board Retreat Takeaways and Action Steps

Bill provided the committee an overview of the board retreat action plan. The board is making progress on the action items it identified at the retreat.

B. Board Member Engagement Calendar and Expectations

The committee discussed a draft calendar of events that could be used to help board members identify ways to have presence at schoolwide events. The committee felt that

this would help encourage board members to commit to one or two events per year and hold themselves accountable to attending these events.

C. Executive Director Goals Dashboard

Bill provided a brief overview of this dashboard, which is intended to help the board stay up to date on Bill's progress on the school's strategic priorities. The committee discussed how these will help the board to stay aligned with Bill on priorities and to help direct appropriate attention to pressing needs.

D. Briefing on Webinar on Executive Compensation, Support, and Evaluation

This topic was tabled until the board meeting. Bill explained that the Governance Committee had discussed this and will report out. Justin, who attended the webinar, will share in the report out.

IV. Closing Items

A. Academic Achievement Committee Board Report

Kelvin will report out on the Achievement Dashboard and Justin will report out on the ED Compensation Webinar.

B. Adjourn Meeting

K. Molina made a motion to adjourn the meeting.

J. Pistorius seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:09 AM.

Respectfully Submitted,
B. Spirer