

APPROVED



Springfield Prep
CHARTER SCHOOL

Springfield Prep

Minutes

Governance Committee Meeting

Date and Time

Tuesday August 8, 2017 at 5:45 PM

Location

370 Pine Street, Springfield, MA 01105

This meeting of the Springfield Prep Charter School Governance Committee will be held at 370 Pine St. on 8/8/17 at 5:45 pm. Notice was posted on the school's website (www.springfieldprep.org) on 8/4 at 4 pm.

Committee Members Present

B. Spirer, D. Williams, R. Leonard

Committee Members Absent

A. Grant

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

D. Williams called a meeting of the Governance Committee of Springfield Prep to order on Tuesday Aug 8, 2017 at 5:50 PM.

C. Approve Minutes

R. Leonard made a motion to approve minutes from the Governance Committee Meeting on 06-19-17 Governance Committee Meeting on 06-19-17.

D. Williams seconded the motion.

The committee **VOTED** unanimously to approve the motion.

II. Governance

A. Financial Disclosure Status

Bill provided a brief update on who needed to complete financial disclosures and the committee made a plan to have them completed.

B. Board Strategic Goals for SY 17-18

The committee discussed its goals for the upcoming year. It was thought that these goals are specific, additional, ancillary goals to the primary one of overseeing a stable school with strong performance. The committee drafted two goals, which Bob will share for feedback and input at the next board meeting.

1. Recruit 4 new board members this year from the fields of accounting, banking, finance, and management. To reach this goal, the Governance Committee will discuss the importance of this with the board; Bill and the Governance Committee will aim to bring one prospect a month to the committee meeting; and board members will host events this fall to introduce friends and colleagues to our mission and work.
2. Secure a new school building in which to grow. To reach this goal, the board should support school management in any way possible, by using exiting networks and continuing to monitor progress and devote energies to achieving that goal.

In order to make sure these goals are prioritized, the board will create standing items on each meeting agenda to check in about the status of these goals.

C. Board Recruitment

This item was discussed as part of the previous item.

D. Head of School Evaluation Update and Planning

The committee is working on the Head of School evaluation report, and will share it with Bill before the August board meeting.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:36 PM.

Respectfully Submitted,

D. Williams