



# Springfield Prep

## CHARTER SCHOOL

### Springfield Prep

### Finance Committee Meeting

Amended on February 24, 2017 at 3:24 PM EST

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#### Date and Time

Tuesday February 28, 2017 at 7:30 AM EST

#### Location

370 Pine St.

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This meeting of the Springfield Prep Charter School Finance Committee will be held at 370 Pine St. on 2/28/17 7:30 am. Meeting notice was posted on the school's website ([www.springfieldprep.org](http://www.springfieldprep.org)) on 2/24/17 at 8 am.

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#### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>7:30 AM</b>
Opening Items			
<b>A. Record Attendance and Guests</b>		Robin Olejarz	1 m
<b>B. Call the Meeting to Order</b>		Robin Olejarz	1 m
<b>C. Approve January Finance Committee Minutes</b>	Approve Minutes	Robin Olejarz	1 m
<b>II. Finance</b>			<b>7:33 AM</b>
Finance			
<b>A. Review January Financials</b>	Discuss	Meghan Wagner	20 m
<b>B. FY18 Budget Status and Report</b>	FYI	Meghan Wagner	5 m
<b>C. Fundraising Planning Report</b>	FYI	Bill Spierer	5 m
<b>D. Finance Committee Goals and Responsibility Matrix</b>	Discuss	Bill Spierer	5 m

E. Approvals, as needed

Purpose  
Discuss

Presenter  
Bill Spierer

Time  
5 m

Approval and/or co-signature of any expenditures over \$5,000, if needed.

**III. Closing Items**

**8:13 AM**

A. Adjourn Meeting

Vote

Robin  
Olejarz

2 m