



Springfield Prep

CHARTER SCHOOL

Springfield Prep

Finance Committee Meeting

Amended on July 26, 2016 at 5:25 PM EDT

Date and Time

Tuesday July 26, 2016 at 7:30 AM EDT

Location

370 Pine St.

This meeting of the Springfield Prep Charter School Finance Committee will be held at 370 Pine St. on 7/26/16 at 7:30 am. Meeting notice was posted on the school's website (www.springfieldprep.org) on 7/22/16 at 8 am.

Agenda

| | Purpose | Presenter | Time |
|---|-----------------|-----------------|----------------|
| I. Opening Items | | | 7:30 AM |
| Opening Items | | | |
| A. Record Attendance and Guests | | Robin Olejarz | 1 m |
| B. Call the Meeting to Order | | Robin Olejarz | 1 m |
| C. Introduce Meghan Wagner, Director of Finance & Operations | | Bill Spirer | 5 m |
| D. Approve June Finance Committee Minutes | Approve Minutes | Robin Olejarz | 1 m |
| Approve minutes for Finance Committee Meeting on June 30, 2016 | | | |
| II. Other Business | | | 7:38 AM |
| A. Annual Report | Vote | | 15 m |
| B. Student & Family Handbook | Vote | Bill Spirer | 10 m |
| C. Facility proposals | Discuss | Bill Spirer | 10 m |
| III. Finance | | | 8:13 AM |
| Finance | | | |
| A. Review June Financials | Discuss | Lynne Goncalves | 15 m |
| B. STEP renewal contract | Vote | Bill Spirer | 5 m |
| C. Approvals, as needed | Discuss | Bill Spirer | 5 m |
| Approval and/or co-signature of any expenditures over \$5,000, if needed. | | | |

IV. Closing Items

8:38 AM

A. Adjourn Meeting

Vote

Robin Olejarz

2 m