



# Springfield Prep

## CHARTER SCHOOL

### Springfield Prep Board Meeting

Amended on January 2, 2017 at 11:49 AM EST

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#### Date and Time

Wednesday January 4, 2017 at 5:45 PM EST

#### Location

370 Pine St.

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This meeting of the Springfield Prep Charter School Board will be held at 370 Pine St. on 1/4/16 at 5:45 pm. Meeting notice was posted on the school's website ([www.springfieldprep.org](http://www.springfieldprep.org)) on 12/29/16 at 4 pm.

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#### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:45 PM</b>
Opening Items			
<b>A. Record Attendance and Guests</b>		Danielle Williams	2 m
<b>B. Call the Meeting to Order</b>		Danielle Williams	2 m
<b>C. Updates &amp; Recognitions</b>		Bill Spirer	5 m
<ul style="list-style-type: none"><li>• Video and picture updates from the past month at school</li><li>• Board member shout-outs</li></ul>			
<b>D. Approve December Minutes</b>	Approve Minutes	Danielle Williams	2 m
Approve minutes for Board Meeting on December 7, 2016			
<b>II. Academic Achievement Report</b>			<b>5:56 PM</b>
Academic Achievement			
<b>A. December Academic Dashboard</b>	Discuss	Bill Spirer	15 m
Review of academic, attendance, and demographic data.			
<b>B. Assessment Presentation</b>	Discuss	Wendy Soref	15 m
Wendy Soref, the school's Director of Curriculum and Instruction, will give an overview of the assessments the school uses.			

<b>III. Facility Task Force Report</b>			<b>6:26 PM</b>
Facility Task Force			
<b>A. Facility discussion</b>	Discuss	Bill Spierer	15 m
Update on the site search.			
<b>IV. Governance Committee Report</b>			<b>6:41 PM</b>
Governance			
<b>A. BoardOnTrack Assessments</b>	FYI	Danielle Williams	5 m
<b>V. Finance Committee Report</b>			<b>6:46 PM</b>
Finance			
<b>A. November Financials</b>	Vote	Robin Olejarz	15 m
Review of the November financial statements.			
<b>B. Fiscal Policies and Procedures</b>	Vote	Meghan Wagner	10 m
<b>VI. Closing Items</b>			<b>7:11 PM</b>
<b>A. Adjourn Meeting</b>	Vote	Danielle Williams	