



# Springfield Prep

## CHARTER SCHOOL

### Springfield Prep

### Governance Committee Meeting

Amended on May 15, 2016 at 10:57 AM EDT

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#### Date and Time

Wednesday May 18, 2016 at 6:00 PM EDT

#### Location

370 Pine St.

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This meeting of the Springfield Prep Charter School Governance Committee will be held at 370 Pine St. on 5/18/16 at 6:00 pm. Meeting notice was posted on the school's website ([www.springfieldprep.org](http://www.springfieldprep.org)) on 5/15/16 at 11:00 am.

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#### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:00 PM</b>
Opening items			
<b>A. Call the Meeting to Order</b>		Danielle Williams	1 m
<b>B. Record Attendance and Guests</b>		Danielle Williams	1 m
<b>C. Approve Minutes</b>	Approve Minutes	Danielle Williams	2 m
Approve minutes for Governance Committee Meeting on March 16, 2016			
<b>II. Governance</b>			<b>6:04 PM</b>
Governance Agenda Stock Description			
<b>A. Create Annual Meeting Agenda</b>	Discuss	Danielle Williams	20 m
<b>B. Head of School Evaluation Plan</b>	FYI	Danielle Williams	5 m
<b>C. Board structure and attendance discussion</b>	Discuss	Bill Spirer	15 m
<b>D. Board Recruitment Status</b>	Discuss	Bill Spirer	10 m

E. Protocol for public participation in board meetings

Purpose	Presenter	Time
Discuss	Danielle Williams	10 m

**III. Closing Items**

**7:04 PM**

A. Adjourn Meeting

Vote	Danielle Williams	1 m
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