



Springfield Prep

CHARTER SCHOOL

Springfield Prep

Finance Committee Meeting

Amended on February 29, 2016 at 9:13 PM EST

Date and Time

Wednesday March 2, 2016 at 5:00 PM EST

Location

370 Pine St.

This meeting of the Springfield Prep Charter School Finance Committee will be held at 370 Pine St. on 2/23 at 7:30 am. Meeting notice was posted on the school's website (www.springfieldprep.org) on 2/19 at 4:30 pm.

Agenda

| | Purpose | Presenter | Time |
|---|-----------------|-----------------|----------------|
| I. Opening Items | | | 5:00 PM |
| Opening Items | | | |
| A. Record Attendance and Guests | | Robin Olejarz | 2 m |
| B. Call the Meeting to Order | | Robin Olejarz | 2 m |
| C. Approve Minutes | Approve Minutes | Robin Olejarz | 2 m |
| Approve minutes for Finance Committee Meeting on January 26, 2016 | | | |
| II. Finance | | | 5:06 PM |
| Finance | | | |
| A. Review and Update BOT Dashboard | Discuss | Bill Spirer | 10 m |
| Review BOT Dashboard and update objectives and tasks. | | | |
| B. January Financials | Discuss | Lynne Goncalves | 15 m |

Review of January financials to prepare for presentation to the board.

| | Purpose | Presenter | Time |
|-----------------------|----------------|--------------------|-------------|
| C. FY17 Budget | Discuss | Lynne Goncalves | 25 m |

Review of 1st draft of FY17 budget.

III. Other Business

5:56 PM

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|------------------------------------|---------|-------------|-----|
| A. Board Financial Training | Discuss | Bill Spirer | 5 m |
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| B. Monthly approvals as needed | Discuss | Bill Spirer | 5 m |
|---------------------------------------|---------|-------------|-----|

Co-signature on any checks higher than \$5,000, per school policy.

IV. Closing Items

6:06 PM

| | | | |
|---------------------------|------|------------------|-----|
| A. Adjourn Meeting | Vote | Robin Olejarz | 2 m |
|---------------------------|------|------------------|-----|