



# Springfield Prep

## CHARTER SCHOOL

### Springfield Prep

### Board Meeting

Amended on June 16, 2021 at 8:55 AM EDT

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#### Date and Time

Wednesday June 16, 2021 at 5:45 PM EDT

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This meeting of the Springfield Prep Charter School Board will be held via Zoom video conference on 6/11/2021 at 5:45 pm. Meeting notice was posted on the school's website ([www.springfieldprep.org](http://www.springfieldprep.org)) on 6/14/21 at 12:00 PM.

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#### Agenda

|  | Purpose         | Presenter        | Time           |
|--|-----------------|------------------|----------------|
| <b>I. Opening Items</b>  |                 |                  | <b>5:45 PM</b> |
| Opening Items  |                 |                  |                |
| A. Record Attendance and Guests  |                 | Robert Leonard   | 1 m            |
| B. Call the Meeting to Order   |                 | Robert Leonard   | 1 m            |
| C. Public Comment, If Any  | Discuss         | Robert Leonard   | 5 m            |
| <b>II. Consent Agenda</b>  |                 |                  | <b>5:52 PM</b> |
| Board members may request to remove items for discussion (if needed) then vote to approve all items (if needed). |                 |                  |                |
| A. Approve May 26 Board Meeting Minutes  | Approve Minutes | Robert Leonard   |                |
| A vote to approve the Consent Agenda constitutes a vote to approve the attached meeting minutes.                 |                 |                  |                |
| B. DESE Financial Disclosures and other compliance documents   | FYI             | Nancy Abramowitz |                |
| C. Vote to Approve Consent Agenda items  | Vote            | Robert Leonard   | 2 m            |

|  | Purpose | Presenter        | Time           |
|--|---------|------------------|----------------|
| <b>III. Executive Director's Report</b>  |         |                  | <b>5:54 PM</b> |
| A. Executive Director Report   | Discuss | Bill Spirer      | 5 m            |
| <b>IV. Governance</b>  |         |                  | <b>5:59 PM</b> |
| A. Board and Committee Meeting Calendar  | Vote    | Nancy Abramowitz | 5 m            |
| B. School Bylaws Amendment Proposal  | Vote    | Bill Spirer      | 20 m           |
| C. Officer and Trustee Elections   | Vote    | Bill Spirer      | 5 m            |
| D. Update to School Calendar for FY21  | Vote    | Bill Spirer      | 5 m            |
| <b>V. Staff and Family Survey Report</b>   |         |                  | <b>6:34 PM</b> |
| A. Staff and Family Survey Results   | Discuss | Bill Spirer      | 10 m           |
| <b>VI. Finance and Business Items</b>  |         |                  | <b>6:44 PM</b> |
| A. May Financials  | Discuss | Meghan Wagner    | 10 m           |
| B. Insurance Contract Renewal  | Vote    | Meghan Wagner    | 5 m            |
| <p>Please see attached proposed contract renewal for insurance through Fred C. Church and memo outlining the updates for FY22 coverage. The attached Property and Casualty Insurance Program includes the addition of Cyber Liability coverage for FY22. The cost increase is related to this additional coverage (\$2500), as well as the increase in payroll and student enrollment from FY21 to FY22.</p> |         |                  |                |
| <b>VII. Building Project</b>   |         |                  | <b>6:59 PM</b> |
| A. Building Project Status Update  | FYI     | Meghan Wagner    | 10 m           |
| <b>VIII. Academics</b>   |         |                  | <b>7:09 PM</b> |
| A. Academic End of Year Update   | Discuss | Bill Spirer      | 15 m           |
| <b>IX. Closing Items</b>   |         |                  | <b>7:24 PM</b> |
| A. Next Board Meeting  | Discuss | Robert Leonard   | 1 m            |
| <p>The next scheduled board meeting is on Wednesday, 7/28/21 at 5:45 PM.</p>   |         |                  |                |
| B. Adjourn Meeting   | Vote    | Robert Leonard   | 1 m            |