



Springfield Prep

CHARTER SCHOOL

Springfield Prep

Governance Committee Meeting

Amended on October 11, 2019 at 3:08 PM EDT

Date and Time

Tuesday October 15, 2019 at 3:00 PM EDT

Location

594 Converse St. Longmeadow, MA 01106

This meeting of the Springfield Prep Charter School Governance Committee will be held at 594 Converse St., Longmeadow, MA 01106, on 10/15/19 at 3 pm. Meeting notice was posted on the school's website (www.springfieldprep.org) on 10/11/19 at 3 pm.

Agenda

| | Purpose | Presenter | Time |
|---|-----------------|----------------|----------------|
| I. Opening Items | | | 3:00 PM |
| Opening Items | | | |
| A. Record Attendance and Guests | | Robert Leonard | 2 m |
| B. Call the Meeting to Order | | Robert Leonard | 1 m |
| C. Approve Minutes | Approve Minutes | Robert Leonard | 2 m |
| Approve minutes for Governance Committee Meeting on September 9, 2019 | | | |
| II. Governance | | | 3:05 PM |
| Governance | | | |
| A. Executive Director Goals for 2019-20 | Discuss | Bill Spierer | 15 m |
| B. Board make-up and recruitment goals for 2019-20 | Discuss | Bill Spierer | 20 m |
| Review the make-up of the board and develop a recruitment plan for the 2019-20 school year. | | | |
| C. Executive Director Parental Leave Plan | Discuss | Bill Spierer | 5 m |
| A memo with Bill's upcoming parental leave plan is attached for review and discussion. | | | |
| D. Plan for Acknowledging Danielle's serve and leadership | Discuss | Bill Spierer | 5 m |
| III. Other Business | | | 3:50 PM |
| A. Next Governance Committee Meeting | Discuss | Bill Spierer | 3 m |

Confirm next Governance Committee meeting, scheduled for 11/18 at 5 pm.

| | | | |
|--|---------|----------------|-----|
| B. Governance Committee Board Report | Discuss | Robert Leonard | 2 m |
| Recap what items the committee will share with the board and who will do so. | | | |

IV. Closing Items

3:55 PM

| | | | |
|---------------------------|------|----------------|-----|
| A. Adjourn Meeting | Vote | Robert Leonard | 2 m |
|---------------------------|------|----------------|-----|