



# Springfield Prep

## CHARTER SCHOOL

### Springfield Prep

### Board meeting

Amended on September 24, 2019 at 3:57 PM EDT

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#### Date and Time

Wednesday September 25, 2019 at 5:45 PM EDT

#### Location

594 Converse St., Longmeadow, MA 01106

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This meeting of the Springfield Prep Charter School Board will be held at Springfield Prep Charter School, 594 Converse Street, Longmeadow, MA, 01106 on 9/25/19 at 5:45 pm. Meeting notice was posted on the school's website ([www.springfieldprep.org](http://www.springfieldprep.org)) on 9/20/19 at 4:51 pm.

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#### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:45 PM</b>
Opening Items			
<b>A. Record Attendance and Guests</b>		Robert Leonard	1 m
<b>B. Call the Meeting to Order</b>		Robert Leonard	1 m
<b>C. Approve Meeting Minutes - 9/16/19 Special Meeting</b>	Approve Minutes	Robert Leonard	2 m
Approve minutes for Special Meeting on September 16, 2019			
<b>D. Approve Minutes - 8/28/19 Board Meeting</b>	Approve Minutes	Robert Leonard	2 m
Approve minutes for Board meeting on August 28, 2019			
<b>E. Public Comment, If Any</b>	Discuss	Robert Leonard	2 m
<b>II. Executive Director Report</b>			<b>5:53 PM</b>
<b>A. Executive Director Report</b>	FYI	Bill Spier	10 m
Brief report on school highlights from the past month, including the charter renewal inspection visit.			
<b>III. Facility</b>			<b>6:03 PM</b>
<b>A. Executive Session to Discuss the 310 State Street project and other real estate</b>	Vote	Robert Leonard	25 m

Enter executive session to consider the purchase, exchange, lease or value of real property because an open meeting may have a detrimental effect on the negotiating position of the school.

B. Heritage Lease update	FYI	Bill Spierer	3 m
<b>IV. Finance &amp; Fundraising Items</b>			<b>6:31 PM</b>
A. Capital Campaign Report	FYI	Bill Spierer	3 m
B. Monthly Financials	Vote	Meghan Wagner	5 m
C. IT Contract Approval	Vote	Meghan Wagner	2 m
<b>V. Governance</b>			<b>6:41 PM</b>
A. Board member recruitment	Discuss	Robert Leonard	5 m
<b>VI. Executive Director Evaluation</b>			<b>6:46 PM</b>
A. Executive Director Evaluation & Salary	Discuss	Alex Grant	20 m
<b>VII. Closing Items</b>			<b>7:06 PM</b>
A. Next Board Meeting	FYI	Robert Leonard	2 m
The next scheduled board meeting is on Wednesday, 9/25/19 at 5:45 pm. Committee meetings will begin meeting in September.			
B. Adjourn Meeting	Vote	Robert Leonard	1 m