



Springfield Prep

CHARTER SCHOOL

Springfield Prep

Board Meeting

Amended on July 24, 2019 at 5:27 PM EDT

Date and Time

Wednesday July 24, 2019 at 5:45 PM EDT

Location

594 Converse St. Longmeadow, MA 01106

This meeting of the Springfield Prep Charter School Board will be held at Springfield Prep Charter School, 594 Converse Street, Longmeadow, MA, 01106 on 7/24/19 at 5:45 pm. Meeting notice was posted on the school's website (www.springfieldprep.org) on 7/19/19 at 4:30 pm.

Agenda

| | Purpose | Presenter | Time |
|--|-----------------|----------------|-----------------|
| I. Opening Items | | | 05:45 PM |
| A. Record Attendance and Guests | | Robert Leonard | 1 m |
| B. Call the Meeting to Order | | Robert Leonard | 1 m |
| C. Approve June Meeting Minutes | Approve Minutes | Robert Leonard | 2 m |
| Approve minutes for Board Meeting on June 28, 2019 | | | |
| D. Approve May Meeting Minutes | Approve Minutes | Robert Leonard | 2 m |
| Approve minutes for Board Meeting on May 29, 2019 | | | |
| E. Public Comment, If Any | Discuss | Robert Leonard | 2 m |
| II. Executive Director Report | | | 05:53 PM |
| A. Executive Director Report | FYI | Bill Spierer | 5 m |
| Brief report on school highlights from the past month. | | | |
| III. Facility | | | 05:58 PM |

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|---|------|-------------|------|
| A. Building Project Status Report & Due Diligence Budget | Vote | Bill Spirer | 25 m |
| B. Heritage Academy Lease Update | FYI | Bill Spirer | 5 m |

IV. Annual Report for the 2018-19 School Year **06:28 PM**

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|--|------|-------------|------|
| A. Draft DESE Annual Report for the 2018-19 School Year | Vote | Bill Spirer | 10 m |
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V. Charter Renewal Application **06:38 PM**

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| A. Draft Charter Renewal Application | Vote | Bill Spirer | 20 m |
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VI. Finance & Fundraising Items **06:58 PM**

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|---------------------------------------|------|---------------|-----|
| A. Capital Campaign Report | FYI | Sally Fuller | 5 m |
| B. Monthly Financials | Vote | Meghan Wagner | 5 m |
| C. Contract Approvals for FY20 | Vote | Meghan Wagner | 5 m |

VII. Closing Items **07:13 PM**

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|--|------|----------------|-----|
| A. 2019-20 Board Meeting Schedule | Vote | Bill Spirer | 5 m |
| B. Next Board Meeting | FYI | Robert Leonard | 2 m |

The next scheduled board meeting is on Wednesday, 8/28/19 at 5:45 pm. Committee meetings will begin meeting in September with the exception of the Finance Committee, which will meet Monday, 8/26 at 7:30 am for a conference call with our auditors.

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|---------------------------|------|----------------|-----|
| C. Adjourn Meeting | Vote | Robert Leonard | 1 m |
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