



# Springfield Prep

## CHARTER SCHOOL

### Springfield Prep

### Governance Committee Meeting

Published on June 5, 2019 at 4:20 PM EDT

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#### Date and Time

Monday June 10, 2019 at 5:00 PM EDT

#### Location

594 Converse St., Longmeadow, MA 01106

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This meeting of the Springfield Prep Charter School Governance Committee will be held at 594 Converse St., Longmeadow, MA 01106, on 5/6/19 at 5 pm. Meeting notice was posted on the school's website ([www.springfieldprep.org](http://www.springfieldprep.org)).

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#### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:00 PM</b>
Opening Items			
<b>A. Record Attendance and Guests</b>		Alex Grant	2 m
<b>B. Call the Meeting to Order</b>		Alex Grant	1 m
<b>C. Approve Minutes</b>	Approve Minutes	Alex Grant	2 m
Approve minutes for Governance Committee Meeting on April 8, 2019			
<b>II. Governance</b>			<b>5:05 PM</b>
Governance			
<b>A. Executive Director Evaluation Process</b>	Discuss	Alex Grant	10 m
Review the ED Evaluation process and tool to and plan for the 2018-19 evaluation.			
<b>B. Trustee &amp; Officer Elections</b>	Discuss	Bill Spierer	10 m
Review Board members and Officers who are up for election or re-election and prepare a slate of nominees.			
<b>C. Board Self-Assessment</b>	Discuss	Bill Spierer	10 m
Review the Self-Assessment tool and plan to conduct the 2018-19 Board self-assessment.			
<b>D. Succession Plan Review</b>	Discuss	Bill Spierer	10 m

Review the Board and School Leader Succession Plan.

**III. Other Business**

**5:45 PM**

**A. Next Governance Committee Meeting** Discuss Alex Grant 5 m  
It's proposed that there be no July meeting and that the next Governance Committee meeting take place on Monday, August 12.

**B. Governance Committee Board Report** Discuss Alex Grant 5 m  
Recap what items the committee will share with the board and who will do so.

**IV. Closing Items**

**5:55 PM**

**A. Adjourn Meeting** Vote Alex Grant 2 m