



# Springfield Prep

## CHARTER SCHOOL

### Springfield Prep

### Finance Committee Meeting

Amended on May 16, 2019 at 9:57 AM EDT

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#### Date and Time

Monday May 20, 2019 at 7:30 AM EDT

#### Location

594 Converse St, Longmeadow, MA 01106

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This meeting of the Springfield Prep Charter School Finance Committee will be held on 5/20/19 at 7:30 am at Springfield Prep Charter School, 594 Converse St., Longmeadow, MA 01106. Meeting notice was posted at [www.springfieldprep.org](http://www.springfieldprep.org).

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#### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>7:30 AM</b>
Opening Items			
<b>A. Record Attendance and Guests</b>	Discuss	Tricia Walker	1 m
<b>B. Call the Meeting to Order</b>	Discuss	Tricia Walker	1 m
<b>C. Approve Minutes</b>	Approve Minutes	Tricia Walker	1 m
Approve minutes for Finance Committee Meeting on April 22, 2019			
<b>II. Finance</b>			<b>7:33 AM</b>
Finance			
<b>A. Review Financials</b>	Discuss	Meghan Wagner	10 m
Review of April financials.			
<b>B. FY20 Budget Draft</b>	Discuss	Meghan Wagner	15 m
<b>III. Other Business</b>			<b>7:58 AM</b>
<b>A. Compensation and Benefits Report</b>	Discuss	Bill Spier	15 m
A report on the teacher salary scale and comparisons to local districts.			
<b>B. Employee Guidelines Updates for 2019-20</b>	Discuss	Meghan Wagner	5 m

Review minor updates to the Employee Guidelines for next school year.

<b>C. Fiscal Policies &amp; Procedures Update</b>	Discuss	Meghan Wagner	5 m
Overview of minor recommended updates to the school's Fiscal Policies & Procedures.			

**IV. Closing Items** **8:23 AM**

<b>A. Finance Committee Board Report</b>	Discuss	Tricia Walker	2 m
Recap what items the committee will share with the board and who will do so.			

<b>B. Next Finance Committee meeting</b>	Discuss	Bill Spierer	3 m
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<b>C. Adjourn Meeting</b>	Vote	Tricia Walker	1 m
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