



Springfield Prep

CHARTER SCHOOL

Springfield Prep

Governance Committee Meeting

Amended on January 14, 2019 at 8:52 AM EST

Date and Time

Monday January 14, 2019 at 5:00 PM EST

Location

594 Converse St, Longmeadow, MA 01106

This meeting of the Springfield Prep Charter School Governance Committee will be held at 594 Converse St., Longmeadow, MA 01106, on 1/14/19 at 5 pm. Meeting notice was posted on the school's website (www.springfieldprep.org).

Agenda

| | Purpose | Presenter | Time |
|---|-----------------|-------------------|----------------|
| I. Opening Items | | | 5:00 PM |
| A. Record Attendance and Guests | | Alex Grant | 2 m |
| Anne Zummo Malone, a candidate for board membership, will be attending the meeting. | | | |
| B. Call the Meeting to Order | | Alex Grant | 1 m |
| C. Approve Minutes | Approve Minutes | Alex Grant | 2 m |
| Approve minutes for Governance Committee Meeting on December 12, 2018 | | | |
| II. Governance | | | 5:05 PM |
| A. Board Retreat Takeaways and Action Steps | Discuss | Bill Spirer | 5 m |
| Brief update on status of board retreat action plan. | | | |
| B. Briefing on Webinar on Executive Director Compensation, Support, and Evaluation | Discuss | Robert Leonard | 5 m |
| Overview of recent MPCSA webinar on these topics. | | | |
| C. Executive Director Goals Dashboard - Draft | Discuss | Bill Spirer | 30 m |
| Review dashboard tool that outlines and provides a status update on the Executive Director's goals for SY18-19. | | | |
| D. Board Recruitment | Discuss | Bill Spirer | 15 m |
| E. Review the Complaint Procedure | Discuss | Danielle Williams | 10 m |
| Review the complaint procedure and discuss how board will address complaints if they arise. | | | |

III. Other Business**6:10 PM**

A. Next Governance Committee Meeting Discuss Alex Grant 5 m

The next scheduled Governance Committee Meeting is on Monday, 2/11 at 5 pm. The committee should confirm that it can attend at this time.

B. Governance Committee Board Report Discuss Alex Grant 5 m

Recap what items the committee will share with the board and who will do so.

IV. Closing Items**6:20 PM**

A. Adjourn Meeting Vote Robert Leonard 2 m