



# Springfield Prep

## CHARTER SCHOOL

### Springfield Prep

### Board Meeting

Amended on May 30, 2019 at 3:14 PM EDT

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#### Date and Time

Wednesday April 24, 2019 at 5:45 PM EDT

#### Location

594 Converse St., Longmeadow, MA 01106

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This meeting of the Springfield Prep Charter School Board will be held at Springfield Prep Charter School, 594 Converse Street, Longmeadow, MA, 01106 on 4/24/19 at 5:45 pm. Meeting notice was posted on the school's website ([www.springfieldprep.org](http://www.springfieldprep.org)).

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#### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:45 PM</b>
Opening Items			
<b>A.</b> Record Attendance and Guests		Danielle Williams	1 m
<b>B.</b> Call the Meeting to Order		Danielle Williams	1 m
<b>C.</b> Approve Minutes	Approve Minutes	Danielle Williams	2 m
Approve minutes for Board Meeting on March 27, 2019			
<b>D.</b> Public Comment, If Any	Discuss	Danielle Williams	2 m
<b>II. Executive Director Report</b>			<b>5:51 PM</b>
<b>A.</b> Executive Director Report	FYI	Bill Spirer	5 m
Brief report on school highlights from the past month.			
<b>III. Facility</b>			<b>5:56 PM</b>
<b>A.</b> Executive Session	Vote	Danielle Williams	15 m
To consider the purchase, exchange, lease or value of real property because an open meeting may have a detrimental effect on the school's negotiating position.			
<b>IV. Finance &amp; Fundraising Items</b>			<b>6:11 PM</b>

<b>A. FY20 Budget Draft</b>	Discuss	Meghan Wagner	20 m
<b>B. Capital Campaign Report</b>	FYI	Bill Spirer	5 m
<b>C. Monthly Financials</b>	Vote	Doug Morrin	5 m
<b>D. Financial Responsibility Matrix</b>	FYI	Doug Morrin	5 m

A review of key financial roles and responsibilities.

**V. Academic Items** **6:46 PM**

<b>A. March Academic Dashboard</b>	Discuss	Kelvin Molina	15 m
Review of academic and school culture highlights with a focus on the last round of ANet data.			
<b>B. 2019-20 Family Survey Report</b>	Discuss	Bill Spirer	10 m
Discuss this year's annual family satisfaction survey.			

**VI. Governance Items** **7:11 PM**

<b>A. Candidate for Finance Committee Membership</b>	Vote	Bill Spirer	5 m
Consider Jean Callan for committee membership.			

**VII. Closing Items** **7:16 PM**

<b>A. Next Board Meeting</b>	FYI	Danielle Williams	2 m
The next scheduled board meeting is on Wednesday, 5/29/19 at 5:45 pm.			
<b>B. Adjourn Meeting</b>	Vote	Danielle Williams	1 m