



Springfield Prep

CHARTER SCHOOL

Springfield Prep Board Meeting

Amended on January 29, 2019 at 3:53 PM EST

Date and Time

Wednesday January 30, 2019 at 5:45 PM EST

Location

594 Converse St., Longmeadow, MA 01106

This meeting of the Springfield Prep Charter School Board will be held at Springfield Prep Charter School, 594 Converse Street, Longmeadow, MA, 01106 at 5:45 pm. Meeting notice was posted on the school's website (www.springfieldprep.org).

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:45 PM
A. Record Attendance and Guests		Danielle Williams	1 m
Andrea Pursley, a management and fundraising consultant currently working with school management, will be attending the meeting.			
B. Call the Meeting to Order		Danielle Williams	1 m
C. Approve Minutes	Approve Minutes	Danielle Williams	2 m
Approve minutes for Annual Board Retreat on November 28, 2018			
D. Public Comment, If Any	Discuss	Danielle Williams	2 m
II. Executive Director Report			5:51 PM
A. Executive Director Report	FYI	Bill Spirer	5 m
Brief report on school highlights from the past month.			
III. Finance and Facility Items			5:56 PM
A. Charter Amendment to continue to locate temporarily at current location	Vote	Bill Spirer	5 m
Review of a charter amendment to continue to locate temporarily at the current location.			
B. Executive Session to discuss real estate negotiations	Vote	Danielle Williams	15 m
Enter executive session to consider the purchase, exchange, lease or value of real property.			

C. Monthly Financials	Vote	Doug Morrin	10 m
Review December financials.			

IV. Governance Items **6:26 PM**

A. Candidate for board membership - Anne Malone	Vote	Danielle Williams	5 m
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B. Parent complaint	FYI	Danielle Williams	5 m
Update on a parent complaint received by the Board Chair and the process the board is using to respond to this.			

V. Academic Items **6:36 PM**

A. January Academic Dashboard	Discuss	Kelvin Molina	10 m
Review of academic and school culture highlights from the January dashboard.			

VI. Development **6:46 PM**

A. Andrea Pursey Presentation	Discuss	Bill Spirer	30 m
Andrea Pursley will lead a fundraising overview session and Q&A.			

VII. Closing Items **7:16 PM**

A. Next Board Meeting	FYI	Danielle Williams	2 m
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The next scheduled Board Meeting is on Wednesday, 2/27/19 at 5:45 pm.

B. Adjourn Meeting	Vote	Danielle Williams	1 m
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